

This Agenda contains a brief general description of each item to be considered. Copies of the Staff reports or other written documentation relating to each item of business referred to on the Agenda are on file in the Office of the City Clerk and are available for public inspection. Any person who has a question concerning any of the agenda items may call the City Manager at (310) 603-0220, ext. 200.

Procedures for Addressing the Council

IN ORDER TO EXPEDITE CITY COUNCIL BUSINESS, WE ASK THAT ALL PERSONS WISHING TO ADDRESS THE COUNCIL FILL OUT A FORM PROVIDED AT THE DOOR, AND TO TURN IT IN TO THE CITY CLERK PRIOR TO THE START OF THE MEETING. FAILURE TO FILL OUT SUCH A FORM WILL PROHIBIT YOU FROM ADDRESSING THE COUNCIL IN THE ABSENCE OF THE UNANIMOUS CONSENT OF THE COUNCIL.

**AGENDA**

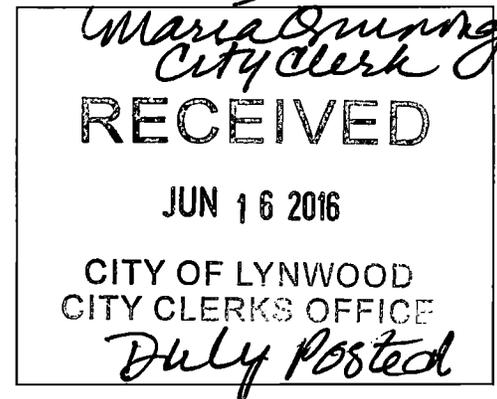
ITEMS ON FILE FOR CONSIDERATION  
AT THE REGULAR MEETING OF  
THE LYNWOOD CITY COUNCIL  
TO BE HELD ON

**JUNE 21, 2016**

COUNCIL CHAMBERS

11330 BULLIS ROAD, LYNWOOD, CA 90262  
6:00 P.M.

**EDWIN HERNANDEZ**  
MAYOR



**AIDE CASTRO**  
MAYOR PRO-TEM

**MARIA TERESA SANTILLAN-BEAS**  
COUNCILMEMBER

**CITY MANAGER**  
J. ARNOLDO BELTRÁN

**CITY CLERK**  
MARIA QUINONEZ

**SALVADOR ALATORRE**  
COUNCILMEMBER

**JOSE LUIS SOLACHE**  
COUNCILMEMBER

**CITY ATTORNEY**  
DAVID A. GARCIA

**CITY TREASURER**  
GABRIELA CAMACHO

**OPENING CEREMONIES**

1. CALL TO ORDER
2. CERTIFICATION OF AGENDA POSTING BY CITY CLERK
3. ROLL CALL OF COUNCIL MEMBERS

Salvador Alatorre  
Maria T. Santillan-Beas  
Jose Luis Solache  
Aide Castro  
Edwin Hernandez

4. PLEDGE OF ALLEGIANCE
5. INVOCATION

6. PRESENTATIONS/PROCLAMATIONS
  - Sheriff Captain Carter – Update on Law Enforcement Issues
  - City Council Members Reporting on Meetings Attended (Gov. Code Section 53232.3 (D)).
  
7. COUNCIL RECESS TO:
  - CITY OF LYNWOOD AS THE SUCCESSOR AGENCY TO THE LYNWOOD REDEVELOPMENT AGENCY
  - LYNWOOD HOUSING AUTHORITY
  - LYNWOOD PARKING AUTHORITY
  - LYNWOOD UTILITY AUTHORITY

**PUBLIC ORAL COMMUNICATIONS**  
(Regarding Agenda Items Only)

**NON-AGENDA PUBLIC ORAL COMMUNICATIONS**

THIS PORTION PROVIDES AN OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COUNCIL ON ITEMS WITHIN THE JURISDICTION OF THE COUNCIL AND NOT LISTED ON THE AGENDA. IF AN ITEM IS NOT ON THE AGENDA, THERE SHOULD BE NO SUBSTANTIAL DISCUSSION OF THE ISSUE BY THE COUNCIL, BUT COUNCIL MAY REFER THE MATTER TO STAFF OR SCHEDULE SUBSTANTIVE DISCUSSION FOR A FUTURE MEETING. (The Ralph M. Brown Act, Government Code Section 54954.2 (a).)

**CITY COUNCIL ORAL AND WRITTEN COMMUNICATION**

EDWIN HERNANDEZ, MAYOR  
AIDE CASTRO, MAYOR PRO TEM  
SALVADOR ALATORRE, COUNCILMEMBER  
MARIA T. SANTILLAN-BEAS, COUNCILMEMBER  
JOSE LUIS SOLACHE, COUNCILMEMBER

**PUBLIC HEARING**

8. ADOPTION OF THE FY 2016-17 BUDGET

Comments:

On May 25, 2016, the City Council conducted a Budget Workshop to review the FY 17 Department Proposed Budget and to provide staff with input. The Budget Workshop focused on the General Fund. City staff presented on the following:

- FY 16 Year-End Budget Update
- Structural Fiscal Challenges & Issues
- FY 17 Department [Baseline Conditions] Proposed Budget
- Overview of FY 17 Budget – Key Challenges

Recommendation:

Staff recommends that the City Council and Successor Agency open a public hearing, receive a presentation on the proposed Fiscal Year 2016-17 (FY 17) Budget, accept public comments, close the public hearing, and each adopt the respective attached resolutions entitled:

- A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD ADOPTING THE FISCAL YEAR 2016-17 BUDGET (TO BE PROVIDED AT THE JUNE 21, 2016 MEETING BASED ON JUNE 20, 2016 INPUT FROM COUNCIL)

- A RESOLUTION OF THE CITY COUNCIL AS SUCCESSOR AGENCY TO THE LYNWOOD REDEVELOPMENT AGENCY ADOPTING THE FISCAL YEAR 2016-17 SUCCESSOR AGENCY BUDGET
- A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD APPROVING THE PROPOSED FEE REVISIONS AND ADOPTING THE FY 2016-17 MASTER FEE SCHEDULE
- A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD ESTABLISHING THE APPROPRIATION LIMIT FOR FISCAL YEAR 2016-17 PURSUANT TO ARTICLE XIIB OF THE CALIFORNIA CONSTITUTION

9. PUBLIC HEARING FOR THE ADOPTION OF THE 2015 URBAN WATER MANAGEMENT PLAN

Comments:

Every urban water supplier that either provides over 3,000 acre-feet of water annually, or serves more than 3,000 urban connections is required to assess the reliability of its water sources over a 20-year planning horizon, and report its progress on 20% reduction in per-capita urban water consumption by the year 2020, as required in the Water Conservation Bill of 2009 SBX7-7. The plan, referred to as the Urban Water Management Plan (UWMP), must be prepared every 5 years and submitted to the Department of Water Resources (DWR). The 2015 UWMP is due to the DWR on July 1, 2016. (PW)

Recommendation:

Staff recommends that the City Council after conducting the public hearing to adopt the following resolution entitled: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD APPROVING AND ADOPTING THE 2015 URBAN WATER MANAGEMENT PLAN."

10. PUBLIC HEARING TO ADOPT LEVY ON PBID ANNUAL ASSESSMENT FOR FY 16/17

Comments:

Pursuant to Section 36500, et. sec. of the Streets and Highway Code of the State of California, on November 27, 1985, Ordinance 1262 was adopted into law establishing the Parking and Business Improvement District (PBID). PBID assessments are levied as a fair and equitable way to provide funds to maintain, operate, and improve business areas in the City.

Staff has developed a Spending Plan for fiscal year 2016-207 for the PBID based upon current business and community needs, and in compliance with Ordinance 1262. The Spending Plan was submitted to the PBID Advisory Board on April 25, 2016 and approved based upon the needs of the District, determining that the use would be beneficial to the business community.

On May 17, 2016, the City Council approved the PBID report and resolution for use of funds concurring with the PBID Board that the use is beneficial to the business community. As a result, Council set the date of the public hearing for June 7, 2016 at 6pm in the City Council Chambers. At the June 7<sup>th</sup> Council meeting the Public Hearing was postponed and the hearing was rescheduled for June 21, 2016 to allow for any public comment and protests, whether oral or verbal concerning the intended use of funds. At the close of the public hearing, unless protests are submitted that collectively represent 50% or more of the proposed annual assessment amount to be imposed, the Council may adopt a resolution to levy the annual assessment.

On June 9, 2016, the City fulfilled its requirement of publishing the resolution of intention once in a newspaper of general circulation in the City not less than seven (7) days before the public hearing. (DCE)

Recommendation:

Staff respectfully requests that following the conclusion of the Public Hearing, the City Council approve and adopt the attached resolution entitled: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD ADOPTING THE RESOLUTION OF THE PBID ADVISORY BOARD SETTING THE ASSESSMENT AGAINST BUSINESS ENTERPRISES IN THE PARKING AND BUSINESS IMPROVEMENT DISTRICT FOR THE 2016-2017 FISCAL YEAR FOR THE LEVY OF THE ASSESSMENT PURSUANT TO THE APPROVED REPORT."

11. PROPOSED ORDINANCE EXTENDING THE TEMPORARY MORATORIUM ON THE ACCEPTANCE OF APPLICATIONS FOR THE INSTALLATION, ERECTION, CONSTRUCTION, REPLACEMENT, MODIFICATION, OR IMPROVEMENT OF STATIC OR CHANGING ELECTRONIC, DIGITAL, OR CHANGEABLE MESSAGE BILLBOARDS IN ALL ZONING DISTRICTS

Comments:

On May 17, 2016, the City Council adopted an Urgency Ordinance (Ordinance No. 1680) imposing a 45-day moratorium on new billboards in the City of Lynwood. This moratorium is scheduled to expire on June 30, 2016. The purpose of this moratorium is to allow time for staff to prepare revisions to the City Sign Ordinance to address the issue of billboards and off-premises promotional signs. Currently, the Lynwood Municipal Code does not set development standards for new billboards nor does it set restrictions or limits on the content of billboards. (DCE)

Recommendation:

Waive reading, read by title only and adopt an interim ordinance to extend a temporary moratorium on the establishment and operation of electronic message center signs or digital billboards.

## **CONSENT CALENDAR**

All matters listed under the Consent Calendar will be acted upon by one motion affirming the action recommended on the agenda. There will be no separate discussion on these items prior to voting unless members of the Council or staff request specific items to be removed from the Consent Calendar for separate action.

12. MINUTES FROM PREVIOUS MEETINGS:  
Special Meeting – May 25, 2016
13. APPROVAL OF THE WARRANT REGISTER

Comments:

City of Lynwood warrant register dated June 21, 2016 for FY 2015-2016. (FIN)

Recommendation:

Staff recommends that the City Council approve the warrant register.

14. SECOND READING OF ORDINANCE; ADOPT BY TITLE AND WAIVE READING, ORDINANCE NO. 1681, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LYNWOOD AMENDING CHAPTER 13 SECTION 7 OF THE CITY OF LYNWOOD MUNICIPAL CODE (VENDING, PEDDLING, SELLING AND/OR SOLICITING ON PUBLIC STREETS, SIDEWALKS, PARKS, PARKWAYS, MEDIANS, LANDS OR PROPERTIES UNDER CONTROL OF THE CITY)"

Comments:

The City Council introduced Ordinance No. 1681 at a first reading on June 7, 2016. (DCE)

Recommendation:

Staff recommends that the City Council waive reading and adopt Ordinance No. 1681; entitled; "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LYNWOOD AMENDING CHAPTER 13 SECTION 7 OF THE LYNWOOD MUNICIPAL CODE REGULATING VENDING, PEDDLING, SELLING AND/OR SOLICITING ON PUBLIC STREETS, SIDEWALKS, PARKS, PARKWAYS, MEDIANS, LANDS OR PROPERTIES UNDER CONTROL OF THE CITY."

15. ORDINANCE NO. 1682 "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LYNWOOD, CALIFORNIA, AMENDING CHAPTER 3, SECTION 13-3 OF THE CITY OF LYNWOOD MUNICIPAL CODE RELATING TO PUBLIC NUISANCES

Comments:

On June 7, 2016, the City Council introduced Ordinance No. 1682, amending Chapter 3, Section 13-3 of the City of Lynwood Municipal Code relating to public nuisances, to implement new procedures for emergency abatement procedures when it is determined that a public nuisance exists and that such nuisance constitutes an immediate threat, hazard or danger to persons or property and optional procedures for recovering costs to abate a public nuisance. (DCE)

Recommendation:

Waive second reading and adopt Ordinance No.1682, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LYNWOOD, CALIFORNIA, AMENDING CHAPTER 3, SECTION 13-3 OF THE CITY OF LYNWOOD MUNICIPAL CODE RELATING TO PUBLIC NUISANCES".

16. SECOND READING OF ORDINANCE; ADOPT BY TITLE AND WAIVE READING, ORDINANCE NO. 1683 , "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LYNWOOD, AMENDING CHAPTER 4-8 OF THE CITY OF LYNWOOD MUNICIPAL CODE RELATING TO SPECIAL PERMITS FOR REGULATORY PURPOSES"

Comments:

The City Council introduced Ordinance No. 1683 at a first reading on June 7, 2016. (DCE)

Recommendation:

Staff recommends that the City Council waive reading and adopt Ordinance No.1683; entitled; "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LYNWOOD AMENDING CHAPTER 4-8 OF THE LYNWOOD MUNICIPAL CODE RELATING TO SPECIAL PERMITS FOR REGULATORY PURPOSES."

17. APPROVAL TO AMEND A CONTRACT WITH ERICKSON-HALL CONSTRUCTION CO. TO PROVIDE CONSTRUCTION MANAGEMENT SERVICES FOR THE CONSTRUCTION OF THE CITY HALL ANNEX

Comments:

The City Council approved a project delivery approach of Construction Manager at Risk (CM At-Risk) for the New Annex and City Hall Renovation Project. Following a Request for Proposal process, on January 21, 2014, the City Council awarded a contract to Erickson-Hall Construction Co. (Erickson-Hall) to provide CM At-Risk services. The City Attorney rendered an opinion that the City is limited, statutorily, in its ability to use a true CM At-Risk method. Unless amended, the contract with Erickson-Hall is set to expire on July 1, 2016. Staff proposes to amend the contract with Erickson-Hall to allow the firm to continue in the capacity of a construction manager during bidding and construction phases.

Recommendation:

Staff recommends that the City Council adopt the following resolution entitled: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD APPROVING AN AMENDMENT TO THE AGREEMENT WITH ERICKSON-HALL CONSTRUCTION CO. TO PROVIDE CONSTRUCTION MANAGEMENT SERVICES."

18. CONSTRUCTION CONTRACT AWARD - PEDESTRIAN SAFETY IMPROVEMENT PROJECT, PROJECT NO. 4011.67.913, FEDERAL PROJECT NO. HSIPL 5250 (025)

Comments:

On December 1, 2015, the City Council awarded a contract to CEM Construction for the Pedestrian Safety Improvement Project. Part of the contract terms requires the contractor to abide by the State Department of Transportation (State) requirements.

On January 7, 2016, staff met with the contractor to verify that all required forms were included in the contract documents. Three state required forms were missing and were requested from the contractor, which ultimately they were not able to produce.

On April 1, 2016, the City Council rejected all bids for the Pedestrian Safety Improvement Project and authorized staff to re-advertise the project and solicit new bids.

The Pedestrian Safety Improvement Project is listed in the FY 2015-16 Capital Improvement Program. The City received a grant from Caltrans to perform certain street improvements around various schools, namely around Firebaugh High School, Will Rogers Elementary School and Abbott Elementary School. The proposed improvements consist of introducing bulb-outs; traffic calming measures, sidewalk repair, installation of in-pavement warning light systems and solar powered feedback signs. (PW)

Recommendation:

Staff recommends that the City Council adopt the attached resolution entitled: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD, AWARDDING A CONTRACT TO ALL AMERICAN ASPHALT AS THE LOWEST RESPONSIBLE BIDDER IN THE AMOUNT OF \$382,170 FOR THE PEDESTRIAN SAFETY IMPROVEMENT PROJECT; PROJECT NUMBER 4011.67.913, FEDERAL PROJECT NO. HSIPL 5250 (025) AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT".

19. LYNWOOD LIGHTING ASSESSMENT DISTRICT NO. 2016-A, FY 2016-17

Comments:

The Lynwood Lighting Assessment District ("District") was first established in 1978 under the Street Lighting Act of 1919. Subsequently, the District was re-established in 1981 under the Landscaping and Lighting Act of 1972. The cost of maintenance, including the assessment engineering costs and administration can be levied annually against the properties which receive the benefits, thereby relieving the General Fund of those costs. Property owners are assessed only for the benefits received. The assessments were levied as a fair and equitable way to provide funds to maintain, operate and improve the lighting areas in the City. The plan and diagram 2016-A for the District are on file in the Office of the Director of Public Works/City Engineer for the City of Lynwood. (PW)

Recommendation:

Staff recommends that the City Council adopt the attached resolutions entitled:

1. "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD, APPROVING THE ENGINEER'S REPORT PREPARED PURSUANT TO CALIFORNIA STREETS AND HIGHWAYS CODE, SECTION 22565 ET SEQ., AS ORDERED BY THE CITY COUNCIL ON FEBRUARY 16, 2016, RELATING TO THE LYNWOOD LIGHTING ASSESSMENT DISTRICT."
2. "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD, DECLARING ITS INTENTION TO ORDER THE LEVY AND COLLECTION OF ANNUAL ASSESSMENTS FOR FISCAL YEAR 2016-2017 WITHIN THE LYNWOOD LIGHTING ASSESSMENT DISTRICT PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972 (COMMENCING WITH STREETS AND HIGHWAYS CODE SECTION 22500 ET SEQ.) AND FIXING THE TIME AND PLACE FOR HEARING PROTESTS AND OBJECTIONS, AS JULY 5, 2015."

20. LYNWOOD LANDSCAPE MAINTENANCE ASSESSMENT DISTRICT NO. 2016-L, FY 2016-17

Comments:

The Lynwood Landscape Maintenance Assessment District was first established in 1978 under the Landscaping and Lighting Act of 1972. The cost of maintenance, including the assessment engineering costs and administration, can be levied annually against the properties that receive the benefits thereby relieving the General Fund of those costs. Property owners can be assessed only for the benefits received. The assessments are levied as a fair and equitable way to provide funds to maintain, operate and improve the landscaped areas in the City including all City parks. The plans and specifications for the District are on file in the Office of the Director of Public Works/City Engineer. (PW)

Recommendation:

Staff recommends that the City Council adopt the attached resolutions entitled:

1. "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD, APPROVING THE ENGINEER'S REPORT PREPARED PURSUANT TO CALIFORNIA STREETS AND HIGHWAYS CODE, SECTION 22565 ET SEQ., AS ORDERED BY THE CITY COUNCIL ON FEBRUARY 16, 2016, RELATING TO THE LYNWOOD LANDSCAPE MAINTENANCE ASSESSMENT DISTRICT."

2. "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD, DECLARING ITS INTENTION TO ORDER THE LEVY AND COLLECTION OF ANNUAL ASSESSMENTS FOR FISCAL YEAR 2016-17 WITHIN THE LYNWOOD LANDSCAPE MAINTENANCE ASSESSMENT DISTRICT PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972 (COMMENCING WITH STREETS AND HIGHWAYS CODE SECTION 22500 ET SEQ.) AND FIXING THE TIME AND PLACE FOR HEARING PROTESTS AND OBJECTIONS, AS JULY 5, 2016."

21. CONSULTING SERVICES AGREEMENT WITH MONJARAS WISEMEYER GROUP FOR ACCOMMODATION MEETING MANAGEMENT/INTERACTIVE PROCESS FACILITATION AND ESSENTIAL FUNCTIONS INCLUDING JOB ANALYSIS AND JOB BANK DEVELOPMENT SERVICES

Comments:

The City contracts with the Monjaras & Wisemeyer Group to provide accommodation meeting management/interactive process facilitation, essential functions job analyses, and job bank development services for the City. The Monjaras & Wisemeyer Group has been assisting the City in complying with the full range of state and federal disability compliance laws and regulations, including the Fair Employment Housing Act, Title 1 of the Americans with Disabilities Act, California workers' compensation laws, California Family Rights Act, and the Family Medical Leave Act. The contract expired on June 8, 2016. (HR)

Recommendation:

Staff recommends that the City Council adopt the attached resolution entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD AMENDING THE CONSULTING SERVICES AGREEMENT WITH MONJARAS & WISEMEYER GROUP, FOR ACCOMODATION MEETING MANAGEMENT/INTERACTIVE PROCESS FACILITATION AND ESSENTIAL FUNCTIONS INCLUDING JOB ANALYSIS AND JOB BANK DEVELOPMENT SERVICES".

22. APPROVAL OF CONTRACT CHANGE ORDER FOR THE STATE STREET AND CEDAR AVENUE, IMPROVEMENT PROJECT, PROJECT NO. 4011.68.031

Comments:

On May 26, 2016, the City advertised for the construction of State Street and Cedar Avenue intersection repairs through an informal bidding procedure, and All American Asphalt was the apparent lowest responsible bidder in the amount of \$124,860 with an alternate bid item in the amount of \$75,000.

Per Lynwood Municipal Code section 6-3.15 "Change Order", any amount that exceeds 25 percent of contract price or \$50,000, whichever is less, requires City Council approval.

This project is currently funded by the Metropolitan Transportation Authority's (MTA) Prop. C funds. The additional change order request in the amount not to exceed \$75,000 will also be funded by Prop. C Funds. (PW)

Recommendation:

Staff recommends that the City Council adopt the following resolution entitled: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD APPROVING CONTRACT CHANGE ORDER NO. 1, IN AN AMOUNT NOT TO EXCEED \$75,000 BETWEEN THE CITY AND ALL AMERICAN ASPHALT FOR THE STATE STREET AND CEDAR AVENUE IMPROVEMENT PROJECT, PROJECT NO. 4011.68.031 AND AUTHORIZING THE MAYOR TO EXECUTE THE CONTRACT CHANGE ORDER".

23. RENEWAL OF CONTRACT WITH ADVANTEC CONSULTING ENGINEERS FOR BULLIS ROAD. STREET IMPROVEMENT PROJECT; PLATT AVENUE TO MARTIN LUTHER KING JR. BOULEVARD, STREET IMPROVEMENT DESIGN PROJECT, PROJECT NO. 4011.67.964

Comments:

Staff is recommending to renew the contract with Advantec Consulting Engineers (Advantec) for the Bullis Road Street Improvement Project.

On August 16, 2011 the design contract for Bullis Road, Street Improvement Project was awarded to Advantec (Resolution No. 2011.190). The contract included the design of new asphalt pavement, concrete work, landscaped median improvements and other improvements.

In June 2013, the design of the project was placed on hold at 60 to 70 percent completion. Recently, the City met with the consulting firm to update and complete the design for the project.

On February 3, 2015, the City Council approved a contract time extension for Advantec. However, staff is requesting an additional contract time extension to complete the design for Bullis Road. (PW)

Recommendation:

Staff recommends that the City Council adopt the attached resolution entitled: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD RENEWING THE EXISTING AGREEMENT BETWEEN THE CITY AND ADVANTEC CONSULTING ENGINEERS FOR COMPLETION OF DESIGN SERVICES IN THE NOT-TO-EXCEED AMOUNT OF \$3,500 FOR THE BULLIS ROAD STREET IMPROVEMENT PROJECT, PROJECT NO. 4011.67.964; AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT".

24. RENEWAL OF CONTRACT WITH JOHN M. CRUIKSHANK, INC. FOR DUNCAN AVENUE, OLANDA STREET, WRIGHT ROAD AND LOUISE AVENUE STREET IMPROVEMENT DESIGN PROJECT, PROJECT NO. 4011.67.907; 908, 911 AND 912

Comments:

Staff is recommending to renew the contract with John M. Cruikshank, Inc. for the Duncan Avenue, Olanda Street, Wright Road and Louise Avenue Street Improvement Project.

On February 7, 2012, the City Council awarded a contract to John M. Cruikshank Consultant, Inc. for design services in the amount not to exceed \$131,570 for the design of Duncan Avenue, Olanda Street, Wright Road and Louise Avenue.

The design of Duncan Avenue, Olanda Street, Wright Road and Louise Avenue are 85 to 90 percent completed. Staff has identified Measure R Funds that are available to pay the consultant and to complete the design project. (PW)

Recommendation:

Staff recommends that the City Council adopt the attached resolution entitled: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD RENEWING THE EXISTING AGREEMENT BETWEEN THE CITY AND JOHN M. CRUIKSHANK CONSULTANT, INC. FOR COMPLETION OF DESIGN SERVICES IN THE NOT-TO-EXCEED AMOUNT OF \$19,700 FOR THE DUNCAN AVENUE, OLANDA STREET,

WRIGHT ROAD AND LOUISE AVENUE IMPROVEMENT DESIGN PROJECT, PROJECT NO. 4011.67.907; 908, 911 AND 912 RESPECTIVELY AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT”.

25. AMENDMENT TO AGREEMENT WITH KANE BALLMER & BERKMAN FOR SPECIAL COUNSEL SERVICES FOR A DISPOSITION AND DEVELOPMENT AGREEMENT FOR THE PLAZA MEXICO EXPANSION ON BEHALF OF THE LYNWOOD HOUSING AUTHORITY, THE LYNWOOD PARKING AUTHORITY AND THE CITY AS REQUESTED

Comments:

On August 18, 2015 the City, the Housing Authority and the Parking Authority approved the engagement of Kane Ballmer & Berkman as special counsel for services related to negotiations with Plaza Mexico for the expansion of the Plaza Mexico project. Plaza Mexico (the “Project”) is one of Lynwood’s more significant commercial development projects and a major landmark in the region. Plaza Mexico has developed into a major destination and attraction but is also in need of considerable improvements and renovation. As part of the efforts for the modernization and expansion of Plaza Mexico, the City of Lynwood and the Lynwood Parking Authority entered into a Development and Disposition Agreement (“DDA”) with the developer of Plaza Mexico on November 5, 2013.

Following approval of the engagement of Special Counsel on August 18, 2015, negotiations began with Plaza Mexico. Early on in the negotiations it became apparent that the Project would need to proceed in several stages as portions of the proposed development would need to wait until completion of the TOD study and its Environmental Impact Report while other portions such as the K&K Site were ready for development work to commence upon approvals and entitlement being secured from the City and its related entities.

The conclusion of the early work on examination of a successor DDA led to agreement between Special Counsel and counsel for the developer that the best approach to the Project would be to pursue an Owner Participation Agreement (“OPA”) for the K&K Site (plus a small parcel directly across Imperial Highway from the K&K Site.

As a condition of going forward with negotiations, the City made it clear that a substantial deposit would have to be made by the developer to cover legal fees and other services. The deposit amount was set at ONE HUNDRED THOUSAND DOLLARS (\$100,000) to be replenished as needed under the terms of the finalized OPA. The City has received a total of \$200,000 in deposits, which was placed in a US Bank account created for this purpose in accordance with the OPA. (FIN)

Recommendation:

Staff recommends that the City Council of the City of Lynwood, Lynwood Housing Authority, and Lynwood Parking Authority adopt the attached resolution entitled, “A JOINT RESOLUTION OF THE LYNWOOD PARKING AUTHORITY, THE LYNWOOD HOUSING AUTHORITY AND CITY COUNCIL OF THE CITY OF LYNWOOD APPROVING AN AMENDMENT TO THE AGREEMENT FOR SPECIAL COUNSEL LEGAL SERVICES WITH KANE BALLMER & BERKMAN TO PERFORM LEGAL SERVICES ON THE BEHALF OF THE LYNWOOD PARKING AUTHORITY, THE LYNWOOD HOUSING AUTHORITY AND THE CITY COUNCIL OF THE CITY OF LYNWOOD IN CONNECTION WITH THE NEGOTIATION OF A DISPOSITION AND DEVELOPMENT AGREEMENT FOR THE EXPANSION OF PLAZA MEXICO.”

## NEW/OLD BUSINESS

### 26. SAFE AND HEALTHY COMMUNITIES ELEMENT

#### Comments:

In 2014, the Southern California Association of Governments (SCAG) awarded the City of Lynwood a grant and assigned a consulting firm, RAIMI & Associates ("Consultant"), to prepare a Safe and Healthy Communities Element (Element).

The City Lynwood has combined the state-required Safety Element with the optional Health Element into a single Safe and Healthy Communities Element. The Safe and Healthy Communities Element will address the major intersections of public health and planning, including transportation and active living, access to nutritious foods, mental health and social capital, education and economic opportunity, access to healthcare, and clean air. It also addresses safety issues such as seismic safety, flooding, neighborhood safety, and emergency preparedness.

The Lynwood Safe and Healthy Communities Element was drafted as part of a community-driven process which included input from a Lynwood Safe and Healthy Communities Advisory Committee, community workshops, event outreach, and a community healthy survey. This document when adopted will be included as an amendment to the City's General Plan. (DCE)

#### Recommendation:

Staff recommends that the City Council take the following actions:

- Receive the presentation of the Safe and Healthy Communities Elements (Element) and accept the Element as presented; and
- Direct staff to bring Element back in calendar year 2017 to be formally adopted at a public hearing to be determined by Council at a later date.

### 27. AMENDMENT TO AGREEMENT WITH INFRASTRUCTURE ENGINEERS FOR PROFESSIONAL PLAN CHECK AND BUILDING INSPECTION SERVICES

#### Comments:

The agreement between the City of Lynwood ("City") and Infrastructure Engineers, ("IE") was approved by City Council on August 5, 2014 via Resolution No. 2014.134. The agreement authorizes IE to provide professional Plan Check and Building Inspection Services to the City. The agreement commenced on August 5, 2014 and is set to terminate on August 5, 2016.

Plan Check services are an essential service that the Building & Safety Division provides to Lynwood residents, businesses and developers. After an applicant receives Planning Division approval he/she precedes to Plan Check prior to the issuance of Building Permits. Concurrently there may be approvals that are required from Public Works, which are identified either in the Planning or Plan Check phase. Plan Check is the review of structural, mechanical, electrical, plumbing, Title 24 Energy, Title 24 Disable Access, or any other civil engineering plans. The review of such plans ensures that any development that occurs in the City is in compliance with current applicable California Codes.

According to the agreement IE is to be compensated for either 60% of the building plan check fee or at an hourly rate of \$89.00, whichever fee is the lesser of the two. IE has requested that the City amend the contract to select one of the two rates. Staff recommends amending the original agreement to select the hourly rate of \$89.00 for plan check review.

Over the course of fiscal year 2015 the Department has worked with IE to make adjustments in staffing and scheduling in response to changing needs of the residents, local businesses and of the Department. Currently, IE provides one plan checker to perform in-house plan check one to two days a week for three hours each day, one building inspector as needed, various engineers that perform off-site plan check as needed, and two technicians that assist with the various planning and building administrative processes and activities. The same staffing from IE is projected for fiscal year 2016. (DCE)

Recommendation:

Staff recommends that the City Council adopt the attached resolution entitled: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD, AUTHORIZING AN AMENDMENT TO THE CONTRACT WITH INFRASTRUCTURE ENGINEERS FOR PROFESSIONAL PLAN CHECK AND BUILDING INSPECTION SERVICES AND FOR THE MAYOR TO EXECUTE THE CONTRACT AMENDMENT IN A FORM APPROVED BY THE CITY ATTORNEY THROUGH JUNE 30, 2016 AND FOR A NOT TO EXCEED AMOUNT OF \$233,000".

28. REQUEST FOR SPECIAL PERMIT – 2016 JULY 4<sup>TH</sup> BLOCK WATCH STREET CLOSURE

Comments:

One Block Watch Captain submitted a formal request to close portions of Cornish Avenue for their 2016 – July 4<sup>th</sup> Block Watch celebration. Specific guidelines were set in place in 2014 for these event requests. (PR)

Recommendation:

Staff recommends that the City Council review and consider the July 4<sup>th</sup> 2016 Block Watch street closure request and adopt the attached resolution entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD APPROVING THE 2016 FOURTH OF JULY STREET CLOSURE REQUEST FROM BLOCK WATCH CAPTAIN FOR THE CORNISH AVENUE BLOCK WATCH JULY 4<sup>TH</sup> HOLIDAY CELEBRATION AND WAIVING THE CITY SPECIAL PERMIT FEES FOR THIS EVENT".

29. REQUEST FOR APPROVAL TO EXECUTE AN AGREEMENT WITH THE SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS - LOS ANGELES (SPCALA) TO PROVIDE ANIMAL CONTROL SERVICES TO THE CITY OF LYNWOOD

Comments:

The City of Lynwood is in need of securing a contract for animal sheltering and dead animal disposal services. Staff has contacted various animal care and control service providers to discuss both short and long term servicing options in addition to full or partial services. After multiple discussions, the City of Long Beach, SEECA, and the San Gabriel Humane Society have indicated they do not have the service or sheltering capacity to consider providing any level of services to the Lynwood community.

SPCALA has the staff, equipment and shelter facility to safely and adequately shelter dogs and cats and dispose of dead animals which are transported by City Animal Control Officers to the SPCALA facility located at 12910 Yukon Avenue in the City of Hawthorne. The term of the proposed agreement is from July 1, 2016 to June 30, 2017. The total annual cost to the City for routine services will not exceed \$97,200 (\$8,100/monthly). However, there may be an additional annual cost if the City requests an animal to be sheltered longer than 14 days at a rate of \$25 per day. (DCE)

Recommendation:

Staff recommends that the City Council approve the execution of an agreement with the Society for the Prevention of Cruelty to Animals - Los Angeles by adopting the attached resolution entitled: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD, AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH THE SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS - LOS ANGELES TO PROVIDE ANIMAL CONTROL SERVICES."

30. TERMS FOR THE DISPOSITION OF PROCEEDS FROM THE SALE OF THE PROPERTY FOR THE DISPOSITION AND DEVELOPMENT AGREEMENT FOR THE SENIOR CITIZEN HOUSING PROJECT ON CITY PROPERTY LOCATED ON ATLANTIC AVENUE BETWEEN AGNES AVENUE AND LAVINIA AVENUE

Comments:

On November 24, 2015, the City Council authorized City staff to begin discussions with the proponent of the proposal to ascertain if it is feasible to use this site for a senior citizen housing development. Staff has engaged in discussions with the developer and negotiated a development agreement.

On December 22, 2015, the City approved a Disposition and Development Agreement with a qualified senior housing developer interested in pursuing a development on City property located on Atlantic Avenue between Agnes Avenue and Lavinia Avenue.

The Property is subject of Deed Restrictions by the California Department of Parks and Recreation recorded on October 10, 2012 as Instrument No. 20121529238. The Developer under the DDA will pay fair market value for the Property once it is ready to proceed with development of the Property – i.e., without the Deed Restrictions from the Department of Parks and Recreation.

Upon completion and execution of the DDA, the City Manager has been involved in discussions with the Office of Parks and Recreation. The discussions culminated in a meeting on June 2, 2016. Following discussion at the meeting, in conversations with Parks and Recreation, agreement has been reached for the release of the Deed Restrictions. (FIN)

Recommendation:

Staff recommends that the City Council adopt the attached resolution entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD CONCERNING THE SITE LOCATED AT ATLANTIC AND AGNES OPPOSITE HAM PARK SUBJECT OF DISPOSITION AND DEVELOPMENT AGREEMENT, DIRECTING STAFF TO ENTER INTO AN AGREEMENT WITH THE STATE OF CALIFORNIA DEPARTMENT OF PARKS AND RECREATION FOR THE DISPOSITION OF THE SALE PROCEEDS FROM THE DEVELOPER UNDER A CURRENT DDA SO THAT FIFTY PERCENT (50%) OF THE SALE PROCEEDS ARE ESCROWED TO SUPPORT CAPITAL IMPROVEMENT PROJECTS TO CITY PARKS SUBJECT TO APPROVAL BY THE STATE DEPARTMENT OF PARKS AND RECREATION, WITH THE REMAINING FIFTY PERCENT (50%) TO BE USED BY THE CITY AS IT DETERMINES MOST APPROPRIATE."

## CLOSED SESSION

31. CLOSED SESSION ITEMS

- A. With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6:

CONFERENCE WITH LABOR NEGOTIATORS

Agency Designated Representatives: Haydee M. Sainz, Director of Human Resources and Risk Management

Employee Organization: LEA/AFSCME Local1920  
LEMG (Lynwood Employees Management Group)

- B. With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54956.8:

CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Property: APNs: 6169-001-001; 6169-001-002; 6169-001-008; 6169-002-001; 6169-002-904; 6169-002-905; CalTrans No. 058165-01-01; CalTrans No. 058166-01-01

Agency Negotiator: J. Arnaldo Beltrán, City Manager

Negotiating Parties: CalTrans

Under Negotiation: Price and terms

- C. With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54956.9:

CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9:

Number of Cases: Two

## ADJOURNMENT

THE NEXT REGULAR MEETING WILL BE HELD ON JULY 5, 2016 AT 6:00 P.M. IN THE COUNCIL CHAMBERS OF THE CITY HALL, 11330 BULLIS ROAD, CITY OF LYNWOOD, CALIFORNIA.



# AGENDA STAFF REPORT

DATE: June 21, 2016

TO: Honorable Mayor and Members of the City Council  
Honorable Mayor and Members of the City Council as the  
Successor Agency of the Lynwood Redevelopment Agency

APPROVED BY: J. Arnaldo Beltrán, City Manager *[Signature]*

PREPARED BY: Amanda Hall, Finance Director *[Signature]*  
Delania G. Whitaker, Financial Analyst *[Signature]*

SUBJECT: Adoption of the FY 2016-17 Budget

## Recommendation:

Staff recommends that the City Council and Successor Agency open a public hearing, receive a presentation on the proposed Fiscal Year 2016-17 (FY 17) Budget, accept public comments, close the public hearing, and each adopt the respective attached resolutions entitled:

- A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD ADOPTING THE FISCAL YEAR 2016-17 BUDGET (TO BE PROVIDED AT THE JUNE 21, 2016 MEETING BASED ON JUNE 20, 2016 INPUT FROM COUNCIL)
- A RESOLUTION OF THE CITY COUNCIL AS SUCCESSOR AGENCY TO THE LYNWOOD REDEVELOPMENT AGENCY ADOPTING THE FISCAL YEAR 2016-17 SUCCESSOR AGENCY BUDGET
- A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD APPROVING THE PROPOSED FEE REVISIONS AND ADOPTING THE FY 2016-17 MASTER FEE SCHEDULE
- A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD ESTABLISHING THE APPROPRIATION LIMIT FOR FISCAL YEAR 2016-17 PURSUANT TO ARTICLE XIII B OF THE CALIFORNIA CONSTITUTION



**Background:**

On May 25, 2016, the City Council conducted a Budget Workshop to review the FY 17 Department Proposed Budget and to provide staff with input. The Budget Workshop focused on the General Fund. City staff presented on the following:

- FY 16 Year-End Budget Update
- Structural Fiscal Challenges & Issues
- FY 17 Department [Baseline Conditions] Proposed Budget
- Overview of FY 17 Budget – Key Challenges

**Discussion & Analysis:****FY 16 General Fund Year-End Performance**

On May 25, 2016, staff presented an update on the FY 16 General Fund year-end performance. On June 1, 2016, the City received a total of \$623,799 from Los Angeles County for return of Pension Tax Override (\$506,073), RDA Asset Distribution (\$74,593) and City Pass Through Payments (\$43,132). In addition, on June 15, 2016, the City received \$42,582 from LA County for the Other Funds and Accounts Distribution (Asset Sale/Encumbered Money Fund Allocation & Distribution). This will reduce the projected deficit (\$1,078,454) to \$412,073 and increase the General Fund ending balance to \$3,638,130. See table below.

<b>TABLE 1</b>		
<b>FY 16 GENERAL FUND YEAR-END PERFORMANCE</b>		
	<b>FY 16 Year-End Results as of May 25, 2016</b>	<b>FY 16 Year-End Results as of June 20, 2016</b>
Revenue	\$27,565,512	\$28,231,893
Expenditures	(\$28,643,966)	(\$28,643,966)
Projected Deficit	(\$1,078,454)	(\$412,073)
Beginning Balance	\$4,050,203	\$4,050,203
Ending Balance	\$2,971,479	\$3,638,130
Fund Balance Needed to Meet Reserve Policy	\$2,864,396	\$2,864,396

**FY 17 Proposed Budget Overview**

On May 25, 2016, staff presented an overview of the FY 17 Department Proposed budget. See table below.

<b>TABLE 2 FY 17 DEPARTMENT PROPOSED GENERAL FUND BUDGET</b>	
	<b>FY 17 Department Proposed Budget</b>
Revenue	\$27,888,625
Expenditures	\$30,775,784
Projected Deficit	(\$2,887,159)
Beginning Balance	\$3,638,130
Ending Balance	\$750,971
Fund Balance Needed to Meet Reserve Policy	\$3,077,578

For FY 17, staff projects operating deficits in the Gas Tax Fund, Street Lighting Maintenance Assessment District Fund, Landscape Maintenance Assessment District Fund, and the Litter Abatement Fund. The operating deficit in the Gas Tax Fund is due to transfers out the Traffic Safety Fund for operational expenses. Finance staff is working with Public Works staff to identify alternative funding sources. The operating deficit in the Street Lighting Maintenance Assessment District Fund and Landscape Maintenance Assessment District Fund is due to the fact that proposed expenditures exceed revenue. The operating deficit in the Litter Abatement Fund is due to loss of Livable Environmental Services Fee revenue for commercial waste hauler accounts billed by WRI, NES Street Sweeping contract CPI increase, and increase in salaries and benefits.

If alternative funding sources are not identified, the General Fund will have to cover the deficit amounts. This is not reflected in the \$2.9 million deficit.

To reduce the projected \$2.9 million deficit and to meet the 10% General Fund Reserve Policy, staff is making several budget recommendations which include the following:

- Staffing/Classification Changes Including Layoffs, Elimination of Vacant Positions, Addition of Positions, and Transfers
- Reduce L.A. County Sheriff Contract
- Shift of Salaries and Benefits to Redevelopment Property Tax Trust Fund
- Defer Hiring of Certain Vacant Positions
- Unclaimed Refundable Deposits from 2000 through 2009
- Cut Legislative Advocacy Contract
- Eliminate Lifetime Medical Benefits

**Fiscal Impact:**

The fiscal impact will be based on Council decisions made at the hearing scheduled for June 21, 2016.

Coordinated With:

All Departments

Attachments:

Resolutions

Exhibit A & B – Summary of FY 2016-17 Proposed Fee Changes

Exhibit C – FY 2016-17 Proposed Successor Agency Budget

Exhibit D – FY 2016-17 Appropriations Limit Calculation

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE CITY COUNCIL AS SUCCESSOR AGENCY TO THE LYNWOOD REDEVELOPMENT AGENCY ADOPTING THE FY 2016-17 SUCCESSOR AGENCY BUDGET**

**WHEREAS**, the City Council as Successor Agency to the Lynwood Redevelopment Agency reviewed the Fiscal Year 2016-17 Department Proposed Budget for the Successor Agency attached as Exhibit "C"; and

**WHEREAS**, the agenda for the June 21, 2016 meeting of the City Council as Successor Agency to the Lynwood Redevelopment Agency was duly posted, and the Fiscal Year 2016-17 Department Proposed Budget for the Successor Agency and all related agenda material were made available to all interested parties.

**NOW, THEREFORE, THE CITY COUNCIL AS SUCCESSOR AGENCY TO THE LYNWOOD REDEVELOPMENT AGENCY DOES HEREBY RESOLVE AS FOLLOWS:**

**Section 1.** The Successor Agency budget for Fiscal Year 2016-17 is hereby adopted as presented in the FY 2016-17 Department Proposed Budget.

**Section 2.** The City Manager or her designee is hereby authorized to approve any transfer between accounts, provided that they are within the same department and the same fund.

**Section 3.** This resolution shall go into effect immediately upon its adoption.

**PASSED, APPROVED and ADOPTED this 21<sup>st</sup> day of June, 2016.**

\_\_\_\_\_  
Edwin Hernandez  
President

**ATTEST:**

\_\_\_\_\_  
Maria Quinonez  
Secretary

\_\_\_\_\_  
J. Arnoldo Beltrán  
City Manager

**APPROVED AS TO FORM:**

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David Garcia  
Authority Counsel

**APPROVED AS TO CONTENT:**

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Amanda Hall  
Director of Finance

**City of Lynwood  
Exhibit C  
FY 17 Proposed Successor Agency Budget**

	FY 16 Adopted Budget	FY 16 Year-End Estimates	FY 17 City Manager Proposed Budget
<b>Revenues</b>			
Redevelopment Property Tax Trust Fund (RPTTF) Revenues	\$ 2,849,790	\$ 4,731,543	\$ 4,478,372
Administrative Allowance	250,000	250,000	250,000
<b>Total:</b>	<b>\$ 3,099,790</b>	<b>\$ 4,981,543</b>	<b>\$ 4,728,372</b>
<b>Expenditures</b>			
Administrative Allowance	\$ 250,000	\$ 124,704	\$ 250,000
Project Staffing Costs	195,000	74,823	157,000
ROPS Obligations	3,674,367	4,468,602	4,321,372
<b>Total:</b>	<b>\$ 4,119,367</b>	<b>\$ 4,668,129</b>	<b>\$ 4,728,372</b>
<b>Use of Reserves/(Surplus)</b>	<b>\$ 1,019,577</b>	<b>\$ (313,414)</b>	<b>\$ -</b>
<b>Beginning Fund Balance</b>	<b>\$ 4,014,683</b>	<b>\$ 4,204,833</b>	<b>\$ 4,518,247</b>
<b>Ending Fund Balance</b>	<b>\$ 2,995,106</b>	<b>\$ 4,518,247</b>	<b>\$ 4,518,247</b>

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD APPROVING THE PROPOSED FEE REVISIONS AND ADOPTING THE FY 2016-17 MASTER FEE SCHEDULE**

**WHEREAS**, the City of Lynwood is a general law city under California law with a recognized mandate to preserve, protect and enhance the general health and welfare of its residents; and

**WHEREAS**, the Government Finance Officers Association (GFOA) states: "A government should adopt policies that identify the manner in which fees and charges are set and the extent to which they cover the cost of the service provided"; and

**WHEREAS**, the Master Fee Schedule allows the public and the City staff to obtain a better understanding of all fees, rates, and permits charged by the City of Lynwood; and

**WHEREAS**, current charges are insufficient to cover all business costs associated with providing certain services; and

**WHEREAS**, pursuant to Government Code §66016, the specific fees to be charged for services must be adopted by the City Council by resolution or ordinance, after providing notice and holding a public hearing; and

**WHEREAS**, amendments for the Master Fee Schedule were presented to City Council on June 21, 2016.

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF LYNWOOD DOES HEREBY FIND, PROCLAIM, ORDER, AND RESOLVE AS FOLLOWS:**

**Section 1.** That the City Council approves and adopts the revisions to the City of Lynwood's Master Fee Schedule, attached hereto as Exhibit "A" and "B", and the revisions together with the fees in the Master Fee Schedule that were already previously approved shall form the FY 2016-17 Master Fee Schedule which is hereby adopted.

**Section 2.** That any existing fee not specifically enumerated in the attached Exhibit "A" and "B" shall remain in effect at the current level and shall be subject to the provisions of the legislative action that placed it into effect.

**Section 3.** Any action adopting or increasing a fee or charge for development projects may not take effect for at least 60 days upon adoption.

**Section 4.** All other fees that are not related to development projects fees are effective immediately upon approval.

**PASSED, APPROVED AND ADOPTED this 21<sup>st</sup> day of June, 2016.**

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Edwin Hernandez  
Mayor

**ATTEST:**

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Maria Quinonez  
City Clerk

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J. Arnoldo Beltrán  
City Manager

**APPROVED AS TO FORM:**

**APPROVED AS TO CONTENT:**

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David Garcia  
City Attorney

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Amanda Hall  
Finance Director

EXHIBIT A  
FY 2016-17 PROPOSED  
PARKING FEES AND PENALTIES

PARKING FEES AND PENALTIES				
Section & Code	Fine, Fee or Penalty Description	Existing Fine, Fee or Penalty	FY 17 Proposed Fine, Fee or Penalty	Unit
7-20.23 LMC	Street Sweeping	\$68.78	\$69.00	Each
7-20.14 LMC	No Alley Parking	\$68.78	\$69.00	Each
25.65.80 LMC	Parked on Unpaved Surface	\$68.78	\$69.00	Each
7-14.2 LMC	Drive Across Sidewalk	\$57.75	\$58.00	Each
7-20.2(a) LMC	For Sale	\$68.78	\$69.00	Each
7-20.2(b) LMC	Greasing Vehicle	\$118.13	\$119.00	Each
7-20.10 LMC	No Parking, Excess 72 hrs	\$63.53	\$64.00	Each
7-20.13(b) LMC	No Parking, Any Time	\$63.53	\$64.00	Each
7-20.4(a)(1) LMC	No Parking, Red Curb	\$63.53	\$64.00	Each
7-20.4(a)(2) LMC	No Parking, Yellow Curb	\$57.75	\$58.00	Each
7-20.4(a)(3) LMC	No Parking, White Curb	\$57.75	\$58.00	Each
7-20.4(a)(4) LMC	No Parking, Green Zone	\$57.75	\$58.00	Each
7-20.11(a) LMC	Parking Left Side	\$63.53	\$64.00	Each
7-20.16 LMC	No Parking, Temp	\$57.75	\$58.00	Each
7-20.17 LMC	Parking Push Cart/Veh	\$57.75	\$58.00	Each
7-20.20(a) LMC	Parking Prohibited	\$57.75	\$58.00	Each
7-20.21(b) LMC	Permit Parking	\$57.75	\$58.00	Each
7-20.21c LMC	Parking Restricted 1 HR	\$57.75	\$58.00	Each
7-20.21(d) LMC	Parking Restricted 2 HR	\$57.75	\$58.00	Each
7-20.5 LMC	Parking in Loading Zone	\$57.75	\$58.00	Each
7-20.7 LMC	Parking in Drive/Park Way	\$57.75	\$58.00	Each
7-20.8 LMC	Angle Parking	\$57.75	\$58.00	Each
7-20.9 LMC	Marking of Parking Spaces	\$57.75	\$58.00	Each
7-21.3 LMC	No Parking City Property	\$63.53	\$64.00	Each
22502(a) CVC	Parking 18" from curb	\$57.75	\$58.00	Each
22502(e) CVC	Curb Parking One-Way	\$57.75	\$58.00	Each
22505(b) CVC	State Highway Parking	\$79.80	\$80.00	Each
22515 CVC	Unattended Vehicles	\$68.78	\$69.00	Each
22516 CVC	Locked Vehicle	\$68.78	\$69.00	Each
22520 CVC	Stopping on Freeway	\$57.75	\$58.00	Each
22502.5(a) CVC	Vending on Freeway R.O.W	\$85.58	\$86.00	Each
22502.5(a) CVC	2nd Offense Vending	\$85.58	\$86.00	Each
22455 CVC	Vending From Vehicles	\$90.83	\$97.00	Each
22521 CVC	Illegal to Park on RRD	\$51.98	\$52.00	Each
22522 CVC	Parking Near Sidewalk Access	\$63.53	\$64.00	Each
22523(a)(b) CVC	Abandonment Prohibited	\$173.78	\$174.00	Each
22526(a) CVC	Anti-Gridlock Act	\$85.58	\$86.00	Each
22526 (b) CVC	2nd Off. Anti-Gridlock	\$134.93	\$135.00	Each
22526(c) CVC	3rd Off Anti-Gridlock	\$299.78	\$300.00	Each

EXHIBIT A  
FY 2016-17 PROPOSED  
PARKING FEES AND PENALTIES

Section & Code	Fine, Fee or Penalty Description	Existing Fine, Fee or Penalty	FY 17 Proposed Fine, Fee or Penalty	Unit
22951 CVC	Parking Lot-Street and Alley	\$51.98	\$52.00	Each
23333 CVC	Stopping Parking-Vehicular	\$51.98	\$52.00	Each
26710 CVC	Defective Windshield	\$51.98	\$52.00	Each
27155 CVC	Fuel Cap Required	\$51.98	\$52.00	Each
28071 CVC	Front Bumper Required	\$51.98	\$52.00	Each
4454(a) CVC	Registration Card	\$51.98	\$52.00	Each
5201 CVC	Position of Plates	\$51.98	\$52.00	Each
5202 CVC	Period of Display	\$51.98	\$52.00	Each
4462(a) CVC	Evidence of Registration	\$76.13	\$77.00	Each
4462(b) CVC	Evidence of Registration Wrong Vehicle	\$76.13	\$77.00	Each
7-20-15 LMC	No Parking, Private property	\$79.80	\$80.00	Each
7-20.3	No Parking Prohibited Gen.	\$63.53	\$64.00	Each
7-20.6.1 LMC	Safety Parking Zone	\$85.58	\$86.00	Each
7-28.7(a) LMC	Expired Meter	\$51.98	\$52.00	Each
7-28.7(b) LMC	Extended Parking	\$63.53	\$64.00	Each
7-28.7(c) LMC	Replugging Meter	\$51.98	\$52.00	Each
7-28.7(d) LMC	Non Designated Space	\$63.53	\$64.00	Each
7-21.4 LMC	Improper Manner of Parking	\$51.98	\$52.00	Each
7-21.5 LMC	Use of Entrance and Exit	\$51.98	\$52.00	Each
7-20.15(b)(1) LMC	Private Property C/V	\$228.38	\$229.00	Each
7-18(a) LMC	Restriction on Comm. Veh	\$228.38	\$229.00	Each
7-17(b) LMC	Compliance with Truck Route	\$228.38	\$229.00	Each
7-17(h) LMC	Prohibit CV Parking on T/R	\$228.38	\$229.00	Each
7-17(i) LMC	Oversize Vehicle Parking	\$228.38	\$229.00	Each
4000(a) CVC	Registration Required	\$79.80	\$80.00	Each
5204(a) CVC	No Tags/Expired Tags	\$90.83	\$91.00	Each
5200 CVC	Missing License Plate (F)	\$46.73	\$47.00	Each
5200 CVC	Missing License Plate (R)	\$46.73	\$47.00	Each
22500(e) CVC	Blocking Driveway/Entrance	\$63.53	\$64.00	Each
22500(f) CVC	Parking On/Across Sidewalk	\$63.53	\$64.00	Each
7-29.12(a)(1) LMC	Parking in RPPD w/o permit	\$57.75	\$58.00	Each
7-20.2(c) LMC	Repairing Vehicle	\$228.38	\$229.00	Each
22507.8(a) CVC	Handicapped Zone (Blue)	\$388.50	\$384.00	Each
22507.8(b) CVC	Blocking Disabled Parking	\$388.50	\$384.00	Each
22511.56 CVC	Disabled Placard Misuse	\$448.88	\$449.00	Each
4461 CVC	Unlawful Use of Reg., Plac, Plate	\$448.88	\$449.00	Each
7-20.22 LMC	Unattached Trailer	\$228.38	\$229.00	Each

EXHIBIT A  
 FY 2016-17 PROPOSED  
 PARKING FEES AND PENALTIES

Section & Code	Fine, Fee or Penalty Description	Existing Fine, Fee or Penalty	FY 17 Proposed Fine, Fee or Penalty	Unit
22514 CVC	Fire Hyd./No Parking 15 Ft	\$68.78	\$69.00	Each
21113(a) CVC	Unlawful Parking	\$46.73	\$47.00	Each
22400(a) CVC	Vehicle Stopped in Roadway -Impeding	\$63.53	\$64.00	Each
21210 CVC	Bicycle Parking	\$29.93	\$30.00	Each
21461(a) CVC	Traffic Control Device	\$57.75	\$58.00	Each
22500(a) CVC	Parking Within Intersection	\$63.53	\$64.00	Each
22500(b) CVC	Parking on Crosswalk	\$63.53	\$64.00	Each
22500(c) CVC	Parking/Safety and Curb	\$63.53	\$64.00	Each
22500(d) CVC	Parking Fire Station Entrance	\$63.53	\$64.00	Each
22500(g) CVC	Parking Along/Excavation	\$63.53	\$64.00	Each
22500(h) CVC	Double Parking	\$63.53	\$64.00	Each
22500(l) CVC	Parking in Bus Zone	\$63.53	\$64.00	Each
22500(k) CVC	Parking on Bridge	\$63.53	\$64.00	Each
22500(l) CVC	Blocking Wheelchair Ramp Curb	\$388.50	\$389.00	Each
22500.1 CVC	Parking in Fire Lane	\$79.80	\$80.00	Each
	All parking violations not listed above shall have a \$61 penalty.	\$60.38	\$61.00	Each

EXHIBIT B  
FY 2016-17 PROPOSED  
ADVERTISING AND MARKETING FEES

LYNWOOD N' PERSPECTIVE ADVERTISING FEES				
Fee Name	Description	Existing Fee	FY 17 Proposed Fee	Unit
<u>Ad Size - 2.0" X 3.5"</u>	Advertising in the City Newsletter, LYNWOOD N' PERSPECTIVE (LNP), is an effective way of reaching and promoting local Lynwood businesses to over 14,000 households and 2,000 businesses in the City of Lynwood. This program is intended to bolster local business activity, our local business economy, as well as generate new revenues for the City.	<u>Amount Per Ad</u>	<u>Amount Per Ad</u>	Each
—1 Month		\$100.00	\$100.00	
—2 Months		\$200.00	\$200.00	
—4 Months		\$400.00	\$400.00	
—6 Months		\$600.00	\$600.00	
—10 Months		\$1,000.00	\$1,000.00	
<u>Ad Size - 4.0" X 5.0"</u>	Advertising in the City Newsletter, LYNWOOD N' PERSPECTIVE (LNP), is an effective way of reaching and promoting local Lynwood businesses to over 14,000 households and 2,000 businesses in the City of Lynwood. This program is intended to bolster local business activity, our local business economy, as well as generate new revenues for the City.	<u>Amount Per Ad</u>	<u>Amount Per Ad</u>	Each
1 Month		\$125.00	\$200.00	
2 Months		\$250.00	\$400.00	
4 Months		\$500.00	\$800.00	
6 Months		\$750.00	\$1,200.00	
10 Months		\$1,250.00	\$2,000.00	
<u>Ad Size - 3.0" X 10.0"</u>	Advertising in the City Newsletter, LYNWOOD N' PERSPECTIVE (LNP), is an effective way of reaching and promoting local Lynwood businesses to over 14,000 households and 2,000 businesses in the City of Lynwood. This program is intended to bolster local business activity, our local business economy, as well as generate new revenues for the City.	<u>Amount Per Ad</u>	<u>Amount Per Ad</u>	Each
—1 Month		\$250.00	\$250.00	
—2 Months		\$500.00	\$500.00	
—4 Months		\$1,000.00	\$1,000.00	
—6 Months		\$1,500.00	\$1,500.00	
—10 Months		\$2,500.00	\$2,500.00	
<u>Ad Size - 10.0" X 8.0"</u>	Advertising in the City Newsletter, LYNWOOD N' PERSPECTIVE (LNP), is an effective way of reaching and promoting local Lynwood businesses to over 14,000 households and 2,000 businesses in the City of Lynwood. This program is intended to bolster local business activity, our local business economy, as well as generate new revenues for the City.	<u>Amount Per Ad</u>	<u>Amount Per Ad</u>	Each
1 Month		\$275.00	350.00	
2 Months		\$550.00	\$700.00	
4 Months		\$1,100.00	\$1,400.00	
6 Months		\$1,650.00	\$2,100.00	
10 Months		\$2,750.00	\$3,500.00	
<u>Ad Size - 17.0" X 11.0"</u>	Advertising in the City Newsletter, LYNWOOD N' PERSPECTIVE (LNP), is an effective way of reaching and promoting local Lynwood businesses to over 14,000 households and 2,000 businesses in the City of Lynwood. This program is intended to bolster local business activity, our local business economy, as well as generate new revenues for the City.	<u>Amount Per Ad</u>	<u>Amount Per Ad</u>	Each
1 Month		\$400.00	\$500.00	
2 Months		\$800.00	\$1,000.00	
4 Months		\$1,600.00	\$2,000.00	
6 Months		\$2,400.00	\$3,000.00	
10 Months		\$4,000.00	\$5,000.00	
<u>Seasonal Special Size Rate</u>	Advertising in the City Newsletter, LYNWOOD N' PERSPECTIVE (LNP), is an effective way of reaching and promoting local Lynwood businesses to over 14,000 households and 2,000 businesses in the City of Lynwood. This program is intended to bolster local business activity, our local business economy, as well as generate new revenues for the City.	New Fee	<u>Amount Per Ad</u>	Each
Back to School 3.5" X 2.0"			\$100.00	
Back to School 4.0" X 5.0"			\$200.00	
Valentine's Day 3.5" X 2.0"			\$100.00	
Valentine's Day 4.0" X 5.0"			\$200.00	
Holiday 3.5" X 2.0"			\$100.00	
Holiday 4.0" X 5.0"	\$200.00			
<u>Front Page Sponsor Size Rate</u> 2.0" X 8.0"	Advertising in the City Newsletter, LYNWOOD N' PERSPECTIVE (LNP), is an effective way of reaching and promoting local Lynwood businesses to over 14,000 households and 2,000 businesses in the City of Lynwood. This program is intended to bolster local business activity, our local business economy, as well as generate new revenues for the City.	New Fee	<u>Amount Per Ad</u> \$150.00	Each

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD  
ESTABLISHING THE APPROPRIATION LIMIT FOR FISCAL YEAR 2016-17  
PURSUANT TO ARTICLE XIII B OF THE CALIFORNIA CONSTITUTION**

**WHEREAS**, Article XIII B of the California Constitution states that the total annual appropriation subject to limitations of each government entity shall not exceed the appropriation limit of such entity of government, except for prior year adjustments in the cost-of-living or personal income and population, as noted in Article XIII B and State Statutes; and

**WHEREAS**, pursuant to Article XIII B of the California Constitution, and section 7900 et seq. of the California Government Code, the City of Lynwood is required to set its appropriation limit for each fiscal year by resolution, and approve appropriate inflation and population factors used in calculating the limit; and

**WHEREAS**, the total annual appropriation subject to limitation has been computed in accordance with provisions set forth in Article XIII B, Government Code Section 7900 et seq. and Proposition 111; and

**WHEREAS**, detailed documentation used in calculating the appropriation limit for FY 2016-17 is available for review on file in the Finance and Administration Department, and a summary is provided in the attached Exhibit "B", which is incorporated as a part of this resolution for reference.

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF LYNWOOD  
DOES HEREBY FIND, ORDER, AND RESOLVE AS FOLLOWS:**

**Section 1.** That the City reserves the right to adjust or amend the appropriation limit based upon use of alternative growth factors as authorized by Proposition 111 if such changes or revisions would result in an advantageous appropriation limit, now or in the future.

**Section 2.** That the City of Lynwood's Appropriation Limit for FY 2016-17 is \$32,526,825 as calculated under Exhibit "D".

**Section 3.** That the growth factors used in calculating the FY 2016-17 Appropriation Limit shall be the percentage change in California per capita income and the percentage change in population in the County of Los Angeles.

**Section 4.** The resolution shall take effect immediately upon its adoption.

**PASSED, APPROVED AND ADOPTED** this 21<sup>st</sup> day of June 2016.

\_\_\_\_\_  
Edwin Hernandez  
Mayor

**ATTEST:**

\_\_\_\_\_  
Maria Quinonez  
City Clerk

\_\_\_\_\_  
J. Arnoldo Beltrán  
City Manager

**APPROVED AS TO FORM:**

**APPROVED AS TO CONTENT:**

\_\_\_\_\_  
David A. Garcia  
City Attorney

\_\_\_\_\_  
Amanda Hall  
Finance Director

# EXHIBIT D

## APPROPRIATION LIMIT CALCULATION

YEAR	CPI	POPULATION CHANGE % *	FACTOR*	APPROPRIATION LIMIT**
FY 1986-87 BASE YEAR				8,490,630
FY 2000-2001 (Recalculated)				17,267,822
FY 2001-2002 (Recalculated)	7.82%		1.09611	18,927,227
FY 2002-2003 (Recalculated)	-1.27%	1.63%	1.00480	19,017,609
FY 2003-2004 (Recalculated)	2.31%	1.03%	1.04010	19,779,900
FY 2004-2005 (Recalculated)	3.28%	0.61%	1.04710	20,710,597
FY 2005-2006 (Recalculated)	5.26%	0.31%	1.06500	22,057,214
FY 2006-2007 (Recalculated)	3.96%	0.35%	1.04700	23,109,539
FY 2007-2008 (Recalculated)	4.42%	1.20%	1.05170	24,304,724
FY 2008-2009 (Recalculated)	4.29%	1.31%	1.05190	25,565,384
FY 2009-2010 (Recalculated)	4.35%	1.11%	1.01530	25,955,404
FY 2010-2011 (Recalculated)	-2.54%	0.53%	0.98270	25,506,095
FY 2011-2012 (Recalculated)	2.51%	0.77%	1.02900	26,245,654
FY 2012-2013	3.77%	0.56%	1.04350	27,387,602
FY 2013-2014	5.12%	1.02%	1.06192	29,083,504
FY 2014-2015	-0.23%	0.42%	1.00548	29,242,942
FY 2015-2016	-3.82%	0.52%	1.04671	30,608,975

2016-2017:

\*Per Capita Cost of Living Change = 5.37 percent

\*Population Change (Los Angeles County) = 0.85 percent

Based on Population Change - County

Per Capita Cost of Living Converted to a Ratio:  $\frac{5.37+100}{100} = 1.05370$

Population increase Converted to a Ratio:  $\frac{0.85+ 100}{100} = 1.00850$

Calculation of Factor for FY 2016-2017:  $1.05370 \times 1.00850 = 1.06266$

Calculation of Appropriation Limit  $\$30,608,975 \times 1.06266 = \$32,526,825$   
(Prior Year's Appropriation Limit Multiplied by Factor)

### STATUS OF APPROPRIATION LIMIT

	FY 2016-2017
Maximum Appropriation Limit	32,526,825
(1) Proceeds of Taxes (less Retirement Taxes + Interest Allocation for Taxes)	25,582,196
Under Maximum Appropriation Limit	6,944,629
Over Maximum Appropriation Limit	0

(1) (+) Proceeds of Taxes	28,796,742
(-) Retirement Taxes	3,274,745
(+) Interest Alloc. on Proceeds of Taxes	60,199
Total	25,582,196

\*Source: State Department of Finance

REVENUE SUMMARY  
FISCAL YEAR 2016-17

**Revenue Categories:**

Taxes	28,796,742
Licenses/Permits	821,600
Revenue from Other Agencies	11,637,385
Charges for Services	14,702,904
Other Revenue	4,796,121
Fines, Forfeits & Penalties	1,430,281
Revenue from Money/Prop	1,092,812
Total Revenues	<u>63,277,845</u>

Taxes (Exclude Interest)	28,796,742
Non-taxes (Exclude Interest)	<u>34,349,099</u>
Total - Taxes and Non-Taxes	63,145,841
Add: Interest	<u>132,004</u>
Total - Taxes, Non-Taxes & Interest	<u>63,277,845</u>

**Interest Distribution (%):**

Allocation for Taxes	45.60%	60,199
Allocation for Non-Taxes	<u>54.40%</u>	<u>71,805</u>
Total Interest	<u>100.00%</u>	<u>132,004</u>

**Revenue Summary:**

Taxes plus interest	28,856,941
Non-Taxes plus Interest	<u>34,420,904</u>
Total Revenues	<u>63,277,845</u>





REVENUE SUMMARY FISCAL YEAR 2016-2017

Fund No.	Fund Name	Taxes	Licenses/ Permits	Revenue From Other Agencies	Charges For Services	Other Revenue	Fines, Forfeits, & Penalties	Revenue From Money/ Prop	Transfers In	Totals
4451	Roberti-Zberg-Harris Fund	-	-	-	-	-	-	-	-	-
5011	City Debt Service Fund	-	-	-	-	-	-	-	1,640,081	1,640,081
6011	1999 Water Bonds Proceeds	-	-	-	-	-	-	-	-	-
6051	Water/Enterprise Fund	-	-	-	8,326,555	-	-	48,650	-	8,375,205
6151	1995 Water Revenue Bonds	-	-	-	-	-	-	-	-	-
6201	2003 Enterprise Revenue Bonds	-	-	-	-	-	-	-	-	-
6301	2008 Enterprise Rev Bond Series A	-	-	-	-	-	-	-	-	-
6401	Sewer Fund	-	-	-	1,606,548	-	-	5,202	-	1,611,750
7011	Garage Fund	-	-	-	-	-	-	294,820	-	294,820
7151	Self-Insurance Fund	-	-	-	-	3,296,004	-	50,000	715,000	4,061,004
9011	Public Finance Authority	-	-	-	-	-	-	-	17,124	17,124
9051	2003 Lease Revenue Refunding	-	-	-	-	-	-	-	-	-
9052	2010 Lease Revenue Bonds Series A	-	-	-	-	-	-	-	-	-
<b>Totals</b>		<b>\$ 28,796,742</b>	<b>\$ 821,600</b>	<b>\$ 11,637,385</b>	<b>\$ 14,702,904</b>	<b>\$ 4,796,121</b>	<b>\$ 1,430,281</b>	<b>\$ 1,092,812</b>	<b>\$ 39,579,725</b>	<b>\$ 102,857,570</b>
							<b>Deduct interest</b>	<b>(132,004)</b>		
		<b>Taxes 28,796,742</b>					<b>Non-taxes</b>	<b>34,349,099</b>		



**DEPARTMENT OF  
FINANCE**  
OFFICE OF THE DIRECTOR

EDMUND G. BROWN JR. - GOVERNOR  
STATE CAPITOL ■ ROOM 1145 ■ SACRAMENTO CA ■ 95814-4998 ■ WWW.DOF.CA.GOV

May 2016

Dear Fiscal Officer:

**Subject: Price Factor and Population Information**

**Appropriations Limit**

The California Revenue and Taxation Code, section 2227, requires the Department of Finance (Finance) to transmit an estimate of the percentage change in population to local governments. Each local jurisdiction must use their percentage change in population factor for January 1, 2016, in conjunction with a change in the cost of living, or price factor, to calculate their appropriations limit for fiscal year 2016-17. Attachment A provides the change in California's per capita personal income and an example for utilizing the price factor and population percentage change factor to calculate the 2016-17 appropriations limit. Attachment B provides the city and unincorporated county population percentage change. Attachment C provides the population percentage change for counties and their summed incorporated areas. The population percentage change data excludes federal and state institutionalized populations and military populations.

**Population Percent Change for Special Districts**

Some special districts must establish an annual appropriations limit. The Revenue and Taxation Code, section 2228 provides additional information regarding the appropriations limit. Article XIII B, section 9(C) of the California Constitution exempts certain special districts from the appropriations limit calculation mandate. The Code and the California Constitution can be accessed at the following website: <http://leginfo.legislature.ca.gov/faces/codes.xhtml>.

Special districts required by law to calculate their appropriations limit must present the calculation as part of their annual audit. Any questions special districts have on this requirement should be directed to their county, district legal counsel, or the law itself. No state agency reviews the local appropriations limits.

**Population Certification**

The population certification program applies only to cities and counties. Revenue and Taxation Code section 11005.6 mandates Finance to automatically certify any population estimate that exceeds the current certified population with the State Controller's Office. **Finance will certify the higher estimate to the State Controller by June 1, 2016.**

**Please Note:** Prior year's city population estimates may be revised.

If you have any questions regarding this data, please contact the Demographic Research Unit at (916) 323-4086.

MICHAEL COHEN  
Director  
By:

AMY COSTA  
Chief Deputy Director

Attachment

- A. **Price Factor:** Article XIII B specifies that local jurisdictions select their cost of living factor to compute their appropriation limit by a vote of their governing body. The cost of living factor provided here is per capita personal income. If the percentage change in per capita personal income is selected, the percentage change to be used in setting the fiscal year 2016-17 appropriation limit is:

Per Capita Personal Income

Fiscal Year (FY)	Percentage change over prior year
2016-17	5.37

- B. Following is an example using sample population change and the change in California per capita personal income as growth factors in computing a 2016-17 appropriation limit.

**2016-17:**

Per Capita Cost of Living Change = 5.37 percent  
 Population Change = 0.90 percent

Per Capita Cost of Living converted to a ratio:  $\frac{5.37 + 100}{100} = 1.0537$

Population converted to a ratio:  $\frac{0.90 + 100}{100} = 1.0090$

Calculation of factor for FY 2016-17:  $1.0537 \times 1.0090 = 1.0632$

Fiscal Year 2016-17

**Attachment B**  
**Annual Percent Change in Population Minus Exclusions\***  
**January 1, 2015 to January 1, 2016 and Total Population, January 1, 2016**

County City	<u>Percent Change</u>	<u>--- Population Minus Exclusions ---</u>		<u>Total</u>
	2015-2016	1-1-15	1-1-16	1-1-2016
Los Angeles				
Agoura Hills	0.68	21,068	21,211	21,211
Alhambra	0.91	85,999	86,782	86,782
Arcadia	0.88	56,550	57,050	57,050
Artesia	0.42	16,726	16,797	16,883
Avalon	0.16	3,672	3,678	3,678
Azusa	1.07	48,962	49,485	49,485
Baldwin Park	0.27	74,534	74,738	74,738
Bell	0.42	36,562	36,716	36,716
Bellflower	0.27	76,154	76,363	76,363
Bell Gardens	0.45	42,759	42,952	42,952
Beverly Hills	0.44	34,610	34,763	34,763
Bradbury	1.26	1,109	1,123	1,123
Burbank	0.28	104,815	105,110	105,110
Calabasas	0.41	24,164	24,263	24,263
Carson	0.54	93,489	93,993	93,993
Cerritos	0.42	49,205	49,412	49,412
Claremont	0.54	36,022	36,218	36,218
Commerce	0.52	13,059	13,127	13,127
Compton	0.54	100,685	101,226	101,226
Covina	0.43	49,078	49,291	49,291
Cudahy	0.46	24,490	24,602	24,602
Culver City	0.60	40,207	40,448	40,448
Diamond Bar	1.26	56,371	57,081	57,081
Downey	0.43	113,691	114,181	114,181
Duarte	0.99	21,960	22,177	22,177
El Monte	0.80	112,977	113,885	113,885
El Segundo	0.30	16,596	16,646	16,646
Gardena	0.73	60,346	60,785	60,785
Glendale	1.03	199,620	201,668	201,668
Glendora	0.58	52,060	52,362	52,362
Hawaiian Gardens	0.59	14,838	14,926	14,926
Hawthorne	0.56	87,517	88,003	88,003
Hermosa Beach	0.15	19,771	19,801	19,801
Hidden Hills	0.65	1,860	1,872	1,872
Huntington Park	0.38	59,493	59,718	59,718
Industry	0.23	440	441	441
Inglewood	0.59	115,966	116,648	116,648
Irwindale	-1.67	1,439	1,415	1,415

\*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Fiscal Year 2016-17

**Attachment B**  
**Annual Percent Change in Population Minus Exclusions\***  
**January 1, 2015 to January 1, 2016 and Total Population, January 1, 2016**

<b>County</b> <b>City</b>	<b>Percent Change</b>	<b>--- Population Minus Exclusions ---</b>		<b>Total</b>
	<b>2015-2016</b>	<b>1-1-15</b>	<b>1-1-16</b>	<b>1-1-2016</b>
South Gate	1.43	98,176	99,578	99,578
South Pasadena	0.38	25,929	26,028	26,028
Temple City	0.89	36,210	36,534	36,534
Torrance	0.41	146,570	147,175	147,175
Vernon	72.13	122	210	210
Walnut	0.52	29,996	30,152	30,152
West Covina	0.74	107,081	107,873	107,873
West Hollywood	0.38	35,788	35,923	35,923
Westlake Village	0.40	8,351	8,384	8,384
Whittier	0.47	87,924	88,341	88,341
Unincorporated	0.28	1,048,161	1,051,078	1,051,989
<b>County Total</b>	<b>0.85</b>	<b>10,145,677</b>	<b>10,231,861</b>	<b>10,241,335</b>

\*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.



# AGENDA STAFF REPORT

DATE: June 21, 2016

TO: Honorable Mayor and Members of the City Council

APPROVED BY: J. Arnoldo Beltrán, City Manager *JAB*

PREPARED BY: Raul Godinez II, P.E., Director of Public Works/City Engineer  
Lorry Hempe, Public Works Special Projects Manager  
Jose Molina, Utility Manager *RGH*

SUBJECT: Public Hearing for the Adoption of the 2015 Urban Water Management Plan

## Recommendation:

Staff recommends that the City Council adopt the following resolution entitled: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD APPROVING AND ADOPTING THE 2015 URBAN WATER MANAGEMENT PLAN."

## Background:

Every urban water supplier that either provides over 3,000 acre-feet of water annually, or serves more than 3,000 urban connections is required to assess the reliability of its water sources over a 20-year planning horizon, and report its progress on 20% reduction in per-capita urban water consumption by the year 2020, as required in the Water Conservation Bill of 2009 SBX7-7. The plan, referred to as the Urban Water Management Plan (UWMP), must be prepared every 5 years and submitted to the Department of Water Resources (DWR). The 2015 UWMP is due to the DWR on July 1, 2016.

## Discussion & Analysis:

This 2015 Urban Water Management Plan is an update to the City's 2010 UWMP.

Urban Water Management Plans are prepared by California's urban water suppliers to support their long-term resource planning, and ensure adequate water supplies are available to meet existing and future water demands.

AGENDA  
ITEM

9

In order for an urban water supplier to be eligible for any water management grant or loan administered by DWR, the agency must have a current UWMP on file that has been determined by DWR to address the requirements of the California Water Code. A current UWMP must also be maintained by the water supplier throughout the term of any grant or loan administered by DWR. An UWMP may also be required in order to be eligible for other State funding, depending on the conditions that are specified in the funding guidelines. The City's 2015 Plan has been prepared in order to meet eligibility requirements for grants and loans administered by the State and / or DWR.

### Water Demand and Supply

The City is an "urban water supplier" pursuant to Section 10617 of the California Water Code and directly serves potable water to more than 3,000 customers within the City. The City's water supply sources include water pumped from local groundwater basin, treated imported water purchased from the Metropolitan Water District of Southern California (MWD), and recycle water supplies provided by Central Basin Municipal Water District (CBMWD). The water supply volume is at 5,717 acre feet in 2015. The projected normal year water supply and demand in the year 2035 are at 6,266 acre feet. The City's UWMP shows that City can meet water demands during normal, single dry, and multiple dry years over the next 20 years.

### Water Shortage

The City must provide the minimum health and safety water needs of the community at all times. During water shortage emergencies, the City will implement its Water Shortage Contingency Plan, Ordinance No. 1618, which can impose up to a 50 percent mandatory reduction in water use. The City will also work in conjunction with MWD to implement water shortage plans and supply allocations on a regional level. The City's two potable water sources are local groundwater and purchased MWD deliveries through CBMWD. Rationing stages may be triggered by a shortage in one source or a combination of sources, and water supply shortages may trigger a stage at any time. The 2015 UWMP addresses the City's actions based on the severity of water shortage and its anticipated duration.

### Plan Content

The 2015 UWMP was prepared consistent with the recommended structure provided by the Department of Water Resources' Final "Guidebook for Urban Water Suppliers", dated March 2016. The City's 2015 UWMP consists of the following chapters:

- Introduction and Overview
- Plan Preparation
- System Description
- System Water Use
- Baseline and Targets
- System Supplies

- Water Supply Reliability
- Water Shortage Contingency Planning
- Demand Management Measures
- Plan Adoption, Submittal, and Implementation

Pursuant to California Water Code requirements, the City's 2015 Plan incorporates the California Department of Water Resources' standardized tables for the reporting and submittal of UWMP data.

**Fiscal Impact:**

There is no fiscal impact associated with the adoption of the 2015 UWMP. There is however ongoing associated costs with maintaining the water system to ensure stable and reliable water supply to the City's customers.

Coordinated With:

Finance & Administration  
City Attorney

**RESOLUTION. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD APPROVING AND ADOPTING THE 2015 URBAN WATER MANAGEMENT PLAN**

**WHEREAS**, as required in the Water Conservation Bill of 2009 SBx7-7, every urban water supplier that either provides over 3,000 acre-feet of water annually, or serves more than 3,000 urban connections is required to assess the reliability of its water sources over a 20-year planning horizon, and report its progress on 20% reduction in per-capita urban water consumption by the year 2020; and

**WHEREAS**, the City is an "urban water supplier" pursuant to Section 10617 of the California Water Code and directly serves potable water to more than 3,000 customers and supplies more than 3,000 acre-feet of water at retail for municipal purposes; and

**WHEREAS**, the Urban Water Management Plans must be prepared every 5 years and submitted to the Department of Water Resources (DWR); and

**WHEREAS**, Department of Water Resources' Integrated Regional Water Management (IRWM) and water conservation grants and certain water grants through other state agencies require that a supplier have a complete Urban Water Management Plan to receive funding; and

**WHEREAS**, at least 60 days prior to the public hearing on the plan, the City provided notifications to city or county within which the City provides waters supplies that the City will be reviewing the plan and considering amendments or changes to the plan;

**WHEREAS**, on May 24, 2016, the City sent out notices of the time and place of the public hearing to the cities and county within which the City provides water;

**WHEREAS**, on June 2, 2016 and June 9, 2016 respectively the City published notice in the Lynwood Press that on June 21, 2016 at 6:00 p.m. a public hearing regarding the draft 2015 UWMP would be held in the Council Chambers at which the public comment on the plan would be received, as required by the California Water Code (CWC) Section 10642; and

**WHEREAS**, on June 1, 2016 at 6:00 p.m. a public hearing was conducted in the Council Chambers at which the public was provided the opportunity to comment on the 2015 UWMP; and

**WHEREAS**, the 2015 UWMP was prepared in accordance with the UWMP Act which was established in 1983 to promote long-term water planning to ensure sufficient water supplies are available to meet existing and future demands.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LYNWOOD DOES HEREBY FIND, PROCLAIM, ORDER AND RESOLVE AS FOLLOWS:**

**Section 1.** That the City Council hereby adopts the 2015 Urban Water Management Plan for the City of Lynwood.

**Section 2.** That the City Council authorizes the City Manager or his designee to submit the 2015 Urban Water Management Plan to the California Department of Water Resources.

**Section 3.** That this Resolution shall take effect immediately upon its adoption.

**Section 4.** That the City Clerk shall certify to the adoption of this Resolution.

**PASSED, APPROVED and ADOPTED this 21<sup>st</sup> day of June, 2016.**

\_\_\_\_\_  
Edwin Hernandez  
Mayor

**ATTEST:**

\_\_\_\_\_  
María Quiñónez  
City Clerk

\_\_\_\_\_  
J. Arnoldo Beltrán  
City Manager

**APPROVED AS TO FORM:**

**APPROVED AS TO CONTENT:**

\_\_\_\_\_  
David A. Garcia  
City Attorney

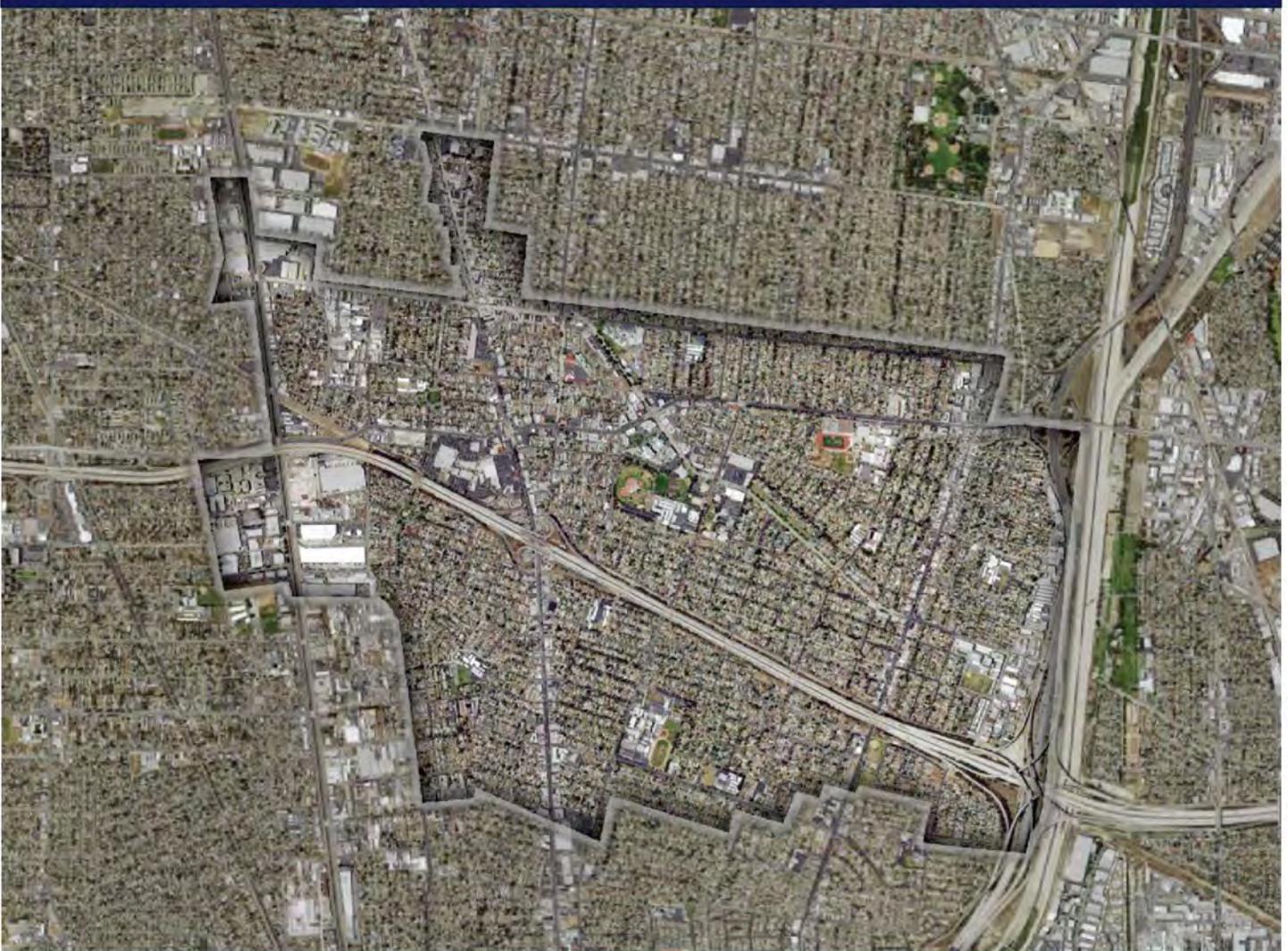
\_\_\_\_\_  
Raul Godinez II, P.E.  
Director of Public Works /City Engineer

FINAL DRAFT

# City of Lynwood

## 2015 Urban Water Management Plan

June 2016



861 Village Oaks Drive, Suite 100 ▪ Covina, California 91724  
Phone: (626) 967-6202 ▪ FAX: (626) 331-7065 ▪ [www.stetsonengineers.com](http://www.stetsonengineers.com)

Northern California ▪ Southern California ▪ Arizona ▪ Colorado

**FINAL DRAFT**



**City of Lynwood**

**2015**

**Urban Water Management Plan**



**JUNE 2016**



861 Village Oaks Drive, Suite 100 • Covina, California 91724  
Phone: (626) 967-6202 • FAX: (626) 331-7065 • Web site: [www.stetsonengineers.com](http://www.stetsonengineers.com)

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# TABLE OF CONTENTS

Page

<b>CHAPTER 1 .....</b>	<b>1-1</b>
<b>PLAN PREPARATION .....</b>	<b>1-1</b>
1.1 BACKGROUND AND PURPOSE .....	1-1
1.2 URBAN WATER MANAGEMENT PLANNING AND THE CALIFORNIA WATER CODE .....	1-2
1.2.1 URBAN WATER MANAGEMENT PLANNING ACT OF 1983 .....	1-2
1.2.2 APPLICABLE CHANGES TO THE WATER CODE SINCE 2010 .....	1-2
1.2.3 WATER CONSERVATION ACT OF 2009 (SB X7-7) .....	1-3
1.3 URBAN WATER MANAGEMENT PLANNING IN RELATION TO OTHER PLANNING EFFORTS .....	1-4
1.4 UWMP ORGANIZATION .....	1-4
1.5 UWMP AND GRANT OR LOAN ELIGIBILITY.....	1-5
1.6 TIPS FOR UWMP PREPARERS.....	1-6
<b>CHAPTER 2 .....</b>	<b>2-1</b>
<b>PLAN PREPARATION .....</b>	<b>2-1</b>
2.1 BASIS FOR PREPARING A PLAN .....	2-1
2.1.1 PUBLIC WATER SYSTEMS .....	2-3
2.1.2 AGENCIES SERVING MULTIPLE SERVICE AREAS / PUBLIC WATER SYSTEMS.....	2-4
2.2 REGIONAL PLANNING .....	2-5
2.3 INDIVIDUAL OR REGIONAL PLANNING AND COMPLIANCE .....	2-5
2.3.1 REGIONAL UWMP .....	2-5
2.3.2 REGIONAL ALLIANCE .....	2-5
2.4 FISCAL OR CALENDAR YEAR AND UNITS OF MEASURE.....	2-7
2.4.1 FISCAL OR CALENDAR YEAR .....	2-7
2.4.2 REPORTING COMPLETE 2015 DATA.....	2-8
2.4.3 UNITS OF MEASURE .....	2-8
2.5 COORDINATION AND OUTREACH .....	2-9
2.5.1 WHOLESALE AND RETAIL COORDINATION .....	2-9
2.5.2 COORDINATION WITH OTHER AGENCIES AND THE COMMUNITY .....	2-10
2.5.3 NOTICE TO CITIES AND COUNTIES .....	2-11
<b>CHAPTER 3 .....</b>	<b>3-1</b>
<b>SYSTEM DESCRIPTION .....</b>	<b>3-1</b>
3.1 GENERAL DESCRIPTION.....	3-1
3.2 SERVICE AREA BOUNDARY MAP .....	3-1
3.2.1 MAP FORMAT RECOMMENDATIONS .....	3-2
3.3 SERVICE AREA CLIMATE .....	3-2
3.3.1 CLIMATE CHANGE .....	3-4
3.4 SERVICE AREA POPULATION AND DEMOGRAPHICS .....	3-4
3.4.1 OTHER DEMOGRAPHIC FACTORS .....	3-5

## TABLE OF CONTENTS (Continued)

	<u>Page</u>
<b>CHAPTER 4 .....</b>	<b>4-1</b>
<b>SYSTEM WATER USE .....</b>	<b>4-1</b>
4.1 RECYCLED VERSUS POTABLE AND RAW WATER DEMAND .....	4-1
4.2 WATER USES BY SECTOR .....	4-1
4.2.1 DEMAND SECTORS LISTED IN WATER CODE .....	4-2
4.2.2 DEMAND SECTORS IN ADDITION TO THOSE LISTED IN THE WATER CODE .....	4-3
4.3 DISTRIBUTION SYSTEM WATER LOSSES .....	4-5
4.4 ESTIMATED FUTURE WATER SAVINGS .....	4-7
4.5 WATER USE FOR LOWER INCOME HOUSEHOLDS .....	4-8
4.6 CLIMATE CHANGE .....	4-9
<b>CHAPTER 5 .....</b>	<b>5-1</b>
<b>SB X7-7 BASELINE AND TARGETS .....</b>	<b>5-1</b>
5.1 GUIDANCE FOR WHOLESALE AGENCIES .....	5-1
5.2 UPDATING CALCULATIONS FROM 2010 UWMP .....	5-2
5.2.1 TARGET METHOD .....	5-2
5.2.2 REQUIRED USE OF 2010 U.S. CENSUS DATA .....	5-3
5.2.3 SB X7-7 VERIFICATION FORM .....	5-3
5.3 BASELINE PERIODS .....	5-3
5.3.1 DETERMINATION OF THE 10-15 YEAR BASELINE PERIOD (BASELINE GPCD) .....	5-4
5.3.2 DETERMINATION OF THE 5-YEAR BASELINE PERIOD (TARGET CONFIRMATION) .....	5-5
5.4 SERVICE AREA POPULATION .....	5-6
5.4.1 POPULATION METHODOLOGY .....	5-6
5.5 GROSS WATER USE .....	5-7
5.5.1 GROSS WATER TABLES .....	5-8
5.6 BASELINE DAILY PER CAPITAL WATER USE .....	5-9
5.7 2015 AND 2020 TARGETS .....	5-9
5.7.1 SELECT AND APPLY A TARGET METHOD .....	5-10
5.7.2 5-YEAR BASELINE – 2020 TARGET CONFIRMATION .....	5-11
5.7.3 CALCULATE THE 2015 INTERIM URBAN WATER USE TARGET .....	5-12
5.7.4 BASELINE AND TARGETS SUMMARY .....	5-12
5.8 2015 COMPLIANCE DAILY PER CAPITA WATER USE (GPCD) .....	5-13
5.8.1 MEETING THE 2015 TARGET .....	5-13
5.8.2 2015 ADJUSTMENTS TO 2015 GROSS WATER USE .....	5-13
5.9 REGIONAL ALLIANCE .....	5-15
<b>CHAPTER 6 .....</b>	<b>6-1</b>
<b>SYSTEM SUPPLIES .....</b>	<b>6-1</b>
6.1 PURCHASED OR IMPORTED WATER .....	6-2

## TABLE OF CONTENTS (Continued)

		<u>Page</u>
6.2	GROUNDWATER.....	6-2
6.2.1	BASIN DESCRIPTION.....	6-3
6.2.2	GROUNDWATER MANAGEMENT.....	6-6
6.2.3	OVERDRAFT CONDITIONS.....	6-10
6.2.4	HISTORICAL GROUNDWATER PUMPING.....	6-10
6.3	SURFACE WATER.....	6-12
6.4	STORMWATER.....	6-12
6.5	WASTEWATER AND RECYCLED WATER.....	6-12
6.5.1	RECYCLED WATER COORDINATION.....	6-13
6.5.2	WASTEWATER COLLECTION, TREATMENT, AND DISPOSAL.....	6-14
6.5.3	RECYCLED WATER SYSTEM.....	6-16
6.5.4	RECYCLED WATER BENEFICIAL USES.....	6-18
6.5.5	ACTIONS TO ENCOURAGE AND OPTIMIZE FUTURE RECYCLED WATER USE.....	6-20
6.6	DESALINATED WATER OPPORTUNITIES.....	6-21
6.7	TRANSFER OPPORTUNITIES.....	6-22
6.7.1	EXCHANGES.....	6-22
6.7.2	TRANSFERS.....	6-22
6.7.3	EMERGENCY INTERTIES.....	6-22
6.8	FUTURE WATER PROJECTS.....	6-23
6.9	SUMMARY OF EXISTING AND PLANNED SOURCES OF WATER.....	6-24
6.10	CLIMATE CHANGE IMPACTS TO SUPPLY.....	6-26
<b>CHAPTER 7.....</b>		<b>7-1</b>
<b>WATER SUPPLY RELIABILITY ASSESSMENT.....</b>		<b>7-1</b>
7.1	CONSTRAINTS ON WATER SOURCES.....	7-1
7.2	RELIABILITY BY TYPE OF YEAR.....	7-2
7.2.1	TYPES OF YEARS.....	7-4
7.2.2	AGENCIES WITH MULTIPLE WATER SOURCES.....	7-5
7.3	SUPPLY AND DEMAND ASSESSMENT.....	7-5
7.4	REGIONAL SUPPLY RELIABILITY.....	7-8
<b>CHAPTER 8.....</b>		<b>8-1</b>
<b>WATER SHORTAGE CONTINGENCY PLAN.....</b>		<b>8-1</b>
8.1	STAGES OF ACTION.....	8-1
8.2	PROHIBITIONS ON END USES.....	8-3
8.2.1	LANDSCAPE IRRIGATION.....	8-6
8.2.2	COMMERCIAL, INDUSTRIAL, AND INSTITUTIONAL (CII).....	8-7
8.2.3	WATER FEATURES AND SWIMMING POOLS.....	8-8
8.2.4	DEFINING WATER FEATURES.....	8-8
8.2.5	OTHER.....	8-9
8.3	PENALTIES, CHARGES, OTHER ENFORCEMENT OF PROHIBITIONS.....	8-9

**TABLE OF CONTENTS  
(Continued)**

		<u>Page</u>
8.4	CONSUMPTION REDUCTION METHODS .....	8-10
	8.4.1 CATEGORIES OF CONSUMPTION REDUCTION METHODS .....	8-12
8.5	DETERMINING WATER SHORTAGE REDUCTIONS .....	8-13
8.6	REVENUE AND EXPENDITURE REPORTS.....	8-14
	8.6.1 DROUGHT RATE STRUCTURE AND SURCHARGES .....	8-15
	8.6.2 USES OF FINANCIAL RESERVES .....	8-15
	8.6.3 OTHER MEASURES .....	8-16
8.7	RESOLUTION OR ORDINANCE .....	8-16
8.8	CATASTROPHIC SUPPLY INTERRUPTION .....	8-17
8.9	MINIMUM SUPPLY NEXT THREE YEARS .....	8-18
<b>CHAPTER 9 .....</b>		<b>9-1</b>
<b>DEMAND MANAGEMENT MEASURES .....</b>		<b>9-1</b>
9.1	DEMAND MANAGEMENT MEASURES FOR WHOLESALE AGENCIES.....	9-1
9.2	DEMAND MANAGEMENT MEASURES FOR RETAIL AGENCIES.....	9-2
	9.2.1 WATER WASTE PREVENTION ORDINANCES .....	9-2
	9.2.2 METERING.....	9-3
	9.2.3 CONSERVATION PRICING .....	9-4
	9.2.4 PUBLIC EDUCATION AND OUTREACH .....	9-4
	9.2.5 PROGRAMS TO ASSESS AND MANAGE DISTRIBUTION SYSTEM REAL LOSS .....	9-5
	9.2.6 WATER CONSERVATION PROGRAM COORDINATION AND STAFFING SUPPORT .....	9-6
	9.2.7 OTHER DEMAND MANAGEMENT MEASURES .....	9-7
9.3	IMPLEMENTATION OVER THE PAST FIVE YEARS.....	9-8
9.4	PLANNED IMPLEMENTATION TO ACHIEVE WATER USE TARGETS .....	9-11
9.5	MEMBERS OF THE CALIFORNIA URBAN WATER CONSERVATION COUNCIL .....	9-12
<b>CHAPTER 10 .....</b>		<b>10-1</b>
<b>PLAN ADOPTION, SUBMITTAL, AND IMPLEMENTATION .....</b>		<b>10-1</b>
10.1	INCLUSION OF ALL 2015 DATA.....	10-1
10.2	NOTICE OF PUBLIC HEARING .....	10-1
	10.2.1 NOTICE TO CITIES AND COUNTIES .....	10-1
	10.2.2 NOTICE TO THE PUBLIC.....	10-3
10.3	PUBLIC HEARING AND ADOPTION .....	10-4
	10.3.1 ADOPTION.....	10-5
10.4	PLAN SUBMITTAL .....	10-6
	10.4.1 SUBMITTING A UWMP TO DWR .....	10-6
	10.4.2 ELECTRONIC DATA SUBMITTAL.....	10-7
	10.4.3 SUBMITTING A UWMP TO THE CALIFORNIA STATE LIBRARY .....	10-7
	10.4.4 SUBMITTING A UWMP TO CITIES AND COUNTIES.....	10-8
10.5	PUBLIC AVAILABILITY .....	10-8
10.6	AMENDING AN ADOPTED UWMP.....	10-9

**TABLE OF CONTENTS  
(Continued)**

**LIST OF TABLES**

Table 2-1	Public Water Systems .....	2-4
Table 2-2	Plan Identification.....	2-7
Table 2-3	Agency Identification .....	2-8
Table 2-4	Retail Water Supplier Information Exchange .....	2-10
Table 3-1	Retail: Population – Current and Projected.....	3-5
Table 4-1	Retail: Demands for Potable and Raw Water - Actual.....	4-4
Table 4-2	Retail: Demands for Potable and Raw Water – Projected.....	4-4
Table 4-3	Retail: Total Water Demands.....	4-5
Table 4-4	Retail: Water Loss Summary Most Recent 12 Month Period Available .....	4-6
Table 4-5	Retail Only: Inclusion in Water Use Projection .....	4-9
Table 5-1	Baselines and Target Summary.....	5-13
Table 5-2	2015 Compliance .....	5-14
Table 6-1	Retail: Groundwater Volume Pumped.....	6-12
Table 6-2	Retail: Wastewater Collected Within Service Area in 2015.....	6-15
Table 6-3	Retail: Wastewater Treatment and Discharge Within Service Area 2015.....	6-16
Table 6-4	Retail: Current and Projected Recycled Water Direct Beneficial Uses Within Service Area .....	6-19
Table 6-5	Retail: 2010 UWMP Recycled Water Use Projection Compared to 2015 Actual.....	6-19
Table 6-6	Retail: Methods to Expand Future Recycled Water Use.....	6-21
Table 6-7	Retail: Expected Future Water Supply Projects or Programs .....	6-24
Table 6-8	Retail: Water Supplies – Actual.....	6-25
Table 6-9	Retail: Water Supplies - Projected .....	6-26
Table 7-1	Retail: Bases of Water Year Data .....	7-4
Table 7-2	Retail: Normal Year Supply and Demand Comparison .....	7-6
Table 7-3	Retail: Single Dry Year Supply and Demand Comparison .....	7-7
Table 7-4	Retail: Multiple Dry Years Supply and Demand Comparison.....	7-7
Table 8-1	Retail: Stages of WSCP .....	8-2
Table 8-2	Retail Only: Restrictions and Prohibitions on End Uses.....	8-5

## **TABLE OF CONTENTS (Continued)**

Table 8-3	Retail Only: Stages of WSCP – Consumption Reduction Methods .....	8-12
Table 8-4	Retail: Minimum Supply Next Three Years .....	8-19
Table 10-1	Retail: Notification to Cities and Counties.....	10-3

## **LIST OF FIGURES**

Figure 1	Water Service Area Boundary
Figure 2	Water Service Area and Municipal Boundaries
Figure 3	Service Area and Basin Boundary
Figure 4	Historical Central Basin Groundwater Levels

## **LIST OF APPENDICES**

Appendix A	Urban Water Management Planning Act
Appendix B	DWR Standardized Tables
Appendix C	Completed Plan Checklist
Appendix D	Historical Annual Rainfall
Appendix E	AWWA Audit Worksheet
Appendix F	Water Conservation Act of 2009
Appendix G	SB X7-7 Verification Form
Appendix H	Central Basin Judgment
Appendix I	2014 Consumer Confidence Report
Appendix J	City of Lynwood Ordinance 1618
Appendix K	City of Lynwood Resolution 2015.070
Appendix L	60-Day Notification Letters
Appendix M	Notices of Public Hearing
Appendix N	Resolution Adopting Plan



## CHAPTER 1

### PLAN PREPARATION

#### 1.1 BACKGROUND AND PURPOSE

The City of Lynwood (the City) is a water supplier and is required to prepare an Urban Water Management Plan (Plan) in accordance with the California Urban Water Management Planning Act (UWMP Act) which was established in 1983. The UWMP Act requires every “urban water supplier” to prepare and adopt a Plan, periodically review its Plan at least once every five years and make any amendments or changes which are indicated by the review. Pursuant to California Water Code Section 10617, an “Urban Water Supplier” is defined as a supplier, either publicly or privately owned, providing water for municipal purposes either directly or indirectly to more than 3,000 customers or supplying more than 3,000 acre-feet of water annually. The primary objective of the UWMP Act is to direct urban water suppliers to evaluate their existing water conservation efforts and, to the extent practicable, review and implement alternative and supplemental water conservation measures. The UWMP Act is directed primarily at retail water purveyors where programs can be immediately affected upon the consumer. The UWMP Act, originally known as Assembly Bill (AB) 797, is included in Appendix A.

Section 10621(a) of the California Water Code states, “Each water supplier shall update its plan at least once every five years on or before December 31, in years ending in five and zero.” However, due to recent changes in Urban Water Management Plan requirements, California State law has extended the deadline for the 2015 Plans to July 1, 2016. The City’s 2015 Plan is an update to the City’s 2010 Plan.



## **1.2 URBAN WATER MANAGEMENT PLANNING AND THE CALIFORNIA WATER CODE**

### **1.2.1 URBAN WATER MANAGEMENT PLANNING ACT OF 1983**

The City of Lynwood is a water supplier and is required to prepare a Plan in accordance with the UWMP Act established in 1983. The UWMP Act is included in the California Water Code (CWC) under Sections 10610 through 10656. A copy of the UWMP Act is provided in Appendix A. The UWMP Act requires water agencies to develop UWMPs to provide a framework for long-term water planning as well as information regarding long-term resource planning to ensure sufficient water supplies are available to meet existing and future demands. Urban water suppliers are required to report, describe, and evaluate water deliveries and uses, water supply sources, efficient water uses, demand management measures, and water shortage contingency planning.

### **1.2.2 APPLICABLE CHANGES TO THE WATER CODE SINCE 2010**

In compliance with the UWMP Act, the City last updated its Urban Water Management Plan in 2010. There have been new amendments added and some reorganization of the California Water Code sections since the City's last update. The following tabulation is a summary of the new requirements which were incorporated in the City's 2015 Plan, as applicable:



Change Number	Topic	CWC Section	Legislative Bill	Summary	Guidebook Section
1	Demand Management Measures	10631 (f)(1) and (2)	AB 2067, 2014	Requires water suppliers to provide narratives describing their water demand management measures, as provided. Requires retail water suppliers to address the nature and extent of each water demand management measure implemented over the past 5 years and describe the water demand management measures that the supplier plans to implement to achieve its water use targets.	Chapter 9
2	Submittal Date	10621 (d)	AB 2067, 2014	Requires each urban water supplier to submit its 2015 plan to the Department of Water Resources by July 1, 2016.	Chapter 10
3	Electronic Submittal	10644 (a) (2)	SB 1420, 2014	Requires the plan, or amendments to the plan, to be submitted electronically to the department.	Chapter 10
4	Standardized Forms	10644 (a) (2)	SB 1420, 2014	Requires the plan, or amendments to the plan, to include any standardized forms, tables, or displays specified by the department.	CH 1, Section 1.4
5	Water Loss	10631 (e) (1) (J) and (e) (3) (A) and (B)	SB 1420, 2014	Requires a plan to quantify and report on distribution system water loss.	Appendix L
6	Estimating Future Water Savings	10631 (e) (4)	SB 1420, 2014	Provides for water use projections to display and account for the water savings estimated to result from adopted codes, standards, ordinances, or transportation and land use plans, when that information is available and applicable to an urban water supplier.	Appendix K
7	Voluntary Reporting of Energy Intensity	10631.2 (a) and (b)	SB 1036, 2014	Provides for an urban water supplier to include certain energy-related information, including, but not limited to, an estimate of the amount of energy used to extract or divert water supplies.	Appendix O
8	Defining Water Features	10632	AB 2409, 2010	Requires urban water suppliers to analyze and define water features that are artificially supplied with water, including ponds, lakes, waterfalls, and fountains, separately from swimming pools and spas.	CH 8, Section 8.2.4

Source: Department of Water Resources' March 2016 Final "Guidebook for Urban Water Suppliers, Appendix C

### 1.2.3 WATER CONSERVATION ACT OF 2009 (SB X7-7)

The Water Conservation Act of 2009 (SB X7-7) required retail urban water suppliers to report the following conservation goals in their 2010 UWMPs:

- Base Daily per Capita Water Use;
- 2015 Interim Urban Water Use Target;
- 2020 Urban Water Use Target; and
- Compliance Daily per Capita Water Use



A discussion addressing the requirements of the Water Conservation Act is found in Chapter 5 of the City's 2015 Plan.

### **1.3 URBAN WATER MANAGEMENT PLANNING IN RELATION TO OTHER PLANNING EFFORTS**

The City is a member agency of Central Basin Municipal Water District (CBMWD), a wholesale water agency. CBMWD prepared a 2015 Plan which is incorporated in the City's 2015 Plan by reference. In addition, the City provided its 2015 Plan to CBMWD which includes water use projections in five-year increments for normal, single dry, and multiple dry year conditions over the next 20 years.

### **1.4 UWMP ORGANIZATION**

The City's 2015 Plan was prepared consistent with the recommended organization provided in the Department of Water Resources' (DWR) Final "Guidebook for Urban Water Suppliers", dated March 2016. The City's 2015 Plan consists of the following Chapters:

Chapter 1 - Introduction and Overview

Chapter 2 - Plan Preparation

Chapter 3 - System Description

Chapter 4 - System Water Use

Chapter 5 - Baselines and Targets

Chapter 6 - System Supplies

Chapter 7 - Water Supply Reliability



Chapter 8 - Water Shortage Contingency Planning

Chapter 9 - Demand Management Measures

Chapter 10 - Plan Adoption, Submittal, and Implementation

Pursuant to California Water Code requirements, the City's 2015 Plan incorporates DWR's standardized tables for the reporting and submittal of UWMP data. The standardized tables are provided in Appendix B. The City also submitted the UWMP data (standardized tables) electronically through DWR's Online Submittal Tool.

The City's 2015 Plan also provides supporting documents (appendices) including notification letters of the UWMP update, public notice of the UWMP hearing, adoption resolution from the City's governing body, and the City's Water Shortage Contingency Plan. Further discussions regarding these supporting documents are provided within the individual Chapters of the City's 2015 Plan.

## **1.5 UWMP AND GRANT OR LOAN ELIGIBILITY**

Pursuant to DWR's Draft "Guidebook for Urban Water Suppliers", "*In order for an urban water supplier to be eligible for any water management grant or loan administered by DWR, the agency must have a current UWMP on file that has been determined by DWR to address the requirements of the CWC. A current UWMP must also be maintained by the water supplier throughout the term of any grant or loan administered by DWR... An UWMP may also be required in order to be eligible for other State funding, depending on the conditions that are specified in the funding guidelines.*" The City's 2015 Plan has been prepared in order to meet eligibility requirements for grants and loans administered by the State and / or DWR.



## 1.6 TIPS FOR UWMP PREPARERS

The City's 2015 Plan is considered an update to the City's 2010 Plan. However, the 2015 Plan is considered a stand-alone document. As discussed in Section 1.4, the City's 2015 Plan was prepared consistent with the recommended organization provided in DWR's Final "Guidebook for Urban Water Suppliers," dated March 2016. A checklist of specific UWMP requirements is included in Appendix C. The checklist includes the page number where the required elements are addressed to assist in DWR's review of the submitted Plan.



## CHAPTER 2 PLAN PREPARATION

### 2.1 BASIS FOR PREPARING A PLAN

---

**CWC 10617.**

*"Urban water supplier" means a supplier, either publicly or privately owned, providing water for municipal purposes either directly or indirectly to more than 3,000 customers or supplying more than 3,000 acre-feet of water annually. An urban water supplier includes a supplier or contractor for water, regardless of the basis of right, which distributes or sells for ultimate resale to customers.*

**CWC 10620.**

*(b) Every person that becomes an urban water supplier shall adopt an urban water management plan within one year after it has become an urban water supplier.*

**CWC 10621.**

*(a) Each urban water supplier shall update its plan at least once every five years on or before December 31, in years ending in five and zero, except as provided in subdivision (d).*

*(d) Each urban water supplier shall update and submit its 2015 plan to the department by July 1, 2016.*

---

This Urban Water Management Plan (Plan) was prepared in accordance with the UWMP Act which was established in 1983. The UWMP Act requires every "urban water supplier" to prepare and adopt a Plan, to periodically review its Plan at least once every five years and make any amendments or changes which are indicated by the review. An "Urban Water Supplier" is defined as a supplier, either publicly or privately owned, providing water for municipal purposes either directly or indirectly to more than 3,000 customers or supplying more than 3,000 acre-feet (AF) of water annually. The primary



objective of the UWMP Act is to direct urban water suppliers to prepare a plan that describes and evaluates sources of supply, reasonable and practical efficient uses, reclamation, and demand management activities. **The UWMP Act is directed primarily at retail water purveyors where programs can be immediately applied to the consumers.** Sections 10610 through 10656 of the California Water Code, Urban Water Management Planning Act, were enacted in 1983. The UWMP Act, originally known as Assembly Bill (AB) 797, is included in Appendix A.

Section 10621(a) of the California Water Code states, “Each water supplier shall update its plan at least once every five years on or before December 31, in years ending in five and zero.” However, because of recent changes in Urban Water Management Plan requirements, California State law has extended the deadline for the 2015 Plans to July 1, 2016.

The City of Lynwood is an “urban water supplier” pursuant to Section 10617 of the California Water Code and directly serves potable water to more than 3,000 customers and supplies more than 3,000 acre-feet per year (AFY) at retail for municipal purposes. The City does not provide water at wholesale for municipal purposes. This 2015 Plan is an update to the City’s 2010 Plan.



## 2.1.1 PUBLIC WATER SYSTEMS

---

CWC 10644.

*(a)(2) The plan, or amendments to the plan, submitted to the department ... shall include any standardized forms, tables, or displays specified by the department.*

CWC 10608.52.

*(a) The department, in consultation with the board, the California Bay-Delta Authority or its successor agency, the State Department of Public Health, and the Public Utilities Commission, shall develop a single standardized water use reporting form to meet the water use information needs of each agency, including the needs of urban water suppliers that elect to determine and report progress toward achieving targets on a regional basis as provided in subdivision (a) of Section 10608.28. (b) At a minimum, the form shall be developed to accommodate information sufficient to assess an urban water supplier's compliance with conservation targets pursuant to Section 10608.24... The form shall accommodate reporting by urban water suppliers on an individual or regional basis as provided in subdivision (a) of Section 10608.28.*

California Health and Safety Code 116275.

*(h) "Public water system" means a system for the provision of water for human consumption through pipes or other constructed conveyances that has 15 or more service connections or regularly serves at least 25 individuals daily at least 60 days out of the year.*

---

Pursuant to California Water Code requirements, the City's 2015 Plan incorporates DWR's standardized tables for the reporting and submittal of UWMP data. The standardized tables are provided within the body of the 2015 Plan text as well as in Appendix B. The City also submitted the UWMP data (standardized tables) electronically through DWR's Online Submittal Tool. In addition, the City is a Public Water System and is regulated by the State Water Resources Control Board - Division of Drinking Water (SWRCB-DDW). The SWRCB-DDW requires water agencies provide the number of connections, water usage, and other information annually. The



information provided to SWRCB-DDW indicates the City serves potable water to more than 3,000 customers and supplies more than 3,000 AFY.

### 2.1.2 AGENCIES SERVING MULTIPLE SERVICE AREAS / PUBLIC WATER SYSTEMS

The City serves only a single Public Water System. Table 2-1 provides the City's Public Water System name and number.

Table 2-1 Retail Only: Public Water Systems			
Public Water System Number	Public Water System Name	Number of Municipal Connections 2015	Volume of Water Supplied 2015
CA1910079	City of Lynwood	9,013	5,717
<b>TOTAL</b>		<b>9,013</b>	<b>5,717</b>
NOTES: Years provided are on a fiscal year basis (e.g. "2015" is equivalent to fiscal year 2014-15)			

**Table 2-1 Public Water Systems**



## 2.2 REGIONAL PLANNING

The City has developed its 2015 Plan reporting solely on its service area to address all requirements of the California Water Code. The City's 2015 Plan was not developed as a Regional Plan.

## 2.3 INDIVIDUAL OR REGIONAL PLANNING AND COMPLIANCE

As shown in Table 2-2, the City's 2015 Plan is an "Individual UWMP". The City has developed its 2015 Plan reporting solely on its service area to address all requirements of the California Water Code. The City notified and coordinated with appropriate regional agencies and constituents (See Section 2.5).

### 2.3.1 REGIONAL UWMP

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**CWC 10620.**

*(d)(1) An urban water supplier may satisfy the requirements of this part by participation in areawide, regional, watershed, or basinwide urban water management planning where those plans will reduce preparation costs and contribute to the achievement of conservation and efficient water use.*

---

As indicated in Table 2-2, the City's 2015 Plan was developed as an "Individual UWMP" and not part of a Regional Plan.

### 2.3.2 REGIONAL ALLIANCE

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**CWC 10608.20.**



*(a)(1) ...Urban retail water suppliers may elect to determine and report progress toward achieving these targets on an individual or regional basis, as provided in subdivision (a) of Section 10608.28...*

**CWC 10608.28.**

*(a) An urban retail water supplier may meet its urban water use target within its retail service area, or through mutual agreement, by any of the following:*

- (1) Through an urban wholesale water supplier.*
- (2) Through a regional agency authorized to plan and implement water conservation, including, but not limited to, an agency established under the Bay Area Water Supply and Conservation Agency Act (Division 31 (commencing with Section 81300)).*
- (3) Through a regional water management group as defined in Section 10537.*
- (4) By an integrated regional water management funding area.*
- (5) By hydrologic region.*
- (6) Through other appropriate geographic scales for which computation methods have been developed by the department.*

*(b) A regional water management group, with the written consent of its member agencies, may undertake any or all planning, reporting, and implementation functions under this chapter for the member agencies that consent to those activities. Any data or reports shall provide information both for the regional water management group and separately for each consenting urban retail water supplier and urban wholesale water supplier.*

---

As indicated in Table 2-2, the City's 2015 Plan was developed as an "Individual UWMP" but is part of a Regional Alliance with Gateway Regional Alliance.



Table 2-2: Plan Identification		
Select Only One	Type of Plan	Name of RUWMP or Regional Alliance <i>if applicable</i> <i>drop down list</i>
<input checked="" type="checkbox"/>	Individual UWMP	
<input type="checkbox"/>	<input type="checkbox"/> Water Supplier is also a member of a RUWMP	
<input type="checkbox"/>	<input checked="" type="checkbox"/> Water Supplier is also a member of a Regional Alliance	Gateway Regional Alliance
<input type="checkbox"/>	Regional Urban Water Management Plan (RUWMP)	
NOTES:		

Table 2-2 Plan Identification

## 2.4 FISCAL OR CALENDAR YEAR AND UNITS OF MEASURE

CWC 10608.20.

*(a)(1) Urban retail water suppliers...may determine the targets on a fiscal year or calendar year basis.*

### 2.4.1 FISCAL OR CALENDAR YEAR

The data provided in the City's 2015 Plan is reported on a fiscal year (FY) basis, unless noted otherwise, as show in Table 2-3. A fiscal year begins on July 1 of every year.



Table 2-3: Agency Identification	
Type of Agency (select one or both)	
<input type="checkbox"/>	Agency is a wholesaler
<input checked="" type="checkbox"/>	Agency is a retailer
Fiscal or Calendar Year (select one)	
<input type="checkbox"/>	UWMP Tables Are in Calendar Years
<input checked="" type="checkbox"/>	UWMP Tables Are in Fiscal Years
If Using Fiscal Years Provide Month and Date that the Fiscal Year Begins (mm/dd)	
07/01	
Units of Measure Used in UWMP (select from Drop down)	
Unit	AF
NOTES:	

**Table 2-3 Agency Identification**

### 2.4.2 REPORTING COMPLETE 2015 DATA

The data provided in the City’s 2015 Plan is provided on a fiscal year basis through June 30, 2015.

### 2.4.3 UNITS OF MEASURE

As shown in Table 2-3, the data provided in the City’s 2015 Plan is reported in units of acre-feet (AF), unless noted otherwise.



## 2.5 COORDINATION AND OUTREACH

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### CWC 10631.

*(j) An urban water supplier that relies upon a wholesale agency for a source of water shall provide the wholesale agency with water use projections from that agency for that source of water in five-year increments to 20 years or as far as data is available. The wholesale agency shall provide information to the urban water supplier for inclusion in the urban water supplier's plan that identifies and quantifies, to the extent practicable, the existing and planned sources of water as required by subdivision (b), available from the wholesale agency to the urban water supplier over the same five-year increments, and during various water-year types in accordance with subdivision (c). An urban water supplier may rely upon water supply information provided by the wholesale agency in fulfilling the plan informational requirements of subdivisions (b) and (c).*

---

### 2.5.1 WHOLESALE AND RETAIL COORDINATION

The City is a member agency of CBMWD, a wholesale agency. As indicated in Table 2-4, the City has provided its 2015 Plan to CBMWD which includes water use projections in five-year increments for normal, single dry, and multiple dry year conditions over the next 20 years.



<b>Table 2-4 Retail: Water Supplier Information Exchange</b>
The retail supplier has informed the following wholesale supplier(s) of projected water use in accordance with CWC 10631.
Wholesale Water Supplier Name <i>(Add additional rows as needed)</i>
Central Basin Municipal Water District (CBMWD)
NOTES:

**Table 2-4 Retail Water Supplier Information Exchange**

## 2.5.2 COORDINATION WITH OTHER AGENCIES AND THE COMMUNITY

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### CWC 10620.

*(d)(2) Each urban water supplier shall coordinate the preparation of its plan with other appropriate agencies in the area, including other water suppliers that share a common source, water management agencies, and relevant public agencies, to the extent practicable.*

### CWC 10642.

*Each urban water supplier shall encourage the active involvement of diverse social, cultural, and economic elements of the population within the service area prior to and during the preparation of the plan.*

---

The City of Lynwood is a retail water supplier that serves drinking water to the residents within the City of Lynwood. The City is required to coordinate the preparation



of the Plan with appropriate agencies in the area, including appropriate water suppliers that share a common source. Therefore, the City coordinated the preparation of the Urban Water Management Plan with DWR's Glendale office, the Los Angeles Department of Water and Power, the Los Angeles County Registrar – Recorder / County Clerk's office, the Los Angeles County Sanitation District, Central Basin Municipal Water District, the State Water Resources Control Board, the Water Replenishment District of Southern California, the Los Angeles Regional Water Quality Control Board, Golden State Water Company, the City of Southgate, the City of Paramount, the City of Compton, and Park Water Company (Liberty Utilities Company). As discussed in Section 10.2, the City notified these agencies, as well as to the cities and county within which the City provides water supplies, at least sixty (60) days prior to the public hearing of the preparation of the 2015 Plan and invited them to participate in the development of the Plan.

### 2.5.3 NOTICE TO CITIES AND COUNTIES

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**CWC 10621.**

*(b) Every urban water supplier required to prepare a plan pursuant to this part shall, at least 60 days before the public hearing on the plan required by Section 10642, notify any city or county within which the supplier provides water supplies that the urban water supplier will be reviewing the plan and considering amendments or changes to the plan.*

---

As discussed in Section 10.2, notification was provided to the cities and county within which the City provides water supplies that the City was reviewing and considering amendments (updates) to the 2010 Plan, and as a result prepare the 2015 Plan Update.



## CHAPTER 3

### SYSTEM DESCRIPTION

#### 3.1 GENERAL DESCRIPTION

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CWC 10631.

*(a) Describe the service area of the supplier.*

---

The City's water service area is approximately 4.7 square miles in size and covers approximately 90 percent of the land within City's municipal boundaries. Figure 1 shows the City's water service area. Park Water Company provides water service to the remaining 10 percent in the southeast section of the City's municipal boundaries. The City is bounded on the north by the City of South Gate, on the east by the City of Paramount, on the south by the City of Compton, and on the west by the City of Los Angeles and the unincorporated portions of the County of Los Angeles (Florence / Willowbrook area).

Land use within the service area is principally composed of single and multi-family residences, business and commercial districts, and some institutional and industrial areas. Additional growth may result from re-development of existing lots because the area is in a built-out condition.

#### 3.2 SERVICE AREA BOUNDARY MAP

As discussed in Section 3.1, the City of Lynwood's current water service area covers approximately 4.7 square miles encompassing the majority of the City. A service



area boundary map is provided in Figure 1. The City's service area boundary relative to the City of Lynwood's municipal boundary is also provided in Figure 2.

### 3.2.1 MAP FORMAT RECOMMENDATIONS

The City's service area map was submitted online through DWR's Population Tool in a "KML" file format (i.e. Google Earth format). The KML file was originally created in a Geographical Information Systems (GIS) shape file format and converted into a KML format. To the extent information was available, metadata was included in the KML file (including map projection, contact information, start and end dates for which the map is valid, constraints, attribute table definitions, and digitizing base).

### 3.3 SERVICE AREA CLIMATE

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CWC 10631.

*(a) Describe the service area of the supplier, including... climate...*

---

The monthly historical average temperatures (including minimum and maximum), monthly historical average rainfall, and monthly evapotranspiration (ET<sub>o</sub>) in the vicinity of the City of Lynwood's service area is summarized in the tabulation below. Historical climate information was obtained from the Western Regional Climate Center (WRCC) and from DWR's California Irrigation Management Information System (CIMIS).



**Service Area Climate Information**

Month	Average Temperature (F)	Average Min. Temperature (F)	Average Max. Temperature (F)	Average Total Precipitation (Inches)	ETo (Inches)
January	56.8	48.3	66.4	3.2	1.89
February	57.8	49.5	67.3	3.4	2.15
March	59.3	51.1	68.8	2.4	3.52
April	61.7	53.5	71.0	1.0	4.39
May	64.3	56.5	72.9	0.3	4.7
June	68.0	59.7	76.9	0.1	4.75
July	72.3	63.2	82.3	0.0	5.24
August	73.1	63.8	83.1	0.1	5.27
September	71.7	62.6	81.9	0.3	4.35
October	67.5	58.7	77.6	0.5	3.05
November	62.5	53.3	72.8	1.3	1.95
December	57.8	49.1	67.4	2.4	1.61
Annual	64.4	55.8	74.0	14.8	42.87

**Source:**

Historical average monthly precipitation and temperature information was obtained from the Western Regional Climate Center (<http://www.wrcc.dri.edu/>) and is based on data collected from Station 045115 (Los Angeles Downtown USC Campus, California) from 1877 through 2015. Historical monthly average ETo information was obtained from the California Irrigation Management Information Systems (<http://www.cimis.water.ca.gov>) and is based on data collected from Station 174 (Long Beach).

The historical average rainfall in the vicinity of the City’s service area is about 14.8 inches. Annual rainfall near the City’s service area from 1877 to 2015 is provided as Appendix D. The City’s service area has a dry climate and summers can reach average maximum daily temperatures in the low 80s. Although changes in climatic conditions will have an impact, the projected water supply demands will be based on average year, single dry year and multiple-dry years.



### 3.3.1 CLIMATE CHANGE

DWR had deemed Section 3.3.1 as optional. The City is not required by DWR to complete this section. The Gateway Water Management Authority (GWMA) is a coalition comprised of 28 cities and water agencies in the Los Angeles Gateway Region and was formed to integrate regional watershed activities. The City is a member agency of the GWMA. The GWMA's 2013 Integrated Regional Water Management Plan<sup>1</sup> (IRWMP) addresses baseline climate conditions and the potential quantitative effect of climate change on the Gateway Region, including effects on local water supplies and demands and imported water supplies. The 2013 GWMA IRWMP is incorporated in the City's 2015 by reference.

A discussion on single-dry year and multiple dry years is provided in Section 7.2 and a discussion on potential impacts to basin management practices is provided in Section 6.2. A discussion regarding the regional impacts of climate change on demand and supply are provided in Metropolitan Water District of Southern California's 2015 Plan, which is incorporated by reference.

### 3.4 SERVICE AREA POPULATION AND DEMOGRAPHICS

---

CWC 10631:

*(a) Describe the service area of the supplier, including current and projected population... The projected population estimates shall be based upon data from the state, regional, or local service agency population projections within the service area of the urban water supplier and shall be in five-year increments to 20 years or as far as data is available.*

---

<sup>1</sup> <http://gatewaywater.org/grants/completed-projects/gateway-integrated-regional-water-management-plan/>



The City provides water service to an area with a current population of approximately 62,900. Table 3-1 presents the current and projected population of the area encompassed by the City from 2015 to 2040 (or FY 2014-15 to FY 2039-40). The City is projected to have a population of approximately 66,400 by 2040 (or FY 2039-40). Projected populations in the City’s service area were based on projections obtained from the Southern California Association of Governments (SCAG). The SCAG data incorporates demographic trends, existing land use, general plan land use policies, and input and projections from the Department of Finance (DOF) and the US Census Bureau. The population estimate for FY 2014-15 in Table 3-1 is consistent with DWR requirements discussed in Section 5.4.1.

<b>Table 3-1 Retail: Population - Current and Projected</b>						
Population Served	2015	2020	2025	2030	2035	2040(opt)
	62,919	64,040	64,625	65,216	65,811	66,413
NOTES: Based on 2015 population using the DWR Population Tool (see Section 5.4.1) and projected populations from the Southern California Association of Governments (SCAG) for the City. Years provided are on a fiscal year basis (e.g. "2015" is equivalent to fiscal year 2014-15)						

**Table 3-1 Retail: Population – Current and Projected**

### 3.4.1 OTHER DEMOGRAPHIC FACTORS

---

CWC 10631.

*(a) Describe the service area of the supplier, including... other demographic factors affecting the supplier's water management planning.*

---



No other demographic factors affect the City's water management planning. However, increased population will have an impact on water demand.



## CHAPTER 4 SYSTEM WATER USE

### 4.1 RECYCLED VERSUS POTABLE AND RAW WATER DEMAND

Chapter 4 addresses the City's potable water demands. Recycled water demands are addressed separately in Section 6.5, however, a summary is provided in Table 4-3. Raw water is not served by the City and is not applicable.

### 4.2 WATER USES BY SECTOR

---

CWC 10631(e).

(1) Quantify, to the extent records are available, past and current water use, over the same five-year increments described in subdivision (a), and projected water use, identifying the uses among water use sectors, including, but not necessarily limited to, all of the following uses:

- (A) Single-family residential.
- (B) Multifamily.
- (C) Commercial.
- (D) Industrial.
- (E) Institutional and governmental.
- (F) Landscape.
- (G) Sales to other agencies.
- (H) Saline water intrusion barriers, groundwater recharge, or conjunctive use, or any combination thereof.
- (I) Agricultural.

(2) The water use projections shall be in the same five-year increments described in subdivision (a).

---



The City's current and projected water demands are provided in five-year increments through 2040 (or FY 2039-40) in Tables 4-1, 4-2 and 4-3. Water demand sectors are also identified (see Section 4.2.1). The City's total water demand projections are based on the SB X7-7 calculations prepared in Section 5.7. The water demands for each individual water demand sector were projected based on the percentage breakdown of water demands from each individual water demands sector in 2015 (the percentages were then applied to the projected total water demands).

#### **4.2.1 DEMAND SECTORS LISTED IN WATER CODE**

As shown in Table 4-1, the City's service area includes the following water demand sectors listed in the California Water Code:

- **Single-family residential**  
(A single-family dwelling unit is a lot with a free-standing building containing one dwelling unit that may include a detached secondary dwelling. Single-family residential water demands are included in retail demands.)
  
- **Multi-family**  
(Multiple dwelling units are contained within one building or several buildings within one complex. Multi-family residential water demands are included in retail demands.)
  
- **Commercial**  
(Commercial users are defined as water users that provide or distribute a product or service. Commercial water demands are included in retail demands.)



- Institutional (and governmental)  
(Institutional users are defined as water user dedicated to public service. Institutional users include, among other users, higher education institutions, schools, courts, churches, hospitals, government facilities, and nonprofit research institutions. Institutional water demands are included in retail demands.)
- Distribution system losses  
(Distribution system losses are discussed in Section 4.3)

#### **4.2.2 DEMAND SECTORS IN ADDITION TO THOSE LISTED IN THE WATER CODE**

The City's service area does not include other water demand sectors which are not listed in the California Water Code (including exchanges, surface water augmentation, transfers, and wetlands or wildlife habitat).



Table 4-1 Retail: Demands for Potable and Raw Water - Actual			
Use Type <i>(Add additional rows as needed)</i>	2015 Actual		
<i>Drop down list</i> <i>May select each use multiple times</i> <i>These are the only Use Types that will be recognized by the WUEdata online submittal tool</i>	Additional Description <i>(as needed)</i>	Level of Treatment When Delivered <i>Drop down list</i>	Volume
Single Family		Drinking Water	3,196
Multi-Family	Multi-Family includes Commercial and Institutional	Drinking Water	2,080
Losses		Drinking Water	337
<b>TOTAL</b>			<b>5,613</b>
NOTES:			

**Table 4-1 Retail: Demands for Potable and Raw Water - Actual**

Table 4-2 Retail: Demands for Potable and Raw Water - Projected						
Use Type <i>(Add additional rows as needed)</i>	Additional Description <i>(as needed)</i>	Projected Water Use <i>Report To the Extent that Records are Available</i>				
<i>Drop down list</i> <i>May select each use multiple times</i> <i>These are the only Use Types that will be recognized by the WUEdata online submittal tool</i>		2020	2025	2030	2035	2040-opt
Single Family		3,408	3,440	3,471	3,503	3,535
Multi-Family	Multi-Family includes Commercial and Institutional	2,219	2,239	2,259	2,280	2,301
Losses		359	362	366	369	372
<b>TOTAL</b>		<b>5,986</b>	<b>6,041</b>	<b>6,096</b>	<b>6,152</b>	<b>6,208</b>
NOTES: Years provided are on a fiscal year basis (e.g. "2015" is equivalent to fiscal year 2014-15).						

**Table 4-2 Retail: Demands for Potable and Raw Water – Projected**



<b>Table 4-3 Retail: Total Water Demands</b>						
	2015	2020	2025	2030	2035	2040 (opt)
Potable and Raw Water <i>From Tables 4-1 and 4-2</i>	5,613	5,986	6,041	6,096	6,152	6,208
Recycled Water Demand* <i>From Table 6-4</i>	104	111	112	113	114	115
<b>TOTAL WATER DEMAND</b>	5,717	6,097	6,153	6,209	6,266	6,323
<i>*Recycled water demand fields will be blank until Table 6-4 is complete.</i>						
NOTES: Years provided are on a fiscal year basis (e.g. "2015" is equivalent to fiscal year 2014-15)						

**Table 4-3 Retail: Total Water Demands**

### 4.3 DISTRIBUTION SYSTEM WATER LOSSES

CWC 10631(e)(1).

Quantify, to the extent records are available, past and current water use, over the same five-year increments described in subdivision (a), and projected water use, identifying the uses among water use sectors, including, but not necessarily limited to, all of the following uses:...

(J) Distribution system water loss

CWC 10631(e)(3).

(A) For the 2015 urban water management plan update, the distribution system water loss shall be quantified for the most recent 12-month period available. For all subsequent updates, the distribution system water loss shall be quantified for each of the five years preceding the plan update.



*(B) The distribution system water loss quantification shall be reported in accordance with a worksheet approved or developed by the department through a public process. The water loss quantification worksheet shall be based on the water system balance methodology developed by the American Water Works Association.*

The City has reviewed its distribution system water losses by using the American Water Works Association’s (AWWA) water audit software which is a spreadsheet-based water audit tool. The City has submitted the reporting worksheet from the AWWA water audit in an Excel format through DWR’s Online Submittal Tool. In addition, a copy of the reporting worksheet from the AWWA water audit is provided in Appendix E.

The City’s distribution system water losses during calendar year 2015 are provided in Table 4-1. The City’s projected distribution system water losses are provided in Table 4-2. In addition, the City’s distribution system water losses during the most recent 12-month period available (calendar year 2015) are provided in Table 4-4.

<b>Table 4-4 Retail: 12 Month Water Loss Audit Reporting</b>	
Reporting Period Start Date (mm/yyyy)	Volume of Water Loss*
07/2014	337
<i>* Taken from the field "Water Losses" (a combination of apparent losses and real losses) from the AWWA worksheet.</i>	
NOTES: AWWA Audit Worksheet provided in Appendix E.	

**Table 4-4 Retail: Water Loss Summary Most Recent 12 Month Period Available**



#### 4.4 ESTIMATED FUTURE WATER SAVINGS

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CWC 10631(e)(4).

*(A) If available and applicable to an urban water supplier, water use projections may display and account for the water savings estimated to result from adopted codes, standards, ordinances, or transportation and land use plans identified by the urban water supplier, as applicable to the service area.*

*(B) To the extent that an urban water supplier reports the information described in subparagraph (A), an urban water supplier shall do both of the following: (i) Provide citations of the various codes, standards, ordinances, or transportation and land use plans utilized in making the projections. (ii) Indicate the extent that the water use projections consider savings from codes, standards, ordinances, or transportation and land use plans. Water use projections that do not account for these water savings shall be noted of that fact.*

---

The City's water demand projections are provided in Chapter 7 and are based on the water use targets identified in Section 5.7 pursuant to the Water Conservation Act of 2009 (or SB X7-7). The water demand projections incorporate water savings, or "passive savings", which are the result of implementation of new plumbing codes along with consumer awareness of the need to conserve water. The City's Municipal Code 14-11 "Water Conservation", which is a part of Ordinance No. 1618 adopted in September 2009 (discussed in Section 8.1), includes methods for current and ongoing reduction in water use and water waste. Prior to adoption of Municipal Code 14-11, the City's water use rate averaged about 95 gallons per capita day (from FY 1998-99 through FY 2007-08). As identified in Section 5.8, the City's actual water use rate during FY 2014-15 was 80 gallons per capita day which is a decrease of about 15 gallons per capita day from the recent historical average and includes passive savings. The City's projected water use targets identified in Section 5.7, including a water use target of 85 gallons per capita day in 2020, incorporate ongoing water passive savings and reduced water use. As indicated in Table 4-5, estimated future water savings have been considered as part of the City's water use projections. (It is noted in Section 5.7.2 an urban water supplier



with a 5-year baseline period water use of less than 100 gallons per capita day is not required to have a 2020 water use target of less than 100 gallons per capita day.)

#### 4.5 WATER USE FOR LOWER INCOME HOUSEHOLDS

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##### CWC 10631.1.

*(a) The water use projections required by Section 10631 shall include projected water use for single-family and multifamily residential housing needed for lower income households, as defined in Section 50079.5 of the Health and Safety Code, as identified in the housing element of any city, county, or city and county in the service area of the supplier.*

##### California Health and Safety Code 50079.5.

*(a) "Lower income households" means persons and families whose income does not exceed the qualifying limits for lower income families... In the event the federal standards are discontinued, the department shall, by regulation, establish income limits for lower income households for all geographic areas of the state at 80 percent of area median income, adjusted for family size and revised annually.*

---

The City's water use projections (See Section 7.3) through 2040 include projected water demands for lower income single-family and multi-family households. The total number of lower income households within the City's service area was estimated based on billing records provided by the City, a review of median household income statistics provided by the U.S. Census Bureau's American FactFinder, a review of the City's General Plan, and a review of GIS maps of Disadvantaged Communities<sup>2</sup> (DACs), including block groups, tracts, and places, provided by DWR. The estimated number of lower income households within the City's service area is approximately 55

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<sup>2</sup> GIS information for DACs is based on data from the US Census showing census block groups, tracts, and places identified as disadvantaged communities (less than 80 percent of the State's median household income) or severely disadvantaged communities (less than 60 percent of the State's median household income)



percent of its total number of households. Based on a 55 percent use factor of total residential water demands, the projected water demand for lower income households is about 3,480 AFY by the year 2040 (or FY 2039-40). The projected water demands for lower income households were included in the City’s total projected water demands, as indicated in Table 4-5.

<b>Table 4-5 Retail Only: Inclusion in Water Use Projections</b>	
<p>Are Future Water Savings Included in Projections?                      (Refer to Appendix K of UWMP Guidebook)  <i>Drop down list (y/n)</i></p>	Yes
<p>If "Yes" to above, state the section or page number, in the cell to the right, where citations of the codes, ordinances, etc... utilized in demand projections are found.</p>	Section 8.1
<p>Are Lower Income Residential Demands Included In Projections?  <i>Drop down list (y/n)</i></p>	Yes
NOTES:	

**Table 4-5 Retail Only: Inclusion in Water Use Projection**

#### 4.6 CLIMATE CHANGE

DWR had deemed Section 4.5 as optional. The City is not required by DWR to complete this section. However, as discussed in Section 3.3.1, GWMA’s 2013 IRWMP addresses baseline climate conditions and the potential quantitative effect of climate change on the Gateway Region, including effects on local water supplies and demands and imported water supplies. The 2013 GWMA IRWMP is incorporated in the City’s 2015 by reference.

A discussion on single-dry year and multiple dry years is provided in Section 7.2 and a discussion on potential impacts to basin management practices is provided in



Section 6.2. A discussion regarding the regional impacts of climate change on demand and supply are provided in Metropolitan Water District of Southern California's 2015 Plan, which is incorporated by reference.



## CHAPTER 5

### SB X7-7 BASELINE AND TARGETS

The Water Conservation Act of 2009 (or SB X7-7) required retail urban water suppliers to determine target water use for the years 2015 and 2020 in order to help the state achieve a 20 percent reduction in urban water use by the year 2020. Methodologies for calculating baseline and compliance daily urban per capita water use for the consistent implementation of the Water Conservation Act of 2009 were previously published by DWR's "Methodologies for Calculating Baseline and Compliance Urban Per Capita Water Use", dated October 1, 2010. DWR provided updated methodologies in its DWR's "Methodologies for Calculating Baseline and Compliance Urban Per Capita Water Use", dated February 2011. DWR's guidance documents were used by the City to determine the required water use parameters which are discussed below. The City developed the baselines and targets individually and not regionally. A copy of the Water Conservation Act of 2009 is provided in Appendix F.

#### 5.1 GUIDANCE FOR WHOLESALE AGENCIES

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CWC 10608.12(r).

"Urban wholesale water supplier" means a water supplier, either publicly or privately owned, that provides more than 3,000 acre-feet of water annually at wholesale for potable municipal purposes.

CWC 10608.36.

*Urban wholesale water suppliers shall include in the urban water management plans... an assessment of their present and proposed future measures, programs, and policies to help achieve the water use reductions required by this part.*



---

The City is not a wholesale agency and is not required by DWR to complete Section 5.1.

## 5.2 UPDATING CALCULATIONS FROM 2010 UWMP

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### CWC 10608.20.

*(g) An urban retail water supplier may update its 2020 urban water use target in its 2015 urban water management plan required pursuant to Part 2.6 (commencing with Section 10610).*

### Methodologies DWR 2010, Methodology 2 Service Area Population.

*Page 27 - Water suppliers may revise population estimates for baseline years between 2000 and 2010 when 2010 census information becomes available. DWR will examine discrepancy between the actual population estimate and DOF's projections for 2010; if significant discrepancies are discovered, DWR may require some or all suppliers to update their baseline population estimates.*

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### 5.2.1 TARGET METHOD

The methodology selected in the City's 2010 Plan to determine the City's 2015 and 2020 urban water use targets was:

- "Method 3" and was based on ninety-five percent of the applicable state hydrologic region target as stated in the State's April 30, 2009, draft 20x2020 Water Conservation Plan.



Because 2010 U.S. Census data was not available during the preparation of the City's 2010 Plan, the City is required to recalculate its "baseline population" (See Section 5.2.2) as well as its target water use for the 2015 Plan (See Section 5.7.1). However, "Target Method 3" (as discussed in Section 5.7.1) is incorporated in this 2015 Plan.

### **5.2.2 REQUIRED USE OF 2010 U.S. CENSUS DATA**

The City has incorporated 2010 U.S. Census data into baseline population calculations in this 2015 Plan (See Section 5.4). As a result, the City updated its baseline population as well as its water use targets (See Section 5.7).

### **5.2.3 SB X7-7 VERIFICATION FORM**

The City has updated its baseline and water use target calculations from 2010 (See Section 5.7). The required standardized tables in the SBX7-7 Verification Form are provided in Appendix G.

## **5.3 BASELINE PERIODS**

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#### **CWC 10608.20.**

*(e) An urban retail water supplier shall include in its urban water management plan due in 2010...the baseline daily per capita water use...along with the bases for determining those estimates, including references to supporting data.*

*(g) An urban retail water supplier may update its 2020 urban water use target in its 2015 urban water management plan required pursuant to Part 2.6 (commencing with Section 10610).*



The Baseline Daily Per Capita Water Use is defined as the average water use, expressed in gallons per capita per day (GPCD), for a continuous, multi-year baseline period. There were two different baseline periods (including a 10-year baseline period<sup>3</sup> and a 5-year baseline period<sup>4</sup>) for calculating Baseline Daily Per Capita Water Use in the the City's 2010 Plan. The baseline periods applicable for the City's 2015 Plan have been reviewed and are presented below.

### 5.3.1 DETERMINATION OF THE 10-15 YEAR BASELINE PERIOD (BASELINE GPCD)

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**CWC 10608.12.**

(b) "Base daily per capita water use" means any of the following:

(1) The urban retail water supplier's estimate of its average gross water use, reported in gallons per capita per day and calculated over a continuous 10-year period ending no earlier than December 31, 2004, and no later than December 31, 2010.

(2) For an urban retail water supplier that meets at least 10 percent of its 2008 measured retail water demand through recycled water that is delivered within the service area of an urban retail water supplier or its urban wholesale water supplier, the urban retail water supplier may extend the calculation described in paragraph (1) up to an additional five years to a maximum of a continuous 15-year period ending no earlier than December 31, 2004, and no later than December 31, 2010.

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The California Water Code allows an urban water supplier to calculate up to a 15-year baseline period if at least 10 percent of its 2008 retail water demands were met

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<sup>3</sup> Pursuant to CWC 10608.12(b)(1), the 10-year baseline period is based on "a continuous 10-year period ending no earlier than December 31, 2004, and no later than December 31, 2010"

<sup>4</sup> Pursuant to CWC 10608.12(b)(3), the 5-year baseline period is based on "a continuous five-year period ending no earlier than December 31, 2007, and no later than December 31, 2010"



through recycled water deliveries within its service area, otherwise calculation of a 10-year baseline period is required. The City's recycled water deliveries did not meet the threshold of 10 percent in FY 2007-08. Consequently, a 10-year baseline period water use of 100 GPCD for the City was determined and incorporated into this 2015 Plan and is based on a continuous 10-year period between FY 1995-96 through FY 2004-05 (See SB X7-7 Table 1, Appendix G). A further discussion of determining water use targets based on the 10-year baseline period water use is discussed further in Section 5.7.

### **5.3.2 DETERMINATION OF THE 5-YEAR BASELINE PERIOD (TARGET CONFIRMATION)**

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**CWC 10608.12.**

*(b)(3) For the purposes of Section 10608.22, the urban retail water supplier's estimate of its average gross water use, reported in gallons per capita per day and calculated over a continuous five-year period ending no earlier than December 31, 2007, and no later than December 31, 2010.*

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According to Section 10608.22 of the California Water Code, if an urban retail water supplier's 5-year baseline period water use is greater than 100 GPCD, the calculated 2020 water use target (See Section 5.7) may need to be reduced (See Section 5.7.2). A 5-year baseline period water use of 90 GPCD for the City was determined and incorporated into this 2015 Plan and is based on a continuous 5-year period between FY 2003-04 through FY 2007-08 (See SB X7-7 Table 1, Appendix G). A further discussion of the 2020 water use target confirmation based on the 5-year baseline period water use is discussed further in Section 5.7.2.



## 5.4 SERVICE AREA POPULATION

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### CWC 10608.20.

*(e) An urban retail water supplier shall include in its urban water management plan due in 2010...the baseline daily per capita water use...along with the bases for determining those estimates, including references to supporting data.*

*(f) When calculating per capita values for the purposes of this chapter, an urban retail water supplier shall determine population using federal, state, and local population reports and projections.*

### CWC 10644.

*(a)(2) The plan... shall include any standardized forms, tables, or displays specified by the department.*

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For the purposes of projecting water use targets (See Section 5.7), agencies must determine the population that they served for each baseline year in both of the baseline periods (identified in Section 5.3) and for the 2015 calendar year. The City has incorporated U.S. Census data through 2010 into baseline population calculations in this 2015 Plan (See Section 5.4.1). According to DWR, the full 2010 U.S. Census data was not available until 2012. As a result, the City updated its baseline population as well as its water use targets (See Section 5.7), previously calculated in its 2010 Plan.

### 5.4.1 POPULATION METHODOLOGY

The annual populations within the City's service area for each year during the baseline periods (identified in Section 5.3) and for the 2015 compliance year (calendar year 2014-15) were estimated by DWR's online Population Tool (See SB X7-7 Table 2, Appendix G). As discussed in Section 3.2.1, the City's service area boundary was submitted to the Population Tool in a "KML" file format (i.e. Google Earth format). The



submitted KML file represents the City's service area boundary from 1990 to present (2015). The Population Tool utilized U.S. Census data from 1990, 2000, and 2010, along with the City's service area boundary, to estimate the population served by the City in 1990, 2000, and 2010. The annual amounts of residential service connections<sup>5</sup> within the City's service area for each year from 1990 through 2015 were also entered into the Population Tool. Based on the actual population data (1990, 2000, and 2010) as well as the annual residential service connections (from 1990 through 2015), DWR's Population Tool estimated the annual population within the City's service area for each year from 1990 to 2015. The City's estimated populations during the baseline periods are provided in SB X7-7 Table 3, Appendix G.

## 5.5 GROSS WATER USE

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### CWC 10608.12.

(g) "Gross water use" means the total volume of water, whether treated or untreated, entering the distribution system of an urban retail water supplier, excluding all of the following:

- (1) Recycled water that is delivered within the service area of an urban retail water supplier or its urban wholesale water supplier.
- (2) The net volume of water that the urban retail water supplier places into long-term storage.
- (3) The volume of water the urban retail water supplier conveys for use by another urban water supplier.
- (4) The volume of water delivered for agricultural use, except as otherwise provided in subdivision (f) of Section 10608.24.

### California Code of Regulations Title 23 Division 2 Chapter 5.1 Article 1, Section 596.

(a) An urban retail water supplier that has a substantial percentage of industrial water use in its service area is eligible to exclude the process water use of existing industrial water customers from the calculation of its gross water use to avoid a disproportionate burden on another customer sector.

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<sup>5</sup> The annual number of residential service connections was estimated based on information provided by the City. The number of residential service connections is a total of single family and multi-family connections.



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Annual gross water use amounts within the City for each year of the 10-year baseline year (FY 1995-96 through FY 2004-05) identified in Section 5.3.1, for each year of the 5-year baseline year (FY 2003-04 to FY 2007-08) identified in Section 5.3.2, and for calendar year 2015, are provided in SB X7-7 Table 4 (Appendix G) and are based on the total amount of water entering the City's distribution system from its water supply sources (groundwater production wells and imported water connections).

#### **5.5.1 GROSS WATER TABLES**

Annual gross water use amounts within the City for each year of the 10-year baseline year (FY 1995-96 to 2004-05), identified in Section 5.3, and for calendar year 2015, are provided in SB X7-7 Table 4 (Appendix F).

The City currently does not use indirect recycled water within its service area. The City is not required by DWR to complete SB X7-7 Table 4-B.

Industrial process water is not subtracted from the City's gross water use provided in SB X7-7 Table 4 (Appendix G). The City is not required by DWR to complete SB X7-7 Table 4-C.1, SB X7-7 Table 4-C.2, SB X7-7 Table 4-C.3, SB X7-7 Table 4-C.4, and SB X7-7 Table 4-D.



## 5.6 BASELINE DAILY PER CAPITAL WATER USE

The “daily per capita water use” is based on the water used per person per day (GPCD) within the City. The daily per capita water use is estimated by dividing gross water use (See Section 5.5 and Appendix G, SB X7-7 Table 4) by the service area population (See Section 5.4 and Appendix G, SB X7-7 Table 3). The City’s baseline daily per capita water uses were determined for each baseline year (FY 1995-96 to FY 2004-05) and for FY 2014-15 and are provided in SB X7-7 Table 5 (Appendix G).

## 5.7 2015 AND 2020 TARGETS

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CWC 10608.20.

*(e) An urban retail water supplier shall include in its urban water management plan due in 2010... urban water use target, interim urban water use target,... along with the bases for determining those estimates, including references to supporting data.*

*(g) An urban retail water supplier may update its 2020 urban water use target in its 2015 urban water management plan....*

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As discussed in Section 5.2.1, “Target Method 3” has been incorporated in the City’s 2015 Plan to determine the City’s 2015 and 2020 urban water use targets. A further discussion regarding the selected target method is provided below.



### 5.7.1 SELECT AND APPLY A TARGET METHOD

Calculation of the 2020 Urban Water Use Target includes adoption of one of four available methods (pursuant to California Water Code Section 10608.20(b)). The City reviewed the following available methods.

Target Method 1: *Eighty percent of the urban retail water supplier's Baseline Per Capita Daily Water Use.*

Using this target method, the Urban Water Use Target for the City was calculated as **80 GPCD**, based on 80 percent of the City's Baseline Per Capita Daily Water Use of 100 GPCD (See SB X7-7 Table 7-A, Appendix G).

Target Method 2: *Estimate using the sum of the specified three performance standards specified in California Water Code Section 10608.20(b)(2).*

Due to insufficient data, this target method was not considered.

Target Method 3: *Ninety-five percent of the applicable state hydrologic region target, as set forth in the state's 20x2020 Water Conservation Plan.<sup>6</sup>*

The City's service area lies entirely within the "South Coast" Hydrologic Region. According to SB X7-7 Table 7-E (Appendix G), the 2020 regional water use target for the South Coast Hydrologic Region is 149 GPCD. The Target Method 3 regional use

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<sup>6</sup> California Department of Water Resources, State Water Resources Control Board, California Bay-Delta Authority, California Energy Commission, California Department of Public Health, California Public Utilities Commission, and California Air Resources Board. *20x2020 Water Conservation Plan*. February 2010.



target for the South Coast Hydrologic Region (or 95 percent of the 2020 regional water use target) is 142 GPCD.

Target Method 4: *Water Savings (DWR Provisional Method 4)*

Due to insufficient data, this target method was not considered.

The City's Urban Water Use Target was initially determined to be **142 GPCD** for 2020 and is based on Target Method 3 above, as indicated in SBX7-7 Table 7 (Appendix G).

### 5.7.2 5-YEAR BASELINE – 2020 TARGET CONFIRMATION

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CWC 10608.22.

*Notwithstanding the method adopted by an urban retail water supplier pursuant to Section 10608.20, an urban retail water supplier's per capita daily water use reduction shall be no less than 5 percent of base daily per capita water use as defined in paragraph (3) of subdivision (b) of Section 10608.12. This section does not apply to an urban retail water supplier with a base daily per capita water use at or below 100 gallons per capita per day.*

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As discussed in Section 5.3.2, if an urban retail water supplier's 5-year baseline period water use is greater than 100 GPCD, the calculated 2020 Urban Water Use Target (See Section 5.7.1) must be reduced to 95 percent of the 5-year baseline period water use (unless it is already below 95 percent of the 5-year baseline period). The City's calculated 5-year baseline period water use was 90 GPCD (see Section 5.3.2).



Although no adjustment is needed to the City's 2020 Urban Water Use Target of 142 GPCD, the City has projected a 2020 Urban Water Use Target of **85 GPCD** (based on 95 percent of the 5-year baseline water use of 90 GPCD) which is reflective of SB X7-7 Table 7-F, Appendix G.

### 5.7.3 CALCULATE THE 2015 INTERIM URBAN WATER USE TARGET

The City's 2015 Interim Target is based on the value mid-point between the 10-year baseline period water (100 GPCD, See Section 5.3.1 and SB X7-7 Table 5, Appendix G) and the confirmed 2020 Urban Water Use Target (85 GPCD, See Section 5.7.2 and SB X7-7 Table 7, Appendix G). The City's 2015 Interim Target is **93 GPCD** as indicated in SB X7-7 Table 8 (Appendix G).

### 5.7.4 BASELINE AND TARGETS SUMMARY

A summary of the City's baseline water use and targets is provided in Table 5-1.

<b>Table 5-1 Baselines and Targets Summary</b>					
<i>Retail Agency or Regional Alliance Only</i>					
Baseline Period	Start Year	End Year	Average Baseline GPCD*	2015 Interim Target *	Confirmed 2020 Target*
10-15 year	1996	2005	100	93	85
5 Year	2004	2008	90		
*All values are in Gallons per Capita per Day (GPCD)					
NOTES: Years provided are on a fiscal year basis (e.g. "2015" is equivalent to fiscal year 2014-15)					



Table 5-1 Baselines and Target Summary

## 5.8 2015 COMPLIANCE DAILY PER CAPITA WATER USE (GPCD)

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CWC 10608.12.

*(e) "Compliance daily per capita water use" means the gross water use during the final year of the reporting period...*

CWC 10608.24.

*(a) Each urban retail water supplier shall meet its interim urban water use target by December 31, 2015.*

CWC 10608.20.

*(e) An urban retail water supplier shall include in its urban water management plan due in 2010 ... compliance daily per capita water use, along with the bases for determining those estimates, including references to supporting data.*

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### 5.8.1 MEETING THE 2015 TARGET

As discussed in Section 5.7.3, the City's 2015 Interim Target is **93 GPCD**. The City's actual water use during FY 2014-15 was **80 GPCD**. The City is currently in compliance with the 2015 Interim Target, as show in SB X7-7 Table 9 (Appendix G).

### 5.8.2 2015 ADJUSTMENTS TO 2015 GROSS WATER USE

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**CWC 10608.24(d).**

- (1) When determining compliance daily per capita water use, an urban retail water supplier may consider the following factors:
- (A) Differences in evapotranspiration and rainfall in the baseline period compared to the compliance reporting period.
  - (B) Substantial changes to commercial or industrial water use resulting from increased business output and economic development that have occurred during the reporting period.
  - (C) Substantial changes to institutional water use resulting from fire suppression services or other extraordinary events, or from new or expanded operations, that have occurred during the reporting period.
- (2) If the urban retail water supplier elects to adjust its estimate of compliance daily per capita water use due to one or more of the factors described in paragraph (1), it shall provide the basis for, and data supporting, the adjustment in the report required by Section 10608.40.

**Methodologies for Calculating Baseline and Compliance Urban Per Capita Water Use.**

**Methodology 4**

This section discusses adjustments to compliance-year GPCD because of changes in distribution area caused by mergers, annexation, and other scenarios that occur between the baseline and compliance years.

As discussed in Section 5.8.1, the City is currently in compliance with its 2015 Interim Target. As a result, adjustments to the City’s 2015 gross water use were not incorporated into the City’s 2015 Plan (See Table 5-2).

Table 5-2: 2015 Compliance									
Retail Agency or Regional Alliance Only									
Actual 2015 GPCD*	2015 Interim Target GPCD*	Optional Adjustments to 2015 GPCD From Methodology 8					Adjusted 2015 GPCD*	2015 GPCD* (Adjusted if applicable)	Did Supplier Achieve Targeted Reduction for 2015? Y/N
		Extraordinary Events*	Economic Adjustment*	Weather Normalization*	TOTAL Adjustments*				
80	93				0	80	80	Yes	
*All values are in Gallons per Capita per Day (GPCD)									
NOTES: Years provided are on a fiscal year basis (e.g. "2015" is equivalent to fiscal year 2014-15)									

**Table 5-2 2015 Compliance**



## **5.9 REGIONAL ALLIANCE**

As discussed in Section 2.3.2, the City's 2015 Plan was not developed as part of a Regional Alliance. Information from the City's 2015 Plan is not required to be reported in a Regional Alliance report.



## CHAPTER 6 SYSTEM SUPPLIES

The City’s water supply sources include water pumped from local groundwater basin, treated imported water purchased from Metropolitan Water District of Southern California (MWD), and recycled water supplies provided by CBMWD. A tabulation of the City’s historical water supplies from FY 1995-96 to FY 2014-2015 is shown below.

**Historical Water Production (AF)**

Fiscal Year	Groundwater	Imported Water	Recycled Water	Total
1995-96	3,644.0	3,668	44.4	7,356
1996-97	3,655.9	3,579	73.8	7,309
1997-98	5,193.7	1,944	75.2	7,213
1998-99	4,689.4	3,871	59.0	8,619
1999-00	5,526.7	1,342	55.3	6,924
2000-01	5,769.4	1,118	65.5	6,953
2001-02	5,304.9	1,395	65.7	6,766
2002-03	4,949.2	1,782	69.6	6,801
2003-04	5,229.0	1,581	66.6	6,877
2004-05	5,545.8	959	46.1	6,551
2005-06	4,656.4	1,653	32.0	6,341
2006-07	4,711.6	1,327	25.0	6,064
2007-08	6,306.1	16	18.6	6,341
2008-09	5,365.3	979	4.9	6,349
2009-10	5,611.2	267	2.5	5,881
2010-11	5,593.7	45	1.7	5,640
2011-12	5,778.9	10	3.0	5,792
2012-13	5,091.3	759	2.0	5,852
2013-14	5,535.7	351	0.3	5,887
2014-15	5,596.9	16	104.2	5,717

Source: City records and Central Basin Watermaster Annual Reports



## 6.1 PURCHASED OR IMPORTED WATER

As a wholesale agency, MWD distributes imported water to 26 member agencies throughout Southern California. CBMWD is one of the member agencies served by MWD. CBMWD distributes water to its retail agencies, including the City of Lynwood. The City purchases imported water from CBMWD through its CENB-33 connection, which has a capacity of 12.5 cubic feet per second (or about 9,100 AFY if used continuously). Over the past five years (from FY 2010-11 through FY 2014-15), the City has purchased an average of about 236 AFY of imported water. The City's 2015 and projected volumes of purchased water are provided in Tables 6-8 and 6-9 (See Section 6.9).

## 6.2 GROUNDWATER

The City of Lynwood produces groundwater from the Central Basin. The City's past groundwater production in Central Basin over the past five years is shown on Table 6-1 (See Section 6.2.4). According to the Central Basin Judgment (described below), the City has an "Allowed Pumping Allocation" (or adjudicated pumping right) to the Central Basin of 5,337 AFY. The City owns several wells, four of which are currently operational. Wells 8, 9, 11 and 19 have a combined pumping capacity of approximately 5,100 gpm, or approximately 8,200 AFY if operated continuously.



## 6.2.1 BASIN DESCRIPTION

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### CWC 10631:

*(b) If groundwater is identified as an existing or planned source of water available to the supplier, all of the following information shall be included in the plan:*

*(2) A description of any groundwater basin or basins from which the urban water supplier pumps groundwater.*

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Central Basin is located in Los Angeles County approximately 20 miles southeasterly of downtown Los Angeles, as shown on Figure 3. On its north, Central Basin is bounded by the Hollywood Basin, and that boundary runs through the City of Los Angeles. The remainder of the northern boundary of Central Basin extends along the Merced Hills, across Whittier Narrows, and then along Puente Hills. DWR divided the Central Basin into four sections; the Los Angeles Forebay, the Montebello Forebay, the Whittier Area, and the Pressure Area. The northern Basin boundary terminates at the Orange County line, which forms the eastern boundary of the Central Basin. This boundary is a political and not a geologic one, and the aquifers in this area reach into the East Coastal Plain area of Orange County. The south-southwest boundary of the Central Basin is known as the Newport-Inglewood Uplift (NIU), separating Central and West Basin from Long Beach up to the Baldwin Hills just north of the City of Inglewood. DWR Bulletin 118 does not identify Central Basin as currently being in overdraft.

### 6.2.1.1 GEOLOGY

Central Basin is one of two groundwater basins in the Coastal Plain of Los Angeles County. It is comprised of Quaternary-age sediments (less than 1.8 million years old) of gravel, sand, silt, and clay that were deposited from the erosion of nearby hills and mountains, and from historic beaches and shallow ocean floors that covered



the area in the past. Underlying these Quaternary sediments are basement rocks such as the Pliocene Pico Formation that generally do not provide sufficient quantities of groundwater for pumping. Separating the Central Basin from the West Coast Basin is the NIU, a series of discontinuous faults and folds that form a prominent line of northwest trending hills including the Baldwin Hills, Dominguez Hills, and Signal Hill.

Central Basin covers approximately 270 square miles and is bounded on the north by the Hollywood Basin and the Elysian, Repetto, Merced, and Puente Hills, to the east by the Los Angeles County/Orange County line, and to the south and west by the NIU.

The two forebays represent areas of unconfined aquifers that allow percolation of surface water down into the deeper aquifers to replenish the basins. The Whittier Area and Pressure Area are confined aquifer systems that receive relatively minimal recharge from surface water. They are replenished from the up-gradient forebay areas and adjacent groundwater basins.

#### **6.2.1.2 HYDROGEOLOGY**

The aquifers of Central Basin received their water supply primarily from the surface and subsurface inflow of water from the San Gabriel Valley. The water originates as rainfall in the San Gabriel Mountains, the runoff from which is conveyed to the Los Angeles River, the Rio Hondo, and the San Gabriel River. The Los Angeles River enters Central Basin through the Los Angeles Narrows, crosses the Los Angeles Forebay Area, and proceeds south across Central Basin, exiting Central Basin through the Dominguez Gap in West Basin. The Rio Hondo, enters Central Basin at Whittier Narrows parallel to the San Gabriel River, proceeds southwesterly across the Montebello Forebay Area and joins the Los Angeles River midway across the Basin. The San Gabriel River also enters Central Basin through the Whittier Narrows, crosses



the Montebello Forebay, and runs south to the Pacific Ocean near Long Beach at the Orange County line.

As the Rio Hondo and San Gabriel River flow through the San Gabriel Valley toward Whittier Narrows, much of their flow percolates into the Main San Gabriel Basin (Main Basin). This water crosses the Whittier Narrows and enters Central Basin as subsurface flow into the aquifers of Central Basin. At the same time, the surface flows of the Rio Hondo and the San Gabriel River percolate downward into the aquifers of Central Basin in the Montebello Forebay. In the Montebello Forebay, the underground aquifers merge and are unconfined, and thus are capable of receiving large quantities of water from percolation through the sand and gravel surface of the forebay area.

The Los Angeles Forebay area is also favorably situated for percolation from the flows of the Los Angeles River, but the Los Angeles Forebay has been largely eliminated as a source of fresh water replenishment to Central Basin, due to lining of the Los Angeles River channel and the paving over of the forebay area. In the Montebello Forebay area, by contrast, the river channels have not been lined in the area, so percolation can still occur.

Groundwater in the Central Basin provides a substantial portion of the water supply needed by residents and industries in the overlying area. The major aquifers identified in Central Basin include the following, from shallowest to deepest: a) the Gaspar and semi-perched aquifers of the Holocene Alluvium Formation; b) the Exposition, Artesia, Gage, and Gardena aquifers of the Upper Pleistocene Lakewood Formation; c) the Hollydale, Jefferson, Lynwood, and Silverado aquifers of the Lower Pleistocene Upper San Pedro Formation; and d) the Sunnyside Aquifer of the Lower Pleistocene Lower San Pedro Formation. Water levels have exhibited a general recovery since the Basin was adjudicated in the early 1960s, as shown on Figure 4.



Aquifer depths can reach more than 2,000 feet in Central Basin although production wells generally do not need to be drilled this deep to tap sufficient water.

## 6.2.2 GROUNDWATER MANAGEMENT

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### CWC 10631(b).

*(b) If groundwater is identified as an existing or planned source of water available to the supplier, all of the following information shall be included in the plan:*

*(1) A copy of any groundwater management plan adopted by the urban water supplier ... or any other specific authorization for groundwater management.*

*(2) ...For basins that a court or the board has adjudicated the rights to pump groundwater, a copy of the order or decree adopted by the court or the board and a description of the amount of groundwater the urban water supplier has the legal right to pump under the order or decree.*

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Groundwater production in Central Basin is restricted to adjudicated rights fixed by the Central Basin Judgment and managed by a court-appointed Watermaster. The City was a defendant in Central Basin Judgment and as such had participation. The following section provides a historical overview based on the Central Basin Watermaster Annual Report.

### 6.2.2.1 CENTRAL BASIN JUDGMENT

On January 2, 1962, the Central and West Basin Water Replenishment District (now Water Replenishment District of Southern California, or WRD) filed Case No. 786,656 in the Superior Court, County of Los Angeles, naming more than 700 parties as



defendants. It sought to adjudicate water rights of groundwater and regulate pumping from the Central Basin. By September 1962, a proposed agreement had been approved by a sufficient number of water producers (producers owning over 75 percent of the Assumed Relative Rights within Central Basin) to guarantee control over groundwater pumping in Central Basin. On September 28, 1962, the Court signed the “Order Pursuant to Stipulation and Interim Agreement and Petition for Order” and appointed DWR as Watermaster.

Subsequently, a stipulated judgment was drafted. Approval was received by public utility water companies and other producers representing well over 200,000 acre-feet, or 75 percent, of the total rights within Central Basin. This was a prerequisite to filing the stipulated judgment with the Court. On May 17, 1965, the case went to trial before Judge Edmund M. Moor. Following testimony on engineering, geology, hydrology, and safe yield of Central Basin and arguments on water right entitlement, the case was continued to August 25, 1965. Shortly thereafter, Judge Moor appointed DWR as Watermaster. The final Judgment was signed on October 11, 1965 and became affective on October 1, 1966.<sup>7</sup> A copy of the Central Basin Judgment is located in Appendix H.

The Judgment was amended on March 21, 1980, to provide for a transition in the administrative year from a water year (October 1 to September 30) to a fiscal year (July 1 to June 30). Under the Judgment, this transition in turn contained a “short” administrative year of nine months – October 1, 1980 to June 30, 1981. The administrative year starting July 1, 1981 was on a fiscal year basis.

The Judgment was again amended on July 19, 1985, modifying the annual budget (\$20 minimum assessment) and exchange pool provisions. The second

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<sup>7</sup> Central and West Basin Water Replenishment District, etc. v. Charles E. Adams, et al, Los Angeles County Case No. 786,656.



amended Judgment of May 6, 1991 modified the carryover and overproduction provisions (to 20 percent of Allowed Pumping Allocation or 20 acre-feet from 10 percent of Allowed Pumping Allocation or 10 acre-feet), and defined drought carryover, and provided for exemptions for extractors of contaminated groundwater.

On January 12, 2001, by order of Watermaster (DWR), WRD issued Non-Consumptive Use Permit No. 2000-01 to the Southeast Water Coalition for the “Central Basin Early Remediation Project” to remedy or ameliorate groundwater contamination that originated in the San Gabriel Valley and that has moved into the northeast portion of the Central Basin.

In December 2013, the Court approved amendments to the Judgment which implement a water storage program. A copy of the amendment has been included as Appendix H. The amendment replaced the Department of Water Resources with a new Watermaster, which consists of the “Administrative Body,” the “Water Rights Panel” and the “Storage Panel,” each with different functions. The Court appointed WRD to be the Administrative Body to administer the Watermaster accounting and reporting. The Water Rights Panel, which enforces issues related to pumping rights within the adjudication, is made up of seven water rights holders who are selected through election. The Storage Panel, which comprises the Water Rights Panel and WRD, approves certain groundwater storage efforts.

The Amended Judgment states, “...a party may store up to 200 percent of the party’s Allowed Pumping Allocation, if space is available.” In addition, the amendments allow parties to convert unused Allowed Pumping Allocation to stored water and revised the amount of carryover to be equal to 100 percent of the party’s Allowed Pumping Allocation minus the amount of carryover water set aside for storage. The purpose of the storage program creates an added reliability in water supply from the Central Basin. In addition, the amendments allow for transfer of water between Central Basin and West



Basin by permitting parties with water rights in Central Basin to increase production in Central Basin, while another party decreases production in West Basin by the corresponding amount.

Under the Judgment, water rights are fixed and do not vary year to year. Water producers cannot exceed their water rights by more than 20 percent or 20 acre-feet, whichever is greater, in any year and an adjustment is made the following year. In addition, water producers cannot carry over more than 20 percent or 20 acre-feet, whichever is greater, of their water rights for use in the following year.

### **California Statewide Groundwater Elevation Monitoring Program**

The 2014 Sustainable Groundwater Management Act (SGMA) directed DWR to establish initial groundwater basin priorities for the basins identified and defined in DWR's Bulletin 118. DWR finalized the basin prioritization in June 2014 through the California Statewide Groundwater Elevation Monitoring (CASGEM)<sup>8</sup> program. The CASGEM basin prioritization program is being used by DWR to focus resources towards implementing legislation to require all groundwater basins be monitored for seasonal and long-term groundwater elevation trends. DWR plans to evaluate the status of groundwater level monitoring in "High" or "Medium" priority groundwater basins. If DWR determines that groundwater levels in all or part of a High or Medium Priority basin are not being monitored, DWR will work cooperatively with local entities to establish a monitoring program. Compliance with DWR requirements allows the basin monitoring entities to be eligible to receive State water grants or loans. The Central Basin (Basin 4-11.04) has been identified through CASGEM as a "high" priority basin and will be required to comply with specific SGMA regulations.

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<sup>8</sup> [http://www.water.ca.gov/groundwater/casgem/basin\\_prioritization.cfm](http://www.water.ca.gov/groundwater/casgem/basin_prioritization.cfm)



### 6.2.3 OVERDRAFT CONDITIONS

CWC 10631(b).

*(2) For basins that have not been adjudicated, information as to whether the department has identified the basin or basins as overdrafted or has projected that the basin will become overdrafted if present management conditions continue, in the most current official departmental bulletin that characterizes the condition of the groundwater basin, and a detailed description of the efforts being undertaken by the urban water supplier to eliminate the long-term overdraft condition.*

The City produces groundwater from the Central Basin which is an adjudicated basin as discussed in Section 6.2.2. The City is not required by DWR to complete Section 6.2.3.

### 6.2.4 HISTORICAL GROUNDWATER PUMPING

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CWC 10631(b).

*(b) If groundwater is identified as an existing or planned source of water available to the supplier, all of the following information shall be included in the plan:*

*(3) A detailed description and analysis of the location, amount, and sufficiency of groundwater pumped by the urban water supplier for the past five years. The description and analysis shall be based on information that is reasonably available, including, but not limited to, historic use records.*

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The City pumps groundwater from Central Basin through its four active wells. As discussed previously, the City has an Allowed Pumping Allocation of 5,337 acre-feet per year. The Central Basin Adjudication allows Parties to the Judgment to pump up to 20 percent more of its annual Allowed Pumping Allocation plus any carry-over as described in Chapter 3.2.2.1. In December 2013, the Court approved amendments to the



Judgment which implement a water storage program. The amendment states, "...a party may store up to 200 percent of the party's Allowed Pumping Allocation, if space is available." In addition, the amendments allow parties to convert unused Allowed Pumping Allocation to stored water and revised the amount of carryover to be equal to 100 percent of the party's Allowed Pumping Allocation minus the amount of carryover water set aside for storage. The purpose of the storage program creates an added reliability in water supply from the Central Basin. Based on the amendments, the City may store up to 200 percent of its Allowed Pumping Allocation of 5,337 acre-feet, which equates to about 10,674 (200 percent x 5,337) acre-feet. This stored water may be used as an additional source of supply within the Central Basin.

Historical data indicate the Central Basin has been well managed for over its adjudication period, resulting in a stable and reliable water supply. There are no contemplated basin management changes, other than the planned use of recycled water for groundwater replenishment. Based on these historical and on-going management practices, the groundwater supply in the Central Basin has been reliable and the City will be able to rely on the Central Basin for adequate supply over the next 20 years under single year and multiple year droughts. Table 6-1 describes the total water produced by the City from Central Basin over the last five years.



Table 6-1 Retail: Groundwater Volume Pumped						
<input type="checkbox"/>	Supplier does not pump groundwater. The supplier will not complete the table below.					
Groundwater Type <i>Drop Down List</i> <i>May use each category multiple times</i>	Location or Basin Name	2011	2012	2013	2014	2015
<i>Add additional rows as needed</i>						
Alluvial Basin	Central Basin	5,594	5,779	5,091	5,536	5,597
	<b>TOTAL</b>	5,594	5,779	5,091	5,536	5,597
NOTES: Years provided are on a fiscal year basis (e.g. "2015" is equivalent to fiscal year 2014-15)						

**Table 6-1 Retail: Groundwater Volume Pumped**

### 6.3 SURFACE WATER

The City does not use surface water supplies to meet its water demands.

### 6.4 STORMWATER

The City does not use stormwater to meet its water demands.

### 6.5 WASTEWATER AND RECYCLED WATER

Recycled water is used within the City’s service area for landscape irrigation at Burke-Ham Park and along City medians and by Caltrans along the Interstate 105 and 710 freeways. Table 6-4 summarizes current and projected recycled water use within the City from fiscal year 2014-15 to fiscal year 2039-40. The following sections provide



a description of the City's current recycled water use and its plans to expand the use of recycled water as a source of water supply over the next 20 years.

Although the City does not currently have the capability to construct a wastewater recycling facility within its limits, the City currently benefits from the use of recycled water in the CBMWD region produced at the Los Angeles County Sanitation Districts' (LACSD) Los Coyotes Water Reclamation Plant in Cerritos. The Los Coyotes Water Reclamation Plant currently has a treatment capacity of about 37.5 MGD and serves a population of approximately 370,000 people. The treatment level is primary, secondary treatment, and tertiary. Recycled water is delivered to the City through CBMWD's recycled water distribution system.

### 6.5.1 RECYCLED WATER COORDINATION

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#### CWC 10633

*The plan shall provide, to the extent available, information on recycled water and its potential for use as a water source in the service area of the urban water supplier. The preparation of the plan shall be coordinated with local water, wastewater, groundwater, and planning agencies that operate within the supplier's service area...*

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The City is a member agency of CBMWD, which provides recycled water produced from LACSD's Los Coyotes Water Reclamation Plant in Cerritos. CBMWD has developed a recycled water program within its service area to provide direct delivery of recycled water to serve non-potable demands, thereby offsetting reliance on imported water supplies. CBMWD continues to expand its recycled water system, as discussed in its 2015 Plan which is incorporated by reference. The City has coordinated the preparation of its 2015 Plan with CBMWD and LACSD.



## 6.5.2 WASTEWATER COLLECTION, TREATMENT, AND DISPOSAL

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### CWC 10633(a).

*(Describe) the wastewater collection and treatment systems in the supplier's service area, including a quantification of the amount of wastewater collected and treated and the methods of wastewater disposal.*

### CWC 10633(b).

*(Describe) the quantity of treated wastewater that meets recycled water standards, is being discharged, and is otherwise available for use in a recycled water project.*

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Wastewater generated within the City's service area is treated by LACSD. Wastewater is collected within the City's sewer collection system. The local sewer system ties into LACSD's regional trunk sewers. The regional trunk sewer lines deliver wastewater to LACSD's Joint Water Pollution Control Plant (JWPCP) located outside of the City's service area within the City of Carson. Based on information provided by LACSD, it is estimated approximately 60 gallons per person per day of wastewater is generated within LACSD's service area in the vicinity of the City's service area. Based on a 2015 population of approximately 62,900 within the City's service area, the estimated amount of wastewater collected within the City's service area is approximately 3.8 million gallons per day (about 4,230 AFY), as shown in Table 6-2. As indicated previously and in Table 6-3, the JWPCP is located outside of the City's service area and is wholly owned and operated by LACSD.

LACSD's JWPCP, which began operation in 1928, currently has a treatment capacity of about 300 MGD. The treatment level is primary and secondary treatment with disinfection. The JWPCP plant serves a population of approximately 3.5 million people. Solids collected in primary and secondary treatment are processed in anaerobic



digestion tanks where bacteria break down organic material and produce methane gas. Treated wastewater is ultimately disinfected prior to being discharged to the Pacific Ocean. Though highly treated, effluent from the JWPCP does not meet recycled water standards and is therefore not re-used for such purposes. However, all water discharged to the ocean is monitored to ensure compliance with applicable local, state, and federal standards for discharge water.

Table 6-2 Retail: Wastewater Collected Within Service Area in 2015						
<input type="checkbox"/> There is no wastewater collection system. The supplier will not complete the table below.						
Percentage of 2015 service area covered by wastewater collection system <i>(optional)</i>						
Percentage of 2015 service area population covered by wastewater collection system <i>(optional)</i>						
Wastewater Collection			Recipient of Collected Wastewater			
Name of Wastewater Collection Agency	Wastewater Volume Metered or Estimated? <i>Drop Down List</i>	Volume of Wastewater Collected from UWMP Service Area 2015	Name of Wastewater Treatment Agency Receiving Collected Wastewater	Treatment Plant Name	Is WWTP Located Within UWMP Area? <i>Drop Down List</i>	Is WWTP Operation Contracted to a Third Party? <i>(optional)</i> <i>Drop Down List</i>
<i>Add additional rows as needed</i>						
City of Lynwood	Estimated	4,230	Los Angeles County Sanitation Districts	Joint Water Pollution Control Plant (JWPCP)	No	No
<b>Total Wastewater Collected from Service Area in 2015:</b>		4,230				
NOTES:						

**Table 6-2 Retail: Wastewater Collected Within Service Area in 2015**



**Table 6-3 Retail: Wastewater Treatment and Discharge Within Service Area in 2015**

<input checked="" type="checkbox"/> No wastewater is treated or disposed of within the UWMP service area. The supplier will not complete the table below.										
Wastewater Treatment Plant Name	Discharge Location Name or Identifier	Discharge Location Description	Wastewater Discharge ID Number (optional)	Method of Disposal <i>Drop down list</i>	Does This Plant Treat Wastewater Generated Outside the Service Area?	Treatment Level <i>Drop down list</i>	2015 volumes			
							Wastewater Treated	Discharged Treated Wastewater	Recycled Within Service Area	Recycled Outside of Service Area
<i>Add additional rows as needed</i>										
<b>Total</b>							0	0	0	0
NOTES:										

**Table 6-3 Retail: Wastewater Treatment and Discharge Within Service Area 2015**

### 6.5.3 RECYCLED WATER SYSTEM

**Section 10633**

(c) (Describe) the recycled water currently being used in the supplier's service area, including, but not limited to, the type, place, and quantity of use

Recycled water used within the City's service area is produced at LACSD's Los Coyotes Water Reclamation Plant in Cerritos. Recycled water is used within the City's service area for landscape irrigation at Burke-Ham Park and along City medians and by Caltrans along the Interstate 105 and 710 freeways. Table 6-4 summarizes current and projected recycled water use within the City from fiscal year 2014-15 to fiscal year 2039-40.



In June 2008, CBMWD prepared a “Recycled Water Master Plan Update” report which identified potential recycled water customers within CBMWD’s service area. The Recycled Water Master Plan Update report also provided details of a proposed Capital Improvement Program for the expanded recycled water system, including prioritization of projects and capital requirements. The Recycled Water Master Plan Update report identified approximately 1,000 AFY of additional recycled water uses for landscape irrigation in highways, freeways, parks and schools within the City’s service area, including the following potential users:

- Adventist Church
- Caltrans (105 & Bullis)
- Caltrans (I-710 & Imperial)
- Chrome Nickel Plating, Inc
- DV Industries
- Goldenberg Group, Inc
- Holser High School
- LA County Justice Center
- Lincoln School
- Lindbergh School
- Los Amigos Park
- Lynwood High School
- Mark Twain School
- Martin Metal Finishing, Inc
- Mc Whorter Technologies
- Philadelphia Gear Corp
- Roosevelt School
- St Emydius School
- St Francis Hospital
- Washington School



- Will Rogers School

## 6.5.4 RECYCLED WATER BENEFICIAL USES

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### Section 10633

- (d) A description and quantification of the potential uses of recycled water, including, but not limited to, agricultural irrigation, landscape irrigation, wildlife habitat enhancement, wetlands, industrial reuse, groundwater recharge, indirect potable reuse, and other appropriate uses, and a determination with regard to the technical and economic feasibility of serving those uses.*
- (e) The projected use of recycled water within the supplier's service area at the end of 5, 10, 15 and 20 years, and a description of the actual use of recycled water in comparison to uses previously projected pursuant to this subdivision*

### Section 10633

- (e) (Provide) a description of the actual use of recycled water in comparison to uses previously projected pursuant to this subdivision.*
- 

The City expects the use of recycled water in its service area to increase. Table 6-4 summarizes current and projected recycled water use within the City from fiscal year 2014-15 to fiscal year 2039-40. As indicated in Table 6-5, the City's 2010 Plan did not quantify the total projected 2015 recycled water demand in the City's service area, due to the relatively small amount of recycled water used during the time the 2010 Plan was prepared (less than 0.1 percent of the City's overall water demands). As discussed in Section 6.5.3, CBMWD's Recycled Water Master Plan Update report identified approximately 1,000 AFY of additional recycled water uses for landscape irrigation in highways, freeways, parks and schools within the City's service area.



Table 6-4 Retail: Current and Projected Recycled Water Direct Beneficial Uses Within Service Area									
<input type="checkbox"/> Recycled water is not used and is not planned for use within the service area of the supplier. The supplier will not complete the table below.									
Name of Agency Producing (Treating) the Recycled Water:			Los Angeles County Sanitation Districts						
Name of Agency Operating the Recycled Water Distribution System:			Central Basin Municipal Water District (CBMWD)						
Supplemental Water Added in 2015			104						
Source of 2015 Supplemental Water			Los Coyotes Water Reclamation Plant						
Beneficial Use Type	General Description of 2015 Uses	Level of Treatment <i>Drop down list</i>	2015	2020	2025	2030	2035	2040 (opt)	
Agricultural irrigation									
Landscape irrigation (excludes golf courses)		Tertiary	104	111	112	113	114	115	
Golf course irrigation									
Commercial use									
Industrial use									
Geothermal and other energy production									
Seawater intrusion barrier									
Recreational impoundment									
Wetlands or wildlife habitat									
Groundwater recharge (IPR)*									
Surface water augmentation (IPR)*									
Direct potable reuse									
Other (Provide General Description)									
			<b>Total:</b>	104	111	112	113	114	115
*IPR - Indirect Potable Reuse									
NOTES: Years provided are on a fiscal year basis (e.g. "2015" is equivalent to fiscal year 2014-15)									

**Table 6-4 Retail: Current and Projected Recycled Water Direct Beneficial Uses Within Service Area**

Table 6-5 Retail: 2010 UWMP Recycled Water Use Projection Compared to 2015 Actual			
<input type="checkbox"/> Recycled water was not used in 2010 nor projected for use in 2015. The supplier will not complete the table below.			
Use Type	2010 Projection for 2015	2015 Actual Use	
Agricultural irrigation			
Landscape irrigation (excludes golf courses)		104	
Golf course irrigation			
Commercial use			
Industrial use			
Geothermal and other energy production			
Seawater intrusion barrier			
Recreational impoundment			
Wetlands or wildlife habitat			
Groundwater recharge (IPR)			
Surface water augmentation (IPR)			
Direct potable reuse			
Other	<i>Type of Use</i>		
<b>Total</b>		0	104
NOTES:			

**Table 6-5 Retail: 2010 UWMP Recycled Water Use Projection Compared to 2015 Actual**



## 6.5.5 ACTIONS TO ENCOURAGE AND OPTIMIZE FUTURE RECYCLED WATER USE

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### Section 10633

- (f) *(Describe the) actions, including financial incentives, which may be taken to encourage the use of recycled water, and the projected results of these actions in terms of acre-feet of recycled water used per year.*
  - (g) *(Provide a) plan for optimizing the use of recycled water in the supplier's service area, including actions to facilitate the installation of dual distribution systems, to promote recirculating uses, to facilitate the increased use of treated wastewater that meets recycled water standards, and to overcome any obstacles to achieving that increased use.*
- 

As discussed in Section 6.5.3, CBMWD's Recycled Water Master Plan Update report identified approximately 1,000 AFY of additional recycled water uses for landscape irrigation in highways, freeways, parks and schools within the City's service area. As a member agency of CBMWD, the City has the advantage of receiving financial assistance for plumbing retrofits necessary to receive recycled water. CBMWD advances funds for the necessary plumbing retrofits, which are then reimbursed. In addition, CBMWD offers recycled water at a lower rate and the savings are passed on to City customers with non-potable water demands. CBMWD also promotes the use of recycled water within its system as a more reliable water source than imported water.

The City's recycled water is provided by CBMWD. The City does not have a recycled water program but CBMWD's recycled water program is available to customers of the City. Additional details on CBMWD's recycled water program are available in CBMWD's 2015 Plan which is incorporated by reference.



Table 6-6 Retail: Methods to Expand Future Recycled Water Use			
<input checked="" type="checkbox"/>	Supplier does not plan to expand recycled water use in the future. Supplier will not complete the table below but will provide narrative explanation.		
Page 6-20	Provide page location of narrative in UWMP		
Name of Action	Description	Planned Implementation Year	Expected Increase in Recycled Water Use
<i>Add additional rows as needed</i>			
<b>Total</b>			0
NOTES:			

**Table 6-6 Retail: Methods to Expand Future Recycled Water Use**

## 6.6 DESALINATED WATER OPPORTUNITIES

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*Section 10631(h)*

*Describe the opportunities for development of desalinated water, including, but not limited to, ocean water, brackish water, and groundwater, as a long-term supply.*

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The average TDS concentrations for the Central Basin groundwater is less than its secondary MCL, based on most recent available data published in the Central Basin Watermaster Annual Reports from FY 2005-06 through FY 2014-15. Therefore, groundwater produced from the Central Basin does not require desalination. However,



there may be opportunities for use of desalinated ocean water as a future potential water supply source, if needed, through coordination with other agencies that have ocean desalination programs.

## 6.7 TRANSFER OPPORTUNITIES

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### *Section 10631(d)*

*Describe the opportunities for exchanges or transfers of water on a short-term or long-term basis.*

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### 6.7.1 EXCHANGES

The City does not have any current or planned water exchange opportunities.

### 6.7.2 TRANSFERS

The City owns rights to extract 5,337 AF of groundwater from the Central Basin annually. From FY 2009-10 to FY 2013-14, the City leased an average of approximately 480 AFY of water from other Central Basin producers which it then produced from its groundwater wells instead of purchasing treated imported water.

### 6.7.3 EMERGENCY INTERTIES

The City has emergency interties (or interconnections) with other water agencies that serve as short-term emergency exchange opportunities. Emergency



interconnections are distribution system interconnections between water agencies for use during critical situations where one system or the other is temporarily unable to provide sufficient potable water to meet its water demands and/or fire protection needs. An emergency interconnection will allow a water system to continue serving water during critical situations such as local water supply shortages as a result of earthquakes, fires, prolonged power outages, and droughts.

The City maintains five emergency interconnections to adjacent water purveyor systems. These connections have the ability to transfer water into the City's distribution system during an emergency. There are four (4) 8-inch connections with the City of Compton, and one (1) 8-inch connection with the City of South Gate. Each connection is a two-way interconnection, allowing water transfers to and from the City, depending on the emergency situation.

## 6.8 FUTURE WATER PROJECTS

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### *Section 10631*

*(g) ...The urban water supplier shall include a detailed description of expected future projects and programs... that the urban water supplier may implement to increase the amount of the water supply available to the urban water supplier in average, single-dry, and multiple-dry water years. The description shall identify specific projects and include a description of the increase in water supply that is expected to be available from each project. The description shall include an estimate with regard to the implementation timeline for each project or program.*

---

As discussed in Section 6.2, the City of Lynwood's current groundwater pumping capacity in the Central Basin is approximately 5,100 gpm. The City is constructing Well No. 22 and anticipates completion in 2017. Once complete, Well No. 22 will have a capacity of 2,500 gpm (see Table 6-7).



The City continually reviews practices that will provide its customers with adequate and reliable supplies. Trained staff continues to ensure the water quality is safe and the water supply will meet present and future needs in an environmentally and economically responsible manner.

Table 6-7 Retail: Expected Future Water Supply Projects or Programs						
<input type="checkbox"/> No expected future water supply projects or programs that provide a quantifiable increase to the agency's water supply. Supplier will not complete the table below.						
<input type="checkbox"/> Some or all of the supplier's future water supply projects or programs are not compatible with this table and are described in a narrative format.						
Page 6-24 Provide page location of narrative in the UWMP						
Name of Future Projects or Programs	Joint Project with other agencies?		Description (if needed)	Planned Implementation Year	Planned for Use in Year Type <i>Drop Down List</i>	Expected Increase in Water Supply to Agency <i>This may be a range</i>
	<i>Drop Down List (y/n)</i>	<i>Yes, Agency Name</i>				
<i>Add additional rows as needed</i>						
Well No. 22	No		Additional Groundwater Production Well	2017	All Year Types	2,500 gpm
NOTES:						

Table 6-7 Retail: Expected Future Water Supply Projects or Programs

## 6.9 SUMMARY OF EXISTING AND PLANNED SOURCES OF WATER

### Section 10631

(b) Identify and quantify, to the extent practicable, the existing and planned sources of water available to the supplier over the same five-year increments described in subdivision 10631(a).



(4) (Provide a) detailed description and analysis of the amount and location of groundwater that is projected to be pumped by the urban water supplier. The description and analysis shall be based on information that is reasonably available, including, but not limited to, historic use records.

As discussed previously, the City’s water supply sources include local groundwater, imported surface water, and recycled water supplies. The actual quantities of the water supply sources available to the City during fiscal year 2014-15 are summarized in Table 6-8. The reliable quantities of projected water supply sources available to the City in five-year increments through fiscal year 2039-40 during average years are summarized in Table 6-9.

Table 6-8 Retail: Water Supplies — Actual				
Water Supply	Additional Detail on Water Supply	2015		
<i>Drop down list May use each category multiple times. These are the only water supply categories that will be recognized by the WUdata online submital tool</i>		Actual Volume	Water Quality <i>Drop Down List</i>	Total Right or Safe Yield <i>(optional)</i>
<i>Add additional rows as needed</i>				
Groundwater	Central Basin	5,597	Drinking Water	
Purchased or Imported Water	CBMWD	16	Drinking Water	
Recycled Water	CBMWD	104	Recycled Water	
<b>Total</b>		<b>5,717</b>		<b>0</b>
NOTES: Years provided are on a fiscal year basis (e.g. "2015" is equivalent to fiscal year 2014-15)				

**Table 6-8 Retail: Water Supplies – Actual**



**Table 6-9 Retail: Water Supplies — Projected**

Water Supply	Additional Detail on Water Supply	Projected Water Supply <i>Report To the Extent Practicable</i>									
		2020		2025		2030		2035		2040 (opt)	
		Reasonably Available Volume	Total Right or Safe Yield (optional)	Reasonably Available Volume	Total Right or Safe Yield (optional)	Reasonably Available Volume	Total Right or Safe Yield (optional)	Reasonably Available Volume	Total Right or Safe Yield (optional)	Reasonably Available Volume	Total Right or Safe Yield (optional)
<i>Drop down list</i> <i>May use each category multiple times. These are the only water supply categories that will be recognized by the WUEdata online submittal tool</i>											
<i>Add additional rows as needed</i>											
Groundwater	Central Basin	5,969		6,024		6,079		6,134		6,190	
Recycled Water	CBMWD	111		112		113		114		115	
Purchased or Imported Water	CBMWD	17		17		17		18		18	
	<b>Total</b>	6,097		6,153		6,209		6,266		6,323	

NOTES: Years provided are on a fiscal year basis (e.g. "2015" is equivalent to fiscal year 2014-15)

**Table 6-9 Retail: Water Supplies - Projected**

### 6.10 CLIMATE CHANGE IMPACTS TO SUPPLY

The California Water Code does not require the City to address climate change. However, as discussed in Section 3.3.1, GWMA’s 2013 IRWMP addresses baseline climate conditions and the potential quantitative effect of climate change on the Gateway Region, including effects on local water supplies and demands and imported water supplies. The 2013 GWMA IRWMP is incorporated in the City’s 2015 by reference.

A discussion on single-dry year and multiple dry years is provided in Section 7.2 and a discussion on potential impacts to basin management practices is provided in Section 6.2. A discussion regarding the regional impacts of climate change on demand and supply are provided in MWD’s 2015 Plan, which is incorporated by reference.



## CHAPTER 7

### WATER SUPPLY RELIABILITY ASSESSMENT

#### 7.1 CONSTRAINTS ON WATER SOURCES

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*Section 10631(c)*

*(2) For any water source that may not be available at a consistent level of use, given specific legal, environmental, water quality, or climatic factors, describe plans to supplement or replace that source with alternative sources or water demand management measures, to the extent practicable.*

*Section 10634*

*The plan shall include information, to the extent practicable, relating to the quality of existing sources of water available to the supplier over the same five-year increments as described in subdivision (a) of Section 10631, and the manner in which water quality affects water management strategies and supply reliability.*

---

As a result of the management in the Central Basin area, the City of Lynwood has not experienced water supply constraints or deficiencies. Management of the City's groundwater supply is based on adjudication, which is described in Section 6.2.2.

Groundwater from the City's wells is general of good quality. The City routinely monitors its groundwater wells to ensure water quality meet all SWRCB-DDW's primary and secondary water quality standards. The City's 2014 Consumer Confidence Report (CCR) is provided as Appendix I. The City's wells are expected to provide a reliable water source for the next 20 years.



The City can purchase treated imported water from CBMWD through its connection (CENB-33). Water quality from MWD relating to supply reliability is addressed in MWD's 2015 Plan, which is incorporated by reference.

Due to critically dry conditions, MWD has developed a "Water Supply Allocation Plan" (WSAP) whereby available supplies will be equitably allocated to its member agencies, including CBMWD. The WSAP establishes ten different shortage levels and a corresponding drought allocation to each member agency. Based on the shortage level established by MWD, the WSAP provides a reduced drought allocation to a member agency for its Municipal and Industrial (M&I) retail demand. The MWD drought allocation can be used to make Full Service water deliveries. Any Full Service water delivered in excess of a drought allocation is subject to an allocation surcharge in addition to the normal rate paid for the water. CBMWD has a WSAP allocation of about 30,838 acre-feet for fiscal year 2015-16. The City is allotted 1.48 percent of CBMWD's WSAP allocation, which equates to about 457.36 AF during FY 2015-16. The City may exceed the WSAP allocation; however, an allocation surcharge may be assessed.

## 7.2 RELIABILITY BY TYPE OF YEAR

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### *Section 10631(c)*

- (1) *Describe the reliability of the water supply and vulnerability to seasonal or climatic shortage, to the extent practicable, and provide data for each of the following:*
- (a) *an average water year,*
  - (b) *a single dry water year,*
  - (c) *multiple dry water years.*
-



Information regarding the reliability of the groundwater supplies from Central Basin is based on historical rainfall data in the vicinity of the City's service area (See Appendix D), which results in stormwater which is used to replenish the groundwater basins, and past data on the availability of water supply to meet demands during seasonal or climatic shortage. As discussed in Section 3.3, the annual average rainfall in the vicinity of the City's service area is about 14.8 inches. Therefore, calendar year 2008 (or FY 2007-08) represents an average water year for the City in which the total amount of rainfall was about 14.4 inches. A single dry year for the City was represented in calendar year 2012 (or FY 2011-12) in which the total amount of rainfall was about 8.2 inches. A multiple dry year sequence for the City is represented from calendar year 2012 to calendar year 2014 (or from FY 2011-12 to 2013-14), where the total amount of rainfall was about 8.2 inches, 3.6 inches, and 9.8 inches, respectively. Table 7-1 summarizes these "base years" for average, single dry, and multiple dry years and provides the total amount of water supplies available to the City during those base years.



Table 7-1 Retail: Basis of Water Year Data			
Year Type	Base Year <i>If not using a calendar year, type in the last year of the fiscal water year, or range of years, for example, water year 1999-2000, use 2000</i>	Available Supplies if Year Type Repeats	
		<input type="checkbox"/>	Quantification of available supplies is not compatible with this table and is provided elsewhere in the UWMP. Location _____
		<input type="checkbox"/>	Quantification of available supplies is provided in this table as either volume only, percent only, or both.
		Volume Available	% of Average Supply
Average Year	2008	6,341	100%
Single-Dry Year	2012	5,792	91%
Multiple-Dry Years 1st Year	2012	5,792	91%
Multiple-Dry Years 2nd Year	2013	5,852	92%
Multiple-Dry Years 3rd Year	2014	5,887	93%
Multiple-Dry Years 4th Year <i>Optional</i>			
Multiple-Dry Years 5th Year <i>Optional</i>			
Multiple-Dry Years 6th Year <i>Optional</i>			
Agency may use multiple versions of Table 7-1 if different water sources have different base years and the supplier chooses to report the base years for each water source separately. If an agency uses multiple versions of Table 7-1, in the "Note" section of each table, state that multiple versions of Table 7-1 are being used and identify the particular water source that is being reported in each table.			
NOTES: Years provided are on a fiscal year basis (e.g. "2015" is equivalent to fiscal year 2014-15)			

Table 7-1 Retail: Bases of Water Year Data

### 7.2.1 TYPES OF YEARS

The City's base years for average, single dry, and multiple dry years are provided in Section 7.2 and are summarized in Table 7-1. As indicated in Chapter 6, the City's purchased water and groundwater supplies were sufficient in meeting the City's historical water demands under all base years, including during normal, single, and



multiple dry years. A normal or average year was based on a year during the past 20 years with a total precipitation similar to the historical average precipitation in the vicinity of the City's service area. Because a single dry year or a multiple dry year period will not compromise the City's ability to provide a reliable supply of water to its customers, a single dry year in this Plan was selected based on the first year of a multiple dry year period during the past 20 years. The multiple dry year period was based on a period of three consecutive dry years during the past 20 years.

### **7.2.2 AGENCIES WITH MULTIPLE WATER SOURCES**

The City primarily obtains its water supply from groundwater wells located in the Central Basin and imported water purchased from CBMWD. As discussed in Section 7.3 and shown in Table 7-2, Table 7-3, and Table 7-4, a single dry year or a multiple dry year period will not compromise the City's ability to provide a reliable supply of water to its customers.

## **7.3 SUPPLY AND DEMAND ASSESSMENT**

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### **Section 10635**

- (a) *Every urban water supplier shall include, as part of its urban water management plan, an assessment of the reliability of its water service to its customers during normal, dry, and multiple dry water years. This water supply and demand assessment shall compare the total water supply sources available to the water supplier with the total projected water use over the next 20 years, in five-year increments, for a normal water year, a single dry water year, and multiple dry water years. The water service reliability assessment shall be based upon the information compiled pursuant to Section 10631, including available data from state, regional or local agency population projections within the service area of the urban water supplier.*
-



As previously discussed, the City’s projected normal year water demands over the next 20 years in five-year increments were based on the City’s 2020 Urban Water Use Target of 85 GPCD. The ratio of water supplies available to the City during a historical normal water year in FY 2007-08 (or 6,341 AF) and during a historical single dry year in FY 2011-12 (or 5,792 AF) was used to estimate the City’s projected water demand during single dry years. The ratio of water supplies available to the City during a historical normal water year in FY 2007-08 (or 6,341 AF) and a historical multiple dry year period from FY 2011-12, FY 2012-13, and FY 2013-14 (or 5,792 AF, 5,852 AF, and 5,887 AF, respectively) was used to estimate the City’s projected water demands during a multiple dry year period. The City’s projected dry year water supplies over the next 20 years were based on the minimum supplies needed by the City to meet projected single-dry year demands. Table 7-2, Table 7-3, and Table 7-4 summarize the City’s projected water demands and supplies over the next 20 years in five-year increments, including during normal, single, and multiple dry years. These tables indicate the City can meet water demands during normal, single dry, and multiple dry years over the next 20 years.

<b>Table 7-2 Retail: Normal Year Supply and Demand Comparison</b>					
	2020	2025	2030	2035	2040 <i>(Opt)</i>
Supply totals <i>(autofill from Table 6-9)</i>	6,097	6,153	6,209	6,266	6,323
Demand totals <i>(autofill from Table 4-3)</i>	6,097	6,153	6,209	6,266	6,323
Difference	0	0	0	0	0
NOTES: Years provided are on a fiscal year basis (e.g. "2015" is equivalent to fiscal year 2014-15)					

**Table 7-2 Retail: Normal Year Supply and Demand Comparison**



Table 7-3 Retail: Single Dry Year Supply and Demand Comparison					
	2020	2025	2030	2035	2040 (Opt)
Supply totals	5,569	5,620	5,671	5,723	5,776
Demand totals	5,569	5,620	5,671	5,723	5,776
Difference	0	0	0	0	0
NOTES: Years provided are on a fiscal year basis (e.g. "2015" is equivalent to fiscal year 2014-15)					

**Table 7-3 Retail: Single Dry Year Supply and Demand Comparison**

Table 7-4 Retail: Multiple Dry Years Supply and Demand Comparison						
		2020	2025	2030	2035	2040 (Opt)
First year	Supply totals	5,569	5,620	5,671	5,723	5,776
	Demand totals	5,569	5,620	5,671	5,723	5,776
	Difference	0	0	0	0	0
Second year	Supply totals	5,627	5,678	5,730	5,783	5,835
	Demand totals	5,627	5,678	5,730	5,783	5,835
	Difference	0	0	0	0	0
Third year	Supply totals	5,660	5,712	5,764	5,817	5,870
	Demand totals	5,660	5,712	5,764	5,817	5,870
	Difference	0	0	0	0	0
Fourth year (optional)	Supply totals					
	Demand totals					
	Difference	0	0	0	0	0
Fifth year (optional)	Supply totals					
	Demand totals					
	Difference	0	0	0	0	0
Sixth year (optional)	Supply totals					
	Demand totals					
	Difference	0	0	0	0	0
NOTES: Years provided are on a fiscal year basis (e.g. "2015" is equivalent to fiscal year 2014-15)						

**Table 7-4 Retail: Multiple Dry Years Supply and Demand Comparison**



## 7.4 REGIONAL SUPPLY RELIABILITY

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### *Section 10620*

*(f) An urban water supplier shall describe in the plan water management tools and options used by that entity that will maximize resources and minimize the need to import water from other regions.*

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Chapter 6 provides a description of the management of groundwater resources in the Central Basin, as well as information on basin management. Chapter 6 also demonstrates that the management structure of Central Basin provides a reliable source of groundwater supply for the City during average, single-dry and multiple-dry water years. Historical data indicates Central Basin has been well managed through its adjudication, resulting in a stable and reliable water supply. There are no contemplated basin management changes, other than increasing direct use of recycled water (see Section 6.5). Therefore, the groundwater supplies in the Central Basin are deemed reliable.

As discussed in Section 7.1, the City can also purchase treated imported water supplies from its connection with MWD. MWD has developed a WSAP whereby available supplies will be equitably allocated to its member agencies, including CBMWD. CBMWD has a WSAP allocation of about 30,838 acre-feet for fiscal year 2015-16. The City is allotted 1.48 percent of CBMWD's WSAP allocation, which equates to about 457.36 AF during FY 2015-16. The City may exceed the WSAP allocation; however, an allocation surcharge may be assessed.



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## CHAPTER 8

### WATER SHORTAGE CONTINGENCY PLAN

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**Section 10632**

*(a) The plan shall provide an urban water shortage contingency analysis that includes each of the following elements that are within the authority of the urban water supplier.*

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#### 8.1 STAGES OF ACTION

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**Section 10632(a)**

*(1) Stages of action to be undertaken by the urban water supplier in response to water supply shortages, including up to a 50 percent reduction in water supply, and an outline of specific water supply conditions which are applicable to each stage.*

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The City must provide the minimum health and safety water needs of the community at all times. During water shortage emergencies, the City will implement its Water Shortage Contingency Plan, Ordinance No. 1618 (see Appendix J), which can impose up to a 50 percent mandatory reduction in water use. The City will also work in conjunction with MWD to implement water shortage plans and supply allocations on a regional level. The City's two potable water sources are local groundwater and purchased MWD deliveries through CBMWD. Rationing stages may be triggered by a shortage in one source or a combination of sources, and water supply shortages may trigger a stage at any time. As noted in Ordinance No. 1618, a Level 1 water supply



shortage triggers up to a 10 percent reduction in water use. A Level 2 water supply shortage triggers up to a 15 percent reduction in water use. A Level 3 water supply shortage is considered an “Emergency” condition and the City notifies its customers that more than a 40 percent reduction (including a 50 percent reduction) in water use is necessary.

Table 8-1 provides a description of the stages of action which may be triggered by a shortage in one or more of the City’s water supply sources, depending on the severity of the shortage and its anticipated duration.

<b>Table 8-1 Retail Stages of Water Shortage Contingency Plan</b>		
Stage	Complete Both	
	Percent Supply Reduction <sup>1</sup> <i>Numerical value as a percent</i>	Water Supply Condition <i>(Narrative description)</i>
<i>Add additional rows as needed</i>		
1	Up to 10%	A Level 1 Water Supply Shortage exists when the City determines that due to drought or other water supply reductions, a water supply shortage exists. The type of event prompting this stage may include, among other factors, a finding that CBMWD calls for extraordinary water conservation.
2	Up to 15%	A Level 2 Water Supply Shortage exists when the City determines that due to drought or other water supply reductions, a water supply shortage exists.
3	More than 40%	A Level 3 condition exists when the City declares a water shortage emergency condition pursuant to California Water Code Section 350.
<sup>1</sup> One stage in the Water Shortage Contingency Plan must address a water shortage of 50%.		
NOTES:		

**Table 8-1 Retail: Stages of WSCP**



## 8.2 PROHIBITIONS ON END USES

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### *Section 10632(a)*

- (4) *Additional, mandatory prohibitions against specific water use practices during water shortages, including, but not limited to, prohibiting the use of potable water for street cleaning*
- (5) *Consumption reduction methods in the most restrictive stages. Each urban water supplier may use any type of consumption reduction methods in its water shortage contingency analysis that would reduce water use, are appropriate for its area, and have the ability to achieve a water use reduction consistent with up to a 50 percent reduction in water supply.*
- 

The State Water Resources Control Board (SWRCB) issued Executive Order B-29-15, which mandates an average 25 percent statewide water reduction. As a result, the SWRCB has required the City to reduce water use by 16 percent compared to 2013. On April 21, 2015, to comply with the Governor's mandatory water conservation order, the City declared a Level 2 Water Supply Shortage. Level 2 Water Conservation requires certain reduction measures to be imposed on all water users in the City.

In accordance with the City's Ordinance 1618 (see Appendix J), water use restrictions are enacted during times of water supply shortage. Restrictions are based on severity of shortage include, but are not limited to, the following:

- Limits on watering days
- Obligation to fix leaks or line breaks within an expedited time frame
- No washing down of driveways
- Limits on filling residential swimming pools and spas (beginning Level 2)
- Limits on filling of ornamental lakes/ponds (beginning Level 2)



- Limits on washing of vehicles (beginning Level 2)
- Establishment of water allocations, including penalty rates for water used above an allocation (beginning Level 2)
- No watering or irrigating (beginning Level 3)
- No new service connections allowed (beginning Level 3)

As the water purveyor, the City must provide the minimum health and safety water needs within its service area at all times. The water shortage response is designed to provide a minimum of fifty percent (50%) of normal supply during a severe or extended water shortage. The various consumption reduction methods undertaken by the City are included in Table 8-2.



Table 8-2 Retail Only: Restrictions and Prohibitions on End Uses			
Stage	Restrictions and Prohibitions on End Users <i>Drop down list</i> <i>These are the only categories that will be accepted by the WUEdata online submittal tool</i>	Additional Explanation or Reference <i>(optional)</i>	Penalty, Charge, or Other Enforcement? <i>Drop Down List</i>
<i>Add additional rows as needed</i>			
At all times	Landscape - Limit landscape irrigation to specific times	Watering or irrigating is prohibited between the hours of 9 a.m. and 6 p.m.	Yes
At all times	Landscape - Limit landscape irrigation to specific days	Watering or irrigating is limited to no more than 15 minutes watering per day per station.	Yes
At all times	Landscape - Restrict or prohibit runoff from landscape irrigation		Yes
At all times	Water Features - Restrict water use for decorative water features, such as fountains	Feature must use recirculating system	Yes
At all times	CII - Lodging establishment must offer opt out of linen service	Hotels, motels, and other commercial lodging establishments must provide customers the option of not having towels and linen laundered daily	Yes
At all times	CII - Commercial kitchens required to use pre-rinse spray valves	Food preparation establishments, such as restaurants or cafes, are prohibited from using non-water conserving dish wash spray valves	Yes
At all times	CII - Restaurants may only serve water upon request		Yes
At all times	CII - Other CII restriction or prohibition	Installation of no-re-circulating water systems is prohibited in new commercial conveyor car wash and new commercial laundry systems.	Yes
At all times	Other - Prohibit use of potable water for washing hard surfaces		Yes
At all times	Other - Customers must repair leaks, breaks, and malfunctions in a timely manner	Excessive use, loss, leaks, or other malfunctions in plumbing or distribution system for any period of time after such escape of water should have reasonably been discovered and corrected and in no event more than two days of receiving notice from the City is prohibited.	Yes
At all times	Other - Prohibit vehicle washing except at facilities using recycled or recirculating water		Yes
1	Landscape - Limit landscape irrigation to specific days	Watering or irrigating is limited to three days per week. During the months of November through March, watering or irrigating is limited to no more than one day per week.	Yes
1	Other - Customers must repair leaks, breaks, and malfunctions in a timely manner	All leaks, breaks, or other malfunctions in the water user's plumbing or distribution system must be repaired within seventy-two (72) hours of notification by the City	Yes
2	Landscape - Limit landscape irrigation to specific days	Watering or irrigating is limited to two days per week. During the months of November through March, watering or irrigating is limited to no more than one day per week.	Yes
2	Water Features - Restrict water use for decorative water features, such as fountains	Filling or re-filling ornamental lakes or ponds is prohibited	Yes
2	Other water feature or swimming pool restriction	The refilling of more than one foot and initial filling of residential swimming pools or outdoor spas with potable water is prohibited.	Yes
2	Other - Customers must repair leaks, breaks, and malfunctions in a timely manner	All leaks, breaks, or other malfunctions in the water user's plumbing or distribution system must be repaired within forty-eight (48) hours of notification by the City	Yes
3	Landscape - Prohibit all landscape irrigation		Yes
3	Other - Customers must repair leaks, breaks, and malfunctions in a timely manner	All leaks, breaks, or other malfunctions in the water user's plumbing or distribution system must be repaired within twenty-four (24) hours of notification by the City	Yes
3	Other	No new potable water service will be provided, no new temporary meters or permanent meters will be provided	Yes

NOTES:

**Table 8-2 Retail Only: Restrictions and Prohibitions on End Uses**



## 8.2.1 LANDSCAPE IRRIGATION

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### Section 10632

*(b) Commencing with the urban water management plan update due July 1, 2016, for purposes of developing the water shortage contingency analysis pursuant to subdivision (a), the urban water supplier shall analyze and define water features that are artificially supplied with water, including ponds, lakes, waterfalls, and fountains, separately from swimming pools and spas, as defined in subdivision (a) of Section 115921 of the Health and Safety Code.*

### Health and Safety Code Section 115921

*As used in this article the following terms have the following meanings: (a) "Swimming pool" or "pool" means any structure intended for swimming or recreational bathing that contains water over 18 inches deep. "Swimming pool" includes in-ground and aboveground structures and includes, but is not limited to, hot tubs, spas, portable spas, and non-portable wading pools.*

---

Pursuant to the City's Ordinance No. 1618 (see Appendix J):

- Watering or irrigating of lawn, landscape or other vegetated area with potable water is prohibited between the hours of 9 am and 6 pm
- Watering or irrigating of lawn, landscape or other vegetated area with potable water using a landscape irrigation system or a watering device that is not continuously attended is limited to no more than fifteen (15) minutes watering per day per station.
- Watering or irrigating of any lawn, landscape or other vegetated area in a manner that causes or allows excessive water flow or runoff onto an adjoining sidewalk, driveway, street, alley, gutter or ditch is prohibited.
- During a Level 1 water supply shortage, watering or irrigating of lawn, landscape or other vegetated area with potable water is limited to three days per week on a schedule established and posted by the City. During the months of November



through March, watering or irrigating of lawn, landscape or other vegetated area with potable water is limited to no more than one day per week on a schedule established and posted by the City.

- During a Level 2 water supply shortage, watering or irrigating of lawn, landscape or other vegetated area with potable water is limited to two days per week on a schedule established and posted by the City. During the months of November through March, watering or irrigating of lawn, landscape or other vegetated area with potable water is limited to no more than one day per week on a schedule established and posted by the City.
- During a Level 3 water supply shortage, Watering or irrigating of lawn, landscape or other vegetated area with potable water is prohibited.

### **8.2.2 COMMERCIAL, INDUSTRIAL, AND INSTITUTIONAL (CII)**

Pursuant to the City's Ordinance No. 1618 (see Appendix J):

- Hotels, motels, and other commercial lodging establishments must provide customers the option of not having towels and linen laundered daily. Commercial lodging establishments must prominently display notice of this option.
- Food preparation establishments, such as restaurants or cafes, are prohibited from using non-water conserving dish wash spray valves.
- Eating or drinking establishments, including but not limited to a restaurant, hotel, cafe, cafeteria, bar, club or other public place where food or drinks are sold, served, or offered for sale, are prohibited from providing drinking water to any person unless expressly requested.
- Installation of no-re-circulating water systems is prohibited in new commercial conveyor car wash and new commercial laundry systems.



### 8.2.3 WATER FEATURES AND SWIMMING POOLS

Pursuant to the City's Ordinance No. 1618 (see Appendix J):

- During a Level 2 water supply shortage, the refilling of more than one foot and initial filling of residential swimming pools or outdoor spas with potable water is prohibited.

### 8.2.4 DEFINING WATER FEATURES

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**Section 10632**

*(b) Commencing with the urban water management plan update due July 1, 2016, for purposes of developing the water shortage contingency analysis pursuant to subdivision (a), the urban water supplier shall analyze and define water features that are artificially supplied with water, including ponds, lakes, waterfalls, and fountains, separately from swimming pools and spas, as defined in subdivision (a) of Section 115921 of the Health and Safety Code.*

**Health and Safety Code Section 115921**

*As used in this article the following terms have the following meanings: (a) "Swimming pool" or "pool" means any structure intended for swimming or recreational bathing that contains water over 18 inches deep. "Swimming pool" includes in-ground and aboveground structures and includes, but is not limited to, hot tubs, spas, portable spas, and non-portable wading pools.*

---

Pursuant to the City's Ordinance No. 1618 (see Appendix J):

- The operation of a water fountain or other decorative water feature that does not use recirculated water is prohibited.



- During a Level 2 water supply shortage, filling or re-filling ornamental lakes or ponds is prohibited, except to the extent needed to sustain aquatic life.

### 8.2.5 OTHER

Pursuant to the City's Ordinance No. 1618 (see Appendix J):

- Washing down hard or paved surfaces, including, but not limited to, sidewalks, walkways, driveways, parking areas, tennis courts, patios or alleys, is prohibited.
- Excessive use, loss or escape of water through breaks, leaks or other malfunctions in the water user's plumbing or distribution system for any period of time after such escape of water should have reasonably been discovered and corrected and in no event more than two (2) days of receiving notice from the city is prohibited.
- Using water to wash or clean a vehicle, including but not limited to any automobile, truck, van, bus, motorcycle, boat or trailer, whether motorized or not is prohibited, except by use of a hand-held bucket or similar container or a hand-held hose equipped with a positive self-closing water shut-off nozzle or device.

## 8.3 PENALTIES, CHARGES, OTHER ENFORCEMENT OF PROHIBITIONS

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*Section 10632(a)*

*(6) Penalties or charges for excessive use, where applicable.*

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The City's prohibitions on water use during all water supply shortage levels (Levels 1 to 3) are provided in the City's Ordinance No. 1618 (see Appendix J). Violation of the regulations and restrictions on water use in accordance with Ordinance No. 1618 will result in penalties punishable by fees and additional water restrictions:

- **First Violation:**

City will deliver a written notice of violation by certified mail.

- **Second Violation:**

For a second violation within the preceding 12 months, the City will issue a fine of up to \$100.

- **Third Violation:**

For a third violation within the preceding 12 months, the City will issue a fine of up to \$100.

- **Fourth and Subsequent Violation:**

For a fourth and any subsequent violations within the preceding 12 months, the City will issue a fine of up to \$500. In addition, the City may install a flow restriction device restricting flow to one gallon per minute for water services for a minimum of 48 hours, or terminate water service to the customer altogether.

## 8.4 CONSUMPTION REDUCTION METHODS

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*Section 10632(a)*

*(5) Consumption reduction methods in the most restrictive stages. Each urban water supplier may use any type of consumption reduction methods in its water shortage contingency analysis that would reduce water use, are appropriate for its area, and have the ability to achieve a water use reduction consistent with up to a 50 percent reduction in water supply.*

---



The most restrictive stage of water consumption reduction for the City is during a Level 3 water supply shortage. A Level 3 water supply shortage is also referred to as an “Emergency” condition and is declared during a water shortage emergency condition pursuant to California Water Code section 350. During a Level 3 water supply shortage, the City will implement prohibition measures identified in Ordinance 1618 (see Appendix J) and summarized in Section 8.2. The City will also implement conservation measures which are provided in Table 8-3 and include the following:

- Beginning in a Level 1 water supply shortage, all leaks, breaks, or other malfunctions in the water user's plumbing or distribution system must be repaired within seventy-two (72) hours of notification by the City.
- Beginning in a Level 2 water supply shortage, all leaks, breaks, or other malfunctions in the water user's plumbing or distribution system must be repaired within forty-eight (48) hours of notification by the City.
- Beginning in a Level 2 water supply shortage, the City may establish a water allocation for property served by the City using a method that does not penalize persons for the implementation of conservation methods or the installation of water saving devices.
- Beginning in a Level 2 water supply shortage, the City may increase water rates
- Beginning in a Level 2 water supply shortage, all customers will be required to reduce water consumption by a percentage determined by the City.
- During a Level 3 water supply shortage, all leaks, breaks, or other malfunctions in the water user's plumbing or distribution system must be repaired within twenty-four (24) hours of notification by the City.
- During a Level 3 water supply shortage, no new potable water service will be provided, no new temporary meters or permanent meters will be provided.



### 8.4.1 CATEGORIES OF CONSUMPTION REDUCTION METHODS

The City’s consumption reduction methods are provided in Table 8-3.

Table 8-3 Retail Only: Stages of Water Shortage Contingency Plan - Consumption Reduction Methods		
Stage	Consumption Reduction Methods by Water Supplier <i>Drop down list</i> <i>These are the only categories that will be accepted by the WUdata online submittal tool.</i>	
<i>Add additional rows as needed</i>		
1	Reduce System Water Loss	All leaks, breaks, or other malfunctions in the water user’s plumbing or distribution system must be repaired within seventy-two (72) hours of notification by the City.
2	Reduce System Water Loss	All leaks, breaks, or other malfunctions in the water user’s plumbing or distribution system must be repaired within forty-eight (48) hours of notification by the City.
2	Other	The City may establish a water allocation for property served by the City using a method that does not penalize persons for the implementation of conservation methods or the installation of water saving devices.
2	Implement or Modify Drought Rate Structure or Surcharge	The City may increase water rates
2	Other	All customers will be required to reduce water consumption by a percentage determined by the City.
3	Reduce System Water Loss	All leaks, breaks, or other malfunctions in the water user’s plumbing or distribution system must be repaired within twenty-four (24) hours of notification by the City.
3	Moratorium or Net Zero Demand Increase on New Connections	No new potable water service will be provided, no new temporary meters or permanent meters will be provided.
NOTES:		

**Table 8-3 Retail Only: Stages of WSCP – Consumption Reduction Methods**



## 8.5 DETERMINING WATER SHORTAGE REDUCTIONS

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### *Section 10632(a)*

*(9) A mechanism for determining actual reductions in water use pursuant to the urban water shortage contingency analysis.*

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The City may use one or more of the following measures to determine actual reductions in water consumption:

- The City will establish a normalized/averaged water use baseline
- The City will review production on more frequent basis
- The City will read customer meters on more frequent basis
- The City will perform leak detections and repair on more frequent basis
- The City will perform meter checking and repair on more frequent basis
- The City will perform periodic water system audit
- The City will continue monitor utility actions
- The City will continue enforcing penalties for violations
- The City will continue to monitor possible leak detection through its Automated Meter Reading system.

The City measures and determines reductions in water use by using SWRCB's Drought Response Tool pursuant to SWRCB's Executive Order B-29-15 discussed in Section 8.2. Beginning October 2014, urban water suppliers were required to estimate and report the number of gallons of water per person per day used by residential customers it serves using the tool for submitting monthly water production data. The



Drought Response Tool allows the City to calculate residential GPCD on a monthly basis for comparison with the City's baseline year 2013, which is set by the SWRCB.

## 8.6 REVENUE AND EXPENDITURE REPORTS

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### *Section 10632(a)*

*(7) An analysis of the impacts of each of the actions and conditions described in paragraphs (1) to (6), inclusive, on the revenues and expenditures of the urban water supplier, and proposed measures to overcome those impacts, such as the development of reserves and rate adjustments.*

---

As water consumption decreases, the revenue generated through water sales also decreases. As a result, rate increases may be considered. The City regularly reviews its water sales revenue and expenses to ensure there is a balance. Based on the City's total water revenue and operating expenses, it is possible unanticipated demand reductions may result in an annual revenue shortfall. In addition, measures to address impacts of reduced water supply and consequential revenue shortfall may include the following:

- The City will consider reducing operation and maintenance expenses.
- The City will consider reducing future projected operation and maintenance expenses.
- The City will prioritize and defer selected capital construction projects.
- The City will consider increasing the fixed readiness-to-serve charge to establish a substantial firm revenue base.
- The City will consider increasing commodity charge and water adjustment rate to cover revenue requirements.



A combination of the measures outlined above may be used to offset or diminish the effects of lost revenues. Capital construction projects may be deferred, as appropriate. The base water rate could be increased to cover the general operation, maintenance, system upgrades, and capital expenditures. An increase in the base rate would be temporarily employed and then return to pre-shortage rates when conditions improve.

### **8.6.1 DROUGHT RATE STRUCTURE AND SURCHARGES**

The City utilizes a water rate structure that provides financial incentives for customers to conserve water. The water rate structure consists of three components; a service charge, a fire line fee, and a commodity charge. The service charge is a fixed charge based on the size of the customer's connection. The fire line fee is also a fixed charge is based on the size of the customer's connection. The City also charges a uniform commodity charge of \$2.92 per hundred cubic feet of water used. Every quantity of water used by the customer is charged at the same commodity rate.

### **8.6.2 USES OF FINANCIAL RESERVES**

The City maintains financial operating reserves, which may be used for water system expenditures to make up for unanticipated shortfalls in water revenue as the result of reduced water sales. The City strives to maintain a minimum of 16 percent of Operations and Maintenance expenses as an operating reserve balance.



### 8.6.3 OTHER MEASURES

The City does not have any other proposed measures to overcome impacts to revenues and expenditures. However the City is currently preparing a “Water and Sewer Rate Study” which reviews water rates necessary for the City to maintain a positive operating balance while still being able to perform any necessary capital improvements.

### 8.7 RESOLUTION OR ORDINANCE

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*Section 10632(a)*

*(8) A draft water shortage contingency resolution or ordinance.*

---

The City Council has acted upon several water conservation ordinances and resolutions to prepare for water shortages. Copies of these ordinances and resolutions are included in the appendices and are briefly described below.

Ordinance No. 1618, adopted by the City Council on September 15, 2009. This document replaced in full Section 14-11 of the Lynwood Municipal Code, and serves to modify and expand upon the water conservation regulations and water shortage contingency measures set forth in that section. A copy of Ordinance No. 1618 is provided in Appendix J.

Resolution No. 2015.070, passed by the City Council on April 21, 2015, which declared a Level 2 water supply shortage pursuant to the provisions under Ordinance No. 1618. Resolution No. 2015.070 was passed in response to the Executive Order declaring a



State of Emergency in California due to severe drought conditions, signed by Governor Jerry Brown on January 17, 2014. A copy of Resolution No. 2015.070 is provided in Appendix K.

## 8.8 CATASTROPHIC SUPPLY INTERRUPTION

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### *Section 10632(a)*

*(3) Actions to be undertaken by the urban water supplier to prepare for, and implement during, a catastrophic interruption of water supplies including, but not limited to, a regional power outage, an earthquake, or other disaster.*

---

A water shortage emergency could be a catastrophic event such as result of drought, failures of transmission facilities, a regional power outage, earthquake, flooding, supply contamination from chemical spills, or other adverse conditions. During a disaster, the City will work cooperatively with MWD to facilitate the flow of information and requests for mutual-aid within MWD's 5,100-square mile service area. In the event of groundwater supply loss, all supply could be imported from MWD, and it is confirmed that the necessary capacity is available to do so.

MWD indicates in its 2015 Plan comprehensive plans for stages of actions to address up to a 50 percent reduction in its water supplies and a catastrophic interruption in water supplies (through its Water Surplus and Drought Management and Water Supply Allocation Plans). MWD also developed an Emergency Storage Requirement to reduce potential interruptions in water supplies resulting from catastrophic occurrences including seismic events along the San Andreas fault. MWD is also working with the State (regarding the Delta Risk Management Strategy) in order to reduce the impacts of a seismic event in the Delta that would cause levee failure and disruption of SWP deliveries.



MWD has also developed contingency plans that enable it to deal with both planned and unplanned electrical outages. In event of power outages, MWD can maintain water supply by gravity feed from various regional reservoirs. Treatment plants have backup generation sufficient to continue operating in the event of supply failure on the main electrical grid. MWD also owns mobile generators that can be transported if necessary.

## 8.9 MINIMUM SUPPLY NEXT THREE YEARS

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*Section 10632(a)*

*(2) An estimate of the minimum water supply available during each of the next three water years based on the driest three-year historic sequence for the agency's water supply.*

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As discussed in Section 7.3, the City experienced multiple dry years during FY 2011-12, 2012-13, and 2013-14. The ratio between the normal year in FY 2007-08 and multiple dry years (or FY 2011-12, 2012-13, and 2013-14) was estimated for the City's supply. The minimum water supply available during each of the next three water years based on the driest three-year historical sequence for the City's water supply is provided in Table 8-4.



<b>Table 8-4 Retail: Minimum Supply Next Three Years</b>			
	2016	2017	2018
Available Water Supply	6,008	6,092	6,150

NOTES: Normal year water supplies were projected for 2016, 2017, and 2018 and multiplied by multiple dry year factors as follows: First Year: 91% of average year demand, Second year: 92% of average year demand and Third Year: 93% of average year demand. Years provided are on a fiscal year basis (e.g. "2015" is equivalent to fiscal year 2014-15)

**Table 8-4      Retail: Minimum Supply Next Three Years**



## CHAPTER 9

### DEMAND MANAGEMENT MEASURES

The City is committed to implementing water conservation programs and works collaboratively with CBMWD to provide water conservation programs for the City's customers. As a member of CBMWD, the City's residents have the benefit of participating in CBMWD's conservation efforts. CBMWD offers an extensive program throughout its service area and is a signatory to the Memorandum of Understanding regarding Urban Water Conservation in California (MOU) and is therefore a member of the California Urban Water Conservation Council (CUWCC). Although the City did not sign the MOU regarding Urban Water Conservation in California and is not a member of the CUWCC, the City takes advantage of its relationship with CBMWD as a member agency. The following sections describe the City's implementation of the Demand Management Measures (DMMs) required in the UWMP Act.

#### 9.1 DEMAND MANAGEMENT MEASURES FOR WHOLESALE AGENCIES

---

##### *Section 10632(a)*

*(f) Provide a description of the (wholesale) supplier's water demand management measures. This description shall include all of the following:*

*(1)(B) The narrative pursuant to this paragraph shall include descriptions of the following water demand management measures:*

*(ii) Metering.*

*(iv) Public education and outreach.*

*(vi) Water conservation program coordination and staffing support.*

*(vii) Other demand management measures that have a significant impact on water use as measured in gallons per capita per day, including innovative measures, if implemented.*

*(2) For an urban wholesale water supplier, as defined in Section 10608.12, (provide) a narrative description of the items in clauses (ii), (iv), (vi), and (vii) of subparagraph*



---

*(B) of paragraph (1), and a narrative description of its distribution system asset management and wholesale supplier assistance programs.*

---

The City is not a wholesale agency and is not required by DWR to complete Section 9.1.

## **9.2 DEMAND MANAGEMENT MEASURES FOR RETAIL AGENCIES**

---

### **Section 10631(f)**

- (A) *The narrative shall describe the water demand management measure that the supplier plans to implement to achieve its water use targets pursuant to Section 10608.20.*
- (B) *The narrative pursuant to this paragraph shall include descriptions of the following water demand management measures:*
- (i) Water waste prevention ordinances.*
  - (ii) Metering.*
  - (iii) Conservation pricing.*
  - (iv) Public education and outreach.*
  - (v) Programs to assess and manage distribution system real loss.*
  - (vi) Water conservation program coordination and staffing support.*
  - (vii) Other demand management measures that have a significant impact on water use as measured in gallons per capita per day, including innovative measures, if implemented.*
- 

### **9.2.1 WATER WASTE PREVENTION ORDINANCES**

[SECTION 10631 (f)(1)(b)(i)]

The City Council passed Ordinance No. 1618 on September 15, 2009 establishing measures and prohibitions to prevent water waste within the City. As discussed in Section 8.2, measures to prevent water waste include landscape irrigation



during specified hours and days, laundry options at lodging establishments, dish water spray valves and serving drinking water at restaurants upon request, use of recirculated water in decorative water features, prohibition of washing down hard or paved surfaces, limitations on washing vehicles, and repairing leaks and breaks within a specified time period. Ordinance No. 1618 is arranged by water supply shortage levels, in which City Council may enact specific levels during an emergency.

### 9.2.2 METERING

[SECTION 10631 (f)(1)(b)(ii)]

---

#### CWC 526

- (a) *Notwithstanding any other provisions of law, an urban water supplier that, on or after January 1, 2004, receives water from the federal Central Valley Project under a water service contract or subcontract... shall do both of the following:*
- (1) *On or before January 1, 2013, install water meters on all service connections to residential and nonagricultural commercial buildings... located within its service area.*

#### CWC 527

- (a) *An urban water supplier that is not subject to Section 526 shall do both the following:*
- (1) *Install water meters on all municipal and industrial service connections located within its service area on or before January 1, 2025.*
- 

The City is fully metered for all connections within its service area. Water service charges for the City are based on the customers' connection size. Section 9.2.3 provides greater detail about the City's fees and conservation pricing. Based on the CUWCC's Best Management Practices Costs and Savings Study (December 2003), it is estimated metering allows the City to conserve a total of 20 to 30 percent of the water demand overall, and up to 40 percent savings during peak demand periods,



### **9.2.3 CONSERVATION PRICING**

[SECTION 10631 (f)(1)(b)(iii)]

As discussed in Section 8.6.1, the City utilizes a water rate structure that provides financial incentives for customers to conserve water. The water rate structure consists of three components; a service charge, a fire line fee, and a commodity charge. The service charge is a fixed charge based on the size of the customer's connection. The fire line fee is also a fixed charge is based on the size of the customer's connection. The City also charges a uniform commodity charge of \$2.92 per hundred cubic feet of water used.

### **9.2.4 PUBLIC EDUCATION AND OUTREACH**

[SECTION 10631 (f)(1)(b)(iv)]

In coordination with MWD and CBMWD, a variety of water conservation public information programs are available to the public within the City. MWD's water education programs provide free teacher workshops, classroom materials, field trips, and class instruction to schools, including water conservation related education programs. More than 20,000 people viewed student artwork from MWD's "Water is Life" Student Art and Calendar program, which stresses the importance of water conservation. MWD has an education resources website promoting its Science-Technology-Engineering-Arts-Math (STEAM) programs for pre-kindergarten through college aged students. The website hosts downloadable curriculum regarding water's critical role in society.



During fiscal year 2013-14, MWD implemented a variety of conservation and education outreach programs throughout its service area. MWD authorized \$5.5 million regional outreach campaign for conservation and water awareness in March 2014. The campaign promoted the ongoing need for conservation, including descriptions of long-term investments in water storage and development of local water resources, and the availability of rebates and incentives for turf removal and purchase of water-saving devices and appliances. MWD authorized \$5.5 million for a second multi-lingual communications, outreach and advertising campaign in March 2015. The campaign called for online, social media, streaming radio, and mobile ads, along with billboards, television commercials, and special events.

CBMWD's school educational program includes a variety of elementary and high school programs within its service area, including the City. Schools located within CBMWD's service area can receive educational materials and handouts about water conservation and water awareness. CBMWD also provides information on its school education programs through its website links. More information about CBMWD's school education programs is provided in its 2015 Plan, which is incorporated by reference.

### **9.2.5 PROGRAMS TO ASSESS AND MANAGE DISTRIBUTION SYSTEM REAL LOSS**

[SECTION 10631 (f)(1)(b)(v)]

The City conducts residential surveys by customer request through a high water bill complaint or meter reading that indicates higher than normal usage. City staff will review past water bills for the account in question and compare with the current bill. Typically, City staff will visit the customer's residence and review the information with



the customer. A copy of the historical water usage pattern (usually two years) is provided to the customer. If it appears that a significant water use increase has occurred, City staff will first look for signs of possible on-site water leaks. City staff will also question the customer about possible internal plumbing problems (leaking faucets, running toilets) and make recommendations to maximize landscape irrigation efficiency where appropriate. Meter accuracy tests are provided upon request to verify that recorded consumption is correct. In addition, indoor conservation kits and literature is provided to customers to inform them of current rebates on low water using fixtures and proper water use management.

The City has a computerized billing system that automatically audits customer's water bills. The City's billing system monitors water consumption data and flags unusual variations in consumption, which alerts City staff about leaks in the system or inoperable meters. If a problem exists within a customer's service connection a customer can make a request to have a service representative inspect the customer's system and make the necessary repairs. The City's system effectively helps eliminate leaks and also informs the customer of their own water usage.

The City repairs main breaks, hydrant leaks or breaks, and meter leaks as they occur. A team of water service workers is available to permanently repair main or hydrant breaks, and promptly restore water service. Water meters that are identified to be leaking are investigated and repaired promptly. The City also annually replaces deteriorated water mains. As a result, the incidence of water main breaks has declined.

#### **9.2.6 WATER CONSERVATION PROGRAM COORDINATION AND STAFFING SUPPORT**

[SECTION 10631 (f)(1)(b)(vi)]



The City has assigned the Public Works Director as its Conservation Coordinator to implement conservation programs within its service area. The Conservation Coordinator works collaboratively with other cities and water agencies within the region, including MWD's Conservation Coordinator, to enhance water conservation.

CBMWD's water conservation coordinator promotes conservation programs that are available to the residents of the City. CBMWD's program started in 2003. The conservation coordinator employed by CBMWD promotes CBMWD's water conservation programs and works directly with cities and water agencies like the City on enhancing water conservation efforts. In addition, CBMWD's water conservation coordinator does research on water management practices and looks for federal, state and local funding programs that CBMWD, cities or retail water purveyors may utilize. Additional information about CBMWD's water conservation coordinator is provided in its 2015 Plan, which is incorporated by reference.

## **9.2.7 OTHER DEMAND MANAGEMENT MEASURES**

[SECTION 10631 (f)(1)(b)(vii)]

The City currently participates in CBMWD and MWD retrofit programs and assists its customers in obtaining plumbing retrofits from CBMWD and MWD. These programs include distribution of conservation kits consisting of showerhead flow restrictors, toilet tank displacement devices, dye tablets for use in detecting toilet leaks, and brochures on conservation measures. The City also provides information to its customers about various programs available CBMWD and MWD.



In 2010, the City Council adopted City Landscape Ordinance No. 1623 which sets standards for landscapes and irrigation to enforce the use of efficient irrigation, such as drip irrigation and smart timers and other methods of water use efficiency. Ordinance 1623 applies for all new and rehabilitated landscapes greater than 2,500 feet, and is factored into City plan-check for new construction. Ordinance 1623 also provides the City with the authority to conduct audits of large landscapes as a means of enforcement.

The City participates in CBMWD's high-efficiency toilet (HET) (0.8 gallons per flush or less) and high-efficiency clothes washer (HECW) rebate programs and will continue to do so in the future. Residents in the City's service area can participate in CBMWD's Landscape Rotating Nozzles program that offers rebates through MWD's program for the purchase of landscape rotating nozzles for landscape irrigation. In addition, CBMWD's Synthetic Turf program offers rebates through MWD's program for replacement of the irrigated area with synthetic turf.

CBMWD also offers landscape classes to residences within its service area, including the City, to teach residents about water conservation and to reduce urban run-off. Additional information on CBMWD's water conservation programs is available in CBMWD's 2015 Plan, which is incorporated by reference.

### 9.3 IMPLEMENTATION OVER THE PAST FIVE YEARS

---

#### **CWC 10631**

- (f) Provide a description of the supplier's water demand management measures. This description shall include all of the following:



(1)(A)... a narrative description that addresses the nature and extent of each water demand management measure implemented over the past five years.

---

The City is committed to implementing water conservation programs and works collaboratively with CBMWD to provide water conservation programs for its customers. The nature and extent of DMMs implemented over the past five years is described below.

Water Waste Prevention Ordinances – As discussed in Section 9.2.1, The City Council passed Ordinance No. 1618 on September 15, 2009 establishing measures and prohibitions to prevent water waste within the City. Ordinance No. 1618 is arranged by water supply shortage levels. The City Council may enact a specific level during an emergency. During each level, all water customers are to abide to conservation requirements as mandated by the City Council.

Metering – As discussed in Section 9.2.2, the City's existing customers are fully metered and are billed based on customer's connection size.

Conservation Pricing - As discussed in Section 9.2.3, the City's water rate structure consists of three components; a service charge, a fire line fee, and a commodity charge. The water rate structure provides financial incentives for customers that conserve water.

Public Education and Outreach – As discussed in Section 9.2.4, the City in coordination with MWD and CBMWD, offer a variety of water conservation public information programs are available to the public. During fiscal year 2013-14, MWD implemented a variety of conservation and education outreach programs throughout its service area. MWD authorized \$5.5 million regional outreach campaign for conservation and water



awareness in March 2014. MWD authorized \$5.5 million for a second multi-lingual communications, outreach and advertising campaign in March 2015.

*Programs to Assess and Manage Distribution System Real Loss* – As discussed in Section 9.2.5, the City conducts residential surveys by customer request through a high water bill complaint or meter reading that indicates higher than normal usage. Meter accuracy tests are provided upon request to verify that recorded consumption is correct. In addition, indoor conservation kits and literature is provided to customers to inform them of current rebates on low water using fixtures and proper water use management. The City also has a computerized billing system that automatically audits customer's water bills. The City continues to repair main breaks, hydrant leaks or breaks, and meter leaks as they occur.

*Water Conservation Program Coordination and Staffing Support* – As described in Section 9.2.6, the City has assigned the Public Works Director as its Conservation Coordinator to implement conservation programs within its service area. The Conservation Coordinator works collaboratively with other cities and water agencies within the region, including MWD's Conservation Coordinator, to enhance water conservation.

*Other Demand Management Measures* – As discussed in Section 9.2.7, other DMMs implemented are summarized below.

- The City currently participates in CBMWD and MWD retrofit programs and assists its customers in obtaining plumbing retrofits from CBMWD and MWD. These programs include distribution of conservation kits consisting of showerhead flow restrictors, toilet tank displacement devices, dye tablets for use in detecting toilet leaks, and brochures on conservation measures.



- In 2010, the City Council adopted City Landscape Ordinance No. 1623 which sets standards for landscapes and irrigation to enforce the use of efficient irrigation, such as drip irrigation and smart timers and other methods of water use efficiency.
- The City continued participation in CBMWD's HET, HECW, Landscape Rotating Nozzles and Synthetic Turf rebate program offers

#### 9.4 PLANNED IMPLEMENTATION TO ACHIEVE WATER USE TARGETS

---

**CWC 10631**

- (f) Provide a description of the supplier's water demand management measures. This description shall include all of the following:
- (1)(A) ...The narrative shall describe the water demand management measures that the supplier plans to implement to achieve its water use targets pursuant to Section 10608.20.

---

The City is committed to implementing water conservation programs and works collaboratively with CBMWD to provide water conservation programs for its residents. As a member of CBMWD, the City's residents have the benefit of participating in CBMWD's conservation efforts. The City and CBMWD monitor the status of water conservation and DMM programs, which include a quantitative status of some DMMs (i.e. low-flow showerhead distribution), and a qualitative status of others (public education). The results of the conservation programs are analyzed over recent years to measure the effectiveness of the programs.



## 9.5 MEMBERS OF THE CALIFORNIA URBAN WATER CONSERVATION COUNCIL

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**CWC 10631**

- (i) *For purposes of this part, urban water suppliers that are members of the California Urban Water Conservation Council shall be deemed in compliance with the requirements of subdivision (f) by complying with all the provisions of the "Memorandum of Understanding Regarding Urban Water Conservation in California," dated December 10, 2008, as it may be amended, and by submitting the annual reports required by Section 6.2 of that memorandum.*
- 

The City is not a member of the CUWCC, and is not required by DWR to complete Section 9.5.



## CHAPTER 10

### PLAN ADOPTION, SUBMITTAL, AND IMPLEMENTATION

#### 10.1 INCLUSION OF ALL 2015 DATA

The data provided in the City's 2015 Plan is provided on a fiscal year basis through June 30, 2015 (as discussed in Section 2.4.2).

#### 10.2 NOTICE OF PUBLIC HEARING

##### 10.2.1 NOTICE TO CITIES AND COUNTIES

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**CWC 10621.**

*(b) Every urban water supplier required to prepare a plan shall... at least 60 days prior to the public hearing on the plan ... notify any city or county within which the supplier provides water supplies that the urban water supplier will be reviewing the plan and considering amendments or changes to the plan.*

**CWC 10642.**

*...The urban water supplier shall provide notice of the time and place of hearing to any city or county within which the supplier provides water supplies. A privately owned water supplier shall provide an equivalent notice within its service area...*

---

As discussed in Section 2.5.2. the City of Lynwood coordinated the preparation of the Urban Water Management Plan with the Los Angeles Department of Water and



Power, the Los Angeles County Registrar – Recorder / County Clerk’s office, the Los Angeles County Sanitation District, CBMWD, SWRCB, the Water Replenishment District of Southern California, the Los Angeles Regional Water Quality Control Board, Golden State Water Company, the City of Southgate, the City of Paramount, the City of Compton, and Park Water (Liberty Utilities Company). The City notified these agencies at least sixty (60) days prior to the public hearing of the preparation of the 2015 Plan and invited them to participate in the development of the Plan. A copy of the notification letters sent to these agencies is provided in Appendix L.

Additionally, a notice of public hearing was sent to the Los Angeles Department of Water and Power, the Los Angeles County Registrar – Recorder / County Clerk’s office, the Los Angeles County Sanitation District, CBMWD, SWRCB, the Water Replenishment District of Southern California, the Los Angeles Regional Water Quality Control Board, Golden State Water Company, the City of Southgate, the City of Paramount, the City of Compton, and Park Water (Liberty Utilities Company). Copies of the notice of the public hearing are provided in Appendix M.

Table 10-1 summarizes the agencies which were provided notifications by the City.



Table 10-1 Retail: Notification to Cities and Counties		
City Name	60 Day Notice	Notice of Public Hearing
<i>Add additional rows as needed</i>		
South Gate	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Paramount	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Compton	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
County Name <i>Down List</i>	60 Day Notice	Notice of Public Hearing
<i>Add additional rows as needed</i>		
Los Angeles County	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>

Table 10-1 Retail: Notification to Cities and Counties

### 10.2.2 NOTICE TO THE PUBLIC

**CWC 10642.**

*...Prior to adopting a plan, the urban water supplier shall make the plan available for public inspection...Prior to the hearing, notice of the time and place of hearing shall be published within the jurisdiction of the publicly owned water supplier pursuant to Section 6066 of the Government Code...*

**Government Code 6066.**



*Publication of notice pursuant to this section shall be once a week for two successive weeks. Two publications in a newspaper published once a week or oftener, with at least five days intervening between the respective publication dates not counting such publication dates, are sufficient. The period of notice commences upon the first day of publication and terminates at the end of the fourteenth day, including therein the first day.*

---

The City of Lynwood encouraged the active involvement of the population within its service area prior to and during the preparation of the Plan. Pursuant to Section 6066 of the Government Code, the City published a notice of public hearing in the newspaper during the weeks of **June 6, 2016 and June 13, 2016**. A copy of the published notice is provided in Appendix M. To ensure that the plan was available for review, the City placed a copy of the 2015 draft Plan at City Hall and made a copy available for review on its website.

### 10.3 PUBLIC HEARING AND ADOPTION

---

**CWC 10642.**

*...Prior to adopting a plan, the urban water supplier shall hold a public hearing thereon.*

**CWC 10608.26.**

*(a) In complying with this part, an urban retail water supplier shall conduct at least one public hearing to accomplish all of the following:*

- (1) Allow community input regarding the urban retail water supplier's implementation plan for complying with this part.*
- (2) Consider the economic impacts of the urban retail water supplier's implementation plan for complying with this part.*



---

*(3) Adopt a method, pursuant to subdivision (b) of Section 10608.20 for determining its urban water use target.*

---

Prior to adopting the 2015 Plan, the City held a public hearing on **June 21, 2016** which included input from the community regarding the City's draft 2015 Plan. As part of the public hearing, the City provided information on determination of its water use targets through selection of Target Method 3 (see Section 5.7.1). In addition, the City provided information regarding the economic impacts of meeting these water use targets, including measures described in Section 8.6.

The City of Lynwood is committed to the implementation of the 2015 Plan in accordance with Section 10643 of the Act, including the water demand management measures (DMMs) (see Chapter 9) and water conservation requirements of SBX7-7 (see Chapter 5). The City continues to be committed to the concept of good water management practice and intends to expand its water conservation program as budgets and staffing allow. The City's water conservation program will periodically be re-evaluated and modified to institute additional methods or techniques as the need arises. The City reviewed implementation of its 2010 Plan and incorporated changes to create the 2015 Plan.

### **10.3.1 ADOPTION**

---

**CWC 10642.**

*...After the hearing, the plan shall be adopted as prepared or as modified after the hearing.*

---



Following the public hearing, the City adopted the draft Plan as its 2015 Plan. A copy of the resolution adopting the 2015 Plan is provided in Appendix N.

## 10.4 PLAN SUBMITTAL

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### **CWC 10621.**

*(d) An urban water supplier shall update and submit its 2015 plan to the department by July 1, 2016.*

### **CWC 10644.**

*(a)(1) An urban water supplier shall submit to the department, the California State Library, and any city or county within which the supplier provides water supplies a copy of its plan no later than 30 days after adoption.*

### **CWC 10635.**

*(b) The urban water supplier shall provide that portion of its urban water management plan prepared pursuant to this article to any city or county within which it provides water supplies no later than 60 days after the submission of its urban water management plan.*

---

### **10.4.1 SUBMITTING A UWMP TO DWR**

Within 30 days of adoption of the 2015 Plan by the City Council and by July 1, 2016, the City of Lynwood will submit the adopted 2015 Plan to DWR. The 2015 Plan will be submitted through DWR's "Water Use Efficiency (WUE) Data Online Submittal Tool" website.



DWR previously provided a checklist to make determine if an Urban Water Management Plan has addressed the requirements of the California Water Code. The City has completed the DWR checklist by indicating where the required CWC elements can be found within the City's 2015 Plan (See Appendix C).

#### **10.4.2 ELECTRONIC DATA SUBMITTAL**

Within 30 days of adoption of the 2015 Plan, the City will also submit all data tables associated with the 2015 Plan through DWR's "Water Use Efficiency (WUE) Data Online Submittal Tool" website.

#### **10.4.3 SUBMITTING A UWMP TO THE CALIFORNIA STATE LIBRARY**

Within 30 days of adoption of the 2015 Plan by the City Council, a copy (CD or hardcopy) of the 2015 Plan will be submitted to the State of California Library. A copy of the letter to the State Library will be maintained in the City's file. The 2015 Plan will be mailed to the following address if sent by regular mail:

California State Library  
Government Publications Section  
P.O. Box 942837  
Sacramento, CA 94237-0001  
Attention: Coordinator, Urban Water Management Plans

The 2015 Plan will be mailed to the following address if sent by courier or overnight carrier:



California State Library  
Government Publications Section  
914 Capitol Mall  
Sacramento, CA 95814

#### **10.4.4 SUBMITTING A UWMP TO CITIES AND COUNTIES**

Within 30 days of adoption of the 2015 Plan by the City Council, a copy of the 2015 Plan will be submitted to the County of Los Angeles Registrar / Records office and City Hall. A copy of the letter to the County of Los Angeles will be maintained in the City's file.

#### **10.5 PUBLIC AVAILABILITY**

---

**CWC 10645.**

*Not later than 30 days after filing a copy of its plan with the department, the urban water supplier and the department shall make the plan available for public review during normal business hours.*

---

Within 30 days after submittal of the 2015 Plan to DWR, the City will make the 2015 Plan available at the City Hall during normal business hours and on the City's website.



## 10.6 AMENDING AN ADOPTED UWMP

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**CWC 10621.**

*(c) The amendments to, or changes in, the plan shall be adopted and filed in the manner set forth in Article 3 (commencing with Section 10640).*

**CWC 10644.**

*(a)(1) Copies of amendments or changes to the plans shall be submitted to the department, the California State Library, and any city or county within which the supplier provides water supplies within 30 days after adoption.*

---

If the City amends the adopted 2015 Plan, the amended Plan will undergo adoption by the City's governing board. Within 30 days of adoption, the amended Plan will then be submitted to DWR, the State of California Library, the County of Los Angeles Registrar / Records office, and the City Hall.

## FIGURES



861 VILLAGE OAKS DRIVE, SUITE 100  
 COVINA, CALIFORNIA 91724  
 TEL: (626) 967-6202  
 FAX: (626) 331-7065

2171 E Francisco Blvd., Suite K  
 San Rafael California 94901

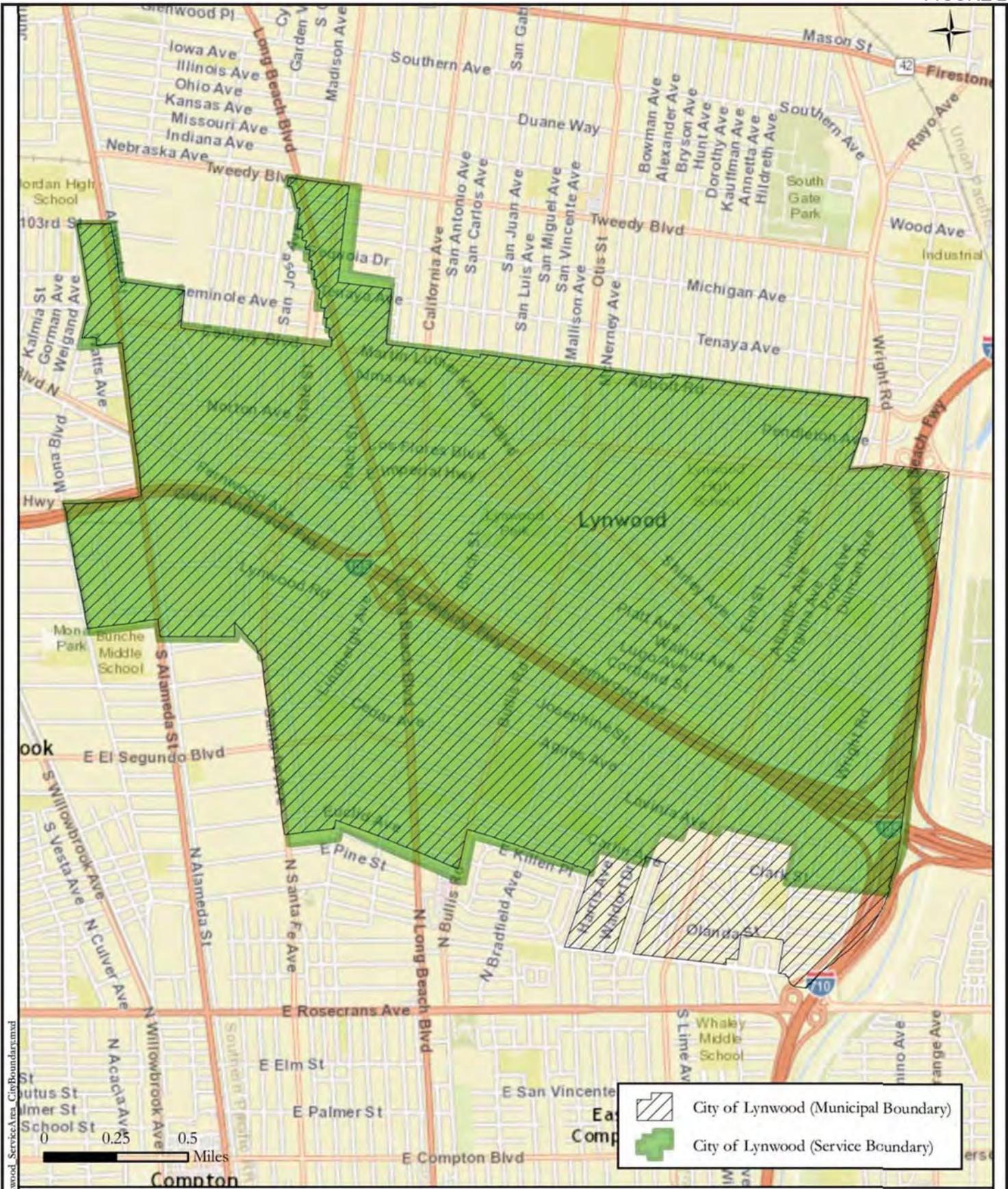
2651 W Guadalupe Rd., Suite A209  
 Mesa Arizona 85202

**STETSON ENGINEERS INC.**



CITY OF LYNWOOD

**WATER SERVICE AREA BOUNDARY**



861 VILLAGE OAKS DRIVE, SUITE 100  
 COVINA, CALIFORNIA 91724  
 TEL: (626) 967-6202  
 FAX: (626) 331-7065

2171 E Francisco Blvd., Suite K  
 San Rafael California 94901

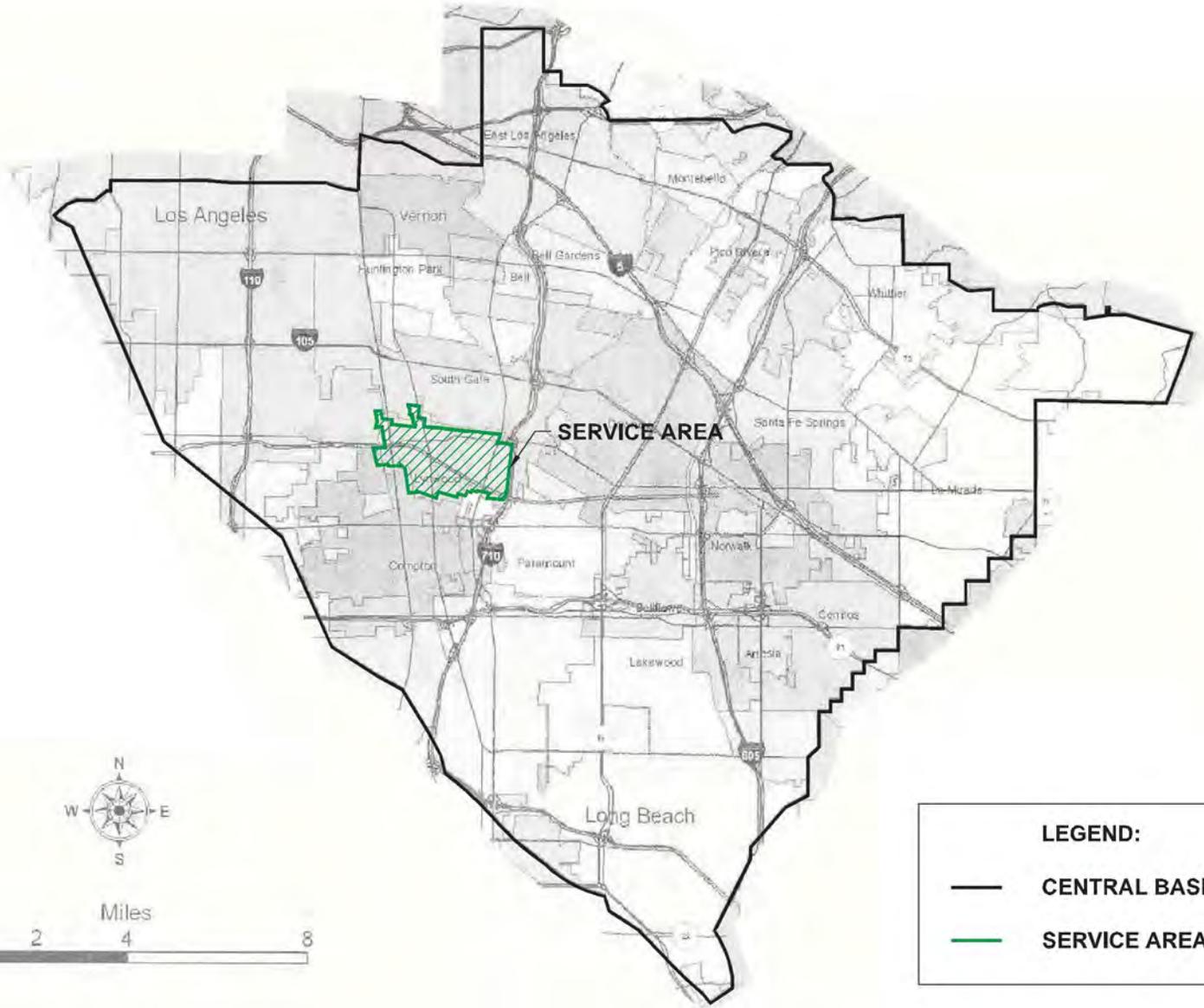
2651 W Guadalupe Rd., Suite A209  
 Mesa Arizona 85202

**STETSON ENGINEERS INC.**



**CITY OF LYNWOOD**

**WATER SERVICE AREA AND MUNICIPAL BOUNDARIES**



**LEGEND:**

-  **CENTRAL BASIN BOUNDARY**
-  **SERVICE AREA**



861 VILLAGE OAKS DRIVE, SUITE 100  
 COVINA, CALIFORNIA 91724  
 TEL: (818) 967-6202  
 FAX: (818) 331-7055

---

2171 E Francisco Blvd., Suite K  
 San Rafael California 94901

2651 W Guadalupe Rd., Suite A209  
 Mesa Arizona 85202

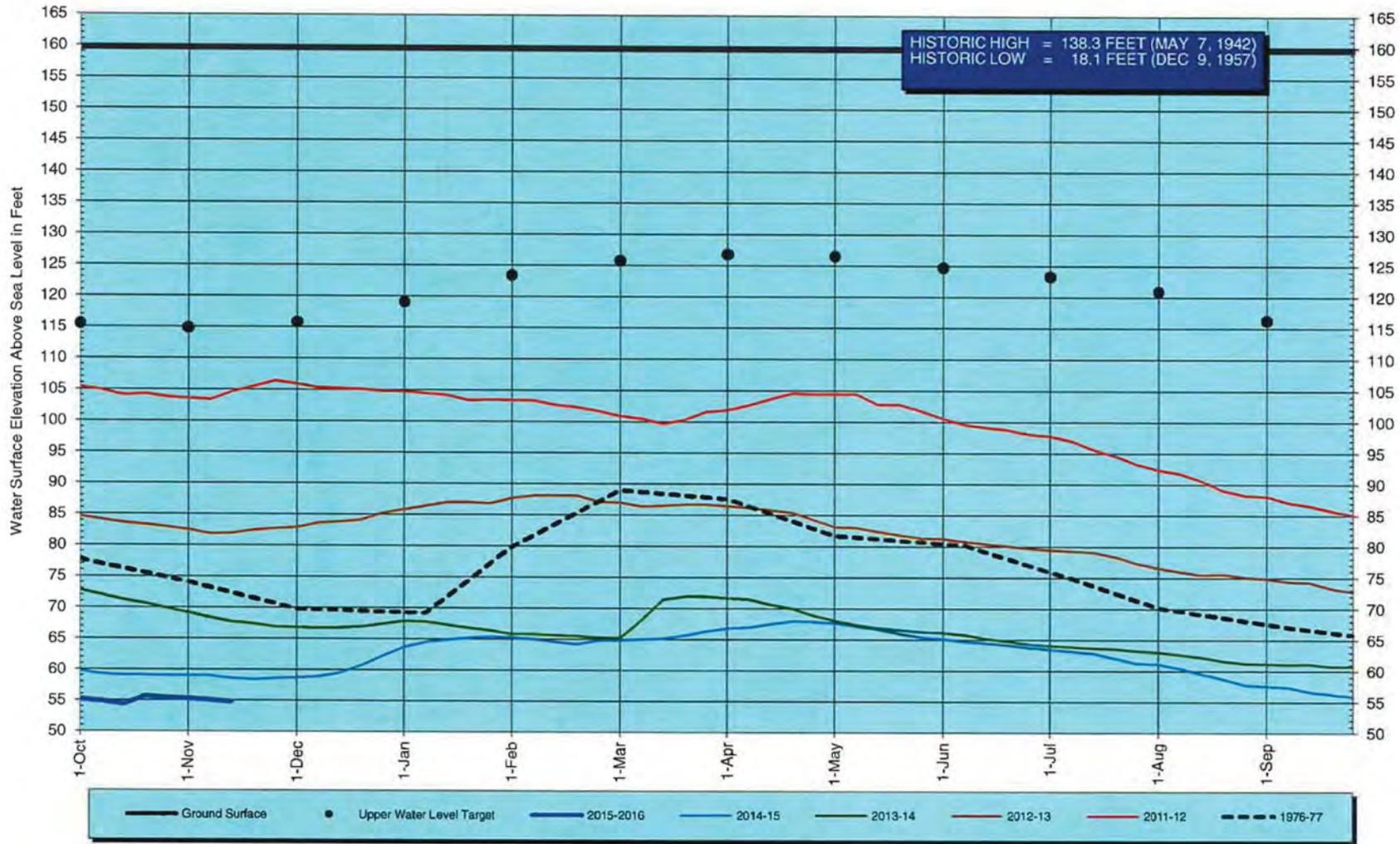
**CITY OF LYNWOOD**

**SERVICE AREA AND BASIN BOUNDARY**

**FIGURE 3**

J:\2570\2570-11-2015 (Lynwood)\03 Plates and Figures\FIGURE 3.dwg  
 D:\JOBS\2145-2010.CTB

# MONTEBELLO FOREBAY WELL 1601T GROUNDWATER SURFACE ELEVATION



Source : Water Replenishment District of Southern California



861 VILLAGE OAKS DRIVE, SUITE 100  
COVINA, CALIFORNIA 91724  
TEL: (626) 987-8202  
FAX: (626) 331-7065

2171 E Francisco Blvd., Suite K  
San Rafael California 94901

2851 W Guadalupe Rd., Suite A209  
Mesa Arizona 85202

**CITY OF LYNWOOD**

**HISTORICAL CENTRAL BASIN GROUNDWATER LEVELS**

FIGURE 4

## **APPENDIX A**

# **URBAN WATER MANAGEMENT PLANNING ACT**

**California Water Code Division 6, Part 2.6.**

**Chapter 1. General Declaration and Policy** §10610-10610.4

**Chapter 2. Definitions** §10611-10617

**Chapter 3. Urban Water Management Plans**

Article 1. General Provisions §10620-10621

Article 2. Contents of Plans §10630-10634

Article 2.5. Water Service Reliability §10635

Article 3. Adoption And Implementation of Plans §10640-10645

**Chapter 4. Miscellaneous Provisions** §10650-10656

## **Chapter 1. General Declaration and Policy**

### SECTION 10610-10610.4

10610. This part shall be known and may be cited as the "Urban Water Management Planning Act."

10610.2. (a) The Legislature finds and declares all of the following:

- (1) The waters of the state are a limited and renewable resource subject to ever-increasing demands.
- (2) The conservation and efficient use of urban water supplies are of statewide concern; however, the planning for that use and the implementation of those plans can best be accomplished at the local level.
- (3) A long-term, reliable supply of water is essential to protect the productivity of California's businesses and economic climate.
- (4) As part of its long-range planning activities, every urban water supplier should make every effort to ensure the appropriate level of reliability in its water service sufficient to meet the needs of its various categories of customers during normal, dry, and multiple dry water years.
- (5) Public health issues have been raised over a number of contaminants that have been identified in certain local and imported water supplies.
- (6) Implementing effective water management strategies, including groundwater storage projects and recycled water projects, may require specific water quality and salinity targets for meeting groundwater basins water quality objectives and promoting beneficial use of recycled water.
- (7) Water quality regulations are becoming an increasingly important factor in water agencies' selection of raw water sources, treatment alternatives, and modifications to existing treatment facilities.

(8) Changes in drinking water quality standards may also impact the usefulness of water supplies and may ultimately impact supply reliability.

(9) The quality of source supplies can have a significant impact on water management strategies and supply reliability.

(b) This part is intended to provide assistance to water agencies in carrying out their long-term resource planning responsibilities to ensure adequate water supplies to meet existing and future demands for water.

10610.4. The Legislature finds and declares that it is the policy of the state as follows:

(a) The management of urban water demands and efficient use of water shall be actively pursued to protect both the people of the state and their water resources.

(b) The management of urban water demands and efficient use of urban water supplies shall be a guiding criterion in public decisions.

(c) Urban water suppliers shall be required to develop water management plans to actively pursue the efficient use of available supplies.

## **Chapter 2. Definitions**

### SECTION 10611-10617

10611. Unless the context otherwise requires, the definitions of this chapter govern the construction of this part.

10611.5. "Demand management" means those water conservation measures, programs, and incentives that prevent the waste of water and promote the reasonable and efficient use and reuse of available supplies.

10612. "Customer" means a purchaser of water from a water supplier who uses the water for municipal purposes, including residential, commercial, governmental, and industrial uses.

10613. "Efficient use" means those management measures that result in the most effective use of water so as to prevent its waste or unreasonable use or unreasonable method of use.

10614. "Person" means any individual, firm, association, organization, partnership, business, trust, corporation, company, public agency, or any agency of such an entity.

10615. "Plan" means an urban water management plan prepared pursuant to this part. A plan shall describe and evaluate sources of supply, reasonable and practical efficient uses,

reclamation and demand management activities. The components of the plan may vary according to an individual community or area's characteristics and its capabilities to efficiently use and conserve water. The plan shall address measures for residential, commercial, governmental, and industrial water demand management as set forth in Article 2 (commencing with Section 10630) of Chapter 3. In addition, a strategy and time schedule for implementation shall be included in the plan.

10616. "Public agency" means any board, commission, county, city and county, city, regional agency, district, or other public entity.

10616.5. "Recycled water" means the reclamation and reuse of wastewater for beneficial use.

10617. "Urban water supplier" means a supplier, either publicly or privately owned, providing water for municipal purposes either directly or indirectly to more than 3,000 customers or supplying more than 3,000 acre-feet of water annually. An urban water supplier includes a supplier or contractor for water, regardless of the basis of right, which distributes or sells for ultimate resale to customers. This part applies only to water supplied from public water systems subject to Chapter 4 (commencing with Section 116275) of Part 12 of Division 104 of the Health and Safety Code.

## **Chapter 3. Urban Water Management Plans**

### **Article 1. General Provisions**

#### **SECTION 10620-10621**

10620. (a) Every urban water supplier shall prepare and adopt an urban water management plan in the manner set forth in Article 3 (commencing with Section 10640).
- (b) Every person that becomes an urban water supplier shall adopt an urban water management plan within one year after it has become an urban water supplier.
- (c) An urban water supplier indirectly providing water shall not include planning elements in its water management plan as provided in Article 2 (commencing with Section 10630) that would be applicable to urban water suppliers or public agencies directly providing water, or to their customers, without the consent of those suppliers or public agencies.
- (d) (1) An urban water supplier may satisfy the requirements of this part by participation in areawide, regional, watershed, or basinwide urban water management planning where those plans will reduce preparation costs and contribute to the achievement of conservation and efficient water use.
- (2) Each urban water supplier shall coordinate the preparation of its plan with other appropriate agencies in the area, including other water suppliers that

share a common source, water management agencies, and relevant public agencies, to the extent practicable.

- (e) The urban water supplier may prepare the plan with its own staff, by contract, or in cooperation with other governmental agencies.
  - (f) An urban water supplier shall describe in the plan water management tools and options used by that entity that will maximize resources and minimize the need to import water from other regions.
10621. (a) Each urban water supplier shall update its plan at least once every five years on or before December 31, in years ending in five and zero, except as provided in subdivision (d).
- (b) Every urban water supplier required to prepare a plan pursuant to this part shall, at least 60 days before the public hearing on the plan required by Section 10642, notify any city or county within which the supplier provides water supplies that the urban water supplier will be reviewing the plan and considering amendments or changes to the plan. The urban water supplier may consult with, and obtain comments from, any city or county that receives notice pursuant to this subdivision.
- (c) The amendments to, or changes in, the plan shall be adopted and filed in the manner set forth in Article 3 (commencing with Section 10640).
- (d) Each urban water supplier shall update and submit its 2015 plan to the department by July 1, 2016.

## **Article 2. Contents of Plan**

### **SECTION 10630-10634**

10630. It is the intention of the Legislature, in enacting this part, to permit levels of water management planning commensurate with the numbers of customers served and the volume of water supplied.
10631. A plan shall be adopted in accordance with this chapter that shall do all of the following:
- (a) Describe the service area of the supplier, including current and projected population, climate, and other demographic factors affecting the supplier's water management planning. The projected population estimates shall be based upon data from the state, regional, or local service agency population projections within the service area of the urban water supplier and shall be in five-year increments to 20 years or as far as data is available.
  - (b) Identify and quantify, to the extent practicable, the existing and planned sources of water available to the supplier over the same five-year increments described in subdivision (a). If groundwater is identified as an existing or planned source of

water available to the supplier, all of the following information shall be included in the plan:

- (1) A copy of any groundwater management plan adopted by the urban water supplier, including plans adopted pursuant to Part 2.75 (commencing with Section 10750), or any other specific authorization for groundwater management.
  - (2) A description of any groundwater basin or basins from which the urban water supplier pumps groundwater. For basins that a court or the board has adjudicated the rights to pump groundwater, a copy of the order or decree adopted by the court or the board and a description of the amount of groundwater the urban water supplier has the legal right to pump under the order or decree. For basins that have not been adjudicated, information as to whether the department has identified the basin or basins as overdrafted or has projected that the basin will become overdrafted if present management conditions continue, in the most current official departmental bulletin that characterizes the condition of the groundwater basin, and a detailed description of the efforts being undertaken by the urban water supplier to eliminate the long-term overdraft condition.
  - (3) A detailed description and analysis of the location, amount, and sufficiency of groundwater pumped by the urban water supplier for the past five years. The description and analysis shall be based on information that is reasonably available, including, but not limited to, historic use records.
  - (4) A detailed description and analysis of the amount and location of groundwater that is projected to be pumped by the urban water supplier. The description and analysis shall be based on information that is reasonably available, including, but not limited to, historic use records.
- (c) (1) Describe the reliability of the water supply and vulnerability to seasonal or climatic shortage, to the extent practicable, and provide data for each of the following:
- (A) An average water year.
  - (B) A single-dry water year.
  - (C) Multiple-dry water years.
- (2) For any water source that may not be available at a consistent level of use, given specific legal, environmental, water quality, or climatic factors, describe plans to supplement or replace that source with alternative sources or water demand management measures, to the extent practicable.

- (d) Describe the opportunities for exchanges or transfers of water on a short-term or long-term basis.
- (e) (1) Quantify, to the extent records are available, past and current water use, over the same five-year increments described in subdivision (a), and projected water use, identifying the uses among water use sectors, including, but not necessarily limited to, all of the following uses:
  - (A) Single-family residential.
  - (B) Multifamily.
  - (C) Commercial.
  - (D) Industrial.
  - (E) Institutional and governmental.
  - (F) Landscape.
  - (G) Sales to other agencies.
  - (H) Saline water intrusion barriers, groundwater recharge, or conjunctive use, or any combination thereof.
  - (I) Agricultural.
  - (J) Distribution system water loss.
- (2) The water use projections shall be in the same five-year increments described in subdivision (a).
- (3) (A) For the 2015 urban water management plan update, the distribution system water loss shall be quantified for the most recent 12-month period available. For all subsequent updates, the distribution system water loss shall be quantified for each of the five years preceding the plan update.
  - (B) The distribution system water loss quantification shall be reported in accordance with a worksheet approved or developed by the department through a public process. The water loss quantification worksheet shall be based on the water system balance methodology developed by the American Water Works Association.
- (4) (A) If available and applicable to an urban water supplier, water use projections may display and account for the water savings estimated to result from adopted codes, standards, ordinances, or transportation and land use plans identified by the urban water supplier, as applicable to the service area.

- (B) To the extent that an urban water supplier reports the information described in subparagraph (A), an urban water supplier shall do both of the following:
  - (i) Provide citations of the various codes, standards, ordinances, or transportation and land use plans utilized in making the projections.
  - (ii) Indicate the extent that the water use projections consider savings from codes, standards, ordinances, or transportation and land use plans. Water use projections that do not account for these water savings shall be noted of that fact.
- (f) Provide a description of the supplier's water demand management measures. This description shall include all of the following:
  - (1) (A) For an urban retail water supplier, as defined in Section 10608.12, a narrative description that addresses the nature and extent of each water demand management measure implemented over the past five years. The narrative shall describe the water demand management measures that the supplier plans to implement to achieve its water use targets pursuant to Section 10608.20.
  - (B) The narrative pursuant to this paragraph shall include descriptions of the following water demand management measures:
    - (i) Water waste prevention ordinances.
    - (ii) Metering.
    - (iii) Conservation pricing.
    - (iv) Public education and outreach.
    - (v) Programs to assess and manage distribution system real loss.
    - (vi) Water conservation program coordination and staffing support.
    - (vii) Other demand management measures that have a significant impact on water use as measured in gallons per capita per day, including innovative measures, if implemented.
  - (2) For an urban wholesale water supplier, as defined in Section 10608.12, a narrative description of the items in clauses (ii), (iv), (vi), and (vii) of subparagraph (B) of paragraph (1), and a narrative description of its distribution system asset management and wholesale supplier assistance programs.
- (g) Include a description of all water supply projects and water supply programs that may be undertaken by the urban water supplier to meet the total projected water

use, as established pursuant to subdivision (a) of Section 10635. The urban water supplier shall include a detailed description of expected future projects and programs that the urban water supplier may implement to increase the amount of the water supply available to the urban water supplier in average, single-dry, and multiple-dry water years. The description shall identify specific projects and include a description of the increase in water supply that is expected to be available from each project. The description shall include an estimate with regard to the implementation timeline for each project or program.

- (h) Describe the opportunities for development of desalinated water, including, but not limited to, ocean water, brackish water, and groundwater, as a long-term supply.
- (i) For purposes of this part, urban water suppliers that are members of the California Urban Water Conservation Council shall be deemed in compliance with the requirements of subdivision (f) by complying with all the provisions of the "Memorandum of Understanding Regarding Urban Water Conservation in California," dated December 10, 2008, as it may be amended, and by submitting the annual reports required by Section 6.2 of that memorandum.
- (j) An urban water supplier that relies upon a wholesale agency for a source of water shall provide the wholesale agency with water use projections from that agency for that source of water in five-year increments to 20 years or as far as data is available. The wholesale agency shall provide information to the urban water supplier for inclusion in the urban water supplier's plan that identifies and quantifies, to the extent practicable, the existing and planned sources of water as required by subdivision (b), available from the wholesale agency to the urban water supplier over the same five-year increments, and during various water-year types in accordance with subdivision (c). An urban water supplier may rely upon water supply information provided by the wholesale agency in fulfilling the plan informational requirements of subdivisions (b) and (c).

10631.1. (a) The water use projections required by Section 10631 shall include projected water use for single-family and multifamily residential housing needed for lower income households, as defined in Section 50079.5 of the Health and Safety Code, as identified in the housing element of any city, county, or city and county in the service area of the supplier.

- (b) It is the intent of the Legislature that the identification of projected water use for single-family and multifamily residential housing for lower income households will assist a supplier in complying with the requirement under Section 65589.7 of the Government Code to grant a priority for the provision of service to housing units affordable to lower income households.

10631.2. (a) In addition to the requirements of Section 10631, an urban water management plan may, but is not required to, include any of the following information:

- (1) An estimate of the amount of energy used to extract or divert water supplies.
  - (2) An estimate of the amount of energy used to convey water supplies to the water treatment plants or distribution systems.
  - (3) An estimate of the amount of energy used to treat water supplies.
  - (4) An estimate of the amount of energy used to distribute water supplies through its distribution systems.
  - (5) An estimate of the amount of energy used for treated water supplies in comparison to the amount used for nontreated water supplies.
  - (6) An estimate of the amount of energy used to place water into or withdraw from storage.
  - (7) Any other energy-related information the urban water supplier deems appropriate.
- (b) The department shall include in its guidance for the preparation of urban water management plans a methodology for the voluntary calculation or estimation of the energy intensity of urban water systems. The department may consider studies and calculations conducted by the Public Utilities Commission in developing the methodology.

10631.5. (a) (1) Beginning January 1, 2009, the terms of, and eligibility for, a water management grant or loan made to an urban water supplier and awarded or administered by the department, state board, or California Bay-Delta Authority or its successor agency shall be conditioned on the implementation of the water demand management measures described in Section 10631, as determined by the department pursuant to subdivision (b).

- (2) For the purposes of this section, water management grants and loans include funding for programs and projects for surface water or groundwater storage, recycling, desalination, water conservation, water supply reliability, and water supply augmentation. This section does not apply to water management projects funded by the federal American Recovery and Reinvestment Act of 2009 (Public Law 111-5).
- (3) Notwithstanding paragraph (1), the department shall determine that an urban water supplier is eligible for a water management grant or loan even though the supplier is not implementing all of the water demand management measures described in Section 10631, if the urban water supplier has

submitted to the department for approval a schedule, financing plan, and budget, to be included in the grant or loan agreement, for implementation of the water demand management measures. The supplier may request grant or loan funds to implement the water demand management measures to the extent the request is consistent with the eligibility requirements applicable to the water management funds.

(4) (A) Notwithstanding paragraph (1), the department shall determine that an urban water supplier is eligible for a water management grant or loan even though the supplier is not implementing all of the water demand management measures described in Section 10631, if an urban water supplier submits to the department for approval documentation demonstrating that a water demand management measure is not locally cost effective. If the department determines that the documentation submitted by the urban water supplier fails to demonstrate that a water demand management measure is not locally cost effective, the department shall notify the urban water supplier and the agency administering the grant or loan program within 120 days that the documentation does not satisfy the requirements for an exemption, and include in that notification a detailed statement to support the determination.

(B) For purposes of this paragraph, "not locally cost effective" means that the present value of the local benefits of implementing a water demand management measure is less than the present value of the local costs of implementing that measure.

(b) (1) The department, in consultation with the state board and the California Bay-Delta Authority or its successor agency, and after soliciting public comment regarding eligibility requirements, shall develop eligibility requirements to implement the requirement of paragraph (1) of subdivision (a). In establishing these eligibility requirements, the department shall do both of the following:

(A) Consider the conservation measures described in the Memorandum of Understanding Regarding Urban Water Conservation in California, and alternative conservation approaches that provide equal or greater water savings.

(B) Recognize the different legal, technical, fiscal, and practical roles and responsibilities of wholesale water suppliers and retail water suppliers.

(2) (A) For the purposes of this section, the department shall determine whether an urban water supplier is implementing all of the water demand management measures described in Section 10631 based on either, or a combination, of the following:

- (i) Compliance on an individual basis.
  - (ii) Compliance on a regional basis. Regional compliance shall require participation in a regional conservation program consisting of two or more urban water suppliers that achieves the level of conservation or water efficiency savings equivalent to the amount of conservation or savings achieved if each of the participating urban water suppliers implemented the water demand management measures. The urban water supplier administering the regional program shall provide participating urban water suppliers and the department with data to demonstrate that the regional program is consistent with this clause. The department shall review the data to determine whether the urban water suppliers in the regional program are meeting the eligibility requirements.
- (B) The department may require additional information for any determination pursuant to this section.
- (3) The department shall not deny eligibility to an urban water supplier in compliance with the requirements of this section that is participating in a multiagency water project, or an integrated regional water management plan, developed pursuant to Section 75026 of the Public Resources Code, solely on the basis that one or more of the agencies participating in the project or plan is not implementing all of the water demand management measures described in Section 10631.
- (c) In establishing guidelines pursuant to the specific funding authorization for any water management grant or loan program subject to this section, the agency administering the grant or loan program shall include in the guidelines the eligibility requirements developed by the department pursuant to subdivision (b).
  - (d) Upon receipt of a water management grant or loan application by an agency administering a grant and loan program subject to this section, the agency shall request an eligibility determination from the department with respect to the requirements of this section. The department shall respond to the request within 60 days of the request.
  - (e) The urban water supplier may submit to the department copies of its annual reports and other relevant documents to assist the department in determining whether the urban water supplier is implementing or scheduling the implementation of water demand management activities. In addition, for urban water suppliers that are signatories to the Memorandum of Understanding Regarding Urban Water Conservation in California and submit biennial reports to the California Urban Water Conservation Council in accordance with the memorandum, the department may use these reports to assist in tracking the implementation of water demand management measures.

- (f) This section shall remain in effect only until July 1, 2016, and as of that date is repealed, unless a later enacted statute, that is enacted before July 1, 2016, deletes or extends that date.

10631.7. The department, in consultation with the California Urban Water Conservation Council, shall convene an independent technical panel to provide information and recommendations to the department and the Legislature on new demand management measures, technologies, and approaches. The panel shall consist of no more than seven members, who shall be selected by the department to reflect a balanced representation of experts. The panel shall have at least one, but no more than two, representatives from each of the following: retail water suppliers, environmental organizations, the business community, wholesale water suppliers, and academia. The panel shall be convened by January 1, 2009, and shall report to the Legislature no later than January 1, 2010, and every five years thereafter. The department shall review the panel report and include in the final report to the Legislature the department's recommendations and comments regarding the panel process and the panel's recommendations.

10632. (a) The plan shall provide an urban water shortage contingency analysis that includes each of the following elements that are within the authority of the urban water supplier:
- (1) Stages of action to be undertaken by the urban water supplier in response to water supply shortages, including up to a 50 percent reduction in water supply, and an outline of specific water supply conditions that are applicable to each stage.
  - (2) An estimate of the minimum water supply available during each of the next three water years based on the driest three-year historic sequence for the agency's water supply.
  - (3) Actions to be undertaken by the urban water supplier to prepare for, and implement during, a catastrophic interruption of water supplies including, but not limited to, a regional power outage, an earthquake, or other disaster.
  - (4) Additional, mandatory prohibitions against specific water use practices during water shortages, including, but not limited to, prohibiting the use of potable water for street cleaning.
  - (5) Consumption reduction methods in the most restrictive stages. Each urban water supplier may use any type of consumption reduction methods in its water shortage contingency analysis that would reduce water use, are

appropriate for its area, and have the ability to achieve a water use reduction consistent with up to a 50 percent reduction in water supply.

- (6) Penalties or charges for excessive use, where applicable.
  - (7) An analysis of the impacts of each of the actions and conditions described in paragraphs (1) to (6), inclusive, on the revenues and expenditures of the urban water supplier, and proposed measures to overcome those impacts, such as the development of reserves and rate adjustments.
  - (8) A draft water shortage contingency resolution or ordinance.
  - (9) A mechanism for determining actual reductions in water use pursuant to the urban water shortage contingency analysis.
- (b) Commencing with the urban water management plan update due July 1, 2016, for purposes of developing the water shortage contingency analysis pursuant to subdivision (a), the urban water supplier shall analyze and define water features that are artificially supplied with water, including ponds, lakes, waterfalls, and fountains, separately from swimming pools and spas, as defined in subdivision (a) of Section 115921 of the Health and Safety Code.

10633. The plan shall provide, to the extent available, information on recycled water and its potential for use as a water source in the service area of the urban water supplier. The preparation of the plan shall be coordinated with local water, wastewater, groundwater, and planning agencies that operate within the supplier's service area, and shall include all of the following:

- (a) A description of the wastewater collection and treatment systems in the supplier's service area, including a quantification of the amount of wastewater collected and treated and the methods of wastewater disposal.
- (b) A description of the quantity of treated wastewater that meets recycled water standards, is being discharged, and is otherwise available for use in a recycled water project.
- (c) A description of the recycled water currently being used in the supplier's service area, including, but not limited to, the type, place, and quantity of use.
- (d) A description and quantification of the potential uses of recycled water, including, but not limited to, agricultural irrigation, landscape irrigation, wildlife habitat enhancement, wetlands, industrial reuse, groundwater recharge, indirect potable reuse, and other appropriate uses, and a determination with regard to the technical and economic feasibility of serving those uses.

- (e) The projected use of recycled water within the supplier's service area at the end of 5, 10, 15, and 20 years, and a description of the actual use of recycled water in comparison to uses previously projected pursuant to this subdivision.
- (f) A description of actions, including financial incentives, which may be taken to encourage the use of recycled water, and the projected results of these actions in terms of acre-feet of recycled water used per year.
- (g) A plan for optimizing the use of recycled water in the supplier's service area, including actions to facilitate the installation of dual distribution systems, to promote recirculating uses, to facilitate the increased use of treated wastewater that meets recycled water standards, and to overcome any obstacles to achieving that increased use.

10634. The plan shall include information, to the extent practicable, relating to the quality of existing sources of water available to the supplier over the same five-year increments as described in subdivision (a) of Section 10631, and the manner in which water quality affects water management strategies and supply reliability.

#### **Article 2.5. Water Service Reliability**

##### **SECTION 10635**

10635. (a) Every urban water supplier shall include, as part of its urban water management plan, an assessment of the reliability of its water service to its customers during normal, dry, and multiple dry water years. This water supply and demand assessment shall compare the total water supply sources available to the water supplier with the total projected water use over the next 20 years, in five-year increments, for a normal water year, a single dry water year, and multiple dry water years. The water service reliability assessment shall be based upon the information compiled pursuant to Section 10631, including available data from state, regional, or local agency population projections within the service area of the urban water supplier.
- (b) The urban water supplier shall provide that portion of its urban water management plan prepared pursuant to this article to any city or county within which it provides water supplies no later than 60 days after the submission of its urban water management plan.
- (c) Nothing in this article is intended to create a right or entitlement to water service or any specific level of water service.

- (d) Nothing in this article is intended to change existing law concerning an urban water supplier's obligation to provide water service to its existing customers or to any potential future customers.

**Article 3. Adoption and Implementation of Plans**

SECTION 10640-10645

10640. Every urban water supplier required to prepare a plan pursuant to this part shall prepare its plan pursuant to Article 2 (commencing with Section 10630). The supplier shall likewise periodically review the plan as required by Section 10621, and any amendments or changes required as a result of that review shall be adopted pursuant to this article.

10641. An urban water supplier required to prepare a plan may consult with, and obtain comments from, any public agency or state agency or any person who has special expertise with respect to water demand management methods and techniques.

10642. Each urban water supplier shall encourage the active involvement of diverse social, cultural, and economic elements of the population within the service area prior to and during the preparation of the plan. Prior to adopting a plan, the urban water supplier shall make the plan available for public inspection and shall hold a public hearing thereon. Prior to the hearing, notice of the time and place of hearing shall be published within the jurisdiction of the publicly owned water supplier pursuant to Section 6066 of the Government Code. The urban water supplier shall provide notice of the time and place of hearing to any city or county within which the supplier provides water supplies. A privately owned water supplier shall provide an equivalent notice within its service area.

After the hearing, the plan shall be adopted as prepared or as modified after the hearing.

10643. An urban water supplier shall implement its plan adopted pursuant to this chapter in accordance with the schedule set forth in its plan.

10644. (a) (1) An urban water supplier shall submit to the department, the California State Library, and any city or county within which the supplier provides water supplies a copy of its plan no later than 30 days after adoption. Copies of amendments or changes to the plans shall be submitted to the department, the California State Library, and any city or county within which the supplier provides water supplies within 30 days after adoption.

(2) The plan, or amendments to the plan, submitted to the department pursuant to paragraph (1) shall be submitted electronically and shall include any standardized forms, tables, or displays specified by the department.

- (b) (1) Notwithstanding Section 10231.5 of the Government Code, the department shall prepare and submit to the Legislature, on or before December 31, in the years ending in six and one, a report summarizing the status of the plans adopted pursuant to this part.

The report prepared by the department shall identify the exemplary elements of the individual plans. The department shall provide a copy of the report to each urban water supplier that has submitted its plan to the department. The department shall also prepare reports and provide data for any legislative hearings designed to consider the effectiveness of plans submitted pursuant to this part.

- (2) A report to be submitted pursuant to paragraph (1) shall be submitted in compliance with Section 9795 of the Government Code.
- (c) (1) For the purpose of identifying the exemplary elements of the individual plans, the department shall identify in the report water demand management measures adopted and implemented by specific urban water suppliers, and identified pursuant to Section 10631, that achieve water savings significantly above the levels established by the department to meet the requirements of Section 10631.5.
- (2) The department shall distribute to the panel convened pursuant to Section 10631.7 the results achieved by the implementation of those water demand management measures described in paragraph (1).
- (3) The department shall make available to the public the standard the department will use to identify exemplary water demand management measures.

10645. Not later than 30 days after filing a copy of its plan with the department, the urban water supplier and the department shall make the plan available for public review during normal business hours.

## **Chapter 4. Miscellaneous Provisions**

### **SECTION 10650-10656**

10650. Any actions or proceedings to attack, review, set aside, void, or annul the acts or decisions of an urban water supplier on the grounds of noncompliance with this part shall be commenced as follows:

- (a) An action or proceeding alleging failure to adopt a plan shall be commenced within 18 months after that adoption is required by this part.

- (b) Any action or proceeding alleging that a plan, or action taken pursuant to the plan, does not comply with this part shall be commenced within 90 days after filing of the plan or amendment thereto pursuant to Section 10644 or the taking of that action.
10651. In any action or proceeding to attack, review, set aside, void, or annul a plan, or an action taken pursuant to the plan by an urban water supplier on the grounds of noncompliance with this part, the inquiry shall extend only to whether there was a prejudicial abuse of discretion. Abuse of discretion is established if the supplier has not proceeded in a manner required by law or if the action by the water supplier is not supported by substantial evidence.
10652. The California Environmental Quality Act (Division 13 (commencing with Section 21000) of the Public Resources Code) does not apply to the preparation and adoption of plans pursuant to this part or to the implementation of actions taken pursuant to Section 10632. Nothing in this part shall be interpreted as exempting from the California Environmental Quality Act any project that would significantly affect water supplies for fish and wildlife, or any project for implementation of the plan, other than projects implementing Section 10632, or any project for expanded or additional water supplies.
10653. The adoption of a plan shall satisfy any requirements of state law, regulation, or order, including those of the State Water Resources Control Board and the Public Utilities Commission, for the preparation of water management plans or conservation plans; provided, that if the State Water Resources Control Board or the Public Utilities Commission requires additional information concerning water conservation to implement its existing authority, nothing in this part shall be deemed to limit the board or the commission in obtaining that information. The requirements of this part shall be satisfied by any urban water demand management plan prepared to meet federal laws or regulations after the effective date of this part, and which substantially meets the requirements of this part, or by any existing urban water management plan which includes the contents of a plan required under this part.
10654. An urban water supplier may recover in its rates the costs incurred in preparing its plan and implementing the reasonable water conservation measures included in the plan. Any best water management practice that is included in the plan that is identified in the "Memorandum of Understanding Regarding Urban Water Conservation in California" is deemed to be reasonable for the purposes of this section.
10655. If any provision of this part or the application thereof to any person or circumstances is held invalid, that invalidity shall not affect other provisions or applications of this part which can be given effect without the invalid provision or application thereof, and to this end the provisions of this part are severable.
10656. An urban water supplier that does not prepare, adopt, and submit its urban water management plan to the department in accordance with this part, is ineligible to receive funding pursuant to Division 24 (commencing with Section 78500) or Division 26

(commencing with Section 79000), or receive drought assistance from the state until the urban water management plan is submitted pursuant to this article.

**APPENDIX B**  
**DWR STANDARDIZED TABLES**

**Table 2-1 Retail Only: Public Water Systems**

Public Water System Number	Public Water System Name	Number of Municipal Connections 2015	Volume of Water Supplied 2015
CA1910079	City of Lynwood	9,013	5,717
<b>TOTAL</b>		<b>9,013</b>	<b>5,717</b>

NOTES: Years provided are on a fiscal year basis (e.g. "2015" is equivalent to fiscal year 2014-15)

Table 2-2: Plan Identification		
Select Only One	Type of Plan	Name of RUWMP or Regional Alliance <i>if applicable</i> <i>drop down list</i>
<input checked="" type="checkbox"/>	Individual UWMP	
	<input type="checkbox"/> Water Supplier is also a member of a RUWMP	
	<input checked="" type="checkbox"/> Water Supplier is also a member of a Regional Alliance	Gateway Regional Alliance
<input type="checkbox"/>	Regional Urban Water Management Plan (RUWMP)	
NOTES:		

Table 2-3: Agency Identification	
Type of Agency (select one or both)	
<input type="checkbox"/>	Agency is a wholesaler
<input checked="" type="checkbox"/>	Agency is a retailer
Fiscal or Calendar Year (select one)	
<input type="checkbox"/>	UWMP Tables Are in Calendar Years
<input checked="" type="checkbox"/>	UWMP Tables Are in Fiscal Years
If Using Fiscal Years Provide Month and Date that the Fiscal Year Begins (mm/dd)	
<i>07/01</i>	
Units of Measure Used in UWMP (select from Drop down)	
Unit	AF
NOTES:	

**Table 2-4 Retail: Water Supplier Information Exchange**

The retail supplier has informed the following wholesale supplier(s) of projected water use in accordance with CWC 10631.

Wholesale Water Supplier Name *(Add additional rows as needed)*

Central Basin Municipal Water District (CBMWD)

NOTES:

Table 3-1 Retail: Population - Current and Projected						
Population Served	2015	2020	2025	2030	2035	2040(opt)
	62,919	64,040	64,625	65,216	65,811	66,413
NOTES: Based on 2015 population using the DWR Population Tool (see Section 5.4.1) and projected populations from the Southern California Association of Governments (SCAG) for the City. Years provided are on a fiscal year basis (e.g. "2015" is equivalent to fiscal year 2014-15)						

**Table 4-1 Retail: Demands for Potable and Raw Water - Actual**

Use Type <i>(Add additional rows as needed)</i>	2015 Actual		
<i>Drop down list</i> <i>May select each use multiple times</i> <i>These are the only Use Types that will be recognized by the WUEdata online submittal tool</i>	Additional Description <i>(as needed)</i>	Level of Treatment When Delivered <i>Drop down list</i>	Volume
Single Family		Drinking Water	3,196
Multi-Family	Multi-Family includes Commercial and Institutional	Drinking Water	2,080
Losses		Drinking Water	337
<b>TOTAL</b>			5,613
NOTES:			

**Table 4-2 Retail: Demands for Potable and Raw Water - Projected**

Use Type <i>(Add additional rows as needed)</i>	Additional Description <i>(as needed)</i>	Projected Water Use <i>Report To the Extent that Records are Available</i>				
<u>Drop down list</u> <i>May select each use multiple times</i> <i>These are the only Use Types that will be recognized by the WUEdata online submittal tool</i>		2020	2025	2030	2035	2040-opt
Single Family		3,408	3,440	3,471	3,503	3,535
Multi-Family	Multi-Family includes Commercial and Institutional	2,219	2,239	2,259	2,280	2,301
Losses		359	362	366	369	372
<b>TOTAL</b>		5,986	6,041	6,096	6,152	6,208

NOTES: Years provided are on a fiscal year basis (e.g. "2015" is equivalent to fiscal year 2014-15).

**Table 4-3 Retail: Total Water Demands**

	2015	2020	2025	2030	2035	2040 (opt)
Potable and Raw Water <i>From</i> <i>Tables 4-1 and 4-2</i>	5,613	5,986	6,041	6,096	6,152	6,208
Recycled Water Demand* <i>From</i> <i>Table 6-4</i>	104	111	112	113	114	115
<b>TOTAL WATER DEMAND</b>	5,717	6,097	6,153	6,209	6,266	6,323

*\*Recycled water demand fields will be blank until Table 6-4 is complete.*

NOTES: Years provided are on a fiscal year basis (e.g. "2015" is equivalent to fiscal year 2014-15)

Table 4-4 Retail: 12 Month Water Loss Audit Reporting	
Reporting Period Start Date (mm/yyyy)	Volume of Water Loss*
07/2014	337
<i>* Taken from the field "Water Losses" (a combination of apparent losses and real losses) from the AWWA worksheet.</i>	
NOTES: AWWA Audit Worksheet provided in Appendix E.	

**Table 4-5 Retail Only: Inclusion in Water Use Projections**

Are Future Water Savings Included in Projections? (Refer to Appendix K of UWMP Guidebook) <i>Drop down list (y/n)</i>	Yes
If "Yes" to above, state the section or page number, in the cell to the right, where citations of the codes, ordinances, etc... utilized in demand projections are found.	Section 8.1
Are Lower Income Residential Demands Included In Projections? <i>Drop down list (y/n)</i>	Yes
NOTES:	

**Table 5-1 Baselines and Targets Summary***Retail Agency or Regional Alliance Only*

Baseline Period	Start Year	End Year	Average Baseline GPCD*	2015 Interim Target *	Confirmed 2020 Target*
10-15 year	1996	2005	100	93	85
5 Year	2004	2008	90		

\*All values are in Gallons per Capita per Day (GPCD)

NOTES: Years provided are on a fiscal year basis (e.g. "2015" is equivalent to fiscal year 2014-15)

**Table 5-2: 2015 Compliance**

*Retail Agency or Regional Alliance Only*

Actual 2015 GPCD*	2015 Interim Target GPCD*	Optional Adjustments to 2015 GPCD <i>From Methodology 8</i>					2015 GPCD* <i>(Adjusted if applicable)</i>	Did Supplier Achieve Targeted Reduction for 2015? Y/N
		Extraordinary Events*	Economic Adjustment*	Weather Normalization*	TOTAL Adjustments*	Adjusted 2015 GPCD*		
80	93				0	80	80	Yes

*\*All values are in Gallons per Capita per Day (GPCD)*

NOTES: Years provided are on a fiscal year basis (e.g. "2015" is equivalent to fiscal year 2014-15)

**Table 6-1 Retail: Groundwater Volume Pumped**

<input type="checkbox"/>	Supplier does not pump groundwater. The supplier will not complete the table below.					
Groundwater Type <i>Drop Down List</i> <i>May use each category multiple times</i>	Location or Basin Name	2011	2012	2013	2014	2015
<i>Add additional rows as needed</i>						
Alluvial Basin	Central Basin	5,594	5,779	5,091	5,536	5,597
<b>TOTAL</b>		5,594	5,779	5,091	5,536	5,597

NOTES: Years provided are on a fiscal year basis (e.g. "2015" is equivalent to fiscal year 2014-15)

**Table 6-2 Retail: Wastewater Collected Within Service Area in 2015**

<input type="checkbox"/>	There is no wastewater collection system. The supplier will not complete the table below.					
	Percentage of 2015 service area covered by wastewater collection system <i>(optional)</i>					
	Percentage of 2015 service area population covered by wastewater collection system <i>(optional)</i>					
Wastewater Collection			Recipient of Collected Wastewater			
Name of Wastewater Collection Agency	Wastewater Volume Metered or Estimated? <i>Drop Down List</i>	Volume of Wastewater Collected from UWMP Service Area 2015	Name of Wastewater Treatment Agency Receiving Collected Wastewater	Treatment Plant Name	Is WWTP Located Within UWMP Area? <i>Drop Down List</i>	Is WWTP Operation Contracted to a Third Party? <i>(optional)</i> <i>Drop Down List</i>
<i>Add additional rows as needed</i>						
City of Lynwood	Estimated	4,230	Los Angeles County Sanitation Districts	Joint Water Pollution Control Plant (JWPCP)	No	No
<b>Total Wastewater Collected from Service Area in 2015:</b>		4,230				
NOTES:						

**Table 6-3 Retail: Wastewater Treatment and Discharge Within Service Area in 2015**

<input checked="" type="checkbox"/> No wastewater is treated or disposed of within the UWMP service area. The supplier will not complete the table below.										
Wastewater Treatment Plant Name	Discharge Location Name or Identifier	Discharge Location Description	Wastewater Discharge ID Number (optional)	Method of Disposal <i>Drop down list</i>	Does This Plant Treat Wastewater Generated Outside the Service Area?	Treatment Level <i>Drop down list</i>	2015 volumes			
							Wastewater Treated	Discharged Treated Wastewater	Recycled Within Service Area	Recycled Outside of Service Area
<i>Add additional rows as needed</i>										
<b>Total</b>							<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

NOTES:

**Table 6-4 Retail: Current and Projected Recycled Water Direct Beneficial Uses Within Service Area**

<input type="checkbox"/> Recycled water is not used and is not planned for use within the service area of the supplier. The supplier will not complete the table below.								
Name of Agency Producing (Treating) the Recycled Water:		Los Angeles County Sanitation Districts						
Name of Agency Operating the Recycled Water Distribution System:		Central Basin Municipal Water District (CBMWD)						
Supplemental Water Added in 2015		104						
Source of 2015 Supplemental Water		Los Coyotes Water Reclamation Plant						
Beneficial Use Type	General Description of 2015 Uses	Level of Treatment <i>Drop down list</i>	2015	2020	2025	2030	2035	2040 (opt)
Agricultural irrigation								
Landscape irrigation (excludes golf courses)		Tertiary	104	111	112	113	114	115
Golf course irrigation								
Commercial use								
Industrial use								
Geothermal and other energy production								
Seawater intrusion barrier								
Recreational impoundment								
Wetlands or wildlife habitat								
Groundwater recharge (IPR)*								
Surface water augmentation (IPR)*								
Direct potable reuse								
Other (Provide General Description)								
<b>Total:</b>			104	111	112	113	114	115
*IPR - Indirect Potable Reuse								
NOTES: Years provided are on a fiscal year basis (e.g. "2015" is equivalent to fiscal year 2014-15)								

**Table 6-5 Retail: 2010 UWMP Recycled Water Use Projection Compared to 2015 Actual**

<input type="checkbox"/>		Recycled water was not used in 2010 nor projected for use in 2015. The supplier will not complete the table below.	
Use Type		2010 Projection for 2015	2015 Actual Use
Agricultural irrigation			
Landscape irrigation (excludes golf courses)			104
Golf course irrigation			
Commercial use			
Industrial use			
Geothermal and other energy production			
Seawater intrusion barrier			
Recreational impoundment			
Wetlands or wildlife habitat			
Groundwater recharge (IPR)			
Surface water augmentation (IPR)			
Direct potable reuse			
Other	<i>Type of Use</i>		
<b>Total</b>		0	104

NOTES:

**Table 6-6 Retail: Methods to Expand Future Recycled Water Use**

<input checked="" type="checkbox"/>	Supplier does not plan to expand recycled water use in the future. Supplier will not complete the table below but will provide narrative explanation.		
Page 6-20	Provide page location of narrative in UWMP		
Name of Action	Description	Planned Implementation Year	Expected Increase in Recycled Water Use
<i>Add additional rows as needed</i>			
<b>Total</b>			0
NOTES:			

**Table 6-7 Retail: Expected Future Water Supply Projects or Programs**

<input type="checkbox"/>	No expected future water supply projects or programs that provide a quantifiable increase to the agency's water supply. Supplier will not complete the table below.					
<input type="checkbox"/>	Some or all of the supplier's future water supply projects or programs are not compatible with this table and are described in a narrative format.					
Page 6-24	Provide page location of narrative in the UWMP					
Name of Future Projects or Programs	Joint Project with other agencies?		Description (if needed)	Planned Implementation Year	Planned for Use in Year Type <i>Drop Down List</i>	Expected Increase in Water Supply to Agency <i>This may be a range</i>
	<i>Drop Down List (y/n)</i>	<i>Yes, Agency Nam</i>				
<i>Add additional rows as needed</i>						
Well No. 22	No		Additional Groundwater Production Well	2017	All Year Types	2,500 gpm
NOTES:						

**Table 6-8 Retail: Water Supplies — Actual**

Water Supply	Additional Detail on Water Supply	2015		
<i>Drop down list</i> <i>May use each category multiple times.</i> <i>These are the only water supply categories that will be recognized by the WUEdata online submittal tool</i>		Actual Volume	Water Quality <i>Drop Down List</i>	Total Right or Safe Yield <i>(optional)</i>
<i>Add additional rows as needed</i>				
Groundwater	Central Basin	5,597	Drinking Water	
Purchased or Imported Water	CBMWD	16	Drinking Water	
Recycled Water	CBMWD	104	Recycled Water	
<b>Total</b>		5,717		0

NOTES: Years provided are on a fiscal year basis (e.g. "2015" is equivalent to fiscal year 2014-15)

**Table 6-9 Retail: Water Supplies — Projected**

Water Supply		Projected Water Supply <i>Report To the Extent Practicable</i>									
<i>Drop down list</i> May use each category multiple times. These are the only water supply categories that will be recognized by the WUEdata online submittal tool	Additional Detail on Water Supply	2020		2025		2030		2035		2040 (opt)	
		Reasonably Available Volume	Total Right or Safe Yield (optional)	Reasonably Available Volume	Total Right or Safe Yield (optional)	Reasonably Available Volume	Total Right or Safe Yield (optional)	Reasonably Available Volume	Total Right or Safe Yield (optional)	Reasonably Available Volume	Total Right or Safe Yield (optional)
		<i>Add additional rows as needed</i>									
Groundwater	Central Basin	5,969		6,024		6,079		6,134		6,190	
Recycled Water	CBMWD	111		112		113		114		115	
Purchased or Imported Water	CBMWD	17		17		17		18		18	
<b>Total</b>		6,097		6,153		6,209		6,266		6,323	
NOTES: Years provided are on a fiscal year basis (e.g. "2015" is equivalent to fiscal year 2014-15)											

**Table 7-1 Retail: Basis of Water Year Data**

Year Type	Base Year <i>If not using a calendar year, type in the last year of the fiscal, water year, or range of years, for example, water year 1999-2000, use 2000</i>	Available Supplies if Year Type Repeats	
		<input type="checkbox"/>	Quantification of available supplies is not compatible with this table and is provided elsewhere in the UWMP. Location _____
		<input type="checkbox"/>	Quantification of available supplies is provided in this table as either volume only, percent only, or both.
		Volume Available	% of Average Supply
Average Year	2008	6,341	100%
Single-Dry Year	2012	5,792	91%
Multiple-Dry Years 1st Year	2012	5,792	91%
Multiple-Dry Years 2nd Year	2013	5,852	92%
Multiple-Dry Years 3rd Year	2014	5,887	93%
Multiple-Dry Years 4th Year <i>Optional</i>			
Multiple-Dry Years 5th Year <i>Optional</i>			
Multiple-Dry Years 6th Year <i>Optional</i>			

Agency may use multiple versions of Table 7-1 if different water sources have different base years and the supplier chooses to report the base years for each water source separately. If an agency uses multiple versions of Table 7-1, in the "Note" section of each table, state that multiple versions of Table 7-1 are being used and identify the particular water source that is being reported in each table.

NOTES: Years provided are on a fiscal year basis (e.g. "2015" is equivalent to fiscal year 2014-15)

Table 7-2 Retail: Normal Year Supply and Demand Comparison					
	2020	2025	2030	2035	2040 (Opt)
Supply totals (autofill from Table 6-9)	6,097	6,153	6,209	6,266	6,323
Demand totals (autofill from Table 4-3)	6,097	6,153	6,209	6,266	6,323
Difference	0	0	0	0	0
NOTES: Years provided are on a fiscal year basis (e.g. "2015" is equivalent to fiscal year 2014-15)					

Table 7-3 Retail: Single Dry Year Supply and Demand Comparison					
	2020	2025	2030	2035	2040 (Opt)
Supply totals	5,569	5,620	5,671	5,723	5,776
Demand totals	5,569	5,620	5,671	5,723	5,776
Difference	0	0	0	0	0
NOTES: Years provided are on a fiscal year basis (e.g. "2015" is equivalent to fiscal year 2014-15)					

Table 7-4 Retail: Multiple Dry Years Supply and Demand Comparison						
		2020	2025	2030	2035	2040 (Opt)
First year	Supply totals	5,569	5,620	5,671	5,723	5,776
	Demand totals	5,569	5,620	5,671	5,723	5,776
	Difference	0	0	0	0	0
Second year	Supply totals	5,627	5,678	5,730	5,783	5,835
	Demand totals	5,627	5,678	5,730	5,783	5,835
	Difference	0	0	0	0	0
Third year	Supply totals	5,660	5,712	5,764	5,817	5,870
	Demand totals	5,660	5,712	5,764	5,817	5,870
	Difference	0	0	0	0	0
Fourth year <i>(optional)</i>	Supply totals					
	Demand totals					
	Difference	0	0	0	0	0
Fifth year <i>(optional)</i>	Supply totals					
	Demand totals					
	Difference	0	0	0	0	0
Sixth year <i>(optional)</i>	Supply totals					
	Demand totals					
	Difference	0	0	0	0	0
NOTES: Years provided are on a fiscal year basis (e.g. "2015" is equivalent to fiscal year 2014-15)						

**Table 8-1 Retail  
Stages of Water Shortage Contingency Plan**

Stage	Complete Both	
	Percent Supply Reduction <sup>1</sup> <i>Numerical value as a percent</i>	Water Supply Condition <i>(Narrative description)</i>
<i>Add additional rows as needed</i>		
1	Up to 10%	A Level 1 Water Supply Shortage exists when the City determines that due to drought or other water supply reductions, a water supply shortage exists. The type of event prompting this stage may include, among other factors, a finding that CBMWD calls for extraordinary water conservation.
2	Up to 15%	A Level 2 Water Supply Shortage exists when the City determines that due to drought or other water supply reductions, a water supply shortage exists.
3	More than 40%	A Level 3 condition exists when the City declares a water shortage emergency condition pursuant to California Water Code Section 350.
<sup>1</sup> One stage in the Water Shortage Contingency Plan must address a water shortage of 50%.		
NOTES:		

**Table 8-2 Retail Only: Restrictions and Prohibitions on End Uses**

Stage	Restrictions and Prohibitions on End Users <i>Drop down list</i> <i>These are the only categories that will be accepted by the WUEdata online submittal tool</i>	Additional Explanation or Reference <i>(optional)</i>	Penalty, Charge, or Other Enforcement? <i>Drop Down List</i>
<i>Add additional rows as needed</i>			
At all times	Landscape - Limit landscape irrigation to specific times	Watering or irrigating is prohibited between the hours of 9 a.m. and 6 p.m.	Yes
At all times	Landscape - Limit landscape irrigation to specific days	Watering or irrigating is limited to no more than 15 minutes watering per day per station.	Yes
At all times	Landscape - Restrict or prohibit runoff from landscape irrigation		Yes
At all times	Water Features - Restrict water use for decorative water features, such as fountains	Feature must use recirculating system	Yes
At all times	CII - Lodging establishment must offer opt out of linen service	Hotels, motels, and other commercial lodging establishments must provide customers the option of not having towels and linen laundered daily	Yes
At all times	CII - Commercial kitchens required to use pre-rinse spray valves	Food preparation establishments, such as restaurants or cafes, are prohibited from using non-water conserving dish wash spray valves	Yes
At all times	CII - Restaurants may only serve water upon request		Yes
At all times	CII - Other CII restriction or prohibition	Installation of no-re-circulating water systems is prohibited in new commercial conveyor car wash and new commercial laundry systems.	Yes
At all times	Other - Prohibit use of potable water for washing hard surfaces		Yes
At all times	Other - Customers must repair leaks, breaks, and malfunctions in a timely manner	Excessive use, loss, leaks, or other malfunctions in plumbing or distribution system for any period of time after such escape of water should have reasonably been discovered and corrected and in no event more than two days of receiving notice from the City is prohibited.	Yes
At all times	Other - Prohibit vehicle washing except at facilities using recycled or recirculating water		Yes
1	Landscape - Limit landscape irrigation to specific days	Watering or irrigating is limited to three days per week. During the months of November through March, watering or irrigating is limited to no more than one day per week.	Yes
1	Other - Customers must repair leaks, breaks, and malfunctions in a timely manner	All leaks, breaks, or other malfunctions in the water user's plumbing or distribution system must be repaired within seventy-two (72) hours of notification by the City	Yes
2	Landscape - Limit landscape irrigation to specific days	Watering or irrigating is limited to two days per week. During the months of November through March, watering or irrigating is limited to no more than one day per week.	Yes
2	Water Features - Restrict water use for decorative water features, such as fountains	Filling or re-filling ornamental lakes or ponds is prohibited	Yes
2	Other water feature or swimming pool restriction	The refilling of more than one foot and initial filling of residential swimming pools or outdoor spas with potable water is prohibited.	Yes
2	Other - Customers must repair leaks, breaks, and malfunctions in a timely manner	All leaks, breaks, or other malfunctions in the water user's plumbing or distribution system must be repaired within forty-eight (48) hours of notification by the City	Yes
3	Landscape - Prohibit all landscape irrigation		Yes
3	Other - Customers must repair leaks, breaks, and malfunctions in a timely manner	All leaks, breaks, or other malfunctions in the water user's plumbing or distribution system must be repaired within twenty-four (24) hours of notification by the City	Yes
3	Other	No new potable water service will be provided, no new temporary meters or permanent meters will be provided	Yes

NOTES:

**Table 8-3 Retail Only:  
Stages of Water Shortage Contingency Plan - Consumption Reduction Methods**

Stage	Consumption Reduction Methods by Water Supplier <i>Drop down list</i> <i>These are the only categories that will be accepted by the WUEdata online submittal tool</i>	
<i>Add additional rows as needed</i>		
1	Reduce System Water Loss	All leaks, breaks, or other malfunctions in the water user's plumbing or distribution system must be repaired within seventy-two (72) hours of notification by the City.
2	Reduce System Water Loss	All leaks, breaks, or other malfunctions in the water user's plumbing or distribution system must be repaired within forty-eight (48) hours of notification by the City.
2	Other	The City may establish a water allocation for property served by the City using a method that does not penalize persons for the implementation of conservation methods or the installation of water saving devices.
2	Implement or Modify Drought Rate Structure or Surcharge	The City may increase water rates
2	Other	All customers will be required to reduce water consumption by a percentage determined by the City.
3	Reduce System Water Loss	All leaks, breaks, or other malfunctions in the water user's plumbing or distribution system must be repaired within twenty-four (24) hours of notification by the City.
3	Moratorium or Net Zero Demand Increase on New Connections	No new potable water service will be provided, no new temporary meters or permanent meters will be provided.

NOTES:

Table 8-4 Retail: Minimum Supply Next Three Years			
	2016	2017	2018
Available Water Supply	6,008	6,092	6,150
<p>NOTES: Normal year water supplies were projected for 2016, 2017, and 2018 and multiplied by multiple dry year factors as follows: First Year: 91% of average year demand, Second year: 92% of average year demand and Third Year: 93% of average year demand. Years provided are on a fiscal year basis (e.g. "2015" is equivalent to fiscal year 2014-15)</p>			

Table 10-1 Retail: Notification to Cities and Counties		
City Name	60 Day Notice	Notice of Public Hearing
<i>Add additional rows as needed</i>		
South Gate	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Paramount	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Compton	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
County Name <i>Drop Down List</i>	60 Day Notice	Notice of Public Hearing
<i>Add additional rows as needed</i>		
Los Angeles County	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>

**APPENDIX C**  
**COMPLETED PLAN CHECKLIST**

## Checklist Arranged by Water Code Section

<b>CWC Section</b>	<b>UWMP Requirement</b>	<b>Subject</b>	<b>Guidebook Location</b>	<b>UWMP Location (Optional Column for Agency Use)</b>
<b>10608.20(b)</b>	Retail suppliers shall adopt a 2020 water use target using one of four methods.	Baselines and Targets	Section 5.7 and App E	<b>5-</b>
<b>10608.20(e)</b>	Retail suppliers shall provide baseline daily per capita water use, urban water use target, interim urban water use target, and compliance daily per capita water use, along with the bases for determining those estimates, including references to supporting data.	Baselines and Targets	Chapter 5 and App E	<b>5-</b>
<b>10608.22</b>	Retail suppliers' per capita daily water use reduction shall be no less than 5 percent of base daily per capita water use of the 5 year baseline. This does not apply if the suppliers base GPCD is at or below 100.	Baselines and Targets	Section 5.7.2	<b>5-</b>
<b>10608.24(a)</b>	Retail suppliers shall meet their interim target by December 31, 2015.	Baselines and Targets	Section 5.8 and App E	<b>5-</b>
<b>10608.24(d)(2)</b>	If the retail supplier adjusts its compliance GPCD using weather normalization, economic adjustment, or extraordinary events, it shall provide the basis for, and data supporting the adjustment.	Baselines and Targets	Section 5.8.2	<b>5-</b>
<b>10608.26(a)</b>	Retail suppliers shall conduct a public hearing to discuss adoption, implementation, and economic impact of water use targets.	Plan Adoption, Submittal, and Implementation	Section 10.3	<b>10-</b>
<b>10608.36</b>	Wholesale suppliers shall include an assessment of present and proposed future measures, programs, and policies to help their retail water suppliers achieve targeted water use reductions.	Baselines and Targets	Section 5.1	<b>5-</b>
<b>10608.40</b>	Retail suppliers shall report on their progress in meeting their water use targets. The data shall be reported using a standardized form.	Baselines and Targets	Section 5.8 and App E	<b>5-</b>
<b>10620(b)</b>	Every person that becomes an urban water supplier shall adopt an urban water management plan within one year after it has become an urban water supplier.	Plan Preparation	Section 2.1	<b>2-</b>
<b>10620(d)(2)</b>	Coordinate the preparation of its plan with other appropriate agencies in the area, including other water suppliers that share a common source, water management agencies, and relevant public agencies, to the extent practicable.	Plan Preparation	Section 2.5.2	<b>2-</b>

Appendix F Checklist Final

<b>10620(f)</b>	Describe water management tools and options to maximize resources and minimize the need to import water from other regions.	Water Supply Reliability Assessment	Section 7.4	<b>7-</b>
<b>10621(b)</b>	Notify, at least 60 days prior to the public hearing, any city or county within which the supplier provides water that the urban water supplier will be reviewing the plan and considering amendments or changes to the plan.	Plan Adoption, Submittal, and Implementation	Section 10.2.1	<b>10-</b>
<b>10621(d)</b>	Each urban water supplier shall update and submit its 2015 plan to the department by July 1, 2016.	Plan Adoption, Submittal, and Implementation	Sections 10.3.1 and 10.4	<b>10- 10-</b>
<b>10631(a)</b>	Describe the water supplier service area.	System Description	Section 3.1	<b>3-</b>
<b>10631(a)</b>	Describe the climate of the service area of the supplier.	System Description	Section 3.3	<b>3-</b>
<b>10631(a)</b>	Indicate the current population of the service area.	System Description and Baselines and Targets	Sections 3.4 and 5.4	<b>3- 5-</b>
<b>10631(a)</b>	Provide population projections for 2020, 2025, 2030, and 2035.	System Description	Section 3.4	<b>3-</b>
<b>10631(a)</b>	Describe other demographic factors affecting the supplier's water management planning.	System Description	Section 3.4	<b>3-</b>
<b>10631(b)</b>	Identify and quantify the existing and planned sources of water available for 2015, 2020, 2025, 2030, and 2035.	System Supplies	Chapter 6	<b>6-</b>
<b>10631(b)</b>	Indicate whether groundwater is an existing or planned source of water available to the supplier.	System Supplies	Section 6.2	<b>6-</b>
<b>10631(b)(1)</b>	Indicate whether a groundwater management plan has been adopted by the water supplier or if there is any other specific authorization for groundwater management. Include a copy of the plan or authorization.	System Supplies	Section 6.2.2	<b>6-</b>
<b>10631(b)(2)</b>	Describe the groundwater basin.	System Supplies	Section 6.2.1	<b>6-</b>
<b>10631(b)(2)</b>	Indicate if the basin has been adjudicated and include a copy of the court order or decree and a description of the amount of water the supplier has the legal right to pump.	System Supplies	Section 6.2.2	<b>6-</b>
<b>10631(b)(2)</b>	For unadjudicated basins, indicate whether or not the department has identified the basin as overdrafted, or projected to become overdrafted. Describe efforts by the supplier to eliminate the long-term overdraft condition.	System Supplies	Section 6.2.3	<b>6-</b>
<b>10631(b)(3)</b>	Provide a detailed description and analysis of the location, amount, and sufficiency of	System Supplies	Section 6.2.4	<b>6-</b>

Appendix F Checklist Final

	groundwater pumped by the urban water supplier for the past five years			
<b>10631(b)(4)</b>	Provide a detailed description and analysis of the amount and location of groundwater that is projected to be pumped.	System Supplies	Sections 6.2 and 6.9	<b>6-6-</b>
<b>10631(c)(1)</b>	Describe the reliability of the water supply and vulnerability to seasonal or climatic shortage.	Water Supply Reliability Assessment	Section 7.1	<b>7-</b>
<b>10631(c)(1)</b>	Provide data for an average water year, a single dry water year, and multiple dry water years	Water Supply Reliability Assessment	Section 7.2	<b>7-</b>
<b>10631(c)(2)</b>	For any water source that may not be available at a consistent level of use, describe plans to supplement or replace that source.	Water Supply Reliability Assessment	Section 7.1	<b>7-</b>
<b>10631(d)</b>	Describe the opportunities for exchanges or transfers of water on a short-term or long-term basis.	System Supplies	Section 6.7	<b>6-</b>
<b>10631(e)(1)</b>	Quantify past, current, and projected water use, identifying the uses among water use sectors.	System Water Use	Section 4.2	<b>4-</b>
<b>10631(e)(3)(A)</b>	Report the distribution system water loss for the most recent 12-month period available.	System Water Use	Section 4.3	<b>4-</b>
<b>10631(f)(1)</b>	Retail suppliers shall provide a description of the nature and extent of each demand management measure implemented over the past five years. The description will address specific measures listed in code.	Demand Management Measures	Sections 9.2 and 9.3	<b>9-</b>
<b>10631(f)(2)</b>	Wholesale suppliers shall describe specific demand management measures listed in code, their distribution system asset management program, and supplier assistance program.	Demand Management Measures	Sections 9.1 and 9.3	<b>9-</b>
<b>10631(g)</b>	Describe the expected future water supply projects and programs that may be undertaken by the water supplier to address water supply reliability in average, single-dry, and multiple-dry years.	System Supplies	Section 6.8	<b>6-</b>
<b>10631(h)</b>	Describe desalinated water project opportunities for long-term supply.	System Supplies	Section 6.6	<b>6-</b>
<b>10631(i)</b>	CUWCC members may submit their 2013-2014 CUWCC BMP annual reports in lieu of, or in addition to, describing the DMM implementation in their UWMPs. This option is only allowable if the supplier has been found to be in full compliance with the CUWCC MOU.	Demand Management Measures	Section 9.5	<b>9-</b>
<b>10631(j)</b>	Retail suppliers will include documentation that they have provided their wholesale supplier(s) – if any - with water use	System Supplies	Section 2.5.1	<b>2-</b>

Appendix F Checklist Final

	projections from that source.			
<b>10631(j)</b>	Wholesale suppliers will include documentation that they have provided their urban water suppliers with identification and quantification of the existing and planned sources of water available from the wholesale to the urban supplier during various water year types.	System Supplies	Section 2.5.1	<b>2-</b>
<b>10631.1(a)</b>	Include projected water use needed for lower income housing projected in the service area of the supplier.	System Water Use	Section 4.5	<b>4-</b>
<b>10632(a) and 10632(a)(1)</b>	Provide an urban water shortage contingency analysis that specifies stages of action and an outline of specific water supply conditions at each stage.	Water Shortage Contingency Planning	Section 8.1	<b>8-</b>
<b>10632(a)(2)</b>	Provide an estimate of the minimum water supply available during each of the next three water years based on the driest three-year historic sequence for the agency.	Water Shortage Contingency Planning	Section 8.9	<b>8-</b>
<b>10632(a)(3)</b>	Identify actions to be undertaken by the urban water supplier in case of a catastrophic interruption of water supplies.	Water Shortage Contingency Planning	Section 8.8	<b>8-</b>
<b>10632(a)(4)</b>	Identify mandatory prohibitions against specific water use practices during water shortages.	Water Shortage Contingency Planning	Section 8.2	<b>8-</b>
<b>10632(a)(5)</b>	Specify consumption reduction methods in the most restrictive stages.	Water Shortage Contingency Planning	Section 8.4	<b>8-</b>
<b>10632(a)(6)</b>	Indicated penalties or charges for excessive use, where applicable.	Water Shortage Contingency Planning	Section 8.3	<b>8-</b>
<b>10632(a)(7)</b>	Provide an analysis of the impacts of each of the actions and conditions in the water shortage contingency analysis on the revenues and expenditures of the urban water supplier, and proposed measures to overcome those impacts.	Water Shortage Contingency Planning	Section 8.6	<b>8-</b>
<b>10632(a)(8)</b>	Provide a draft water shortage contingency resolution or ordinance.	Water Shortage Contingency Planning	Section 8.7	<b>8-</b>
<b>10632(a)(9)</b>	Indicate a mechanism for determining actual reductions in water use pursuant to the water shortage contingency analysis.	Water Shortage Contingency Planning	Section 8.5	<b>8-</b>
<b>10633</b>	For wastewater and recycled water, coordinate with local water, wastewater, groundwater, and planning agencies that operate within the supplier's service area.	System Supplies (Recycled Water)	Section 6.5.1	<b>6-</b>
<b>10633(a)</b>	Describe the wastewater collection and treatment systems in the supplier's service area. Include quantification of the amount of	System Supplies (Recycled Water)	Section 6.5.2	<b>6-</b>

Appendix F Checklist Final

	wastewater collected and treated and the methods of wastewater disposal.			
<b>10633(b)</b>	Describe the quantity of treated wastewater that meets recycled water standards, is being discharged, and is otherwise available for use in a recycled water project.	System Supplies (Recycled Water)	Section 6.5.2.2	<b>6-</b>
<b>10633(c)</b>	Describe the recycled water currently being used in the supplier's service area.	System Supplies (Recycled Water)	Section 6.5.3 and 6.5.4	<b>6-</b>
<b>10633(d)</b>	Describe and quantify the potential uses of recycled water and provide a determination of the technical and economic feasibility of those uses.	System Supplies (Recycled Water)	Section 6.5.4	<b>6-</b>
<b>10633(e)</b>	Describe the projected use of recycled water within the supplier's service area at the end of 5, 10, 15, and 20 years, and a description of the actual use of recycled water in comparison to uses previously projected.	System Supplies (Recycled Water)	Section 6.5.4	<b>6-</b>
<b>10633(f)</b>	Describe the actions which may be taken to encourage the use of recycled water and the projected results of these actions in terms of acre-feet of recycled water used per year.	System Supplies (Recycled Water)	Section 6.5.5	<b>6-</b>
<b>10633(g)</b>	Provide a plan for optimizing the use of recycled water in the supplier's service area.	System Supplies (Recycled Water)	Section 6.5.5	<b>6-</b>
<b>10634</b>	Provide information on the quality of existing sources of water available to the supplier and the manner in which water quality affects water management strategies and supply reliability	Water Supply Reliability Assessment	Section 7.1	<b>7-</b>
<b>10635(a)</b>	Assess the water supply reliability during normal, dry, and multiple dry water years by comparing the total water supply sources available to the water supplier with the total projected water use over the next 20 years.	Water Supply Reliability Assessment	Section 7.3	<b>7-</b>
<b>10635(b)</b>	Provide supporting documentation that Water Shortage Contingency Plan has been, or will be, provided to any city or county within which it provides water, no later than 60 days after the submission of the plan to DWR.	Plan Adoption, Submittal, and Implementation	Section 10.4.4	<b>10-</b>
<b>10642</b>	Provide supporting documentation that the water supplier has encouraged active involvement of diverse social, cultural, and economic elements of the population within the service area prior to and during the preparation of the plan.	Plan Preparation	Section 2.5.2	<b>2-</b>
<b>10642</b>	Provide supporting documentation that the urban water supplier made the plan available for public inspection, published notice of the public hearing, and held a public hearing	Plan Adoption, Submittal, and Implementation	Sections 10.2.2, 10.3, and 10.5	<b>10-</b> <b>10-</b> <b>10-</b>

	about the plan.			
10642	The water supplier is to provide the time and place of the hearing to any city or county within which the supplier provides water.	Plan Adoption, Submittal, and Implementation	Sections 10.2.1	10-
10642	Provide supporting documentation that the plan has been adopted as prepared or modified.	Plan Adoption, Submittal, and Implementation	Section 10.3.1	10-
10644(a)	Provide supporting documentation that the urban water supplier has submitted this UWMP to the California State Library.	Plan Adoption, Submittal, and Implementation	Section 10.4.3	10-
10644(a)(1)	Provide supporting documentation that the urban water supplier has submitted this UWMP to any city or county within which the supplier provides water no later than 30 days after adoption.	Plan Adoption, Submittal, and Implementation	Section 10.4.4	10-
10644(a)(2)	The plan, or amendments to the plan, submitted to the department shall be submitted electronically.	Plan Adoption, Submittal, and Implementation	Sections 10.4.1 and 10.4.2	10- 10-
10645	Provide supporting documentation that, not later than 30 days after filing a copy of its plan with the department, the supplier has or will make the plan available for public review during normal business hours.	Plan Adoption, Submittal, and Implementation	Section 10.5	10-

### Checklist Arranged by Subject

CWC Section	UWMP Requirement	Subject	Guidebook Location	UWMP Location <i>(Optional Column for Agency Use)</i>
10620(b)	Every person that becomes an urban water supplier shall adopt an urban water management plan within one year after it has become an urban water supplier.	Plan Preparation	Section 2.1	
10620(d)(2)	Coordinate the preparation of its plan with other appropriate agencies in the area, including other water suppliers that share a common source, water management agencies, and relevant public agencies, to the extent practicable.	Plan Preparation	Section 2.5.2	
10642	Provide supporting documentation that the water supplier has encouraged active	Plan Preparation	Section 2.5.2	

Appendix F Checklist Final

	involvement of diverse social, cultural, and economic elements of the population within the service area prior to and during the preparation of the plan.			
<b>10631(a)</b>	Describe the water supplier service area.	System Description	Section 3.1	
<b>10631(a)</b>	Describe the climate of the service area of the supplier.	System Description	Section 3.3	
<b>10631(a)</b>	Provide population projections for 2020, 2025, 2030, and 2035.	System Description	Section 3.4	
<b>10631(a)</b>	Describe other demographic factors affecting the supplier's water management planning.	System Description	Section 3.4	
<b>10631(a)</b>	Indicate the current population of the service area.	System Description and Baselines and Targets	Sections 3.4 and 5.4	
<b>10631(e)(1)</b>	Quantify past, current, and projected water use, identifying the uses among water use sectors.	System Water Use	Section 4.2	
<b>10631(e)(3)(A)</b>	Report the distribution system water loss for the most recent 12-month period available.	System Water Use	Section 4.3	
<b>10631.1(a)</b>	Include projected water use needed for lower income housing projected in the service area of the supplier.	System Water Use	Section 4.5	
<b>10608.20(b)</b>	Retail suppliers shall adopt a 2020 water use target using one of four methods.	Baselines and Targets	Section 5.7 and App E	
<b>10608.20(e)</b>	Retail suppliers shall provide baseline daily per capita water use, urban water use target, interim urban water use target, and compliance daily per capita water use, along with the bases for determining those estimates, including references to supporting data.	Baselines and Targets	Chapter 5 and App E	
<b>10608.22</b>	Retail suppliers' per capita daily water use reduction shall be no less than 5 percent of base daily per capita water use of the 5 year baseline. This does not apply if the suppliers base GPCD is at or below 100.	Baselines and Targets	Section 5.7.2	
<b>10608.24(a)</b>	Retail suppliers shall meet their interim target by December 31, 2015.	Baselines and Targets	Section 5.8 and App E	
<b>10608.24(d)(2)</b>	If the retail supplier adjusts its compliance GPCD using weather normalization, economic adjustment, or extraordinary events, it shall provide the basis for, and data supporting the adjustment.	Baselines and Targets	Section 5.8.2	
<b>10608.36</b>	Wholesale suppliers shall include an assessment of present and proposed future measures, programs, and policies to help their retail water suppliers achieve targeted	Baselines and Targets	Section 5.1	

	water use reductions.			
<b>10608.40</b>	Retail suppliers shall report on their progress in meeting their water use targets. The data shall be reported using a standardized form.	Baselines and Targets	Section 5.8 and App E	
<b>10631(b)</b>	Identify and quantify the existing and planned sources of water available for 2015, 2020, 2025, 2030, and 2035.	System Supplies	Chapter 6	
<b>10631(b)</b>	Indicate whether groundwater is an existing or planned source of water available to the supplier.	System Supplies	Section 6.2	
<b>10631(b)(1)</b>	Indicate whether a groundwater management plan has been adopted by the water supplier or if there is any other specific authorization for groundwater management. Include a copy of the plan or authorization.	System Supplies	Section 6.2.2	
<b>10631(b)(2)</b>	Describe the groundwater basin.	System Supplies	Section 6.2.1	
<b>10631(b)(2)</b>	Indicate if the basin has been adjudicated and include a copy of the court order or decree and a description of the amount of water the supplier has the legal right to pump.	System Supplies	Section 6.2.2	
<b>10631(b)(2)</b>	For unadjudicated basins, indicate whether or not the department has identified the basin as overdrafted, or projected to become overdrafted. Describe efforts by the supplier to eliminate the long-term overdraft condition.	System Supplies	Section 6.2.3	
<b>10631(b)(3)</b>	Provide a detailed description and analysis of the location, amount, and sufficiency of groundwater pumped by the urban water supplier for the past five years	System Supplies	Section 6.2.4	
<b>10631(b)(4)</b>	Provide a detailed description and analysis of the amount and location of groundwater that is projected to be pumped.	System Supplies	Sections 6.2 and 6.9	
<b>10631(d)</b>	Describe the opportunities for exchanges or transfers of water on a short-term or long-term basis.	System Supplies	Section 6.7	
<b>10631(g)</b>	Describe the expected future water supply projects and programs that may be undertaken by the water supplier to address water supply reliability in average, single-dry, and multiple-dry years.	System Supplies	Section 6.8	
<b>10631(h)</b>	Describe desalinated water project opportunities for long-term supply.	System Supplies	Section 6.6	
<b>10631(j)</b>	Retail suppliers will include documentation that they have provided their wholesale supplier(s) – if any - with water use projections from that source.	System Supplies	Section 2.5.1	
<b>10631(j)</b>	Wholesale suppliers will include	System Supplies	Section 2.5.1	

Appendix F Checklist Final

	documentation that they have provided their urban water suppliers with identification and quantification of the existing and planned sources of water available from the wholesale to the urban supplier during various water year types.			
<b>10633</b>	For wastewater and recycled water, coordinate with local water, wastewater, groundwater, and planning agencies that operate within the supplier's service area.	System Supplies (Recycled Water)	Section 6.5.1	
<b>10633(a)</b>	Describe the wastewater collection and treatment systems in the supplier's service area. Include quantification of the amount of wastewater collected and treated and the methods of wastewater disposal.	System Supplies (Recycled Water)	Section 6.5.2	
<b>10633(b)</b>	Describe the quantity of treated wastewater that meets recycled water standards, is being discharged, and is otherwise available for use in a recycled water project.	System Supplies (Recycled Water)	Section 6.5.2.2	
<b>10633(c)</b>	Describe the recycled water currently being used in the supplier's service area.	System Supplies (Recycled Water)	Section 6.5.3 and 6.5.4	
<b>10633(d)</b>	Describe and quantify the potential uses of recycled water and provide a determination of the technical and economic feasibility of those uses.	System Supplies (Recycled Water)	Section 6.5.4	
<b>10633(e)</b>	Describe the projected use of recycled water within the supplier's service area at the end of 5, 10, 15, and 20 years, and a description of the actual use of recycled water in comparison to uses previously projected.	System Supplies (Recycled Water)	Section 6.5.4	
<b>10633(f)</b>	Describe the actions which may be taken to encourage the use of recycled water and the projected results of these actions in terms of acre-feet of recycled water used per year.	System Supplies (Recycled Water)	Section 6.5.5	
<b>10633(g)</b>	Provide a plan for optimizing the use of recycled water in the supplier's service area.	System Supplies (Recycled Water)	Section 6.5.5	
<b>10620(f)</b>	Describe water management tools and options to maximize resources and minimize the need to import water from other regions.	Water Supply Reliability Assessment	Section 7.4	
<b>10631(c)(1)</b>	Describe the reliability of the water supply and vulnerability to seasonal or climatic shortage.	Water Supply Reliability Assessment	Section 7.1	
<b>10631(c)(1)</b>	Provide data for an average water year, a single dry water year, and multiple dry water years	Water Supply Reliability Assessment	Section 7.2	
<b>10631(c)(2)</b>	For any water source that may not be available at a consistent level of use, describe plans to supplement or replace that	Water Supply Reliability Assessment	Section 7.1	

Appendix F Checklist Final

	source.			
<b>10634</b>	Provide information on the quality of existing sources of water available to the supplier and the manner in which water quality affects water management strategies and supply reliability	Water Supply Reliability Assessment	Section 7.1	
<b>10635(a)</b>	Assess the water supply reliability during normal, dry, and multiple dry water years by comparing the total water supply sources available to the water supplier with the total projected water use over the next 20 years.	Water Supply Reliability Assessment	Section 7.3	
<b>10632(a) and 10632(a)(1)</b>	Provide an urban water shortage contingency analysis that specifies stages of action and an outline of specific water supply conditions at each stage.	Water Shortage Contingency Planning	Section 8.1	
<b>10632(a)(2)</b>	Provide an estimate of the minimum water supply available during each of the next three water years based on the driest three-year historic sequence for the agency.	Water Shortage Contingency Planning	Section 8.9	
<b>10632(a)(3)</b>	Identify actions to be undertaken by the urban water supplier in case of a catastrophic interruption of water supplies.	Water Shortage Contingency Planning	Section 8.8	
<b>10632(a)(4)</b>	Identify mandatory prohibitions against specific water use practices during water shortages.	Water Shortage Contingency Planning	Section 8.2	
<b>10632(a)(5)</b>	Specify consumption reduction methods in the most restrictive stages.	Water Shortage Contingency Planning	Section 8.4	
<b>10632(a)(6)</b>	Indicated penalties or charges for excessive use, where applicable.	Water Shortage Contingency Planning	Section 8.3	
<b>10632(a)(7)</b>	Provide an analysis of the impacts of each of the actions and conditions in the water shortage contingency analysis on the revenues and expenditures of the urban water supplier, and proposed measures to overcome those impacts.	Water Shortage Contingency Planning	Section 8.6	
<b>10632(a)(8)</b>	Provide a draft water shortage contingency resolution or ordinance.	Water Shortage Contingency Planning	Section 8.7	
<b>10632(a)(9)</b>	Indicate a mechanism for determining actual reductions in water use pursuant to the water shortage contingency analysis.	Water Shortage Contingency Planning	Section 8.5	
<b>10631(f)(1)</b>	Retail suppliers shall provide a description of the nature and extent of each demand management measure implemented over the past five years. The description will address specific measures listed in code.	Demand Management Measures	Sections 9.2 and 9.3	
<b>10631(f)(2)</b>	Wholesale suppliers shall describe specific demand management measures listed in	Demand Management	Sections 9.1 and 9.3	

Appendix F Checklist Final

	code, their distribution system asset management program, and supplier assistance program.	Measures		
<b>10631(i)</b>	CUWCC members may submit their 2013-2014 CUWCC BMP annual reports in lieu of, or in addition to, describing the DMM implementation in their UWMPs. This option is only allowable if the supplier has been found to be in full compliance with the CUWCC MOU.	Demand Management Measures	Section 9.5	
<b>10608.26(a)</b>	Retail suppliers shall conduct a public hearing to discuss adoption, implementation, and economic impact of water use targets.	Plan Adoption, Submittal, and Implementation	Section 10.3	
<b>10621(b)</b>	Notify, at least 60 days prior to the public hearing, any city or county within which the supplier provides water that the urban water supplier will be reviewing the plan and considering amendments or changes to the plan.	Plan Adoption, Submittal, and Implementation	Section 10.2.1	
<b>10621(d)</b>	Each urban water supplier shall update and submit its 2015 plan to the department by July 1, 2016.	Plan Adoption, Submittal, and Implementation	Sections 10.3.1 and 10.4	
<b>10635(b)</b>	Provide supporting documentation that Water Shortage Contingency Plan has been, or will be, provided to any city or county within which it provides water, no later than 60 days after the submission of the plan to DWR.	Plan Adoption, Submittal, and Implementation	Section 10.4.4	
<b>10642</b>	Provide supporting documentation that the urban water supplier made the plan available for public inspection, published notice of the public hearing, and held a public hearing about the plan.	Plan Adoption, Submittal, and Implementation	Sections 10.2.2, 10.3, and 10.5	
<b>10642</b>	The water supplier is to provide the time and place of the hearing to any city or county within which the supplier provides water.	Plan Adoption, Submittal, and Implementation	Sections 10.2.1	
<b>10642</b>	Provide supporting documentation that the plan has been adopted as prepared or modified.	Plan Adoption, Submittal, and Implementation	Section 10.3.1	
<b>10644(a)</b>	Provide supporting documentation that the urban water supplier has submitted this UWMP to the California State Library.	Plan Adoption, Submittal, and Implementation	Section 10.4.3	
<b>10644(a)(1)</b>	Provide supporting documentation that the urban water supplier has submitted this UWMP to any city or county within which the supplier provides water no later than 30 days after adoption.	Plan Adoption, Submittal, and Implementation	Section 10.4.4	
<b>10644(a)(2)</b>	The plan, or amendments to the plan, submitted to the department shall be submitted electronically.	Plan Adoption, Submittal, and Implementation	Sections 10.4.1 and 10.4.2	

Appendix F **Checklist** Final

<b>10645</b>	Provide supporting documentation that, not later than 30 days after filing a copy of its plan with the department, the supplier has or will make the plan available for public review during normal business hours.	Plan Adoption, Submittal, and Implementation	Section 10.5	
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**APPENDIX D**  
**HISTORICAL ANNUAL RAINFALL**

# LOS ANGELES DWTN USC CAMPUS, CA

## Monthly Sum of Precipitation (Inches)

(045115)

File last updated on Feb 02, 2016

a = 1 day missing, b = 2 days missing, c = 3 days, ..etc.,

z = 26 or more days missing, A = Accumulations present

Long-term means based on columns; thus, the monthly row may not sum (or average) to the long-term annual value.

MAXIMUM ALLOWABLE NUMBER OF MISSING DAYS : 5

Individual Months not used for annual or monthly statistics if more than 5 days are missing.

Individual Years not used for annual statistics if any month in that year has more than 5 days missing.

YEAR(S)	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	ANN
1877	----z	----z	----z	----z	----z	----z	0.00	0.00	0.00	0.86	0.45	3.93	5.24f
1878	3.33	7.68	2.57	1.71	0.66	0.07	0.00	0.00	0.00	0.14	0.00	4.70	20.86
1879	3.59	0.97	0.49	1.19	0.24	0.03	0.00	0.00	0.00	0.93	3.44	6.53	17.41
1880	1.33	1.56	1.45	5.06	0.04	0.00	0.00	0.00	0.00	0.14	0.67	8.40	18.65
1881	1.43	0.36	1.66	0.46	0.01	0.00	0.00	0.00	0.00	0.82	0.27	0.52	5.53
1882	1.01	2.66	2.66	1.83	0.63	0.00	0.00	0.00	0.00	0.05	1.82	0.08	10.74
1883	1.62	3.47	2.87	0.15	2.02	0.03	0.00	0.00	0.00	1.42	0.00	2.56	14.14
1884	3.15	13.37	12.36	3.58	0.35	1.39	0.00	0.00	0.00	0.39	1.06	4.64	40.29
1885	1.05	0.00	0.01	2.00	0.06	0.00	0.00	0.00	0.00	0.26	5.52	1.63	10.53
1886	7.72	1.38	2.50	3.29	0.00	0.01	0.24	0.21	0.00	0.01	1.18	0.18	16.72
1887	0.20	9.25	0.24	2.30	0.20	0.04	0.07	0.00	0.15	0.12	0.78	2.67	16.02
1888	6.03	0.77	3.15	0.11	0.02	0.00	0.03	0.08	0.00	0.36	4.01	6.26	20.82
1889	0.25	0.92	6.48	0.27	0.62	0.00	0.00	0.61	0.00	6.96	1.35	15.80	33.26
1890	7.83	1.36	0.66	0.22	0.03	0.02	0.00	0.03	0.06	0.03	0.13	2.32	12.69
1891	0.25	8.56	0.41	1.26	0.31	0.00	0.00	0.00	0.06	0.00	0.00	1.99	12.84
1892	0.88	3.19	3.39	0.22	2.06	0.06	0.00	0.01	0.00	0.33	4.40	4.18	18.72
1893	6.29	2.27	8.52	0.19	0.06	0.03	0.00	0.00	0.00	0.75	0.20	3.65	21.96
1894	0.94	0.49	0.37	0.13	0.20	0.00	0.00	0.01	0.73	0.02	0.00	4.62	7.51
1895	5.84	0.46	3.77	0.46	0.19	0.01	0.00	0.00	0.00	0.24	0.80	0.78	12.55
1896	3.23	0.00	2.97	0.19	0.30	0.00	0.02	0.01	0.00	1.30	1.66	2.12	11.80
1897	3.70	5.62	2.31	0.02	0.10	0.00	0.00	0.00	0.00	2.47	0.01	0.05	14.28
1898	1.26	0.51	0.98	0.03	1.75	0.00	0.07	0.00	0.02	0.09	0.00	0.12	4.83
1899	2.64	0.04	1.81	0.18	0.04	0.58	0.00	0.01	0.00	1.59	0.90	0.90	8.69
1900	1.17	0.00	0.99	0.54	1.81	0.00	0.00	0.00	0.00	0.26	6.53	0.00	11.30
1901	2.49	4.38	0.45	0.68	1.50	0.00	0.00	0.09	0.03	1.88	0.46	0.00	11.96
1902	1.62	3.35	2.98	0.16	0.03	0.00	0.00	0.00	0.00	0.40	2.08	2.50	13.12
1903	2.10	1.52	6.93	3.77	0.00	0.02	0.00	0.00	0.43	0.00	0.00	0.00	14.77
1904	0.14	2.68	4.50	0.97	0.00	0.00	0.00	0.17	0.28	0.69	0.00	2.45	11.88
1905	2.57	6.06	6.00	0.35	0.95	0.00	0.00	0.00	0.00	0.08	2.98	0.20	19.19
1906	3.85	2.47	7.35	1.22w	0.99y	0.01	0.60f	----z	----z	0.00	0.88t	4.22	17.90f
1907	7.02	1.31x	4.08s	----z	----z	----z	0.00	0.00	0.00	1.14	0.00	0.88u	8.16f
1908	5.04u	3.66u	----z	----z	0.25	0.00	0.00	----z	1.22	0.25	0.56	1.46	3.74e
1909	7.27	5.20	2.56	0.00	----z	0.11	0.00	0.00	0.04	0.28	1.51	6.20	23.17a
1910	1.53	0.11	1.86	0.30	----z	0.00	0.04	0.00	----z	0.82	0.15	0.07	4.88b
1911	6.70	2.81	5.15	0.28	0.02	0.03	0.00	----z	1.23	----z	0.10y	1.27	17.49c

1912	0.07	0.00	6.99	1.66	0.12	0.00	0.00	0.00	0.00	0.56	0.35	0.00	9.75
1913	2.01	9.16	0.15 h	---- z	0.05	0.58	0.00	0.00	0.03	0.00	3.00	1.66	16.49 b
1914	11.32	6.10 a	0.58 x	0.47 v	0.43	0.09	0.01	0.00	0.00	0.31	0.20	3.73	22.19 b
1915	5.42	5.09	0.60	0.81	0.88	0.00	0.00	0.00	0.00	0.00	1.35	2.52	16.67
1916	13.30	1.82	0.90	0.00	0.03	0.00	0.00	0.00	0.77	2.71	0.09	3.67	23.29
1917	2.68	4.49	0.18	0.46	0.21	0.00	0.00	0.00	0.00	0.00	0.36	0.07	8.45
1918	0.50	6.14	6.21	0.15	0.40	0.03	0.09	0.03	0.55	0.00	1.85	1.54	17.49
1919	0.96	1.02	2.18	0.17	0.19	0.00	0.00	0.00	1.29	0.56	0.46	1.99	8.82
1920	0.50	2.37	4.25	1.00	0.10	0.00	0.00	0.00	0.04	0.76	1.15	1.01	11.18
1921	3.28	0.86	2.75	0.28	3.57	0.01	0.00	0.00	0.62	0.59	0.05	7.90	19.91
1922	4.64	3.47 a	1.64 a	0.10	0.65	0.00 a	0.00	0.00	0.00	0.24	1.44	3.09	15.27
1923	1.76	0.75	0.32	1.97	0.00	0.02	0.00	0.00	0.55	0.04	0.04	0.80	6.25
1924	0.36	0.03	3.42	1.43	0.00	0.00	0.00	0.00	0.00	0.63	1.14	1.10	8.11
1925	0.20	0.53	1.56	1.90	0.32	0.49 i	0.00	0.00	0.00	0.74	0.68	2.45	8.38 a
1926	3.06	2.70	0.22	7.53	0.18	0.00	0.00	0.00	0.00	0.27 c	3.40	1.15	18.51
1927	1.09	9.03	2.07	0.70	0.00	0.00	0.00	0.00	0.00	2.04	0.61	3.09	18.63
1928	0.02	1.43	1.99 a	0.29 a	0.29	0.01	0.00	0.00	0.00	0.29	1.67	2.70	8.69
1929	1.20	2.15	2.51	1.99	0.00	0.15	0.00	0.00	0.32	0.00	0.00	0.00	8.32
1930	6.55	0.45	3.99	0.15	1.04	0.00	0.00	0.00	0.01	0.10	1.71	0.00	14.00
1931	3.90	3.25	0.00	3.02	0.52	0.02	0.00	0.02	0.24	0.06	1.95	5.95	18.93
1932	2.94	5.33	0.01	0.30	0.02	0.13	0.00	0.00	0.14	0.08	0.00	1.77	10.72
1933	8.46	0.00	0.15	0.56	0.21	0.47	0.00	0.01	0.00	0.34	0.04	8.48	18.72
1934	3.22	2.04	0.01	0.00	0.00	0.41	0.00	0.01	0.13	2.31	2.79	3.75	14.67
1935	2.91	2.23	4.31	3.19	0.03	0.00	0.00	0.11	0.00	0.05	1.24	0.42 a	14.49
1936	0.51	7.25	1.34	0.95	0.00	0.20	0.01	0.02	0.03	1.25	0.05	6.63	18.24
1937	1.99	7.87	4.04	0.24	0.28	0.00	0.00	0.00	0.00	0.01	0.00	3.54	17.97
1938	1.63	9.81	7.94	0.48	0.02	0.00	0.00	0.00	0.01 i	0.01	0.00	7.26	27.15 a
1939	2.96	1.13	1.44	0.24	0.02	0.00	0.00	0.01 a	5.67	0.13	0.08	0.38	12.06
1940	4.33	5.43	1.55	1.36	0.02	0.00	0.00	0.00	0.01	1.47	0.34	5.50	20.01
1941	2.21	12.42	8.14	2.67	0.00	0.00 h	0.00	0.04	0.00	1.53	0.05	4.22	31.28 a
1942	0.59	1.05	1.26	2.44	0.00	0.00	0.00	0.23	0.00	0.58	1.24	1.01	8.40
1943	7.98	3.07	4.55	0.50	0.00	0.01	0.00	0.00	0.00	0.18	0.05	6.23	22.57
1944	0.96	8.65	2.47	0.60	0.02	0.05	0.00	0.00	0.01	0.05	3.72	0.90	17.43
1945	0.04	3.34	3.43	0.08	0.00	0.01	0.00	0.04	0.00	0.56	0.23	5.05	12.78
1946	0.11	1.52	3.66	0.92	0.04	0.00	0.00	0.00	0.02	0.92	6.04	3.47	16.70
1947	0.38	0.86	0.79	0.00	0.11	0.02	0.00	0.01	0.09	0.14	0.06	1.62	4.08
1948	0.00	1.29	3.07	0.78	0.00	0.16	0.00	0.00	0.00	0.09	0.00	2.20	7.59
1949	2.43	1.41	1.40	0.00	0.46	0.00	0.00	0.01	0.01	0.01	2.18	2.72	10.63
1950	2.57	1.67	0.87	0.56	0.00	0.00	0.01	0.00	0.38	0.24	1.05	0.03	7.38
1951	2.80	1.48	0.44	1.54	0.24	0.00	0.00	0.15	0.00	0.59	1.29	5.80	14.33
1952	10.03	0.63	6.14	1.58	0.00	0.00	0.00	0.00	0.13	0.00	3.13	3.31	24.95
1953	1.08	0.33	0.48	0.91	0.03	0.06	0.00	0.00	0.00	0.00	1.11	0.08	4.08
1954	4.60	2.98	2.99	0.13	0.02	0.08	0.00	0.00	0.00	0.00	2.03	0.86	13.69
1955	4.30	0.68	0.56	2.07	1.43	0.01	0.00	0.05	0.00	0.00	1.68	1.11	11.89
1956	8.39	0.59	0.00	3.72	0.46	0.00	0.00	0.00	0.00	0.12	0.00	0.34	13.62
1957	4.41	1.47	1.02	1.47	0.63	0.08	0.00	0.00	0.00	1.51	0.51	2.14	13.24
1958	2.08	6.46	5.30	3.09	0.04	0.00	0.00	0.39	0.07	0.06	0.00	0.00	17.49
1959	1.24	3.32	0.00	0.50	0.00	0.00	0.00	0.00	0.01	0.00	0.07	1.09	6.23
1960	2.94	2.26	0.31	1.45	0.05	0.00	0.00	0.00	0.00	0.01	2.40	0.15	9.57
1961	1.28	0.15	0.57	0.29	0.00	0.00	0.00	0.03	0.05	0.00	2.02	1.44	5.83
1962	2.56	11.57	1.10	0.00	0.02	0.00	0.00	0.00	0.00	0.12	0.00	0.00	15.37
1963	0.52	2.88	2.78	1.94	0.00	0.14	0.00	0.02	1.31	0.57	2.15	0.00	12.31
1964	1.43	0.00	1.79	0.33	0.01	0.32	0.00	0.00	0.00	0.33	1.72	2.05	7.98

1965	0.84	0.23	2.49	6.02	0.00	0.01	0.00	0.01	1.80	0.00	9.68	5.73	26.81
1966	0.96	1.51	0.53	0.00	0.22	0.00	0.00	0.00	0.30	0.06	4.07	5.26	12.91
1967	5.93	0.11	2.50	3.76	0.01	0.00	0.00	0.00	1.02	0.00	8.67	1.66	23.66
1968	0.90	0.49	3.34	0.49	0.00	0.01	0.01	0.11	0.03	0.55	0.37	1.28	7.58
1969	14.94	8.03	1.49	0.63	0.03	0.00	0.03	0.00	0.00	0.00	1.11	0.06	26.32
1970	1.59	2.58	2.36	0.00	0.00	0.04	0.00	0.00	0.00	0.00	5.05	4.92	16.54
1971	0.43	0.67	0.53	0.50	0.22	0.00	0.00	0.00	0.00	0.04	0.30	6.57	9.26
1972	0.00	0.13	0.00	0.03	0.03	0.07	0.00	0.35	0.02	0.29	3.26	2.36	6.54
1973	4.39	7.89	2.70	0.00	0.00	0.00	0.00	0.00	0.00	0.12	1.68	0.67	17.45
1974	8.35	0.14	3.78	0.10	0.08	0.00	0.00	0.00	0.00	0.58	0.07	3.59	16.69
1975	0.12	3.54	4.83	1.53	0.09	0.00	0.00	0.00	0.00	0.27	0.00	0.32	10.70
1976	0.00	3.71	1.81	0.84	0.05	0.22	0.00	0.08	2.82	0.24	0.49	0.75	11.01
1977	2.84	0.17	1.89	0.00	3.03	0.00	0.00	2.26	0.00	0.00	0.08	4.70	14.97
1978	7.70	8.91	8.02	1.77	0.00	0.00	0.00	0.00	0.39	0.05	2.28	1.45	30.57
1979	6.59	3.06	5.85	0.00	0.00	0.00	0.00	0.01	0.00	0.77	0.21	0.51	17.00
1980	7.50	12.75	4.79	0.31	0.13	0.00	0.00	0.00	0.00	0.00	0.00	0.85	26.33
1981	2.02	1.48	4.10	0.53	0.00	0.00	0.00	0.00	0.02	0.49	1.80	0.48	10.92
1982	2.17	0.70	3.54	1.39	0.12	0.00	0.00	0.00	0.84	0.19	4.41	1.05	14.41
1983	6.49	4.37	8.37	5.16	0.36	0.01	0.00	0.79	1.99	0.75	2.52	3.23	34.04
1984	0.17	0.00	0.28	0.69	0.00	0.01	0.00	0.40	0.23	0.15	1.44	5.53	8.90
1985	0.71	2.84	1.29	0.00	0.23	0.00	0.00	0.00	0.19	0.42	2.91	0.33	8.92
1986	2.19	6.10	5.27	0.45	0.00	0.00	0.18	0.00	1.97	0.53	0.94	0.37	18.00
1987	1.39	1.22	0.95	0.06	0.00	0.05	0.01	0.00	0.09	2.37	1.13	1.84	9.11
1988	1.65	1.72	0.26	3.41	0.00	0.00	0.00	0.05	0.04	0.00	0.70	3.80	11.63
1989	0.73	1.90	0.81	0.00	0.05	0.00	0.00	0.00	0.35	0.43	0.29	0.00	4.56
1990	1.24	3.12	0.17	0.58	1.17	0.00	0.00	0.02	0.00	0.00	0.19	0.00	6.49
1991	1.17	4.13	5.92	0.03	0.00	0.01	0.13	0.00	0.09	0.37	0.00	3.22	15.07
1992	1.74	7.96	7.12	0.33	0.04	0.00	0.08	0.00	0.00	0.70	0.00	4.68	22.65
1993	11.77	6.61	2.74	0.00	0.02	0.76	0.00	0.00	0.00	0.16	0.66	0.78	23.50
1994	0.33	3.21	1.86	0.83	0.28	0.00	0.00	0.00	0.00	0.19	0.61	1.35	8.66
1995	12.56	1.30	6.98	0.58	0.18	0.60	0.02	0.00	0.00	0.00	0.09	1.34	23.65
1996	3.16	4.94	2.16	0.71	0.04	0.00	0.00	0.00	0.00	1.06	1.59	4.09	17.75
1997	5.58	0.08	0.00	0.00	0.00	0.00	0.00	0.00	0.45	0.00	2.06	2.52	10.69
1998	4.12	13.68	4.06	0.97	3.10	0.05	0.00	0.00	0.01	0.00	1.32	0.54	27.85
1999	1.85	0.56	1.24	2.57	0.02	0.98	0.00	0.00	0.00	0.00	0.44	0.40	8.06
2000	0.88	5.54	2.82	1.49	0.00	0.00	0.00	0.07	0.15	0.98	0.00	0.00	11.93
2001	5.59	8.87	1.17	1.11	0.00	0.00	0.00	0.00	0.00	0.06	1.42	1.38	19.60
2002	0.80	0.29	0.32	0.09	0.05	0.01	0.00	0.00	0.00	0.05	2.43	3.31	7.35
2003	0.00	4.64	4.32	0.71	1.02	0.01	0.00	0.00	0.00	0.53	0.79	1.35	13.37
2004	0.47	4.89	1.17	0.04	0.00	0.00	0.00	0.00	0.00	4.56	0.20	8.77	20.10
2005	9.32	11.02	2.14	1.05	0.19	0.00	0.00	0.00	0.29	1.35	0.22	1.03	26.61
2006	2.06	2.37	2.87	2.15	0.85	0.00	0.00	0.00	0.00	0.34	0.16	0.81	11.61
2007	0.19	0.92	0.05	0.74	0.00	0.00	0.00	0.00	0.52	0.95	0.56	1.73	5.66
2008	7.97	1.64	0.01	0.04	0.11	0.00	0.00	0.00	0.00	0.02	1.85	2.79	14.43
2009	0.34	3.57	0.33	0.03	0.00	0.15	0.00	0.00	0.00	2.07	0.01	2.89	9.39
2010	4.94	4.27	0.48	1.65	0.05	0.00	0.00	0.00	0.00	0.94	0.53	10.23	23.09
2011	0.79	3.29	3.96	0.00	0.45	0.01	0.00	0.00	0.00	1.17	1.58	1.01	12.26
2012	1.30	0.16	1.75	1.71	0.01	0.00	0.01	0.00	0.00	0.02	1.03	2.16	8.15
2013	1.18	0.20	0.54	0.00	0.71	0.00	0.09	0.00	0.00	0.06	0.62	0.20	3.60
2014	0.00	3.58	1.18	0.35	0.00	0.00	0.00	0.04	0.01	0.25	0.48	3.88	9.77
2015	1.09	0.83	0.87	0.13	0.93	0.01	0.38	0.00	2.39	0.45	0.01	0.57	7.66
2016	3.17	-----z	3.17k										

Period of Record Statistics

MEAN	3.05	3.25	2.57	1.02	0.31	0.06	0.01	0.05	0.24	0.53	1.27	2.49	14.44
S.D.	3.10	3.26	2.35	1.31	0.61	0.19	0.04	0.22	0.67	0.87	1.66	2.53	6.74
SKEW	1.51	1.30	1.27	2.19	3.19	4.52	5.84	8.23	5.03	4.06	2.37	1.77	0.99
MAX	14.94	13.68	12.36	7.53	3.57	1.39	0.38	2.26	5.67	6.96	9.68	15.80	40.29
MIN	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3.60
YRS	138.00	136.00	134.00	133.00	134.00	135.00	138.00	136.00	136.00	138.00	137.00	138.00	127.00

**APPENDIX E**  
**AWWA AUDIT WORKSHEET**

**APPENDIX F**

**WATER CONSERVATION ACT OF 2009**



## AWWA Free Water Audit Software: Reporting Worksheet

Water Audit Report for: City of Lynwood (1910079)  
 Reporting Year: 2015 7/2014 - 6/2015

? Click to access definition  
+ Click to add a comment

All volumes to be entered as: **ACRE-FEET PER YEAR**

Please enter data in the white cells below. Where available, metered values should be used; if metered values are unavailable, please estimate by grading each component (n/a or 1-10) using the drop-down list to the left of the input cell. Hover the mouse over the cell to view the data grade.

Volume from own sources:	8	5,597.000	acre-ft/yr	4	0.00%		acre-ft/yr
Water imported:	10	16.000	acre-ft/yr	4	0.00%		acre-ft/yr
Water exported:	n/a	0.000	acre-ft/yr				acre-ft/yr

To select the correct data grading for each input, determine the highest grade where the component meets or exceeds all criteria for that grade and all grades below it.

### AUTHORIZED CONSUMPTION

Billed metered:	9	5,276.000	acre-ft/yr		
Billed unmetered:	9	0.000	acre-ft/yr	+	?
Unbilled metered:	9	0.000	acre-ft/yr	+	?
Unbilled unmetered:		70.163	acre-ft/yr	+	?

Pcnt: 1.25% Value:  acre-ft/yr

Default option selected for Unbilled unmetered - a grading of 5 is applied but not displayed

**AUTHORIZED CONSUMPTION:** 5,346.163 acre-ft/yr

### WATER LOSSES (Water Supplied - Authorized Consumption)

266.838 acre-ft/yr

#### Apparent Losses

Unauthorized consumption:	n/a	14.033	acre-ft/yr	+	?
Customer metering inaccuracies:	n/a	0.000	acre-ft/yr	+	?
Systematic data handling errors:	n/a	13.190	acre-ft/yr	+	?

Pcnt: 0.25% Value:  acre-ft/yr

Default option selected for Systematic data handling errors - a grading of 5 is applied but not displayed

**Apparent Losses:** 27.223 acre-ft/yr

0.25% Value:  acre-ft/yr

#### Real Losses (Current Annual Real Losses or CARL)

Real Losses = Water Losses - Apparent Losses: 239.615 acre-ft/yr ?

**WATER LOSSES:** 266.838 acre-ft/yr

### NON-REVENUE WATER

**NON-REVENUE WATER:** 337.000 acre-ft/yr

= Water Losses + Unbilled Metered + Unbilled Unmetered

### SYSTEM DATA

Length of mains:	10	94.6	miles	+	?
Number of active AND inactive service connections:	10	15,076			
Service connection density:		159	conn./mile main		

Are customer meters typically located at the curbstop or property line? Yes + ?

Average length of customer service line has been set to zero and a data grading score of 10 is applied

Average operating pressure: 9 53.0 psi + ?

### COST DATA

Total annual cost of operating water system:	10	\$7,000,000	\$/Year	?
Customer retail unit cost (applied to Apparent Losses):	9	\$2.92	\$/100 cubic feet (ccf)	
Variable production cost (applied to Real Losses):	10	\$450.00	\$/acre-ft	

### WATER AUDIT DATA VALIDITY SCORE:

\*\*\* YOUR SCORE IS: 83 out of 100 \*\*\*

A weighted scale for the components of consumption and water loss is included in the calculation of the Water Audit Data Validity Score

#### PRIORITY AREAS FOR ATTENTION:

Based on the information provided, audit accuracy can be improved by addressing the following components:

- 1: Volume from own sources
- 2: Unauthorized consumption
- 3: Systematic data handling errors

+

**California Water Code Division 6, Part 2.55.**

- Chapter 1. General Declarations and Policy §10608-10608.8**
- Chapter 2. Definitions §10608.12**
- Chapter 3. Urban Retail Water Suppliers §10608.16-10608.44**
- Chapter 4. Agricultural Water Suppliers §10608.48**
- Chapter 5. Sustainable Water Management §10608.50**
- Chapter 6 Standardized Data Collection §10608.52**
- Chapter 7 Funding Provisions §10608.56-10608.60**
- Chapter 8 Quantifying Agricultural Water Use Efficiency §10608.64**

## **Chapter 1. General Declarations and Policy**

### SECTION 10608-10608.8

10608. The Legislature finds and declares all of the following:

- (a) Water is a public resource that the California Constitution protects against waste and unreasonable use.
- (b) Growing population, climate change, and the need to protect and grow California's economy while protecting and restoring our fish and wildlife habitats make it essential that the state manage its water resources as efficiently as possible.
- (c) Diverse regional water supply portfolios will increase water supply reliability and reduce dependence on the Delta.
- (d) Reduced water use through conservation provides significant energy and environmental benefits, and can help protect water quality, improve streamflows, and reduce greenhouse gas emissions.
- (e) The success of state and local water conservation programs to increase efficiency of water use is best determined on the basis of measurable outcomes related to water use or efficiency.
- (f) Improvements in technology and management practices offer the potential for increasing water efficiency in California over time, providing an essential water management tool to meet the need for water for urban, agricultural, and environmental uses.
- (g) The Governor has called for a 20 percent per capita reduction in urban water use statewide by 2020.
- (h) The factors used to formulate water use efficiency targets can vary significantly from location to location based on factors including weather, patterns of urban and suburban development, and past efforts to enhance water use efficiency.

- (i) Per capita water use is a valid measure of a water provider's efforts to reduce urban water use within its service area. However, per capita water use is less useful for measuring relative water use efficiency between different water providers. Differences in weather, historical patterns of urban and suburban development, and density of housing in a particular location need to be considered when assessing per capita water use as a measure of efficiency.

10608.4. It is the intent of the Legislature, by the enactment of this part, to do all of the following:

- (a) Require all water suppliers to increase the efficiency of use of this essential resource.
- (b) Establish a framework to meet the state targets for urban water conservation identified in this part and called for by the Governor.
- (c) Measure increased efficiency of urban water use on a per capita basis.
- (d) Establish a method or methods for urban retail water suppliers to determine targets for achieving increased water use efficiency by the year 2020, in accordance with the Governor's goal of a 20-percent reduction.
- (e) Establish consistent water use efficiency planning and implementation standards for urban water suppliers and agricultural water suppliers.
- (f) Promote urban water conservation standards that are consistent with the California Urban Water Conservation Council's adopted best management practices and the requirements for demand management in Section 10631.
- (g) Establish standards that recognize and provide credit to water suppliers that made substantial capital investments in urban water conservation since the drought of the early 1990s.
- (h) Recognize and account for the investment of urban retail water suppliers in providing recycled water for beneficial uses.
- (i) Require implementation of specified efficient water management practices for agricultural water suppliers.
- (j) Support the economic productivity of California's agricultural, commercial, and industrial sectors.
- (k) Advance regional water resources management.

- 10608.8. (a) (1) Water use efficiency measures adopted and implemented pursuant to this part or Part 2.8 (commencing with Section 10800) are water conservation measures subject to the protections provided under Section 1011.
- (2) Because an urban agency is not required to meet its urban water use target until 2020 pursuant to subdivision (b) of Section 10608.24, an urban retail water supplier's failure to meet those targets shall not establish a violation of law for purposes of any state administrative or judicial proceeding prior to

January 1, 2021. Nothing in this paragraph limits the use of data reported to the department or the board in litigation or an administrative proceeding. This paragraph shall become inoperative on January 1, 2021.

- (3) To the extent feasible, the department and the board shall provide for the use of water conservation reports required under this part to meet the requirements of Section 1011 for water conservation reporting.
- (b) This part does not limit or otherwise affect the application of Chapter 3.5 (commencing with Section 11340), Chapter 4 (commencing with Section 11370), Chapter 4.5 (commencing with Section 11400), and Chapter 5 (commencing with Section 11500) of Part 1 of Division 3 of Title 2 of the Government Code.
- (c) This part does not require a reduction in the total water used in the agricultural or urban sectors, because other factors, including, but not limited to, changes in agricultural economics or population growth may have greater effects on water use. This part does not limit the economic productivity of California's agricultural, commercial, or industrial sectors.
- (d) The requirements of this part do not apply to an agricultural water supplier that is a party to the Quantification Settlement Agreement, as defined in subdivision (a) of Section 1 of Chapter 617 of the Statutes of 2002, during the period within which the Quantification Settlement Agreement remains in effect. After the expiration of the Quantification Settlement Agreement, to the extent conservation water projects implemented as part of the Quantification Settlement Agreement remain in effect, the conserved water created as part of those projects shall be credited against the obligations of the agricultural water supplier pursuant to this part.

## Chapter 2 Definitions

### SECTION 10608.12

10608.12. Unless the context otherwise requires, the following definitions govern the construction of this part:

- (a) "Agricultural water supplier" means a water supplier, either publicly or privately owned, providing water to 10,000 or more irrigated acres, excluding recycled water. "Agricultural water supplier" includes a supplier or contractor for water, regardless of the basis of right, that distributes or sells water for ultimate resale to customers. "Agricultural water supplier" does not include the department.
- (b) "Base daily per capita water use" means any of the following:
  - (1) The urban retail water supplier's estimate of its average gross water use, reported in gallons per capita per day and calculated over a continuous 10-year period ending no earlier than December 31, 2004, and no later than December 31, 2010.

- (2) For an urban retail water supplier that meets at least 10 percent of its 2008 measured retail water demand through recycled water that is delivered within the service area of an urban retail water supplier or its urban wholesale water supplier, the urban retail water supplier may extend the calculation described in paragraph (1) up to an additional five years to a maximum of a continuous 15-year period ending no earlier than December 31, 2004, and no later than December 31, 2010.
- (3) For the purposes of Section 10608.22, the urban retail water supplier's estimate of its average gross water use, reported in gallons per capita per day and calculated over a continuous five-year period ending no earlier than December 31, 2007, and no later than December 31, 2010.
- (c) "Baseline commercial, industrial, and institutional water use" means an urban retail water supplier's base daily per capita water use for commercial, industrial, and institutional users.
- (d) "Commercial water user" means a water user that provides or distributes a product or service.
- (e) "Compliance daily per capita water use" means the gross water use during the final year of the reporting period, reported in gallons per capita per day.
- (f) "Disadvantaged community" means a community with an annual median household income that is less than 80 percent of the statewide annual median household income.
- (g) "Gross water use" means the total volume of water, whether treated or untreated, entering the distribution system of an urban retail water supplier, excluding all of the following:
  - (1) Recycled water that is delivered within the service area of an urban retail water supplier or its urban wholesale water supplier.
  - (2) The net volume of water that the urban retail water supplier places into long-term storage.
  - (3) The volume of water the urban retail water supplier conveys for use by another urban water supplier.
  - (4) The volume of water delivered for agricultural use, except as otherwise provided in subdivision (f) of Section 10608.24.
- (h) "Industrial water user" means a water user that is primarily a manufacturer or processor of materials as defined by the North American Industry Classification System code sectors 31 to 33, inclusive, or an entity that is a water user primarily engaged in research and development.
- (i) "Institutional water user" means a water user dedicated to public service. This type of user includes, among other users, higher education institutions, schools, courts, churches, hospitals, government facilities, and nonprofit research institutions.

- (j) "Interim urban water use target" means the midpoint between the urban retail water supplier's base daily per capita water use and the urban retail water supplier's urban water use target for 2020.
- (k) "Locally cost effective" means that the present value of the local benefits of implementing an agricultural efficiency water management practice is greater than or equal to the present value of the local cost of implementing that measure.
- (l) "Process water" means water used for producing a product or product content or water used for research and development, including, but not limited to, continuous manufacturing processes, water used for testing and maintaining equipment used in producing a product or product content, and water used in combined heat and power facilities used in producing a product or product content. Process water does not mean incidental water uses not related to the production of a product or product content, including, but not limited to, water used for restrooms, landscaping, air conditioning, heating, kitchens, and laundry.
- (m) "Recycled water" means recycled water, as defined in subdivision (n) of Section 13050, that is used to offset potable demand, including recycled water supplied for direct use and indirect potable reuse, that meets the following requirements, where applicable:
  - (1) For groundwater recharge, including recharge through spreading basins, water supplies that are all of the following:
    - (A) Metered.
    - (B) Developed through planned investment by the urban water supplier or a wastewater treatment agency.
    - (C) Treated to a minimum tertiary level.
    - (D) Delivered within the service area of an urban retail water supplier or its urban wholesale water supplier that helps an urban retail water supplier meet its urban water use target.
  - (2) For reservoir augmentation, water supplies that meet the criteria of paragraph (1) and are conveyed through a distribution system constructed specifically for recycled water.
- (n) "Regional water resources management" means sources of supply resulting from watershed-based planning for sustainable local water reliability or any of the following alternative sources of water:
  - (1) The capture and reuse of stormwater or rainwater.
  - (2) The use of recycled water.
  - (3) The desalination of brackish groundwater.

- (4) The conjunctive use of surface water and groundwater in a manner that is consistent with the safe yield of the groundwater basin.
- (o) "Reporting period" means the years for which an urban retail water supplier reports compliance with the urban water use targets.
- (p) "Urban retail water supplier" means a water supplier, either publicly or privately owned, that directly provides potable municipal water to more than 3,000 end users or that supplies more than 3,000 acre-feet of potable water annually at retail for municipal purposes.
- (q) "Urban water use target" means the urban retail water supplier's targeted future daily per capita water use.
- (r) "Urban wholesale water supplier," means a water supplier, either publicly or privately owned, that provides more than 3,000 acre-feet of water annually at wholesale for potable municipal purposes.

## Chapter 3 Urban Retail Water Suppliers

### SECTION 10608.16-10608.44

10608.16.(a) The state shall achieve a 20-percent reduction in urban per capita water use in California on or before December 31, 2020.

- (b) The state shall make incremental progress towards the state target specified in subdivision (a) by reducing urban per capita water use by at least 10 percent on or before December 31, 2015.

10608.20.(a) (1) Each urban retail water supplier shall develop urban water use targets and an interim urban water use target by July 1, 2011. Urban retail water suppliers may elect to determine and report progress toward achieving these targets on an individual or regional basis, as provided in subdivision (a) of Section 10608.28, and may determine the targets on a fiscal year or calendar year basis.

- (2) It is the intent of the Legislature that the urban water use targets described in paragraph (1) cumulatively result in a 20-percent reduction from the baseline daily per capita water use by December 31, 2020.

- (b) An urban retail water supplier shall adopt one of the following methods for determining its urban water use target pursuant to subdivision (a):

- (1) Eighty percent of the urban retail water supplier's baseline per capita daily water use.

- (2) The per capita daily water use that is estimated using the sum of the following performance standards:

- (A) For indoor residential water use, 55 gallons per capita daily water use as a provisional standard. Upon completion of the department's 2016 report to the Legislature pursuant to Section 10608.42, this standard may be adjusted by the Legislature by statute.
  - (B) For landscape irrigated through dedicated or residential meters or connections, water efficiency equivalent to the standards of the Model Water Efficient Landscape Ordinance set forth in Chapter 2.7 (commencing with Section 490) of Division 2 of Title 23 of the California Code of Regulations, as in effect the later of the year of the landscape's installation or 1992. An urban retail water supplier using the approach specified in this subparagraph shall use satellite imagery, site visits, or other best available technology to develop an accurate estimate of landscaped areas.
  - (C) For commercial, industrial, and institutional uses, a 10-percent reduction in water use from the baseline commercial, industrial, and institutional water use by 2020.
- (3) Ninety-five percent of the applicable state hydrologic region target, as set forth in the state's draft 20x2020 Water Conservation Plan (dated April 30, 2009). If the service area of an urban water supplier includes more than one hydrologic region, the supplier shall apportion its service area to each region based on population or area.
- (4) A method that shall be identified and developed by the department, through a public process, and reported to the Legislature no later than December 31, 2010. The method developed by the department shall identify per capita targets that cumulatively result in a statewide 20-percent reduction in urban daily per capita water use by December 31, 2020. In developing urban daily per capita water use targets, the department shall do all of the following:
- (A) Consider climatic differences within the state.
  - (B) Consider population density differences within the state.
  - (C) Provide flexibility to communities and regions in meeting the targets.
  - (D) Consider different levels of per capita water use according to plant water needs in different regions.
  - (E) Consider different levels of commercial, industrial, and institutional water use in different regions of the state.
  - (F) Avoid placing an undue hardship on communities that have implemented conservation measures or taken actions to keep per capita water use low.
- (c) If the department adopts a regulation pursuant to paragraph (4) of subdivision (b) that results in a requirement that an urban retail water supplier achieve a reduction in daily per capita water use that is greater than 20 percent by December 31, 2020, an urban retail water supplier that adopted the method

described in paragraph (4) of subdivision (b) may limit its urban water use target to a reduction of not more than 20 percent by December 31, 2020, by adopting the method described in paragraph (1) of subdivision (b).

- (d) The department shall update the method described in paragraph (4) of subdivision (b) and report to the Legislature by December 31, 2014. An urban retail water supplier that adopted the method described in paragraph (4) of subdivision (b) may adopt a new urban daily per capita water use target pursuant to this updated method.
- (e) An urban retail water supplier shall include in its urban water management plan due in 2010 pursuant to Part 2.6 (commencing with Section 10610) the baseline daily per capita water use, urban water use target, interim urban water use target, and compliance daily per capita water use, along with the bases for determining those estimates, including references to supporting data.
- (f) When calculating per capita values for the purposes of this chapter, an urban retail water supplier shall determine population using federal, state, and local population reports and projections.
- (g) An urban retail water supplier may update its 2020 urban water use target in its 2015 urban water management plan required pursuant to Part 2.6 (commencing with Section 10610).
- (h) (1) The department, through a public process and in consultation with the California Urban Water Conservation Council, shall develop technical methodologies and criteria for the consistent implementation of this part, including, but not limited to, both of the following:
  - (A) Methodologies for calculating base daily per capita water use, baseline commercial, industrial, and institutional water use, compliance daily per capita water use, gross water use, service area population, indoor residential water use, and landscaped area water use.
  - (B) Criteria for adjustments pursuant to subdivisions (d) and (e) of Section 10608.24.
- (2) The department shall post the methodologies and criteria developed pursuant to this subdivision on its Internet Web site, and make written copies available, by October 1, 2010. An urban retail water supplier shall use the methods developed by the department in compliance with this part.
- (i) (1) The department shall adopt regulations for implementation of the provisions relating to process water in accordance with subdivision (l) of Section 10608.12, subdivision (e) of Section 10608.24, and subdivision (d) of Section 10608.26.
- (2) The initial adoption of a regulation authorized by this subdivision is deemed to address an emergency, for purposes of Sections 11346.1 and 11349.6 of the Government Code, and the department is hereby exempted for that purpose from the requirements of subdivision (b) of Section 11346.1 of the

Government Code. After the initial adoption of an emergency regulation pursuant to this subdivision, the department shall not request approval from the Office of Administrative Law to readopt the regulation as an emergency regulation pursuant to Section 11346.1 of the Government Code.

- (j) (1) An urban retail water supplier is granted an extension to July 1, 2011, for adoption of an urban water management plan pursuant to Part 2.6 (commencing with Section 10610) due in 2010 to allow the use of technical methodologies developed by the department pursuant to paragraph (4) of subdivision (b) and subdivision (h). An urban retail water supplier that adopts an urban water management plan due in 2010 that does not use the methodologies developed by the department pursuant to subdivision (h) shall amend the plan by July 1, 2011, to comply with this part.
- (2) An urban wholesale water supplier whose urban water management plan prepared pursuant to Part 2.6 (commencing with Section 10610) was due and not submitted in 2010 is granted an extension to July 1, 2011, to permit coordination between an urban wholesale water supplier and urban retail water suppliers.

10608.22. Notwithstanding the method adopted by an urban retail water supplier pursuant to Section 10608.20, an urban retail water supplier's per capita daily water use reduction shall be no less than 5 percent of base daily per capita water use as defined in paragraph(3) of subdivision (b) of Section 10608.12. This section does not apply to an urban retail water supplier with a base daily per capita water use at or below 100 gallons per capita per day.

10608.24.(a) Each urban retail water supplier shall meet its interim urban water use target by December 31, 2015.

(b) Each urban retail water supplier shall meet its urban water use target by December 31, 2020.

(c) An urban retail water supplier's compliance daily per capita water use shall be the measure of progress toward achievement of its urban water use target.

(d) (1) When determining compliance daily per capita water use, an urban retail water supplier may consider the following factors:

(A) Differences in evapotranspiration and rainfall in the baseline period compared to the compliance reporting period.

(B) Substantial changes to commercial or industrial water use resulting from increased business output and economic development that have occurred during the reporting period.

(C) Substantial changes to institutional water use resulting from fire suppression services or other extraordinary events, or from new or expanded operations, that have occurred during the reporting period.

(2) If the urban retail water supplier elects to adjust its estimate of compliance daily per capita water use due to one or more of the factors described in

paragraph (1), it shall provide the basis for, and data supporting, the adjustment in the report required by Section 10608.40.

- (e) When developing the urban water use target pursuant to Section 10608.20, an urban retail water supplier that has a substantial percentage of industrial water use in its service area may exclude process water from the calculation of gross water use to avoid a disproportionate burden on another customer sector.
- (f) (1) An urban retail water supplier that includes agricultural water use in an urban water management plan pursuant to Part 2.6 (commencing with Section 10610) may include the agricultural water use in determining gross water use. An urban retail water supplier that includes agricultural water use in determining gross water use and develops its urban water use target pursuant to paragraph (2) of subdivision (b) of Section 10608.20 shall use a water efficient standard for agricultural irrigation of 100 percent of reference evapotranspiration multiplied by the crop coefficient for irrigated acres.  
  
(2) An urban retail water supplier, that is also an agricultural water supplier, is not subject to the requirements of Chapter 4 (commencing with Section 10608.48), if the agricultural water use is incorporated into its urban water use target pursuant to paragraph (1).

10608.26.(a) In complying with this part, an urban retail water supplier shall conduct at least one public hearing to accomplish all of the following:

- (1) Allow community input regarding the urban retail water supplier's implementation plan for complying with this part.
  - (2) Consider the economic impacts of the urban retail water supplier's implementation plan for complying with this part.
  - (3) Adopt a method, pursuant to subdivision (b) of Section 10608.20, for determining its urban water use target.
- (b) In complying with this part, an urban retail water supplier may meet its urban water use target through efficiency improvements in any combination among its customer sectors. An urban retail water supplier shall avoid placing a disproportionate burden on any customer sector.
- (c) For an urban retail water supplier that supplies water to a United States Department of Defense military installation, the urban retail water supplier's implementation plan for complying with this part shall consider the conservation of that military installation under federal Executive Order 13514.
- (d) (1) Any ordinance or resolution adopted by an urban retail water supplier after the effective date of this section shall not require existing customers as of the effective date of this section, to undertake changes in product formulation, operations, or equipment that would reduce process water use, but may provide technical assistance and financial incentives to those customers to implement efficiency measures for process water. This section shall not limit

an ordinance or resolution adopted pursuant to a declaration of drought emergency by an urban retail water supplier.

- (2) This part shall not be construed or enforced so as to interfere with the requirements of Chapter 4 (commencing with Section 113980) to Chapter 13 (commencing with Section 114380), inclusive, of Part 7 of Division 104 of the Health and Safety Code, or any requirement or standard for the protection of public health, public safety, or worker safety established by federal, state, or local government or recommended by recognized standard setting organizations or trade associations.

10608.28.(a) An urban retail water supplier may meet its urban water use target within its retail service area, or through mutual agreement, by any of the following:

- (1) Through an urban wholesale water supplier.
- (2) Through a regional agency authorized to plan and implement water conservation, including, but not limited to, an agency established under the Bay Area Water Supply and Conservation Agency Act (Division 31 (commencing with Section 81300)).
- (3) Through a regional water management group as defined in Section 10537.
- (4) By an integrated regional water management funding area.
- (5) By hydrologic region.
- (6) Through other appropriate geographic scales for which computation methods have been developed by the department.

- (b) A regional water management group, with the written consent of its member agencies, may undertake any or all planning, reporting, and implementation functions under this chapter for the member agencies that consent to those activities. Any data or reports shall provide information both for the regional water management group and separately for each consenting urban retail water supplier and urban wholesale water supplier.

10608.32. All costs incurred pursuant to this part by a water utility regulated by the Public Utilities Commission may be recoverable in rates subject to review and approval by the Public Utilities Commission, and may be recorded in a memorandum account and reviewed for reasonableness by the Public Utilities Commission.

10608.36. Urban wholesale water suppliers shall include in the urban water management plans required pursuant to Part 2.6 (commencing with Section 10610) an assessment of their present and proposed future measures, programs, and policies to help achieve the water use reductions required by this part.

10608.40. Urban water retail suppliers shall report to the department on their progress in meeting their urban water use targets as part of their urban water management plans

submitted pursuant to Section 10631. The data shall be reported using a standardized form developed pursuant to Section 10608.52.

10608.42.(a) The department shall review the 2015 urban water management plans and report to the Legislature by July 1, 2017, on progress towards achieving a 20-percent reduction in urban water use by December 31, 2020. The report shall include recommendations on changes to water efficiency standards or urban water use targets to achieve the 20-percent reduction and to reflect updated efficiency information and technology changes.

(b) A report to be submitted pursuant to subdivision (a) shall be submitted in compliance with Section 9795 of the Government Code.

10608.43. The department, in conjunction with the California Urban Water Conservation Council, by April 1, 2010, shall convene a representative task force consisting of academic experts, urban retail water suppliers, environmental organizations, commercial water users, industrial water users, and institutional water users to develop alternative best management practices for commercial, industrial, and institutional users and an assessment of the potential statewide water use efficiency improvement in the commercial, industrial, and institutional sectors that would result from implementation of these best management practices. The taskforce, in conjunction with the department, shall submit a report to the Legislature by April 1, 2012, that shall include a review of multiple sectors within commercial, industrial, and institutional users and that shall recommend water use efficiency standards for commercial, industrial, and institutional users among various sectors of water use. The report shall include, but not be limited to, the following:

(a) Appropriate metrics for evaluating commercial, industrial, and institutional water use.

(b) Evaluation of water demands for manufacturing processes, goods, and cooling.

(c) Evaluation of public infrastructure necessary for delivery of recycled water to the commercial, industrial, and institutional sectors.

(d) Evaluation of institutional and economic barriers to increased recycled water use within the commercial, industrial, and institutional sectors.

(e) Identification of technical feasibility and cost of the best management practices to achieve more efficient water use statewide in the commercial, industrial, and institutional sectors that is consistent with the public interest and reflects past investments in water use efficiency.

10608.44. Each state agency shall reduce water use at facilities it operates to support urban retail water suppliers in meeting the target identified in Section 10608.16.

## Chapter 4 Agricultural Water Suppliers

### SECTION 10608.48

10608.48.(a) On or before July 31, 2012, an agricultural water supplier shall implement efficient water management practices pursuant to subdivisions (b) and (c).

(b) Agricultural water suppliers shall implement all of the following critical efficient management practices:

(1) Measure the volume of water delivered to customers with sufficient accuracy to comply with subdivision (a) of Section 531.10 and to implement paragraph (2).

(2) Adopt a pricing structure for water customers based at least in part on quantity delivered.

(c) Agricultural water suppliers shall implement additional efficient management practices, including, but not limited to, practices to accomplish all of the following, if the measures are locally cost effective and technically feasible:

(1) Facilitate alternative land use for lands with exceptionally high water duties or whose irrigation contributes to significant problems, including drainage.

(2) Facilitate use of available recycled water that otherwise would not be used beneficially, meets all health and safety criteria, and does not harm crops or soils.

(3) Facilitate the financing of capital improvements for on-farm irrigation systems.

(4) Implement an incentive pricing structure that promotes one or more of the following goals:

(A) More efficient water use at the farm level.

(B) Conjunctive use of groundwater.

(C) Appropriate increase of groundwater recharge.

(D) Reduction in problem drainage.

(E) Improved management of environmental resources.

(F) Effective management of all water sources throughout the year by adjusting seasonal pricing structures based on current conditions.

(5) Expand line or pipe distribution systems, and construct regulatory reservoirs to increase distribution system flexibility and capacity, decrease maintenance, and reduce seepage.

- (6) Increase flexibility in water ordering by, and delivery to, water customers within operational limits.
  - (7) Construct and operate supplier spill and tailwater recovery systems.
  - (8) Increase planned conjunctive use of surface water and groundwater within the supplier service area.
  - (9) Automate canal control structures.
  - (10) Facilitate or promote customer pump testing and evaluation.
  - (11) Designate a water conservation coordinator who will develop and implement the water management plan and prepare progress reports.
  - (12) Provide for the availability of water management services to water users. These services may include, but are not limited to, all of the following:
    - (A) On-farm irrigation and drainage system evaluations.
    - (B) Normal year and real-time irrigation scheduling and crop evapotranspiration information.
    - (C) Surface water, groundwater, and drainage water quantity and quality data.
    - (D) Agricultural water management educational programs and materials for farmers, staff, and the public.
  - (13) Evaluate the policies of agencies that provide the supplier with water to identify the potential for institutional changes to allow more flexible water deliveries and storage.
  - (14) Evaluate and improve the efficiencies of the supplier's pumps.
- (d) Agricultural water suppliers shall include in the agricultural water management plans required pursuant to Part 2.8 (commencing with Section 10800) a report on which efficient water management practices have been implemented and are planned to be implemented, an estimate of the water use efficiency improvements that have occurred since the last report, and an estimate of the water use efficiency improvements estimated to occur five and 10 years in the future. If an agricultural water supplier determines that an efficient water management practice is not locally cost effective or technically feasible, the supplier shall submit information documenting that determination.
- (e) The data shall be reported using a standardized form developed pursuant to Section 10608.52.
- (f) An agricultural water supplier may meet the requirements of subdivisions (d) and (e) by submitting to the department a water conservation plan submitted to the United States Bureau of Reclamation that meets the requirements described in Section 10828.

- (g) On or before December 31, 2013, December 31, 2016, and December 31, 2021, the department, in consultation with the board, shall submit to the Legislature a report on the agricultural efficient water management practices that have been implemented and are planned to be implemented and an assessment of the manner in which the implementation of those efficient water management practices has affected and will affect agricultural operations, including estimated water use efficiency improvements, if any.
- (h) The department may update the efficient water management practices required pursuant to subdivision (c), in consultation with the Agricultural Water Management Council, the United States Bureau of Reclamation, and the board. All efficient water management practices for agricultural water use pursuant to this chapter shall be adopted or revised by the department only after the department conducts public hearings to allow participation of the diverse geographical areas and interests of the state.
- (i)
  - (1) The department shall adopt regulations that provide for a range of options that agricultural water suppliers may use or implement to comply with the measurement requirement in paragraph (1) of subdivision (b).
  - (2) The initial adoption of a regulation authorized by this subdivision is deemed to address an emergency, for purposes of Sections 11346.1 and 11349.6 of the Government Code, and the department is hereby exempted for that purpose from the requirements of subdivision (b) of Section 11346.1 of the Government Code. After the initial adoption of an emergency regulation pursuant to this subdivision, the department shall not request approval from the Office of Administrative Law to readopt the regulation as an emergency regulation pursuant to Section 11346.1 of the Government Code.

## Chapter 5 Sustainable Water Management

### Section 10608.50

- 10608.50.(a) The department, in consultation with the board, shall promote implementation of regional water resources management practices through increased incentives and removal of barriers consistent with state and federal law. Potential changes may include, but are not limited to, all of the following:
- (1) Revisions to the requirements for urban and agricultural water management plans.
  - (2) Revisions to the requirements for integrated regional water management plans.
  - (3) Revisions to the eligibility for state water management grants and loans.

- (4) Revisions to state or local permitting requirements that increase water supply opportunities, but do not weaken water quality protection under state and federal law.
  - (5) Increased funding for research, feasibility studies, and project construction.
  - (6) Expanding technical and educational support for local land use and water management agencies.
- (b) No later than January 1, 2011, and updated as part of the California Water Plan, the department, in consultation with the board, and with public input, shall propose new statewide targets, or review and update existing statewide targets, for regional water resources management practices, including, but not limited to, recycled water, brackish groundwater desalination, and infiltration and direct use of urban stormwater runoff.

## Chapter 6 Standardized Data Collection

### SECTION 10608.52

- 10608.52.(a) The department, in consultation with the board, the California Bay-Delta Authority or its successor agency, the State Department of Public Health, and the Public Utilities Commission, shall develop a single standardized water use reporting form to meet the water use information needs of each agency, including the needs of urban water suppliers that elect to determine and report progress toward achieving targets on a regional basis as provided in subdivision (a) of Section 10608.28.
- (b) At a minimum, the form shall be developed to accommodate information sufficient to assess an urban water supplier's compliance with conservation targets pursuant to Section 10608.24 and an agricultural water supplier's compliance with implementation of efficient water management practices pursuant to subdivision (a) of Section 10608.48. The form shall accommodate reporting by urban water suppliers on an individual or regional basis as provided in subdivision (a) of Section 10608.28.

## Chapter 7 Funding Provisions

### Section 10608.56-10608.60

- 10608.56.(a) On and after July 1, 2016, an urban retail water supplier is not eligible for a water grant or loan awarded or administered by the state unless the supplier complies with this part.
- (b) On and after July 1, 2013, an agricultural water supplier is not eligible for a water grant or loan awarded or administered by the state unless the supplier complies with this part.

- (c) Notwithstanding subdivision (a), the department shall determine that an urban retail water supplier is eligible for a water grant or loan even though the supplier has not met the per capita reductions required pursuant to Section 10608.24, if the urban retail water supplier has submitted to the department for approval a schedule, financing plan, and budget, to be included in the grant or loan agreement, for achieving the per capita reductions. The supplier may request grant or loan funds to achieve the per capita reductions to the extent the request is consistent with the eligibility requirements applicable to the water funds.
  - (d) Notwithstanding subdivision (b), the department shall determine that an agricultural water supplier is eligible for a water grant or loan even though the supplier is not implementing all of the efficient water management practices described in Section 10608.48, if the agricultural water supplier has submitted to the department for approval a schedule, financing plan, and budget, to be included in the grant or loan agreement, for implementation of the efficient water management practices. The supplier may request grant or loan funds to implement the efficient water management practices to the extent the request is consistent with the eligibility requirements applicable to the water funds.
  - (e) Notwithstanding subdivision (a), the department shall determine that an urban retail water supplier is eligible for a water grant or loan even though the supplier has not met the per capita reductions required pursuant to Section 10608.24, if the urban retail water supplier has submitted to the department for approval documentation demonstrating that its entire service area qualifies as a disadvantaged community.
  - (f) The department shall not deny eligibility to an urban retail water supplier or agricultural water supplier in compliance with the requirements of this part and Part 2.8 (commencing with Section 10800), that is participating in a multiagency water project, or an integrated regional water management plan, developed pursuant to Section 75026 of the Public Resources Code, solely on the basis that one or more of the agencies participating in the project or plan is not implementing all of the requirements of this part or Part 2.8 (commencing with Section 10800).
- 10608.60.(a) It is the intent of the Legislature that funds made available by Section 75026 of the Public Resources Code should be expended, consistent with Division 43 (commencing with Section 75001) of the Public Resources Code and upon appropriation by the Legislature, for grants to implement this part. In the allocation of funding, it is the intent of the Legislature that the department give consideration to disadvantaged communities to assist in implementing the requirements of this part.
- (b) It is the intent of the Legislature that funds made available by Section 75041 of the Public Resources Code, should be expended, consistent with Division 43 (commencing with Section 75001) of the Public Resources Code and upon appropriation by the Legislature, for direct expenditures to implement this part.

## **Chapter 8 Quantifying Agricultural Water Use Efficiency**

### SECTION 10608.64

10608.64. The department, in consultation with the Agricultural Water Management Council, academic experts, and other stakeholders, shall develop a methodology for quantifying the efficiency of agricultural water use. Alternatives to be assessed shall include, but not be limited to, determination of efficiency levels based on crop type or irrigation system distribution uniformity. On or before December 31, 2011, the department shall report to the Legislature on a proposed methodology and a plan for implementation. The plan shall include the estimated implementation costs and the types of data needed to support the methodology. Nothing in this section authorizes the department to implement a methodology established pursuant to this section.

**APPENDIX G**  
**SB X7-7 VERIFICATION FORM**

**SB X7-7 Table 0: Units of Measure Used in UWMP\***

*(select one from the drop down list)*

Acre Feet

*\*The unit of measure must be consistent with Table 2-3*

NOTES:

**SB X7-7 Table-1: Baseline Period Ranges**

Baseline	Parameter	Value	Units
10- to 15-year baseline period	2008 total water deliveries	6,341	Acre Feet
	2008 total volume of delivered recycled water	19	Acre Feet
	2008 recycled water as a percent of total deliveries	0.29%	Percent
	Number of years in baseline period <sup>1,2</sup>	10	Years
	Year beginning baseline period range	1996	
	Year ending baseline period range <sup>3</sup>	2005	
5-year baseline period	Number of years in baseline period	5	Years
	Year beginning baseline period range	2004	
	Year ending baseline period range <sup>4</sup>	2008	

<sup>1</sup> If the 2008 recycled water percent is less than 10 percent, then the first baseline period is a continuous 10-year period. If the amount of recycled water delivered in 2008 is 10 percent or greater, the first baseline period is a continuous 10- to 15-year period. <sup>2</sup> The Water Code requires that the baseline period is between 10 and 15 years. However, DWR recognizes that some water suppliers may not have the minimum 10 years of baseline data.

<sup>3</sup> The ending year must be between December 31, 2004 and December 31, 2010.

<sup>4</sup> The ending year must be between December 31, 2007 and December 31, 2010.

NOTES: Years provided are on a fiscal year basis (e.g. "2015" is equivalent to fiscal year 2014-15)

**SB X7-7 Table 2: Method for Population Estimates**

**Method Used to Determine Population**  
(may check more than one)

**1. Department of Finance (DOF)**  
DOF Table E-8 (1990 - 2000) and (2000-2010) and  
DOF Table E-5 (2011 - 2015) when available

**2. Persons-per-Connection Method**

**3. DWR Population Tool**

**4. Other**  
DWR recommends pre-review

NOTES:

**SB X7-7 Table 3: Service Area Population**

Year	Population	
<b>10 to 15 Year Baseline Population</b>		
Year 1	1996	61,285
Year 2	1997	61,977
Year 3	1998	62,679
Year 4	1999	63,383
Year 5	2000	64,121
Year 6	2001	63,983
Year 7	2002	63,870
Year 8	2003	63,764
Year 9	2004	63,659
Year 10	2005	63,552
Year 11		
Year 12		
Year 13		
Year 14		
Year 15		
<b>5 Year Baseline Population</b>		
Year 1	2004	63,659
Year 2	2005	63,552
Year 3	2006	63,713
Year 4	2007	63,667
Year 5	2008	63,504
<b>2015 Compliance Year Population</b>		
<b>2015</b>		62,919
NOTES: Years provided are on a fiscal year basis (e.g. "2015" is equivalent to fiscal year 2014-15)		

**SB X7-7 Table 4: Annual Gross Water Use \***

Baseline Year <i>Fm SB X7-7 Table 3</i>	Volume Into Distribution System <i>This column will remain blank until SB X7-7 Table 4-A is completed.</i>	Deductions					Annual Gross Water Use
		Exported Water	Change in Dist. System Storage (+/-)	Indirect Recycled Water <i>This column will remain blank until SB X7-7 Table 4-B is completed.</i>	Water Delivered for Agricultural Use	Process Water <i>This column will remain blank until SB X7-7 Table 4-D is completed.</i>	
<b>10 to 15 Year Baseline - Gross Water Use</b>							
Year 1	1996	7,312			-		7,312
Year 2	1997	7,235			-		7,235
Year 3	1998	7,138			-		7,138
Year 4	1999	8,560			-		8,560
Year 5	2000	6,869			-		6,869
Year 6	2001	6,887			-		6,887
Year 7	2002	6,700			-		6,700
Year 8	2003	6,731			-		6,731
Year 9	2004	6,810			-		6,810
Year 10	2005	6,505			-		6,505
Year 11	0	-			-		-
Year 12	0	-			-		-
Year 13	0	-			-		-
Year 14	0	-			-		-
Year 15	0	-			-		-
<b>10 - 15 year baseline average gross water use</b>							<b>7,075</b>
<b>5 Year Baseline - Gross Water Use</b>							
Year 1	2004	6,810			-		6,810
Year 2	2005	6,505			-		6,505
Year 3	2006	6,309			-		6,309
Year 4	2007	6,039			-		6,039
Year 5	2008	6,322			-		6,322
<b>5 year baseline average gross water use</b>							<b>6,397</b>
<b>2015 Compliance Year - Gross Water Use</b>							
<b>2015</b>		5,613	-		-		<b>5,613</b>

\* NOTE that the units of measure must remain consistent throughout the UWMP, as reported in Table 2-3

NOTES: Years provided are on a fiscal year basis (e.g. "2015" is equivalent to fiscal year 2014-15)

**SB X7-7 Table 4-A: Volume Entering the Distribution System(s)**

Complete one table for each source.

**Name of Source** Groundwater

**This water source is:**

- The supplier's own water source  
 A purchased or imported source

Baseline Year <i>Fm SB X7-7 Table 3</i>	Volume Entering Distribution System	Meter Error Adjustment* <i>Optional (+/-)</i>	Corrected Volume Entering Distribution System
--	-------------------------------------	--	---

**10 to 15 Year Baseline - Water into Distribution System**

Year 1	1996	3,644	3,644
Year 2	1997	3,656	3,656
Year 3	1998	5,194	5,194
Year 4	1999	4,689	4,689
Year 5	2000	5,527	5,527
Year 6	2001	5,769	5,769
Year 7	2002	5,305	5,305
Year 8	2003	4,949	4,949
Year 9	2004	5,229	5,229
Year 10	2005	5,546	5,546
Year 11	0		-
Year 12	0		-
Year 13	0		-
Year 14	0		-
Year 15	0		-

**5 Year Baseline - Water into Distribution System**

Year 1	2004	5,229	5,229
Year 2	2005	5,546	5,546
Year 3	2006	4,656	4,656
Year 4	2007	4,712	4,712
Year 5	2008	6,306	6,306

**2015 Compliance Year - Water into Distribution System**

<b>2015</b>	5,597		5,597
-------------	-------	--	-------

*\* Meter Error Adjustment - See guidance in Methodology 1, Step 3 of Methodologies Document*

NOTES: Years provided are on a fiscal year basis (e.g. "2015" is equivalent to fiscal year 2014-15)

**SB X7-7 Table 4-A: Volume Entering the Distribution**

**Name of Source** Imported

**This water source is:**

The supplier's own water source

A purchased or imported source

<b>Baseline Year</b> <i>Fm SB X7-7 Table 3</i>	<b>Volume Entering Distribution System</b>	<b>Meter Error Adjustment*</b> <i>Optional (+/-)</i>	<b>Corrected Volume Entering Distribution System</b>
---	--	---	--

**10 to 15 Year Baseline - Water into Distribution System**

Year 1	1996	3668	3,668
Year 2	1997	3579	3,579
Year 3	1998	1944	1,944
Year 4	1999	3871	3,871
Year 5	2000	1342	1,342
Year 6	2001	1118	1,118
Year 7	2002	1395	1,395
Year 8	2003	1782	1,782
Year 9	2004	1581	1,581
Year 10	2005	959	959
Year 11	0		0
Year 12	0		0
Year 13	0		0
Year 14	0		0
Year 15	0		0

**5 Year Baseline - Water into Distribution System**

Year 1	2004	1581	1,581
Year 2	2005	959	959
Year 3	2006	1653	1,653
Year 4	2007	1327	1,327
Year 5	2008	16	16

**2015 Compliance Year - Water into Distribution System**

<b>2015</b>	16		16
-------------	----	--	----

*\* Meter Error Adjustment - See guidance in Methodology 1, Step 3 of Methodologies Document*

NOTES: Years provided are on a fiscal year basis (e.g. "2015" is equivalent to fiscal year 2014-15)

**SB X7-7 Table 5: Gallons Per Capita Per Day (GPCD)**

<b>Baseline Year</b> <i>Fm SB X7-7 Table 3</i>		<b>Service Area Population</b> <i>Fm SB X7-7 Table 3</i>	<b>Annual Gross Water Use</b> <i>Fm SB X7-7 Table 4</i>	<b>Daily Per Capita Water Use (GPCD)</b>
<b>10 to 15 Year Baseline GPCD</b>				
Year 1	1996	61,285	7,312	107
Year 2	1997	61,977	7,235	104
Year 3	1998	62,679	7,138	102
Year 4	1999	63,383	8,560	121
Year 5	2000	64,121	6,869	96
Year 6	2001	63,983	6,887	96
Year 7	2002	63,870	6,700	94
Year 8	2003	63,764	6,731	94
Year 9	2004	63,659	6,810	96
Year 10	2005	63,552	6,505	91
<i>Year 11</i>	0	-	-	
<i>Year 12</i>	0	-	-	
<i>Year 13</i>	0	-	-	
<i>Year 14</i>	0	-	-	
<i>Year 15</i>	0	-	-	

**10-15 Year Average Baseline GPCD** **100**

**5 Year Baseline GPCD**

<b>Baseline Year</b> <i>Fm SB X7-7 Table 3</i>		<b>Service Area Population</b> <i>Fm SB X7-7 Table 3</i>	<b>Gross Water Use</b> <i>Fm SB X7-7 Table 4</i>	<b>Daily Per Capita Water Use</b>
Year 1	2004	63,659	6,810	96
Year 2	2005	63,552	6,505	91
Year 3	2006	63,713	6,309	88
Year 4	2007	63,667	6,039	85
Year 5	2008	63,504	6,322	89

**5 Year Average Baseline GPCD** **90**

**2015 Compliance Year GPCD**

<b>2015</b>	62,919	5,613	<b>80</b>
-------------	--------	-------	-----------

NOTES: Years provided are on a fiscal year basis (e.g. "2015" is equivalent to fiscal year 2014-15)

**SB X7-7 Table 6: Gallons per Capita per Day**  
*Summary From Table SB X7-7 Table 5*

10-15 Year Baseline GPCD	100
5 Year Baseline GPCD	90
2015 Compliance Year GPCD	80
NOTES:	

**SB X7-7 Table 7: 2020 Target Method***Select Only One*

Target Method		Supporting Documentation
<input type="checkbox"/>	Method 1	SB X7-7 Table 7A
<input type="checkbox"/>	Method 2	SB X7-7 Tables 7B, 7C, and 7D <i>Contact DWR for these tables</i>
<input checked="" type="checkbox"/>	Method 3	SB X7-7 Table 7-E
<input type="checkbox"/>	Method 4	Method 4 Calculator

NOTES:

**SB X7-7 Table 7-A: Target Method 1**

20% Reduction

10-15 Year Baseline GPCD	2020 Target GPCD
100	80

NOTES:

**SB X7-7 Table 7-E: Target Method 3**

Agency May Select More Than One as Applicable	Percentage of Service Area in This Hydrological Region	Hydrologic Region	"2020 Plan" Regional Targets	Method 3 Regional Targets (95%)
<input type="checkbox"/>		North Coast	137	130
<input type="checkbox"/>		North Lahontan	173	164
<input type="checkbox"/>		Sacramento River	176	167
<input type="checkbox"/>		San Francisco Bay	131	124
<input type="checkbox"/>		San Joaquin River	174	165
<input type="checkbox"/>		Central Coast	123	117
<input type="checkbox"/>		Tulare Lake	188	179
<input type="checkbox"/>		South Lahontan	170	162
<input checked="" type="checkbox"/>	100%	South Coast	149	142
<input type="checkbox"/>		Colorado River	211	200
<p align="center"><b>Target</b> <i>(If more than one region is selected, this value is calculated.)</i></p>				<p align="center"><b>142</b></p>
<p>NOTES:</p>				

**SB X7-7 Table 7-F: Confirm Minimum Reduction for 2020 Target**

5 Year Baseline GPCD From SB X7-7 Table 5	Maximum 2020 Target <sup>1</sup>	Calculated 2020 Target <sup>2</sup>	Confirmed 2020 Target
90	85	142	<b>85</b>

<sup>1</sup> Maximum 2020 Target is 95% of the 5 Year Baseline GPCD  
<sup>2</sup> 2020  
Target is calculated based on the selected Target Method, see SB X7-7 Table 7 and  
corresponding tables for agency's calculated target.

NOTES: Years provided are on a fiscal year basis (e.g. "2015" is equivalent to  
fiscal year 2014-15)

**SB X7-7 Table 8: 2015 Interim Target GPCD**

Confirmed 2020 Target <i>Fm SB X7-7 Table 7-F</i>	10-15 year Baseline GPCD <i>Fm SB X7-7 Table 5</i>	<b>2015 Interim Target GPCD</b>
85	100	<b>93</b>

NOTES: Years provided are on a fiscal year basis (e.g. "2015" is equivalent to fiscal year 2014-15)

**SB X7-7 Table 9: 2015 Compliance**

Actual 2015 GPCD	2015 Interim Target GPCD	Optional Adjustments <i>(in GPCD)</i>					2015 GPCD <i>(Adjusted if applicable)</i>	Did Supplier Achieve Targeted Reduction for 2015?
		Enter "0" if Adjustment Not Used			TOTAL Adjustments	Adjusted 2015 GPCD		
		Extraordinary Events	Weather Normalization	Economic Adjustment				
80	93	<i>From Methodology 8 (Optional)</i>	<i>From Methodology 8 (Optional)</i>	<i>From Methodology 8 (Optional)</i>	-	80	80	YES

NOTES: Years provided are on a fiscal year basis (e.g. "2015" is equivalent to fiscal year 2014-15)

**APPENDIX H**  
**CENTRAL BASIN JUDGMENT**

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4 Attorneys for CITY OF LAKEWOOD,  
5 CITY OF LONG BEACH

6  
7  
8 SUPERIOR COURT OF THE STATE OF CALIFORNIA  
9 FOR THE COUNTY OF LOS ANGELES

10 CENTRAL AND WEST BASIN WATER  
11 REPLENISHMENT DISTRICT, etc.,

12 Plaintiff,

13 vs.

14 CHARLES E. ADAMS, et al.,

15 Defendant

16 CITY OF LAKEWOOD, a municipal  
17 corporation.

18 Cross-Complainant

19 vs.

20 CHARLES E. ADAMS, et al.,

21 Cross-Defendants.

Case No.: 786,656

THIRD AMENDED JUDGMENT

(Declaring and establishing  
water rights in Central Basin,  
enjoining extractions  
therefrom in excess of  
specified quantities  
and providing for the storage and  
extraction of stored water.)

Assigned for all purposes to  
Hon. Abraham Khan  
Dept. 51

1 TABLE OF CONTENTS

2  
3 I. DECLARATION AND DETERMINATION OF WATER RIGHTS OF  
4 PARTIES; RESTRICTION ON THE EXERCISE THEREOF..... 13  
5 A. Determination of Rights of Parties. .... 13  
6 B. Parties Enjoined as to Quantities of Extractions..... 14  
7 C. Parties Enjoined as to Export of Extractions. .... 17  
8 II. APPOINTMENT OF WATERMASTER; WATERMASTER  
9 ADMINISTRATION PROVISIONS..... 17  
10 A. The Administrative Body..... 18  
11 (1) To Require Reports, Information and Records..... 18  
12 (2) Storage Projects ..... 18  
13 (3) Annual Report..... 18  
14 (4) Annual Budget and Appeal Procedure in Relation Thereto..... 19  
15 (5) Rules. .... 22  
16 B. The Central Basin Water Rights Panel. .... 22  
17 C. The Storage Panel. .... 26  
18 D. Use of Facilities and Data Collected by Other Governmental Agencies..... 26  
19 E. Appeal from Watermaster Decisions..... 26  
20 F. Effect of Non-Compliance by Watermaster With Time Provisions..... 27  
21 G. Limitations on Administrative Body. .... 27  
22 H. Regional Disadvantaged Communities Incentive Program. .... 28  
23 III. PROVISIONS FOR PHYSICAL SOLUTION TO MEET THE  
24 WATER REQUIREMENTS IN CENTRAL BASIN. .... 29  
25 A. Carryover of Portion of Allowed Pumping Allocation..... 29  
26 (1) Amount of Carryover..... 29  
27 (2) Conversion of Carryover to Stored Water..... 30  
28 (3) Declared Water Emergency..... 30

1	(4) Drought Carryover.....	31
2	(5) Accumulated Drought Carryover.....	31
3	B. When Over-Extractions May be Permitted.....	31
4	(1) Underestimation of Requirements for Water.....	32
5	(2) Reductions in Allowed Pumping Allocations in Succeeding	
6	Years to Compensate for Permissible Overextractions. ....	32
7	(3) Reductions in Allowed Pumping Allocations for the Next	
8	Succeeding Administrative Year to Compensate for Overpumping.....	32
9	(4) Reports of Certain Over-extractions to the Court.....	33
10	(5) Effect of Over-extractions on Rights.....	33
11	(6) Pumping Under Agreement With Plaintiff During	
12	Periods of Emergency.....	33
13	(7) Exemption for Extractors of Contaminated Groundwater.....	39
14	C. Exchange Pool Provisions.....	42
15	(1) Definitions.....	42
16	(2) Parties Who May Purchase Water Through the Exchange Pool.....	43
17	(3) Procedure for Purchasing Exchange Pool Water.....	43
18	(4) Subscriptions to Exchange Pool.....	44
19	(5) Limitations on Purchases of Exchange Pool Water and Allocation of	
20	Requests to Purchase Exchange Pool Water Among Exchangors.....	46
21	(6) Additional Voluntary Subscriptions.....	48
22	(7) Effect if Category (a) Requests Exceed Available Subscriptions, Both	
23	Required and Voluntary.....	48
24	(8) Additional Pumping by Exchangees Pursuant to	
25	Exchange Pool Provisions.....	49
26	(9) Reduction in Pumping by Exchangors.....	49
27	(10) Price to be Paid for Exchange Pool Water.....	49
28	(11) Carry-over of Exchange Pool Purchases by Exchangees.....	50

1	(12) Notification by Watermaster to Exchangors and	
2	Exchangees of Exchange Pool Requests and Allocations	
3	Thereof and Price of Exchange Pool Water.....	51
4	(13) Payment by Exchangees.....	52
5	(14) Payments to Exchangors.....	52
6	(15) Delinquent Payments.....	52
7	IV. PROVISIONS FOR THE STORAGE OF WATER AND	
8	THE EXTRACTION OF STORED WATER.....	53
9	A. Adjudication of Available Dewatered Space, Storage Capacity and Storage	
10	Apportionment.....	53
11	B. Avoidance of Material Physical Harm.....	53
12	C. Apportionment of Available Dewatered Space.....	54
13	D. Individual Storage Allocation.....	55
14	E. Community Storage; Regional Disadvantaged Communities Incentive Program.....	55
15	F. Limit on Storage.....	57
16	G. Extractions of Stored Water; Exemption from Replenishment Assessment.....	58
17	H. Storage Procedure.....	58
18	I. Loss of Stored Water/Relative Priority.....	59
19	J. Limits on Extraction.....	59
20	K. Increased Extractions in the Central Basin for Certain Water Purveyors.....	60
21	L. Special Provisions for Temporary Storage within Community Storage Pool.....	61
22	M. Basin Operating Reserve.....	63
23	(1) Participating Parties.....	66
24	(2) Determination of Additional Extraction Rights.....	66
25	(3) Increase in Extraction Rights.....	67
26	(4) Nominal Fluctuations.....	67
27	(5) Availability of New Water.....	67
28	(6) Limitation.....	68

1 O. Limits on Watermaster Review..... 68  
2 P. Hearing Process For Watermaster Review..... 69  
3 Q. Trial Court Review ..... 69  
4 R. Space Available Storage, Relative Priority, and Dedication of “Spilled” Water. 70  
5 V. CONTINUING JURISDICTION OF THE COURT..... 72  
6 VI. GENERAL PROVISIONS..... 74  
7 A. Judgment Constitutes Inter Se Adjudication..... 74  
8 B. Assignment, Transfer, Etc., of Rights..... 74  
9 C. Service Upon and Delivery to Parties of Various Papers..... 74  
10 D. Judgment Does Not Affect Rights, Powers, Etc., of Plaintiff District..... 75  
11 E. Continuation of Order under Interim Agreement..... 75  
12 F. Effect of Extractions by Exchangees; Reductions in Extractions..... 75  
13 G. Judgment Binding on Successors, Etc..... 76  
14 H. Costs..... 76  
15 I. Intervention of Successors in Interest and New Parties..... 76  
16 J. Effect of this Amended Judgment on Orders Filed Herein..... 76

1 The original judgment in this action was entered on or about August 27, 1965. Pursuant  
2 to the reserved and continuing jurisdiction of the court under the Judgment herein, certain  
3 amendments to said Judgment and temporary orders have heretofore been made and entered.  
4 Continuing jurisdiction of the court for this action is currently assigned to Hon. Abraham Khan.

5 The Motion of Plaintiff WATER REPLENISHMENT DISTRICT OF SOUTHERN  
6 CALIFORNIA (which originally brought this action under its former name “Central and West  
7 Basin Water Replenishment District”), and of defendants, City of Lakewood, City of Long  
8 Beach, Golden State Water Company, California Water Service Company, City of Los Angeles,  
9 City of Cerritos, City of Downey, City of Signal Hill, Pico Water District, Bellflower-Somerset  
10 Mutual Water Company, LaHabra Heights County Water District, City of Norwalk, Orchard  
11 Dale Water District, Montebello Land & Water Company, South Montebello Irrigation District,  
12 Sativa Los Angeles County Water District, City of Vernon and Central Basin Municipal Water  
13 District (“Moving Parties”) herein for further amendments to the Judgment, notice thereof and of  
14 the hearing thereon having been duly and regularly given to all parties, came on for hearing in  
15 Department 51 of the above-entitled court on December 18, 2013 at 9:00 a.m. before said Hon.  
16 Abraham Khan. This “Third Amended Judgment” incorporates amendments and orders  
17 heretofore made to the extent presently operable and amendments pursuant to said last  
18 mentioned motion. To the extent this Amended Judgment is a restatement of the Judgment as  
19 heretofore amended, it is for convenience in incorporating all matters in one document, is not a  
20 readjudication of such matters and is not intended to reopen any such matters. As used  
21 hereinafter the word “Judgment” shall include the original Judgment entered in this action as  
22 amended to date, including this Third Amended Judgment.

23 There exists in the County of Los Angeles, State of California, an underground water  
24 basin or reservoir known and hereinafter referred to as the “Central Basin” or “Basin” described  
25 in Appendix “I” to this Judgment.

26 Within this Judgment, the following terms, words, phrases and clauses are used by the  
27 Court with the following meanings:

28 “Adjudicated Storage Capacity” means 220,000 acre-feet of the Available Dewatered

1 Space which has been apportioned herein for Individual Storage Accounts and Community  
2 Storage.

3 “Administrative Body” is defined in Section II(A).

4 “Administrative Year” means the twelve (12) month period beginning July 1 and ending  
5 June 30.

6 “Allowed Pumping Allocation” is that quantity in acre feet which the Court adjudges to  
7 be the maximum quantity which a party should be allowed to extract annually from Central  
8 Basin as set forth in Part I hereof, which constitutes 80% of such party’s Total Water Right.

9 “Allowed Pumping Allocation for a particular Administrative Year” and “Allowed  
10 Pumping Allocation in the following Administrative Year” and similar clauses, mean the  
11 Allowed Pumping Allocation as increased in a particular Administrative Year by any authorized  
12 carryovers pursuant to Section III(A) of this Judgment and as reduced by reason of any over-  
13 extractions in a previous Administrative Year.

14 “Artificial Replenishment” is the replenishment of Central Basin achieved through the  
15 spreading or injection of imported or recycled water for percolation thereof into Central Basin by  
16 a governmental agency, including WRD.

17 “Artificial Replenishment Water” means water captured or procured by WRD to  
18 replenish the Basin, either directly by percolating or injecting the water into the Basin, or  
19 through in lieu replenishment by substituting surface water (or payment therefor) in lieu of  
20 production and use of groundwater.

21 “Available Dewatered Space” means the total amount of space available to hold  
22 groundwater within the Central Basin without causing Material Physical Harm, which space is  
23 allocated between Adjudicated Storage Capacity and Basin Operating Reserve.

24 “Base Water Right” is the highest continuous extractions of water by a party from Central  
25 Basin for a beneficial use in any period of five consecutive years after the commencement of  
26 overdraft in Central Basin and prior to the commencement of this action, as to which there has  
27 been no cessation of use by that party during any subsequent period of five consecutive years.  
28 As employed in the above definition, the words “extractions of water by a party” and “cessation

1 of use by that party” include such extractions and cessations by any predecessor or predecessors  
2 in interest.

3 “Basin Operating Reserve” means a total of 110,000 acre feet of Available Dewatered  
4 Space available for Basin operations as provided in Section IV(L). The Basin Operating Reserve  
5 added to the Adjudicated Storage Capacity equals the amount of Available Dewatered Space.

6 “Calendar Year” is the twelve month period commencing January 1 of each year and  
7 ending December 31 of each year.

8 “Carryover” is defined in Section III(A).

9 “Carryover Conversion” means the process of transferring water properly held as  
10 Carryover into Stored Water, or the water so converted to Stored Water.

11 “Central Basin” is the underground basin or reservoir underlying the Central Basin Area,  
12 the exterior boundaries of which Central Basin are the same as the exterior boundaries of Central  
13 Basin Area.

14 “Central Basin Area” is the territory described in Appendix “1” to this Judgment and is a  
15 segment of the territory comprising Plaintiff District.

16 “Central Basin Water Rights Panel” means the constituent body of Watermaster  
17 consisting of seven (7) Parties elected from among parties holding Allowed Pumping Allocations  
18 as provided in Section II(B).

19 “CEQA” refers to the California Environmental Quality Act, Public Resources Code  
20 §§ 21000 *et seq.*

21 “Community Storage Pool” is defined in Section IV(E).

22 “Declared Water Emergency” means a period commencing with the adoption of a  
23 resolution of the Board of Directors of WRD declaring that conditions within the Central Basin  
24 relating to natural and imported supplies of water are such that, without implementation of the  
25 water emergency provisions of this Judgment, the water resources of the Central Basin risk  
26 degradation. Such Declaration may be made as provided in Section III(A)(3).

27 “Disadvantaged Community” means any area that is served by a Water Purveyor and that  
28 consists of one or more contiguous census tracts which, based upon the most-recent United

1 States Census data, demonstrates a median household income which is less than eighty percent  
2 (80%) of the median household income for all Census Tracts within the state of California. The  
3 identification of Disadvantaged Communities shall be made by Watermaster following each  
4 decennial census.

5 "Extraction," "extractions," "extracting," "extracted," and other variations of the same  
6 noun and verb, mean pumping, taking, diverting or withdrawing groundwater by any manner or  
7 means whatsoever from Central Basin.

8 "Imported Water" means water brought into Central Basin Area from a non-tributary  
9 source by a party and any predecessors in interest, either through purchase directly from  
10 Metropolitan Water District of Southern California ("MWD"), the Central Basin Municipal  
11 Water District ("CBMWD"), or any other MWD member agency and additionally, as to the  
12 Department of Water and Power of the City of Los Angeles, water brought into the Central Basin  
13 Area by that party by means of the Owens River Aqueduct. In the case of water imported for  
14 storage by a party pursuant to this Judgment, "Imported Water" means water brought into the  
15 Central Basin from any non-tributary source as one method for establishing storage in the  
16 Central Basin.

17 "Imported Water Use Credit" is the annual amount, computed on a calendar year basis, of  
18 Imported Water which any party and any predecessors in interest, who have timely made the  
19 required filings under Water Code Section 1005.1, have imported into Central Basin Area in any  
20 calendar year and subsequent to July 9, 1951, for beneficial use therein, but not exceeding the  
21 amount by which that party and any predecessors in interest reduces his or their extractions of  
22 groundwater from Central Basin in that calendar year from the level of his or their extractions in  
23 the preceding calendar year, or in any prior calendar year not earlier than the calendar year 1950,  
24 whichever is the greater.

25 "Individual Storage Allocation" is defined in Section IV(D).

26 "Majority Protest" means a written protest filed with the Administrative Body of  
27 Watermaster within sixty (60) days following a protested event or decision, which evidences the  
28 concurrence of a majority of the Allowed Pumping Allocations held within the Basin as of the

1 date thereof.

2 "Material Physical Harm" means material physical injury or a material diminution in the  
3 quality or quantity of groundwater available within the Basin to support extraction of Total  
4 Water Rights or Stored Water, that is demonstrated to be attributable to the placement, recharge,  
5 injection, storage or recapture of Stored Water in the Central Basin, including, but not limited to,  
6 degradation of water quality, liquefaction, land subsidence and other material physical injury  
7 caused by elevated or lowered groundwater levels. Material Physical Harm does not include  
8 "economic injury" that results from other than direct physical causes, including any adverse  
9 effect on water rates, lease rates, or demand for water. Once fully mitigated, physical injury  
10 shall no longer be considered to be material.

11 "Natural Replenishment" means and includes all processes other than "Artificial  
12 Replenishment" by which water may become a part of the groundwater supply of Central Basin.

13 "Natural Safe Yield" is the maximum quantity of groundwater, not in excess of the long  
14 term average annual quantity of Natural Replenishment, which may be extracted annually from  
15 Central Basin without eventual depletion thereof or without otherwise causing eventual  
16 permanent damage to Central Basin as a source of groundwater for beneficial use, said maximum  
17 quantity being determined without reference to Artificial Replenishment.

18 "Outgoing Watermaster" is the State of California, Department of Water Resources, the  
19 Watermaster appointed pursuant to the terms of the Judgment before this Third Amendment.

20 "Overdraft" is that condition of a groundwater basin resulting from extractions in any  
21 given annual period or periods in excess of the long term average annual quantity of Natural  
22 Replenishment, or in excess of that quantity which may be extracted annually without otherwise  
23 causing eventual permanent damage to the basin.

24 "Party" means a party to this action. Whenever the term "party" is used in connection  
25 with a quantitative water right, or any quantitative right, privilege or obligation, or in connection  
26 with the assessment for the budget of the Watermaster, it shall be deemed to refer collectively to  
27 those parties to whom are attributed a Total Water Right in Part I of this Judgment.

28 "Person" or "persons" include individuals, partnerships, associations, governmental

1 agencies and corporations, and any and all types of entities.

2 “Recycled Water” means water that has been reclaimed through treatment appropriate for  
3 its intended use in compliance with applicable regulations.

4 “Regional Disadvantaged Communities Incentive Program” means a program to be  
5 developed by Watermaster in the manner provided in Section II(H) of this Judgment, and  
6 approved by the Court, whereby a portion of the Community Storage Pool is made available to  
7 or for the benefit of Disadvantaged Communities, on a priority basis within the Central Basin.

8 “Replenishment Assessment” means the replenishment assessment imposed by WRD  
9 upon each acre-foot of groundwater extracted from the Central Basin pursuant to WRD’s  
10 enabling act, California Water Code §§ 60000 et seq.

11 “Small Water Producers Group” means a body consisting of parties holding no greater  
12 than 5,000 acre-feet of Allowed Pumping Allocation, as set forth on Appendix 3 hereto and as  
13 may be modified from time to time by the Group’s own procedures and the requirements set  
14 forth in Appendix 3.

15 “Storage Panel” or “Central Basin Storage Panel” means a bicameral constituent body of  
16 Watermaster consisting of (i) the Central Basin Water Rights Panel and (ii) the Board of  
17 Directors of WRD.

18 “Storage Project” means an activity pertaining to the placement, recharge, injection,  
19 storage, transfer, or recapture of Stored Water within the Basin, but does not include actions by  
20 WRD undertaken in connection with its replenishment activities.

21 “Stored Water” means water, including Recycled Water, held within Available  
22 Dewatered Space as a result of spreading, injection, in-lieu delivery, or Carryover Conversion,  
23 where there is an intention to subsequently withdraw the water for reasonable and beneficial use  
24 pursuant to this Judgment.

25 “Total Water Right” is the quantity arrived at in the same manner as in the computation  
26 of “Base Water Right,” but including as if extracted in any particular year the Imported Water  
27 Use Credit, if any, to which a particular party may be entitled.

28 “Water” includes only non-saline water, which is that having less than 1,000 parts of

1 chlorides to 1,000,000 parts of water.

2 “Water Augmentation Project” means pre-approved physical actions and management  
3 activities that provide demonstrated appreciable increases in long-term annual groundwater yield  
4 in the Basin that are initiated as provided in this Judgment after January 1, 2013.

5 “Water Purveyor” means a Party (and successors in interest) which sells water to the  
6 public, whether a regulated public utility, mutual water company or public entity. As that term is  
7 used in Section III(B)(6), “Water Purveyor,” in addition to the foregoing, means a Party which  
8 has a connection or connections for the taking of Imported Water through the Metropolitan  
9 Water District of Southern California (“MWD”), or through a MWD-member agency, or access  
10 to such Imported Water through such connection, and which normally supplies at least a part of  
11 its customers’ water needs with such Imported Water.

12 “Watermaster” is defined in Part II and is comprised of (i) the Administrative Body, (ii)  
13 the Central Basin Water Rights Panel, and (iii) the Central Basin Storage Panel. Watermaster,  
14 and the various constituent bodies of Watermaster, as designated in this Judgment, exist as a  
15 special master pursuant to this Judgment and Watermaster serves at the pleasure of the Court.  
16 Nothing herein shall be construed as creating an independent designation of “Watermaster” as a  
17 public agency subject to the provisions of CEQA, nor does membership or participation as the  
18 designated Watermaster expand any statutory, constitutional, or other powers of the members  
19 serving as part of the Watermaster.

20 “West Coast Basin” is the groundwater basin adjacent to the Central Basin which is the  
21 subject of a separate adjudication of groundwater rights in *California Water Service Company, et*  
22 *al. v. City of Compton, et al.*, Los Angeles Superior Court Case No. 506806.

23 “WRD” or “Water Replenishment District” is the plaintiff herein, the Water  
24 Replenishment District of Southern California, a special district of the State of California, which  
25 brought this action under its former name, “Central and West Basin Water Replenishment  
26 District.”

27 In those instances where any of the above-defined words, terms, phrases or clauses are  
28 utilized in the definition of any of the other above-defined words, terms, phrases and clauses,

1 such use is with the same meaning as is above set forth.

2  
3 NOW THEREFORE, IT IS ORDERED, DECLARED, ADJUDGED AND DECREED  
4 WITH RESPECT TO THE ACTION AND CROSS-ACTION AS FOLLOWS:

5  
6 I. DECLARATION AND DETERMINATION OF WATER RIGHTS OF  
7 PARTIES; RESTRICTION ON THE EXERCISE THEREOF.<sup>1</sup>

8 A. Determination of Rights of Parties.

9 (1) Each party, except defendants The City of Los Angeles and  
10 Department of Water and Power of the City of Los Angeles, whose name is set  
11 forth in Appendix 2 and by this reference made a part hereof, and after whose  
12 name there appears under the column "Total Water Right" a figure other than "0,"  
13 is the owner of and has the right to extract annually groundwater from Central  
14 Basin for beneficial use in the quantity set forth after that party's name under said  
15 column "Total Water Right" as of the close of the Administrative Year ending  
16 June 30, 2012 in accordance with the Watermaster Reports on file with this Court  
17 and the records of the Plaintiff. This tabulation does not take into account  
18 additions or subtractions from any Allowed Pumping Allocation of a producer for  
19 the 2012-2013 Administrative Year, nor other adjustments not representing  
20 change in fee title to water rights, such as leases of water rights, nor does it  
21 include the names of lessees of landowners where the lessees are exercising the  
22 water rights. The exercise of all water rights is subject, however, to the  
23 provisions of this Judgment as hereinafter contained. All of said rights are of the  
24 same legal force and effect and are without priority with reference to each other.  
25 Each party whose name is set forth in the tabulation in Appendix "2" of this

26  
27 <sup>1</sup> Headings in the Judgment are for purposes of reference and the language of said headings do not constitute, other  
28 than for such purpose, a portion of this Judgment.

1 judgment, and after whose name there appears under the column "Total Water  
2 Right" the figure "0," owns no rights to extract any groundwater from Central  
3 Basin, and has no right to extract any groundwater from Central Basin.

4 (2) Defendant The City of Los Angeles is the owner of the right to  
5 extract fifteen thousand (15,000) acre feet per annum of groundwater from  
6 Central Basin, but it has the right and ability to purchase or lease additional rights  
7 to extract groundwater and increase its Allowed Pumping Allocation. Defendant  
8 Department of Water and Power of the City of Los Angeles has no right to extract  
9 groundwater from Central Basin except insofar as it has the right, power, duty or  
10 obligation on behalf of defendant The City of Los Angeles to exercise the water  
11 rights in Central Basin of defendant The City of Los Angeles. The exercise of  
12 said rights is subject, however, to the provisions of this Judgment hereafter  
13 contained, including but not limited to, sharing with other parties in any  
14 subsequent decreases or increases in the quantity of extractions permitted from  
15 Central Basin, pursuant to continuing jurisdiction of the Court, on the basis that  
16 fifteen thousand (15,000) acre feet (and any increase in its Allowed Pumping  
17 Allocation) bears to the Allowed Pumping Allocations of the other parties.

18 (3) No party to this action is the owner of or has any right to extract  
19 groundwater from Central Basin except as herein affirmatively determined.

20 B. Parties Enjoined as to Quantities of Extractions.

21 (1) Each party, other than The State of California and The City of Los  
22 Angeles and Department of Water and Power of The City of Los Angeles, is  
23 enjoined and restrained in any Administrative Year commencing after the date  
24 this Judgment becomes final from extracting from Central Basin any quantity of  
25 Water greater than the party's Allowed Pumping Allocation as hereinafter set  
26 forth next to the name of the party in the tabulation appearing in Appendix 2 at  
27 the end of this Judgment, subject to further provisions of this Judgment. Subject  
28 to such further provisions, the officials, agents and employees of The State of

1 California are enjoined and restrained in any such Administrative Year from  
2 extracting from Central Basin collectively any quantity of water greater than the  
3 Allowed Pumping Allocation of The State of California as hereinafter set forth  
4 next to the name of that party in the same tabulation. Each party adjudged and  
5 declared above not to be the owner of and not to have the right to extract  
6 groundwater from Central Basin is enjoined and restrained in any Administrative  
7 Year commencing after the date this Judgment becomes final from extracting any  
8 groundwater from Central Basin, except as may be hereinafter permitted to any  
9 such party under this Judgment.

10 (2) The total extraction right for each party includes a party's Allowed  
11 Pumping Allocation (to the extent not transferred by agreement or otherwise), any  
12 contractual right acquired through lease or other agreement to extract or use the  
13 rights of another party, and any right to extract Stored Water or Carryover as  
14 provided in this Judgment. No party may extract in excess of 140% of the sum of  
15 (i) the party's Allowed Pumping Allocation and (ii) the party's leased water,  
16 except upon prior approval by the applicable body of Watermaster as required  
17 pursuant to Section IV(J) as provided herein. Upon application, the body specified  
18 in Section IV(J) shall approve a party's request to extract water in excess of such  
19 limit, provided there is no Material Physical Harm. Requests to extract water in  
20 excess of such limit shall be reviewed and either approved or denied within thirty  
21 (30) days of such request.

22 (3) Defendant The City of Los Angeles is enjoined and restrained in  
23 any Administrative Year commencing after the date this Judgment becomes final  
24 from extracting from Central Basin any quantity of water greater than fifteen  
25 thousand (15,000) acre feet or its Allowed Pumping Allocation, as recognized by  
26 the Watermaster, if it acquires additional rights to pump groundwater through  
27 purchase or lease, subject to further provisions of this Judgment, including but not  
28 limited to, sharing with other parties in any subsequent decreases or increases in

1 the quantity of extractions permitted from Central Basin by parties, pursuant to  
2 continuing jurisdiction of the Court, on the basis that fifteen thousand (15,000)  
3 acre feet (or the adjusted Allowed Pumping Allocation if additional rights are  
4 acquired) bears to the Allowed Pumping Allocations of the other parties.  
5 Defendant Department of Water and Power of The City of Los Angeles is  
6 enjoined and restrained in any Administrative Year commencing after the date  
7 this Judgment becomes final from extracting from Central Basin any quantity of  
8 water other than such as it may extract on behalf of defendant The City of Los  
9 Angeles, and which extractions, along with any extractions by said City, shall not  
10 exceed that quantity permitted by this Judgment to that City in any Administrative  
11 Year. Whenever in this Judgment the term "Allowed Pumping Allocation"  
12 appears, it shall be deemed to mean as to defendant The City of Los Angeles the  
13 quantity of fifteen thousand (15,000) acre feet unless the City of Los Angeles has  
14 acquired through purchase or lease right to extract additional groundwater. The  
15 limit on extraction as provided in the preceding Section I(B)(1) shall also apply to  
16 The City of Los Angeles.

17 (4) Any rights decreed and adjudicated herein may be transferred,  
18 assigned, licensed or leased by the owner thereof provided, however, that no such  
19 transfer shall be complete until compliance with the appropriate notice procedures  
20 established by Watermaster.

21 (5) Unless a party elects otherwise, production of water from the Basin  
22 for the use or benefit of the parties hereto shall be counted against the party's total  
23 extraction right in the following order: (i) Increased extractions by certain  
24 qualified water rights holders pursuant to Section IV(K), (ii) Exchange Pool  
25 production, (iii) production of Carryover water, (iv) production of leased water, .  
26 (v) production of Allowed Pumping Allocation, (vi) production of Stored Water,  
27 (vii) production of Drought Carryover (according to Watermaster's Rules), and  
28 (viii) production of water under an agreement with WRD during a period of

1 emergency pursuant to Section III(B)(6).

2 C. Parties Enjoined as to Export of Extractions.

3 Except as expressly authorized herein, or upon further order of the Court, all  
4 parties are enjoined and restrained from transporting water extracted from the Central  
5 Basin outside the boundaries of the Central Basin Area. For purposes of this Section,  
6 water supplied by a Water Purveyor to its customers located within any of its service  
7 areas contiguous to the Central Basin or within WRD's service area shall be exempt from  
8 the export prohibition of this Section provided that the Water Purveyor also provides  
9 water to a service area that overlies the Basin in whole or in part. The foregoing  
10 exemption is not made, nor is it related to, a determination of an underflow between the  
11 basins, a cost or benefit allocation, or any other factor relating to the allocation of the  
12 Replenishment Assessment by WRD. Further, this injunction and restriction does not  
13 apply to export of water that will take place pursuant to contractual obligations  
14 specifically identified on Appendix 4, nor does it apply to export of Stored Water not  
15 having its origin in Carryover Conversion. The export identified on Appendix 4 may  
16 continue to the extent that any such extraction does not violate any other provisions of  
17 this Judgment, provided however that no such export identified on Appendix 4 shall  
18 exceed 5,000 acre-feet in any Year.

19  
20 II. APPOINTMENT OF WATERMASTER; WATERMASTER ADMINISTRATION  
21 PROVISIONS.

22 The particular bodies specified below are, jointly, hereby appointed Watermaster,  
23 for an indefinite term, but subject to removal by the Court, to administer this Judgment. Such  
24 bodies, which together shall constitute the "Watermaster," shall have restricted powers, duties  
25 and responsibilities as specified herein, it being the court's intention that particular constituent  
26 bodies of Watermaster have only limited and specified powers over certain aspects of the  
27 administration of this Judgment. The Outgoing Watermaster will exercise reasonable diligence  
28 in the complete transition of Watermaster duties and responsibilities within a reasonable time

1 following entry of this order, and to make available to the new Watermaster all records  
2 concerning Watermaster activities. The chair of the Central Basin Water Rights Panel (defined  
3 below) shall thereafter represent the Watermaster before the Court.

4 A. The Administrative Body.

5 Plaintiff Water Replenishment District of Southern California ("WRD") is  
6 appointed the Administrative Body of the Central Basin Watermaster ("Administrative  
7 Body"). In order to assist the Court in the administration of the provisions of this  
8 Judgment and to keep the Water Rights Panel and the Court fully advised in the  
9 premises, the Administrative Body shall have the following duties, powers and  
10 responsibilities:

11 (1) To Require Reports, Information and Records.

12 In consultation with the Water Rights Panel, the Administrative Body  
13 shall require the parties to furnish such reports, information and records as may be  
14 reasonably necessary to determine compliance or lack of compliance by any party  
15 with the provisions of this Judgment.

16 (2) Storage Projects.

17 The Administrative Body shall exercise such powers as may be  
18 specifically granted to it under this Judgment with regard to Stored Water.

19 (3) Annual Report.

20 The Administrative Body shall prepare, on or before the 15th day of the  
21 fourth month following the end of the preceding Administrative Year, an annual  
22 report for the consideration of the Water Rights Panel. The Chair of the Water  
23 Rights Panel shall submit to the Court either (1) the annual report prepared by the  
24 Administrative Body, following the adoption by the Water Rights Panel, or (2) an  
25 annual report separately prepared and adopted by the Water Rights Panel. The  
26 annual report prepared by the Administrative Body shall be limited to the  
27 following, unless otherwise required by the Court:

28 (a) Groundwater extractions

- (b) Storage Accounts maintained by each party
- (c) Status of the Regional Disadvantaged Community Incentive Program, if approved by the Court
- (d) Exchange Pool operation
- (e) Use of Imported Water
- (f) Violations of this Judgment and corrective action taken by bodies of Watermaster having jurisdiction as provided in this Judgment
- (g) Change of ownership of Total Water Rights
- (h) Watermaster administration costs
- (i) Water spread or imported into the Basin
- (j) Water Augmentation Projects
- (k) Whether the Administrative Body has become aware of the development of a Material Physical Harm, or imminent threat of the development of a Material Physical Harm, as required pursuant to Section IV(B) of this Judgment
- (l) Other matters as agreed with the Water Rights Panel
- (m) Recommendations, if any.

In consultation with the Water Rights Panel, the Administrative Body shall provide reasonable notice to all parties of all material actions or determinations by Watermaster or any constituent body thereof, and as otherwise provided by this Third Amended Judgment.

(4) Annual Budget and Appeal Procedure in Relation Thereto.

By April 1 of each Administrative Year, the Administrative Body shall prepare a proposed administrative budget for the subsequent year stating the anticipated expense for performing the administrative functions specified in this Judgment (the "Administrative Budget"). The Administrative Body shall mail a copy of the proposed Administrative Budget to each of the Parties at least 60 days

before the beginning of each Administrative Year. The Administrative Budget mailed to the Parties shall provide sufficient detail in the Administrative Budget to demonstrate a separation in accounting between the Administrative Budget and WRD's Replenishment Assessment and operating budget. For the first Administrative Year of operation under this Third Amended Judgment, if the Administrative Body is unable to meet the above time requirement, the Administrative Body shall mail said copies as soon as possible. The first year the Administrative Budget is prepared, the amount of that budget shall not exceed an amount equal to fifty percent (50%) of the 2012-2013 charge for Watermaster service for the Central Basin collected from Parties by the California Department of Water Resources. At all times, the Administrative Body shall maintain a separation in accounting between the Administrative Budget and WRD's Replenishment Assessment and operating budget. All increases in future budgets for the Administrative Body above the amount set forth above shall be subject to approval by the Water Rights Panel following a public meeting to be held prior to the beginning of the Administrative Year, provided that the approved budget shall not be less than the amount of the first-year budget for the Administrative Body, except upon further order of the Court. Any administrative function by WRD already paid for by the Replenishment Assessment shall not be added as an expense in the Administrative Budget. Similarly, any expense paid for by the Administrative Budget shall not be added to WRD's operating budget, or otherwise added to the calculation of the Replenishment Assessment. While WRD may approve the proposed Administrative Budget at the same meeting in which WRD adopts its annual Replenishment Assessment or annual budget, the Administrative Body's budget shall be separate and distinct from the Replenishment Assessment imposed pursuant to Water Code §60317 and WRD's operating budget.

If approval by the Water Rights Panel is required pursuant to the

1 foregoing, the Water Rights Panel shall act upon the proposed budget within 15  
2 calendar days after the public meeting. If the Water Rights Panel does not  
3 approve the budget prior to such deadline, the matter may be appealed to the  
4 Court within sixty (60) days. If any Party hereto has any objection to the  
5 Administrative Budget, it shall present the same in writing to Watermaster within  
6 15 days after the date of mailing of said tentative budget by the Administrative  
7 Body. The Parties shall make the payments otherwise required of them to the  
8 Administrative Body even though an appeal of such budget may be pending.  
9 Upon any revision by the Court, the Administrative Body shall either remit to the  
10 Parties their pro rata portions of any reduction in the budget, or shall credit their  
11 accounts with respect to their budget assessments for the next ensuing  
12 Administrative Year, as the Court shall direct.

13 The amount of the Administrative Budget to be assessed to each party  
14 shall be determined as follows: If that portion of the final budget to be assessed to  
15 the Parties is equal to or less than \$20.00 per party then the cost shall be equally  
16 apportioned among the Parties. If that portion of the final budget to be assessed to  
17 Parties is greater than \$20.00 per party then each Party shall be assessed a  
18 minimum of \$20.00. The amount of revenue expected to be received through the  
19 foregoing minimum assessments shall be deducted from that portion of the final  
20 budget to be assessed to the Parties and the balance shall be assessed to the Parties  
21 having Allowed Pumping Allocation, such balance being divided among them  
22 proportionately in accordance with their respective Allowed Pumping Allocation.

23 Payment of the assessment provided for herein, subject to adjustment by  
24 the Court as provided, shall be made by each such party prior to beginning of the  
25 Administrative Year to which the assessment relates, or within 40 days after the  
26 mailing of the tentative budget, whichever is later. If such payment by any Party  
27 is not made on or before said date, the Administrative Body shall add a penalty of  
28 5% thereof to such party's statement. Payment required of any Party hereunder

1 may be enforced by execution issued out of the Court, or as may be provided by  
2 order hereinafter made by the Court, or by other proceedings by the Watermaster  
3 or by any Party on the Watermaster's behalf.

4 Any money unexpended at the end of any Administrative Year shall be  
5 applied to the budget of the next succeeding Administrative Year. The  
6 Administrative Body shall maintain no reserves.

7 Notwithstanding the above, no part of the budget of the Administrative  
8 Body shall be assessed to WRD or to any Party who has not extracted water from  
9 Central Basin for a period of two successive Administrative Years prior to the  
10 Administrative Year in which the tentative budget should be mailed by the  
11 Administrative Body under the provisions of this subparagraph (4).

12 (5) Rules.

13 The Administrative Body may adopt, and amend from time to time, rules  
14 consistent with this Judgment as may be reasonably necessary to carry out duties  
15 under the provisions of this Judgment within its particular area of responsibility.  
16 The Body shall adopt its first set of rules and procedures within three (3) months  
17 following entry of this Third Amended Judgment. The rules shall be effective on  
18 such date after the mailing thereof to the Parties as is specified by the Body, but  
19 not sooner than thirty (30) days after such mailing.

20 B. The Central Basin Water Rights Panel.

21 The Central Basin Water Rights Panel of the Central Basin Watermaster ("Water Rights  
22 Panel") shall consist of seven (7) members, each of which is a Party. The term of each member  
23 of the Panel, with the exception of the seat held by the Small Water Producers Group, as  
24 provided herein, shall be limited to four years. The Court will make the initial appointments to  
25 the Central Basin Water Rights Panel upon motion by Parties consistent with the categories set  
26 forth below at or about the time of entry of this Third Amended Judgment, and shall establish a  
27 procedure for the staggered terms of such members. Thereafter, elections of members of the  
28 Panel shall be held as provided herein. One (1) such member of the Water Rights Panel shall be

1 elected by vote of the Small Water Producers Group conducted in accordance with its own  
2 procedures, provided such Group, as of the date of the election, consists of at least five (5)  
3 members who are Water Purveyors. One (1) such member of the Water Rights Panel shall be  
4 elected by vote of Parties with Allowed Pumping Allocation of less than 5,000 acre-feet who are  
5 not members of the Small Water Producers Group or, if the Small Water Producers Group does  
6 not then qualify following a continuous six-month period of non-qualification as provided  
7 herein, then two (2) such members shall be so selected. One (1) such member of the Water  
8 Rights Panel shall be elected by vote of Parties with Allowed Pumping Allocation of at least  
9 5,000 acre-feet but less than 10,000 acre-feet. Three (3) such members of the Water Rights  
10 Panel shall be elected by vote of Parties with Allowed Pumping Allocation of 10,000 acre-feet or  
11 greater. One (1) such member of the Water Rights Panel shall be elected by a vote of all holders  
12 of Allowed Pumping Allocations, with each such holder being entitled to one vote, such member  
13 to be elected by a plurality of the votes cast, following a nomination procedure to be established  
14 in the Water Rights Panel's rules. In the event of a tie, the seventh member shall be determined  
15 as may be provided in the Water Rights Panel's rules, or otherwise by the court. Except as  
16 otherwise provided in this Section, each such rights holder shall have the right to cast a total  
17 number of votes equal to the number of acre-feet of its Allowed Pumping Allocation (rounded to  
18 the next highest whole number). With the exception of voting for the seventh member, Parties  
19 shall be entitled to vote only for candidates within the category(ies) that represent that Party's  
20 Allowed Pumping Allocation. For example, parties who are members of the Small Water  
21 Producers Group are entitled to vote only for the Small Water Producer Group member and the  
22 seventh member of the Water Rights Panel, and so on. Parties are not permitted to split votes.  
23 The results of such election shall be reported to the Court for confirmation of each member's  
24 appointment to the Water Rights Panel of Watermaster. The elected members of the Water  
25 Rights Panel shall be those candidates receiving the highest vote total in their respective  
26 categories. The Water Rights Panel shall hold its first meeting within thirty (30) days of the date  
27 this Third Amended Judgment becomes final. The Water Rights Panel shall develop rules for its  
28 operation consistent with this Judgment. The Water Rights Panel shall take action, including the

1 election of its Chair, by majority vote of its members. Election of the Chair shall occur every  
2 two years, with no Party serving as Chair for consecutive terms. Members of the Water Rights  
3 Panel shall serve without compensation. All references to Annual Pumping Allocation, as used  
4 herein, are as determined by the last published Watermaster report.

5 (1) The Water Rights Panel shall have the following duties and  
6 responsibilities:

7 (a) Enforcement of Adjudicated Rights. As against the other  
8 bodies of Watermaster, the Water Rights Panel shall have exclusive  
9 authority to move the Court to take such action as may be necessary to  
10 enforce the terms of the Judgment with regard to the extraction of  
11 Allowed Pumping Allocation and the maintenance of adjudicated  
12 groundwater extraction rights as provided in this Judgment.

13 (b) Requirement of Measuring Devices. The Water Rights  
14 Panel shall require all parties owning or operating any facilities for the  
15 extraction of groundwater from Central Basin to install and maintain at  
16 all times in good working order at such party's own expense,  
17 appropriate measuring devices at such times and as often as may be  
18 reasonable under the circumstances and to calibrate or test such  
19 devices.

20 (c) Inspections by Watermaster. The Water Rights Panel may  
21 make inspections of groundwater production facilities, including  
22 aquifer storage and recovery facilities, and measuring devices at such  
23 times and as often as may be reasonable under the circumstances and  
24 to calibrate or test such devices.

25 (d) Reports. Annually, the Water Rights Panel, in cooperation  
26 with the Administrative Body, shall report to the Court, concerning  
27 any or all of the following:

28 (i) Groundwater extractions

- (ii) Exchange Pool operation
- (iii) Status of the Regional Disadvantaged Community Incentive Program, if approved by the Court
- (iv) Violations of this Judgment and corrective action taken or sought
- (v) Change of ownership of Total Water Rights
- (vi) Assessments made by the Water Rights Panel and any costs incurred
- (vii) Whether the Water Rights Panel has become aware of the development of a Material Physical Harm, or imminent threat of the development of a Material Physical Harm, as required pursuant to Section IV(B) of this Judgment
- (viii) Recommendations, if any.

As provided in Section II.A(3), the Water Rights Panel may adopt the annual report prepared by the Administrative Body, and submit the same to the Court, or the Water Rights Panel may prepare, adopt and submit to the Court a separate report. The Chair of the Water Rights Panel shall be responsible for reporting to the Court concerning adjudicated water rights issues in the Basin.

(2) Assessment. The Water Rights Panel shall assess holders of water rights within the Central Basin an annual amount not to exceed \$1.00 per acre-foot of Allowed Pumping Allocation, by majority vote of the members of the Water Rights Panel. The body may assess a higher amount, subject to being overruled by Majority Protest. The assessment is intended to cover any costs associated with reporting responsibilities, any Judgment enforcement action, and the review of storage projects as a component of the "Storage Panel" as provided below. It is anticipated that this body will rely on the Administrative Body's staff for the functions related to the Administrative Body's responsibilities, but the

Water Rights Panel may engage its own staff if required in its reasonable judgment. Assessments will constitute a lien on the water right assessed, enforceable as provided in this Judgment.

(3) Rules. The Water Rights Panel may adopt and amend from time to time, at an open meeting of that Panel, rules consistent with this Judgment as may be reasonably necessary to carry out duties under the provisions of this Judgment within its particular area of responsibility. The Panel shall adopt its first set of rules and procedures within three (3) months following entry of this Third Amended Judgment. The rules shall be effective on such date after the mailing thereof to the Parties as is specified by the Panel, but not sooner than thirty (30) days after such mailing.

C. The Storage Panel.

The Storage Panel of the Central Basin Watermaster ("Storage Panel") shall be a bicameral body consisting of (i) the Water Rights Panel and (ii) the Board of Directors of WRD. Action by the Storage Panel shall require separate action by a majority of each of its constituent bodies. The Storage Panel shall have the duties and responsibilities specified with regard to the Provisions for the Storage and Extraction of Stored Groundwater as set forth in Part IV and the other provisions of this Judgment.

D. Use of Facilities and Data Collected by Other Governmental Agencies.

Where practicable, the three bodies constituting the Central Basin Watermaster should not duplicate the collection of data relative to conditions of the Central Basin which is then being collected by one or more governmental agencies, but where necessary each such body may collect supplemental data. Where it appears more economical to do so, the Watermaster and its constituent bodies are directed to use such facilities of other governmental agencies as are available to it under either no cost or cost agreements with respect to the receipt of reports, billings to parties, mailings to parties, and similar matters.

E. Appeal from Watermaster Decisions.

1 Appeals concerning the budget proposed by the Administrative Body shall be  
2 governed by Section II(A)(4) of this Judgment. Appeals concerning decisions by the  
3 Storage Panel shall be governed by Section IV(P) of this Judgment. With respect to all  
4 other objections by a Party to any action or decision by the Watermaster, such objections  
5 will be governed by this Section II(E). Any party interested therein who objects to any  
6 rule, determination, order or finding made by the Watermaster or any constituent body  
7 thereof, may object thereto in writing delivered to the Administrative Body within 30  
8 days after the date the Watermaster, or any constituent body thereof, mails written notice  
9 of the making of such rule, determination, order or finding. Within 30 days after such  
10 delivery the Watermaster, or the affected constituent body thereof, shall consider said  
11 objection and shall amend or affirm his rule, determination, order or finding and shall  
12 give notice thereof to all parties. Any such party may file with the Court within 60 days  
13 from the date of said notice any objection to such rule, determination, order or finding of  
14 the Watermaster, or any constituent body thereof, and bring the same on for hearing  
15 before the Court at such time as the Court may direct, after first having served said  
16 objection upon all other parties. The Court may affirm, modify, amend or overrule any  
17 such rule, determination, order or finding of the Watermaster or its affected constituent  
18 body. Any objection under this paragraph shall not stay the rule, determination, order or  
19 finding of the Watermaster. However, the Court, by *ex parte* order, may provide for a  
20 stay thereof on application of any interested party on or after the date that any such party  
21 delivers to the Watermaster any written objection.

22 F. Effect of Non-Compliance by Watermaster With Time Provisions.

23 Failure of the Watermaster to perform any duty, power or responsibility set forth  
24 in this Judgment within the time limitation herein set forth shall not deprive the  
25 Watermaster or its applicable constituent body of authority to subsequently discharge  
26 such duty, power or responsibility, except to the extent that any such failure by the  
27 Watermaster may have rendered some otherwise required act by a party impossible.

28 G. Limitations on Administrative Body.

1 WRD shall not acquire Central Basin water rights, nor lease Central Basin water  
2 or water rights to or from any Party or third party. However, the foregoing shall (i) not be  
3 interpreted to restrict WRD's ability or authority to acquire water from any source for  
4 purposes of Artificial or Natural Replenishment or for water quality activities, and (ii)  
5 not restrict WRD's authority under California Water Code Section 60000 et seq. to  
6 develop reclaimed, recycled or remediated water for groundwater replenishment  
7 activities.

8 H. Regional Disadvantaged Communities Incentive Program.

9 The Water Rights Panel, acting through the General Manager of WRD, shall  
10 develop a Regional Disadvantaged Communities Incentive Program, pursuant to which a  
11 portion of the Community Storage Pool is reserved for the benefit of Disadvantaged  
12 Communities within the Central Basin. Nothing in this Judgment, nor the establishment  
13 of such a program, shall diminish the rights otherwise granted to Parties under this  
14 Judgment, including but not limited to the right to place water in storage in the  
15 Community Storage Pool. The Water Rights Panel shall meet within thirty (30) days of  
16 its formation to identify and consider potential third-party independent consultants who  
17 may be retained to design the program, including those recommended by the General  
18 Manager of WRD. The Water Rights Panel shall select a consultant within thirty (30)  
19 days thereafter. In the event the General Manager of WRD objects to the selected  
20 consultant, in writing, then the Water Rights Panel and the General Manager of WRD  
21 shall exchange a list of no more than two (2) consultants each for further consideration.  
22 If the Water Rights Panel and the General Manager of WRD are unable to agree to a  
23 consultant within an additional thirty (30) days, then the Chair of the Water Rights Panel  
24 shall file a request with the Court for an order appointing a consultant. Upon selection of  
25 a third-party independent consultant, whether through the Water Rights Panel process or  
26 the court process identified herein, the consultant shall design a detailed program and  
27 deliver it to the Water Rights Panel within ninety (90) days of the consultant's retention.  
28 All costs associated with design of the program shall be paid for out of the Water Rights

1 Panel's assessment, as provided in Section II.B(2). The Water Rights Panel shall present  
2 the program to the Court for its review and approval within one year of entry of this  
3 Third Amended Judgment. If approved by the Court, the Water Rights Panel, acting  
4 through the General Manager of WRD, shall be responsible for administration of the  
5 Regional Disadvantaged Communities Incentive Program, including insuring that any  
6 funds generated through the program benefit Disadvantaged Communities. Any Storage  
7 Project established pursuant to this Program shall have priority to use up to 23,000 acre-  
8 feet of Available Storage within the Community Storage Pool, as further provided in  
9 Section IV.E(2). Watermaster shall report to the Court concerning such program as a  
10 part of its annual report.

11  
12 III. PROVISIONS FOR PHYSICAL SOLUTION TO MEET THE WATER  
13 REQUIREMENTS IN CENTRAL BASIN.

14 In order to provide flexibility to the injunction set forth in Part I of the Judgment, and to  
15 assist in a physical solution to meet water requirements in Central Basin, the injunction so set  
16 forth is subject to the following provisions.

17 A. Carryover of Portion of Allowed Pumping Allocation.

18 (1) Amount of Carryover.

19 Each party adjudged to have a Total Water Right or water rights and who,  
20 during a particular Administrative Year, does not extract from Central Basin a  
21 total quantity equal to such party's Allowed Pumping Allocation for the particular  
22 Administrative Year, less any allocated subscriptions by such party to the  
23 Exchange Pool, or plus any allocated requests by such party for purchase of  
24 Exchange Pool water, is permitted to carry over (the "One Year Carryover") from  
25 such Administrative Year the right to extract from Central Basin in the next  
26 succeeding Administrative Year so much of said total quantity as it did not extract  
27 in the particular Administrative Year, not to exceed (i) the Applicable Percentage  
28 of such party's Allowed Pumping Allocation for the particular Administrative

1 Year, or 20 acre-feet, whichever of said percentage or 20 acre-feet is the larger,  
2 less (ii) the total quantity of water then held in that party's combined Individual  
3 and Community Storage accounts, as hereinafter defined, but in no event less than  
4 20% of the party's Allowed Pumping Allocation for the particular Administrative  
5 Year. For purposes of this Section, the "Applicable Percentage" shall be as  
6 follows for the years indicated:

7 For the Administrative Year in which this	
8 Third Amended Judgment becomes final:	30%
9 For the next Administrative Year:	40%
10 For the next Administrative Year:	50%
11 For the next Administrative Year and years	
12 following:	60%

13 (2) Conversion of Carryover to Stored Water.

14 A party having Carryover may, from time to time, elect to convert all or  
15 part of such party's Carryover to Stored Water as authorized herein ("Carryover  
16 Conversion") upon payment of the Replenishment Assessment to WRD. Such  
17 Stored Water shall be assigned to that party's Individual Storage Allocation, if  
18 available, and otherwise to the Community Storage Pool.

19 (3) Declared Water Emergency.

20 The Board of Directors of WRD may, from time to time, declare a water  
21 emergency upon a determination that conditions within the Central Basin relating  
22 to natural and imported water supplies are such that, without implementation of  
23 the Declared Water Emergency provisions of this subsection, the water resources  
24 of the Central Basin risk degradation. In making such declaration, the Board of  
25 Directors shall consider any information and requests provided by water  
26 producers, purveyors and other affected entities and shall, for that purpose, hold a  
27 public hearing in advance of such declaration. A Declared Water Emergency  
28

1 shall extend to the end of the Administrative Year during which such resolution is  
2 adopted, unless sooner ended by similar resolution.

3 (4) Drought Carryover.

4 Following the declaration of a Declared Water Emergency and until the  
5 Declared Water Emergency ends either by expiration or by resolution of the  
6 Board of Directors of WRD, each party adjudged to have a Total Water Right or  
7 water rights and who, during a particular Administrative Year, does not extract  
8 from Central Basin a total quantity equal to such party's Allowed Pumping  
9 Allocation for the particular Administrative Year, less any allocated subscriptions  
10 by such party to the Exchange Pool, or plus any allocated requests by such party  
11 for purchase of Exchange Pool water, is permitted to carry over (the "Drought  
12 Carryover") from such Administrative Year the right to extract from Central  
13 Basin so much of said total quantity as it did not extract during the period of the  
14 Declared Water Emergency, to the extent such quantity exceeds the One Year  
15 Carryover, not to exceed an additional 35% of such party's Allowed Pumping  
16 Allocation, or additional 35 acre feet, whichever of said 35% or 35 acre feet is the  
17 larger, less the amount of such party's Stored Water. Carryover amounts shall  
18 first be allocated to the One Year Carryover and any remaining carryover amount  
19 for that year shall be allocated to the Drought Carryover.

20 (5) Accumulated Drought Carryover.

21 No further amounts shall be added to the Drought Carryover following the  
22 end of the Declared Water Emergency, provided however that in the event  
23 another Declared Water Emergency is declared, additional Drought Carryover  
24 may be added, to the extent such additional Drought Carryover would not cause  
25 the total Drought Carryover to exceed the limits set forth above. The Drought  
26 Carryover shall be supplemental to and shall not affect any previous drought  
27 carryover acquired by a party pursuant to previous order of the court.

28 B. When Over-Extractions May be Permitted.

1 (1) Underestimation of Requirements for Water.

2 Any party hereto without Stored Water, having an Allowed Pumping  
3 Allocation, and not in violation of any provision of this Judgment may extract in  
4 an Administrative Year an additional quantity of water not to exceed: (a) 20% of  
5 such party's Allowed Pumping Allocation or 20 acre feet, whichever is greater,  
6 and (b) any amount in addition thereto which may be approved in advance by the  
7 Water Rights Panel of Watermaster.

8 (2) Reductions in Allowed Pumping Allocations in Succeeding Years  
9 to Compensate for Permissible Overextractions.

10 Any such party's Allowed Pumping Allocation for the following  
11 Administrative Year shall be reduced by the amount over-extracted pursuant to  
12 paragraph 1 above, provided that if the Water Rights Panel determines that such  
13 reduction in the party's Allowed Pumping Allocation in one Administrative Year  
14 will impose upon such a party an unreasonable hardship, the said reduction in said  
15 party's Allowed Pumping Allocation shall be prorated over a period of five (5)  
16 Administrative Years succeeding that in which the excessive extractions by the  
17 party occurred. Application for such relief to the Water Rights Panel must be  
18 made not later than the 40th day after the end of the Administrative Year in which  
19 such excessive pumping occurred. The Water Rights Panel shall grant such relief  
20 if such over-extraction, or any portion thereof, occurred during a period of  
21 Declared Water Emergency.

22 (3) Reductions in Allowed Pumping Allocations for the Next  
23 Succeeding Administrative Year to Compensate for Overpumping.

24 Whenever, pursuant to Section III(B)(1), a party over-extracts in excess of  
25 such party's Allowed Pumping Allocation plus that party's available One-Year  
26 Carryover and any Stored Water held by that party, and such excess has not been  
27 approved in advance by the Water Rights Panel, then such party's Allowed  
28 Pumping Allocation for the following Administrative Year shall be reduced by an

1 amount equivalent to its total over-extractions in the particular Administrative  
2 Year in which it occurred.

3 (4) Reports of Certain Over-extractions to the Court.

4 Whenever a party over-extracts in excess of 20% of such party's Allowed  
5 Pumping Allocation for the particular Administrative Year plus that party's  
6 available One-Year Carryover and any Stored Water held by that party, without  
7 having obtained prior approval of the Water Rights Panel, such shall constitute a  
8 violation of the Judgment and the Water Rights Panel shall make a written report  
9 to the Court for such action as the Court may deem necessary. Such party shall be  
10 subject to such injunctive and other processes and action as the Court might  
11 otherwise take with regard to any other violation of such Judgment.

12 (5) Effect of Over-extractions on Rights.

13 Any party who over-extracts from Central Basin in any Administrative  
14 Year shall not acquire any additional rights by reason of such over-extractions;  
15 nor shall any required reductions in extractions during any subsequent years  
16 reduce the Total Water Right or water rights of any party to the extent said over-  
17 extractions are in compliance with paragraph 1 above.

18 (6) Pumping Under Agreement With Plaintiff During Periods of  
19 Emergency.

20 Plaintiff WRD overlies Central Basin and engages in activities of  
21 replenishing the groundwaters thereof. Plaintiff by resolution has appropriated  
22 for use during emergencies the quantity of 17,000 acre feet of imported and  
23 reclaimed water replenished by it into Central Basin, and pursuant to such  
24 resolution Plaintiff reserves the right to use or cause the use of such quantity  
25 during such emergency periods for the benefit of Water Purveyors.

26 (a) Notwithstanding any other provision of this Judgment,  
27 parties who are Water Purveyors (including successors in interest) are  
28 authorized to enter into agreements with Plaintiff for extraction of a

1 portion of Plaintiff's 17,000 acre-feet of appropriated water, in excess  
2 of their respective Allowed Pumping Allocations for the particular  
3 Administrative Year when the following conditions are met:

4 (i) Plaintiff is in receipt of a resolution of the  
5 Board of Directors of the Metropolitan Water District of  
6 Southern California ("MWD") that there is an actual or  
7 immediately threatened temporary shortage of MWD's  
8 imported water supply compared to MWD's needs, or a  
9 temporary inability to deliver MWD's imported water  
10 supply throughout its area, which will be alleviated by  
11 overpumping from Central Basin.

12 (ii) The Board of Directors of both Plaintiff and  
13 Central Basin Municipal Water District by resolutions  
14 concur in the resolution of MWD's Board of Directors, and  
15 the Board of Directors of Plaintiff finds in its resolution  
16 that the average minimum elevation of water surface  
17 among those wells in the Montebello Forebay of the  
18 Central Basin designated as Los Angeles County Flood  
19 Control District Wells Nos. 1601T, 1564P, 1615P, and  
20 1626L, is at least 43.7 feet above sea level. This  
21 computation shall be based upon the most recent "static  
22 readings" taken, which shall have been taken not more than  
23 four weeks prior. Should any of the wells designated above  
24 become destroyed or otherwise be in a condition so that  
25 readings cannot be made, or should the owner prevent their  
26 use for such readings, the Board of Directors of the  
27 Plaintiff may, upon appropriate engineering  
28 recommendation, substitute such other well or wells as it

1 may deem appropriate.

2 (iii) In said resolution, Plaintiff's Board of  
3 Directors sets a public hearing, and notice of the time, place  
4 and date thereof (which may be continued from time to  
5 time without further notice) is given by First Class Mail to  
6 the current designees of the Parties, filed and served in  
7 accordance with Section VI(C) of this Judgment. Said  
8 notice shall be mailed at least five (5) days before the  
9 scheduled hearing date.

10 (iv) At said public hearing, parties (including  
11 successors in interest) are given full opportunity to be  
12 heard, and at the conclusion thereof the Board of Directors  
13 of Plaintiff by resolution decides to proceed with  
14 agreements under this Section III(B)(6).

15 (b) All such agreements shall be subject to the following  
16 requirements, and such others as Plaintiff's Board of Directors shall  
17 require:

18 (i) They shall be of uniform content except as  
19 to quantity involved, and any special provisions considered  
20 necessary or desirable with respect to local hydrological  
21 conditions or good hydrologic practice.

22 (ii) They shall be offered to all Water  
23 Purveyors, excepting those which Plaintiff's Board of  
24 Directors determines should not overpump because such  
25 overpumping would occur in undesirable proximity to a sea  
26 water barrier project designed to forestall sea water  
27 intrusion, or within or in undesirable proximity to an area  
28 within Central Basin wherein groundwater levels are at an

1 elevation where overpumping is under all the  
2 circumstances then undesirable.

3 (iii) The maximum terms for the agreements  
4 shall be four (4) months, which agreements shall  
5 commence on the same date and end on the same date (and  
6 which may be executed at any time within the four-month  
7 period), unless an extension thereof is authorized by the  
8 Court, under Part V of this Judgment.

9 (iv) They shall contain provisions requiring that  
10 the Water Purveyor executing the agreement pay to the  
11 Plaintiff a price in addition to the applicable replenishment  
12 assessment determined on the following formula. The  
13 normal price per acre-foot of Central Basin Municipal  
14 Water District's (CBMWD) treated domestic and municipal  
15 water, as "normal" price of such category of water is  
16 defined in Section III(C)(10) (price to be paid for Exchange  
17 Pool Water) as of the beginning of the contract term less  
18 the deductions set forth in said paragraph 10 for the  
19 Administrative Year in which the contract term  
20 commences. The agreement shall provide for adjustments  
21 in the first of said components for any proportional period  
22 of the contract term during which the CBMWD said normal  
23 price is changed, and if the agreement straddles two  
24 administrative years, the said deductions shall be adjusted  
25 for any proportionate period of the contract term in which  
26 the amount thereof or of either subcomponent changes for  
27 purposes of said paragraph 10. Any price for a partial acre-  
28 foot shall be computed pro rata. Payments shall be due and

1 payable on the principle that over extractions under the  
2 agreement are of the last water pumped in the  
3 Administrative Year, and shall be payable as the agreement  
4 shall provide.

5 (v) They shall contain provisions that: (1) All  
6 of such agreements (but not less than all) shall be subject to  
7 termination by Plaintiff if, in the Judgment of Plaintiff's  
8 Board of Directors, the conditions or threatened conditions  
9 upon which they were based have abated to the extent over  
10 extractions are no longer considered necessary; and (2) that  
11 any individual agreement or agreements may be terminated  
12 if the Plaintiff's Board of Directors finds that adverse  
13 hydrologic circumstances have developed as a result of  
14 over extractions by any Water Purveyor(s) which have  
15 executed said agreements, or for any other reason that  
16 Plaintiff's Board of Directors finds good and sufficient.

17 (c) Other matters applicable to such agreements and  
18 overpumping thereunder are as follows, without need for express  
19 provisions in the agreements:

20 (i) The quantity of overpumping permitted shall  
21 be additional to that which the Water Purveyor could  
22 otherwise overpump under this Judgment.

23 (ii) The total quantity of permitted overpumping  
24 under all said agreements during said four months shall not  
25 exceed seventeen thousand (17,000) acre feet, but the  
26 individual Water Purveyor shall not be responsible or  
27 affected by any violation of this requirement. That total is  
28 additional to over extractions otherwise permitted under

1 this Judgment.

2 (iii) Only one four month period may be utilized  
3 by Plaintiff in entering into such agreements, as to any one  
4 emergency or continuation thereof declared by MWD's  
5 Board of Directors under Section III(B)(6)(a).

6 (iv) If any party claims it is being damaged or  
7 threatened with damage by the over extractions by any  
8 party to such an agreement, the first party or the Water  
9 Rights Panel may seek appropriate action of the Court for  
10 termination of any such agreement upon notice of hearing  
11 to the party complaining, to the party to said agreement, to  
12 the plaintiff, and to any parties who have filed a request for  
13 special notice. Any termination shall not affect the  
14 obligation of the party to make payments under the  
15 agreement for over extractions which did occur thereunder.

16 (v) Plaintiff shall maintain separate accounting  
17 of the proceeds from payments made pursuant to  
18 agreements entered into under this Part. Said fund shall be  
19 utilized solely for purposes of replenishment in  
20 replacement of waters in Central Basin and West Basin.  
21 Plaintiff shall as soon as practicable cause replenishment in  
22 Central Basin by the amounts to be overproduced pursuant  
23 to this Paragraph 6, whether through spreading, injection,  
24 or in lieu agreements.

25 (vi) Over extractions pursuant to the agreements  
26 shall not be subject to the "make up" provisions of the  
27 Judgment as amended, provided that if any party fails to  
28 make payments as required by the agreement, Plaintiff may

1 require such "make up" under Section III(B)(3) of this  
2 Judgment.

3 (vii) A Water Purveyor under any such  
4 agreement may, and is encouraged to enter into appropriate  
5 arrangements with customers who have water rights in  
6 Central Basin under or pursuant to this Judgment whereby  
7 the Water Purveyor will be assisted in meeting the  
8 objectives of the agreement.

9 (7) Exemption for Extractors of Contaminated Groundwater.

10 Any party herein may petition WRD for a Non-consumptive Water Use  
11 Permit as part of a project to remedy or ameliorate groundwater contamination. If  
12 the petition is granted as set forth in this paragraph, the petitioner may extract the  
13 groundwater as permitted hereinafter, without the production counting against the  
14 petitioner's production rights.

15 (a) If the Board of WRD determines by Resolution that there is  
16 a problem of groundwater contamination that a proposed program will  
17 remedy or ameliorate, an operator may make extractions of  
18 groundwater to remedy or ameliorate that problem without the  
19 production counting against the petitioner's production rights if the  
20 water is not applied to beneficial surface use, its extractions are made  
21 in compliance with all the terms and conditions of the Board  
22 Resolution, and the Board has determined in the Resolution either of  
23 the following:

24 (i) The groundwater to be extracted is unusable and  
25 cannot be economically treated or blended for use with  
26 other water.

27 (ii) The proposed program involves extraction of usable  
28 water in the same quantity as will be returned to the

1 underground without degradation of quality.

2 (b) The Resolution may provide those terms and conditions the  
3 Board deems appropriate, including, but not limited to, restrictions on  
4 the quantity of the extractions to be so exempted, limitations on time,  
5 periodic reviews, requirement of submission of test results from a  
6 Board-approved laboratory, and any other relevant terms or conditions.

7 (c) Upon written notice to the operator involved, the Board  
8 may rescind or modify its Resolution. The rescission or modification  
9 of the Resolution shall apply to groundwater extractions occurring  
10 more than ten (10) days after the rescission or modification. Notice of  
11 rescission or modification shall be either mailed first class mail,  
12 postage prepaid, at least two weeks prior to the meeting of the Board at  
13 which the rescission or modification will be made to the address of  
14 record of the operator or personally delivered two weeks prior to the  
15 meeting.

16 (d) The Board's decision to grant, deny, modify or revoke a  
17 permit or to interrupt or stop a permitted project may be appealed to  
18 this court within thirty days of the notice thereof to the applicant and  
19 upon thirty days' notice to the designees of all parties herein.

20 (e) WRD shall monitor and periodically inspect the project for  
21 compliance with the terms and conditions for any permit issued  
22 pursuant to these provisions.

23 (f) No party shall recover costs from any other party herein in  
24 connection with determinations made with respect to this Part.

25 (8) "Call" on Carryover Converted to Stored Water.

26 Where any Party has elected, as permitted by Section III(A)(2), to convert  
27 Carryover to Stored Water, any other Party which has not, within the previous ten  
28 (10) years, been granted approval to extract Carryover Conversion under this

1 Section III(B)(8) more than five (5) times, may apply to the Storage Panel for the  
2 right to extract all or a portion of that Carryover Conversion in the year such  
3 Conversion occurs. The Storage Panel shall grant such request, providing there is  
4 no Material Physical Harm, if it determines that leased groundwater to meet the  
5 applicant's needs within the Basin cannot be obtained for less than forty-five  
6 percent (45%) of MWD's Imported Water rate for delivery of untreated water to  
7 the Central Basin spreading facilities (which rate is presently MWD's "Full  
8 Service Untreated Volumetric Cost, Tier 1"), and that the applicant will fully  
9 extract its Allowed Pumping Allocation, Carryover, and Stored Water, if any, in  
10 addition to its permitted overextraction under Section III(B)(1), prior to accessing  
11 such Carryover Conversion.

12 Upon such approval, the applicant may thereafter extract such water as  
13 provided herein. A Party so extracting groundwater shall fully restore such  
14 extracted water (either through under-extraction of its rights or through importing  
15 water) during the five-year period following the Year in which the extraction  
16 under this Section occurs. Otherwise, the extracting Party shall pay to the  
17 Watermaster an amount equal to 100% of MWD's Imported Water rate for  
18 purchase and delivery of untreated water to the Central Basin spreading facilities  
19 (which rate is presently MWD's "Full Service Untreated Volumetric Cost, Tier  
20 1") whether or not such water is available that year, for the year during which is  
21 the fifth anniversary of the year during which such Carryover Conversion  
22 extraction occurs, multiplied by the amount of Carryover Conversion so extracted  
23 and not restored during such five-year period. Payment shall be made within  
24 thirty (30) days of demand by Watermaster. No Replenishment Assessment shall  
25 be due on Carryover Conversion so extracted. However, the Party must deposit  
26 with the Watermaster an amount equal to the Replenishment Assessment that  
27 would otherwise be imposed by WRD upon such extraction. If the party restores  
28 the water within the 5-year repayment period, then the Watermaster shall

1 promptly return the deposit to the Party, without interest. If the Party does not  
2 restore the water within the 5-year repayment period, the deposit shall be credited  
3 towards the Party's obligation to pay 100% of MWD's Imported Water rate as  
4 required herein.

5 Should there be multiple requests to so extract Carryover Conversion in  
6 the same year, the Storage Panel shall allocate such extraction right such that each  
7 requesting party may extract a pro rata portion of the available Carryover  
8 Conversion for that year. No party may extract in excess of 2,500 acre feet of  
9 groundwater pursuant to this Section III(B)(8) in a single Year. Amounts paid to  
10 Watermaster hereunder shall be used by WRD solely for purchase of water for  
11 replenishment in the Basin. Watermaster, through the Storage Panel, shall give  
12 reasonable notice to the Parties of any application to so extract Carryover  
13 Conversion in such manner as the Storage Panel shall determine, including,  
14 without limitation, notice by electronic mail or by website posting, at least ten  
15 (10) days prior to consideration of any such application.

16 C. Exchange Pool Provisions.

17 (1) Definitions.

18 For purposes of these Exchange Pool provisions, the following words and  
19 terms have the following meanings:

20 (a) "Exchange Pool" is the arrangement hereinafter set forth  
21 whereby certain of the parties, ("Exchangees") may, notwithstanding  
22 the other provisions of the Judgment, extract additional water from  
23 Central Basin to meet their needs, and certain other of the parties  
24 ("Exchangors"), reduce their extractions below their Allowed Pumping  
25 Allocations in order to permit such additional extractions by others.

26 (b) "Exchangor" is one who offers, voluntarily or otherwise,  
27 pursuant to subsequent provisions, to reduce its extractions below its  
28 Allowed Pumping Allocation in order to permit such additional

1 extractions by others.

2 (c) "Exchangee" is one who requests permission to extract  
3 additional water from Central Basin.

4 (d) "Undue hardship" means unusual and severe economic or  
5 operational hardship, other than that arising (i) by reason of any  
6 differential in quality that might exist between water extracted from  
7 Central Basin and water available for importation or (ii) by reason of  
8 any difference in cost to a party in subscribing to the Exchange Pool  
9 and reducing its extractions of water from Central Basin in an  
10 equivalent amount as opposed to extracting any such quantity itself.

11 (2) Parties Who May Purchase Water Through the Exchange Pool.

12 Any party not having existing facilities for the taking of imported water as  
13 of the beginning of any Administrative Year, and any party having such facilities  
14 as of the beginning of any Administrative Year who is unable, without undue  
15 hardship, to obtain, take, and put to beneficial use, through its distribution system  
16 or systems existing as of the beginning of the particular Administrative Year,  
17 imported water in a quantity which, when added to its Allowed Pumping  
18 Allocation for that particular Administrative Year, will meet its estimated needs  
19 for that particular Administrative Year, may purchase water from the Exchange  
20 Pool, subject to the limitations contained in this Section III(C) (Subpart "C"  
21 hereinafter).

22 (3) Procedure for Purchasing Exchange Pool Water.

23 Not later than the 40th day following the commencement of each  
24 Administrative Year, each such party desiring to purchase water from the  
25 Exchange Pool shall file with the Watermaster a request to so purchase, setting  
26 forth the amount of water in acre feet that such party estimates that it will require  
27 during the then current Administrative Year in excess of the total of:

28 (a) Its Allowed Pumping Allocation for that particular

1 Administrative Year; and

2 (b) The imported water, if any, which it estimates it will be  
3 able, without undue hardship, to obtain, take and put to beneficial use,  
4 through its distribution system or systems existing as of the beginning  
5 of that particular Administrative Year.

6 Any party who as of the beginning of any Administrative Year has  
7 existing facilities for the taking of imported water and who makes a request to  
8 purchase from the Exchange Pool must provide with such request substantiating  
9 data and other proof which, together with any further data and other proof  
10 requested by the Water Rights Panel, establishes that such party is unable without  
11 undue hardship, to obtain, take and put to beneficial use through its said  
12 distribution system or systems a sufficient quantity of imported water which,  
13 when added to its said Allowed Pumping Allocation for the particular  
14 Administrative Year, will meet its estimated needs. As to any such party, the  
15 Water Rights Panel shall make a determination whether the party has so  
16 established such inability, which determination shall be subject to review by the  
17 court under the procedure set forth in Part II of this Judgment. Any party making  
18 a request to purchase from the Exchange Pool shall either furnish such  
19 substantiating data and other proof, or a statement that such party had no existing  
20 facilities for the taking of imported water as of the beginning of that  
21 Administrative Year, and in either event a statement of the basis for the quantity  
22 requested to be purchased.

23 (4) Subscriptions to Exchange Pool.

24 (a) Required Subscription. Each party having existing  
25 facilities for the taking of imported water as of the beginning of any  
26 Administrative Year hereby subscribed to the Exchange Pool for  
27 purposes of meeting Category (a) requests thereon, as more  
28 particularly defined in paragraph 5 of this Subpart C, twenty percent

1 (20%) of its Allowed Pumping Allocation, or the quantity of imported  
2 water which it is able, without undue hardship, to obtain, take and put  
3 to beneficial use through its distribution system or systems existing as  
4 of the beginning of the particular Administrative Year in addition to  
5 such party's own estimated needs for imported water during that  
6 Administrative Year, whichever is the lesser. A party's subscription  
7 under this subparagraph (a) and subparagraph (b) of this paragraph 4 is  
8 sometimes hereinafter referred to as a "required subscription."

9 (b) Report to Watermaster Water Rights Panel by Parties with  
10 Connections and Unable to Subscribe 20%. Any party having existing  
11 facilities for the taking of imported water and estimating that it will be  
12 unable, without undue hardship, in that Administrative Year to obtain,  
13 take and put to beneficial use through its distribution system or  
14 systems existing as of the beginning of that Administrative Year,  
15 sufficient imported water to further reduce its extractions from the  
16 Central Basin by twenty percent (20%) of its Allowed Pumping  
17 Allocation for purposes of providing water to the Exchange Pool must  
18 furnish not later than the 40th day following the commencement of  
19 such Administrative Year substantiating data and other proof which,  
20 together with any further data and other proof requested by the Water  
21 Rights Panel, establishes said inability or such party shall be deemed  
22 to have subscribed twenty percent (20%) of its Allowed Pumping  
23 Allocation for the purpose of providing water to the Exchange Pool.  
24 As to any such party so contending such inability, the Water Rights  
25 Panel shall make a determination whether the party has so established  
26 such inability, which determination shall be subject to review by the  
27 Court under the procedure set forth in Part II of this Judgment.

28 (c) Voluntary Subscriptions. Any party, whether or not having

1 facilities for the taking of imported water, who desires to subscribe to  
2 the Exchange Pool a quantity or further quantity of its Allowed  
3 Pumping Allocation, may so notify the Water Rights Panel in writing  
4 of the quantity of such offer on or prior to the 40th day following the  
5 commencement of the particular Administrative Year. Such  
6 subscriptions are referred to hereinafter as "voluntary subscriptions."  
7 Any Exchangor who desires that any part of its otherwise required  
8 subscription not needed to fill Category (a) requests shall be available  
9 for Category (b) requests may so notify the Water Rights Panel in  
10 writing on or prior to said 40th day. If all of that Exchangor's  
11 otherwise required subscription is not needed in order to fill Category  
12 (a) requests, the remainder of such required subscription not so used,  
13 or such part thereof as such Exchangor may designate, shall be deemed  
14 to be a voluntary subscription.

15 (5) Limitations on Purchases of Exchange Pool Water and Allocation  
16 of Requests to Purchase Exchange Pool Water Among Exchangors.

17 (a) Categories of Requests. Two categories of Exchange Pool  
18 requests are established as follows:

19 (i) Category (a) requests. The quantity requested by  
20 each Exchangee, whether or not that Exchangee has an  
21 Allowed Pumping Allocation, which quantity is not in  
22 excess of 150% of its Allowed Pumping Allocation, if any,  
23 or 100 acre feet, whichever is greater. Requests or portions  
24 thereof within the above criteria are sometimes hereinafter  
25 referred to as "Category (a) requests."

26 (ii) Category (b) requests. The quantity requested by  
27 each Exchangee having an Allowed Pumping Allocation to  
28 the extent the request is in excess of 150% of that Allowed

1 Pumping Allocation or 100 acre feet, whichever is greater,  
2 and the quantity requested by each Exchangee having no  
3 Allowed Pumping Allocation to the extent the request is in  
4 excess of 100 acre feet. Portions of requests within the  
5 above criteria are sometimes hereinafter referred to as  
6 "Category (b) requests."

7 (b) Filling of Category (a) Requests. All Exchange Pool  
8 subscriptions, required and voluntary, shall be available to fill  
9 Category (a) requests. Category (a) requests shall be filled first from  
10 voluntary subscriptions, and if voluntary subscriptions should be  
11 insufficient to fill all Category (a) requests required subscriptions shall  
12 be then utilized to fill Category (a) requests. All Category (a) requests  
13 shall be first filled before any Category (b) requests are filled.

14 (c) Filling of Category (b) Requests. To the extent that  
15 voluntary subscriptions have not been utilized in filling Category (a)  
16 requests, Category (b) requests shall be filled only out of any  
17 remaining voluntary subscriptions. Required subscriptions will then  
18 be utilized for the filling of any remaining Category (b) requests.

19 (d) Allocation of Requests to Subscriptions When Available  
20 Subscriptions Exceed Requests. In the event the quantity of  
21 subscriptions available for any category of requests exceeds those  
22 requests in that category, or exceeds the remainder of those requests in  
23 that category, such requests shall be filled out of such subscriptions  
24 proportionately in relation to the quantity of each subscription.

25 (e) Allocation of Subscriptions to Category (b) Requests in the  
26 Event of Shortage of Subscriptions. In the event available  
27 subscriptions are insufficient to meet Category (b) requests, available  
28 subscriptions shall be allocated to each request in the proportion that

1 the particular request bears to the total requests of the particular  
2 category.

3 (6) Additional Voluntary Subscriptions.

4 If subscriptions available to meet the requests of Exchangees are  
5 insufficient to meet all requests, additional voluntary subscriptions may be  
6 solicited and received from parties by the Water Rights Panel. Such additional  
7 subscriptions shall be allocated first to Category (a) requests to the extent unfilled,  
8 and next to Category (b) requests to the extent unfilled. All allocations are to be  
9 otherwise in the same manner as earlier provided in paragraph 5 (a) through 5 (e)  
10 inclusive.

11 (7) Effect if Category (a) Requests Exceed Available Subscriptions,  
12 Both Required and Voluntary.

13 In the event that the quantity of subscriptions available to fill Category (a)  
14 requests is less than the total quantity of such requests, the Exchangees may,  
15 nonetheless, extract the full amount of their Category (a) requests otherwise  
16 approved by the Water Rights Panel as if sufficient subscriptions were available.  
17 The amounts received by the Water Rights Panel on account of that portion of the  
18 approved requests in excess of the total quantities available from Exchangeors  
19 shall be paid by the Water Rights Panel to WRD in trust for the purpose of  
20 purchasing imported water and spreading the same in Central Basin for  
21 replenishment thereof. Thereafter WRD may, at any time, withdraw said funds or  
22 any part thereof so credited in trust for the aforesaid purpose, or may by the 40th  
23 day of any Administrative Year utilize all or any portion of said funds for the  
24 purchase of water available from subscriptions by Exchangeors in the event the  
25 total quantity of such subscriptions exceeds the total quantity of approved  
26 requests by parties to purchase Exchange Pool water. To the extent that there is  
27 such an excess of available subscriptions over requests and to the extent that the  
28 existing credit in favor of WRD is sufficient to purchase such excess quantity at

1 the price established for Exchange Pool purchases during that Administrative  
2 Year, the money shall be paid to the Exchangers in the same manner as if another  
3 party had made such purchase as an Exchangee. WRD shall not extract any such  
4 Exchange Pool water so purchased.

5 (8) Additional Pumping by Exchangees Pursuant to Exchange Pool  
6 Provisions.

7 An Exchangee may extract from Central Basin in addition to its Allowed  
8 Pumping Allocation for a particular Administrative Year that quantity of water  
9 which it has requested to purchase from the Exchange Pool during that  
10 Administrative Year and which has been allocated to it pursuant to the provisions  
11 of paragraphs 5, 6 and 7. The first pumping by an Exchangee in any  
12 Administrative Year shall be deemed to be pumping of the party's allocation of  
13 Exchange Pool water.

14 (9) Reduction in Pumping by Exchangers.

15 Each Exchanger shall in each Administrative Year reduce its extractions  
16 of water from Central Basin below its Allowed Pumping Allocation for the  
17 particular year in a quantity equal to the quantity of Exchange Pool requests  
18 allocated to it pursuant to the provisions of paragraphs 4, 5, 6 and 7 of this  
19 Subpart C.

20 (10) Price to be Paid for Exchange Pool Water.

21 The price to be paid by Exchangees and to be paid to Exchangers per acre  
22 foot for required and voluntary subscriptions of Exchangers utilized to fill  
23 requests on the Exchange Pool by Exchangees shall be the dollar amount  
24 computed as follows by the Water Rights Panel for each Administrative Year.  
25 The "normal" price as of the beginning of the Administrative Year charged by  
26 Central Basin Municipal Water District (CBMWD) for treated MWD  
27 (Metropolitan Water District of Southern California) water used for domestic and  
28 municipal purposes shall be determined, and if on that date there are any changes

1 scheduled during that Administrative Year in CBMWD's "normal" price for such  
2 category of water, the weighted daily "normal" CBMWD price shall be  
3 determined and used in lieu of the beginning such price; and there shall be  
4 deducted from such beginning or weighted price, as the case may be, the  
5 "incremental cost of pumping water in Central Basin" at the beginning of the  
6 Administrative Year and any then current rate or rates, of assessments levied on  
7 the pumping of groundwater in Central Basin by Plaintiff District and any other  
8 governmental agency. The "normal" price charged by CBMWD shall be the  
9 highest price of CBMWD for normal service excluding any surcharge or higher  
10 rate for emergency deliveries or otherwise failing to comply with CBMWD rates  
11 and regulations relating to earlier deliveries. The "incremental cost of pumping  
12 water in Central Basin" as of the beginning of the Administrative Year shall be  
13 deemed to be the Southern California Edison Company Schedule No. PA-1 rate  
14 per kilowatt-hour, including all adjustments and all uniform authorized additions  
15 to the basic rate, multiplied by 560 kilowatt-hours per acre-foot, rounded to the  
16 nearest dollar (which number of kilowatt-hours has been determined to represent  
17 the average energy consumption to pump an acre-foot of water in Central Basin).  
18 In applying said PA-1 rate the charge per kilowatt-hour under the schedule shall  
19 be employed and if there are any rate blocks then the last rate block shall be  
20 employed. Should a change occur in Edison schedule designations, the Water  
21 Rights Panel shall employ that applicable to motors used for pumping water by  
22 municipal utilities.

23 (11) Carry-over of Exchange Pool Purchases by Exchangees.

24 An Exchangee who does not extract from Central Basin in a particular  
25 Administrative Year a quantity of water equal to the total of (a) its Allowed  
26 Pumping Allocation for that particular Administrative Year, reduced by any  
27 authorized amount of carryover into the next succeeding Administrative Year  
28 pursuant to the provisions of Section III(A) of this Judgment, and (b) the quantity

1 that it purchased from the Exchange Pool for that particular Administrative Year,  
2 may carry over into the next succeeding Administrative Year the right to extract  
3 from Central Basin a quantity equal to the difference between said total and the  
4 quantity actually extracted in that Administrative Year, but not exceeding the  
5 quantity purchased from the Exchange Pool for that Administrative Year. Any  
6 such carryover shall be in addition to that provided in said Section III(A).

7 If the "Basinwide Average Exchange Pool Price" in the next succeeding  
8 Administrative Year exceeds the "Exchange Pool Price" in the previous  
9 Administrative Year any such Exchangee exercising such carryover rights  
10 hereinabove provided shall pay to the Watermaster, forthwith upon the  
11 determination of the "Exchange Pool Price" in said succeeding Administrative  
12 Year, and as a condition to such carryover rights, an additional amount  
13 determined by multiplying the number of acre feet of carryover by the difference  
14 in "Exchange Pool Price" as between the two Administrative Years. Such  
15 additional payment shall be miscellaneous income to the Watermaster which shall  
16 be applied by it against that share of the Watermaster's Administrative Body's  
17 budget to be paid by the parties to this Agreement for the second Administrative  
18 Year succeeding that in which the Exchange Pool water was so purchased. For  
19 purposes of this paragraph, the term Basinwide Average Exchange Pool Price  
20 means the average price per acre foot paid for Exchange Pool water produced  
21 within the Central Basin during the year for which such determination is to be  
22 made, taking into account all Exchange Pool transactions consummated during  
23 that year.

24 (12) Notification by Watermaster to Exchangors and Exchangees of  
25 Exchange Pool Requests and Allocations Thereof and Price of Exchange Pool  
26 Water.

27 Not later than the 65th day after the commencement of each  
28 Administrative Year, the Administrative Body of Watermaster shall determine

1 and notify all Exchangors and Exchangees of the total of the allocated requests for  
2 Exchange Pool water and shall provide a schedule divided into categories of  
3 requests showing the quantity allocated to each Exchangee and a schedule of the  
4 allocation of the total Exchange Pool requirements among the Exchangors. Such  
5 notification shall also advise Exchangors and Exchangees of the prices to be paid  
6 to Exchangors for subscriptions utilized and the Exchange Pool Price for that  
7 Administrative Year as determined by the Water Rights Panel. The  
8 determinations of the Watermaster in this regard shall be subject to review by the  
9 Court in accordance with the procedure set forth in Part II of this Judgment.

10 (13) Payment by Exchangees.

11 Each Exchangee shall, on or prior to last day of the third month of each  
12 Administrative Year, pay to the Watermaster one-quarter of said price per acre-  
13 foot multiplied by the number of acre feet of such party's approved request and  
14 shall, on or before the last day of each of the next succeeding three months, pay a  
15 like sum to the Watermaster. Such amounts must be paid by each Exchangee  
16 regardless of whether or not it in fact extracts or uses any of the water it has  
17 requested to purchase from the Exchange Pool.

18 (14) Payments to Exchangors.

19 As soon as possible after receipt of moneys from Exchangees, the  
20 Watermaster shall remit to the Exchangors their pro rata portions of the amount so  
21 received in accordance with the provisions of paragraph 10 above.

22 (15) Delinquent Payments.

23 Any amounts not paid on or prior to any due date above shall carry interest  
24 at the rate of 1% per month or any part of a month. Any amounts required to be  
25 so paid may be enforced by the equitable powers of the Court, including, but not  
26 limited to, the injunctive process of the Court. In addition thereto, the  
27 Watermaster, as Trustee for the Exchangors and acting through the Water Rights  
28 Panel, may enforce such payment by any appropriate legal action, and shall be

1 entitled to recover as additional damages reasonable attorneys' fees incurred in  
2 connection therewith. If any Exchangee shall fail to make any payments required  
3 of it on or before 30 days after the last payment is due, including any accrued  
4 interest, said party shall thenceforward not be entitled to purchase water from the  
5 Exchange Pool in any succeeding Administrative Year except upon order of the  
6 Court, upon such conditions as the Court may impose.

7  
8 IV. PROVISIONS FOR THE STORAGE OF WATER AND THE EXTRACTION  
9 OF STORED WATER.

10 A. Adjudication of Available Dewatered Space, Storage Capacity and  
11 Storage Apportionment.

12 There exists within the Basin a substantial amount of available space which has  
13 not been optimally utilized for basin management and for storage of native and imported  
14 waters. The Court finds and determines that (i) there is 330,000 acre feet of Available  
15 Dewatered Space in the Basin; (ii) use of this Available Dewatered Space will increase  
16 reasonable and beneficial use of the Basin by permitting the more efficient procurement  
17 and management of Replenishment Water, conjunctive use, and for direct and in-lieu  
18 recharge, thereby increasing the prudent storage and recovery of Stored Water for later  
19 use by parties to this Judgment, conservation of water and reliability of the water supply  
20 available to all Parties; and (iii) use of the Available Dewatered Space pursuant to the  
21 terms and conditions of this Judgment will not result in Material Physical Harm.

22 B. Avoidance of Material Physical Harm.

23 It is essential that the use of the Available Dewatered Space be undertaken for the  
24 greatest public benefit pursuant to uniform, certain, and transparent regulation that  
25 encourages the conservation of water and reliability of the water supply, avoids Material  
26 Physical Harm, and promotes the reasonable and beneficial use of water. Accordingly,  
27 in the event Watermaster becomes aware of the development of a Material Physical  
28 Harm, or imminent threat of the development of a Material Physical Harm, relating to the

1 use of the Available Dewatered Space, Watermaster shall, within thirty (30) days  
2 thereafter, notice a hearing before the Court and concurrently file a report with the Court,  
3 served on all parties, which shall explain the relevant facts then known to Watermaster  
4 relating to the Material Physical Harm, or imminent threat thereof, including without  
5 limitation, the location of the occurrence, the source or cause, existing and potential  
6 physical impacts or consequences of the identified or threatened material Physical Harm,  
7 and any recommendations to remediate the identified or threatened Material Physical  
8 Harm.

9 C. Apportionment of Available Dewatered Space.

10 To fairly balance the needs of the divergent interests of parties having water rights  
11 in the Basin, on the one hand, and the replenishment functions of WRD on the other  
12 hand, and in consideration of the shared desire and public purpose of removing  
13 impediments to the voluntary conservation, storage, exchange and transfer of water, all  
14 of the Available Dewatered Space is hereby adjudicated and apportioned into  
15 complimentary classifications of Stored Water and a Basin Operating Reserve as set  
16 forth in this Part IV. The apportionment contemplates flexible administration of storage  
17 capacity where use is apportioned among competing needs, while allowing all Available  
18 Dewatered Space to be used from time to time on a "space available" basis, subject to the  
19 priorities specified in this Judgment, and as further defined in Section IV(I) of this  
20 Judgment. The Court further finds and determines that, of the Available Dewatered  
21 Space, there is 220,000 acre-feet of storage capacity in the Central Basin which is  
22 presently available ("Adjudicated Storage Capacity"). The use of Adjudicated Storage  
23 Capacity as provided in this Judgment will not adversely affect the efficient operation of  
24 the Basin or the recharge of water necessary for the production of the parties' respective  
25 Allowed Pumping Allocations. The apportionment of Adjudicated Storage Capacity as  
26 provided herein will allow for flexible administration of groundwater storage within the  
27 Basin. The Adjudicated Storage Capacity is hereby assigned to Individual Storage  
28 Allocations and Community Storage as provided herein, provided however that if all

1 space in a particular classification is fully occupied then, on a "space available" basis, to  
2 available space within the other classifications of Adjudicated Storage Capacity and,  
3 only then, to available space within Basin Operating Reserve.

4 The Court further finds and determines that, out of the Available Dewatered  
5 Space, there is 110,000 acre feet that should be set aside for use by WRD as a Basin  
6 Operating Reserve, provided in Section IV(L), and subject to temporary occupancy by  
7 Stored Water as permitted hereunder.

8 No storage of water shall occur in the Basin except in conformity with this  
9 Judgment.

10 D. Individual Storage Allocation.

11 Each Party having an adjudicated groundwater extraction right hereunder shall  
12 have a priority right to store water in an Individual Storage Account, through conversion  
13 of Carryover to Stored Water as provided herein, or by any means authorized by this  
14 Judgment, up to a maximum of 50% of such party's Allowed Pumping Allocation. The  
15 cumulative quantity of Adjudicated Storage Capacity subject to individual storage  
16 allocation is 108,750 acre-feet. In recognition of prior importation of water which was  
17 introduced into the Basin as Stored Water, and which has not yet been extracted, the  
18 Court finds and determines that, as of the date of this Order, the following Parties have  
19 occupied a portion of their respective Individual Storage Allocations and have all  
20 associated rights therein, as follows:

21 City of Long Beach:	13,076.8 acre-feet
22 City of Lakewood:	500 acre-feet
23 City of Downey:	500 acre-feet
24 City of Cerritos	500 acre-feet

25 E. Community Storage: Regional Disadvantaged Communities Incentive  
26 Program.

27 In addition to Individual Storage Allocation, a Party that has fully occupied its  
28 Individual Storage allocation may, on a first in time, first in right basis (subject to the

1 limits expressed below) place water into storage in the "Community Storage Pool." The  
2 cumulative quantity of Adjudicated Storage Capacity allocated to Community Storage  
3 shall be 111,250 acre-feet. So long as there is available capacity in the Community  
4 Storage Pool, any Party may store water in the Community Storage Pool through  
5 conversion of Carryover to Stored Water as provided herein, or by any other means  
6 authorized by this Judgment, provided such Party has first fully occupied that party's  
7 available Individual Storage Allocation.

8 (1) Parties to this Judgment which, as of January 1, 2013, held  
9 Allowed Pumping Allocation of not greater than 5,000 acre-feet shall have a first  
10 priority right to occupy, in the aggregate, up to 10,000 acre-feet of storage space  
11 within the Central Basin Community Storage Pool, on the basis of first in time,  
12 first in right.

13 (2) Water stored pursuant to the Regional Disadvantaged  
14 Communities Incentive Program shall have a second priority right to occupy up to  
15 23,000 acre-feet within the Community Storage Pool, on such terms as shall be  
16 determined by the Court.

17 (3) Any further storage in excess of the maximum quantity of  
18 Community Storage will be on a "space-available" interim basis. From time to  
19 time, and on a "space-available" basis, the total quantity of water available for  
20 storage is permitted to exceed Adjudicated Storage Capacity for the Community  
21 Storage Pool on an interim basis. This interim storage may occur if storage  
22 capacity exists as a result of unused Adjudicated Storage Capacity within other  
23 classifications, or available space exists in the Basin Operating Reserve. Such  
24 interim storage, however, is subject to priority rights to such Dewatered Space as  
25 provided in this Judgment. A party that seeks to convert the water temporarily  
26 held in interim storage to a more firm right, may contract for the use of another  
27 party's Individual Storage Allocation, or may add such water to the Community  
28 Storage Pool once space therein becomes available.

1 (4) After a party occupies available storage capacity within the  
2 Community Storage Pool and then withdraws water from the Community Storage  
3 Pool, the storing party will be allowed a period of twenty-four (24) months to  
4 refill the evacuated storage before the capacity will be determined excess and  
5 available for use by other parties. Once the Basin's Community Storage Pool has  
6 been filled for the first time, a party may exercise its twenty-four (24) month refill  
7 priority only once, and then only provided there is then capacity available to  
8 permit that party to refill the vacated space. Except to the extent Community  
9 Storage space may be subject to such priority right to re-fill, all space therein shall  
10 be occupied on a first in time, first in right basis.

11 (5) A party that has occupied storage in the Community Storage Pool  
12 for ten (10) consecutive years shall be deemed to extract its Stored Water first in  
13 subsequent years (notwithstanding the order of water production set forth in  
14 Section I(B)(3)) until its entire Community Storage account has been extracted,  
15 but thereafter may again make use of Community Storage on the same terms  
16 available to other parties on a first in time, first in right, space-available basis.

17 (6) Any quantity of water held in the Community Storage Pool for a  
18 term greater than ten (10) consecutive years shall be assessed an annual water loss  
19 equal to 5% of the lowest quantity of water held within the party's Community  
20 Storage Pool account at any time during the immediately preceding ten-year  
21 period. The lowest quantity means the smallest amount of water held by the Party  
22 in the Community Storage Pool during any of the preceding ten (10) years, with a  
23 new loss calculation being undertaken every year. Water subject to the loss  
24 assessment will be deemed dedicated to the Basin Operating Reserve in  
25 furtherance of the physical solution without compensation. Water lost to the  
26 Basin shall constitute water replenished into the Central Basin for the benefit of  
27 all parties

28 F. Limit on Storage.

1 Irrespective of the category of storage utilized, each party to this Judgment may  
2 not cumulatively have in storage at any time Stored Water totaling more than two  
3 hundred percent (200%) of that party's Allowed Pumping Allocation. Subject to the  
4 foregoing, the right to produce Stored Water may be freely transferred to another party to  
5 this Judgment, or as otherwise permitted herein.

6 G. Extractions of Stored Water; Exemption from Replenishment Assessment.

7 The Court finds and declares that the extraction of Stored Water as permitted  
8 hereunder does not constitute "production of groundwater" within the meaning of Water  
9 Code Section 60317 and that no Replenishment Assessment shall be levied on the  
10 extraction of Stored Water. WRD has stipulated to the same. This determination reflects  
11 the practical application of certain provisions of this Judgment concerning storage of  
12 water, including, without limitation, understanding the following: (1) payment of the  
13 Replenishment Assessment is required upon the conversion of Carryover Water into  
14 storage, and; (2) developed water introduced into the Basin for storage by or on behalf of  
15 a Party through spreading or injection need not be replenished by WRD and should not  
16 be subject to the Replenishment Assessment.

17 H. Storage Procedure.

18 The Administrative Body shall (i) prescribe forms and procedures for the orderly  
19 reporting of Stored Water, (ii) maintain records of all water stored in the Basin, and (iii)  
20 undertake monitoring and modeling of Stored Water as may be reasonably required. As  
21 to any Storage Projects that will require review and approval by the Storage Panel, the  
22 Administrative Body shall provide appropriate applications, and shall work with project  
23 applicants to complete the application documents for presentation to the Storage Panel.  
24 The Administrative Body shall be responsible for conducting any groundwater modeling  
25 necessary to evaluate a proposed Storage Project. The proponent of a proposed project  
26 will bear all costs associated with the review of the application for approval of the project  
27 and all costs associated with its implementation. Nothing in this Judgment shall alter the  
28 applicant(s) duty to comply with CEQA or to meet other legal requirements as to any

1 proposed Storage Project. Within thirty (30) days after final submission of the storage  
2 application documents, the Administrative Body shall provide notice of the storage  
3 application (either by electronic mail or U.S. postal mail), together with a copy of the  
4 application documents, to all parties possessing an Allowed Pumping Allocation, and to  
5 any other person requesting notice thereof. Following notice, any necessary hearings  
6 before the Storage Panel shall be conducted as provided in Section IV(O) of this  
7 Judgment.

8 I. Loss of Stored Water/Relative Priority.

9 To balance the need to protect priority uses of storage and to encourage the full  
10 utilization of Adjudicated Storage Capacity and Basin Operating Reserve where it can be  
11 accommodated without interference with priority uses, and except as otherwise provided  
12 in this Judgment, no water held in any authorized storage account will be deemed lost  
13 from that storage account unless the cumulative quantity of water held as Stored Water  
14 plus the quantity of water held within the Basin Operating Reserve exceeds 330,000  
15 acre-feet. Where all Adjudicated Storage Capacity and Basin Operating Reserve has  
16 been occupied, the first Stored Water to be deemed lost shall be the last water stored as  
17 Community Storage. Upon receipt of a bona fide request by another use entitled to  
18 priority hereunder, Watermaster shall issue a notice requiring the other parties to  
19 evacuate their Stored Water. Any Stored Water that is not evacuated shall be deemed  
20 dedicated to the Basin Operating Reserve in furtherance of the physical solution without  
21 compensation and accounted for accordingly.

22 J. Limits on Extraction.

23 Anything in this Judgment to the contrary notwithstanding, no party shall extract  
24 greater than 140% of the sum of (i) the party's Allowed Pumping Allocation and (ii) the  
25 party's leased water, except upon prior approval by the Water Rights Panel. For this  
26 purpose, a party's total extraction right for a particular year shall include that party's  
27 Allowed Pumping Allocation and any contractual right through lease or other means to  
28 utilize the adjudicated rights of another party. Where such proposed extraction would

1 occur within the Central Basin Pressure Area as defined by Watermaster consistent with  
2 historical records, the Water Rights Panel shall submit such request for review by the  
3 Board of WRD. The Water Rights Panel shall not approve any request for over-  
4 extraction within the Pressure Area without a written finding by the Board of WRD that  
5 such over-extraction will not cause Material Physical Harm. The role of the Board of  
6 WRD in this process shall not be read to expand or restrict WRD's statutory authority.  
7 Consideration shall be on an expedited basis.

8 K. Increased Extractions in the Central Basin for Certain Water Purveyors.

9 (1) This Court also maintains continuing jurisdiction over the West  
10 Coast Basin, which bounds the Central Basin to the west.

11 (2) Certain Water Purveyors are parties to both this Amended  
12 Judgment and the judgment governing the West Coast Basin and serve  
13 communities overlying both the Central Basin and the West Coast Basin.

14 (3) Certain Water Purveyors may exceed their Allowed Pumping  
15 Allocation in any Administrative Year, subject to all of the following conditions:

16 (a) The Water Purveyor is one of the following eligible Parties:

17 (i) City of Los Angeles

18 (ii) Golden State Water Company

19 (iii) California Water Service Company.

20 (b) Increased extractions pursuant to this Section shall not  
21 exceed 5,000 acre-feet per Water Purveyor for the particular  
22 Administrative Year.

23 (c) Increased extractions pursuant to this Section shall not  
24 exceed the Water Purveyor's unused "Adjudicated Rights" in the West  
25 Coast Basin.

26 (d) Increased extractions pursuant to this Section shall not  
27 result in Material Physical Harm.

28 (4) Notwithstanding the foregoing, nothing herein permits extraction

1 of water within the Central Basin in excess of 140% of Allowed Pumping  
2 Allocation for the particular Administrative Year, except as otherwise permitted  
3 under this Judgment.

4 (5) Replenishment of any water extracted from the Central Basin  
5 pursuant to this Section shall occur exclusively in the Central Basin.

6 (6) The benefits of this Section are made available only to the certain  
7 Water Purveyors that serve communities overlying the Central Basin and  
8 communities overlying the West Basin, in recognition of the management of  
9 water resources by those Water Purveyors to serve such overlying communities.  
10 It is not made, nor is it related to, a determination of an underflow between the  
11 basins, a cost or benefit allocation, or any other factor relating to the allocation of  
12 the Replenishment Assessment.

13 L. Special Provisions for Temporary Storage within Community Storage  
14 Pool.

15 The Central Basin Municipal Water District ("CBMWD") shall take such action  
16 as may be necessary to reduce its Allowed Pumping Allocation to five (5) acre-feet or  
17 fewer by December 31, 2018, and has agreed, by stipulation, not to acquire any  
18 additional Central Basin water rights. Upon application by CBMWD, the Storage Panel  
19 may, after making each of the findings required in this subsection, approve storage of  
20 water by CBMWD within the Community Storage Pool subject to the stated conditions.  
21 The Storage Panel may only authorize such storage after finding each of the following to  
22 be true as of the date of such approval:

23 (1) CBMWD (a) then owns five (5) acre-feet or fewer of Allowed  
24 Pumping Allocation, and (b) has not produced water utilizing any extraction  
25 rights it holds within the Basin but has only engaged in the sale or leasing of those  
26 rights to others.

27 (2) There is available space for Storage within the Community Storage  
28

1 Pool.

2 (3) CBMWD has identified a source of imported water that may be  
3 brought into the Basin and stored underground.

4 (4) The water identified for storage (a) is unlikely to be acquired by  
5 other parties through surface delivery for use within the Basin, and (b) was  
6 offered to WRD to purchase for replenishment purposes at the same price that  
7 CBMWD otherwise sells imported water to WRD and WRD declined to purchase  
8 said water, within a reasonable period of time.

9 (5) There will be no Material Physical Harm associated with the  
10 introduction of the water into storage, or its extraction, in the manner approved by  
11 the Storage Panel.

12 The condition expressed in Section IV(L)(1)(a) above shall not be operative until  
13 January 1, 2019, or upon reduction of CBMWD's Allowed Pumping Allocation  
14 to five (5) acre-feet or fewer, whichever first occurs. CBMWD may not extract  
15 the Stored Water, and may instead only transfer that Stored Water to a party  
16 having extraction rights, or to WRD for replenishment purposes only. Such  
17 Stored Water not so transferred within three (3) years following its storage may  
18 be purchased by WRD, at its option, for replenishment purposes only, at a price  
19 not exceeding the actual cost incurred by CBMWD in importing and storing the  
20 water in the first instance, plus a reasonable administrative charge for overhead  
21 not exceeding five percent (5%) of the price paid by CBMWD for the water with  
22 no other fees or markups imposed by CBMWD. Except as otherwise permitted in  
23 this Section, any such Stored Water held by CBMWD for a term greater than  
24 three (3) years shall be assessed an annual water loss equal to 10% of the amount  
25 of such Stored Water at the end of each year. Water subject to the loss  
26  
27  
28

1 assessment will be deemed dedicated to the Basin Operating Reserve in  
2 furtherance of the physical solution without further compensation. The Storage  
3 Panel shall grant CBMWD one or more extensions of such term, not exceeding  
4 total extensions of three (3) additional years, following public hearing, if the  
5 Storage Panel determines that the Stored Water has been actively marketed by  
6 CBMWD for transfer to Parties on reasonable terms in the previous year. The  
7 Storage Panel may impose such additional reasonable conditions as it determines  
8 to be appropriate. Any review by the Storage Panel hereunder shall only occur at  
9 a public hearing held following at least 15 days<sup>1</sup> (but not more than 30 days<sup>2</sup>)  
10 mailed notice to all Parties to this Judgment, at which hearing an opportunity for  
11 public comment shall be afforded in advance of any such decision. However, the  
12 Storage Panel may consider an application on shorter notice under exigent  
13 circumstances, including the potential loss of the water proposed to be stored if  
14 action is not taken sooner. CBMWD shall have the right to appeal any action or  
15 inaction by the Storage Panel to this court. The storage and extraction of Stored  
16 Water hereunder shall otherwise be subject to all other provisions of this  
17 Judgment. The court finds and declares that this subsection constitutes a "court  
18 order issued by a court having jurisdiction over the adjudication of groundwater  
19 extraction rights within the groundwater basin where storage is sought" within the  
20 meaning of Water Code §71610(b)(2)(B). Nothing in this provision impedes  
21 CBMWD's ability to store water pursuant to a contract with an adjudicated  
22 groundwater extraction rights holder as permitted by Water Code  
23 § 71610(b)(2)(A) and otherwise in accordance with this Judgment.

24 M. Basin Operating Reserve.

25 It is in the public interest and in furtherance of the physical solution for WRD to  
26 prudently exercise its statutory discretion to purchase, spread, and inject Replenishment  
27 Water, to provide for in-lieu replenishment, and otherwise to fulfill its replenishment  
28 function within the Basin as provided in Water Code Section 60000 et. seq. Hydrologic,

1 regulatory and economic conditions now prevailing within the State require that WRD be  
2 authorized to exercise reasonable discretion and have flexibility in the accomplishment  
3 of its replenishment function. Accordingly, WRD may pre-purchase or defer the  
4 purchase of Replenishment Water, and may otherwise purchase and manage available  
5 sources of Replenishment Water under the most favorable climatic and economic  
6 conditions as it may determine reasonable and prudent under the circumstances. It is the  
7 intent of the parties to preserve space for such replenishment activities, including capture  
8 of natural inflows during wet years, recapture of water when possible, and artificial  
9 replenishment when water is available at discounted rate, for the benefit of the Basin and  
10 the parties to the Judgment. The Basin Operating Reserve is intended to allow WRD to  
11 meet its replenishment needs to make APA available for extraction by all water rights  
12 holders. Accordingly, WRD shall have a priority right to occupy up to 110,000 acre-feet  
13 of the Available Dewatered Space as the "Basin Operating Reserve" for the acquisition  
14 and replenishment of water, or to ensure space remains available in the Basin to capture  
15 natural inflows during wet years for the benefit of the parties to the Judgment, to offset  
16 over-production. The priority right is not intended to allow WRD to sell or lease stored  
17 water, storage, or water rights. To the extent WRD does not require the use of all of such  
18 Basin Operating Reserve, that portion of the Basin Operating Reserve that is not then  
19 being used shall be available to other Parties to store water on a temporary and space-  
20 available basis. No Party may use any portion of the Basin Operating Reserve for space-  
21 available storage unless that Party has already maximized its allowed Storage pursuant to  
22 its Individual Storage Allocation and all available Community Storage is already in use.  
23 WRD's failure to use any portion of its Basin Operating Reserve shall not cause  
24 forfeiture or create a limitation of its right to make use of the designated space in the  
25 future. WRD's first priority right to this category of space shall be absolute. To the  
26 extent that there is a conflict between WRD and a third party regarding the availability of  
27 and desire to use any portion of the space available for replenishment up to the maximum  
28 limits set forth in this section, the interests of WRD will prevail. If a party other than

1 WRD is using the Basin Operating Reserve space on a "space available" basis and a  
2 conflict develops between WRD and the storing party, the storing party will, upon notice  
3 from WRD, evacuate the Stored Water within ninety (90) days thereafter. In such event,  
4 temporary occupancy within the Basin Operating Reserve shall be first in time, first in  
5 right, and the last Party to store water shall be required to evacuate first until adequate  
6 space shall be made available within the Basin Operating Reserve to meet WRD's needs.  
7 The storing party or parties assume all risks of waste, spill and loss regardless of the  
8 hardship. Stored Water that is not evacuated following WRD's notice of intent to occupy  
9 the Basin Operating Reserve will be deemed dedicated to the Basin Operating Reserve in  
10 furtherance of the physical solution without compensation and accounted for  
11 accordingly. Nothing herein shall permit WRD to limit or encumber, by contract or  
12 otherwise, its right to use the Basin Operating Reserve for Replenishment purposes for  
13 any reason, or to make space therein available to any person by any means.  
14 Notwithstanding the foregoing, to the extent excess space is available, water evacuated  
15 from the Basin Operating Reserve as provided in this Section shall be deemed added to  
16 available space within the Individual Storage Allocations and Community Storage Pool,  
17 subject to the priority rights otherwise provided in this Judgment.

18 N. Water Augmentation.

19 The parties, in coordination with WRD, may undertake projects that add to the  
20 long-term reliable yield of the Basin. Innovations and improvements in practices that  
21 increase the conservation and maximization of the reasonable and beneficial use of water  
22 should be promoted. To the extent that Parties to the Judgment, in coordination with  
23 WRD, implement a project that provides additional long-term reliable water supply to the  
24 Central Basin, the annual extraction rights in the Central Basin will be increased  
25 commensurately in an amount to be determined by the Storage Panel to reflect the actual  
26 yield enhancement associated with the project. Augmented supplies of water resulting  
27 from such a project may be extracted or stored as permitted in this Judgment in the same  
28 manner as other water. Participation in any Water Rights Augmentation Project shall be

1 voluntary. A party may elect to treat a proposed project as a Water Augmentation  
2 Project (for the purpose of seeking an increase in that party's Allowed Pumping  
3 Allocation) or may elect to treat such a project as a Storage Project under the other  
4 provisions of this Judgment. The terms of participation in any Water Augmentation  
5 Project will be at the full discretion of the participating parties. All Water Augmentation  
6 Projects will be approved by the Storage Panel.

7 (1) Participating Parties.

8 Parties who propose a Water Augmentation Project ("Project Leads") may  
9 do so in their absolute discretion, upon such terms as they may determine. All  
10 other parties to this Judgment will be offered an opportunity to participate in the  
11 Water Augmentation Project on condition that they share proportionally in  
12 common costs and benefits, and assume the obligation to bear exclusively the cost  
13 of any improvements that are required to accommodate their individual or  
14 particular needs. Notice shall be provided which generally describes the project  
15 and the opportunity to participate with sufficient time for deliberation and action  
16 by any of these parties who could potentially participate. Disputes over the  
17 adequacy of notice shall be referred to the Storage Panel, and then to the Court  
18 under its continuing jurisdiction. Parties who elect to participate ("Project  
19 Participants") may do so provided they agree to offer customary written and  
20 legally binding assurances that they will bear their proportionate costs attributable  
21 to the Water Rights Augmentation Project, or provide other valuable  
22 consideration deemed sufficient by the Project Leads and the Project Participants.

23 (2) Determination of Additional Extraction Rights.

24 The amount of additional groundwater extraction as a result of a Water  
25 Augmentation project will be determined by the Storage Panel, subject to review  
26 by the Court. The determination will be based upon substantial evidence which  
27 supports the finding that the Water Augmentation project will increase the long-  
28 term sustainable yield of the respective Basin by an amount at least equal to the

1 proposed increase in extraction rights.

2 (3) Increase in Extraction Rights.

3 A party that elects to participate and pays that party's full pro-rata share of  
4 costs associated with any Water Augmentation Project and/or reaches an  
5 agreement with other participants based upon other valuable consideration  
6 acceptable to the Project Leads and Project Participants, will receive a  
7 commensurate increase in extraction rights. Non-participating parties will not  
8 receive an increase or a decrease in extraction rights. Any party that elects not to  
9 participate will not be required to pay any of the costs attributable to the particular  
10 Water Augmentation Project, whether directly or indirectly as a component of the  
11 WRD Replenishment Assessment.

12 (4) Nominal Fluctuations.

13 Because water made available for Water Rights Augmentation will be  
14 produced annually, fluctuations in groundwater levels will be temporary, nominal  
15 and managed within the Basin Operating Reserve.

16 (5) Availability of New Water.

17 The amount of additional groundwater extraction established as a result of  
18 a Water Augmentation Project shall be equal to the quantity of new water in the  
19 Basin that is attributable to that Water Augmentation Project. No extraction shall  
20 occur and no extraction right shall be established until new water has been  
21 actually introduced into the Basin as a result of the Project. Any approval for a  
22 Water Augmentation Project shall include provisions (a) requiring regular  
23 monitoring to determine the actual amount of such new water made available, (b)  
24 requiring make-up water or equivalent payment therefor to the extent that actual  
25 water supply augmentation does not meet projections, and (c) adjusting extraction  
26 rights attributable to the Water Augmentation Project to match the actual water  
27 created. The right to extract augmented water from the Basin resulting from a  
28 party's participation in a Water Augmentation Project shall be accounted for

1 separately and shall not be added to a party's Allowed Pumping Allocation. No  
2 Replenishment Assessment shall be levied against the extraction of augmented  
3 water.

4 (6) Limitation.

5 Notwithstanding the foregoing, WRD will not obtain any water rights or  
6 extraction rights under this Judgment by virtue of its participation in a Water  
7 Augmentation Project. If WRD participates in a Water Rights Augmentation  
8 Project through funding or other investments, its allocation of new water from the  
9 project shall be used to offset its replenishment responsibilities.

10 O. Limits on Watermaster Review.

11 It shall not be necessary for Watermaster, or any constituent body thereof, to  
12 review or approve any of the following before the affected Party may proceed: (i)  
13 exercise of adjudicated water rights consistent with this Judgment, except for extraction  
14 above 140% of a Party's extraction right as set out in Section IV(J) of this Judgment; (ii)  
15 replenishment of the Basin with Replenishment Water by WRD consistent with Water  
16 Code Section 60000 et seq., including replenishment of water produced by water rights  
17 holders through the exercise of adjudicated water rights; (iii) WRD's operations within  
18 the Basin Operating Reserve; (iv) Carryover Conversion or other means of the filling of  
19 the Individual Storage Accounts and the Community Storage Pool, as provided in this  
20 Judgment, as long as existing water production, spreading, or injection facilities are used;  
21 and (v) individual transfers of the right to produce Stored Water as permitted in Section  
22 IV(F). All other Storage Projects and all Water Augmentation Projects shall be subject  
23 to review and approval as provided herein, including (i) material variances to substantive  
24 criteria governing projects exempt from the review and approval process, (ii)  
25 modifications to previously approved Storage Projects and agreements, (iii) a party's  
26 proposal for Carryover Conversion in quantities greater than the express apportionment  
27 of Adjudicated Storage Capacity on a non-priority, space-available, interim basis, and  
28 (iv) Storage, by means other than Carryover Conversion, when new production,

1 spreading, or injection facilities are proposed to be utilized.

2 P. Hearing Process For Watermaster Review.

3 The following procedures shall be followed by Watermaster where Watermaster  
4 review of storage or extraction of Stored Water is required or permitted under this  
5 Judgment:

6 (1) No later than thirty (30) days after notice has been issued for the  
7 storage application, the matter shall be set for hearings before the Storage Panel.  
8 A staff report shall be submitted by WRD staff in conjunction with the completed  
9 storage application documents and the Water Rights Panel may prepare an  
10 independent staff report, if it elects to do so.

11 (2) The Board of WRD and the Water Rights Panel (sitting jointly as  
12 the Storage Panel) shall conduct a joint hearing concerning the storage  
13 application.

14 (3) All Watermaster meetings shall be conducted in the manner  
15 prescribed by the applicable Rules and Regulations. The Rules shall provide that  
16 all meetings of Watermaster shall be open to water rights holders and that  
17 reasonable notice shall be given of all meetings.

18 (4) The Board of WRD and the Water Rights Panel shall each adopt  
19 written findings explaining its decision on the proposed Storage Project, although  
20 if both entities reach the same decision on the Storage Project, they shall work  
21 together to adopt a uniform set of findings.

22 (5) Unless both the Board of WRD and the Water Rights Panel  
23 approve the Storage Project, the Storage Project application shall be deemed  
24 denied (a "Project Denial"). If both the Board of WRD and the Water Rights  
25 Panel approve the Storage Project, the Storage Project shall be deemed approved  
26 (a "Project Approval").

27 Q. Trial Court Review

28 (1) The applicant may seek the Storage Panel's reconsideration of a

1 Project Denial. However, there shall be no process for mandatory reconsideration  
2 or mediation of a Project Approval or a Project Denial either before the  
3 Administrative Body, or before the Water Rights Panel.

4 (2) Any Party may file an appeal from a Project Approval or Project  
5 Denial with this Court, as further described in Section II(F).

6 (3) In order to (a) promote the full presentation of all relevant  
7 evidence before the Storage Panel in connection with its consideration of any  
8 proposed Storage Project, (b) achieve an expeditious resolution of any appeal to  
9 the Court, and (c) accord the appropriate amount of deference to the expertise of  
10 the Storage Panel, the appeal before the Court shall be based solely on the  
11 administrative record, subject only to the limited exception in California Code of  
12 Civil Procedure section 1094.5(e).

13 (4) If both the WRD Board and the Water Rights Panel each vote to  
14 deny or approve a proposed Storage Project, it shall be an action by the Storage  
15 Panel and that decision shall be accorded by the Court deference according to the  
16 substantial evidence test. If one of the reviewing bodies votes to approve the  
17 proposed Storage Project and the other reviewing body votes to deny the proposed  
18 storage project, then the Court's review shall be *de novo*, although still restricted  
19 to the administrative record. In the case of any *de novo* Trial Court review, the  
20 findings made by the respective Watermaster bodies shall not be accorded any  
21 weight independent of the evidence supporting them.

22 R. Space Available Storage, Relative Priority, and Dedication of "Spilled"  
23 Water.

24 To balance the need to protect priority uses of storage and to encourage the full  
25 utilization of Available Dewatered Space within the Adjudicated Storage Capacity and  
26 the Basin Operating Reserve, any Party may make interim, temporary use of then  
27 currently unused Available Dewatered Space within any category of Adjudicated Storage  
28 Capacity, and then if all Adjudicated Storage Capacity is being fully used for Stored

1 Water within the Basin Operating Reserve (“Space-Available Storage”), subject to the  
2 following criteria:

3 (1) Any Party may engage in Space-Available Storage without prior  
4 approval from Watermaster provided that the storing Party or Parties shall assume  
5 all risks of waste, spill, and loss regardless of the hardship. Whenever the Storage  
6 Panel determines that a Party is making use of excess Available Dewatered Space  
7 for Space-Available Storage, the Storage Panel shall issue written notice to the  
8 Party informing them of the risk of spill and loss.

9 (2) Whenever the Available Dewatered Space is needed to  
10 accommodate the priority use within a respective category of Adjudicated Storage  
11 Capacity, or WRD seeks to make use of its priority right to the Basin Operating  
12 Reserve to fulfill its replenishment function, the Storage Panel shall issue a notice  
13 to evacuate the respective category of Adjudicated Storage Capacity or Basin  
14 Operating Reserve, as applicable, within the time-periods set forth within this  
15 Amended Judgment. To the extent the Stored Water is not timely evacuated such  
16 Stored Water will be placed into any other excess Available Dewatered Space,  
17 first within the Adjudicated Storage Capacity, if available, and then if all  
18 Adjudicated Storage Capacity is being fully used for Stored Water within the  
19 Basin Operating Reserve. If no excess Available Dewatered Space is available  
20 within the Basin Operating Reserve, then the Stored Water shall be deemed  
21 spilled and will be deemed dedicated to the Basin Operating Reserve in  
22 furtherance of the physical solution without compensation and accounted for  
23 accordingly. A Party that seeks to convert the Stored Water temporarily held in  
24 interim storage as Space-Available Storage to a more firm right, may in its  
25 discretion, contract for the use of another Party’s Individual Storage Allocation,  
26 or may add such water to the Community Storage Pool once space therein  
27 becomes available.

28 (3) No Stored Water will be deemed abandoned unless the cumulative

1 quantity of water held as Stored Water plus the quantity of water held in the Basin  
2 Operating Reserve exceeds 330,000 (three hundred and thirty thousand) acre-feet  
3 in the Central Basin.

4  
5 V. CONTINUING JURISDICTION OF THE COURT.

6 The Court hereby reserves continuing jurisdiction and upon application of any interested  
7 party, or upon its own motion, may review and redetermine the following matters and any  
8 matters incident thereto:

9 A. Its determination of the permissible level of extractions from Central  
10 Basin in relation to achieving a balanced basin and an economic utilization of Central  
11 Basin for groundwater storage, taking into account any then anticipated artificial  
12 replenishment of Central Basin by governmental agencies for the purpose of alleviating  
13 what would otherwise be annual overdrafts upon Central Basin and all other relevant  
14 factors.

15 B. Whether in accordance with applicable law any party has lost all or any  
16 portion of his rights to extract groundwater from Central Basin and, if so, to ratably  
17 adjust the Allowed Pumping Allocations of the other parties and ratably thereto any  
18 remaining Allowed Pumping Allocation of such party.

19 C. To remove any Watermaster or constituent body appointed from time to  
20 time and appoint a new Watermaster; and to review and revise the duties, powers and  
21 responsibilities of the Watermaster or its constituent bodies and to make such other and  
22 further provisions and orders of the Court that may be necessary or desirable for the  
23 adequate administration and enforcement of the Judgment.

24 D. To revise the price to be paid by Exchangees and to Exchangeors for  
25 Exchange Pool purchases and subscriptions.

26 E. In case of emergency or necessity, to permit extractions from Central  
27 Basin for such periods as the Court may determine: (i) ratably in excess of the Allowed  
28 Pumping Allocations of the parties; or (ii) on a non-ratable basis by certain parties if

1 either compensation or other equitable adjustment for the benefit of the other parties is  
2 provided. Such overextractions may be permitted not only for emergency and necessity  
3 arising within Central Basin area, but to assist the remainder of the areas within The  
4 Metropolitan Water District of Southern California in the event of temporary shortage or  
5 threatened temporary shortage of its imported water supply, or temporary inability to  
6 deliver the same throughout its area, but only if the court is reasonably satisfied that no  
7 party will be irreparably damaged thereby. Increased energy cost for pumping shall not  
8 be deemed irreparable damage. Provided, however, that the provisions of this  
9 subparagraph will apply only if the temporary shortage, threatened temporary shortage,  
10 or temporary inability to deliver was either not reasonably avoidable by the Metropolitan  
11 Water District, or if reasonably avoidable, good reason existed for not taking the steps  
12 necessary to avoid it.

13 F. To review actions of the Watermaster.

14 G. To assist the remainder of the areas within The Metropolitan Water  
15 District of Southern California within the parameter set forth in subparagraph (e) above.

16 H. To provide for such other matters as are not contemplated by the Judgment  
17 and which might occur in the future, and which if not provided for would defeat any or  
18 all of the purposes of this Judgment to assure a balanced Central Basin subject to the  
19 requirements of Central Basin Area for water required for its needs, growth and  
20 development.

21 The exercise of such continuing jurisdiction shall be after 30 days' notice to the parties,  
22 with the exception of the exercise of such continuing jurisdiction in relation to subparagraphs E  
23 and G above, which may be *ex parte*, in which event the matter shall be forthwith reviewed  
24 either upon the Court's own motion or the motion of any party upon which 30 days' notice shall  
25 be so given. Within ten (10) days of obtaining any *ex parte* order, the party so obtaining the  
26 same shall mail notice thereof to the other parties. If any other party desires Court review  
27 thereof, the party obtaining the *ex parte* order shall bear the reasonable expenses of mailing  
28 notice of the proceedings, or may in lieu thereof undertake the mailing. Any contrary or

1 modified decision upon such review shall not prejudice any party who relied on said *ex parte*  
2 order.

3  
4 VI. GENERAL PROVISIONS.

5 A. Judgment Constitutes Inter Se Adjudication.

6 This Judgment constitutes an inter se adjudication of the respective rights of all  
7 parties, except as may be otherwise specifically indicated in the listing of the water rights  
8 of the parties of this Judgment, or in Appendix "2" hereof. All parties to this Judgment  
9 retain all rights not specifically determined herein, including any right, by common law  
10 or otherwise, to seek compensation for damages arising out of any act or omission of any  
11 person. This Judgment constitutes a "court order" within the meaning of Water Code  
12 Section 71610(B)(2)(b).

13 B. Assignment, Transfer, Etc., of Rights.

14 Subject to the other provision of this Judgment, and any rules and regulations of  
15 the Watermaster requiring reports relative thereto, nothing herein contained shall be  
16 deemed to prevent any party hereto from assigning, transferring, licensing or leasing all  
17 or any portion of such water rights as it may have with the same force and effect as  
18 would otherwise be permissible under applicable rules of law as exist from time to time.

19 C. Service Upon and Delivery to Parties of Various Papers.

20 Service of the Judgment on those parties who have executed that certain  
21 Stipulation and Agreement for Judgment or who have filed a notice of election to be  
22 bound by the Exchange Pool provisions shall be made by first class mail, postage  
23 prepaid, addressed to the designee and at the address designated for that purpose in the  
24 executed and filed Counterpart of the Stipulation and Agreement for Judgment or in the  
25 executed and filed "Notice of Election to be Bound by Exchange Pool Provisions," as the  
26 case may be, or in any substitute designation filed with the Court.

27 Each party who has not heretofore made such a designation shall, within 30 days  
28 after the Judgment shall have been served upon that party, file with the Court, with proof

1 of service of a copy upon the Watermaster, a written designation of the person to whom  
2 and the address at which all future notices, determinations, requests, demands, objections,  
3 reports and other papers and processes to be served upon that party or delivered to that  
4 party are to be so served or delivered.

5 A later substitute designation filed and served in the same manner by any party  
6 shall be effective from the date of filing as to the then future notices, determinations,  
7 requests, demands, objections, reports and other papers and processes to be served upon  
8 or delivered to that party.

9 Delivery to or service upon any party by the Watermaster, by any other party, or  
10 by the Court, or any item required to be served upon or delivered to a party under or  
11 pursuant to the Judgment may be by deposit in the mail, first class, postage prepaid,  
12 addressed to the designee and at the address in the latest designation filed by that party.

13 D. Judgment Does Not Affect Rights, Powers, Etc., of Plaintiff District.

14 Nothing herein constitutes a determination or adjudication which shall foreclose  
15 Plaintiff District from exercising such rights, powers, privileges and prerogatives as it  
16 may now have or may hereafter have by reason of provisions of law.

17 E. Continuation of Order under Interim Agreement.

18 The order of Court made pursuant to the "Stipulation and Interim Agreement and  
19 Petition for Order" shall remain in effect through the Administrative Year in which this  
20 Judgment shall become final (subject to the reserved jurisdiction of the Court).

21 F. Effect of Extractions by Exchanges: Reductions in Extractions.

22 With regard to Exchange Pool purchases, the first extractions by each Exchangee  
23 shall be deemed the extractions of the quantities of water which that party is entitled to  
24 extract pursuant to his allocation from the Exchange Pool for that Administrative Year.  
25 Each Exchangee shall be deemed to have pumped his Exchange Pool request so allocated  
26 for and on behalf of each Exchangor in proportion to each Exchangor's subscription to  
27 the Exchange Pool which is utilized to meet Exchange Pool requests. No Exchangor  
28 shall ever be deemed to have relinquished or lost any of its rights determined in this

1 Judgment by reason of allocated subscriptions to the Exchange Pool. Each Exchangee  
2 shall be responsible as between Exchangors and that Exchangee, for any tax or  
3 assessment upon the production of groundwater levied for replenishment purposes by  
4 WRD or by any other governmental agency with respect to water extracted by such  
5 Exchangee by reason of Exchange Pool allocations and purchases. No Exchangor or  
6 Exchangee shall acquire any additional rights, with respect to any party to this action, to  
7 extract waters from Central Basin pursuant to Water Code Section 1005.1 by reason of  
8 the obligations pursuant to and the operation of the Exchange Pool.

9 G. Judgment Binding on Successors, Etc.

10 This Judgment and all provisions thereof are applicable to and binding upon not  
11 only the parties to this action, but as well to their respective heirs, executors,  
12 administrators, successors, assigns, lessees, licensees and to the agents, employees and  
13 attorneys in fact of any such persons.

14 H. Costs.

15 No party shall recover its costs herein as against any other party.

16 I. Intervention of Successors in Interest and New Parties.

17 Any person who is not a party (including but not limited to successors or parties  
18 who are bound by this Judgment) and who proposes to produce water from the Basin,  
19 store water in the Basin, or exercise water rights of a predecessor may seek to become a  
20 party to this Judgment through a Stipulation in Intervention entered into with the  
21 Plaintiff. Plaintiff may execute said Stipulation on behalf of the other parties herein, but  
22 such Stipulation shall not preclude a party from opposing such intervention at the time of  
23 the court hearing thereon. Said Stipulation for Intervention must thereupon be filed with  
24 the Court, which will consider an order confirming said intervention following thirty (30)  
25 days' notice to the parties. Thereafter, if approved by the Court, such intervenor shall be  
26 a party bound by this Judgment and entitled to the rights and privileges accorded under  
27 the physical solution herein.

28 J. Effect of this Amended Judgment on Orders Filed Herein.

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This Third Amended Judgment shall not abrogate such rights of additional carryover of unused water rights as may otherwise exist pursuant to orders herein filed June 2, 1977 and September 29, 1977.

THE CLERK WILL ENTER THIS THIRD AMENDED JUDGMENT FORTHWITH.

DATED: \_\_\_\_\_

\_\_\_\_\_  
Judge of the Superior Court

## **APPENDIX I**

### **2014 CONSUMER CONFIDENCE REPORT**

# CITY OF LYNWOOD

## 2014 CONSUMER CONFIDENCE/WATER QUALITY REPORT

Since 1991, California water utilities have been providing information on water served to its consumers. This report is a snapshot of the tap water quality that we provided last year. Included are details about where your water comes from, how it is tested, what is in it, and how it compares with state and federal limits. We strive to keep you informed about the quality of your water, and to provide a reliable and economic supply that meets all regulatory requirements.



### Where Does My Tap Water Come From?

Your tap water comes from 2 sources: groundwater and surface water. We pump groundwater from local and deep wells. We also use Metropolitan Water District of Southern California's (MWD) surface water from both the Colorado River and the State Water Project in northern California. These water sources supply our service area shown on the adjacent map. The quality of groundwater delivered to your home is presented in this report.

### How is My Drinking Water Tested?

Your drinking water is tested regularly for unsafe levels of chemicals, radioactivity and bacteria at the source and in the distribution system. We test weekly, monthly, quarterly, annually or less often depending on the substance. State and federal laws allow us to test some substances less than once per year because their levels do not change frequently. All water quality tests are conducted by specially trained technicians in state-certified laboratories.

### What Are Drinking Water Standards?

The Federal Environmental Protection Agency (USEPA) limits the amount of certain substances allowed in tap water. In California, the State Water Resources Control Board (State Board) regulates tap water quality by enforcing limits that are at least as stringent as the USEPA's. Historically, California limits are more stringent than the Federal ones.

There are two types of these limits, known as standards. Primary standards protect you from substances that could potentially affect your health. Secondary standards regulate substances that affect the aesthetic qualities of water. Regulations set a Maximum Contaminant Level (MCL) for each of the primary and secondary standards. The MCL is the highest level of a substance that is allowed in your drinking water.

Public Health Goals (PHGs) are set by the California Environmental Protection Agency. PHGs provide more information on the quality of drinking water to customers, and are similar to their federal counterparts, Maximum Contaminant Level Goals (MCLGs). PHGs and MCLGs are advisory levels that are nonenforceable. Both PHGs and MCLGs are concentrations of a substance below which there are no known or expected health risks.

### How Do I Read the Water Quality Table?

Although we test for over 100 substances, regulations require us to report only those found in your water. The first column of the water quality table lists substances detected in your water. The next columns list the average concentration and range of concentrations found in your drinking water. Following are columns that list the MCL and PHG or MCLG, if appropriate. The last column describes the likely sources of these substances in drinking water.

To review the quality of your drinking water, compare the highest concentration and the MCL. Check for substances greater than the MCL. Exceedence of a primary MCL does not usually constitute an immediate health threat. Rather, it requires testing the source water more frequently for a short duration. If test results show that the water continues to exceed the MCL, the water must be treated to remove the substance, or the source must be removed from service.

### Why Do I See So Much Coverage in the News About the Quality Of Tap Water?

The sources of drinking water (both tap water and bottled water) include rivers, lakes, streams, ponds, reservoirs, springs and wells. As water travels over the surface of the land or through the ground, it dissolves naturally occurring minerals and, in some cases, radioactive material, and can pick up substances resulting from the presence of animals or from human activity.

Contaminants that may be present in source water include:

- Microbial contaminants, including viruses and bacteria, that may come from sewage treatment plants, septic systems, agricultural livestock operations, and wildlife;
- Inorganic contaminants, such as salts and metals, that can be naturally-occurring or result from urban storm water runoff, industrial or domestic wastewater discharges, oil and gas production, mining or farming;

- Pesticides and herbicides, which may come from a variety of sources such as agriculture, urban storm water runoff, and residential uses;
- Organic chemical contaminants, including synthetic and volatile organic chemicals, that are byproducts of industrial processes and petroleum production, and can also come from gas stations, urban storm water runoff, and septic systems;
- Radioactive contaminants, which can be naturally occurring or be the result of oil and gas production and mining activities.

In order to ensure that tap water is safe to drink, the USEPA and the State Water Resources Control Board (State Board) prescribe regulations that limit the amount of certain contaminants in water provided by public water systems. The State Board regulations also establish limits for contaminants in bottled water that must provide the same protection for public health.

Drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the Federal EPA's Safe Drinking Water Hotline (1-800-426-4791). You can also get more information on tap water by logging on to these helpful web sites:

- <http://water.epa.gov/drink/standards/hascience.cfm> (Federal EPA's web site)
- [www.waterboards.ca.gov/drinking\\_water/programs/index.shtml](http://www.waterboards.ca.gov/drinking_water/programs/index.shtml) (State Board web site)

**Lead:** If present, elevated levels of lead can cause serious health problem, especially for pregnant women and young children. Lead in drinking water is primarily from materials and components associated with service lines and home plumbing. The City of Lynwood is responsible for providing high quality drinking water, but cannot control the variety of materials used in plumbing components. When your water has been sitting for several hours, you can minimize the potential for lead exposure by flushing your tap for 30 seconds to 2 minutes before using water for drinking or cooking. If you are concerned about lead in your water, you may wish to have your water tested. Information on lead in drinking water, testing methods, and steps you can take to minimize exposure is available from the Safe Drinking Water Hotline or at <http://www.epa.gov/safewater/lead>.

### **Should I Take Additional Precautions?**

Some people may be more vulnerable to contaminants in drinking water than the general population. Immunocompromised persons such as persons with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune system disorders, some elderly, and infants can be particularly at risk from infections. These people should seek advice about drinking water from their health care providers. The EPA/Centers for Disease Control guidelines on appropriate means to lessen the risk of infection of *Cryptosporidium* and other microbial contaminants are available from the Federal EPA's Safe Drinking Water Hotline (1-800-426-4791).

### **Source Water Assessment**

MWD completed an assessment of its Colorado River and State Water Project supplies in 2002. Colorado River supplies are considered most vulnerable to recreation, urban/storm water runoff, increasing urbanization in the watershed, and wastewater. State Water Project supplies are considered most vulnerable to urban/storm water runoff, wildlife, agriculture, recreation and wastewater. A copy of the assessment can be obtained by contacting MWD at (213) 217- 6850.

The City of Lynwood completed its source water assessment in 2003. A copy of the approved assessment may be obtained by sending a written request to Jose Molina, City of Lynwood Water Division at 11330 Bullis Road, Lynwood CA 90262. You may also contact the Water Division's front desk at (310) 603-0220, ext. 801 or visit us at 11750 Alameda Street, Lynwood, California 90262.

### **How Can I Participate in Decisions On Water Issues That Affect Me?**

The public is welcome to attend City Council meetings located at Lynwood City Hall, 11330 Bullis Road, Lynwood, CA 90262. Meetings are held on the 1<sup>st</sup> and 3<sup>rd</sup> Tuesday of each month at 6:00 pm.

### **How Do I Contact My Water Agency If I Have Any Questions About Water Quality?**

If you have specific questions about your tap water quality, please contact Jose Molina at (310) 603-0220 ext. 800 or e-mail him at [jmolina@lynwood.ca.us](mailto:jmolina@lynwood.ca.us).

### **Some Helpful Water Conservation Tips**

- Fix leaky faucets in your home – save up to 20 gallons every day for every leak stopped
- Save between 15 and 50 gallons each time by only washing full loads of laundry
- Adjust your sprinklers so that water lands on your lawn/garden, not the sidewalk/driveway – save 500 gallons per month
- Use organic mulch around plants to reduce evaporation – save hundreds of gallons a year

Visit us at [www.lynwood.ca.us](http://www.lynwood.ca.us)



# CITY OF LYWOOD 2014 CONSUMER CONFIDENCE /WATER QUALITY REPORT

Results are from the most recent testing performed in accordance with state and federal drinking water regulations. The State allows the Water Company to monitor for some contaminants less than once per year because the concentrations of these contaminants do not change frequently. Some of the data, though representative, are more than one year old.

## PRIMARY STANDARDS MONITORED AT THE SOURCE - MANDATED FOR PUBLIC HEALTH

ORGANIC CHEMICALS	GROUNDWATER		MWD'S SURFACE WATER		PRIMARY MCL	PHG or (MCLG)	MAJOR SOURCES IN DRINKING WATER
	AVERAGE	RANGE	AVERAGE	RANGE			
Tetrachloroethylene (µg/l)	1.9	ND - 4.1	ND	ND	5	0.06 (a)	Discharge from factories, dry cleaners, and auto shops (metal degreaser)
Trichloroethylene (µg/l)	0.4	ND - 1.9	ND	ND	5	1.7 (a)	Discharge from factories, dry cleaners, and auto shops (metal degreaser)
<b>INORGANICS</b> (Sampled from 2012 to 2014 (b))							
Aluminum (mg/l)	ND	ND	0.13	ND - 0.31	1	0.6 (a)	Erosion of natural deposits; residue from surface water treatment processes
Arsenic (µg/l)	3.1	2.0 - 4.8 (c)	0.7	ND - 2.2	10	0.004 (a)	Erosion of natural deposits; glass/electronics production wastes; runoff
Barium (mg/l)	0.12	0.11 - 0.15	0.05	ND - 0.1	1	2 (a)	Oil drilling waste and metal refinery discharge; erosion of natural deposits
Fluoride (mg/l) (k)	0.33	0.22 - 0.40	0.80	0.6 - 1.0	2.0	1 (a)	Erosion of natural deposits; water additive that promotes strong teeth
Nitrate (mg/l as NO <sub>3</sub> )	4.1	ND - 7.6	0.90	ND - 2.7	45	45 (a)	Runoff and leaching from fertilizer use/septic tanks/sewage; natural erosion
<b>RADIOLOGICAL - (pCi/l)</b> (Sampled from 2011 to 2014) (b)							
Gross Alpha (d)	4.8	1.8 - 7.1	1	ND - 5.0	15 (e)	0	Erosion of natural deposits
Gross Beta	NA	NA	3.3	ND - 6.0	50 (e)	0	Decay of natural and man-made deposits
Radium 226	0.1	ND - 0.3	ND	ND	5 (f)	0.05	Erosion of natural deposits
Radium 228	0.01	ND - 0.04	ND	ND	5 (f)	0.019	Erosion of natural deposits
Uranium	2.4	ND - 3.6	2.7	2.0 - 3.0	20 (e)	0.9 (a)	Erosion of natural deposits

## PRIMARY STANDARDS MONITORED IN THE DISTRIBUTION SYSTEM - MANDATED FOR PUBLIC HEALTH

MICROBIALS	DISTRIBUTION SYSTEM		PRIMARY MCL	PHG or (MCLG)	
	AVERAGE % POSITIVE	RANGE % POSITIVE			
Total Coliform Bacteria	0.11%	0% - 1.3%	5%	0%	Naturally present in the environment
Fecal Coliform and E Coli Bacteria	0%	0%	0%	0%	Human and animal fecal waste
No. of Action Violations	0	0	-	-	-
<b>DISINFECTION BY-PRODUCTS AND DISINFECTION RESIDUALS (f)</b>					
	DISTRIBUTION SYSTEM		PRIMARY MCL	PHG or (MCLG)	
	AVERAGE	RANGE			
Trihalomethanes THM5 (µg/l)	34.7	ND - 28.4	80	-	By-product of drinking water chlorination
Halocacetic Acids (µg/l)	11.1	ND - 7.1	80	-	By-product of drinking water disinfection
Total Chlorine Residual (mg/l)	1.3	0.2 - 2.9	4.0 (g)	4.0 (h)	Drinking water disinfectant added for treatment
<b>AT THE TAP</b>					
PHYSICAL CONSTITUENTS 30 sites sampled in 2012	DISTRIBUTION SYSTEM		PRIMARY MCL	PHG or (MCLG)	
	90%ile	# OF SITES ABOVE THE AL			
Copper (mg/l)	0.30 (i)	0	1.3 AL	0.17 (a)	Internal corrosion of household plumbing; erosion of natural deposits
Lead (µg/l)	ND (i)	0	15 AL	2 (a)	Internal corrosion of household plumbing; industrial manufacturer discharges

## SECONDARY STANDARDS MONITORED AT THE SOURCE - FOR AESTHETIC PURPOSES

Sampled from 2012 to 2014

	GROUNDWATER		MWD'S SURFACE WATER		SECONDARY MCL	PHG or (MCLG)	
	AVERAGE	RANGE	AVERAGE	RANGE			
Aggressiveness Index (corrosivity)	12.1	12.0 - 12.3	12.3	12.0 - 12.5	Non-corrosive	-	Natural/industrially-influenced balance of hydrogen/carbon/oxygen in water
Aluminum (µg/l) (j)	ND	ND	126	ND - 310	200	600 (a)	Erosion of natural deposits; surface water treatment process residue
Chloride (mg/l)	40.2	29.0 - 47.0	88.3	85.0 - 92.0	500	-	Runoff/leaching from natural deposits; seawater influence
Color (color units)	ND	ND	1	1	15	-	Naturally-occurring organic materials
Specific Conductance (µS/cm)	680	580.0 - 750.0	859.7	585 - 1010	1,800	-	Substances that form ions when in water; seawater influence
Odor (threshold odor number)	0.4	ND - 1.0	2	1.0 - 3.0	3	-	Naturally-occurring organic materials
Sulfate (mg/l)	93.2	76.0 - 110.0	178	83 - 241	500	-	Runoff/leaching from natural deposits; industrial wastes
Total Dissolved Solids (mg/l)	432	340.0 - 480.0	530	325 - 651	1,000	-	Runoff/leaching from natural deposits
Turbidity (NTU)	0.03	ND - 0.16	ND	ND	5	-	Soil runoff

## SECONDARY STANDARDS MONITORED IN THE DISTRIBUTION SYSTEM - FOR AESTHETIC PURPOSES

GENERAL PHYSICAL CONSTITUENTS	DISTRIBUTION SYSTEM		SECONDARY MCL	PHG or (MCLG)	
	AVERAGE	RANGE			
Color (color units)	<3	<3	15	-	Naturally-occurring organic materials
Odor (threshold odor number)	1	1.0 - 2.0	3	-	Naturally-occurring organic materials
Turbidity (NTU)	0.05	<0.1 - 0.9	11	-	Soil runoff

## ADDITIONAL CHEMICALS OF INTEREST

Sampled from 2012 to 2014

	GROUNDWATER		MWD'S SURFACE WATER	
	AVERAGE	RANGE	AVERAGE	RANGE
Alkalinity (mg/l)	190	180.0 - 210.0	114	81 - 129
Boron (µg/l)	NA	NA	123	100 - 180
Calcium (mg/l)	74.4	64.0 - 84.1	59.0	26 - 74
1,4-Dioxane (µg/l) (m)	2.9	1.8 - 3.8	NA	NA
Magnesium (mg/l)	14.8	9.9 - 17.0	21	12 - 27
N-Nitrosodimethylamine (ng/l)	NA	NA	0.001	ND - 0.005
pH (standard unit)	7.6	7.6 - 7.9	8.1	8.1 - 8.3
Potassium (mg/l)	2.9	2.6 - 3.3	4	2.6 - 4.8
Sodium (mg/l)	39.8	39.0 - 41.1	38	69 - 39
Total Hardness (mg/l)	247.4	201.0 - 276.0	233.7	114 - 294
Total Organic Carbon (mg/l)	NA	NA	2.3	1.3 - 2.9

## ABBREVIATIONS

< = less than      NA = constituent not analyzed      S = saturation index

pCi/l = picocuries per liter (a measure of radiation)      µS/cm = microSiemens per centimeter

ND = constituent not detected at the reporting limit      NTU = nephelometric turbidity units

mg/l = milligrams per liter or parts per million (equivalent to 1 drop in 42 gallons)

µg/l = micrograms per liter or parts per billion (equivalent to 1 drop in 42,000 gallons)

ng/l = nanograms per liter or parts per trillion (equivalent to 1 drop in 42,000,000 gallons)

## DEFINITIONS

<b>Maximum Contaminant Level (MCL)</b> The highest level of a contaminant that is allowed in drinking water. Primary MCLs are set as close to the PHGs (or MCLGs) as economically and technologically feasible. Secondary MCLs are set to protect the odor, taste, and appearance of drinking water.
<b>Maximum Contaminant Level Goal (MCLG)</b> The level of a contaminant in drinking water below which there is no known or expected risk to health. MCLGs are set by the U.S. Environmental Protection Agency (USEPA).
<b>Maximum Residual Disinfectant Level (MRDL)</b> The highest level of a disinfectant allowed in drinking water. There is convincing evidence that addition of a disinfectant is necessary for control of microbial contaminants.
<b>Maximum Residual Disinfectant Level Goal (MRDLG)</b> The level of a drinking water disinfectant below which there is no known or expected risk to health. MRDLGs do not reflect the benefits of the use of disinfectants to control microbial contaminants.
<b>Public Health Goal (PHG)</b> The level of a contaminant in drinking water below which there is no known or expected risk to health. PHGs are set by the California Environmental Protection Agency.
<b>Treatment Technique (TT)</b> A required process intended to reduce the level of a contaminant in drinking water.
<b>Regulatory Action Level (AL)</b> The concentration of a contaminant which, if exceeded, triggers treatment or other requirements that a water system must follow.
<b>Primary Drinking Water Standards (PDWS/MCLs and MRDLs)</b> for contaminants that affect health along with their monitoring and reporting requirements, and water treatment requirements.
<b>Secondary Drinking Water Standards (SDWS/MCLs and MRDLs)</b> for contaminants that affect taste, odor, or appearance of the drinking water. Contaminants with SDWSs do not affect the health at the MCL levels.
<b>Variances and Exemptions</b> Department permission to exceed an MCL or not comply with a treatment technique under certain conditions.

## FOOTNOTES

- (a) California Public Health Goal (PHG). Other advisory levels listed in this column are federal Maximum Contaminant Level Goals (MCLGs).
- (b) Indicates dates sampled for groundwater sources only.
- (c) While your drinking water meets the current standard for arsenic, it does contain low levels of arsenic. The standard balances the current understanding of arsenic's possible health effects against the costs of removing arsenic from drinking water. The State Water Resources Control Board continues to research the health effects of low levels of arsenic, which is a mineral known to cause cancer in humans at high concentrations and is linked to other health effects such as skin damage and circulatory problems.
- (d) Gross alpha standard also includes Radium-226 standard.
- (e) MCL compliance based on 4 consecutive quarters of sampling.
- (f) Running annual average used to calculate average, range, and MCL compliance.
- (g) Maximum Residual Disinfectant Level (MRDL).
- (h) Maximum Residual Disinfectant Level Goal (MRDLG).
- (i) 90th percentile from the most recent sampling at selected customer taps.
- (j) Aluminum has primary and secondary standards.
- (k) MWD started adding fluoride at each treatment plant in fall 2007. MWD was in compliance with the provisions of the State's requirements.
- (l) Combined Radium 226 + Radium 228 has a Maximum Contaminant Level (MCL) of 5 pCi/L.
- (m) The Notification Level of 1 µg/l for 1,4-Dioxane was exceeded in several wells in 2014. Some people who use water containing 1,4-dioxane in excess of the Notification Level over many years may experience liver or kidney problems and may have an increased risk of getting cancer, based on studies in laboratory animals.

**APPENDIX J**

**CITY OF LYNWOOD ORDINANCE 1618**

**ORDINANCE NO. 1618**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LYNWOOD REPLACING SECTION 14-11 (WATER CONSERVATION), OF CHAPTER 14, OF THE LYNWOOD MUNICIPAL CODE IN ITS ENTIRETY**

**WHEREAS**, the purpose of this ordinance is to modify water conservation regulations and water shortage contingency measures consistent with the State law; and

**WHEREAS**, California is entering its third consecutive year of drought; and

**WHEREAS**, the City's policy is to promote conservation and efficient use of water; and

**WHEREAS**, mandatory conservation will begin replacing voluntary efforts at the local government level; and

**WHEREAS**, cities must begin implementing local efforts through partnerships, ordinances, and tiered rate systems in order to meet pending state requirements and qualify for much-needed funding through the Metropolitan Water District; and

**WHEREAS**, The Metropolitan Water District (MWD) Board of Directors has adopted a policy requiring cities in its jurisdiction to have a water conservation ordinance in place by June 30, 2009, as a prerequisite for funding through the Public Sector Program (PSP) and Enhanced Conservation Program (ECP); and

**WHEREAS**, this ordinance has been determined to be Categorically Exempt pursuant to Section 15308, Class 8 of the California Environmental Quality Act (CEQA);

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LYNWOOD DOES HEREBY ORDAIN AS FOLLOWS:**

**SECTION 14-11 (WATER CONSERVATION)**

**Sub Sections:**

- 14-11.1 Title.**
- 14-11.2 Findings.**
- 14-11.3 Declaration of Purpose and Intent.**
- 14-11.4 Definitions.**
- 14-11.5 Application.**
- 14-11.6 Permanent Water Conservation Requirements – Prohibition Against Waste.**
- 14-11.7 Level 1 Water Supply Shortage.**
- 14-11.8 Level 2 Water Supply Shortage.**
- 14-11.9 Level 3 Water Supply Shortage – Emergency Condition.**

- 14-11.10 Procedures for Determination/Notification of Water Supply Shortage.**
- 14-11.11 Level 3 Alternate Provisions.**
- 14-11.12 Hardship Waiver.**
- 14-11.13 Penalties and Violations.**
- 14-11.14 Severability.**

**Section 1.** Section 14-11 (Water Conservation), of Chapter 14 of the Lynwood Municipal Code is replaced in its entirety to read as follows:

**14-11.1 Title.**

This section will be known as the City of Lynwood Water Conservation and Water Supply Shortage Program.

**14-11.2 Findings.**

A. A reliable minimum supply of potable water is essential to the public health, safety and welfare of the people and economy of the City of Lynwood and Southern California region.

B. Southern California is a semi-arid region and is largely dependent upon imported water supplies. A growing population, climate change, environmental concerns, and other factors in other parts of the State of and western United States, make the region highly susceptible to water supply reliability issues.

C. Careful water management that includes active water conservation measures not only in times of drought, but at all times, is essential to ensure a reliable minimum supply of water to meet current and future water supply needs.

D. Article XI, Section 7 of the California Constitution declares that a City or County may make and enforce within its limits all local, police, sanitary and other ordinances and regulations not in conflict with general laws.

E. Article X, Section 2 of the California Constitution declares that the general welfare requires that water resources be put to beneficial use, waste or unreasonable use or unreasonable method of use of water be prevented, and conservation of water be fully exercised with a view to the reasonable and beneficial use thereof.

F. California Water Code Section 375 authorizes water suppliers to adopt and enforce a comprehensive water conservation program to reduce water consumption and conserve supplies.

G. The adoption and enforcement of a water conservation and supply shortage program is necessary to manage the City's potable water supply in the short and long-term and to avoid or minimize the effects of drought and shortages within the City. Such program is essential to ensure a reliable and sustainable minimum supply of water for the public health, safety and welfare.

**14-11.3 Declaration of Purpose and Intent.**

A. The purpose of this section is to establish a water conservation and supply shortage program that will reduce water consumption within the City of Lynwood through conservation, enable effective water supply planning, assure reasonable and beneficial use of water, prevent waste of water, and maximize the efficient use of water

within the City of Lynwood to avoid and minimize the effect and hardship of water shortage to the greatest extent possible.

B. This section establishes permanent water conservation standards intended to alter behavior related to water use efficiency for non-shortage conditions and further establishes three levels of water supply shortage response actions to be implemented during times of declared water shortage or declared water shortage emergency, with increasing restrictions on water use in response to worsening drought or emergency conditions and decreasing supplies.

#### **14-11.4 Definitions.**

A. The following words and phrases whenever used in this chapter have the meaning defined in this section:

1. "City" means the City of Lynwood.
2. "Person" means any natural person or persons, corporation, public or private entity, governmental agency or institution, or any other user of water provided by the City.
3. "Landscape Irrigation System" means an irrigation system with pipes, hoses, spray heads, or sprinkling devices that are operated by hand or through an automated system.
4. "Large Landscape Areas" means a lawn, landscape, or other vegetated area, or combination thereof, equal to more than one (1) acre of irrigable land.
5. "Single Pass Cooling Systems" means equipment where water is circulated only one to cool equipment before being disposed.
6. "Potable Water" means water which is suitable for drinking.
7. "Recycled Water" means the reclamation and reuse of non-potable water for beneficial use.
8. "Billing Unit" means the unit of water used to apply water rates for purposes of calculating water charges for a persons water usage and equals one hundred (100) cubic feet or seven hundred forty-eight (748) gallons of water.

#### **14-11.5 Application.**

A. The provisions of this section apply to any person in the use of any potable water provided by the City.

B. The provisions of this section do not apply to uses of water necessary to protect public health and safety or for essential government services, such as police, fire and other similar emergency services.

C. The provisions of this section do not apply to the use of recycled water, with the exception of subsection 14-11.6 (A).

D. The provisions of this section do not apply to the use of water by commercial nurseries and commercial growers to sustain plants, trees, shrubs, crops or other vegetation intended for commercial sale.

E. This section is intended solely to further the conservation of water. It is not intended to implement any provision of federal, state, or local statues, ordinances, or regulations relating to protection of water quality or control of drainage or runoff. Refer to the local jurisdiction or Regional Water Quality Control Board for information on any storm water ordinances and storm water management plan.

**14-11.6 Permanent Water Conservation Requirements- Prohibition Against Waste.**

The following water conservation requirements are effective at all times and are permanent. Violations of this subsection will be considered waste and an unreasonable use of water.

A. Limits on Watering Hours: Watering or irrigating of lawn, landscape or other vegetated area with potable water is prohibited between the hours of 9 a.m. and 6 p.m. Pacific Standard Time on any day, except by use of a hand-held bucket or similar container, a hand-held hose equipped with a positive self-closing water shut-off nozzle or device, or for very short periods of time for the express purpose of adjusting or repairing an irrigation system.

B. Limit on Watering Duration: Watering or irrigating of lawn, landscape or other vegetated area with potable water using a landscape irrigation system or a watering device that is not continuously attended is limited to no more than fifteen (15) minutes watering per day per station. This part B of subsection 14-11.6 does not apply to landscape irrigation systems that exclusively use very low-flow drip type irrigation systems when no emitter produces more than two (2) gallons of water per hour and weather based controllers or stream rotor sprinklers that meet a 70% efficiency standard.

C. No Excessive Water Flow or Runoff: Watering or irrigating of any lawn, landscape or other vegetated area in a manner that causes or allows excessive water flow or runoff onto an adjoining sidewalk, driveway, street, alley, gutter or ditch is prohibited.

D. No Washing Down Hard or Paved Surfaces: Washing down hard or paved surfaces, including but not limited to sidewalks, walkways, driveways, parking areas, tennis courts, patios or alleys, is prohibited except when necessary to alleviate safety or sanitary hazards, and then only by use of a hand-held bucket or similar container, a hand-held hose equipped with a positive self-closing water shut-off device or a low-volume, high pressure cleaning machine equipped to recycle any water used.

E. Obligation to Fix Leaks, Breaks or Malfunctions: Excessive use, loss or escape of water through breaks, leaks or other malfunctions in the water user's plumbing or distribution system for any period of time after such escape of water should have reasonable been discovered and corrected and in no event more than 3 days of receiving notice from the City is prohibited.

F. Re-circulating Water Required for Water Fountains and Decorative Water Features: Operating a water fountain or other decorative water feature that does not use re-circulated water is prohibited.

G. Limits on Washing Vehicles: Using water to wash or clean a vehicle, including but not limited to any automobile, truck, van, bus, motorcycle, boat or trailer, whether motorized or not is prohibited, except by use of a hand-held bucket or similar container or a hand-held hose equipped with a positive self-closing water shut-off nozzle or device. This part G of subsection of 14-11.6 does not apply to any commercial car washing facility.

H. **Drinking Water Served Upon Request Only:** Eating or drinking establishments, including but not limited to a restaurant, hotel, café, cafeteria, bar, club or other public place where food or drinks are sold, served, or offered for sale, are prohibited from providing drinking water to any person unless expressly requested.

I. **Commercial Lodging Establishments Must Provide Option to Not Launder Linen Daily:** Hotels, motels, and other commercial lodging establishments must provide customers the option of not having towels and linen laundered daily. Commercial lodging establishments must prominently display notice of this option in each bathroom using clear and easily understood language.

J. **No Installation of Single Pass Cooling Systems:** Installation of single pass cooling systems is prohibited in buildings requesting new water service.

K. **No Installation of Non-re-circulating in Commercial Car Wash and Laundry Systems:** Installation of no-re-circulating water systems is prohibited in new commercial conveyor car wash and new commercial laundry systems.

L. **Restaurants Required to Use Water Conserving Dish Wash Spray Valves:** Food preparation establishments, such as restaurants or cafes, are prohibited from using non-water conserving dish wash spray valves.

#### **14-11.7 Level 1 Water Supply Shortage.**

A. A Level 1 Water Supply Shortage exists when the City determines, in its sole discretion, that due to drought or other water supply reductions, a water supply shortage exists and a consumer demand reduction of up to 10% is necessary to make more efficient use of water and appropriately respond to existing water conditions. Upon the declaration by the City of a Level 1 Water Supply Shortage condition, the City will implement the mandatory Level 1 conservation measures identified in this subsection. The type of event that may prompt the City to declare a Level 1 Water Supply Shortage may include, among other factors, a finding that its wholesale water provider calls for extraordinary water conservation.

B. **Additional Water Conservation Measures:** In addition to the prohibited uses of water identified in subsection 14-11.6, the following water conservation requirements apply during a declared Level 1 Water Supply Shortage:

1. **Limits on Watering Days:** Watering or irrigating of lawn, landscape or other vegetated area with potable water is limited to three days per week on a schedule established and posted by the City. During the months of November through March, watering or irrigating of lawn, landscape or other vegetated area with potable water is limited to no more than one day per week on a schedule established and posted by the City. This provision does not apply to landscape irrigation zones that exclusively use very low flow drip type irrigation systems when no emitter produces more than two (2) gallons of water per hour. This provision also does not apply to watering or irrigating by use of a hand-held bucket or similar container, a hand-held hose equipped with a positive self-closing water shut-off nozzle or device, or for very short periods of time for the express purpose of adjusting or repairing an irrigation system.

2. **Obligation to Fix Leaks, Breaks or Malfunctions:** All leaks, breaks, or other malfunctions in the water user's plumbing or distribution system must be repaired within

seventy-two (72) hours of notification by the City unless other arrangements are made with the City.

3. Other Prohibited Uses: The City may implement other prohibited water uses as determined by the City, after notice to customers.

#### **14-11.8 Level 2 Water Supply Shortage.**

A. A Level 2 Water Supply Shortage exists when the City determines, in its sole discretion, that due to drought or other supply reductions, a water supply shortage exists and a consumer demand reduction of up to 15% is necessary to make more efficient use of water and respond to existing water conditions. Upon the declaration by the City of a Level 2 Water Supply Shortage condition, the City will implement the mandatory Level 2 conservation measures identified in this subsection.

B. Additional Conservation Measures: In addition to the prohibited uses of water identified in subsections 14-11.6 and 14-11.7, the following additional water conservation requirements apply during a declared Level 2 Water Supply Shortage.

1. Watering Days: Watering or irrigating of lawn, landscape or other vegetated area with potable water is limited to two days per week on a schedule established and posted by the City. During the months of November through March, watering or irrigating of lawn, landscape or other vegetated area with potable water is limited to no more than one day per week on a schedule established and posted by the City. This provision does not apply to landscape irrigation zones that exclusively use very low flow drip type irrigation systems when no emitter produces more than two (2) gallons of water per hour. This provision also does not apply to watering or irrigating by use of a hand-held bucket or similar container, a hand-held hose equipped with a positive self-closing water shut-off nozzle or device, or for very short periods of time for the express purpose of adjusting or repairing an irrigation system.

2. Obligation to Fix Leaks, Breaks or Malfunctions: All leaks, breaks, or other malfunctions in the water user's plumbing or distribution system must be repaired within forty-eight (48) hours of notification by the city unless other arrangements are made with the City.

3. Limits on Filling Ornamental Lakes or Ponds: Filling or re-filling ornamental lakes or ponds is prohibited, except to the extent needed to sustain aquatic life, provided that such animals are of significant value and have been actively managed within the water feature prior to declaration of a supply shortage level under this ordinance.

4. Limits on Washing Vehicles: Using water to wash or clean a vehicle, including but not limited to, any automobile, truck, van, bus motorcycle, boat or trailer, whether motorized or not, is prohibited except by use of a hand-held bucket or similar container, a hand-held hose equipped with a positive self-closing water shut-off nozzle or device, by high pressure/low volume wash systems, or at a commercial car washing facility that utilizes a re-circulating water system to capture or reuse water.

5. Limits on Filling Residential Swimming Pools and Spas: Refilling of more than one foot and initial filling of residential swimming pools or outdoor spas with potable water is prohibited.

6. Other Prohibited Uses: The City may implement other prohibitions on water uses as determined by the City, after notice to customers.

C. Other Conservation Measures\_at Level 2. The City, in its discretion and in accordance with applicable laws, may implement the following conservation measures for a Level 2 Water Supply Shortage in addition to those set forth in Subsection 14-11.8 (B) above:

1. Water Allocations/ Water Budget: The City may establish a water allocation for property served by the City using a method that does not penalize persons for the implementation of conservation methods or the installation of water saving devices. The City must provide notice of the allocation by including it in the regular billing statement for the fee or charge or by any other mailing to the address to which the City customarily mails the billing statement for fees or charges for on-going water service.

Following the effective date of the water allocation as established by the City, any person that uses water in excess of the allocation will be subject to a penalty in the amount of \$2.50 for each billing unit of water in excess of the allocation or an amount established by the Resolution of City Council whichever is greater. The penalty for excess water usage will be cumulative to any other remedy or penalty that may be imposed for violation of this Ordinance.

2. Water Supply Shortage Rates: During a Level 2 Water Supply Shortage condition, the City may increase water rates, other than Tier 1 Lifeline rates of 15 units per residential household.

3. Mandatory Percentage Use Reductions: During a Level 2 Water Supply Shortage condition, all customers will be required to reduce water consumption by a percentage determined by the City.

#### **14-11.9 Level 3 Water Supply Shortage- Emergency Condition.**

A. A Level 3 Water Supply Shortage condition is also referred to as an "Emergency" condition. A Level 3 condition exists when the City declares a water shortage emergency condition pursuant to California Water Code Section 350 and notifies its residents and businesses that more than a 40% consumer demand reduction in consumer demand is necessary to make more efficient use of water and respond to existing water conditions to ensure sufficient supplies for human consumption, sanitation and fire protection. Upon the declaration of a Level 3 Water Supply Shortage Emergency condition, the City will implement the mandatory Level 3 conservation measures identified in this subsection. The City must declare a Water Supply Shortage Emergency in the manner and on the grounds provided in California Water Code Section 350.

B. Additional Conservation Measures: In addition to the prohibited uses of water identified in subsections 14-11.6, 14-11.7, and 14-11.8, the following water conservation requirements apply during a declared Level 3 Water Supply Shortage Emergency:

1. No Watering or Irrigating: Watering or irrigating of lawn, landscape or other vegetated area with potable water is prohibited. This restriction does not apply to the

following categories of use unless the City has determined that recycled water is available and may be lawfully applied to the use:

- i. Maintenance of vegetation, including trees and shrubs, that are watered using a hand-held bucket or similar container, hand-held hose equipped with a positive self-closing water shut-off nozzle or device, or a very low-flow drip type irrigation system when no emitter produces more than two (2) gallons of water per hour subject to the hour restrictions in subsection 14-11.6 (A);
- ii. Maintenance of existing landscape necessary for fire protection;
- iii. Maintenance of existing landscape for soil erosion control;
- iv. Maintenance of plant materials identified to be rare or essential to the well being of rare animals;
- v. Maintenance of landscape within active public parks and playing fields, day care centers, school grounds, cemeteries, and golf course greens, provided that such irrigation does not exceed two (2) days per week according to the schedule established in subsection 14-11.8 (B) (1) and time restrictions in subsection 14-11.6 (A) and (B)
- vi. Public Works projects and actively irrigated environmental mitigation projects.

2. **Obligation to Fix Leaks, Breaks or Malfunctions:** All leaks, breaks, or other malfunctions in the water user's plumbing or distribution system must be repaired within twenty four (24) hours of notification by the City unless other arrangements are made with the City.

3. **No new Potable Water Service:** Upon declaration of a Level 3 Water Supply Shortage Emergency condition, no new potable water service will be provided, no new temporary meters or permanent meters will be provided, and no statements of immediate ability to serve or provide potable water service (such as, will serve letters, certificates, or letters of availability) will be issued, except under the following circumstances:

- a. A valid, unexpired building permit has been issued for the project; or
- b. The project is necessary to protect the public's health, safety, and welfare; or
- c. The applicant provides substantial evidence of an enforceable commitment that water demands for the project will be offset prior to the provision of a new water meter(s) to the satisfaction of the City.

This provision does not preclude the resetting or turn-on of meters to provide continuation of water service or the restoration of service that has been interrupted for a period of one year or less.

d. **Discontinue Service:** The City, in its sole discretion, may discontinue service to consumers who willfully violate provisions of this section.

e. **Other Prohibited Uses:** The City may implement other prohibited water uses as determined by the City, after notice to customers.

#### **14-11.10 Procedures for Determination/Notification of Water Supply Shortage.**

A. Declaration and Notification of Level 1 and 2 Water Supply Shortage: The existence of Level 1 and Level 2 Water Supply Shortage conditions may be declared by resolution of the City adopted at a regular or special public meeting held in accordance with State law. The mandatory conservation requirements applicable to Level 1 or Level 2 conditions will take effect on the tenth day after the date the shortage level is declared. Within five days following the declaration of the shortage level, the City must publish a copy of the resolution in a newspaper used for publication of official notices. If the City establishes a water allocation, it must provide notice of the allocation by including it in the regular billing statement for fees or charges for ongoing water service. A water allocation will be effective on the fifth day following the date of mailing or at such later date as specified in the notice.

B. Declaration and Notification of Level 3 Water Supply Shortage: The existence of a Level 3 Water Supply Shortage Emergency condition may be declared in accordance with the procedures specified in Water Code Sections 351 and 352. The mandatory conservation requirements applicable to the Level 3 conditions will take effect on the tenth day after the date the shortage level is declared. Within five days following the declaration of the shortage level, the City must publish a copy of the Resolution in a newspaper used for the publication of official notices. If the City establishes a water allocation, it will provide notice of the allocation by including it in the regular billing statement or by any other mailing to the address to which the City customarily mails the billing statement or by any other mailing to the address to which the City customarily mails the billing statement for fees or charges for ongoing water service. A water allocation will be effective on the fifth day following the date of mailing or at such later date as specified in the notice.

#### **14-11.11 Level 3 Alternate Provisions.**

A. Commercial Car Wash Systems: Effective on January 1, 2011, all commercial conveyor car wash systems must have installed and operational re-circulating water systems, or must have secured a waiver of this requirement from the City.

B. Large Landscape Areas- Rain Sensors: Large landscape areas, such as parks, cemeteries, golf courses, school grounds, and playing fields, that use landscape irrigation systems to water or irrigate, must use landscape irrigation systems with rain sensors that automatically shut off such systems during periods of rain or irrigation timers which automatically use information such as evapotranspiration sensors to set an efficient water use schedule.

C. Construction Purposes: Recycled or non-potable water must be used for construction purposes when available.

D. No New Annexations: Upon the declaration of a Level 3 Water Supply Shortage condition, the City will suspend consideration of annexations to its service area. This subsection does not apply to boundary corrections and annexations that will not result in any increased use of water.

E. Limits on Building Permits: The City may limit or withhold the issuance of building permits which require new or expanded water service, except to protect the

public health, safety and welfare, or in cases which meet the City's adopted conservation offset requirements.

F. Water Recycling Required if Alternative Available: The use of potable water, other than recycled water, is prohibited for specified uses after the City has provided to the customer an analysis showing that recycled water is a cost-effective alternative to potable water for such uses and the customer has had a reasonable time, as determined by the City Manager, to make the conversion to recycled water.

G. Water Recycling- New Service: Prior to the connection of any new water service, an evaluation must be done by the City to determine whether recycled water exists to supply all or some of the water needed and recycled water must be utilized to the extent feasible.

H. City Conservation Reports: Upon request of the City Manager, City Departments must prepare and submit quarterly reports on their water conservation efforts. The reports will be consolidated by the City Manager and reported to the City Council at a minimum of once a year.

I. Customer Water Conservation Reports: The City may, by written request, require all commercial, residential and industrial customers using twenty five thousand (25,000) or more billing units per year to submit a water conservation plan and to submit quarterly progress reports on such plan. The conservation plan must include recommendations for increased water savings, including increased water recycling based on feasibility, and the reports must include progress to date on implementation of such recommendations.

J. Reporting Mechanism- Hotline: The City will establish a water waste hotline for residents to report violation of this chapter.

#### **14-11.12 Hardship Waiver**

A. Undue and Disproportionate Hardship: if, due to unique circumstances, a specific requirement of this section would result in undue hardship to a person using water or to property upon which water is used, that is disproportionate to the impacts to water users generally or to similar property or classes of water users, then the person may apply for a waiver to the requirements as provided in this subsection.

B. Written Finding: The waiver may be granted or conditionally granted only upon a written finding of the existence of facts demonstrating an undue hardship to a person using water or to property upon which water is used, that is disproportionate to the impacts to water users generally or to similar property or classes of water use due to specific and unique circumstances of the user or the user's property.

1. Application: Application for a waiver must be on a form prescribed by the City and accompanied by a non-refundable processing fee in an amount of five hundred dollars (\$500) or as established by the Resolution by the City Council whichever is greater.

2. Supporting Documentation: The application must be accompanied by photographs, maps, drawings, and other information, including a written statement of the applicant.

3. Required Findings for Waiver: An application for a waiver will be denied unless the Director of Public Works finds, based on the information provided in the

application, supporting documents, or such additional information as may be requested, and on water use information for the property as shown by the records of the City or its Agent, all of the following:

- i. That the waiver does not constitute a grant of special privilege inconsistent with the limitations upon other residents and businesses;
- ii. That because of special circumstances applicable to the property or its use, the strict application of this section would have a disproportionate impact on the property or use that exceeds the impacts to residents and businesses generally;
- iii. That the authorizing of such waiver will not be of substantial detriment to adjacent properties, and will not materially affect the ability of the City to effectuate the purpose of this section and will not be detrimental to the public interest; and
- iv. That the condition or situation of the subject property or the intended use of the property for which the waiver is sought is not common, recurrent or general in nature.

4. Approval Authority: The City Manager or the Director of Public Works must act upon any completed application no later than ten (10) business days after submittal and may approve, conditionally approve, or deny the waiver. The applicant requesting the waiver must be promptly notified in writing of any action taken. Unless specified otherwise at the time a waiver is approved, the waiver will apply to the subject property during the period of the mandatory water supply shortage condition. The decision of the City Manager or Water Division Manager will be final.

#### **14-11.13 Penalties and Violations.**

A. Misdemeanor: Any violation of this section may be prosecuted as a misdemeanor punishable by imprisonment in the county jail for not more than thirty (30) days, or by a fine not exceeding one thousand dollars (\$1,000) or as established by Resolution of the City Council whichever is greater, or by both.

B. Civil Penalties: Civil penalties for failure to comply with any provisions of the Ordinance are as follows:

1. First Violation: The City will issue a written warning and deliver a copy of this Ordinance by certified mail.

2. Second Violation: A second violation within the preceding twelve (12) calendar months is punishable by a fine not to exceed one hundred dollars (\$100) or as established by Resolution of the City Council whichever is greater.

3. Third Violation: A third violation within the preceding twelve (12) calendar months is punishable by a fine not to exceed two hundred and fifty (\$250) or as established by Resolution of the City Council whichever is greater .

4. Fourth and Subsequent Violations: A fourth and any subsequent violation is punishable by a fine not to exceed five hundred (\$500) or as established by Resolution of the City Council whichever is greater

- i. Water Flow Restrictor: In addition to any fines, the City may install a services water flow restrictor device of approximately one gallon

per minute capacity for services up to one and one-half inch size and comparatively sized restrictors for larger services after written notice of intent to install a flow restrictor for a minimum of forty eight (48) hours.

- ii. Termination of Service: In addition to any fines and the installation of a water flow restrictor, the City may disconnect and/or terminate a customer's water service.

C. Cost of Flow Restrictor and Disconnecting Service: A person or entity that violates this Ordinance is responsible for payment of the City's charges for installing and/or removing any flow restricting device and for disconnecting and/or reconnecting service per the City's schedule of charges then in effect. This charge for installing or removing a flow restriction device will be set at one hundred dollars (\$100) each or as established by Resolution of the City Council whichever is greater. The charge for installing and/or removing any flow restricting device must be paid to the City before the device is removed. Nonpayment will be subject to the same remedies as nonpayment of basic water rates.

D. Separate Offenses: Each day that violation of this Ordinance occurs is a separate offense.

E. Notice and Hearing:

1. The City will issue a Notice of Violation by certified mail or personal delivery at least ten (10) days before taking enforcement action. Such notice must describe the violation and the date by which corrective action must be taken. A customer may appeal the Notice of Violation by filing a written notice of appeal with the City no later than the close of business on the day before the date scheduled for enforcement action. Any Notice of Violation not timely appealed will be final. Upon receipt of a timely appeal, a hearing on the appeal will be scheduled, and the City will mail written notice of the hearing date to the customer at least ten (10) days before the date of the hearing.

2. Pending receipt of a written appeal or pending a hearing pursuant to an appeal, the City may take appropriate steps to prevent the unauthorized use of water as appropriate to the nature and extent of the violations and the current declared water Level condition.

#### **14-11.14 Severability.**

If any subsection, sentence, clause or phrase in this section is for any reason held invalid, the validity of the remainder of the section will not be affected. The City Council hereby declares it would have passed this section and each subsection, sentence, clause or phrase thereof, irrespective of the fact that one or more subsections, sentences, clauses, or phrases or is declared invalid.

**Section 2.** This Ordinance shall take effect thirty (30) days after its final passage by the City Council.

**Section 3.** The City Clerk of the City of Lynwood is hereby directed to certify to the passage and adoption of this Ordinance and to cause it to be published or posted as required by law.

First read at a regular meeting of the City Council held on the 1<sup>st</sup> day of September, 2009 and adopted and ordered published at a regular meeting of said Council on the 15<sup>th</sup> day of September, 2009.

**PASSED, APPROVED and ADOPTED this 15<sup>th</sup> day of September, 2009.**



\_\_\_\_\_  
Maria T. Santillan  
Mayor

**ATTEST:**



\_\_\_\_\_  
Maria Quinonez  
City Clerk



\_\_\_\_\_  
Roger L. Haley  
City Manager

**APPROVED AS TO FORM:**



\_\_\_\_\_  
Fred Galante  
City Attorney

**APPROVED AS TO CONTENT:**



\_\_\_\_\_  
G. Daniel Ojeda, P.E.  
Director of Public Works/City  
Engineer

STATE OF CALIFORNIA        )  
  ) §  
COUNTY OF LOS ANGELES    )

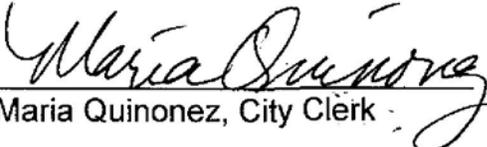
I, the undersigned, City Clerk of the City of Lynwood, do hereby certify that the above and foregoing Ordinance was duly adopted by the City Council of the City of Lynwood at its regular meeting held on the 15<sup>th</sup> day of **September, 2009**.

**AYES:        COUNCIL MEMBERS MORTON, RODRIGUEZ, CASTRO AND SANTILLAN**

**NOES:**

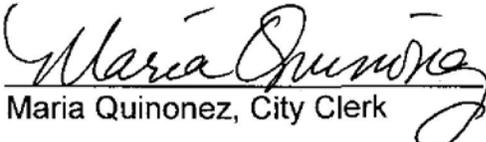
**ABSTAIN:**

**ABSENT:    COUNCIL MEMBER FLORES**

  
\_\_\_\_\_  
Maria Quinonez, City Clerk

STATE OF CALIFORNIA        )  
  ) §  
COUNTY OF LOS ANGELES    )

I, the undersigned, City Clerk of the City of Lynwood, and Clerk of the City Council of said City, do hereby certify that the above and foregoing is a full, true and correct copy of Ordinance No. **1618** in my office and that said Ordinance was adopted on the date and by the vote therein stated. Dated this 15<sup>th</sup> day of **September, 2009**.

  
\_\_\_\_\_  
Maria Quinonez, City Clerk

**APPENDIX K**

**CITY OF LYNWOOD RESOLUTION 2015.070**

**RESOLUTION NO. 2015.070**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD, DECLARING A LEVEL 2 WATER SUPPLY SHORTAGE PURSUANT TO THE PROVISIONS UNDER ARTICLE 14-11 OF THE LYNWOOD MUNICIPAL CODE AND ORDERING THE IMPLEMENTATION OF CONSERVATION MEASURES THEREUNDER INCLUDING THE ENFORCEMENT PROVISIONS**

**WHEREAS**, on January 17, 2014 Governor Edmund G. Brown, Jr. issued an Executive Order declaring a State of Emergency to exist in California due to severe drought conditions; and

**WHEREAS**, on April 25, 2014 Governor Brown issued an Executive Order to strengthen the State's ability to manage water and habitat effectively in drought conditions and called on all Californians to redouble their efforts to conserve water; and

**WHEREAS**, on July 15, 2014, the State Water Resources Control Board found that an emergency exists due to severe drought conditions and adopted emergency regulations that require water agencies within the State impose conservation measures and water waste prohibitions, including the implementation of water shortage contingency plans that include mandatory restrictions on the number of water days, and the imposition of fines and violations; and

**WHEREAS**, on July 28, 2014, the State of California Office of Administrative Law approved adoption of Article 22.5 Drought Emergency Water Conservation pursuant to Section 1058.5 of the California Water Code requiring water agencies within the State to impose conservation measures and water waste prohibitions, including mandatory restrictions on the number of water days, and the imposition of fines and violations; and

**WHEREAS**, in response to the above actions the Lynwood City Council adopted Ordinance No. 1618 on September 15, 2014 to impose conservation measures and water waste prohibitions, including mandatory restrictions on the number of water days, and the imposition of fines and violations; and

**WHEREAS**, on April 1, 2015 Governor Brown issued Executive Order B-29-15 mandating a 25% water use reduction from 2013 levels in cities and towns across California by actions such as (i) the replacement of 50 million square feet of lawns throughout the State with drought tolerant landscaping in partnership with local governments and (ii) the prohibition of watering of ornamental grass on public street medians and (iii) institution of tiered water rates to implement conservation pricing to achieve water reductions and discourage water waste and (iv) increased enforcement actions; and

**WHEREAS**, on April 14, 2015 the Metropolitan Water District (MWD) supported Governor Brown's announcement for mandatory conservation by voting to restrict wholesale deliveries to its 26 member public agencies to help save water and stretch

available supplies in the fourth year of statewide drought. MWD's cutback amounts to a 15% reduction in supplies starting July 1, 2015 and includes surcharges of roughly four times the normal price of an acre foot of water for member agencies that go over their allocation; and

**WHEREAS**, MWD is the supplier of imported potable water to the City of Lynwood water through the Central Basin Municipal Water District; and

**WHEREAS**, the City of Lynwood wishes to meet its obligations under the mandatory actions put in place by the directives described above.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LYNWOOD DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:**

**Section 1.** Due to drought and other supply reductions, a water supply shortage exists and a consumer demand reduction of 15% is necessary to make more efficient use of water and respond to existing water conditions. The City, in addition to the permanent water conservation requirements below, will implement the following water conservation measures pursuant to the provisions of Ordinance No. 1618:

**14-11.6 Permanent Water Conservation Requirements - Prohibition Against Waste**

The following water conservation requirements are effective at all times and are permanent. Violations of this subsection will be considered waste and an unreasonable use of water.

*A. Limits on Watering Hours:* Watering or irrigating of lawn, landscape or other vegetated area with potable water is prohibited between the hours of nine o'clock (9:00) A.M. and six o'clock (6:00) P.M. Pacific Standard Time on any day, except by use of a handheld bucket or similar container, a handheld hose equipped with a positive self-closing water shutoff nozzle or device, or for very short periods of time for the express purpose of adjusting or repairing an irrigation system.

*B. Limit on Watering Duration:* Watering or irrigating of lawn, landscape or other vegetated area with potable water using a landscape irrigation system or a watering device that is not continuously attended is limited to no more than fifteen (15) minutes watering per day per station. This subsection 14-11.6 does not apply to landscape irrigation systems that exclusively use very low flow drip type irrigation systems when no emitter produces more than two (2) gallons of water per hour and weather based controllers or stream rotor sprinklers that meet a seventy percent (70%) efficiency standard.

*C. No Excessive Water Flow or Runoff:* Watering or irrigating of any lawn, landscape or other vegetated area in a manner that causes or allows excessive

water flow or runoff onto an adjoining sidewalk, driveway, street, alley, gutter or ditch is prohibited.

*D. No Washing Down Hard or Paved Surfaces:* Washing down hard or paved surfaces, including, but not limited to, sidewalks, walkways, driveways, parking areas, tennis courts, patios or alleys, is prohibited except when necessary to alleviate safety or sanitary hazards, and then only by use of a handheld bucket or similar container, a handheld hose equipped with a positive self-closing water shutoff device or a low volume, high pressure cleaning machine equipped to recycle any water used.

*E. Obligation to Fix Leaks, Breaks or Malfunctions:* Excessive use, loss or escape of water through breaks, leaks or other malfunctions in the water user's plumbing or distribution system for any period of time after such escape of water should have reasonably been discovered and corrected and in no event more than three (3) days of receiving notice from the city is prohibited.

*F. Re-circulating Water Required for Water Fountains and Decorative Water Features:* Operating a water fountain or other decorative water feature that does not use recirculated water is prohibited.

*G. Limits on Washing Vehicles:* Using water to wash or clean a vehicle, including, but not limited to, any automobile, truck, van, bus, motorcycle, boat or trailer, whether motorized or not is prohibited, except by use of a handheld bucket or similar container or a handheld hose equipped with a positive self-closing water shutoff nozzle or device. This subsection 14-11.6 does not apply to any commercial car washing facility.

*H. Drinking Water Served Upon Request Only:* Eating or drinking establishments, including, but not limited to, a restaurant, hotel, cafe, cafeteria, bar, club or other public place where food or drinks are sold, served, or offered for sale, are prohibited from providing drinking water to any person unless expressly requested.

*I. Commercial Lodging Establishments Must Provide Option to Not Launder Linen Daily:* Hotels, motels, and other commercial lodging establishments must provide customers the option of not having towels and linen laundered daily. Commercial lodging establishments must prominently display notice of this option in each bathroom using clear and easily understood language.

*J. No Installation of Single Pass Cooling Systems:* Installation of single pass cooling systems is prohibited in buildings requesting new water service.

*K. No Installation of Non-re-circulating Water Systems in Commercial Car Wash and Laundry Systems:* Installation of non-re-circulating water systems is

prohibited in new commercial conveyor car wash and new commercial laundry systems.

L. *Restaurants Required to Use Water Conserving Dish Wash Spray Valves:* Food preparation establishments, such as restaurants or cafes, are prohibited from using non-water conserving dish wash spray valves.

#### **14-11.8 Level 2 Water Supply Shortage**

A. A Level 2 Water Supply Shortage exists when the City determines, in its sole discretion, that due to drought or other supply reductions, a water supply shortage exists and a consumer demand reduction of up to 15% is necessary to make more efficient use of water and respond to existing water conditions. Upon the declaration by the City of a Level 2 Water Supply Shortage condition, the City will implement the mandatory Level 2 conservation measures identified in this subsection.

B. **Additional Conservation Measures:** In addition to the prohibited uses of water identified in subsections 14-11.6 and 14-11.7, the following additional water conservation requirements apply during a declared Level 2 Water Supply Shortage.

1. **Watering Days:** Watering or irrigating of lawn, landscape or other vegetated area with potable water is limited to two days per week on a schedule established and posted by the City. During the months of November through March, watering or irrigating of lawn, landscape or other vegetated area with potable water is limited to no more than one day per week on a schedule established and posted by the City. This provision does not apply to landscape irrigation zones that exclusively use very low flow drip type irrigation systems when no emitter produces more than two (2) gallons of water per hour. This provision also does not apply to watering or irrigating by use of a hand-held bucket or similar container, a hand-held hose equipped with a positive self-closing water shut-off nozzle or device, or for very short periods of time for the express purpose of adjusting or repairing an irrigation system.

2. **Obligation to Fix Leaks, Breaks or Malfunctions:** All leaks, breaks, or other malfunctions in the water user's plumbing or distribution system must be repaired within forty-eight (48) hours of notification by the city unless other arrangements are made with the City.

3. **Limits on Filling Ornamental Lakes or Ponds:** Filling or re-filling ornamental lakes or ponds is prohibited, except to the extent needed to sustain aquatic life, provided that such animals are of significant value and have been actively managed within the water feature prior to declaration of a supply shortage level under this ordinance.

4. Limits on Washing Vehicles: Using water to wash or clean a vehicle, including but not limited to, any automobile, truck, van, bus motorcycle, boat or trailer, whether motorized or not, is prohibited except by use of a hand-held bucket or similar container, a hand-held hose equipped with a positive self-closing water shut-off nozzle or device, by high pressure/low volume wash systems, or at a commercial car washing facility that utilizes a re-circulating water system to capture or reuse water.

5. Limits on Filling Residential Swimming Pools and Spas: Refilling of more than one foot and initial filling of residential swimming pools or outdoor spas with potable water is prohibited.

6. Other Prohibited Uses: The City may implement other prohibitions on water uses as determined by the City, after notice to customers.

C. Other Conservation Measures at Level 2. The City, in its discretion and in accordance with applicable laws, may implement the following conservation measures for a Level 2 Water Supply Shortage in addition to those set forth in Subsection 14-11.8 (B) above:

1. Water Allocations/ Water Budget: The City may establish a water allocation for property served by the City using a method that does not penalize persons for the implementation of conservation methods or the installation of water saving devices. The City must provide notice of the allocation by including it in the regular billing statement for the fee or charge or by any other mailing to the address to which the City customarily mails the billing statement for fees or charges for on-going water service. Following the effective date of the water allocation as established by the City, any person that uses water in excess of the allocation will be subject to a penalty in the amount of \$2.50 for each billing unit of water in excess of the allocation or an amount established by the Resolution of City Council whichever is greater. The penalty for excess water usage will be cumulative to any other remedy or penalty that may be imposed for violation of this Ordinance.

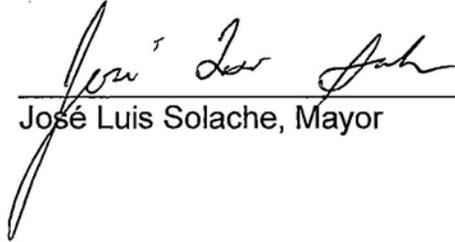
2. Water Supply Shortage Rates: During a Level 2 Water Supply Shortage condition, the City may increase water rates, other than Tier 1 Lifeline rates of 15 units per residential household.

3. Mandatory Percentage Use Reductions: During a Level 2 Water Supply Shortage condition, all customers will be required to reduce water consumption by a percentage determined by the City.

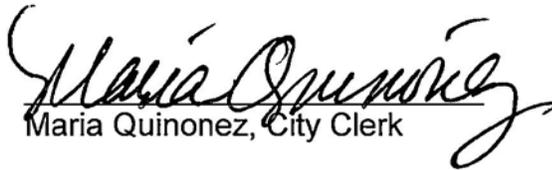
**Section 2.** The City Council of the City of Lynwood hereby authorizes the City Manager or his designee to implement all of the notifications and actions required under Ordinance No. 1618 to respond to a Level 2 Water Supply Shortage, as well as put into effect all other provisions including those pertaining to penalties and violations.

**Section 3.** This Resolution shall become effective immediately upon its adoption.

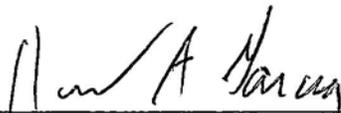
**PASSED, APPROVED and ADOPTED this 21<sup>st</sup> day of April, 2015.**

  
\_\_\_\_\_  
José Luis Solache, Mayor

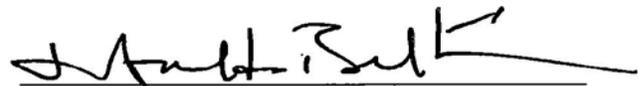
**ATTEST:**

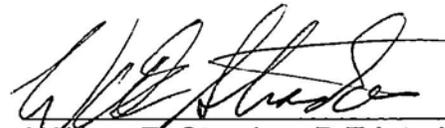
  
\_\_\_\_\_  
María Quinonez, City Clerk

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
David A. Garcia, City Attorney

**APPROVED AS TO CONTENT:**

  
\_\_\_\_\_  
J. Arnoldo Beltrán, City Manager

  
\_\_\_\_\_  
William E. Stracker, P.E Interim Director  
Public Works/ City Engineer

STATE OF CALIFORNIA        )  
  ) SS.  
COUNTY OF LOS ANGELES    )

I, the undersigned, City Clerk of the City of Lynwood, do hereby certify that the foregoing Resolution was passed and adopted by the City Council of the City of Lynwood at a regular meeting held on the 21<sup>st</sup> day of April, 2015.

AYES:        **COUNCIL MEMBERS ALATORRE, CASTRO, HERNANDEZ,  
                  SANTILLAN-BEAS AND SOLACHE**

NOES:        **NONE**

ABSENT:     **NONE**

ABSTAIN:    **NONE**

  
Maria Quinonez, City Clerk

STATE OF CALIFORNIA        )  
  ) SS.  
COUNTY OF LOS ANGELES    )

I, the undersigned, City Clerk of the City of Lynwood, and the Clerk of the City Council of said City, do hereby certify that the above foregoing is a full, true and correct copy of Resolution No. 2015.070 on file in my office and that said Resolution was adopted on the date and by the vote therein stated. Dated this 21<sup>st</sup> day of April, 2015.

  
Maria Quinonez, City Clerk

**APPENDIX L**  
**60-DAY NOTIFICATION LETTERS**



# City of LYNWOOD

*A City Meeting Challenges*

11330 BULLIS ROAD  
LYNWOOD, CALIFORNIA 90262  
(310) 603-0220



January 27, 2016

Mr. Mark Stuart, Region Office Chief  
Department of Water Resources (Glendale Office)  
770 Fairmont Avenue  
Glendale, CA 91203

Subject: Notification of Review / Amendments  
2015 Urban Water Management Plan

Dear Mr. Stuart,

The Urban Water Management Planning Act requires every "urban water supplier"<sup>1</sup> to prepare and adopt an Urban Water Management Plan (UWMP) and periodically update that plan at least once every five years on or before December 31, in years ending in five and zero. Pursuant to Section 10621(d) of the UWMP Act, each urban water supplier shall update and submit its 2015 UWMP by July 1, 2016 to the California Department of Water Resources. The UWMP is a planning document and a source document to direct urban water suppliers to evaluate and compare their water supply and reliability to their existing water conservation efforts. The City of Lynwood is currently in the process of preparing its 2015 UWMP Update.

As an urban water supplier, the City of Lynwood is required pursuant to Section 10620(d)(2) of the UWMP Act to coordinate with water management agencies, relevant public agencies and other water suppliers on the preparation of the UWMP. The City of

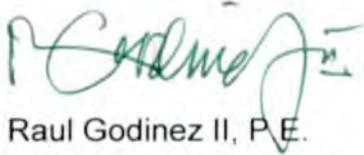
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<sup>1</sup>Section 10617 of the Urban Water Management Planning Act states, "*Urban Water Supplier*" means a supplier, either publicly or privately owned, providing water for municipal purposes either directly or indirectly to more than 3,000 customers or supplying more than 3,000 acre-feet of water annually.

Lynwood will be reviewing the UWMP and will make amendments and changes, as appropriate. The City of Lynwood invites you to submit comments in anticipation of the development of our 2015 UWMP Update.

If you have any questions, please contact Lorry Hempe, Public Works Special Projects Manager at 310-603-0220, ext. 500 or email her at [lhemp@lynwood.ca.us](mailto:lhemp@lynwood.ca.us).

Sincerely,

A handwritten signature in green ink, appearing to read "Raul Godinez II, P.E.", with a stylized flourish at the end.

Raul Godinez II, P.E.

Director of Public Works/City Engineer



# City of LYNWOOD

*A City Meeting Challenges*

11330 BULLIS ROAD  
LYNWOOD, CALIFORNIA 90262  
(310) 603-0220



January 27, 2016

Ms. Marcie L. Edwards, General Manager  
Los Angeles Department of Water and Power  
111 N. Hope Street, Room 1460  
Los Angeles, CA 90012

Subject: Notification of Review / Amendments  
2015 Urban Water Management Plan

Dear Ms. Edwards,

The Urban Water Management Planning Act requires every "urban water supplier"<sup>1</sup> to prepare and adopt an Urban Water Management Plan (UWMP) and periodically update that plan at least once every five years on or before December 31, in years ending in five and zero. Pursuant to Section 10621(d) of the UWMP Act, each urban water supplier shall update and submit its 2015 UWMP by July 1, 2016 to the California Department of Water Resources. The UWMP is a planning document and a source document to direct urban water suppliers to evaluate and compare their water supply and reliability to their existing water conservation efforts. The City of Lynwood is currently in the process of preparing its 2015 UWMP Update.

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If you have any questions, please contact Lorry Hempe, Public Works Special Projects Manager at 310-603-0220, ext. 500 or email her at [lhemp@lynwood.ca.us](mailto:lhemp@lynwood.ca.us).

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Raul Godinez II, P.E.

Director of Public Works/City Engineer



# City of LYNWOOD

*A City Meeting Challenges*

11330 BULLIS ROAD  
LYNWOOD, CALIFORNIA 90262  
(310) 603-0220



January 27, 2016

Mr. Dean C. Logan, Registrar – Recorder/County Clerk  
County of Los Angeles  
12400 Imperial Highway  
Norwalk, CA 90650

Subject: Notification of Review / Amendments  
2015 Urban Water Management Plan

Dear Mr. Logan,

The Urban Water Management Planning Act requires every "urban water supplier"<sup>1</sup> to prepare and adopt an Urban Water Management Plan (UWMP) and periodically update that plan at least once every five years on or before December 31, in years ending in five and zero. Pursuant to Section 10621(d) of the UWMP Act, each urban water supplier shall update and submit its 2015 UWMP by July 1, 2016 to the California Department of Water Resources. The UWMP is a planning document and a source document to direct urban water suppliers to evaluate and compare their water supply and reliability to their existing water conservation efforts. The City of Lynwood is currently in the process of preparing its 2015 UWMP Update.

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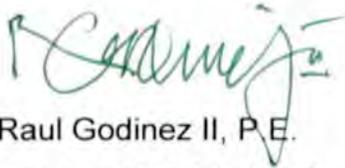
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If you have any questions, please contact Lorry Hempe, Public Works Special Projects Manager at 310-603-0220, ext. 500 or email her at [lhemp@lynwood.ca.us](mailto:lhemp@lynwood.ca.us).

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Raul Godinez II, P.E.

Director of Public Works/City Engineer



# City of LYNWOOD

*A City Meeting Challenges*

11330 BULLIS ROAD  
LYNWOOD, CALIFORNIA 90262  
(310) 603-0220



January 27, 2016

Ms. Grace Robinson Hyde, Chief Engineer and General Manager  
County Sanitation District of Los Angeles County  
P.O. Box 4998  
Whittier, CA 90607

Subject: Notification of Review / Amendments  
2015 Urban Water Management Plan

Dear Ms. Robinson,

The Urban Water Management Planning Act requires every "urban water supplier"<sup>1</sup> to prepare and adopt an Urban Water Management Plan (UWMP) and periodically update that plan at least once every five years on or before December 31, in years ending in five and zero. Pursuant to Section 10621(d) of the UWMP Act, each urban water supplier shall update and submit its 2015 UWMP by July 1, 2016 to the California Department of Water Resources. The UWMP is a planning document and a source document to direct urban water suppliers to evaluate and compare their water supply and reliability to their existing water conservation efforts. The City of Lynwood is currently in the process of preparing its 2015 UWMP Update.

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Sincerely,



Raul Godinez II, P.E.

Director of Public Works/City Engineer



# City of LYNWOOD

*A City Meeting Challenges*

11330 BULLIS ROAD  
LYNWOOD, CALIFORNIA 90262  
(310) 603-0220



January 27, 2016

Mr. Kevin Hunt, General Manager  
Central Basin Municipal Water District  
6252 Telegraph Road  
Commerce, CA 90040

Subject: Notification of Review / Amendments  
2015 Urban Water Management Plan

Dear Mr. Hunt,

The Urban Water Management Planning Act requires every "urban water supplier"<sup>1</sup> to prepare and adopt an Urban Water Management Plan (UWMP) and periodically update that plan at least once every five years on or before December 31, in years ending in five and zero. Pursuant to Section 10621(d) of the UWMP Act, each urban water supplier shall update and submit its 2015 UWMP by July 1, 2016 to the California Department of Water Resources. The UWMP is a planning document and a source document to direct urban water suppliers to evaluate and compare their water supply and reliability to their existing water conservation efforts. The City of Lynwood is currently in the process of preparing its 2015 UWMP Update.

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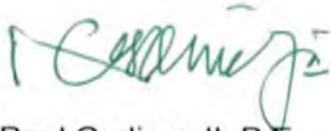
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Lynwood will be reviewing the UWMP and will make amendments and changes, as appropriate. The City of Lynwood invites you to submit comments in anticipation of the development of our 2015 UWMP Update.

If you have any questions, please contact Lorry Hempe, Public Works Special Projects Manager at 310-603-0220, ext. 500 or email her at [lhemp@lynwood.ca.us](mailto:lhemp@lynwood.ca.us).

Sincerely,



Raul Godinez II, P.E.

Director of Public Works/City Engineer



# City of LYNWOOD

*A City Meeting Challenges*

11330 BULLIS ROAD  
LYNWOOD, CALIFORNIA 90262  
(310) 603-0220



January 27, 2016

Ms. Shu-Fang Peng Orr, District Engineer  
State Water Resources Control Board (Formally – CA State Public Health Dept.)  
Division of Drinking Water  
500 North Central Avenue, Suite 500  
Glendale, CA 91203

Subject: Notification of Review / Amendments  
2015 Urban Water Management Plan

Dear Ms. Orr,

The Urban Water Management Planning Act requires every "urban water supplier"<sup>1</sup> to prepare and adopt an Urban Water Management Plan (UWMP) and periodically update that plan at least once every five years on or before December 31, in years ending in five and zero. Pursuant to Section 10621(d) of the UWMP Act, each urban water supplier shall update and submit its 2015 UWMP by July 1, 2016 to the California Department of Water Resources. The UWMP is a planning document and a source document to direct urban water suppliers to evaluate and compare their water supply and reliability to their existing water conservation efforts. The City of Lynwood is currently in the process of preparing its 2015 UWMP Update.

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Sincerely,



Raul Godinez II, P.E.

Director of Public Works/City Engineer

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# City of LYNWOOD

*A City Meeting Challenges*

11330 BULLIS ROAD  
LYNWOOD, CALIFORNIA 90262  
(310) 603-0220



January 27, 2016

Mr. Robb Whitaker  
Water Replenishment District  
General Manager  
4040 Paramount Blvd.  
Lakewood, CA 90712

Subject: Notification of Review / Amendments  
2015 Urban Water Management Plan

Dear Mr. Whitaker,

The Urban Water Management Planning Act requires every "urban water supplier"<sup>1</sup> to prepare and adopt an Urban Water Management Plan (UWMP) and periodically update that plan at least once every five years on or before December 31, in years ending in five and zero. Pursuant to Section 10621(d) of the UWMP Act, each urban water supplier shall update and submit its 2015 UWMP by July 1, 2016 to the California Department of Water Resources. The UWMP is a planning document and a source document to direct urban water suppliers to evaluate and compare their water supply and reliability to their existing water conservation efforts. The City of Lynwood is currently in the process of preparing its 2015 UWMP Update.

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Sincerely,

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Raul Godinez II, P.E.

Director of Public Works/City Engineer

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# City of LYNWOOD

*A City Meeting Challenges*

11330 BULLIS ROAD  
LYNWOOD, CALIFORNIA 90262  
(310) 603-0220



January 27, 2016

Mr. Steve Unger, Executive Officer II  
Los Angeles Regional Water Quality Control Board  
320 West 4<sup>th</sup> Street, Suite 200  
Los Angeles, CA 90013

Subject: Notification of Review / Amendments  
2015 Urban Water Management Plan

Dear Mr. Unger,

The Urban Water Management Planning Act requires every "urban water supplier"<sup>1</sup> to prepare and adopt an Urban Water Management Plan (UWMP) and periodically update that plan at least once every five years on or before December 31, in years ending in five and zero. Pursuant to Section 10621(d) of the UWMP Act, each urban water supplier shall update and submit its 2015 UWMP by July 1, 2016 to the California Department of Water Resources. The UWMP is a planning document and a source document to direct urban water suppliers to evaluate and compare their water supply and reliability to their existing water conservation efforts. The City of Lynwood is currently in the process of preparing its 2015 UWMP Update.

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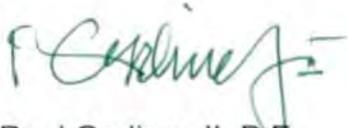
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Sincerely,

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Raul Godinez II, P.E.

Director of Public Works/City Engineer



# City of LYNWOOD

*A City Meeting Challenges*

11330 BULLIS ROAD  
LYNWOOD, CALIFORNIA 90262  
(310) 603-0220



January 27, 2016

Sunil Pillai, General Manager  
Golden State Water Company  
6612 Bissell Street  
Bell, CA 90201

Subject: Notification of Review / Amendments  
2015 Urban Water Management Plan

Dear Mr. Pillai,

The Urban Water Management Planning Act requires every "urban water supplier"<sup>1</sup> to prepare and adopt an Urban Water Management Plan (UWMP) and periodically update that plan at least once every five years on or before December 31, in years ending in five and zero. Pursuant to Section 10621(d) of the UWMP Act, each urban water supplier shall update and submit its 2015 UWMP by July 1, 2016 to the California Department of Water Resources. The UWMP is a planning document and a source document to direct urban water suppliers to evaluate and compare their water supply and reliability to their existing water conservation efforts. The City of Lynwood is currently in the process of preparing its 2015 UWMP Update.

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Lynwood will be reviewing the UWMP and will make amendments and changes, as appropriate. The City of Lynwood invites you to submit comments in anticipation of the development of our 2015 UWMP Update.

If you have any questions, please contact Lorry Hempe, Public Works Special Projects Manager at 310-603-0220, ext. 500 or email her at [lhemp@lynwood.ca.us](mailto:lhemp@lynwood.ca.us).

Sincerely,

A handwritten signature in green ink, appearing to read "Raul Godinez II, P.E.", with a stylized flourish at the end.

Raul Godinez II, P.E.

Director of Public Works/City Engineer



# City of LYNWOOD

*A City Meeting Challenges*

11330 BULLIS ROAD  
LYNWOOD, CALIFORNIA 90262  
(310) 603-0220



January 27, 2016

Mr. Michael S. Flad, City Manager  
City of South Gate  
8650 California Avenue  
South Gate, CA 90280

Subject: Notification of Review / Amendments  
2015 Urban Water Management Plan

Dear Mr. Flad,

The Urban Water Management Planning Act requires every "urban water supplier"<sup>1</sup> to prepare and adopt an Urban Water Management Plan (UWMP) and periodically update that plan at least once every five years on or before December 31, in years ending in five and zero. Pursuant to Section 10621(d) of the UWMP Act, each urban water supplier shall update and submit its 2015 UWMP by July 1, 2016 to the California Department of Water Resources. The UWMP is a planning document and a source document to direct urban water suppliers to evaluate and compare their water supply and reliability to their existing water conservation efforts. The City of Lynwood is currently in the process of preparing its 2015 UWMP Update.

As an urban water supplier, the City of Lynwood is required pursuant to Section 10620(d)(2) of the UWMP Act to coordinate with water management agencies, relevant public agencies and other water suppliers on the preparation of the UWMP. The City of

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<sup>1</sup>Section 10617 of the Urban Water Management Planning Act states, "*Urban Water Supplier*" means a supplier, either publicly or privately owned, providing water for municipal purposes either directly or indirectly to more than 3,000 customers or supplying more than 3,000 acre-feet of water annually.

Lynwood will be reviewing the UWMP and will make amendments and changes, as appropriate. The City of Lynwood invites you to submit comments in anticipation of the development of our 2015 UWMP Update.

If you have any questions, please contact Lorry Hempe, Public Works Special Projects Manager at 310-603-0220, ext. 500 or email her at [lhemp@lynwood.ca.us](mailto:lhemp@lynwood.ca.us).

Sincerely,

A handwritten signature in green ink, appearing to read "R. Godinez II". The signature is stylized and written in a cursive-like font.

Raul Godinez II, P.E.

Director of Public Works/City Engineer



# City of LYNWOOD

*A City Meeting Challenges*

11330 BULLIS ROAD  
LYNWOOD, CALIFORNIA 90262  
(310) 603-0220



January 27, 2016

Mr. John Moreno, City Manager  
City of Paramount  
16400 Colorado Avenue  
Paramount, CA 90723

Subject: Notification of Review / Amendments  
2015 Urban Water Management Plan

Dear Mr. Moreno,

The Urban Water Management Planning Act requires every "urban water supplier"<sup>1</sup> to prepare and adopt an Urban Water Management Plan (UWMP) and periodically update that plan at least once every five years on or before December 31, in years ending in five and zero. Pursuant to Section 10621(d) of the UWMP Act, each urban water supplier shall update and submit its 2015 UWMP by July 1, 2016 to the California Department of Water Resources. The UWMP is a planning document and a source document to direct urban water suppliers to evaluate and compare their water supply and reliability to their existing water conservation efforts. The City of Lynwood is currently in the process of preparing its 2015 UWMP Update.

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If you have any questions, please contact Lorry Hempe, Public Works Special Projects Manager at 310-603-0220, ext. 500 or email her at [lhemp@lynwood.ca.us](mailto:lhemp@lynwood.ca.us).

Sincerely,



Raul Godinez II, P.E.

Director of Public Works/City Engineer



# City of LYNWOOD

*A City Meeting Challenges*

11330 BULLIS ROAD  
LYNWOOD, CALIFORNIA 90262

(310) 603-0220



January 27, 2016

Mr. Roger Haley, City Manager  
City of Compton  
205 S. Willowbrook Avenue  
Compton, CA 90220

Subject: Notification of Review / Amendments  
2015 Urban Water Management Plan

Dear Mr. Haley,

The Urban Water Management Planning Act requires every "urban water supplier"<sup>1</sup> to prepare and adopt an Urban Water Management Plan (UWMP) and periodically update that plan at least once every five years on or before December 31, in years ending in five and zero. Pursuant to Section 10621(d) of the UWMP Act, each urban water supplier shall update and submit its 2015 UWMP by July 1, 2016 to the California Department of Water Resources. The UWMP is a planning document and a source document to direct urban water suppliers to evaluate and compare their water supply and reliability to their existing water conservation efforts. The City of Lynwood is currently in the process of preparing its 2015 UWMP Update.

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Sincerely,

A handwritten signature in green ink, appearing to read "Raul Godinez II".

Raul Godinez II, P.E.

Director of Public Works/City Engineer



# City of LYNWOOD

*A City Meeting Challenges*

11330 BULLIS ROAD  
LYNWOOD, CALIFORNIA 90262

(310) 603-0220



January 27, 2016

Jeanne-Marie Bruno, General Manager  
Park Water (Liberty Utilities Company)  
9750 Washburn Road  
Downey, CA 90241

Subject: Notification of Review / Amendments  
2015 Urban Water Management Plan

Dear Ms. Bruno,

The Urban Water Management Planning Act requires every "urban water supplier"<sup>1</sup> to prepare and adopt an Urban Water Management Plan (UWMP) and periodically update that plan at least once every five years on or before December 31, in years ending in five and zero. Pursuant to Section 10621(d) of the UWMP Act, each urban water supplier shall update and submit its 2015 UWMP by July 1, 2016 to the California Department of Water Resources. The UWMP is a planning document and a source document to direct urban water suppliers to evaluate and compare their water supply and reliability to their existing water conservation efforts. The City of Lynwood is currently in the process of preparing its 2015 UWMP Update.

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Sincerely,

A handwritten signature in green ink, appearing to read "Raul Godinez II".

Raul Godinez II, P.E.

Director of Public Works/City Engineer

**APPENDIX M**  
**NOTICES OF PUBLIC HEARING**



# City of LYNWOOD

*A City Meeting Challenges*

11330 BULLIS ROAD  
LYNWOOD, CALIFORNIA 90262  
(310) 603-0220



May 24, 2016

Mr. Mark Stuart, Region Office Chief  
Department of Water Resources (Glendale Office)  
770 Fairmont Avenue  
Glendale, CA 91203

**Subject: Notice of Public Hearing  
2015 Urban Water Management Plan**

Dear Mr. Stuart,

The City of Lynwood will hold a Public Hearing on Tuesday, June 21, 2016 at 6:00PM regarding the City of Lynwood's Draft 2015 Urban Water Management Plan (2015 UWMP). The location of the Public Hearing will be in the Council Chambers at 11330 Bullis Road, Lynwood, CA 90262.

The City of Lynwood's 2015 UWMP was prepared pursuant to the "Urban Water Management Planning Act", California Water Code, Sections 10608 through 10656. The State Department of Water Resources requires every urban water supplier to prepare and adopt a Plan and periodically update that plan at least once every five years, in years ending in five and zero.

The City of Lynwood invites all interested parties and groups to attend and present their comments. A copy of the City's draft 2015 UWMP is available starting on June 2, 2016 at the City of Lynwood City Clerk's office at 11330 Bullis Road, Lynwood, California and at the City's website at [www.lynwood.ca.us](http://www.lynwood.ca.us). If you have questions about the UWMP please contact Lorry Hempe, Public Works Special Projects Manager at 310-603-0220, ext. 500 or via e-mail at [lhempe@lynwood.ca.us](mailto:lhempe@lynwood.ca.us).

Sincerely,



Raul Godinez II, P.E.

Direct or Public Works/City Engineer



# City of LYNWOOD

*A City Meeting Challenges*

11330 BULLIS ROAD  
LYNWOOD, CALIFORNIA 90262  
(310) 603-0220



May 24, 2016

Ms. Marcie L. Edwards, General Manager  
Los Angeles Department of Water and Power  
111 N. Hope Street, Room 1460  
Los Angeles, CA 90012

**Subject: Notice of Public Hearing  
2015 Urban Water Management Plan**

Dear Ms. Edwards,

The City of Lynwood will hold a Public Hearing on Tuesday, June 21, 2016 at 6:00PM regarding the City of Lynwood's Draft 2015 Urban Water Management Plan (2015 UWMP). The location of the Public Hearing will be in the Council Chambers at 11330 Bullis Road, Lynwood, CA 90262.

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Sincerely,

Raul Godinez II, P.E.

Director of Public Works/City Engineer



# City of LYNWOOD

*A City Meeting Challenges*

11330 BULLIS ROAD  
LYNWOOD, CALIFORNIA 90262  
(310) 603-0220



May 24, 2016

Mr. Dean C. Logan, Registrar – Recorder/County Clerk  
Count of Los Angeles  
12400 Imperial Highway  
Norwalk, CA 90650

**Subject: Notice of Public Hearing  
2015 Urban Water Management Plan**

Dear Mr. Logan,

The City of Lynwood will hold a Public Hearing on Tuesday, June 21, 2016 at 6:00PM regarding the City of Lynwood's Draft 2015 Urban Water Management Plan (2015 UWMP). The location of the Public Hearing will be in the Council Chambers at 11330 Bullis Road, Lynwood, CA 90262.

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Sincerely,

Raul Godinez II, P.E.

Director of Public Works/City Engineer



# City of LYNWOOD

*A City Meeting Challenges*

11330 BULLIS ROAD  
LYNWOOD, CALIFORNIA 90262  
(310) 603-0220



May 24, 2016

Ms. Grace Robinson Hyde, Chief Engineer and General Manager  
County Sanitation District of Los Angeles County  
P.O. Box 4998  
Whittier, CA 90607

**Subject: Notice of Public Hearing  
2015 Urban Water Management Plan**

Dear Ms. Hyde,

The City of Lynwood will hold a Public Hearing on Tuesday, June 21, 2016 at 6:00PM regarding the City of Lynwood's Draft 2015 Urban Water Management Plan (2015 UWMP). The location of the Public Hearing will be in the Council Chambers at 11330 Bullis Road, Lynwood, CA 90262.

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Sincerely,

Raul Godinez II, R.E.

Director of Public Works/City Engineer



# City of LYNWOOD

*A City Meeting Challenges*

11330 BULLIS ROAD  
LYNWOOD, CALIFORNIA 90262  
(310) 603-0220



May 24, 2016

Mr. Kevin Hunt, General Manager  
Central Basin Municipal Water District  
6252 Telegraph Road  
Commerce, CA 90040

**Subject: Notice of Public Hearing  
2015 Urban Water Management Plan**

Dear Mr. Hunt,

The City of Lynwood will hold a Public Hearing on Tuesday, June 21, 2016 at 6:00PM regarding the City of Lynwood's Draft 2015 Urban Water Management Plan (2015 UWMP). The location of the Public Hearing will be in the Council Chambers at 11330 Bullis Road, Lynwood, CA 90262.

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Sincerely,

Raul Godinez II, P.E.

Director of Public Works/City Engineer



# City of LYNWOOD

*A City Meeting Challenges*

11330 BULLIS ROAD  
LYNWOOD, CALIFORNIA 90262  
(310) 603-0220



May 24, 2016

Ms. Shu-Fang Peng Orr, District Engineer  
State Water Resources Control Board (Formally – CA State Public Health Dept.)  
Division of Drinking Water  
500 North Central Avenue, Suite 500  
Glendale, CA 91203

**Subject: Notice of Public Hearing  
2015 Urban Water Management Plan**

Dear Ms. Orr,

The City of Lynwood will hold a Public Hearing on Tuesday, June 21, 2016 at 6:00PM regarding the City of Lynwood's Draft 2015 Urban Water Management Plan (2015 UWMP). The location of the Public Hearing will be in the Council Chambers at 11330 Bullis Road, Lynwood, CA 90262.

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Sincerely,

Raul Godinez II, P.E.

Direct or Public Works/City Engineer



# City of LYNWOOD

*A City Meeting Challenges*

11330 BULLIS ROAD  
LYNWOOD, CALIFORNIA 90262  
(310) 603-0220



May 24, 2016

Mr. Robb Whitaker, General Manager  
Water Replenishment District  
4040 Paramount Boulevard  
Lakewood, CA 90712

**Subject: Notice of Public Hearing  
2015 Urban Water Management Plan**

Dear Mr. Whitaker,

The City of Lynwood will hold a Public Hearing on Tuesday, June 21, 2016 at 6:00PM regarding the City of Lynwood's Draft 2015 Urban Water Management Plan (2015 UWMP). The location of the Public Hearing will be in the Council Chambers at 11330 Bullis Road, Lynwood, CA 90262.

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Sincerely,

Raul Godinez II, P.E.

Direct or Public Works/City Engineer



# City of LYNWOOD

*A City Meeting Challenges*

11330 BULLIS ROAD  
LYNWOOD, CALIFORNIA 90262  
(310) 603-0220



May 24, 2016

Mr. Steve Unger, Executive Officer II  
Los Angeles Regional Water Quality Control Board  
320 West 4<sup>th</sup> Street, Suite 200  
Los Angeles, CA 90013

**Subject: Notice of Public Hearing  
2015 Urban Water Management Plan**

Dear Mr. Unger,

The City of Lynwood will hold a Public Hearing on Tuesday, June 21, 2016 at 6:00PM regarding the City of Lynwood's Draft 2015 Urban Water Management Plan (2015 UWMP). The location of the Public Hearing will be in the Council Chambers at 11330 Bullis Road, Lynwood, CA 90262.

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Sincerely,

Raul Godinez II, P.E.

Director of Public Works/City Engineer



# City of LYNWOOD

*A City Meeting Challenges*

11330 BULLIS ROAD  
LYNWOOD, CALIFORNIA 90262  
(310) 603-0220



May 24, 2016

Mr. Michael S. Flad, City Manager  
City of South Gate  
8650 California Avenue  
South Gate, CA 90280

**Subject: Notice of Public Hearing  
2015 Urban Water Management Plan**

Dear Mr. Flad,

The City of Lynwood will hold a Public Hearing on Tuesday, June 21, 2016 at 6:00PM regarding the City of Lynwood's Draft 2015 Urban Water Management Plan (2015 UWMP). The location of the Public Hearing will be in the Council Chambers at 11330 Bullis Road, Lynwood, CA 90262.

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Sincerely,

Raul Godinez II, P.E.

Director of Public Works/City Engineer



# City of LYNWOOD

*A City Meeting Challenges*

11330 BULLIS ROAD  
LYNWOOD, CALIFORNIA 90262  
(310) 603-0220



May 24, 2016

Mr. Gilbert A. Livas, City Manager  
City of Paramount  
16400 Colorado Avenue  
Paramount, CA 90723

**Subject: Notice of Public Hearing  
2015 Urban Water Management Plan**

Dear Mr. Livas,

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Sincerely,

Raul Godinez II, P.E.

Director of Public Works/City Engineer



# City of LYNWOOD

*A City Meeting Challenges*

11330 BULLIS ROAD  
LYNWOOD, CALIFORNIA 90262  
(310) 603-0220



May 24, 2016

Mr. Roger Haley, City Manager  
City of Compton  
205 South Willowbrook Avenue  
Compton, CA 90220

**Subject: Notice of Public Hearing  
2015 Urban Water Management Plan**

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Sincerely,

Raul Godinez II, P.E.

Director of Public Works/City Engineer



# City of LYNWOOD

*A City Meeting Challenges*

11330 BULLIS ROAD  
LYNWOOD, CALIFORNIA 90262  
(310) 603-0220



May 24, 2016

Jeanne-Marie Bruno, General Manager  
Park Water (Liberty Utilities Company)  
9750 Washburn Road  
Downey, CA 90241

**Subject: Notice of Public Hearing  
2015 Urban Water Management Plan**

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Sincerely,

A handwritten signature in green ink, appearing to read "Raul Godinez II".

Raul Godinez II, P.E.

Director of Public Works/City Engineer



# City of LYNWOOD

*A City Meeting Challenges*

11330 BULLIS ROAD  
LYNWOOD, CALIFORNIA 90262  
(310) 603-0220



May 24, 2016

Mr. Richard Mathis, General Manager  
Golden State Water Company  
12035 Burke Street #1  
Sante Fe Springs, CA 90670

**Subject: Notice of Public Hearing  
2015 Urban Water Management Plan**

Dear Mr. Mathis,

The City of Lynwood will hold a Public Hearing on Tuesday, June 21, 2016 at 6:00PM regarding the City of Lynwood's Draft 2015 Urban Water Management Plan (2015 UWMP). The location of the Public Hearing will be in the Council Chambers at 11330 Bullis Road, Lynwood, CA 90262.

The City of Lynwood's 2015 UWMP was prepared pursuant to the "Urban Water Management Planning Act", California Water Code, Sections 10608 through 10656. The State Department of Water Resources requires every urban water supplier to prepare and adopt a Plan and periodically update that plan at least once every five years, in years ending in five and zero.

The City of Lynwood invites all interested parties and groups to attend and present their comments. A copy of the City's draft 2015 UWMP is available starting on June 2, 2016 at the City of Lynwood City Clerk's office at 11330 Bullis Road, Lynwood, California and at the City's website at [www.lynwood.ca.us](http://www.lynwood.ca.us). If you have questions about the UWMP please contact Lorry Hempe, Public Works Special Projects Manager at 310-603-0220, ext. 500 or via e-mail at [lhempe@lynwood.ca.us](mailto:lhempe@lynwood.ca.us).

Sincerely,

Raul Godinez II, P.E.

Director of Public Works/City Engineer



# City of LYNWOOD

*A City Meeting Challenges*

11330 BULLIS ROAD  
LYNWOOD, CALIFORNIA 90262  
(310) 603-0220



May 24, 2016

Mr. Jeffrey Kightlinger, General Manager  
Metro Water District of Southern California  
700 North. Alameda Street  
Los Angeles, CA 90012

**Subject: Notice of Public Hearing  
2015 Urban Water Management Plan**

Dear Mr. Kightlinger,

The City of Lynwood will hold a Public Hearing on Tuesday, June 21, 2016 at 6:00PM regarding the City of Lynwood's Draft 2015 Urban Water Management Plan (2015 UWMP). The location of the Public Hearing will be in the Council Chambers at 11330 Bullis Road, Lynwood, CA 90262.

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Sincerely,

Raul Godinez II, P.E.

Director of Public Works/City Engineer

**APPENDIX N**  
**RESOLUTION ADOPTING PLAN**



# AGENDA STAFF REPORT

DATE: June 21, 2016

TO: Honorable Mayor and Members of the City Council

APPROVED BY: J. Arnaldo Beltran, City Manager 

PREPARED BY: Erika Ramirez, Development Compliance and Enforcement Services Director   
Bruno Naulls, Project Manager 

SUBJECT: Public Hearing to Adopt Levy on PBID Annual Assessment for FY 16/17

## Recommendation:

Staff recommends the City Council approve and adopt the attached resolution entitled: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD ADOPTING THE RESOLUTION OF THE PBID ADVISORY BOARD SETTING THE ASSESSMENT AGAINST BUSINESS ENTERPRISES IN THE PARKING AND BUSINESS IMPROVEMENT DISTRICT FOR THE 2016-2017 FISCAL YEAR FOR THE LEVY OF THE ASSESSMENT PURSUANT TO THE APPROVED REPORT."

## Background:

On November 27, 1985, the City Council of the City of Lynwood adopted Ordinance 1262 establishing the Parking and Business Improvement District (PBID). PBID assessments are levied as a fair and equitable way to provide funds to maintain, operate, and improve business areas in the City. The mandated levy imposed for the PBID is 50% of the business license tax to all businesses located within the PBID area.

The fundamental purpose of the PBID is to promote the economic revitalization and physical maintenance of the Lynwood business community. According to the ordinance, the PBID area is defined as all of the territory within the boundaries of the City of Lynwood.

Staff has developed a Spending Plan for fiscal year 2016-2017 for the PBID based upon current business and community needs, and in compliance with Ordinance

AGENDA  
ITEM  
**10**

1262. The Spending Plan was submitted to the PBID Advisory Board on April 25, 2016 for review, discussion and recommendation. The PBID Advisory Board approved the proposed expenditures, based upon the needs of the District, identifying costs associated with those needs and determining that the use would be beneficial to the business community.

On May 17, 2016, the City Council approved the PBID report and resolution for use of funds concurring with the PBID Board that the use is beneficial to the business community. As a result, Council set the date of the public hearing for June 7, 2016 at 6pm in the City Council Chambers. At the June 7<sup>th</sup> Council meeting the Public Hearing was postponed and the hearing was rescheduled for June 21, 2016 to allow for any public comment and protests, whether oral or verbal concerning the intended use of funds. At the close of the public hearing, unless protests are submitted that collectively represent 50% or more of the proposed annual assessment amount to be imposed, the Council may adopt a resolution to levy the annual assessment.

On June 13, 2016, the City fulfilled its requirement of publishing the resolution of intention once in a newspaper of general circulation in the City not less than seven (7) days before the public hearing.

**Discussion & Analysis:**

PBID assessments are levied as a fair and equitable way to provide funds to maintain, operate, and improve business areas in the City. The PBID currently has approximately \$428,700 available for programming from prior years (see Attachment A – Fiscal Year 2015-2016 Annual Report). The City expects \$175,000 in PBID revenue for fiscal year 2016-2017. A summary of the FY 16-17 Spending Plan is below:

**FISCAL YEAR 2016-2017 PBID SPENDING PLAN**

	<b>Description</b>	<b>Amount</b>
1	Painting of curbs and intersections - To enhance pedestrian safety throughout the business district	\$30,000
2	Planting of drought tolerant plants and/or trees - To enhance appearance of the business district	20,000
3	City Gateway Signs - To improve/replace signage and make consistent throughout	105,000
5	Commercial Sign Program - Create and develop business sign enhancement program	20,000
6	Seasonal Decorations - To enhance seasonal decorations in the business district	10,000
7	Marketing and Promotion - Develop marketing and promotion strategies, advertisement materials, hold mixers, workshops and special events for businesses	10,000
8	Surveillance Camera Monitoring Equipment - Safety measure to deter crime in the business district	10,700
9	Street Sweeper Maintenance - Maintain the cleanliness of our business	47,000
10	Graffiti Removal - Eradicating unsightly graffiti in City's business district	

		51,000
11	Sidewalk Cleaning Services - Maintain clean walkable approach to businesses	29,000
12	<p>Boom Truck Purchase (50%) - This vehicle is described as a Lift Truck; which contains a man bucket. This man bucket can be lifted vertically to a distance of 35-40 feet and it is used in the following matter;</p> <ol style="list-style-type: none"> <li>1. Repair and maintain lighting at City owned parking lots</li> <li>2. Repair and install safety lights</li> <li>3. Install banners on major boulevards for public events; such as Hazardous Waste Collection event, Electronic Waste event etc.</li> <li>4. Install banners on arterial roads promoting school district learning events</li> <li>5. Installation of Christmas decorations on high wires and other purpose decorations</li> <li>6. Installation of banners for carnival activities and other public events</li> <li>7. Installation of banners on light poles for Saint Francis Hospital to promote health activities</li> <li>8. Repair and maintain City owned Traffic Signal heads</li> </ol> <p>The Public Works Department (PW) estimated the cost of the vehicle at approximately \$150,000 to \$175,000. PW requested that the PBID to pay half of the purchase price.</p>	85,000
13	PBID Contingency Amount	11,000
	<b>TOTAL FISCAL YEAR 2016-2017 REQUEST</b>	<b>\$428,700</b>

**Fiscal Impact:**

The PBID budget is derived from revenue of the PBID assessment. There is no impact to the City's General Fund. It is estimated that a PBID assessment will result in sufficient revenue to cover the identified costs that are exclusively for the benefit of the Parking and Business Improvement District as mandated by Ordinance# 1262.

Coordinated With:

City Attorney  
City Manager's Office  
Development Services  
Public Relations  
Public Works

Attachments:

Resolution  
PBID Fiscal Year 2015-2016 Annual Report  
Announcement of PBID hearing

## Attachment A

### PBID FISCAL YEAR 2015-2016 ANNUAL REPORT

#### Past Expenditures

Due to the nature of the expenditures requested in fiscal year 2015-2016 (FY16) funds were not fully expended and are proposed for carryover into fiscal year 2016-2017 (FY17). A summary of the FY16 spending plan and status is as follows:

#### Economic Development Initiative:

The Economic Development Incentive is to address overall assistance involving business related issues that may arise throughout the year and provide relief to businesses in need of assistance. The incentive will also provide funds to enhance infrastructure aesthetics that will promote commerce and consumer activity in our business district

1. City Gateway monument signs **\$0**
  - a. Project is being reassessed (carryover)
2. Parking lot and landscaping improvement **\$0**
  - a. Reduction in City staffing has caused the delay of Program implementation. Due to adjustments and continued Departmental reorganization and assessment, the Program may be resubmitted for possible implementation under a different scope in future. It is the desire of the City to assist the business community with aesthetic improvement that will attract and enhance consumer activity and the overall quality of life in Lynwood.
3. To Develop plans or concepts to market the existing businesses in Lynwood **\$0**
  - a. No Activity
4. To create marketing schemes to attract new business to our City. **\$0**
  - a. No Activity
5. To address other infrastructure signage in business districts as needed. **\$0**
  - a. No Activity
6. To address architectural requirements and fees related to Business District landscape and streetscape plans. **\$0**
  - a. No Activity
7. Advertisement of, and special events to promote new and existing businesses within Lynwood throughout City and during events and necessary equipment purchases and or rentals at certain trade events such as Farmer's Markets and Street Fairs. **\$2,502**

- a. The Lynwood Farmer's Market & Street Fair was held between the months of June and September. It was an opportunity for local businesses to display and sale merchandise at a centralized location of Yvonne Burke Ham Park. Funds were used to pay for certification, rental equipment and attractions at the event. A total of **\$4,954.15** was expended on this item
8. Business Conventions **\$0**- No activity
  9. Provide funding to purchase banners and flyers **\$0**
    - a. Funds were utilized to purchase street and pole signs to advertise the farmer's market & street fair

**Surveillance Camera Monitoring Equipment: \$14,645**

Surveillance cameras have had a positive impact on the Lynwood business community. Crime has substantially been reduced which allows business owners to operate more efficiently throughout the year. Crime not only includes theft, but also includes graffiti and vandalism. The presence of cameras is a deterrent and if a crime occurs, the conviction rate increases with the ability to identify those responsible. The proposed cost for the equipment to monitor these cameras will be \$14,645. (See attached Camera Program memo).

**Street Sweeper Maintenance Contract: \$30,000**

Street sweeping is a needed service to maintain the cleanliness of our business thoroughfares. The service has a direct and positive effect on the businesses of our City and has been deemed an eligible expense for PBID funds. The annual cost for this service as it applies to Lynwood's business districts is \$30,000. The contract for said services is attached.

**Partial Payment of Boom Truck – Public Works: \$0**

We requested funding for approximately 50% of the cost of the Lift Truck. It is estimated that Lift Truck would cost approximately \$150,000 to \$175,000. Pricing information is attached for your review.

The payment for the Lift truck will not occur until Fall 2016. Carryover of Funds will be required.

**Unused funds:**

Approximately \$52,101.15 of the \$467,500 budget was expended in FY16 and the estimated PBID fund carry-over is \$428,700 from the project budgets listed above and anticipated revenue. The amounts stated in this report are estimates and the costs may be more or less than indicated.

## PBID FISCAL YEAR 2015-2016 ANNUAL REPORT

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## Attachment A

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# AGENDA STAFF REPORT

**DATE:** June 21, 2016

**TO:** Honorable Mayor and Members of the City Council

**APPROVED BY:** J. Arnaldo Beltrán, City Manager 

**PREPARED BY:** Erika Ramirez, Interim Director of Development, Compliance and Enforcement Services   
Mike Poland, Planning Manager

**SUBJECT:** Proposed Ordinance extending the temporary moratorium on the acceptance of applications for the installation, erection, construction, replacement, modification, or improvement of static or changing electronic, digital, or changeable message billboards in all zoning districts.

## Recommendation:

Waive reading, read by title only and adopt an interim ordinance to extend a temporary moratorium on the establishment and operation of electronic message center signs or digital billboards.

## Background:

On May 17, 2016 the City Council adopted an Urgency Ordinance (Ordinance No. 1680) imposing a 45-day moratorium on new billboards in the City of Lynwood. This moratorium is scheduled to expire on June 30, 2016. The purpose of this moratorium is to allow time for staff to prepare revisions to the City Sign Ordinance to address the issue of billboards and off-premises promotional signs. Currently, the Lynwood Municipal Code does not set development standards for new billboards nor does it set restrictions or limits on the content of billboards.

## Discussion & Analysis:

The City of Lynwood's existing municipal code does not adequately address billboards and billboard structures. The proposed interim ordinance would extend the existing forty-five (45) day moratorium on billboards and billboard structures for up to an additional ten (10) months and nine (9) days until April 30, 2017.



This extension provides City staff with time to review the City's Municipal Code to determine how to properly regulate billboards and billboard structures.

A city may adopt an Interim Ordinance under Government Code Section 65858 that prohibits any use that may be in conflict with a contemplated zoning proposal that the legislative body, Planning Commission, or Planning Division is considering, studying, or intending to study within a reasonable time. The ordinance must be passed by a four-fifths (4/5) majority vote of the City Council and would be effective immediate thereafter. The interim ordinance may be further extended for one year by subsequent action by the City Council, extending the moratorium for a maximum of two years.

With regard to sign regulations and zoning, a recent U.S. Supreme Court ruling overturned a town's regulation of signs based on their content. This case, however, preserved cities' abilities to impose content-neutral zoning limits on the construction and location of electronic message center signs. An interim or temporary moratorium related to sign regulations is legally justified so long as the ordinance is not arbitrary and capricious, enacted in bad faith, or for the purpose of singling out a specific company in violation of its equal protection rights.

Other cities have experienced detrimental effects of electronic message center signs, including light pollution, maintenance problems, and decreasing property values that can result from an overconcentration of electronic message center signs. In order to prevent these negative effects, the City must review its existing municipal code and develop suitable regulations to address how the City should regulate electronic message center signs.

On May 17, 2016, the City Council passed Ordinance No. 1680, establishing a forty-five (45) day moratorium on the acceptance of applications for the installation, erection, construction, replacement, modification, or improvement of static or changing electronic, digital, or changeable message billboards within any zoning district in the City. The City seeks to extend the existing 45-day moratorium to address concerns from both City residents and sign applicants as City staff draft additional regulations for this type of use. The extension of the moratorium gives the City time to ensure that electronic message center signs continue to contribute to the economic well-being of the City while avoiding problems that could arise from oversaturation or lack of planning in a particular area. The extension will help ensure that the City creates regulations for electronic message center signs that are agreeable to all the interested parties. The extension will also help the City draft regulations that meet the existing constitutional standards for municipal sign regulation.

The moratorium extension ensures that the City is not faced with an unmanageable problem while it takes the time to properly identify areas that are appropriate for new billboard signs in the City. This moratorium does not affect currently operating billboard signs so long as they do not relocate within the City. The moratorium only serves to limit new billboard signs while the City studies the issue and finds solutions to problems that are commonly associated with

billboard signs. The moratorium, if adopted, will retroactively apply to (1) all pending, unapproved applications and (2) any approved applications that have not incurred substantial expense in furtherance of previous approvals and an active building permit.

**ENVIRONMENTAL:**

The adoption of the interim ordinance is exempt from CEQA for two different reasons. First, pursuant to CEQA Guidelines 15061 (b)(3) the ordinance is exempt from CEQA because it can be seen with certainty that temporarily prohibiting the establishment of electronic message center signs in the City will not have a negative impact on the environment. Next, the moratorium is not a project as defined under Section 15378 of the CEQA Guidelines because it has no potential for resulting in physical change in the environment, directly or ultimately.

**SUBSEQUENT ACTION(S):**

City staff will continue to research and draft an ordinance to address the establishment and operation of electronic message center signs in the City, which will require further action by the City Council once the ordinance is drafted.

**FINANCIAL IMPACT:**

There is no direct cost in adopting the interim ordinance.

**COORDINATED WITH:**

City Manager's Office

**ATTACHMENTS:**

Interim Ordinance

**ORDINANCE NO.**

**AN INTERIM ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LYNWOOD TO EXTEND THE TEMPORARY MORATORIUM, PURSUANT TO GOVERNMENT CODE SECTION 65858 ON THE ACCEPTANCE OF APPLICATIONS FOR THE INSTALLATION, ERECTION, CONSTRUCTION, REPLACEMENT, MODIFICATION, OR IMPROVEMENT OF STATIC OR CHANGING ELECTRONIC, DIGITAL, OR CHANGEABLE MESSAGE BILLBOARDS WITHIN ANY ZONING DISTRICT IN THE CITY OF LYNWOOD FOR AN ADDITIONAL TEN (10) MONTHS AND NINE (9) DAYS**

**WHEREAS**, pursuant to Section 65858 of the California Government Code, on May 17, 2016, the City Council of the City of Lynwood voted to adopt Ordinance No. 1680, placing a 45 day moratorium on new billboard signs and billboard structures in the City of Lynwood ("City"); and

**WHEREAS**, the City has been studying potential amendments to the City's Municipal Code regarding billboard signs and billboard structures; and

**WHEREAS**, the City is currently in the process of drafting regulations for billboard signs and billboard structures. The extension of the moratorium is necessary to ensure that the City has time to properly draft the regulations for billboard signs and billboard structures; and

**WHEREAS**, the City's Municipal Code remains silent with regard to the limits on the number, location and design of billboard signs and billboard structures. It is necessary for the City to study the potential impact such signs may have on the public health, safety, and welfare; and

**WHEREAS**, the installation and proliferation of billboard signs and billboard structures may result in aesthetic blight, diminished City property values and visual resources, and public safety concerns, including but not limited to traffic interruption and light pollution into nearby residences; and

**WHEREAS**, it is necessary that the City study the possible adoption of amendments to the City's Municipal Code regarding billboard signs and billboard structures. City staff needs time to study and prepare development regulations and design guidelines of such signs; and

**WHEREAS**, the City Council finds, pursuant to Government Code section 65858, that there is a current and immediate threat to the public health, safety, and welfare of

the community if billboard signs and billboard structures continue to be constructed in the City without proper regulations in place as established above; and

**WHEREAS**, the City Council desires to (1) address the community concerns regarding the establishment and operation of billboard signs and billboard structures, (2) study the potential impacts that billboard signs and billboard structures may have on the public health, safety, and welfare, (3) study and determine what local regulations may be appropriate or necessary for billboard signs and billboard structures, (4) study and determine the appropriate zoning and location for billboard signs and billboard structures, and (5) determine appropriate controls for protecting public health and welfare.

**THE CITY COUNCIL OF THE CITY OF LYNWOOD HEREBY ORDAINS AS FOLLOWS:**

**Section 1. Recitals Made Findings.** The above recitals are hereby declared to be true and correct findings of the City Council of the City.

**Section 2. Moratorium.** In accordance with Government Code section 65858(a), this Ordinance extends the moratorium imposed by Ordinance No. 1680, prohibiting the establishment and operation of new billboard signs and billboard structures within the city's boundaries for an additional ten (10) months and nine (9) days, in order to provide adequate time for the City Council to adopt appropriate regulations necessary for billboard signs and billboard structures. After the effective date of this Ordinance, the City shall prohibit the issuance of permits or licenses for all electronic billboard signs and billboard structures within the boundaries of the City. This moratorium shall also apply to all existing applications for new billboard signs and billboard structures which have been accepted for processing and review and such applications shall be suspended during the pendency of this temporary moratorium.

**Section 3. Definitions.** "Electronic message center sign" shall mean a sign or billboard that displays a message or messages formed by the selective illumination of an array of light bulbs, including but not limited to light emitting diodes (LEOs) or liquid crystal displays (LCDs) that can be changed electronically, that is located outside and may be viewed by the general public. These signs or billboards may display text or graphic images, and may be programmable.

**Section 4. Public Nuisance.** The establishment, maintenance, or operation of new electronic message center signs (as defined herein) within City limits is a public nuisance. Violations of the Ordinance may be enforced by any applicable law, including but not limited to, injunctions, administrative citations and criminal penalties.

**Section 5. California Environmental Quality Act ("CEQA").** Pursuant to Section 15001 of the CEQA Guidelines, the Ordinance is exempt from CEQA based on the following:

- (1) This Ordinance is not a project within the meaning of Section 15378 of the State CEQA Guidelines because it has no potential for resulting in a direct or indirect physical change in the environment.
- (2) This Ordinance is not subject to CEQA under the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment. For the reason set forth in subparagraph (1), above, it can be seen with certainty that there is no possibility that this Ordinance will have a significant effect on the environment.

**Section 6. Severability.** If any provision or clause of this ordinance or the application thereof to any person or circumstances is held to be unconstitutional or otherwise invalid by any court of competent jurisdiction, such invalidity shall not affect other provisions or clauses or applications of this ordinance that can be implemented without the invalid provision, clause, or application; and to this end, the provisions of this ordinance are declared to be severable.

**Section 7. Effective Date and Duration.** This Ordinance shall become effective upon adoption if passed and adopted by **at least four-fifths (4/5) vote** of the City Council and shall extend the existing moratorium for ten (10) months and nine (9) days until April 30, 2017, unless extended by the City in accordance with Government Code section 65858.

**Section 8. Certification.** The City Clerk shall certify to the passage and adoption of this Ordinance and cause the same to be published or posted according to law.

**APPROVED AND ADOPTED**, this 21st day of June 2016.

\_\_\_\_\_  
Edwin Hernandez, Mayor

**ATTEST:**

\_\_\_\_\_  
Maria Quiñonez, City Clerk

**APPROVED AS TO FORM:**

**APPROVED AS TO CONTENT:**

\_\_\_\_\_  
David A. Garcia, City Attorney

\_\_\_\_\_  
J. Arnoldo Beltrán, City Manager

**STATE OF CALIFORNIA        )**

**)**

**COUNTY OF LOS ANGELES    )**

I, Maria Quiñonez, the undersigned, City Clerk of the City of Lynwood, do hereby certify that the foregoing Ordinance was passed and adopted by the City Council of the City of Lynwood at a regular meeting held on the 21<sup>st</sup> day of June 2016, and passed by the following votes:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

\_\_\_\_\_  
Maria Quiñonez, City Clerk

STATE OF CALIFORNIA     )  
  )  
COUNTY OF LOS ANGELES    )

I, Maria Quiñonez, the undersigned, City Clerk of the City of Lynwood, and the Clerk of the City Council of said City, do hereby certify that the above foregoing is a full, true and correct copy of Ordinance No. \_\_\_\_ is on file in my office and that said Ordinance was adopted on the date and by the vote therein stated. Dated this 21<sup>st</sup> day of June 2016.

\_\_\_\_\_  
Maria Quiñonez, City Clerk



**MEMORANDUM**

Date: June 21, 2016  
TO: Honorable Mayor and Member of the City Council  
APPROVED BY: J. Arnoldo Beltrán, City Manager  
PREPARED BY: Maria Quiñonez, City Clerk  
Daryl Betancur, Executive Assistant to City Clerk  
SUBJECT: City of Lynwood Minutes

**Recommendation:**

Staff recommends the City Council approve the following minutes:

Special Meeting – May 25, 2016

**Background:** N/A

**Discussion & Analysis:** N/A

**Fiscal Impact:** N/A

**Coordinated with:** N/A



**LYNWOOD CITY COUNCIL  
SPECIAL MEETING  
MAY 25, 2016**

**Item #1. CALL TO ORDER**

The City Council of the City of Lynwood met in a special meeting in the Council Chambers, 11330 Bullis Road, Lynwood, CA on the above date at 6:04 p.m.

Mayor Hernandez presiding.

**Item #2. CERTIFICATION OF AGENDA POSTING BY CITY CLERK**

Executive Assistant to City Clerk Betancur announced the agenda had been duly posted in accordance with the Brown Act.

**Item #3. ROLL CALL OF COUNCIL MEMBERS**

PRESENT: COUNCIL MEMBERS ALATORRE, SANTILLAN-BEAS, SOLACHE, CASTRO AND HERNANDEZ

ABSENT: City Clerk Quiñonez was duly excused

STAFF PRESENT: City Manager Beltrán, City Attorney Garcia, Executive Assistant to City Clerk Betancur and City Treasurer Camacho.

Mayor Hernandez acknowledged the presence of City Treasurer Gabriela Camacho.

**Item #4. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was offered by Council Member Alatorre.

**Item #5.** Council Member Santillan-Beas led the Council in the invocation.

**PUBLIC ORAL COMMUNICATIONS**  
(Regarding Agenda Items Only)

Aaron Pearl representative of AFSCME addressed the City Council in regards to the budget process; stated that Union was willing to work with the City on common interests on issues at the county, state or national level; and that they were prepared to work with the City Council as much as possible.

## **CITY COUNCIL ORAL AND WRITTEN COMMUNICATIONS**

Council Member Alatorre spoke about the proposed budget, a process that was undertaken every year; that there were different proposals by the Departments to the City Manager some of which did make sense; he stated that he was optimistic that as a City, we could get to a resolution to look at the real numbers and make the best decisions for the residents; he further commented that one thing he opposed when looking at the numbers was the activity throughout the year on expenditures and that he was not happy when it came to budget time; he stated that he came to this process with an open mind to get this budget to work.

Council Member Solache commented that he was glad to see city employees; that he had been consistent with respect to his message of protecting employees; that every single department was important; that as he had indicated before, his job was to try to protect every single employee at least until June 30<sup>th</sup>; he thanked staff for the furloughs of recently; that this was a new budget and that every item was now on the table. He stated that as a Council, the idea of the one penny sales tax increase had been discussed because it was the least way to tax the residents while at the same time protecting every single job; stated that other local cities were pursuing a similar proposal.

Council Member Solache further stated that he did not want to balance the budget on the back of city employees; that as a City, we need to do something fast and that the city was doing everything possible to bring in revenue.

Mayor Pro Tem Castro made several comments related to the increase of 3.7% per unit cost in the law enforcement contracts and an additional 3.5% increase for the Sheriff's liability and that if the City had to pay for the liability issue, then there was no longer a benefit to the City to continue doing business with the Sheriff's Office; she spoke about the possibility of doing business with the South Gate Police Department; commented on the request she had made a couple of years ago for contract audits and requested that every single one of the City's contracts be reviewed to ensure that the City was receiving the services as outlined in the scope of work and to ensure that there were no overcharges; she stated that she was against cuts in the Public Works Department; that if cuts were to be made she would propose starting with Recreation and Community Services.

Mayor Pro Tem Castro further stated that had the subordinates in the Public Works Department done their due diligence in pushing projects that had been approved for years, more revenue could have been created; that bureaucracy and people not carrying their weight had been an issue; she stated that she was disappointed with the management staff within Public Works; stated that any money-making opportunities needed to be explored such as the advertising on trolleys; applying for grants, risk management savings; and the penny tax increase proposal.

Mayor Pro Tem Castro also commented on the use of the reserves and how she had been advocating for years for the one percent sales tax increase; spoke about the union negotiations in which the union agreed to furloughs, which were not communicated to the membership and that when presented to the membership, it was voted down; she stated that this caused the City to spend an additional \$65,000 in legal expenses to go back and renegotiate.

## **NEW/OLD BUSINESS**

### **Item #6. FY 2016-17 BUDGET WORKSHOP**

City Manager Beltrán stated that the proposed budget was put together with the participation of every Department Head; that it did not incorporate any proposed reductions in staff and it did not incorporate any other possible reorganizations because the goal with the workshop was to give the City Council the baseline of where the City stood and the City would simply continue the status quo, which was showing about a 3 million dollar deficit.

City Manager Beltrán further stated that the Directors were to present their budget proposals and answer any questions from the City Council.

Finance Director Hall stated that the purpose of the workshop was to receive input from the City Council and subsequently presented the budget overview for FY 16; spoke about the structural fiscal challenges ahead and issues related to the deficit; provided the baseline conditions and highlighted key challenges; she further commented on the revenue and expenditures overview and provided a detailed update.

In relation to the structural fiscal issues and challenges, Director Hall stated that the general fund revenue was flat; spoke about rising public safety costs and decreasing city operational costs, public safety unsustainable increases, operational costs in relation to public safety, payroll expenses as compared to public safety costs; commented on the issues surrounding the landscape maintenance assessment district, which had not increased in over 20 years; CalPers; and other post employment benefits (OPEB) as well as the continued reliance on the use of the general funds reserves to supplement operational expenses.

Finance Director Hall stated that the next step was to have the Department Heads explain their respective budgets and answer any questions that the Council may have.

### **City Council**

Director Hall spoke briefly about the Council's budget and explained the comparison between the adopted; the year end estimate and the proposed budget, which were pretty consistent across the board.

## **Public Safety**

Director of Public Relations Deborah Jackson presented the Public Safety budget indicating that the budget for law enforcement in FY 2016 was 9.6 million and for FY 2017 was proposed at 10.4 million; and for fire services, the FY budget for 2016 was 5.8 million and for 2017, the proposed budget was 5.9 million.

## **Public Relations**

Director of Public Relations Deborah Jackson commented that with respect to the Public Relations budget that it had been reduced significantly since it included only two components this budget cycle, public relations and public safety as opposed to also including parking enforcement as in years past.

Council Member Santillan-Beas commented that she had heard that the motorcycle law enforcement officer had issued 150 citations over a one month period recently and that she wanted to receive a break-down of how much did the city actually receive as revenue from those citations; Mayor Pro Tem Castro added to that request that she wanted to know as to why it was not communicated to the City Council that the City was not supposed to be using the radars currently being used due to issues surrounding compliance.

## **Recreation and Community Services**

Director of Recreation and Community Services Mark Flores explained the department's budget and stated that one of the department's priorities was the opening of the Burke-Ham Park with the expectation that this would be a full-service facility to the community; he stated that what was being proposed in the budget instead of proposing a new manager for the facility, staff was proposing a reclassification of the youth center playgrounds supervisor and requesting two recreational leaders for the facility, in addition to two full-time laborers.

In summary, he stated that the fiscal impact to the general funding was of about \$47,000 with the proposed additions mentioned earlier.

A brief discussion ensued relative to the cost of providing recreation services with the City Council agreeing on revisiting the current fee structure for the services provided by the department, which had not increased for a number of years.

## **Finance and Administration**

Director Hall presented the departmental budget and explained the current and proposed organizational structure for the department including the elimination of a part-time Accounting Assistant and an Account Clerk; adding a Lead Accounting Clerk, which was a promotional opportunity, reclassifying an Accounting/Auditing Supervisor to

Finance Supervisor and Billing Collections Supervisor to a Customer Service Specialist; Director Hall also mentioned the transfer of an Accounting Technician from the Parking Enforcement Division to Finance and Administration.

### **Human Resources and Risk Management**

Director of Human Resources and Risk Manager Haydee Sainz explained the functions of the Department and stated that her Department included a Director, a few Customer Services representatives, a Personnel Analyst and a vacant Risk Analyst position; she stated that the Department as part of the Human Resources functions was responsible for the recruiting, hiring, training and retaining quality personnel, benefit administration, labor relations and contract negotiations, enforcement of personnel rules and regulations and administering the equal opportunity program; on the risk management side, Director Sainz stated that the Department was responsible for employee safety and training and compliance, administering the worker's compensation program; processing of claims and liability claims, litigation management and risk control.

There was a brief discussion related to the \$65,000 fee in legal expenses associated with the Union negotiations during the last budget cycle with Mayor Pro Tem Castro indicating that the Union leadership had failed to communicate effectively with the rank-and-file members as to what the proposals were, which then lead to further negotiations and increased legal fees.

Council Member Alatorre inquired about how the Human Resources Department had been managing without the Risk Analyst function with Director Sainz explaining the duties of the Risk Analyst including overseeing the safety program to ensure that proper training was provided on an annual basis to all staff; reviewing worker's compensation injuries to identify cause of injuries and find ways to mitigate these through risk controls, analyzing liability cases such as falling tree branches, uplifted sidewalks, traffic collisions; in short, she stated that it was a function that would assist the City in overseeing the safety on the risk side and the safety of employees.

City Manager Beltrán commented that in light of the question regarding the Risk Analyst, this was an appropriate time for the City Council to refer to page 54 and 55 of the packet; he stated that at one point there was a full-time employee serving the function of Risk Analyst and that the duties of the current Director were 70% serving as Human Resources Director and 30% Risk Manager chasing claims; that what he had on page 54 was the current structure of the City Clerk's Office and that page 55 showed the proposed structure, that due to a critical need, the City no longer had the luxury to say that we were going to fill a full-time position; that he had had a meeting where he had sat down with the City Clerk and explained to her the reasons why, the City was in need of the proposed structure and to take an individual who was a current employee and reclassify that person and direct that 30% of that person's time be devoted to the risk analyst functions while at the same time meeting the City Clerk's Office needs for having a Deputy City Clerk; City Manager Beltrán stated that this was the best

recommendation he could make as he did not see in the context of the budget predicament currently a recommendation to hire a 100% full-time Risk Analyst.

Director Sainz further stated that she manages with proper time management and prioritizing of Human Resources activities and Risk Management functions.

### **Public Works**

Director Godinez also explained the current and proposed organizational chart changes to his department indicating that the lack of clarify and the blurry of duties was attributed to the development of the proposed organizational structure.

He explained that the proposed structure includes a more traditional public works organization consisting of four main divisions including, operations and maintenance, environmental/special projects, water/sewer and consolidating all capital improvement projects into a CIP/Engineering Division all of which would have their respective units.

Director Godinez briefed the City Council regarding the proposed staff changes including the elimination of a Park Superintendent, which was currently vacant, a Specialist and Custodian positions, which were vacant as well as a Building Maintenance Worker, which was also vacant; in regards to additions, he stated that he was proposing the addition of a Public Works Operations Manager, a Lead Custodian, a part-time Custodian, an Assistant Utility Services Manager and a Lead Building Maintenance Worker with a financial impact of \$42,266 to the General Fund and \$126,788 to other funds, some of which were project related.

### **Technology and Media Support Services**

Interim Director of Technology and Media Support Services Peter Han presented the staff report alluding to the current and proposed organizational changes, which were very few. He stated that his department was not a large department and that given the current IT infrastructure; the staff did the best to run an effective and efficient operation.

He stated that the Public Information Officer was removed and that those functions would be handled by the Media Specialist.

### **City Manager**

Finance Director Hall presented the City Manager's budget indicating that the two main changes to the current structure were two, one that the City Manager had already spoken about relative to the reclassification of the Executive Assistant to the City Clerk to absorb additional duties such as business license meaning playing a liaison role between the consultant and the City as well as records management and claims and risk management functions at 30% of total duties; Finance Director Hall further stated

that the other change was the addition of an Assistant City Manager position, who would oversee all departments except Finance and Human Resources.

There were several questions relative to the addition of the Assistant City Manager position with Finance Director Hall stating that the position was not included as part of the proposed budget as it related to funding. City Manager Beltrán indicated that as part of staff's premise was that internally we could find the ability to support the position at least the portion that the General Fund needed to cover; that when the City Council considers the final budget, staff would also indicate how that position was to be funded.

### **Development, Compliance, and Enforcement**

Interim Director of Development, Compliance and Enforcement Erika Ramirez made the budget presentation and stated that the Department was now structured to include code compliance, Building, Safety and Planning as well as HUD/Home Administration. She spoke relative to the underlying Units under these three Divisions and the current personnel assigned to each.

There were several questions from members of the City Council regarding titles, roles and specific duties of several positions within the department as well as staffing levels. Mayor Hernandez stated that this was the revenue generating department due to its specific functions and that once code enforcement, business license and parking enforcement do their jobs more revenue may be generated.

City Manager Beltrán clarified that with respect to this department's functions that the Department was addressing violations and that a byproduct of that was the citations that were issued and consequently, the revenue that comes in; that the department did not function on the premise of staff being required to bring in a certain amount of money but more importantly, it was focused on staff being able to stop the violations and if staff did their jobs properly under that direction the rest of it would fall in place.

### **City Clerk**

City Manager Beltrán stated that he had addressed the City Clerk budget at the same time that the Human Resources and Risk Management budget was presented.

### **City Treasurer**

City Treasurer Camacho made the presentation speaking in relation to the specific functions of the Department.

Finance Director Hall recapped what was already stated with respect to the budget deficit that the City was facing, making particular reference to slide on page 62 of the presentation, which showed the projected deficit based on everything that was seen, with such deficit standing at 2.9 million and the ending balance being \$84,590 dollars.

Finance Director Hall fully explained the breakdown of the Fiscal Year 2017 deficit on page 63 of the presentation in addition to the proposed budget recommendations.

There was a substantial discussion relative to the tough choices facing the City and about the one percent sales tax increase with members of the City Council stating the reasons why it made sense to move forward with such proposal during this fiscal emergency as well as the reasons relative to the impact of such a measure.

Council Member Santillan-Beas thanked staff for their hard work throughout the year and made comments relative to the one percent sales tax increase stating that it had to happen. She further commented that the City should consider having the Lynwood Unified School District Board pay for 50% of the cost of the school crossing guards, in addition to renegotiating the Sheriff's contract, instituting a permit paid parking program and the sales tax.

Council Member Alatorre made comments relative to slide No.16 (Continued reliance on use of general fund reserves) and how the trend was downward for FY 2013 in terms of using money from the general fund to supplement City services; that from 2010 to 2013 there was a substantial use of reserves but that in FY 2013 the bar went down meaning that the City did not use reserves when he was Mayor.

Mayor Pro Tem Castro rebutted by saying that in FY 2013, the City had received a 1 million dollars from the trash company and that the following year the incoming Mayor had to face many challenges including several lawsuits, the legal matters with the trash company and the mismanagement of the previous year; she further commented that the previous Mayor had an additional 1 million dollars extra to work with for the FY 2013 year budget cycle.

Mayor Hernandez commented that the budget gap facing the City was a serious situation; stated that before anything was put on the ballot, we must be specific as to how the potential revenue would be spent; that we need to work together to solve common challenges.

### **ADJOURNMENT**

Having no further discussion, it was moved by Mayor Pro Tem Castro to adjourn the meeting, seconded by Council Member Santillan-Beas and carried to adjourn the Special Lynwood City Council meeting at 9:15 p.m.

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Edwin Hernandez, Mayor

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Maria Quiñonez, City Clerk



# AGENDA STAFF REPORT

DATE: June 21, 2016

TO: Honorable Mayor and Members of the City Council

APPROVED BY: J. Arnoldo Beltrán, City Manager

PREPARED BY: Amanda Hall, Director of Finance *AH*  
Lilly Hampton, Accounting Technician *LH*

SUBJECT: Approval of the Warrant Register

## Recommendation:

Staff respectfully recommends that the Lynwood City Council approve the warrant register dated June 21, 2016.

-----Attached Warrant Register dated June 21, 2016-----



Voids-Check Listing  
City of Lynwood

Bank code: apbank

Void Check #	Date	Vendor	Status	Clear/Void Date	Reason-Void/Re-issue Ck#	Inv. Date	Amount Paid	Check Total
182173	11/24/2015	006206 ONE NATION UNDER GOD		06/14/2016	STALE DATED 184289	10/13/2015	36.78	36.78
183318	03/16/2016	000027 REGISTRAR-RECORDER/		06/13/2016	STALE DATED 184191	03/10/2016	75.00	75.00
183657	04/19/2016	000053 CALPERS		06/13/2016	CANCELLED INVOICE	01/25/2016	2,055.84	2,055.84
184155	06/07/2016	009876 VIRCO		06/14/2016	WRONG INVOICE 184335	05/05/2016	4,958.63	4,958.63

apbank Total: 7,126.25

4 checks in this report

Total Checks: 7,126.25

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
1002377	5/31/2016	005859 ADAMS, LUTHER	005859063016		REIMB-RETIREE MEDICAL PREMIUM-6/2016 7151.35.355.64012	241.38
					<b>Total :</b>	<b>241.38</b>
1002378	5/31/2016	007117 BROOKS, REGINA	007117063016		REIMB-RETIREE MEDICAL PREMIUM-6/2016 7151.35.355.64012	418.83
					<b>Total :</b>	<b>418.83</b>
1002379	5/31/2016	005861 CABARET, MARILYN	005861063016		REIMB-RETIREE MEDICAL PREMIUM-6/2016 7151.35.355.64012	516.96
					<b>Total :</b>	<b>516.96</b>
1002380	5/31/2016	005862 COBB, LAFEVEVA	005862063016		REIMB-RETIREE MEDICAL PREMIUM-6/2016 7151.35.355.64012	172.23
					<b>Total :</b>	<b>172.23</b>
1002381	5/31/2016	006115 COULSON - JOHNSON, SERENA	006115063016		REIMB-RETIREE MEDICAL PREMIUM-6/2016 7151.35.355.64012	688.22
					<b>Total :</b>	<b>688.22</b>
1002382	5/31/2016	006336 DELGADO, ARTHUR	006336063016		REIMB-RETIREE MEDICAL PREMIUM-6/2016 7151.35.355.64012	195.98
					<b>Total :</b>	<b>195.98</b>
1002383	5/31/2016	005864 DRIVER, CELESTE	005864063016		REIMB-RETIREE MEDICAL PREMIUM-6/2016 7151.35.355.64012	195.98
					<b>Total :</b>	<b>195.98</b>
1002384	5/31/2016	008557 GRAHAM, EUGENIA	008557063016		REIMB-RETIREE MEDICAL PREMIUM-6/2016 7151.35.355.64012	195.98
					<b>Total :</b>	<b>195.98</b>
1002385	5/31/2016	000799 LORNA HAWKINS	000799063016		REIMB-RETIREE MEDICAL PREMIUM-6/2016 7151.35.355.64012	480.05
					<b>Total :</b>	<b>480.05</b>
1002386	5/31/2016	006915 HERNANDEZ, MARIA	006915063016		REIMB-RETIREE MEDICAL PREMIUM-6/2016	

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
1002386	5/31/2016	006915 HERNANDEZ, MARIA	(Continued)		7151.35.355.64012	418.83
					<b>Total :</b>	<b>418.83</b>
1002387	5/31/2016	006123 LIMON, ISMAEL	006123063016		REIMB-RETIREE MEDICAL PREMIUM-6/2016 7151.35.355.64012	1,288.96
					<b>Total :</b>	<b>1,288.96</b>
1002388	5/31/2016	005870 MC CONNAUGHEY, JOHN	005870063016		REIMB-RETIREE MEDICAL PREMIUM-6/2016 7151.35.355.64012	756.00
					<b>Total :</b>	<b>756.00</b>
1002389	5/31/2016	005982 MC CLOUD, WILLIAM	005982063016		REIMB-RETIREE MEDICAL PREMIUM-6/2016 7151.35.355.64012	172.23
					<b>Total :</b>	<b>172.23</b>
1002390	5/31/2016	005871 MILLS, GILBERT	005871063016		REIMB-RETIREE MEDICAL PREMIUM-6/2016 7151.35.355.64012	283.04
					<b>Total :</b>	<b>283.04</b>
1002391	5/31/2016	005873 NELSON, ELLA	005873063016		REIMB-RETIREE MEDICAL PREMIUM-6/2016 7151.35.355.64012	469.46
					<b>Total :</b>	<b>469.46</b>
1002392	5/31/2016	002518 NGUYEN, QUYNH VAN	002518063016		REIMB-RETIREE MEDICAL PREMIUM-6/2016 7151.35.355.64012	1,042.36
					<b>Total :</b>	<b>1,042.36</b>
1002393	5/31/2016	005983 NUNO DENIZ, FRANCISCO	005983063016		REIMB-RETIREE MEDICAL PREMIUM-6/2016 7151.35.355.64012	469.46
					<b>Total :</b>	<b>469.46</b>
1002394	5/31/2016	006209 OCHOA, MIKE	006209063016		REIMB-RETIREE MEDICAL PREMIUM-6/2016 7151.35.355.64012	418.83
					<b>Total :</b>	<b>418.83</b>
1002395	5/31/2016	005984 ROBERSON, MAURICE	005984063016		REIMB-RETIREE MEDICAL PREMIUM-6/2016 7151.35.355.64012	469.46

Electronic Financial Transaction List  
City of Lynwood

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
1002395	5/31/2016	005984 005984 ROBERSON, MAURICE	(Continued)			<b>Total : 469.46</b>
1002396	5/31/2016	006233 SANCHEZ, HELEN	006233063016		REIMB-RETIREE MEDICAL PREMIUM-6/2016 7151.35.355.64012	172.23 <b>Total : 172.23</b>
1002397	5/31/2016	006071 SARAVIA, CESAR	006071063016		REIMB-RETIREE MEDICAL PREMIUM-6/2016 7151.35.355.64012	716.06 <b>Total : 716.06</b>
1002398	5/31/2016	008424 SIDDELL, STEPHANIE	008424063016		REIMB-RETIREE MEDICAL PREMIUM-6/2016 7151.35.355.64012	418.83 <b>Total : 418.83</b>
1002399	5/31/2016	007290 SOTO, MARICRUZ	007290063016		REIMB-RETIREE MEDICAL PREMIUM-6/2016 7151.35.355.64012	195.98 <b>Total : 195.98</b>
1002400	5/31/2016	005875 SYMONDS, CHARLES	005875063016		REIMB-RETIREE MEDICAL PREMIUM-6/2016 7151.35.355.64012	241.38 <b>Total : 241.38</b>
1002401	5/31/2016	006304 WALLACE, BENJAMIN	006304063016		REIMB-RETIREE MEDICAL PREMIUM-6/2016 7151.35.355.64012	283.04 <b>Total : 283.04</b>
1002402	5/31/2016	008246 WINBUSH, VELMA	008246063016		REIMB-RETIREE MEDICAL PREMIUM-6/2016 7151.35.355.64012	441.53 <b>Total : 441.53</b>
1002403	5/27/2016	000053 CALPERS	100000014751389	05-001337	PERS UNFUNDED LIABILITY-5/2016 2011.35.340.61005	22,035.00 <b>Total : 22,035.00</b>
1002404	5/16/2016	009720 CITY OF LYNWOOD	1188-1215		LIABILITY CLAIMS-4/2016 7151.35.350.67411 7151.35.350.67410 7151.35.350.67406	150.00 34,762.50 20,496.45

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
1002404	5/16/2016	009720 CITY OF LYNWOOD	(Continued)				
					7151.35.350.67408	2,480.00	
					7151.35.350.67411	1,170.00	
					7151.35.350.67410	6,369.10	
					7151.35.350.67411	190.00	
					7151.35.350.67410	140.00	
					<b>Total :</b>	<b>65,758.05</b>	
1002406	6/9/2016	000053 CALPERS	2033		MEDICAL PREMIUM-6/2016		
					1011.20140	146,128.01	
					7151.35.355.64012	37,531.95	
					7151.35.355.64399	631.12	
					<b>Total :</b>	<b>184,291.08</b>	
29 Vouchers for bank code : apbank						<b>Bank total :</b>	<b>283,447.42</b>
29 Vouchers in this report						<b>Total vouchers :</b>	<b>283,447.42</b>

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184161	6/1/2016	000053 CALPERS	100000014746343		FEES FOR GASB-68 REPORTS & SCHEDULES-4/2016 7151.35.350.64399	650.00
					<b>Total :</b>	<b>650.00</b>
184162	6/1/2016	006145 METLIFE	006145063016		DENTAL PREMIUM-6/2016 7151.35.355.64012	57.87
					<b>Total :</b>	<b>57.87</b>
<b>2 Vouchers for bank code : apbank</b>						<b>Bank total : 707.87</b>
<b>2 Vouchers in this report</b>						<b>Total vouchers : 707.87</b>

Prepays-Check List  
City of Lynwood

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184163	6/2/2016	000141 AT&T	000008052662		TELEPHONE SERVICE-4/11/2016-5/10/2016	
				02-001814	1011.65.290.64501	178.34
			000008052782		TELEPHONE SERVICE-4/11/2016-5/10/2016	
				02-001814	1011.65.290.64501	18.11
			000008052877		TELEPHONE SERVICE-4/11/2016-5/10/2016	
				02-001814	1011.65.290.64501	36.27
			000008052934		TELEPHONE SERVICE-4/11/2016-5/10/2016	
				02-001814	1011.65.290.64501	66.89
					<b>Total :</b>	<b>299.61</b>
184164	6/2/2016	003349 DELTA DENTAL OF CALIFORNIA	BE001669239		DENTAL PREMIUM-6/2016	
					7151.35.355.64012	4,972.31
					1011.20140	14,549.68
					<b>Total :</b>	<b>19,521.99</b>
184165	6/2/2016	004679 TIME WARNER CABLE	6263060816		INTERNET SVCS-CITY HALL-5/09/2016-6/08/2016	
				12-000077	6051.65.290.64501	190.00
				12-000077	1011.65.290.64399	189.99
					<b>Total :</b>	<b>379.99</b>
184166	6/2/2016	004679 TIME WARNER CABLE	5317061516		CABLE SERVICE-CITY HALL-5/16/2016-6/15/2016	
				12-000077	6051.65.290.64501	133.57
				12-000077	1011.65.290.64399	125.25
				12-000077	1011.65.290.64501	8.31
					<b>Total :</b>	<b>267.13</b>
184167	6/2/2016	004679 TIME WARNER CABLE	2841063016		INTERNET SERVICES-YOUTH CENTER-6/2016	
				12-000077	1011.65.290.64501	144.99
					<b>Total :</b>	<b>144.99</b>
184168	6/2/2016	000163 SOUTHERN CALIFORNIA EDISON	000163051916-B		LIGHT & POWER SERVICES-4/19/2016-5/18/2016	
				02-001826	6051.45.450.65001	67.04
				02-001826	2701.45.610.65001	193.30
			000163051916-C		LIGHT & POWER SERVICES-4/19/2016-5/18/2016	
				02-001826	1011.45.415.65001	62.75
			000163051916-D		LIGHT & POWER SERVICES-4/19/2016-5/18/2016	

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
184168	6/2/2016	000163 SOUTHERN CALIFORNIA EDISON	(Continued)				
			000163051916-E	02-001826	2051.45.430.65001 LIGHT & POWER SERVICES-4/19/2016-5/18/2016	26.83	
			000163051916-F	02-001826	2051.45.430.65001 LIGHT & POWER SERVICES-4/19/2016-5/18/2016	3,703.66	
			000163052016	02-001826	2651.45.425.65001 LIGHT & POWER SERVICES-5/19/2016-6/18/2016	2,246.50	
			000163052116	02-001826	2051.45.430.65001 LIGHT & POWER SERVICES-4/21/2016-5/20/2016	258.73	
				02-001826	2051.45.430.65001	1,153.71	
				02-001826	2651.45.425.65001	277.05	
			000163052116-A	02-001826	LIGHT & POWER SERVICES-4/21/2016-5/20/2016	24.54	
					<b>Total :</b>	<b>8,014.11</b>	
184169	6/2/2016	000164 THE GAS CO.	000164052016-A		GAS SERVICES-4/19/2016-5/18/2016		
				02-001828	1011.45.415.65005	33.22	
					<b>Total :</b>	<b>33.22</b>	
7 Vouchers for bank code : apbank						<b>Bank total :</b>	<b>28,661.04</b>
7 Vouchers in this report						<b>Total vouchers :</b>	<b>28,661.04</b>

Prepays-Check List  
City of Lynwood

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184170	6/2/2016	000370 ALATORRE, SALVADOR	000370051516		REIMB-MILEAGE EXPENSE/CCCA-INDIAN WELLS-5/2016 1011.10.101.64015	138.24
<b>Total :</b>						<b>138.24</b>
184171	6/2/2016	008217 AMAZON.COM, LLC	061069091896	12-000090	COMPUTER NETWORK SUPPLIES-4/2016 1011.65.290.65020	134.13
			063423705020	12-000090	COMPUTER NETWORK SUPPLIES-4/2016 6051.65.290.65020	155.28
			101162734713	12-000090	COMPUTER NETWORK SUPPLIES-5/2016 6051.65.290.65020	209.90
			154934380129	12-000090	COMPUTER NETWORK SUPPLIES-4/2016 1011.65.290.65020	267.20
			180778377057	12-000096	COMPUTER NETWORK SUPPLIES-4/2016 6051.65.290.66015	249.61
			293360113253	12-000102	COMPUTER NETWORK SUPPLIES-5/2016 1011.65.290.65020	168.54
			300261303850	12-000102	COMPUTER NETWORK SUPPLIES-5/2016 6051.65.290.65020	232.12
<b>Total :</b>						<b>1,416.78</b>
184172	6/2/2016	001995 CECILIA AMEZQUITA	001995050216	08-003119	REIMB-SEWING MACHINES PURCHASE SENIORS-6/2016 1011.60.720.65020	682.92
<b>Total :</b>						<b>682.92</b>
184173	6/2/2016	008379 EXPOSHOWS, INC.	LYN007	08-003107	2016 4TH OF JULY FIREWORKS 1052.60.701.64020	7,250.00
<b>Total :</b>						<b>7,250.00</b>
184174	6/2/2016	007566 HERNANDEZ, EDWIN	007566051416		REIMB-MILEAGE EXPENSE/CCCA-INDIAN WELLS-5/2016 1011.10.101.64015	138.24
<b>Total :</b>						<b>138.24</b>
184175	6/2/2016	003315 HOME DEPOT CREDIT SERVICE	1972347	06-006299	OPERATING SUPPLIES-4/2016 2051.45.430.65020	108.91
			4023717	06-006299	OPERATING SUPPLIES-4/2016 2051.45.430.65020	211.11

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184175	6/2/2016	003315 HOME DEPOT CREDIT SERVICE	(Continued) 4313018		OPERATING SUPPLIES-2/2016 2051.45.430.65020	-41.71
			5015017	06-006299	OPERATING SUPPLIES-3/2016 2051.45.430.65020	185.87
			5022001	06-006299	OPERATING SUPPLIES-3/2016 2051.45.430.65020	191.70
			5031294	06-006299	OPERATING SUPPLIES-3/2016 2051.45.430.65020	97.73
			5312993	06-006299	OPERATING SUPPLIES-2/2016 2051.45.430.65020	150.00
			6152655	06-006299	OPERATING SUPPLIES-2/2016 2051.45.430.65020	43.48
			6972875	06-006299	OPERATING SUPPLIES-2/2016 2051.45.430.65020	108.89
			7582546	06-006299	OPERATING SUPPLIES-3/2016 2051.45.430.65020	60.76
			8011860	06-006299	OPERATING SUPPLIES-4/2016 2051.45.430.65020	149.16
			8032514	06-006299	OPERATING SUPPLIES-3/2016 2051.45.430.65020	88.37
			9011823	06-006299	OPERATING SUPPLIES-4/2016 2051.45.430.65020	26.59
			9020912	06-006299	OPERATING SUPPLIES-3/2016 2051.45.430.65020	91.20
<b>Total :</b>						<b>1,472.06</b>
184176	6/2/2016	001433 INDEPENDENT CITIES ASSOCIATION	001433062516		REGI-M.SANTILLAN-ICA SEMINAR-6/2016 1011.10.101.64015	650.00
<b>Total :</b>						<b>650.00</b>
184177	6/2/2016	009953 PARK HYATT AVIARA RESORT	009953062316		LODGING-M.SANTILLAN-ICA SEMINAR-6/2016 1011.10.101.64015	557.66
<b>Total :</b>						<b>557.66</b>
184178	6/2/2016	004964 PENALOZA, ELIZABETH	004964052316		TUITION REIMBURSEMENT 6051.30.315.61050	499.77

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184178	6/2/2016	004964 004964 PENALOZA, ELIZABETH	(Continued)			<b>Total : 499.77</b>
184179	6/2/2016	008890 TAFOYA AND GARCIA, LLP	2016.0120	05-001381	INVESTIGATIVE SVCS-1/2016 1011.35.335.62015	2,206.40
			2016.0120A	05-001381	INVESTIGATIVE SVCS-1/2016 1011.35.335.62015	8,831.40
					<b>Total :</b>	<b>11,037.80</b>
184180	6/2/2016	000164 THE GAS CO.	00000191289	06-006376	GAS SVC & METER-11832 ATLANTIC AVE 4011.67.011.64399	1,938.86
					<b>Total :</b>	<b>1,938.86</b>
<b>11 Vouchers for bank code : apbank</b>						<b>Bank total : 25,782.33</b>
<b>11 Vouchers in this report</b>						<b>Total vouchers : 25,782.33</b>

Prepays-Check List  
City of Lynwood

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184181	6/9/2016	009691 FINANCE OFFICERS, CAL. SOCIETY OF	009691061616		REGI-A.HALL-D. WHITAKER-CSMFO-CARSON-6/16/2016 1011.30.275.64015	60.00
<b>Total :</b>						<b>60.00</b>
184182	6/9/2016	007681 TOLAR MANUFACTURING CO, INC.	12136	06-006314	BUS STOP SHELTERS & BENCHES-6/2016 4011.68.013.66015	440,810.71
<b>Total :</b>						<b>440,810.71</b>
<b>2 Vouchers for bank code : apbank</b>						<b>Bank total : 440,870.71</b>
<b>2 Vouchers in this report</b>						<b>Total vouchers : 440,870.71</b>

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
184183	6/9/2016	000163 SOUTHERN CALIFORNIA EDISON	000163052416		LIGHT & POWER SERVICES-4/14/2016-5/23/2016		
				02-001826	2051.45.430.65001	363.04	
				02-001826	2651.45.425.65001	237.19	
					<b>Total :</b>	<b>600.23</b>	
184184	6/9/2016	000164 THE GAS CO.	000164052416		GAS SERVICES-4/21/2016-5/20/2016		
				02-001828	6051.45.450.65005	24.49	
					<b>Total :</b>	<b>24.49</b>	
184185	6/9/2016	000041 VERIZON WIRELESS-LA	9765815213		EMERGENCY CELL PHONES-4/22/2016-5/21/2016		
				12-000067	1011.65.290.64501	27.14	
				12-000067	6051.65.290.64501	21.66	
					<b>Total :</b>	<b>48.80</b>	
184186	6/9/2016	000329 VISION SERVICE PLAN	ACTIVE063016		VISION PREMIUM-ACTIVE 6/2016		
					1011.20140	2,499.64	
			RETIREES063016		VISION PREMIUM-RETIREES-6/2016		
					7151.35.355.64012	1,083.76	
					<b>Total :</b>	<b>3,583.40</b>	
<b>4 Vouchers for bank code : apbank</b>						<b>Bank total :</b>	<b>4,256.92</b>
<b>4 Vouchers in this report</b>						<b>Total vouchers :</b>	<b>4,256.92</b>

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184187	6/09/2016	003547 AFSCME DISTRICT COUNCIL 36	007551060716		AFSCME UNION DUES-P/E 5/7-6/4 1011.20144	6,432.61 <b>6,432.61</b>
184188	6/09/2016	007552 CITY EMPLOYEES ASSCIATES	007552060716		MANAGEMENT LABOR DUES-P/E 57-6/4 1011.20143	854.75
					<b>Total :</b>	<b>854.75</b>
184189	6/09/2016	007551 URBAN ASSOCIATES, INC.	200.01A		CONSULTING SVCS-5/2016	
				04-000532	1011.50.501.62015	6,750.00
			200.01B	04-000532	1011.50.505.62015	6,750.00
				04-000532	1011.50.605.62015	6,750.00
				11-000686	CONSULTING SVCS-5/2016 2961.75.865.62015	854.75
					<b>Total :</b>	<b>20,607.50</b>
					<b>Bank total :</b>	<b>27,894.86</b>
					<b>Total vouchers :</b>	<b>27,894.86</b>

3 Vouchers for bank code : apbank

3 Vouchers in this report

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
184190	6/13/2016	000163 SOUTHERN CALIFORNIA EDISON	000163052516		LIGHT & POWER SERVICES-4/26/2016-5/25/2016		
				02-001826	2051.45.430.65001	48.97	
				02-001826	2651.45.425.65001	1,761.99	
		000163052616			LIGHT & POWER SERVICES-4/26/2016-5/25/2016		
				02-001826	2701.45.610.65001	24.89	
				02-001826	2051.45.430.65001	89.08	
		000163052716			LIGHT & POWER SERVICES-4/27/2016-5/26/2016		
				02-001826	2051.45.430.65001	341.85	
				02-001826	2651.45.425.65001	331.54	
		000163052816			LIGHT & POWER SERVICES-04/28/2016-5/27/2016		
				02-001826	2051.45.430.65001	155.45	
		000163052816-A			LIGHT & POWER SERVICES-3/2016		
				02-001826	2051.45.430.65001	66.20	
					<b>Total :</b>	<b>2,819.97</b>	
184191	6/13/2016	000027 COUNTY CLERK,	000027031016		REGISTRAR RECORDER FEES		
				06-006232	4011.67.894.64399	75.00	
					<b>Total :</b>	<b>75.00</b>	
2 Vouchers for bank code : apbank						<b>Bank total :</b>	<b>2,894.97</b>
2 Vouchers in this report						<b>Total vouchers :</b>	<b>2,894.97</b>

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184192	6/13/2016	006980 KOHLER & SONS	10798	06-006320	CONSTRUCTION SVC-5/2016 2651.45.425.64399	14,980.00 <b>Total : 14,980.00</b>
184193	6/13/2016	009983 PEREZ, GUILLERMO	009983010416		TUITION REIMBURSEMENT 6051.45.450.61050	750.00 <b>Total : 750.00</b>
184194	6/13/2016	004854 PETTY CASH- FINANCE	004854060716		REPLENISHMENT 6051.45.450.67950 4011.67.988.64399 1011.65.290.65020 6051.45.450.67950 1011.45.405.64399 1011.25.205.67950 1011.65.290.65020 6051.45.450.65020 1011.35.330.67950 1011.65.290.64015 6051.45.450.67950	92.91 75.00 67.37 244.95 43.60 118.35 21.98 92.65 94.35 28.00 77.00 <b>Total : 956.16</b>
184195	6/13/2016	002203 PETTY CASH-HUMAN RESOURCES	002203053116		REPLENISHMENT 1011.35.330.67950 1011.35.335.64015	222.47 7.00 <b>Total : 229.47</b>
4 Vouchers for bank code : apbank						<b>Bank total : 16,915.63</b>
4 Vouchers in this report						<b>Total vouchers : 16,915.63</b>

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184196	6/14/2016	001224 STANDARD INSURANCE COMPANY	001224063016		LIFE INSURANCE PREMIUM-6/2016	
					1011.20140	2,050.00
					7151.35.355.64012	554.00
					<b>Total :</b>	<b>2,604.00</b>
1 Vouchers for bank code : apbank						<b>Bank total :</b> 2,604.00
1 Vouchers in this report						<b>Total vouchers :</b> 2,604.00

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184197	6/21/2016	005078 4IMPRINT, INC.	4647748		SPECIAL PRINTED SPORT BOTTLES-5/2016	
				06-006343	6051.45.450.62025	825.14
					<b>Total :</b>	<b>825.14</b>
184198	6/21/2016	000884 A DIVISION OF SULLY-MILLER, BLUE	695735		ASPHALT PURCHASE-5/2016	
			704151	06-005918	2051.45.410.65020	236.00
			704258	06-005918	ASPHALT PURCHASE-5/2016.	
					2051.45.410.65020	1,632.79
			705366	06-005918	ASPHALT PURCHASE-5/2016	
					2051.45.410.65020	73.75
			709873	06-005918	ASPHALT PURCHASE-5/2016	
					2051.45.410.65020	77.31
				06-005918	ASPHALT PURCHASE-5/2016	
					2051.45.410.65020	141.37
					<b>Total :</b>	<b>2,161.22</b>
184199	6/21/2016	000139 ACE LUMBER, LTD INC	A140165		OPERATING SUPPLIES-5/2016	
				08-002892	1011.60.701.65020	58.77
					<b>Total :</b>	<b>58.77</b>
184200	6/21/2016	000743 ADMINISTRATIVE SVCS. CO-OP	329577		DIAL A TAXI TRANSPORTATION PROGRAM-4/2016	
				08-002905	2401.60.725.62015	9,928.65
					<b>Total :</b>	<b>9,928.65</b>
184201	6/21/2016	001194 ADMINISURE, INC.	9347		WORKER'S COMPENSATION ADMINISTRATOR-6/2016	
			9347-A	05-001317	7151.35.345.62015	3,888.33
				05-001316	LIABILITY CLAIMS ADMINISTRATION-6/2016	
					7151.35.350.62015	3,345.00
					<b>Total :</b>	<b>7,233.33</b>
184202	6/21/2016	000002 ADP, LLC	474346930		PAYROLL/TIMECLOCK SERVICES-P.E.-5/21/2016	
				02-001874	1011.30.270.62015	246.86
				02-001874	6051.30.315.62015	246.86
					<b>Total :</b>	<b>493.72</b>
184203	6/21/2016	001100 AEG SOLUTIONS	68390		LARGE FORMAT PAPER-3/2016	

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
184203	6/21/2016	001100 AEG SOLUTIONS	(Continued)	06-006078	4011.68.017.65020	144.27	
						<b>Total :</b>	<b>144.27</b>
184204	6/21/2016	007439 ALL CITY MANAGEMENT SVCS, INC.	43915	07-000671	CROSSING GUARD SERVICES-5/2016 2051.55.365.62015	21,403.20	
						<b>Total :</b>	<b>21,403.20</b>
184205	6/21/2016	009972 ALLEN, KIMBERLY	000428		REFUND-BATEMAN HALL RENTAL 1011.60.33201	50.00	
						<b>Total :</b>	<b>50.00</b>
184206	6/21/2016	000241 AMERICAN BUSINESS MACHINES	276931	12-000076	SHIPPING CHARGES FOR CANON TONER-5/2016 1011.65.290.64399	8.00	
			278782	12-000076	SHIPPING CHARGES FOR CANON TONER-5/2016 1011.65.290.64399	8.00	
						<b>Total :</b>	<b>16.00</b>
184207	6/21/2016	002452 AMERICAN LANGUAGE SVCS.	44783	12-000073	TRANSLATION SERVICES-5/2016 1011.65.250.62015	140.90	
						<b>Total :</b>	<b>140.90</b>
184208	6/21/2016	003312 AMERICAN RENTALS	107019	06-006357	EQUIPMENT RENTAL & SUPPLIES-5/2016 2051.45.410.63030	79.86	
				06-006357	2051.45.410.65020	305.20	
			380523	06-006357	EQUIPMENT RENTAL & SUPPLIES-4/2016 2051.45.410.63030	318.52	
			380523-A	06-005919	EQUIPMENT RENTAL & SUPPLIES-4/2016 2051.45.410.63030	262.28	
			380955	06-006357	EQUIPMENT RENTAL & SUPPLIES-4/2016 2051.45.410.63030	137.76	
				06-006357	2051.45.410.65020	281.40	
			380975	06-006357	EQUIPMENT RENTAL & SUPPLIES-4/2016 2051.45.410.65020	141.70	
				06-006357	2051.45.410.63030	145.20	
			382031	06-006357	EQUIPMENT RENTAL & SUPPLIES-5/2016 2051.45.410.63030	39.93	

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184208	6/21/2016	003312	AMERICAN RENTALS		(Continued)	
				06-006357	2051.45.410.65020	305.20
			382312		EQUIPMENT RENTAL & SUPPLIES-5/2016	
				06-006357	2051.45.410.63030	71.94
				06-006357	2051.45.410.65020	283.40
			382496		EQUIPMENT RENTAL & SUPPLIES-5/2015	
				06-006357	2051.45.410.63030	41.93
				06-006357	2051.45.410.65020	152.60
			383084		EQUIPMENT RENTAL & SUPPLIES-6/2016	
				06-006357	2051.45.410.63030	79.86
				06-006357	2051.45.410.65020	305.20
					<b>Total :</b>	<b>2,951.98</b>
184209	6/21/2016	000926	AMERICAN TRANSPORTATION SYSTEM	55753	BUS SERVICE-STRAWBERRY FESTIVAL-5/2016	
				08-002885	1011.60.710.67250	633.51
					<b>Total :</b>	<b>633.51</b>
184210	6/21/2016	006399	AT&T	000008101389	TELEPHONE SERVICE-4/20/2019-5/19/2016	
					1011.65.290.64501	188.07
					<b>Total :</b>	<b>188.07</b>
184211	6/21/2016	001311	BARBARA BATTLE	001311042116	PERSONNEL BOARD STIPEND-4/2016	
				05-001339	1011.35.335.60999	50.00
			001311051916		PERSONNEL BOARD STIPEND-5/2016	
				05-001339	1011.35.335.60999	50.00
					<b>Total :</b>	<b>100.00</b>
184212	6/21/2016	004986	BIOMETRICS4ALL, INC	COLYN0016	LIVE SCAN APPLICATION TRANSACTION-9/2015	
				05-001318	1011.35.330.62015	8.25
					<b>Total :</b>	<b>8.25</b>
184213	6/21/2016	003311	BISHOP CO.	406297	OPERATING SUPPLIES-5/2016	
				06-006012	2051.45.410.65020	460.12
			406364		OPERATING SUPPLIES-5/2016	
				06-006012	2051.45.410.65020	481.08
			406428		OPERATING SUPPLIES-5/2016	
				06-006012	2051.45.410.65020	443.94

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184213	6/21/2016	003311 BISHOP CO.	(Continued) 406495		OPERATING SUPPLIES-5/2016 2051.45.410.65020	475.50
			406516	06-006012	OPERATING SUPPLIES-5/2016 2051.45.410.65020	-395.02
					<b>Total :</b>	<b>1,465.62</b>
184214	6/21/2016	002374 BNI BUILDING NEWS	64634		TRAINING MANUALS & HANDBOOKS-5/2016 6051.45.450.65020	100.84
			646434	06-006129	TRAINING MANUALS/HANDBOOKS-5/2016 6051.45.450.65020	85.11
					<b>Total :</b>	<b>185.95</b>
184215	6/21/2016	009978 BOBO, SHAMEEKA	000148		REFUND-BATEMAN HALL RENTAL 1011.60.33215	150.00
					<b>Total :</b>	<b>150.00</b>
184216	6/21/2016	001184 BRADLEY, PAULETTE A.	001184042116		PERSONNEL BOARD STIPEND-4/2016 1011.35.335.60999	50.00
			001184051916	05-001335	PERSONNEL BOARD STIPEND-5/2016 1011.35.335.60999	50.00
					<b>Total :</b>	<b>100.00</b>
184217	6/21/2016	000011 BRENDA J. PETERSON & ASSOC.	523198171a		VARIOUS PRINTING SERVICES-5/2016 6051.45.450.62025	385.00
			53198171b	06-006366	VARIOUS PRINTING SERVICES-5/2016 6051.45.450.62025	399.80
			6198171c	06-006366	VARIOUS PRINTING SERVICES-6/2016 6051.45.450.62025	199.80
					<b>Total :</b>	<b>984.60</b>
184218	6/21/2016	000300 BUBBS HARDWARE	06		HARDWARE SUPPLIES-6/2016 6051.45.450.65020	3.26
			25	06-005903	HARDWARE SUPPLIES-4/2016 6051.45.450.65020	43.55
			27	06-005903	HARDWARE SUPPLIES-5/2016 6051.45.450.65020	12.28

Check List  
City of Lynwood

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184218	6/21/2016	000300 BUBBS HARDWARE	(Continued) 28		HARDWARE SUPPLIES-5/2016	
			29	06-005903	6051.45.450.65020	14.03
				06-005993	OPERATING SUPPLIES-5/2016 2051.45.410.65020	5.68
<b>Total :</b>						<b>78.80</b>
184219	6/21/2016	000032 CAL ADDISON	105237		FLEET REPAIRS-5/2016	
			105240	06-006280	7011.45.420.63025	540.00
			105246	06-006280	FLEET REPAIRS-5/2016 7011.45.420.63025	135.00
				06-006280	FLEET REPAIRS-5/2016 7011.45.420.63025	110.00
<b>Total :</b>						<b>785.00</b>
184220	6/21/2016	009769 CAL-CITY CONSTRUCTION, INC	4		CONSTRUCTION-HAM PARK CENTER-5/2016	
				06-006199	4011.67.007.62015	305,872.40
				06-006199	4011.20601	-15,293.62
<b>Total :</b>						<b>290,578.78</b>
184221	6/21/2016	007782 CAMACHO, GABRIELA	007782063016		ELECTRONIC/MEDIA-AUTO EXPENSES-6/2016	
					1011.20.110.60030	250.00
					1011.20.110.60025	250.00
<b>Total :</b>						<b>500.00</b>
184222	6/21/2016	001330 CANON FINANCIAL SERVICES, INC.	16033491		CANON COPIER LEASE AGREEMENT-5/2016	
			16079051	11-000750	1011.75.815.63030	231.61
				12-000101	CANON UNIFLOW SOFTWARE-6/2016 6051.65.290.65020	51.98
				12-000101	1011.65.290.65020	51.98
<b>Total :</b>						<b>335.57</b>
184223	6/21/2016	000657 CENTURY RADIATORS	018768		CITY FLEET REPAIRS-6/2016	
				06-006174	7011.45.420.63025	86.23
<b>Total :</b>						<b>86.23</b>
184224	6/21/2016	006758 CERVANTES, MIGUEL	006758052616		REIMB-TRAVEL EXPENSE-SCAG GIS TRAINING-5/2016	

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
184224	6/21/2016	006758 CERVANTES, MIGUEL	(Continued)		1011.65.290.64015	60.24	
						<b>Total :</b>	<b>60.24</b>
184225	6/21/2016	000934 CHAMPION CHEMICAL CO.	39690		GRAFFITI X MARK REMOVER-5/2016		
			39691	06-006344	2051.45.410.65020	498.68	
				06-006344	2051.45.410.65020	20.44	
						<b>Total :</b>	<b>519.12</b>
184226	6/21/2016	009302 CHESSER, CHRISTINE	170		BARTENDER SERVICE-5/2016		
			4127	08-003102	1011.60.740.62064	200.00	
			4127-A	08-002980	1011.60.740.62064	175.00	
			4146	08-003102	1011.60.740.62064	25.00	
			4223	08-003102	1011.60.740.62064	200.00	
				08-003102	1011.60.740.62064	200.00	
						<b>Total :</b>	<b>800.00</b>
184227	6/21/2016	009813 CIVIL SOURCE, INC.	1096-0596-2		ENGINEERING DESIGN SVCS-ST.IMPROV.PROJ-4/2016		
			1096-0613-2	06-006252	4011.68.026.62015	25,660.00	
				06-006342	4011.67.904.62015	136.00	
				06-006342	4011.67.894.62015	136.00	
				06-006342	4011.67.910.62015	136.00	
				06-006342	4011.67.915.62015	136.00	
				06-006342	4011.68.017.62015	816.00	
			1096-0613-3		TEMPORARY ENGINEERING STAFFING-3/2016		
				06-006342	4011.67.904.62015	433.50	
				06-006342	4011.67.894.62015	433.50	
				06-006342	4011.67.910.62015	433.50	
				06-006342	4011.67.915.62015	433.50	
				06-006342	4011.68.017.62015	2,601.00	
			1096-0613-4		TEMPORARY ENGINEERING STAFFING-4/2016		

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184227	6/21/2016	009813	CIVIL SOURCE, INC.		(Continued)	
				06-006342	4011.67.904.62015	890.37
				06-006342	4011.67.894.62015	890.37
				06-006342	4011.67.910.62015	890.37
				06-006342	4011.67.915.62015	890.37
				06-006342	4011.68.017.62015	5,342.24
					<b>Total :</b>	<b>40,258.72</b>
184228	6/21/2016	001571	CLINICAL LAB OF SAN BERNARDINO	949900	WATER SAMPLES-4/2016	
				06-005876	6051.45.450.64399	1,695.00
					<b>Total :</b>	<b>1,695.00</b>
184229	6/21/2016	000444	COMPLETE WELDING SUPPLIES	472314	WELDING MATERIALS & SUPPLIES-5/2016	
				06-005906	6051.45.450.65020	15.35
			472332	06-005906	WELDING MATERIALS & SUPPLIES-5/2016	
				06-005906	6051.45.450.65020	61.35
					<b>Total :</b>	<b>76.70</b>
184230	6/21/2016	009670	COMPLIANCE & MONITORING, INC.,	7066	LABOR COMPLIANCE PROGRAM-5/2016	
				06-006091	4011.67.007.62015	1,933.33
					<b>Total :</b>	<b>1,933.33</b>
184231	6/21/2016	006281	CONSULTANTS, PROFESSIONAL	IN000073928	SECURITY SERVICES-4/2016	
				08-002876	1011.10.101.62016	207.21
				08-002876	1011.15.105.62016	207.21
				08-002876	1011.20.110.62016	207.21
				08-002876	1011.25.205.62016	207.21
				08-002876	1011.30.275.62016	679.18
				08-002876	1011.35.330.62016	207.21
				08-002876	1011.45.401.62016	268.25
				08-002876	1011.50.505.62016	207.21
				08-002876	1011.60.701.62016	7,217.58
				08-002876	1011.65.290.62016	103.59
				08-002876	1011.75.815.62016	207.21
				08-002876	6051.30.315.62016	679.18
				08-002876	6051.45.450.62016	268.25
				08-002876	1011.55.601.62016	207.21

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184231	6/21/2016	006281	CONSULTANTS, PROFESSIONAL	(Continued)		
			IN000073929	08-002876	6051.65.290.62016	103.59
					SECURITY SERVICE/PRIVATE RENTALS-4/2016	
			IN000073930	08-002912	1011.60.740.62016	787.50
					SECURITY GUARD/ EASTER EGG HUNT EVENT-4/2016	
			IN000074280	08-003121	1052.60.701.64020	210.00
					SECURITY SERVICES-4/2016	
				08-002876	1011.10.101.62016	207.46
				08-002876	1011.15.105.62016	207.46
				08-002876	1011.20.110.62016	207.46
				08-002876	1011.25.205.62016	207.46
				08-002876	1011.30.275.62016	679.99
				08-002876	1011.35.330.62016	207.46
				08-002876	1011.45.401.62016	268.59
				08-002876	1011.50.505.62016	207.46
				08-002876	1011.60.701.62016	7,226.17
				08-002876	1011.65.290.62016	103.71
				08-002876	1011.75.815.62016	207.46
				08-002876	6051.30.315.62016	679.99
				08-002876	6051.45.450.62016	268.59
				08-002876	6051.65.290.62016	103.71
				08-002876	1011.55.601.62016	207.46
			IN000074281		SECURITY SERVICE FOR PRIVATE RENTALS-4/2016	
				08-002912	1011.60.740.62016	2,103.18
			IN000074282		SECURITY SERVICE FOR PRIVATE RENTALS-4/2016	
				08-002912	1011.60.740.62016	647.50
			IN000074328		SECURITY SERVICE FOR PRIVATE RENTALS-4/2016	
				08-002912	1011.60.740.62016	1,764.60
			IN000074329		SECURITY SERVICE FOR PRIVATE RENTALS-4/2016	
				08-002912	1011.60.740.62016	262.50
			IN000074381		SECURITY SERVICE FOR PRIVATE RENTALS-4/2016	
				08-002912	1011.60.740.62016	245.00
					<b>Total :</b>	<b>27,988.01</b>
184232	6/21/2016	001306	CORELOGIC SOLUTIONS, LLC.	81697275	PROPERTY OWNER INFORMATION	
				01-001096	1011.50.605.62015	69.75
				01-001096	1011.55.515.62015	21.00

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184232	6/21/2016	001306 CORELOGIC SOLUTIONS, LLC.	(Continued)			
				01-001096	1011.75.510.62015	3.00
					<b>Total :</b>	<b>93.75</b>
184233	6/21/2016	000305 CULLIGAN	1037623		WATER EQUIPMENT RENTAL-5/2016	
				06-006262	1011.45.415.63030	79.15
					<b>Total :</b>	<b>79.15</b>
184234	6/21/2016	000138 DAILY JOURNAL CORPORATION	A2884011		PUBLICATION SERVICES-5/2016	
			A2886274	04-000540	1011.50.505.62025	102.00
			A2886288	04-000540	1011.50.605.62025	119.00
			A2886720	04-000540	1011.50.605.62025	120.70
				04-000540	1011.50.505.62025	85.00
					<b>Total :</b>	<b>426.70</b>
184235	6/21/2016	007474 DECKSIDE POOL SERVICE	10003656		POOL & FOUNTAIN MAINTENANCE-4/2016	
			10003799	06-005895	1011.45.415.63025	635.40
			10003941	06-005895	1011.45.415.63025	661.56
				06-005895	1011.45.415.63025	828.65
					<b>Total :</b>	<b>2,125.61</b>
184236	6/21/2016	007243 DEPARTMENT OF PUBLIC WORKS,	16050311956		TRAFFIC SIGNAL MAINTENANCE-4/2016	
				06-006036	2051.45.430.62015	321.72
					<b>Total :</b>	<b>321.72</b>
184237	6/21/2016	001987 DISTRICT OF SOUTHERN CALIF., WATER	160504-19		WATER QUALITY MONITORING REPORT-5/2016	
				06-006093	6051.45.450.64399	2,870.00
					<b>Total :</b>	<b>2,870.00</b>
184238	6/21/2016	008526 DORECK EQUIPMENT RENTALS, INC,	2015-15-02		LOS FLORES WATER LINE INSTALLATION-5/2016	
				06-006149	6051.45.450.62015	10,544.75
					<b>Total :</b>	<b>10,544.75</b>

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184239	6/21/2016	008801	DUPLICATOR SOURCE, LLC.	2718575	INK FOR RISO COPY MACHINE-6/2016 1011.60.701.65020	182.24
				08-002966		<b>Total : 182.24</b>
184240	6/21/2016	002167	DURAN, DIANA	000439	REFUND-BATEMAN HALL RENTAL 1011.60.33210	50.00
						<b>Total : 50.00</b>
184241	6/21/2016	005210	ESPARZA, HILARIO M.	005447042116	PERSONNEL BOARD STIPEND-4/2016 1011.35.335.60999	50.00
				05-001336		
				005447051916	PERSONNEL BOARD STIPEND-5/2016 1011.35.335.60999	50.00
				05-001336		<b>Total : 100.00</b>
184242	6/21/2016	003317	FAIR HOUSING FOUNDATION	003317053116	CDBG PUBLIC SERVICE PROGRAM-5/2016 2941.75.285.64399	930.67
				11-000672		<b>Total : 930.67</b>
184243	6/21/2016	003334	FED EX	5-431-89924	COURIER SERVICE-5/2016 1011.30.270.64399	2.73
				02-001822		
				02-001822	1011.30.275.64399	2.73
						<b>Total : 5.46</b>
184244	6/21/2016	009082	FLOYD, LATASIA	009082053116	INSTRUCTOR FOR ZUMBA & HIP HOP-5/2016 1011.60.715.62015	490.00
				08-003067		
				009082053116-A	INSTRUCTOR FOR ZUMBA & HIP HOP-5/2016 1011.60.715.62015	274.84
				08-003067		<b>Total : 764.84</b>
184245	6/21/2016	006902	FULMORE, DENNIS	4143-A	BARTENDER SERVICE-5/2016 1011.60.740.62064	200.00
				08-003112		<b>Total : 200.00</b>
184246	6/21/2016	008482	GALINDO LOCK&KEY SERVICES	0511	KEY DUPLICATION-3/2016 1011.45.415.64399	234.00
				06-006067		<b>Total : 234.00</b>
184247	6/21/2016	003983	GALLS QUARTERMASTER	004556152	UNIFORM SUPPLIES FOR CODE ENFORCEMENT-12/2015	

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184247	6/21/2016	003983 GALLS QUARTERMASTER	(Continued)			
			004938711	04-000553	1011.50.605.60040	234.25
			004938712	04-000553	UNIFORM SUPPLIES FOR CODE ENFORCEMENT-2/2016	610.39
			005014431	04-000553	1011.50.605.60040	610.39
				04-000553	UNIFORM SUPPLIES FOR CODE ENFORCEMENT-3/2016	610.39
					1011.50.605.60040	610.39
					<b>Total :</b>	<b>2,065.42</b>
184248	6/21/2016	009976 GARCIA, ILSA	004223		REFUND-BATEMAN HALL RENTAL	
					1011.60.33215	400.00
					<b>Total :</b>	<b>400.00</b>
184249	6/21/2016	009038 GARY, HARDIE	009038042116		PERSONNEL BOARD STIPEND-4/2016	
			009038051916	05-001340	1011.35.335.60999	50.00
				05-001340	PERSONNEL BOARD STIPEND-5/2016	50.00
					1011.35.335.60999	50.00
					<b>Total :</b>	<b>100.00</b>
184250	6/21/2016	009632 GOLDEN METERS SERVICE, INC.	732		2"-3" SENSUS SRH TOUCHREAD REGISTER-2/2016	
				06-006044	6051.45.450.65020	1,898.75
					<b>Total :</b>	<b>1,898.75</b>
184251	6/21/2016	001510 GRAINGER, INC.	9105825690		OPERATING SUPPLIES-5/2016	
			9120571816	06-005950	2651.45.425.65020	175.65
			9122392849	06-005950	OPERATING SUPPLIES-5/2016	479.81
				06-005950	2651.45.425.65020	359.10
					<b>Total :</b>	<b>1,014.56</b>
184252	6/21/2016	000993 GRM INFORMATION MANAGEMENT	0294884		CERTIFIED SHREDDING SERVICES-5/2016	
				02-001882	1011.30.275.62015	35.00
					<b>Total :</b>	<b>35.00</b>
184253	6/21/2016	009973 HAYNES, JASMINE	00157		REFUND-BATEMAN HALL RENTAL	

Check List  
City of Lynwood

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184253	6/21/2016	009973 HAYNES, JASMINE	(Continued)		1011.60.33215	350.00
<b>Total :</b>						<b>350.00</b>
184254	6/21/2016	003338 HILLYARD-LOS ANGELES	39700166		DISINFECT CLEANING MACHINE-4/2016	
			602097538	08-003108	1011.60.740.65020	2,253.94
			602097539	06-005925	JANITORIAL SUPPLIES-5/2016	479.70
			602097540	06-005925	2051.45.410.65020	485.75
			602097541	06-005925	JANITORIAL SUPPLIES-5/2016	465.86
			602097542	06-005925	2051.45.410.65020	473.65
				06-005925	JANITORIAL SUPPLIES-5/2016	497.62
					2051.45.410.65020	497.62
<b>Total :</b>						<b>4,656.52</b>
184255	6/21/2016	003315 HOME DEPOT CREDIT SERVICE	1021324		OPERATING SUPPLIES-5/2016	
			1281656	06-006299	2651.45.425.65020	236.19
			2074866	06-005889	OPERATING SUPPLIES-5/2016	83.23
			24943	06-005889	6051.45.450.65020	84.14
			3972800	06-006299	OPERATING SUPPLIES-5/2016	209.35
			4010299	06-006299	2051.45.430.65020	209.35
			4075582	06-006299	OPERATING SUPPLIES-5/2016	402.39
			5020139	06-006299	2651.45.425.65020	402.39
			52575	06-006299	OPERATING SUPPLIES-5/2016	127.73
			5581319	06-006299	6051.45.450.65020	127.73
				06-006299	OPERATING SUPPLIES-5/2016	358.56
				06-006299	2651.45.425.65020	358.56
				06-006299	OPERATING SUPPLIES-5/2016	129.46
				06-006299	2051.45.430.65020	129.46
				06-006299	OPERATING SUPPLIES-5/2016	349.19
				06-006299	2651.45.425.65020	349.19
				06-006299	OPERATING SUPPLIES-5/2016	349.19

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184255	6/21/2016	003315	HOME DEPOT CREDIT SERVICE		(Continued)	
				06-006299	2651.45.425.65020	69.61
			6053011		OPERATING SUPPLIES-5/2016	
				06-006299	2651.45.425.65020	12.27
			9013795		OPERATING SUPPLIES-5/2016	
				06-006299	2651.45.425.65020	421.73
			9564512		OPERATING SUPPLIES-5/2016	
				06-006299	2651.45.425.65020	22.21
					<b>Total :</b>	<b>2,506.06</b>
184256	6/21/2016	001681	HUMAN SERVICES ASSOCIATION		001681043016	
				08-002891	CONGREGATE-SENIOR MEAL SERVICE-4/2016	
					1011.60.720.62015	1,560.00
					<b>Total :</b>	<b>1,560.00</b>
184257	6/21/2016	000676	IDEAL LIGHTING SUPPLY, INC.		107979	
				06-006166	LIGHTING SUPPLIES-4/2016	
					1011.45.415.65020	308.03
					<b>Total :</b>	<b>308.03</b>
184258	6/21/2016	005848	INFRASTRUCTURE ENGINEERS		21697	
				06-006377	PLAN CHECK SERVICES-4/2016	
					4011.67.011.64399	912.25
			21704		ADMINISTRATIVE SUPPORT-5/2016	
				04-000531	1011.50.501.62015	4,530.00
				04-000531	1011.50.505.62015	9,060.00
			21705		DESIGN SERVICES FOR STATE ST-5/2016	
				06-006381	4011.68.031.62015	1,470.00
			21741		BUILDING INSPECTIONS/PLAN CHECK SERVICES-5/2016	
				04-000531	1011.50.501.62015	578.50
				04-000531	1011.50.505.62015	1,157.00
			21743		PLAN CHECK, INSPECTION-5/2016	
				04-000531	1011.50.501.62015	1,194.08
				04-000531	1011.50.505.62015	2,388.17
					<b>Total :</b>	<b>21,290.00</b>
184259	6/21/2016	000844	J & G GRAPHICS		05252	
				05-001383	PRINTING SERVICES-4/2016	
					1011.35.335.62025	149.16
					<b>Total :</b>	<b>149.16</b>

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184260	6/21/2016	009103 JHM SUPPLY, INC.	5501		LANDSCAPE & IRRIGATION SUPPLIES -5/2016	
				06-005965	2701.45.610.65020	499.47
			5568		LANDSCAPE & IRRIGATION SUPPLIES -5/2016	
				06-005965	2701.45.610.65020	492.77
			5635		LANDSCAPE & IRRIGATION SUPPLIES -6/2016	
				06-005965	2701.45.610.65020	498.28
					<b>Total :</b>	<b>1,490.52</b>
184261	6/21/2016	001269 JOHN L. HUNTER & ASSOCIATES	LYNBCR0316		BEVERAGE CONTAINER RECYCLING PROGRAM-3/2016	
				06-006022	3501.45.465.62015	522.50
			LYNNP0316		CONSULTING SVCS-STORM WATER PROGRAM-3/2016	
				06-006337	6401.45.457.62015	2,380.00
					<b>Total :</b>	<b>2,902.50</b>
184262	6/21/2016	009980 JONES, VICKEY	1609602-1		REFUND-BATEMAN HALL RENTAL	
					1011.60.33215	100.00
					<b>Total :</b>	<b>100.00</b>
184263	6/21/2016	009894 JOUBERT, DONOVAN	000425-A		REFUND-BATEMAN HALL RENTAL	
					1011.60.33205	20.00
					<b>Total :</b>	<b>20.00</b>
184264	6/21/2016	003331 L.A. COUNTY SHERIFF DEPT.	164273NH		SHERIFF SECURITY FOR PRIVATE EVENTS-4/2016	
				08-002898	1011.60.740.62016	5,633.26
			164274NH		LOUD PARTY-SUPPLEMENTAL SERVICE-4/2016	
				07-000683	3801.40.235.64399	1,923.83
			164329NH		LAW ENFORCEMENT-CITY COUNCIL MEETING-4/2016	
				07-000683	3801.40.235.64399	1,448.56
			164366NH		LAW ENFORCEMENT SERVICES-5/2016	
				07-000672	1011.40.215.62015	763,452.10
			164367NH		LAW ENFORCEMENT SERVICES-5/2016	
				07-000672	1011.40.215.62015	15,291.83
			164445NH		HELICOPTER SUPPLEMENTAL SERVICES-4/2016	
				07-000684	1011.40.215.64399	4,237.30
					<b>Total :</b>	<b>791,986.88</b>
184265	6/21/2016	006904 LATOUR, ANGELIQUE	000154		BARTENDING SERVICE-5/2016	

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184265	6/21/2016	006904 LATOUR, ANGELIQUE	(Continued)			
				08-003097	1011.60.740.62064	200.00
					<b>Total :</b>	<b>200.00</b>
184266	6/21/2016	009236 LEAK, DEITRA	000150		BARTENDER SERVICE-5/2016	
			000150-A	08-002984	1011.60.740.62064	125.00
			4142	08-003129	1011.60.740.62064	75.00
			4185	08-002984	1011.60.740.62064	200.00
				08-002984	1011.60.740.62064	200.00
					<b>Total :</b>	<b>600.00</b>
184267	6/21/2016	001256 LINDSAY, CARLA	001256053116		YOGA INSTRUCTOR - SENIOR CENTER-5/2016	
				08-002878	1011.60.720.62015	355.25
					<b>Total :</b>	<b>355.25</b>
184268	6/21/2016	003313 LOS ANGELES METROPOLITAN	8000063721		MTA BUS PASS SUBSIDY-4/2016	
				06-006023	2401.45.435.67220	2,332.00
					<b>Total :</b>	<b>2,332.00</b>
184269	6/21/2016	009915 MADRIGAL, MARIA	4105		REFUND-BATEMAN HALL RENTAL	
					1011.60.33215	35.00
					<b>Total :</b>	<b>35.00</b>
184270	6/21/2016	000111 MANAGED HEALTH NETWORK	3200080114		EMPLOYEE ASSISTANCE PROGRAM-6/2016	
				05-001329	7151.35.355.61040	323.95
					<b>Total :</b>	<b>323.95</b>
184271	6/21/2016	002761 MARCO POWER EQUIPMENT	122795		OPERATING SUPPLIES-5/2016	
			122795-A	06-005933	2051.45.410.65020	315.02
			122797	06-006213	2701.45.610.65020	225.57
			122799	06-006213	2701.45.610.65020	239.80
					<b>Total :</b>	<b>819.39</b>

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184271	6/21/2016	002761 MARCO POWER EQUIPMENT	(Continued)			
			122800	06-006347	6051.45.450.65020 OPERATING SUPPLIES-5/2016	937.36
			122801	06-005932	2051.45.410.63025 OPERATING SUPPLIES-5/2016	139.07
				06-005933	2051.45.410.65020	876.91
					<b>Total :</b>	<b>2,733.73</b>
184272	6/21/2016	002683 MAY TOOL INC.	175270		REPAIR A HATCO RAMER/TAMPER-4/2016	
			175353	06-006356	6051.45.450.63025	156.30
			175415	06-006348	6051.45.450.65020 ROCK DRILL BIT-5/2016	332.45
			175596	06-006345	6051.45.450.65020	108.35
					6051.45.450.65020	9.75
				06-006370	REPAIR AND SERVICE RAMMER EQUIPMENT-6/2016 6051.45.450.63025	320.00
					<b>Total :</b>	<b>926.85</b>
184273	6/21/2016	000929 MCCAIN, INC.	INV0208444		CONTROLLER CABINET-5/2016	
				06-006125	2051.45.430.65020	8,694.96
					<b>Total :</b>	<b>8,694.96</b>
184274	6/21/2016	009422 MENDEZ, SALVADOR	009422052416		REIMB-TRAVEL EXPENSE-PARKING-LARA MTG-5/2016	
			009422053116		1052.45.440.64015	18.00
					REIMB-REGISTRATION FEE ADWA-4/2016 6051.45.450.64015	165.00
					<b>Total :</b>	<b>183.00</b>
184275	6/21/2016	007252 METRO VIDEO SYSTEMS, INC.	JN125234		REPAIR WORK FOR VIDEO CAMERAS-6/2016	
			JN125236	06-006226	1011.45.415.63025	4,051.65
				06-006226	REPAIR WORK FOR VIDEO CAMERAS-5/2016 1011.45.415.63025	150.00
					<b>Total :</b>	<b>4,201.65</b>
184276	6/21/2016	008933 MORA, MARICRUZ	000154		REFUND-BATEMAN HALL RENTAL	
					1011.60.33215	250.00

Check List  
City of Lynwood

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184276	6/21/2016	008933	008933 MORA, MARICRUZ		(Continued)	<b>Total : 250.00</b>
184277	6/21/2016	006838	MR CONSTRUCTION			
			1236	11-000731	HUD ACT#929-HOME REHAB	6,768.00
			1237	11-000731	2961.75.865.67235	
					HUD ACT#929-HOME REHAB	4,500.00
					2961.75.865.67235	
					<b>Total : 11,268.00</b>	
184278	6/21/2016	007207	MUNI TEMPS			
			126366	03-000328	TEMP SERVICES-DEPUTY CITY CLERK-3/2016	
					1011.15.105.62015	5,073.75
					<b>Total : 5,073.75</b>	
184279	6/21/2016	009012	MUNICIPAL WASTE SOLUTIONS			
			200	06-006039	REFUSE CONTRACT OVERSIGHT-5/2016	
					1052.45.440.62061	2,750.00
					<b>Total : 2,750.00</b>	
184280	6/21/2016	006289	MUNISERVICES, LLC.			
			0000041396	02-001892	SALES TAX AUDIT RECOVERY SERVICES-12/2015	
					1011.30.30145	430.03
					<b>Total : 430.03</b>	
184281	6/21/2016	009647	MV CHENG & ASSOCIATES, INC.			
			4/30/2016-A		TEMPORARY STAFFING SERVICE/FINANCE-4/2016	
				02-001893	1052.30.315.62015	927.50
				02-001893	6051.30.315.62015	927.50
				02-001893	6401.30.315.62015	927.50
			5/31/2016		TEMPORARY STAFFING SERVICE/FINANCE-5/2016	
				02-001893	1052.30.315.62015	3,701.66
				02-001893	6051.30.315.62015	3,701.67
				02-001893	6401.30.315.62015	3,701.67
					<b>Total : 13,887.50</b>	
184282	6/21/2016	009981	NARANJO, GLADYS			
			004185		REFUND-BATEMAN HALL RENTAL	
					1011.60.33215	200.00
					<b>Total : 200.00</b>	
184283	6/21/2016	004111	NATIONAL CONSTRUCTION RENTALS			
			4431589	06-006187	FENCE RENTAL-5/2016	
					4011.67.011.63030	487.12
					<b>Total : 487.12</b>	

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184284	6/21/2016	000475	NATIONWIDE ENVIRONMENTAL SVCS.	27595	STREET SWEEPING-6/2016	
				06-005873	2851.45.410.62015	36,873.41
			27597		GRAFFITI REMOVAL SERVICES-6/2016	
				06-005874	2851.45.615.62015	4,015.17
					<b>Total :</b>	<b>40,888.58</b>
184285	6/21/2016	004297	NORTHERN SAFETY CO., INC.	901929217	OPERATING SUPPLIES-5/2016	
				06-006350	2701.45.610.65020	493.05
			901931231		OPERATING SUPPLIES-5/2016	
				06-006350	2701.45.610.65020	472.78
					<b>Total :</b>	<b>965.83</b>
184286	6/21/2016	008216	NOVA STORAGE	11001	STORAGE FEE FOR JUNE-2016	
				02-001894	6051.30.315.63030	50.00
					<b>Total :</b>	<b>50.00</b>
184287	6/21/2016	009752	NUNEZ, ANDREW MICHAEL	009752050916	REIMBURSEMENT-LIVE SCAN	
					1011.35.330.64399	15.00
					<b>Total :</b>	<b>15.00</b>
184288	6/21/2016	000078	OFFICE DEPOT	823568913001	OFFICE SUPPLIES-2/2016	
				08-003019	1011.60.740.65015	23.99
			823801139001		COFFEE SUPPLIES-2/2016	
				04-000551	1011.50.501.67950	87.64
			823802510001		COFFEE SUPPLIES-2/2016	
				04-000551	1011.50.501.67950	74.63
			830758359001		OFFICE SUPPLIES-3/2016	
				04-000524	1011.50.605.65015	260.37
			830758818001		OFFICE SUPPLIES-6/2016	
				04-000524	1011.50.505.65015	83.86
			830758819001		OFFICE SUPPLIES-3/2016	
				04-000524	1011.50.501.65015	65.29
			830791549001		COFFEE SUPPLIES-3/2016	
				04-000551	1011.50.501.67950	49.39
			830791800001		COFFEE SUPPLIES-3/2016	
				04-000551	1011.50.501.67950	9.69
			836821527001		OPERATING SUPPLIES-4/2016	

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184288	6/21/2016	000078	OFFICE DEPOT		(Continued)	
				04-000542	1011.50.605.65020	402.18
			838944640001		OFFICE SUPPLIES-245.27	
				06-005935	6051.45.450.65015	245.27
			838944640001-A		OFFICE SUPPLIES-5/2016	
				06-006019	6051.45.450.65020	63.20
			839182770001		OFFICE SUPPLIES-5/2016	
				06-006019	2651.45.425.65015	8.11
			839182770001-A		OFFICE SUPPLIES-5/2016	
				06-006285	6401.45.460.65020	361.87
			839543044001		OFFICE SUPPLIES-5/2016	
				06-006019	2651.45.425.65015	104.80
					<b>Total :</b>	<b>1,840.29</b>
184289	6/21/2016	006206	ONE NATION UNDER GOD	0062062015-16	REFUND-FIRE WORK STANDS-2015	
					1011.26101	500.00
					1011.75.31101	-463.22
					<b>Total :</b>	<b>36.78</b>
184290	6/21/2016	007429	ONESOURCE WATER, LLC	CNIV144756	WATER COOLER RENTAL-6/2016	
				06-005970	6051.45.450.63030	50.00
					<b>Total :</b>	<b>50.00</b>
184291	6/21/2016	005932	ONWARD ENGINEERING	3175	LINEAR PARK CONSTRUCTION MANAGEMENT-3/2016	
				11-000685	3782.75.208.62015	850.00
					<b>Total :</b>	<b>850.00</b>
184292	6/21/2016	005562	ORKIN PEST CONTROL	96279651	PEST CONTROL SERVICE-5/2016	
				08-002871	1011.60.720.64399	132.00
			96279942		PEST CONTROL SERVICE-3/2016	
				08-002871	1011.60.720.64399	140.00
					<b>Total :</b>	<b>272.00</b>
184293	6/21/2016	001425	PACIFIC COAST BOLT	2017406	NUTS AND BOLTS-5/2016	
				06-006305	6051.45.450.65020	46.04
					<b>Total :</b>	<b>46.04</b>

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184294	6/21/2016	002336 PLUMBING & HEATING CO., INC.,	258355MARIO		DRAIN CLEANING SERVICES-5/2016	
				06-006215	1011.45.415.64399	175.00
			259001ALEX		VIDEO TAPE SEWER LINE-5/2016	
				06-006341	6401.45.460.64399	375.00
					<b>Total :</b>	<b>550.00</b>
184295	6/21/2016	001426 POLLARDWATER.COM	0043417		SEWER MANHOLE REMOVERS-5/2016	
				06-006351	6401.45.460.65020	378.00
					6401.45.460.65020	66.96
					<b>Total :</b>	<b>444.96</b>
184296	6/21/2016	009426 PROMOTIONAL DESIGN GROUP	31038		CANOPY TENTS - PUBLIC WORKS-5/2016	
				06-006373	2051.45.410.65020	2,161.53
					<b>Total :</b>	<b>2,161.53</b>
184297	6/21/2016	001142 QUILL CORPORATION	5339401		COPY PAPER-4/2016	
				05-001311	1011.35.330.65020	358.61
					<b>Total :</b>	<b>358.61</b>
184298	6/21/2016	001313 QUINONEZ, MARIA	001313063016		ELECTRONIC/MEDIA-AUTO EXPENSES-6/2016	
					1011.15.105.60025	250.00
					1011.15.105.60030	250.00
					<b>Total :</b>	<b>500.00</b>
184299	6/21/2016	001057 RAMIREZ, JUAN E.	001057050416		INTERPRETER SERVICES-6/2016	
				04-000550	1011.50.505.62015	312.50
					<b>Total :</b>	<b>312.50</b>
184300	6/21/2016	009969 RAMIREZ, MONICA	004142		REFUND-BATEMAN HALL RENTAL	
					1011.60.33215	400.00
					<b>Total :</b>	<b>400.00</b>
184301	6/21/2016	009571 RAMON'S LINEN	00261		LINEN SERVICE FOR BATEMAN HALL-5/2016	
				08-002903	1011.60.740.64399	160.00
					<b>Total :</b>	<b>160.00</b>
184302	6/21/2016	001326 REDFLEX TRAFFIC SYSTEMS, INC.	RTS0010880		DIGITAL PHOTO ENFORCEMENT SERVICES-5/2016	
				07-000675	1011.40.215.67950	6,800.00

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184302	6/21/2016	001326	001326 REDFLEX TRAFFIC SYSTEMS, INC.	(Continued)		<b>Total : 6,800.00</b>
184303	6/21/2016	001494	RELIABLE ICE EQUIPMENT INC.	43758	ICE MACHINE MAINTENANCE-3/2016 1011.45.415.63025	484.20 <b>Total : 484.20</b>
184304	6/21/2016	009095	ROBERT R. COFFEE ARCHITECT	1994	ARCHITECT- NEW ANNEX PROJECT-5/2016 4011.67.011.62015	4,520.99 <b>Total : 4,520.99</b>
184305	6/21/2016	001667	ROBERT ROBINSON	001667042116 001667051916	PERSONNEL BOARD STIPEND-4/2016 1011.35.335.60999 PERSONNEL BOARD STIPEND-5/2016 1011.35.335.60999	50.00 50.00 <b>Total : 100.00</b>
184306	6/21/2016	005566	RODRIGUEZ GONZALEZ, YOLANDA	005566052616	REIMBURSEMENT-LIVE SCAN 1011.35.330.64399	25.00 <b>Total : 25.00</b>
184307	6/21/2016	009977	ROMERO, BRENDA	42745	REFUND-CANCEL/SUMMER DAY CAMP 1011.60.33225	165.00 <b>Total : 165.00</b>
184308	6/21/2016	003622	ROSENOW,SPEVACEK GROUP INC	1001437	SPECIAL ADVISORY SERVICES-4/2016 1011.25.205.62015	3,940.00 <b>Total : 3,940.00</b>
184309	6/21/2016	008036	RUBIO'S TIRE SHOP	1408 1412 1414 1415 1416	REPAIRS & ROAD SERVICE-4/2016 7011.45.420.63025 REPAIRS & ROAD SERVICE-5/2016 7011.45.420.63025 REPAIRS & ROAD SERVICE-5/2016 7011.45.420.63025 REPAIRS & ROAD SERVICE-5/2016 7011.45.420.63025 REPAIRS & ROAD SERVICE-5/2016 7011.45.420.63025	15.00 15.00 15.00 15.00 15.00

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184309	6/21/2016	008036 RUBIO'S TIRE SHOP	(Continued)			<b>Total : 75.00</b>
184310	6/21/2016	000075 S & J SUPPLY CO.	S100067701.001	06-006352	FIRE HYDRANT RISERS-5/2016	
			S100067855.001	06-005898	6051.45.450.65020	4,218.60
			S100069873.001	06-005898	MATERIALS FOR WATERLINE REPAIRS-4/2016	619.67
				06-005898	6051.45.450.65020	-531.11
					<b>Total :</b>	<b>4,307.16</b>
184311	6/21/2016	007205 SANCHEZ AWARDS	830		PLAQUES-ENGRAVINGS/AWARDS SERVICES-6/2016	
				01-001083	1011.25.205.64399	48.12
				01-001083	1011.10.101.64399	38.54
					<b>Total :</b>	<b>86.66</b>
184312	6/21/2016	008281 SC FUELS	0590704-IN		LUBRICATING OIL-5/2016	
				06-006327	6051.45.450.65020	547.31
					<b>Total :</b>	<b>547.31</b>
184313	6/21/2016	009971 SIFUENTES, MARIA	000429		REFUND-BATEMAN HALL RENTAL	
					1011.60.33205	100.00
					<b>Total :</b>	<b>100.00</b>
184314	6/21/2016	009297 SIGN CRE8TIONS	2201		OPERATING SUPPLIES FOR EVENTS-5/2016	
			2202	12-000098	1011.65.250.65020	274.68
				12-000098	OPERATING SUPPLIES FOR EVENTS-5/2016	
					1011.65.250.65020	130.80
					<b>Total :</b>	<b>405.48</b>
184315	6/21/2016	001742 SIMMONS, JASON	001742053116-A		INSANITY WORKOUT TEACHER-5/2016	
				08-003031	1011.60.740.62015	98.45
					<b>Total :</b>	<b>98.45</b>
184316	6/21/2016	005635 SO.COAST AIR QUALITY MGT DIST.	2960996		AQMD FEES WELL#9-7/2015-6/2016	
			2960997	06-006375	6051.45.450.64399	122.53
			2960998	06-006375	AQMD FEES WELL#8-7/2015-6/2016	
					6051.45.450.64399	122.53
					AQMD FEES WELL#11-7/2015-6/2016	

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184316	6/21/2016	005635	SO.COAST AIR QUALITY MGT DIST.			
			(Continued)			
			2960999	06-006375	6051.45.450.64399	122.53
					AQMD FEES WELL#22-7/2015-6/2016	
			2961000	06-006375	6051.45.450.64399	122.53
					AQMD FEES WELL#19-7/2015-6/2016	
				06-006375	6051.45.450.64399	122.53
					<b>Total :</b>	<b>612.65</b>
184317	6/21/2016	008914	SOLIS, MIGUEL			
			1011		WEED ABATEMENT UPKEEP AND BOARDING-4/2016	
				04-000549	1011.50.605.64025	1,200.00
			1012		WEED ABATEMENT UPKEEP AND BOARDING-12/2015	
				04-000549	1011.50.605.64025	400.00
			1013		WEED ABATEMENT UPKEEP AND BOARDING-1/2016	
				04-000549	1011.50.605.64025	350.00
					<b>Total :</b>	<b>1,950.00</b>
184318	6/21/2016	008220	SPECTRUM AQUATICS			
			0149949-IN		POOL CHAIR LIFT VALVE KIT-5/2016	
				08-003114	1011.60.745.65020	311.04
					<b>Total :</b>	<b>311.04</b>
184319	6/21/2016	000089	STAPLES OFFICE WAREHOUSE			
			3302327464		OFFICE SUPPLIES-5/2016	
				06-006363	2051.45.410.65020	110.73
			3302507952		OFFICE SUPPLIES-5/2016	
				06-006363	2051.45.410.65020	419.52
			3303226569		OFFICE SUPPLIES-5/2016	
				06-006363	1011.45.405.65015	80.18
				06-006363	2051.45.410.65020	373.98
					<b>Total :</b>	<b>984.41</b>
184320	6/21/2016	009025	STETSON ENGINEERS INC.			
			2570-1105		PREPARATION OF 2015 UWMP-5/2016	
				06-006234	4011.67.902.62015	4,938.25
					<b>Total :</b>	<b>4,938.25</b>
184321	6/21/2016	008420	SWANK MOTION PICTURES, INC			
			RG 1351896		LICENSING/ MOVIES IN THE PARK PROGRAM-6/2016	
				08-002854	1052.60.701.64020	806.00
					<b>Total :</b>	<b>806.00</b>

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184322	6/21/2016	002938 TAJ OFFICE SUPPLY	0036551-001		OFFICE SUPPLIES-1/2016	
				06-006191	6051.45.450.65020	80.24
				06-006191	1011.45.401.65020	323.04
			00366668-001		TONER FOR BATEMAN HALL PRINTER-3/2016	
				08-003045	1011.60.740.65020	343.35
			0036728-001		OFFICE SUPPLIES-3/2016	
				12-000069	1011.65.290.65015	39.02
				12-000069	6051.65.290.65015	41.40
			0036924-001		TONER FOR BATEMAN HALL PRINTER-5/2016	
				08-003045	1011.60.740.65020	122.07
					<b>Total :</b>	<b>949.12</b>
184323	6/21/2016	006066 THE SHERWIN WILLIAMS CO.	7014-6		PAINT FOR GRAFFITI REMOVAL-5/2016	
				06-006287	1011.45.615.65020	72.81
			7031-0		PAINT FOR GRAFFITI REMOVAL-5/2016	
				06-006287	1011.45.615.65020	504.08
			7061-7		PAINT FOR GRAFFITI REMOVAL-5/2016	
				06-006287	1011.45.615.65020	479.16
			7112-8		PAINT FOR GRAFFITI REMOVAL-5/2016	
				06-006287	1011.45.615.65020	222.67
			7112-8-A		PAINT FOR GRAFFITI REMOVAL-5/2016	
				06-006353	2851.45.615.65020	256.49
			72050-0		PAINT FOR GRAFFITI REMOVAL-5/2016	
				06-006353	2851.45.615.65020	479.16
					<b>Total :</b>	<b>2,014.37</b>
184324	6/21/2016	000618 TOMARK SPORTS	97921464		GYM SCOREBOARD REPAIR-6/2016	
				08-003099	1011.60.705.63025	395.00
					<b>Total :</b>	<b>395.00</b>
184325	6/21/2016	009974 TORRES, ELVIRA	004149		REFUND-BATEMAN HALL RENTAL	
					1011.60.33215	400.00
					<b>Total :</b>	<b>400.00</b>
184326	6/21/2016	001056 TPK SCREENPRINT	2374		STAFF UNIFORMS FOR NATATORIUM-5/2016	
				08-003062	1011.60.745.60040	609.31
			2375		STAFF UNIFORMS FOR SENIOR CENTER-5/2016	

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184326	6/21/2016	001056 TPK SCREENPRINT	(Continued)	08-003063	1011.60.720.60040	358.49
<b>Total :</b>						<b>967.80</b>
184327	6/21/2016	006068 TRIMMING LAND COMPANY, INC.	3218	06-005875	TREE TRIMMING SERVICES-4/2016 2701.45.620.62015	23,062.50
			3223	06-005875	TREE TRIMMING SERVICES-4/2016 2701.45.620.62015	13,387.50
			3243	06-005875	TREE TRIMMING SERVICES-5/2016 2701.45.620.62015	4,774.00
			3253	06-005875	TREE TRIMMING SERVICES-4/2016 2701.45.620.62015	8,812.50
<b>Total :</b>						<b>50,036.50</b>
184328	6/21/2016	000166 UNDERGROUND SERVICE ALERT/SC	520160412	06-005975	UNDERGROUND SERVICE ALERTS-6/2016 6051.45.450.64399	244.50
<b>Total :</b>						<b>244.50</b>
184329	6/21/2016	009742 UNIFIRST CORPORATION	3241792344	06-006181	UNIFORM RENTALS-5/2016 2051.45.430.60040	12.72
			3241792345	06-006181	UNIFORM RENTALS-5/2016 6051.45.450.60040	25.58
			3241792346	06-006181	UNIFORM RENTALS-5/2016 1011.45.415.60040	27.56
			3241792347	06-006181	UNIFORM RENTALS-5/2016 2701.45.610.60040	43.54
			3241792348	06-006181	UNIFORM RENTALS-5/2016 2051.45.410.60040	32.24
			3241792349	06-006181	UNIFORM RENTALS-5/2016 1011.45.415.64399	28.00
			3241794844	06-006181	UNIFORM RENTALS-5/2016 2051.45.430.60040	12.72
			3241794845	06-006181	UNIFORM RENTALS-5/2016 6051.45.450.60040	25.58
			3241794846	06-006181	UNIFORM RENTALS-5/2016 1011.45.415.60040	27.56
			3241794847	06-006181	UNIFORM RENTALS-5/2016	

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184329	6/21/2016	009742 UNIFIRST CORPORATION	(Continued)			
			3241794848	06-006181	2701.45.610.60040 UNIFORM RENTALS-5/2016	43.54
			3241794849	06-006181	2051.45.410.60040 UNIFORM RENTALS-5/2016	32.24
			3241797343	06-006181	1011.45.415.64399 UNIFORM RENTALS-6/2016	38.70
			3241797344	06-006181	2051.45.430.60040 UNIFORM RENTALS-6/2016	15.37
			3241797345	06-006181	6051.45.450.60040 UNIFORM RENTALS-6/2016	25.58
			3241797346	06-006181	1011.45.415.60040 UNIFORM RENTALS-6/2016	27.56
			3241797347	06-006181	2701.45.610.60040 UNIFORM RENTALS-6/2016	66.80
			3241797348	06-006181	2051.45.410.60040 UNIFORM RENTALS-6/2016	32.24
				06-006181	1011.45.415.64399	28.00
					<b>Total :</b>	<b>545.53</b>
184330	6/21/2016	009135 UNITED WATER WORKS INC.	S100032684.001		CHECK VALVES-3/2016	
				06-006216	6051.45.450.65020	3,776.85
					<b>Total :</b>	<b>3,776.85</b>
184331	6/21/2016	009970 VALLENZUELLA, SANDRA	009970053116		REFUND-BATEMAN HALL RENTAL CANCELLED	
					1011.60.33215	4,100.00
					<b>Total :</b>	<b>4,100.00</b>
184332	6/21/2016	009975 VAN BUREN, CARLISA	1606801-1		REFUND-BATEMAN HALL RENTAL DEPOSIT	
					1011.60.33215	100.00
					<b>Total :</b>	<b>100.00</b>
184333	6/21/2016	009968 VELIZ, NORMA	000146		REFUND-BATEMAN HALL RENTAL DEPOSIT	
					1011.60.33215	150.00
					<b>Total :</b>	<b>150.00</b>
184334	6/21/2016	008906 VENTI PRINTING, INC.	0000041		UNIFORM CAPS PURCHASE-5/2016	

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184334	6/21/2016	008906 VENTI PRINTING, INC.	(Continued)	06-006304	1011.45.415.60040	117.72
						<b>Total : 117.72</b>
184335	6/21/2016	009876 VIRCO	91683674	08-003078	BATEMAN HALL BANQUET CHAIRS-5/2016 1011.60.740.66015	4,958.63
						<b>Total : 4,958.63</b>
184336	6/21/2016	009771 VISTA ENVIRONMENTAL CONSULTING	INV-12028	06-006229	ASBESTOS CONSULTING SERVICES-2/2016 4011.67.007.64399	1,050.00
			INV-12029	06-006364	HAM PARK-IMPORT FILL SOIL TESTING-5/2016 4011.67.007.64399	1,560.00
						<b>Total : 2,610.00</b>
184337	6/21/2016	001131 WALKER, BERTHA A.	001131053116	08-002923	ZUMBA INSTRUCTOR-COMMUNITY CENTER-5/2016 1011.60.705.62015	241.24
						<b>Total : 241.24</b>
184338	6/21/2016	008657 WASTE RESOURCES, INC.	008657043016	06-006020	RESIDENTIAL REFUSE COLLECTION PAYMENT-4/2016 1052.45.440.62015	193,033.41
				06-006020	1052.30.30152	-28,955.01
				06-006020	1052.45.33420	-13,512.34
						<b>Total : 150,566.06</b>
184339	6/21/2016	002912 WATERLINE TECHNOLOGIES,INC	5338461	06-006324	SODIUM HYPOCHLORITE SOLUTION-5/2016 6051.45.450.65020	320.46
			5338462	06-006324	SODIUM HYPOCHLORITE SOLUTION-5/2016 6051.45.450.65020	376.54
			5338463	06-006324	SODIUM HYPOCHLORITE SOLUTION-5/2016 6051.45.450.65020	227.53
			5338464	06-006324	SODIUM HYPOCHLORITE SOLUTION-5/2016 6051.45.450.65020	384.55
			5339147	06-006324	SODIUM HYPOCHLORITE SOLUTION-5/2016 6051.45.450.65020	169.97
			5339174	06-006324	SODIUM HYPOCHLORITE SOLUTION-5/2016 6051.45.450.65020	216.31
			5339870		SODIUM HYPOCHLORITE SOLUTION-6/2016	

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184339	6/21/2016	002912 WATERLINE TECHNOLOGIES,INC	(Continued)			
			5339871	06-006324	6051.45.450.65020 SODIUM HYPOCHLORITE SOLUTION-6/2016	200.29
			5339872	06-006324	6051.45.450.65020 SODIUM HYPOCHLORITE SOLUTION-5/2016	493.51
			5339873	06-006324	6051.45.450.65020 SODIUM HYPOCHLORITE SOLUTION-6/2016	448.64
				06-006324	6051.45.450.65020	421.40
					<b>Total :</b>	<b>3,259.20</b>
184340	6/21/2016	001522 WECK LABORATORIES, INC.	W6E1515-colywood		ANALYZE WATER SAMPLES-5/2016	
				06-005955	6051.45.450.64399	250.00
					<b>Total :</b>	<b>250.00</b>
184341	6/21/2016	008846 YANEZ, JACQUELINE	4149		BARTENDER SERVICE-5/2016	
				08-003004	1011.60.740.62064	250.00
					<b>Total :</b>	<b>250.00</b>
<b>145 Vouchers for bank code : apbank</b>						<b>Bank total : 1,628,706.00</b>
<b>145 Vouchers in this report</b>						<b>Total vouchers : 1,628,706.00</b>

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184342	6/21/2016	008766 ACOSTA, JUANITA	Ref000094908		UB Refund Cst #051962 6051.20103	85.12 <b>Total : 85.12</b>
184343	6/21/2016	009959 CHAIDEZ, CARINA	Ref000094910		UB Refund Cst #054560 6051.20103	7.38 <b>Total : 7.38</b>
184344	6/21/2016	009966 ESQUITIES, LLC., EAGLE VISTA	Ref000094917		UB Refund Cst #055316 6051.20103	56.39 <b>Total : 56.39</b>
184345	6/21/2016	009960 HOUSING, INC., PARTNERSHIP	Ref000094911		UB Refund Cst #054958 6051.20103	54.76 <b>Total : 54.76</b>
184346	6/21/2016	009961 HOUSING, INC., PARTNERSHIP	Ref000094912		UB Refund Cst #054959 6051.20103	64.31 <b>Total : 64.31</b>
184347	6/21/2016	009962 HOUSING, INC., PARTNERSHIP	Ref000094913		UB Refund Cst #054962 6051.20103	45.21 <b>Total : 45.21</b>
184348	6/21/2016	009964 INC, IMRAZ	Ref000094915		UB Refund Cst #055197 6051.20103	64.31 <b>Total : 64.31</b>
184349	6/21/2016	009963 LENARD, PATRICIA	Ref000094914		UB Refund Cst #055161 6051.20103	0.67 <b>Total : 0.67</b>
184350	6/21/2016	009965 PROPERTIES LLC, GB INLAND	Ref000094916		UB Refund Cst #055267 6051.20103	54.76 <b>Total : 54.76</b>
184351	6/21/2016	009967 PROPERTIES LLC, MEVOX	Ref000094918		UB Refund Cst #055398	

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184351	6/21/2016	009967 PROPERTIES LLC, MEVOX	(Continued)		6051.20103	105.00
					<b>Total :</b>	<b>105.00</b>
184352	6/21/2016	009957 S & A BUMPER FIXING CO.	Ref000094907		UB Refund Cst #048939 6051.20103	152.38
					<b>Total :</b>	<b>152.38</b>
184353	6/21/2016	009958 TREJO, MOSES	Ref000094909		UB Refund Cst #054395 6051.20103	142.05
					<b>Total :</b>	<b>142.05</b>
184354	6/21/2016	009956 VALDEZANTONIO	Ref000094906		UB Refund Cst #048938 6051.20103	166.07
					<b>Total :</b>	<b>166.07</b>
<b>13 Vouchers for bank code : apbank</b>						<b>Bank total : 998.41</b>
<b>13 Vouchers in this report</b>						<b>Total vouchers : 998.41</b>



# AGENDA STAFF REPORT

DATE: June 21, 2016

TO: Honorable Mayor and Members of the City Council

APPROVED BY: J. Arnaldo Beltrán, City Manager *JAB*

PREPARED BY: Erika Ramirez, Interim Director Development, Compliance & Enforcement Services *ER*

SUBJECT: SECOND READING OF ORDINANCE; Adopt by title and waive reading, Ordinance No. 1681, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LYNWOOD AMENDING CHAPTER 13 SECTION 7 OF THE CITY OF LYNWOOD MUNICIPAL CODE (VENDING, PEDDLING, SELLING AND/OR SOLICITING ON PUBLIC STREETS, SIDEWALKS, PARKS, PARKWAYS, MEDIANS, LANDS OR PROPERTIES UNDER CONTROL OF THE CITY)"

## Recommendation:

Staff recommends that the City Council waive reading and adopt Ordinance No. 1681; entitled; "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LYNWOOD AMENDING CHAPTER 13 SECTION 7 OF THE LYNWOOD MUNICIPAL CODE REGULATING VENDING, PEDDLING, SELLING AND/OR SOLICITING ON PUBLIC STREETS, SIDEWALKS, PARKS, PARKWAYS, MEDIANS, LANDS OR PROPERTIES UNDER CONTROL OF THE CITY."

## Background:

On June 7, 2016 the City Council introduced Ordinance No. 1681 thereby amending Chapter 13-7 of the City of Lynwood Municipal Code relating to ice cream truck vending, thereby eliminating the requirement to obtain an approved special permit from the Department of Development, Compliance & Enforcement Services to operate between the hours of 9:00am and 8:00pm from the annual observance of daylight savings time until the annual observance of the Labor Day holiday and explicitly limiting one vehicle to each licensed operator.

**Fiscal Impact:**

The estimated loss would be an annual amount of approximately \$420 (14 licensed ice cream truck vendors @ \$30 special permit fee each).

Coordinated With:

City Manager

Attachments:

Ordinance

## ORDINANCE NO 1681

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LYNWOOD AMENDING CHAPTER 13-7 OF THE MUNICIPAL REGULATING VENDING, PEDDLING, SELLING AND/OR SOLICITING ON PUBLIC STREETS, SIDEWALKS, PARKS, PARKWAYS, MEDIANS, LANDS, OR PROPERTIES UNDER THE CONTROL OF THE CITY**

**WHEREAS**, on June 21, 2011, the City Council of the City of Lynwood ("City Council") amended chapter 13-7 of the Lynwood Municipal Code to permit extended operating hours for licensed ice cream vendors during summer months by way of an approved Special Permit issued by the Department of Development Services; and

**WHEREAS**, the said amendment changed the standard operating hours from 9:00 A.M. through 6:00 P.M. to 9:00 A.M. through 5:00 P.M.; and

**WHEREAS**, the Department of Development, Compliance & Enforcement Services seeks to promote compliance with the Municipal Code, while providing equitable opportunity for all businesses in the City of Lynwood; and

**WHEREAS**, the City Council finds it necessary to set clear requirements, streamlined processes for licensed ice cream truck vendors; while maintaining the mechanisms to regulate unlicensed commercial vehicle vendors on public streets and sidewalks to protect the public safety and welfare.

**WHEREAS**, on June 7, 2016, the City Council held a duly noticed public hearing regarding the proposed change to Chapter 13-7 of the Lynwood Municipal Code involving licensed ice cream vendors operating hours; and

**WHEREAS**, the Lynwood City Council has carefully considered all oral and written testimony offered at the public hearing.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LYNWOOD DOES HEREBY FIND, PROCLAIM, ORDER, AND RESOLVE AS FOLLOWS:**

**Section 1.** That all the facts set forth in Recitals above are true and correct.

**Section 2.** That Section 13-7.2(b)(2) of the Municipal Code be amended as referenced in Exhibit A:

**Section 3.** Based upon substantial evidence presented to this City Council during the public hearing conducted with regard to the application, including a written staff report, verbal testimony, and pursuant to Lynwood Municipal Code Section 25-100-4.

**Section 4.** The City Clerk shall certify as to the passage and adoption of this Ordinance and to cause it to be published as required by law.

**Section 5.** This Ordinance shall go into effect and be in full force and operation from and after thirty (30) days from the date of its final passage and adoption. However, nothing prohibits the City from extending a grace period prior to enforcement of the Ordinance.

**Section 6.** The City Council finds this Ordinance is exempt from the California Environment Quality Act ("CEQA"). This Ordinance is exempt from CEQA in its entirety pursuant to Section 15061(b)(3) of Title 14 of the California Code of Regulations because it can be seen with certainty that there is no possibility that the Ordinance may have a significant effect on the environment.

**Section 7.** If any chapter, section, subsection, subdivision, paragraph, sentence, clause or phrase, or portion of this Ordinance, or the application thereof to any person, is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of the Ordinance or its application to other persons. The City Council hereby declares that it would have adopted this Ordinance and each chapter, section, subsection, subdivision, paragraph, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more sections, subsections, subdivisions, sentences, clauses, phrases, or portions of the application thereof to any person, be declared invalid or unconstitutional.

**First read at a regular meeting of the City Council held on the 7<sup>th</sup>, day of June, 2016 and adopted and ordered published at a regular meeting of said Council held on the 21<sup>st</sup>, day of June, 2016.**

**PASSED, APPROVED and ADOPTED this 21<sup>st</sup> day of June, 2016.**

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Edwin Hernandez  
Mayor

**ATTEST:**

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María Quiñónez  
City Clerk

**APPROVED AS TO FORM:**

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David A. Garcia  
City Attorney

**APPROVED AS TO CONTENT:**

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J. Arnoldo Beltrán  
City Manager

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Erika Ramirez, Interim Director  
Development, Compliance &  
Enforcement Services

## Exhibit A

### Legend

- Existing
- ~~Delete~~
- Add

### 13-7

#### VENDING, PEDDLING, SELLING AND/OR SOLICITING ON PUBLIC STREETS, SIDEWALKS, PARKS, PARKWAYS, MEDIANS, LANDS, PROPERTIES OR OTHER LANDS OR PROPERTIES UNDER THE CONTROL OF THE CITY:

##### 13-7.1 Findings:

The city council finds and determines that its public lands (which include streets, sidewalks, parks, parkways, medians, and any lands or properties under its control) are to be used only for public purposes. The use of these areas is public and there is no vested right to conduct commercial business upon those public lands or properties. (Ord. #1641, §1)

##### 13-7.2 Vending, Peddling, Selling and/or Soliciting on Public Lands, Rights-of-Way or Property; Regulated or Prohibited:

- a. Prohibition. No person shall vend, peddle, sell or solicit any merchandise, goods or services on a public street, sidewalk, park, parkway, median, land, real property or any other land or property under the control of the city, except as provided in subsections 13-7.2b and 13-7.2c.
- b. Commercial Vehicles. The operator of any commercial vehicle shall not vend, peddle, sell or solicit any merchandise, goods, or services on a public street under the control of the city without conforming to all of the following:
  1. The vehicle owner or operator first shall have obtained a business license from the business license division and shall have paid any required permit fee.
  2. The vehicle operator and any assistant thereto shall conduct such commercial activities only between the hours of nine o'clock (9:00) A.M. and five o'clock (5:00) P.M. during standard time. Beginning with the annual observance of daylight savings time until the annual observance of the Labor Day holiday, licensed ice cream truck vendors may operate between the hours of nine o'clock (9:00) A.M. and eight o'clock (8:00) P.M. ~~with the approval of a special permit through the development services department.~~
  3. The vehicle operator shall first bring the vehicle to a complete stop, and shall have lawfully parked the vehicle adjacent to the street curb.

4. The vehicle operator shall not park the vehicle within five hundred feet (500') of a public school or park or within two hundred fifty feet (250') of another vehicle engaged in vending, peddling, selling, or soliciting.

5. The vehicle owner or operator shall have obtained for each vehicle owned or operated thereby a comprehensive liability insurance policy which shall protect the owner, the operator and the city (as an additional insured) under the policy with types and amounts of coverage as follows: bodily injury and property damage liability insurance, five hundred thousand dollars (\$500,000.00) for each person and two million dollars (\$2,000,000.00) in the aggregate; personal injury liability, one million dollars (\$1,000,000.00) each occurrence; workers' compensation and employer's liability, one million dollars (\$1,000,000.00) each accident. The owner or operator of the vehicle shall furnish a certificate of insurance countersigned by an authorized agent of the insurance carrier on a form of the insurance carrier setting forth the general provisions of the insurance coverage. This countersigned certificate shall name the city as an additional insured under the policy, and shall contain a statement of obligation on the part of the insurance carrier to notify the business license division by certified mail, return receipt requested, of any material change, cancellation or termination of such insurance. The required certificate shall be furnished by the owner or operator of the vehicle to the business license division as a condition precedent to the business license division issuing a business license for such vending, peddling, selling or soliciting and a copy thereof shall be carried at all times in the vehicle.

6. Every vehicle owner and operator shall consent to a background investigation by the city's law enforcement personnel.

7. Every vehicle owner or operator involved in the sale or provision of food products of any kind within the city shall obtain and openly display a health certificate **and letter grade** from the Los Angeles County department of health on each vehicle operated within the city for such purpose.

8. Business licensing of mobile ice cream vendors is limited to fourteen (14) licenses.

**9. Each licensed mobile ice cream vendor owner or operator is limited to one (1) ice cream vending vehicle.**

c. Exemptions. Except as provided in subsection 13-7.2b, no person shall vend, peddle, sell and/or solicit any merchandise, goods or services on any publicly controlled lands, rights-of-way or property controlled by the city, except:

1. When the activity occurs at events as determined by the city council to be special events and the city specifically approves the conducting of such activity at such special event by such person.

2. When the activity involves the selling of books, newspapers, periodicals, magazines and other constitutionally protected forms of free speech.

d. Grounds for Revocation.

1. In the event that the holder of any permit issued pursuant to this section is convicted in any court of competent jurisdiction for violating any of the provisions of this section, the permit shall be revoked by the city manager upon the filing of the record of such conviction with the city clerk, and no permit shall thereafter be issued to that person or firm until six (6) months have elapsed from the date of the revocation.

2. In the event that the holder of any permit issued pursuant to this section is convicted in any court of competent jurisdiction for violating any of the provisions of this chapter after being reissued a permit within a twelve (12) month period and after being convicted for a first time offense of said chapter within a twelve (12) month period, the city manager shall permanently revoke said permit and immediately thereafter notify city council of said action(s)/violation(s). No permit pursuant to this section shall thereafter be reissued to the person, firm, business or company. (Ord. #1641, §1)

13-7.3 Violation; Penalty:

- a. Violation. It is unlawful for any person or entity to vend, peddle, sell and/or solicit any merchandise, goods or services on any publicly controlled lands, rights-of-way or property controlled by the city except as provided in subsections 13-7.2b and 13-7.2c. Any person violating this section is guilty of a misdemeanor unless the offense is charged as an infraction. Whenever the director of development services department, or his or her designee, determines that a violation of this section has occurred, any combination of administrative, civil, and criminal penalties allowed under this code may be imposed.

- b. Issuance of Administrative Fines. Whenever the director of development services department, or his or her designee, determines that a provision of this chapter has been violated, the director of development services department, or his or her designee, is authorized to pursue administrative fines pursuant to this section. A fine shall be assessed by means of an administrative citation issued by a code enforcement officer and shall be payable directly to the city of Lynwood. The citation shall state all of the following information:

1. Date, approximate time, vehicle information, and address or detailed description of the location where the violation(s) occurred;
2. An amount of the administrative fine not to exceed one thousand dollars (\$1,000.00) and explanation of how the fine shall be paid and the time period by which it shall be paid;
3. The code sections or conditions violated and a description of the violation(s);
4. An order to the responsible person to correct the violations within the time specified in this chapter, if applicable, and an explanation of the consequences of failure to correct the violation(s);
5. An order prohibiting the continuation or repeated occurrence of the violation described in the administrative citation;
6. A notification that payment of the fine does not excuse or discharge the failure to correct the violation and does not bar further enforcement action by the city;
7. A statement that if the fine is not timely paid, a late payment penalty of twenty-five percent (25%) of the amount of the fine will be added to the fine;
8. Identification of rights of appeal pursuant to chapter 20 of this code, including the time within which the citation may be contested and the place to obtain a request for hearing form to contest the administrative citation; and
9. The name and signature of the enforcement officer, the name and address of the responsible person, and, if possible, the signature of the responsible person.

Administrative fines imposed for violations of this section shall be consistent with chapter 20 of this code. To the extent the provisions of this section conflict with chapter 20 of this code, the provisions of this chapter shall prevail. The penalties and methods of enforcement set forth in this section are in addition to any other penalties or methods of enforcement authorized by law.

Appeals of any administrative fines shall be made pursuant to chapter 20 of this code. Failure of the person or entity cited to follow the procedures set forth in chapter 20 shall constitute a failure to exhaust administrative remedies and shall preclude the person or entity cited from asserting standing for judicial review of the validity of the citation.

Any person aggrieved by the action of a hearing officer taken pursuant to chapter 20 may obtain review of the administrative decision by filing a petition for review in accordance with the timelines and provisions set forth in California Government Code Section 53069.4.

c. Failure to Cease Vending, Peddling, Selling and/or Soliciting Activities Subject to Impoundment. Any person found to be vending, peddling, selling and/or soliciting any merchandise, goods or services in violation of this chapter and refusing to cease such activities when directed to do so by the director of development services department, or his or her designee, or a police officer shall be subject to the confiscation and/or impoundment of the vehicle, pushcart, and all merchandise, goods or services offered for sale by a police officer. This subsection 13-7.3c does not authorize the impoundment of any vehicle owned or operated by a nonprofit organization exempt from taxation pursuant to Section 501(c)(3) of the Internal Revenue Code which serves youth or senior citizens and provides transportation incidental to its programs or services.

1. Notice. If the person from whom the vehicle, pushcart, and all merchandise, goods or services is seized is not the registered owner of the vehicle, the impounding authority shall immediately give notice to the legal and registered owners by certified first class mail, return receipt requested.

2. Return of the Vehicle. The vehicle shall be returned to the registered owner of the vehicle upon one of the following conditions:

(a) Payment of any fine owed to the city; or

(b) The violation is not prosecuted or is dismissed, the person is found not guilty of the offense, or it is found that the vehicle was used without the knowledge and consent of the registered owner of the vehicle.

If the vehicle is returned pursuant to this subsection 13-7.3c2, the vehicle shall be returned without any cost to the owner.

3. Motion to Court for Return of Vehicle. At any time, a person may move the court for the immediate return of the vehicle on the grounds that there was no probable cause to seize and impound said vehicle, or that there is some other good cause, as determined by the court, for the return of the vehicle. A proceeding under this subsection 13-7.3c3 is a proceeding in a limited civil case.

4. Unclaimed Vehicle. If, after the expiration of six (6) weeks from the final disposition of the criminal case, the vehicle is not returned or claimed, the city shall deem the vehicle as lost or abandoned property under Section 1411 of the Penal Code. (Ord. #1641, §1)



# AGENDA STAFF REPORT

DATE: June 21, 2016

TO: Honorable Mayor and Members of the City Council

APPROVED BY: J. Arnoldo Beltrán, City Manager 

PREPARED BY: Erika Ramirez, Interim Director department of Development, Compliance and Enforcement Services   
Mike Poland, Planning Manager

SUBJECT: Ordinance No. 1682, "An Ordinance of the City Council of the City of Lynwood, California, Amending Chapter 3, Section 13-3 of the City of Lynwood Municipal Code relating to public nuisances".

## Recommendation:

1. Waive second reading and adopt Ordinance No. 1682, "An Ordinance of the City Council of the City of Lynwood, California, Amending Chapter 3, Section 13-3 of the City of Lynwood Municipal Code relating to public nuisances".

## Background:

On June 7, 2016 the City Council introduced Ordinance No. 1682, thereby amending Chapter 3, Section 13-3 of the City of Lynwood Municipal Code relating to public nuisances, thereby implementing new procedures for emergency abatement procedures when it is determined that a public nuisance exists and that such public nuisance constitutes an immediate threat, hazard or danger to persons or property and optional procedures for recovering costs to abate a public nuisance.

## Fiscal Impact:

There is no fiscal impact of this recommendation.

## Coordinated With:

Not applicable.



ORDINANCE NO. 1682

AN ORDINANCE OF THE CITY COUNCIL OF  
THE CITY OF LYNWOOD, CALIFORNIA,  
AMENDING CHAPTER 3, SECTION 13-3 OF  
THE CITY OF LYNWOOD MUNICIPAL CODE  
RELATING TO PUBLIC NUISANCES

WHEREAS, the City Council of the City of Lynwood finds and declares that the City has a history and reputation for well kept properties and that the property values and the general welfare of the community are founded, in part, upon the appearance and maintenance of private properties; and

WHEREAS, the City Council of the City of Lynwood finds and declares that there is a need for further emphasis on property maintenance and sanitation in that certain conditions, as described in this article, have been found from place to place throughout the city; and

WHEREAS, the City Council of the City of Lynwood finds and declares that the existence of the conditions as described in this article, is injurious to the public health, safety and welfare of the residents of the City and contributes substantially and increasingly to the deterioration of neighborhoods; and

WHEREAS, the City Council of the City of Lynwood finds and declares that unless emergency corrective measures are undertaken to alleviate imminent hazards, and assure the avoidance of future problems in this regard, the public health, safety and general welfare and specifically the social and economic standards of the community will be depreciated; and

WHEREAS, the City of Lynwood finds and declares that it is in the public interest to establish penalties for maintenance of public nuisances and to establish a summary abatement procedure for abating certain public nuisances, the cost of which abatement procedure may be both a special assessment against the parcel of real property upon which the nuisance was maintained and a personal obligation of the property owner or other person maintaining the nuisance; and

WHEREAS, in accordance with the provisions of the California Government Code section 38771 et seq., it is the intent of the City Council, by amendment of this chapter, to provide a procedure for abatement of public nuisances within the City in order to effectively combat hazards to the public health and welfare; and

WHEREAS, the City Council of the City of Lynwood finds that the application of the abatement procedures is reasonable, will afford due process to all affected persons, and will further the City's objective of improving the general welfare and image of the City; and

NOW THEREFORE, the City Council of the **City of Lynwood** ordains as follows: That Section 3-13.4d. of the Lynwood Municipal Code be amended as referenced in Exhibit A:

NOW THEREFORE, the City Council of the City of Lynwood ordains as follows: That Section 3-13.11 of the Lynwood Municipal Code be amended as referenced in Exhibit A:

EFFECT OF ENACTMENT:

Except as specifically provided herein, nothing contained in this ordinance shall be deemed to modify or supersede any prior enactment of the City Council which addresses the same subject addressed herein.

NOTICE OF ADOPTION:

Within fifteen days after the date of adoption hereof, the City Clerk shall certify to the adoption of this ordinance and cause it to be posted in three public places within the city.

EFFECTIVE DATE:

This ordinance shall take effect thirty days after the date of its adoption.

APPROVED AND ADOPTED this 21st day of June 2016.

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Edwin Hernandez, Mayor

ATTEST:

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Maria Quiñonez, City Clerk

APPROVED AS TO FORM:

APPROVED AS TO CONTENT:

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David A. Garcia, City Attorney

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J. Arnoldo Beltrán, City Manager

**STATE OF CALIFORNIA        )**  
**)**  
**COUNTY OF LOS ANGELES    )**

I, Maria Quiñonez, the undersigned, City Clerk of the City of Lynwood, do hereby certify that the foregoing Ordinance was introduced and adopted by the City Council of the City of Lynwood at a regular meeting held on the 21st day of June 2016, and passed by the following votes:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

---

Maria Quiñonez, City Clerk

**STATE OF CALIFORNIA        )**  
**)**  
**COUNTY OF LOS ANGELES    )**

I, Maria Quiñonez, the undersigned, City Clerk of the City of Lynwood, and the Clerk of the City Council of said City, do hereby certify that the above foregoing is a full, true and correct copy of Ordinance 1682 is on file in my office and that said Ordinance was adopted on the date and by the vote therein stated. Dated this 21st day of June 2016.

---

Maria Quiñonez, City Clerk

## ORDINANCE NO. 1682

### EXHIBIT A

#### Legend

- Existing Regulations to Remain
- ~~Existing Regulations to be Deleted (Strikethrough)~~
- ***New Regulations (Bold/Italic)***

### 3-13 NUISANCES:

#### 3-13.1 Purpose and Intent:

The purpose of this section is to provide for the abatement of hazardous, unsanitary or unsightly conditions which affect the life, limb, health, property, safety and welfare of the general public in such a way as to constitute a nuisance, and is based upon the following findings:

- a. The City has a history and reputation of well kept properties, and the property values and the general welfare of this community are founded, in part, upon the appearance and maintenance of property.
- b. There is a need for further emphasis on the maintenance of a number of premises because conditions hereafter described have been found from place to place throughout the City.
- c. These conditions are injurious and inimical to the public health, safety and welfare of residents of this City and require substantially greater protection against hazards and diminution of property values, prevention of crime and the preservation of public health, safety and welfare and maintenance of police, fire and accident protection. These problems are becoming increasingly direct and substantial in significance and effect, and the uses and abuses of property reasonably relate to the proper exercise of the police power in the protection of health, safety and welfare of public.

- d. Unless corrective measures are undertaken to alleviate these conditions and particularly to avoid future problems in this regard, the public health, safety and general welfare and the property values and social and economic levels of the community will be adversely affected. The abatement of these conditions will enhance the appearance and value of properties rather than be a burden on the owners, and the abatement of such conditions will also appreciate the values and appearance of neighboring properties and benefit use and enjoyment of properties in the general area and will improve the general welfare and image of the City.

### 3-13.2 Declaration of Public Nuisance.

All property maintained as described herein is declared to be a public nuisance and shall be abated by rehabilitation, demolition, removal or repair pursuant to procedures set forth in this section. These procedures shall not be exclusive and shall not limit or restrict enforcement of other provisions of this Code or abatement of public nuisance in any other manner provided by law. The term "public nuisance" shall mean any of the following conditions or acts:

- a. Any public nuisance known as common law or in equity jurisprudence.
- b. Any attractive nuisance dangerous to children, whether in a building, on the premises of the building or upon an unoccupied lot. This includes any abandoned well, shafts, basements or excavation; abandoned refrigerator and motor vehicles; any structurally unsound fences or structures; any lumber, trash, garbage, rubbish, refuse, fences, debris or vegetation which may prove a hazard for inquisitive minors; abandoned and broken equipment; and hazardous pools or ponds.
- c. Whatever is dangerous to human life or is detrimental to health as determined by the health officer.
- d. Overcrowding a room with occupants.
- e. Insufficient ventilation or illumination.
- f. Inadequate or unsanitary sewage or plumbing facilities.
- g. Uncleanliness as determined by the health officer.

- h. Whatever renders air, food or drink unwholesome or detrimental to the health of human beings as determined by the health officer.
- i. Any condition or use of premises or of building exteriors which is detrimental to the property of others. This includes, but is not limited to the keeping or the depositing on or the scattering over the premises of any of the following:
  - 1. Lumber, junk, trash or debris (except in the case of lumber or junk, where the storing of such material is specifically permitted by the zoning regulations applicable to the premises and where the material is being stored in such a fashion as to not constitute a nuisance as that term is otherwise defined in this section);
  - 2. A service station that is not currently being operated as such and the condition of which presents a health or safety hazard;
  - 3. Abandoned, discarded or unused objects or equipment such as automobiles, furniture, stoves, refrigerators, freezers, cans or containers;
  - 4. Any device, decoration, design, fence, structure, clothesline or vegetation which is unsightly by reason of its condition.
- j. Dry or dead scrub, dead trees, combustible refuse and waste or any material growing on a street, sidewalk or upon private property, which by reason of its size, manner of growth and location constitutes a fire hazard to a building, improvement, crop or other property, or when dry will, in reasonable probability, constitute a fire hazard.
- k. A swimming pool, excavation, pond or other body of water which is abandoned, unattended, unfiltered, or not otherwise maintained, resulting in the water becoming polluted. Polluted water means water contained in a swimming pool, excavation, pond or other body of water, which includes but is not limited to bacterial growth, including algae, remains of insects, remains of deceased animals, reptiles, rubbish, refuse, debris, papers and any other foreign matter or material which because of its nature or location constitutes an unhealthy, unsafe or unsightly condition.

- l. The intentional outdoor burning of any material, structure, matter or thing unless specifically authorized.
- m. Refuse and waste matter which by reason of its location and character is unsightly and interferes with the reasonable enjoyment of property by neighbors, detrimentally affects property values in the surrounding neighborhood or community, or which would materially hamper or interfere with the prevention or suppression of fire upon the premises. Refuse and waste means unused or discarded matter and material having no substantial market value, and which consists of such matter and materials as rubbish, refuse, debris and matter of any kind including but not limited to rubble, asphalt, concrete, plaster, tile, rocks, bricks, soil, building materials, crates, cartons, containers, boxes, machinery or parts thereof, scrap metal and other pieces of metal, ferrous or nonferrous, furniture, inoperative vehicles and parts, trimmings from plants and trees, cans, bottles and barrels.
- n. The violation of a provision of the following uniform codes which have been adopted as amended by this City:
  - 1. Uniform Building Code;
  - 2. National Electrical Code;
  - 3. Uniform Fire Code;
  - 4. Uniform Housing Code;
  - 5. Uniform Plumbing Code;
  - 6. Uniform Mechanical Code.
- o. The violation of a provision of the Land Use Regulations as set forth in Chapter 25 of this Code, as amended.
- p. The maintenance of land in such a manner as to fail to prevent its use for riding of motorized bicycles and scooters and similar vehicles upon it, creating noise and interference with the use and enjoyment of other property in the neighborhood and/or endangering the health and safety of the riders or other members of the public.

q. The existence of any of the following conditions:

1. Buildings which are abandoned, boarded up, partially destroyed or left unreasonably in a state of partial construction;
2. Unpainted buildings causing dry rot, warping and termite infestation;
3. Broken windows constituting hazardous conditions and inviting trespassers and malicious mischief;
4. Overgrown vegetation likely to attract rodents, vermin or other pests or causing a hazardous condition to pedestrian or vehicular traffic;
5. Dead, decayed, diseased or hazardous trees, weeds and debris;
6. Trailers, campers, boats and other mobile equipment stored for unreasonable periods in front yard areas;
7. Inoperable or abandoned motor vehicles stored for unreasonable periods on the premises other than a vehicle completely enclosed in a building in a lawful manner or stored in a lawful manner by a licensed dismantler, vehicle dealer or junkyard operator;
8. Broken or discarded furniture and household equipment in yard area for unreasonable periods;
9. Clotheslines in front yard areas;
10. Garbage cans stored in front or side yards and visible from public streets and rights-of-way;
11. Packing boxes and other debris stored in yards and visible from public streets for unreasonable periods;
12. Neglect of premises to spite neighbors, to influence zone changes, or to cause detrimental effect upon property or property values;
13. Maintenance of premises in such condition as to be detrimental to the public health, safety or general welfare or in such manner as to constitute a public nuisance as defined in Civil Code Section 3480.

14. Property including but not limited to building exteriors which are maintained in such condition as to become defective and unsightly or in a condition of deterioration or disrepair. This includes but is not limited to the keeping and disposing of or the scattering over the property or premises of (i) lumber, junk, trash or debris; (ii) abandoned or discarded or unused objects or equipment such as automobiles, furniture, stoves, refrigerators, freezers, cans or containers; (iii) stagnant water or excavations; or (iv) any device, decoration, design, fence, structure, clothesline or vegetation which is unsightly by reason of its condition or inappropriate location;
15. Maintenance of premises so out of harmony or conformity with the maintenance standards of adjacent properties;
16. Property maintained (in relation to others) so as to establish a prevalence of depreciated values, impaired investments and social and economic maladjustments to such an extent that the capacity to pay taxes is reduced and tax receipts from such particular area are inadequate for the cost of public services rendered therein.

### 3-13.3 Notification of Nuisance.

Whenever the City Manager finds that any premises in the City are being maintained as a public nuisance, he shall give written notice to the owner of the property setting forth a brief description of the condition(s) constituting a public nuisance and the sections being violated. The notice shall set forth a reasonable time limit for correcting the violation(s) and may also set forth suggested methods of abatement. If the owner fails, neglects or refuses to comply with the notice, the City Council shall conduct a hearing to determine whether the condition of the property constitutes a public nuisance, the abatement of which is appropriate under the police power of the City. Notice of the hearing shall be served upon the owner. As used in this chapter, unless otherwise indicated, the term "owner" shall mean any person owning, leasing, occupying or having charge or possession of the affected real property and any person having a financial interest in the property as listed in a title search.

### 3-13.4 Manner of Giving Notice.

- a. Service of all notices under this chapter shall be upon the owner of the property at his last known address, either by personal delivery or by depositing a copy of the notice, enclosed in a sealed envelope with the postage thereon fully prepaid,

in the United States Postal Service. If there is no such address, notice shall be mailed to the owner at the property address. Service by mail is complete at the time of deposit in United States Postal Service. Failure of any person to receive such notice shall not affect the validity of any proceedings hereunder.

- b. Notice of the hearing before the City Council shall be served upon the property owner not less than ten (10) days before the time fixed for the hearing. Notice of the hearing shall be substantially in the following format:

“NOTICE OF HEARING TO ABATE  
NUISANCE”

NOTICE IS HEREBY GIVEN that on the  
\_\_\_\_\_ day of  
\_\_\_\_\_, 20\_\_\_\_, at the  
hour of 6:00 p.m., or as soon thereafter  
as the matter may be heard, the City  
Council of the City of Lynwood will  
conduct a public hearing in the City  
Council Chambers of the Lynwood City  
Hall, 1130 Bullis Road, Lynwood,  
California to determine whether the real  
property located at  
\_\_\_\_\_ (Street address),  
Lynwood, California, more particularly  
described as:

(Legal Description)

constitutes a public nuisance subject to  
abatement by the rehabilitation of the  
property, removal of trash or debris, or by  
the repair or demolition of buildings or  
structures situated thereon.

The alleged conditions constituting a  
public nuisance are the following:

(Describe conditions)

If the property, in whole or in part, is found to be a public nuisance, and if the public nuisance is not abated by the owner or person in charge thereof as directed by the City Council, then it shall be abated by the City, in which case the costs incurred by the City will be assessed upon the property and shall become a lien against the property until paid.

All persons having any objection to, or interest in, this matter may appear at the hearing, at which testimony and other evidence will be taken and given due consideration.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

CITY OF LYNWOOD

\_\_\_\_\_  
City Manager (or Designee)

- c. The City Manager, in his discretion, may combine the notices required by subsection 3-13.3 into one notice, or he may give both such notices at the same time.
- d. ~~Where the City Manager determines that the condition of the property presents an imminent peril to life or adjacent property, he may dispense with the initial notice required by subsection 3-13.3 and give notice of a hearing before the City Council in which case the hearing may be scheduled not less than five (5) days from the date of the notice. Notice of a hearing under this subsection shall be given by personal delivery to the owner, by mail through an established overnight~~

~~mail delivery service, by telegram, by telephone, or by such other means as is reasonably calculated to immediately advise the owner of the hearing. The notice shall state the grounds upon which the provisions of this subsection are invoked.~~

- d. Notwithstanding any provision of the Lynwood Municipal Code to the contrary, the City Manager may cause a public nuisance to be summarily abated if it is determined that the nuisance creates an imminent hazard to a person or persons, or to other real or personal property.**
- e. Prior to abating a nuisance which creates an imminent hazard, the City Manager shall attempt to notify a responsible person by telephone or in writing of the imminent hazard and request its abatement by said person, provided, however, that the City Manager may dispense with any attempt at prior notification of a responsible person if, in the sole discretion of the City Manager, the nature or severity of the hazard justifies such inaction. If notice has been so given but, in the sole discretion of the City Manager, the responsible person(s) fail(s) to take immediate and meaningful steps to abate the imminent hazard, the City may abate the nuisance with City personnel without further notice.**
- f. Within ten (10) business days following emergency actions by City personnel to abate an imminent hazard, the City shall serve any responsible person with a notice of emergency abatement by City personnel of an imminent hazard by first class mail. Notice to a property owner shall be mailed to the mailing address set forth in the last equalized assessment roll. Failure of any responsible person to receive a notice of emergency abatement by City personnel of an imminent hazard by mail shall not invalidate any action or proceeding pursuant to this chapter.**
- g. A notice of emergency abatement by City personnel of an imminent hazard shall contain the following provisions**
  - 1. The name of all responsible persons who are being served with the notice of emergency abatement by City personnel of an imminent hazard and the address of the real property on which the imminent hazard was present;**
  - 2. A brief description of the condition(s) and reason(s) why it constituted an imminent hazard;**
  - 3. A brief description of the law prohibiting or pertaining to the imminent hazard;**
  - 4. A brief description of the actions City personnel took to abate the imminent hazard.**

- h. Omission of any of the foregoing provisions in a notice of emergency abatement by City personnel of an imminent hazard, whether in whole or in part, or the failure of a responsible person to receive this document, shall not render it defective or render any proceeding or action pursuant to this chapter invalid.***
- i. Emergency abatement of an imminent hazard by City personnel shall not preclude the City from recording a notice of substandard property in accordance with the provisions of this chapter, if conditions thereafter remain at the premises that constitute a violation of law or a public nuisance.***

***The City shall be entitled to recover its fees, costs, and expenses (incidental or otherwise) for the abatement of an imminent hazard. In such instances, the City shall follow the procedures set forth in this chapter.***

#### 3-13.5 Hearing by City Council.

At the time stated in the notice of hearing, the City Council shall hear and consider all relevant evidence, including, but not limited to, testimony from owners, City personnel, witnesses and other interested parties, and may consider staff reports and other written evidence relative to the matter. The hearing may be continued from time to time. Upon the conclusion of the hearing, the City Council shall, based upon the evidence presented, determine whether the property, or any part thereof, constitutes a public nuisance within the meaning of subsection 3-13.2. If the City Council finds that the property constitutes a public nuisance, it shall order the public nuisance abated within a reasonable time. The City Council's decision shall be by Resolution, which shall contain findings upon which its determination is based. The Resolution shall contain a description of the method of abatement necessary to comply with the order and state that if the public nuisance is not abated within the time permitted by the City Council, the City Manager shall be authorized to enter upon the premises for the purpose of abating the same.

#### 3-13.6 Service on Owner of Resolution Ordering Abatement.

A copy of the Resolution ordering the abatement of the public nuisance shall be served upon the owner in accordance with the provisions of subsection 3-13.4a.

#### 3-13.7 Abatement by Owner.

The property owner shall have the right to have the nuisance abated at his own expense, provided the abatement is commenced prior to the expiration of the period of

time set forth in the City Council's Resolution and thereafter diligently and continuously prosecuted to completion. The time set for abatement, upon good cause shown, may be extended by the City Council.

### 3-13.8 Abatement by City Manager.

If the public nuisance is not completely abated in the manner and within the time set forth in the City Council's Resolution, then the City Manager may cause the same to be abated by City forces or private contractor, and entry upon the property for such purpose is hereby expressly authorized.

### 3-13.9 Record of Cost of Abatement.

The City Manager shall keep an accounting of the cost, including incidental expenses, of abatement of the public nuisance for each separate lot or parcel of land where the work has been done, and shall render an itemized report in writing to the City Council showing the cost of abatement, including salvage value, if applicable; provided that before the report is submitted to the City Council for approval, a copy of the same shall be posted for at least five (5) days upon the premises of property upon which said buildings or structures were situated, together with a notice of the time when said report shall be submitted to the City Council for confirmation. A copy of said report and notice shall be served upon the owner of the property in accordance with the provisions of subsection 3-13.4a, at least five (5) days prior to submitting the same to the City Council. Proof of such posting and service shall be made by declaration and retained in the office of the City Manager. The term "incidental expenses" shall include, but not be limited to, the actual expenses and costs of the City in the preparation of notices, specifications and contracts, inspecting the work, and the costs of printing and mailings required under this chapter.

### 3-13.10 Report-Hearing and Proceedings.

At the time and place fixed for receiving and considering the report, the City Council shall hear and pass upon the evidence submitted by the City Manager, together with any objections or protests raised by any of the persons liable to the assessed for the cost abating the nuisance. Thereupon the City Council may make such revision, correction or modification to the report as it may deem just, after which, the report as it is submitted, or as revised, corrected or modified, shall be confirmed. The hearing may be continued from time to time.

3-13.11 Assessment of Cost Lien Against the Property.

The confirmed cost of abatement of a nuisance upon any lot or parcel of land shall constitute a special assessment against the respective lot or parcel of land to which it relates, and upon recordation in the office of the County Recorder of a Notice of Lien, it shall constitute a lien on the property in the amount of the assessment. After the confirmation of said report, a copy thereof may be transmitted to the assessor and tax collector for the City, whereupon it shall be the duty of said assessor and tax collector to add the amount of such assessment, or assessments, to the next regular bills of taxes levied against said respective lots and parcels of land for municipal purposes, and thereafter said amounts shall be collected at the same time and in the same manner as ordinary municipal taxes are collected, and shall be subject to the same penalty and the same procedure under foreclosure and sale in case of delinquency in the manner and means provided by law. The Notice of Lien for recordation shall be in form substantially as follows:

NOTICE OF LIEN

(Claim of the City of Lynwood)

NOTICE IS HEREBY GIVEN that pursuant to the authority vested by the provisions of Chapter 3 of the Lynwood Municipal Code, the City Manager of the City of Lynwood did on or about the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, cause certain work to be performed upon the property hereinafter described for the purpose of abating a public nuisance on said property; that the City Council of the City of Lynwood did on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, confirm and assess the cost of such abatement; that neither the cost of such abatement,

nor any part thereof, has been paid to the City; that the City of Lynwood does hereby claim a lien for the cost of such abatement in the amount of the assessment, to wit: the sum of \$ \_\_\_\_\_; and that the same shall be a lien upon said real property until it has been paid in full and discharged of record.

The real property upon which a lien is claimed is that certain parcel of land located in the City of Lynwood, County of Los Angeles, State of California, particularly described as follows:

(Legal Description)

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

CITY OF LYNWOOD

\_\_\_\_\_  
City Manager

**Section 3-13.11 – Recovery of Cost to Abate Property (Proposed)**

**a. City's right to recover.**

***Pursuant to California Government Code Section 38772, the City may charge a person who creates, causes or commits a nuisance with the expenses of abatement for that nuisance. Further, the City may collect expenses of abatement by placing a nuisance abatement lien or special assessment against the abated property and placing a personal obligation against the person responsible for creating, causing or committing the nuisance.***

**b. Abatement costs.**

- 1. Abatement costs may include inspection costs, investigative costs, actual costs of physical abatement through demolition, repair or replacement of buildings or removal of graffiti or other inscribed material, incidental expenses, law enforcement costs directly related to nuisance abatement, and all other costs incurred by the City in initiating proceedings and actions to enforce abatement activities, including reasonable attorney's fees.**
- 2. In any administrative action or legal proceeding initiated by the City to abate a public nuisance, the prevailing party shall be entitled to recover attorney's fees, provided that attorney's fees shall only be available in those actions or proceedings in which the City has provided notice at the commencement of such action or proceeding that the City intends to seek and recover attorney's fees.**

**c. Confirmation of costs hearing.**

- 1. After the City has abated a public nuisance, the enforcement official shall request the City Manager to schedule a confirmation of costs hearing in accordance with the hearing procedures set forth in Section 3-13.5 of this title. A confirmation of costs hearing is also appropriate if the City incurred abatement preparation costs before a responsible person voluntarily abated the public nuisance.**
- 2. A notice of the date, time and place of the confirmation of costs hearing shall be served on the responsible person at least ten calendar days prior to the scheduled hearing by any one of the methods set forth in Section 3-13.3 of this title.**
- 3. A copy of the expense statement describing the work performed and an itemized account of the total abatement costs shall also be served on the responsible party at least ten calendar days prior to the scheduled confirmation of costs hearing by any one of the methods set forth in this Chapter.**

4. ***The City Council's confirmation of costs hearing shall limit the scope of review to the City Manager's report describing the work performed and the itemized account of costs together with any objections to its accuracy. The City Council may make such revisions, corrections or modifications in the report or the account as may be just and reasonable.***
  5. ***The City Council may issue an order which assesses the costs as either a personal obligation against the responsible person or a special assessment against the real property abated by the City.***
  6. ***At the confirmation of costs hearing, the City Council shall not consider evidence regarding the merits of the previous abatement hearing or review the decision ordering the administrative or summary abatement.***
- d. ***The City Council's order confirming or modifying the amount of costs incurred by the City in performing the abatement shall be final. Recovery of abatement costs as a personal obligation.***

***If the City Council orders that the abatement costs be charged as a personal obligation of the responsible person, the City Manager shall collect the obligation by use of all appropriate legal means. This may include the recordation of a code enforcement lien against any real property owned by the responsible person pursuant to the provisions set forth in this title. If unable to collect this obligation, the City Manager may refer the case to the City Attorney to file a court action to recover the costs.***

- e. ***Recovery of abatement costs by special assessment.***
1. ***If the City Council orders that abatement costs shall be charged against the property abated by the City, the City Manager shall prepare a notice of special assessment. The City Manager shall deliver the notice of special assessment to the county auditor who shall place it on the county assessment roll pursuant to Government Code Section 38773.5.***
  2. ***The notice of special assessment shall include a copy of the City Council's confirmation of costs order and shall summarize the***

**abatement action. The enforcement official may record a copy of this special assessment notice to inform any subsequent purchasers or owners about this abatement action and its costs. The City Manager shall file a withdrawal of this notice with the county recorder when either:**

**i. The responsible person pays in full the abatement costs;  
or**

**ii. The county auditor or tax collector posts a lien on the property pursuant to Government Code Section 38773.5.**

**f. Pursuant to the provisions of Government Code Section 38773.5 the county tax collector may collect the amount of the assessment at the same time and in the same manner as ordinary municipal taxes, and impose the same penalties and procedures, including the sale of property, in case of delinquency, as provided for ordinary municipal taxes. All laws applicable to the levy, collection and enforcement of property taxes shall be applicable to the special assessment. The provisions of Government Code Sections 38772 through 38773.5, and any amendments to those sections, are incorporated by reference and made part of this chapter.**

**g. Alternative—Nuisance abatement lien.**

**As an alternative to the recovery of abatement costs by special assessment as set forth in Section 3-13.11 of this chapter, the City Manager can record a nuisance abatement lien pursuant to the provisions set forth in Section 3-13.9 of this title.**

**h. Payment of administrative and summary abatement costs.**

3-13.12 Delegation of City Manager's Responsibilities.

The City Manager may delegate the responsibilities imposed upon him by this chapter to such subordinate officers or employees as he, in his discretion, deems appropriate.



# AGENDA STAFF REPORT

DATE: June 21, 2016

TO: Honorable Mayor and Members of the City Council

APPROVED BY: J. Arnaldo Beltrán, City Manager *[Signature]*

PREPARED BY: Erika Ramirez, Interim Director Development, Compliance & Enforcement Services *[Signature]*

SUBJECT: SECOND READING OF ORDINANCE ; Adopt by title and waive reading, Ordinance No. 1683 , "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LYNWOOD, AMENDING CHAPTER 4-8 OF THE CITY OF LYNWOOD MUNICIPAL CODE SPECIAL PERMITS FOR REGULATORY PURPOSES"

## Recommendation:

Staff recommends that the City Council waive reading and adopt Ordinance No. 1683 entitled; "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LYNWOOD AMENDING CHAPTER 4-8 OF THE LYNWOOD MUNICIPAL CODE SPECIAL PERMITS FOR REGULATORY PURPOSES."

## Background:

On June 7, 2016 the City Council introduced Ordinance No. 1683 thereby amending Chapter 4-8 of the City of Lynwood Municipal Code relating to adopting the Los Angeles County grading system for food facilities, including mobile food facilities.

## Fiscal Impact:

N/A

Coordinated With:  
City Manager  
City Clerk

Attachments:  
Ordinance



ORDINANCE NO 1683

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LYNWOOD  
AMENDING CHAPTER 4-8 OF THE MUNICIPAL CODE SPECIAL PERMITS  
FOR REGULATORY PURPOSES

**WHEREAS**, California Government Code Section 50022.9 specifically authorizes cities to enact ordinances which adopt by reference county codes; and

**WHEREAS**, incorporation of Los Angeles County public health laws by the City is required before such laws can be enforced by County Inspectors within the City of Lynwood; and

**WHEREAS**, effective enforcement of state and local public health laws is a critical component of the City's overall commitment to protecting the health and welfare of its citizens, work-force and visitors; and

**WHEREAS**, the City is committed to working together with the County of Los Angeles to undertake effective enforcement of state and local public health laws; and

**WHEREAS**, the City, like most cities within Los Angeles County, relies on the County to enforce public health laws, including the California Retail Food Code, within the City of Lynwood; and

**WHEREAS**, inadequate food storage, preparation and service threatens public health and welfare; and

**WHEREAS**, the City is committed to safeguarding public health and ensuring that food provided to consumers is safe, unadulterated, and honestly presented; and

**WHEREAS**, the California Retail Food Code (Health and Safety Code Sections 113700 et. sec.) authorizes local agencies to adopt an evaluation or grading system for food facilities, including mobile food facilities;

**WHEREAS**, on June 7, 2016, the City Council held a duly noticed public hearing regarding the proposed change to Chapter 13-7 of the Lynwood Municipal Code involving licensed ice cream vendors operating hours; and

**WHEREAS**, the Lynwood City Council has carefully considered

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LYNWOOD  
DOES HEREBY FIND, PROCLAIM, ORDER, AND RESOLVE AS FOLLOWS:**

**Section 1.** That Section 4-8 of the Municipal Code be amended by adding Section 4-8.11 as referenced in Exhibit A:

**Section 2.** The City Clerk shall certify as to the passage and adoption of this Ordinance and to cause it to be published as required by law.

**Section 3.** This Ordinance shall take effect thirty (30) days after its final passage.

**Section 4.** Based upon substantial evidence presented to this City Council during the public hearing conducted with regard to the application, including a written staff report, verbal testimony, and pursuant to Lynwood Municipal Code Section 25-100-4.

**Section 5.** The City Council finds this Ordinance is exempt from the California Environment Quality Act ("CEQA"). This Ordinance is exempt from CEQA in its entirety pursuant to Section 15061(b)(3) of Title 14 of the California Code of Regulations because it can be seen with certainty that there is no possibility that the Ordinance may have a significant effect on the environment.

**Section 6.** Any provision of the Lynwood Municipal Code or appendices thereto inconsistent with the provisions of this Ordinance, to the extent of such inconsistencies and no further, is hereby repealed or modified to that extent necessary to effect the provisions of this Ordinance.

**Section 7.** If any section, subsection, sentence, clause, or phrase of this Ordinance is for any reason held to be invalid or unconstitutional by a decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have passed this Ordinance and each and every section, subsection, sentence, clause, or phrase not declared invalid or unconstitutional without regard to whether any portion of the ordinance would be subsequently declared invalid or unconstitutional.

**First read at a regular meeting of the City Council held on the 7<sup>th</sup>, day of June, 2016 and adopted and ordered published at a regular meeting of said Council held on the 21<sup>st</sup>, day of June, 2016.**

**PASSED, APPROVED and ADOPTED this 21<sup>st</sup> day of June, 2016.**

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Edwin Hernandez  
Mayor

ATTEST:

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María Quiñónez  
City Clerk

APPROVED AS TO FORM:

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David A. Garcia  
City Attorney

APPROVED AS TO CONTENT:

---

J. Arnoldo Beltrán  
City Manager

---

Erika Ramirez, Interim Director  
Development, Compliance &  
Enforcement Services

Exhibit A

CHATER 4

LICENSING AND BUSINESS REGULATIONS

ARTICLE 2. SPECIAL PERMITS FOR REGULATORY PURPOSES

**4-8.11 LOS ANGELES COUNTY LETTER GRADE, ROUTE LOCATION DISCLOSURE AND ANNUAL CERTIFICATION REQUIREMENT FOR MOBILE FOOD FACILITIES.**

**a. DEFINITIONS.**

As used in this chapter:

*Food facility* shall mean any food establishment, food warehouse, milk warehouse, mobile food facility, mobile support unit, vehicle, vending machine, swap meet prepackaged food stand, mobile preparation unit, or any place used in conjunction with the operation of the above, including, but not limited to, storage facilities for food utensils, equipment, and materials. For the purposes of this provision, a food facility shall include a food facility operating in conjunction with a food processing establishment.

*Retail food vehicle* shall mean any motorized or non-motorized conveyance or portable food service unit upon which prepackaged or approved unpackaged food is sold or offered for sale at retail. Categories of retail food vehicles include:

1. Animal food vehicle
2. Bakery distributor vehicle (independent, retail);
3. Fish peddler vehicle;
4. Food vehicle - Department of Motor Vehicles exempt;
5. Food salvage distributor vehicle;
6. Fruit and vegetable vehicle;
7. Grocery distributor vehicle;
8. Independent ice distributor vehicle;
9. Independent retail meat vehicle;

10. Independent milk distributor vehicle, not a processor-owned milk delivery vehicle;
  - a. Industrial catering vehicle;
11. Limited food vehicle;
12. Unpackaged food vehicle;
13. Prepackaged food cart, a non-motorized vehicle, from which the operator dispenses prepackaged and labeled food;
14. Any combination of the above;
15. Or any vehicle, including, but not limited to, a mobile food facility, from which animal food, bakery products, fish, shellfish, seafood, fruits, vegetables, meats, poultry, preserves, jelly, relish, milk or other dairy products, food or food products, ice or beverages, whether in bulk, canned, wrapped, bottled, packaged, or any other form, are sold or kept for sale at retailer are distributed to the consumer.

**b. EXCEPTIONS.**

Vehicles owned and operated by a fixed-location food market, restaurant or other business having a valid public health permit under this chapter to deliver food products from said establishment to other locations shall not be required to have a separate public health permit under this chapter.

**c. GRADING, SCORING METHOD AND LETTER GRADE CARD.**

*Grading* shall mean the letter grade issued by the county health officer at the conclusion of the routine inspection of a food facility. The grade shall be based upon the scoring method set forth in this section resulting from the food official inspection report and shall reflect the food facility's degree of compliance with all applicable federal, state and local statutes, orders, ordinances, quarantines, rules, regulations, or directives relating to the public health.

*Scoring method* shall mean a procedure used by the county health officer where a score is calculated by adding values predefined on the food official inspection report for violations that are observed during an inspection and subtracting that total from 100. The resulting numerical sum, stated as a percentage, constitutes the score for the inspection.

*Letter grade card* shall mean a card that may be posted by the county health officer at a food facility upon completion of a routine inspection that indicates the letter grade of the facility as determined by the county health officer using the scoring method set forth in this section.

The county health officer, in his discretion, may immediately close any food facility which, upon completion of the routine inspection, does not achieve at least a "C" grade as defined herein. Nothing in this provision shall prohibit the county health officer from immediately closing any food facility if, in his discretion, immediate closure is necessary to protect the public health.

1. The letter grade for a food facility shall be based upon the final numerical percentage score set forth in the food official inspection report, as follows:
  - a) A grade of "A" shall indicate a final score of 90 percent or higher as determined by the county health officer;
  - b) A grade of "B" shall indicate a final score less than 90 percent but not less than 80 percent as determined by the county health officer;
  - c) A grade of "C" shall indicate a final score less than 80 percent but not less than 70 percent as determined by the county health officer.

**d. INSPECTION SCORE CARD.**

*Inspection score card* shall mean a card that may be posted by the county health officer at a food facility, upon completion of a routine inspection, that indicates the total numerical percentage score for the facility as determined by the county health officer and as set forth in the food official inspection report. For the purposes of this provision, a food facility shall include a food facility operating in conjunction with a food processing establishment.

The county health officer, in his discretion, may immediately close any food facility which, upon completion of the routine inspection, achieves a total numerical percentage score less than 70 percent as set forth in Section 4-8.11c. Nothing in this provision shall prohibit the county health officer from immediately closing any food facility if, in his discretion, immediate closure is necessary to protect the public health.

**e. MOBILE FOOD FACILITY.**

*Mobile food facility* shall mean any vehicle used in conjunction with a commissary or other permanent food facility upon which food is sold or distributed at retail. "Mobile food facility" does not include a "transporter" used to transport packaged food from a food facility, or other approved source to the consumer.

**f. MOBILE SUPPORT UNIT.**

*Mobile support unit* shall mean a vehicle used in conjunction with a commissary or other permanent food facility that travels to and services mobile food facilities as needed to replenish supplies, including food and potable water, clean the interior of the unit, or dispose of liquid or solid wastes. The county health officer shall have the discretion to score a mobile support unit pursuant to the method set forth in Section 4-8.11c.

**g. NOTICE OF CLOSURE**

*Notice of closure* shall mean a public notice that may be posted by the county health officer at a food establishment facility upon suspension or revocation of the facility's public health permit and that results in the immediate closure of the facility and the discontinuance of all operations of the food facility, by order of the county health officer, because of violations of applicable federal, state and local statutes, orders, ordinances, quarantines, rules, regulations, or directives relating to the public health.

**h. ROUTE LOCATION.**

The owner/operator of a mobile food facility or mobile support unit shall complete a Mobile Food Facility Route Sheet, obtained from the county health officer, listing the complete address, telephone number and arrival/departure times of each location where the retail food business is being conducted. The Mobile Facility Route Sheet shall be maintained on file at the Vehicle Inspection Program. The owner/operator of a mobile food facility or mobile support unit shall notify the county health officer of any significant changes to the Mobile Food Facility Route Sheet. Failure to provide an accurate and current Mobile Food Facility Route Sheet may result in suspension or revocation of the public health license or permit.

**i. ANNUAL CERTIFICATION INSPECTION.**

The owner/operator of a mobile food facility or mobile support unit shall obtain an annual certification inspection from the county health officer. The enforcement agency shall initially approve all mobile food facilities and mobile support units as complying with California Health and Safety Code Chapters 1-8, inclusive, 10 and 13. The county health officer shall then issue a certification sticker which shall be affixed to the mobile food facility or mobile support unit. The sticker will be valid during the fiscal year corresponding to the mobile food facility's or mobile support unit's current public health operating permit. Failure to secure an annual certification sticker shall result in a suspension or revocation of the public health license or permit.

**j. POSTING REQUIREMENTS- PENALTY FOR NONCOMPLIANCE- DOUCMENTS AVAILABLE FOR PUBLIC REVIEW.**

Upon issuance by the county health officer, the health officer shall post at every food facility the letter grade card, or the inspection score card, as determined by the county health officer, so as to be clearly visible to the general public and to patrons entering the facility.

"Clearly visible to the general public and to patrons" means:

1. Posted in the front window of the food facility within five feet of the front door or posted in a display case mounted on the outside front wall of the food facility within five (5) feet of the front door;
2. Posted adjacent to the pass out window on a mobile food facility, or on the customer service side of an unenclosed mobile food facility; or

3. Posted in a location as directed and determined in the discretion of the county health officer to ensure proper notice to the general public and to patrons.

In the event that a food facility is operated in the same building or space as a separately licensed or permitted business, or in the event that a food facility shares a common patron entrance with such a separately licensed or permitted business, or in the event of both, the county health officer shall post the letter grade card, or the inspection score card in the initial patron contact area, or in a location as determined in the discretion of the county health officer.

The letter grade card and the inspection score card shall not be defaced, marred, reproduced, copied, camouflaged, hidden or removed. It is unlawful to operate a food facility unless the letter grade card or the inspection score card, as determined by the county health officer, is in place as set forth hereunder. Removal of the letter grade card or the inspection score card is a violation of this chapter and may result in the suspension or revocation of the public health permit and shall be punishable as specified in the Section 4-8.111.

Every food facility shall post a legibly lettered sign which displays the following information so as to be clearly visible to the general public and to patrons entering the facility:

Any public health concerns regarding this facility should be directed to the County of Los Angeles, Environmental Health office located at the local office address and telephone number to be provided by the county health officer.

The food official inspection report upon which the letter grade card or the inspection score card is based and all subsequent reports issued by the county health officer shall be maintained at the food facility and shall be available to the general public and to patrons for review upon request. The food facility shall keep the food official inspection report and all subsequent reports until such time as the county health officer completes the next routine inspection of the facility and issues a new food official inspection report.

**k. LETTER CARD AND INSPECTION CARD- PERIOD OF VALIDITY.**

A letter grade card or inspection score card shall remain valid until the county health officer completes the next routine inspection of the food facility.

**I. PUBLIC HEALTH PERMIT SUSPENSION OR REVOCATION- NOTICE OF CLOSURE**

Upon issuance of a written notice of suspension or revocation of the public health permit by the county health officer, the health officer shall post a notice of closure at the food facility so as to be clearly visible to the general public and to patrons.

Upon issuance of the written notice of suspension or revocation of the public health permit by the county health officer, the food facility shall immediately close to the general public and to patrons and shall discontinue all operations until the public health permit has been reissued or reinstated by order of the county health officer or until the facility no longer operates as a food facility.

The notice of closure shall remain posted until removed by the county health officer. Removal of the notice of closure by any person other than the county health officer or the refusal of a food facility to close upon issuance of the written notice of suspension of the public health permit is a violation of this chapter and may result in the suspension or revocation of the food facility's public health permit and shall be punishable as specified in Section 4-8.111.



# AGENDA STAFF REPORT

DATE: June 21, 2016

TO: Honorable Mayor and Members of the City Council

APPROVED BY: J. Arnoldo Beltrán, City Manager *JAB* *RS*

PREPARED BY: Raul Godinez II, P.E., Director of Public Works/City Engineer  
Lorry Hempe, Public Works Special Projects Manager

SUBJECT: Approval to Amend a Contract with Erickson-Hall Construction Co. to Provide Construction Management Services for the Construction of the City Hall Annex

## Recommendation:

Staff recommends that the City Council adopt the following resolution entitled: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYWOOD APPROVING AN AMENDMENT TO THE AGREEMENT WITH ERICKSON-HALL CONSTRUCTION CO. TO PROVIDE CONSTRUCTION MANAGEMENT SERVICES."

## Background:

On October 1, 2013, the City Council approved a project delivery approach of Construction Manager at Risk (CM At-Risk) for the New Annex and City Hall Renovation Project. The CM At-Risk project delivery was selected to control the budget during design, and obtain a Guaranteed Maximum Price (GMP) for the project.

Following a Request for Proposal process, on January 21, 2014, the City Council awarded a contract to Erickson-Hall Construction Co. (Erickson-Hall) to provide CM At-Risk services. This involved two distinct phases: pre-construction services and actual construction of the project. On May 26, 2015, the City Council approved an extension to the contract with Erickson Hall. Unless amended, the contract with Erickson-Hall is set to expire on July 1, 2016.



Erickson-Hall was expected to work with the City's architect and City staff to provide construction expertise during the design development phase for budget control and value engineering purposes. At approximately 65% of the completion of the construction documents, the CM At-Risk was contemplated to enter into an agreement with the City for the construction and construction management of the project that includes a GMP and project schedule for the project.

Since the City Council approval, the scope of the project was changed to limit the construction to the City Hall Annex building to keep within the budget. As staff readies to prepare for the Phase II, Bidding and Contracting Services and Phase III, Construction Management portion of the Erickson-Hall contract, the issue on whether the City may enter into a CM At-Risk project delivery was raised.

Staff conferred with the City Attorney to verify whether the City as a General Law city can enter into the CM At-Risk project delivery. The City Attorney rendered an opinion that the City is limited, statutorily, in its ability to use a true CM At-Risk method.

### **Discussion & Analysis:**

According to the City Attorney, the City's project delivery options are largely limited to Section 20160 et. seq. of the Public Contracts Code. The bidding requirements under 20160 et. seq. are structured for the conventional Design-Bid-Build (DBB) project delivery method.

Given that the City could not utilize a CM At-Risk project delivery method, staff inquired with the City Attorney of other forms of project delivery. The base-line approach to the following methods is the traditional Design-Bid-Build. The other project delivery models, Design Build and CM/Multi-Prime, build on the traditional base-line DBB model.

#### Design Bid Build

DBB, a traditional project delivery method, awards public works construction projects to the lowest responsible bidder. The City used DBB project delivery for the Yvonne Burke-John D. Ham Park Community Center Project, and every infrastructure project that Public Works delivers (ie. street improvement projects, water well, sewer projects, etc.). Under a traditional DBB, the design is awarded separately from the construction contract. Using a DBB method for the Community Center, the City followed the general rule, under Section 20160 et. seq., by awarding the contract to the lowest responsible bidder. The City awarded the design contract to LPA which was separate from the construction contract. The City ultimately awarded the contract to a single prime general contractor, Cal City Construction Inc. (Cal City); being the lowest responsible bidder. As the prime general contractor, the contractual obligation of the subcontractors rest with Cal City.

### Design Build

A Design-Build (DB) contract involves the award of a single contract for both the design and construction of a facility or public improvement. This option is no longer available to the City since the City has already retained an Architect, Robert Coffee and Associates to prepare the plans and specifications. This process is more time consuming than a DBB, requiring preparation of a "bridging documents" prior to awarding the single contract for both the design and construction. It also requires relinquishing a substantial amount of control over the design process, because the designer works for the contractor, but it offers a turn-key project delivery experience.

### CM/Multi-Prime

A CM/Multi-Prime approach is a modified version of CM At-Risk. Under a CM/Multi-Prime approach, instead of having a single prime contractor who subcontracts out the portions of work to multiple trade subcontractors, the City enters into contracts with various trade contractors (ie. electrical, masonry, HVAC, metals, concrete, utilities, site improvements, etc.) and assigns the supervision of these trades to work under a Construction Manager.

The CM/Multi-Prime delivery does not do away with awarding the bid to the lowest responsible bidder nor does it do away with the City's contractual obligation with each trade contractor.

Rather than having 1 contract with a prime general contractor under a DBB model, the City may end up with 11 to 12 trade contracts awarded under the lower responsible bidder principle, with a CM/Multi-Prime delivery approach. Whereas in the DBB approach, the subcontractors may have previously worked with a particular "prime" general contractor and their subcontractors. With a CM/Multi-Prime delivery, you can conceivably end up with several trade contractors, all in a "prime" contractor role and without the benefit of having worked together, impacting each other's schedules and creating delays or claims.

One of the main benefits expected from the CM At-Risk delivery method was the GMP. However, because the CM/Multi-Prime method, the trade "prime contracts" are all with the City, there really is not a way for the CM/Multi-Prime contractor to guarantee a GMP without the assignment of the contracts.

In sum, the CM/Multi-Prime delivery is a more complicated process than a DBB which in the end does not allow the City to assign trade contracts to the CM At-Risk as originally envisioned under the CM At-Risk project delivery method.

### Risk Assessment and Risk Reduction

At the onset of this project, Erickson-Hall worked closely with the City's architect, Robert Coffee and Associates to establish estimates for the project. It was important that the Architect provided a design within the project budget limits.

One of the things that makes a true CM at Risk project delivery model attractive is the ability to obtain a guaranteed maximum price (GMP), thus assigning the risk of

construction cost to the CM At-Risk contractor. In comparison, under a traditional DBB, the City assumes the risk in the event the lowest responsible bidder submits a bid that exceeds the construction budget and/or if the project requires change orders. However, because we have had a contractor onboard during the design phase with the intention of constructing this project for a guaranteed maximum price, this risk should be reduced by virtue of more accurate estimates.

Staff Recommendation

Staff recommends that the City, as part of the bidding process, include pre-qualification language in the contract document to assess the bidder's experience when determining the lowest, responsive, and responsible bidder. The City can impose specific experience requirements, allowing the City to narrow the pool of contractors to only those that can truly perform the work. Although, a pre-qualification process will not deliver a guaranteed maximum price, it can lead to better performance, and hopefully fewer disputes between contractor and the City. Staff can work closely with the City Attorney on establishing pre-qualification language that will conform to the Public Contracts Code.

A shift from CM At-Risk model to DBB, reduces the budget for the CM at Risk's firm, because instead of functioning as the General Contractor, they will function solely as the Construction Manager.

Below is a breakdown of the project budget under a CM at Risk and a DBB model, which highlights the savings by showing the CM At-Risk Fees at \$795,483 vs. \$360,000 for the Construction Manager. This budget reduction would need to be allocated to the construction cost budget, either as additional cost or contingency, depending on the amount of the actual bids. The table below shows this budget reduction shifting to increasing the contingency.

**NEW ANNEX CONSTRUCTION BUDGET**

<b>CM At Risk</b>		<b>Design-Bid-Build</b>	
<u>Project Budget</u>	\$7,672,845	<u>Project Budget</u>	\$7,672,845
Soft Costs - Annex Only	(1,342,191)	Soft Costs - Annex Only	(1,342,191)
<b>Subtotal</b>	<b>\$6,330,654</b>	<b>Subtotal</b>	<b>\$6,330,654</b>
Construction Costs	\$5,109,650	Construction Costs	\$5,109,650
Contingency	425,521	Contingency	861,004
CM at Risk Fees (General Construction)	795,483	Construction Manager	360,000
<b>Annex Total</b>	<b>\$6,330,654</b>	<b>Annex Total</b>	<b>\$6,330,654</b>

Erickson-Hall's Role

There is a benefit to retaining Erickson-Hall as the Construction Manager. Erickson-Hall is familiar with the project, they have prepared the budget and cost estimates at each phase of the design process, helped manage the design, provided modifications to the design as necessary utilizing Value Engineering to keep at or

below the construction budget established for the project, provided periodic design and constructability review at each phase of the design process, participated in the technical reviews of the construction documents, provided coordination services from conceptual design, schematic design, design development, and the production of construction documents. Erickson-Hall will also provide quality check on the final construction documents and specifications, and provide construction logistics.

Erickson-Hall is interested in staying on the project as the Construction Manager. They have expressed their desire to get this project done. The construction is anticipated to last for 12 months. As the Construction Manager, Erickson-Hall will provide assistance during pre-bidding, bidding, construction and post construction phases. Erickson-Hall initially submitted a cost proposal in the amount of \$421,124 for construction management services. They have reduced their cost proposal to \$360,000 to stay on the project.

The existing contract with Erickson-Hall indicates the selection of this firm to provide professional project and construction management services on a continuous and integrated basis during the design and construction phases of the project. Erickson-Hall, as a contractor, brings a richer experience to the role of a Construction Manager than most other construction managers who come to the role from a design professional experience. In short, the City benefits from having a construction manager who has intimate knowledge of being a contractor.

The proposed amendment to the existing contract with Erickson-Hall will allow Erickson-Hall to continue in the capacity of a construction manager during bidding and construction phases.

**Fiscal Impact:**

The fiscal impact of changing from a CM At-Risk approach to a DBB is the elimination of the GMP. Under a DBB approach, the City takes on the risk of the bid price exceeding the construction estimate. However, a shift from CM at Risk model to DBB, reduces the budget for the CM at Risk's firm and increases the project contingency; because instead of functioning as the General Contractor, they will function solely as the Construction Manager.

Coordinated With:

Finance & Administration  
City Attorney

**RESOLUTION. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD APPROVING AN AMENDMENT TO THE AGREEMENT WITH ERICKSON-HALL CONSTRUCTION CO. TO PROVIDE CONSTRUCTION MANAGEMENT SERVICES**

**WHEREAS**, on October 1, 2013, the City Council approved the construction of the new City Hall Annex using a Construction Manager At-Risk project delivery; and

**WHEREAS**, on January 21, 2014, the City Council awarded a contract to Erickson-Hall Construction Co. to serve CM At-Risk following a competitive bidding process; and

**WHEREAS**, on May 26, 2016, the City Council approved to extend the term of the Agreement with Erickson-Hall to July 1, 2016.

**WHEREAS**, under the existing contract with Erickson-Hall Construction Co., the City contemplated for the CM At-Risk to enter into an agreement with the City for the construction and construction management of the project; and

**WHEREAS**, staff received an opinion from the City Attorney that General Law cities are not statutorily authorized to use a true Construction Manager At-Risk project delivery method for public works projects; and

**WHEREAS**, Erickson-Hall Construction Co., has already been vetted through the competitive selection to have the ability and capacity to serve as construction manager; and

**WHEREAS**, the City has invested in Erickson-Hall Construction Co. to be actively involved in all design phases and to provide value engineering services to ensure that the project stays within budget; and

**WHEREAS**, there is a value to retaining Erickson-Hall Construction Co. in that by changing to a new Construction Manager at this stage, the City will lose the project knowledge it already invested in Erickson-Hall; and

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LYNWOOD DOES HEREBY FIND, PROCLAIM, ORDER AND RESOLVE AS FOLLOWS:**

**Section 1.** That the City Council approves to amend a contract with Erickson-Hall and authorizes the Mayor to execute amendment to the contract in an amount not to exceed \$360,000 and in a form approved by the City Attorney.

**Section 2.** That the City Council authorizes the City Manager to approve additional payments in the amount not to exceed 15% of \$360,000 for additional services from Erickson-Hall Construction, Co. as needed.

**Section 3.** That this Resolution shall take effect immediately upon its adoption.

**Section 4.** That the City Clerk shall certify to the adoption of this Resolution.

**PASSED, APPROVED and ADOPTED this 21<sup>st</sup> day of June, 2016.**

\_\_\_\_\_  
Edwin Hernandez  
Mayor

**ATTEST:**

\_\_\_\_\_  
María Quiñónez  
City Clerk

\_\_\_\_\_  
J. Arnoldo Beltrán  
City Manager

**APPROVED AS TO FORM:**

**APPROVED AS TO CONTENT:**

\_\_\_\_\_  
David A. Garcia  
City Attorney

\_\_\_\_\_  
Raul Godinez II, P.E.  
Director of Public Works /City Engineer



# AGENDA STAFF REPORT

DATE: June 21, 2016

TO: Honorable Mayor and Members of the City Council

APPROVED BY: J. Arnoldo Beltrán, City Manager *JAB*

PREPARED BY: Raul Godinez II, P.E., Director of Public Works / City Engineer *RG*  
Elias Saikaly, P.E., Senior Public Works Manager

SUBJECT: Construction Contract Award  
Pedestrian Safety Improvement Project  
Project No. 4011.67.913  
Federal project No. HSIPL 5250 (025)

## Recommendation:

Staff recommends that the City Council adopt the attached resolution entitled: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD, AWARDING A CONTRACT TO ALL AMERICAN ASPHALT AS THE LOWEST RESPONSIBLE BIDDER IN THE AMOUNT OF \$382,170 FOR THE PEDESTRIAN SAFETY IMPROVEMENT PROJECT; PROJECT NUMBER 4011.67.913, FEDERAL PROJECT NO. HSIPL 5250 (025) AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT".

## Background:

On December 1, 2015, the City Council awarded a contract to CEM Construction for the Pedestrian Safety Improvement Project; part of the contract terms requires the contractor to abide by the State Department of Transportation (State) requirements.

On January 7, 2016, staff met with the contractor to verify that all required forms are included in the contract documents. Three state required forms were missing and were requested from the contractor, which ultimately they were not able to produce.

On April 1, 2016, the City Council rejected all bids for the pedestrian safety improvement project and authorized staff to re-advertise the project and solicit new bids.

The Pedestrian Safety Improvement Project is listed in the FY 2015-16 Capital Improvement Program. The City received a grant from Caltrans to perform certain street improvements around various schools, namely around Firebaugh High School, Will Rogers Elementary School and Abbott Elementary School. The proposed improvements consist of introducing bulb-outs; traffic calming measures, sidewalk



repair, installation of in-pavement warning light systems and solar powered feedback signs.

**Discussion & Analysis:**

On April 26, 2016, the Notice Inviting Bids for the project was re-advertised in the Lynwood Press Wave, Bid America, F.W. Dodge and on the City's web site. The bid opening took place in the office of the City Clerk on Tuesday, May 25, 2016 at 3:00 P.M. (Pacific Time). The following three bids were received:

RANK	CONTRACTOR	BASE BID
1	ALL AMERICAN ASPHALT	\$382,170
2	HARDEY & HARPER, INC.	\$444,000
3	NOBEST, INC.	\$445,010

All American Asphalt was the apparent lowest responsible bidder based on its low base bid of \$382,170. A reference check of previous performance reveals that this contractor has the necessary experience for this type of project.

**Fiscal Impact:**

The cost estimate for this phase of the project includes the following:

▪ Construction contract:	\$ 382,170
▪ Construction contingencies 10%:	\$ 38,217
▪ Construction administration 10%:	\$ 38,217
▪ Inspection 10%:	\$ 38,217
TOTAL	\$ 496,821

This project is federally funded and administered by Caltrans in the amount of \$328,402. The remaining balance of \$168,419 will be covered by Measure-R Funds.

Coordinated With:

City Attorney's Office  
City Clerk's Office  
Finance Department

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD, AWARDING A CONTRACT TO ALL AMERICAN ASPHALT AS THE LOWEST RESPONSIBLE BIDDER IN THE AMOUNT OF \$382,170 FOR THE PEDESTRIAN SAFETY IMPROVEMENT PROJECT; PROJECT NUMBER 4011.67.913, FEDERAL PROJECT NO. HSIPL 5250 (025) AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT**

**WHEREAS**, the Pedestrian Safety Improvement Project, Project No. 4011.67.913, Federal Project No. HSIPL 5250 (025) is scheduled for construction during Fiscal Year 2015-2016; and

**WHEREAS**, on December 1, 2015, the City Council awarded a contract to CEM Construction for the Pedestrian Safety Improvement Project.

**WHEREAS**, on January 7, 2016, staff met with the contractor to verify that all required forms are included in the contract documents. Three State required forms were missing from the document package in which the contractor was not able to produce.

**WHEREAS**, on April 1, 2016, the City council rejected all bids for the pedestrian safety improvement project and authorized staff to re-advertise the project and solicit new bids; and

**WHEREAS**, on April 26, 2016, Public Works staff re-advertised the project in the Lynwood Press Wave, Bid America, F.W. Dodge and on the City's web site. The bid opening took place in the office of the City Clerk on Tuesday, May 25, 2016 at 3:00 P.M. (Pacific Time). The following three bids were received:

RANK	CONTRACTOR	BASE BID
1	ALL AMERICAN ASPHALT	\$382,170
2	HARDEY & HARPER, INC.	\$444,000
3	NOBEST, INC.	\$445,010

**WHEREAS**, the Director of Public Works / City Engineer has ascertained that All American Asphalt, was the apparent lowest responsible bidder for its base bid of \$382,170; and

**WHEREAS**, a reference check has revealed that this contractor has the necessary experience for this type of project.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LYNWOOD DOES HEREBY FIND, PROCLAIM, ORDER, AND RESOLVE AS FOLLOWS:**

**Section 1.** That the Pedestrian Safety Improvement Project, Project No. 4011.67.913, Federal Project No. HSIPL 5250 (025) is in accordance with the California Environmental Quality Act (CEQA) and is categorically exempt pursuant to section 15301 (C) of the CEQA Guidelines pertaining to statutory exemptions.

**Section 2.** That the contract for the Pedestrian Safety Improvement Project, Project No. 4011.67.913, Federal Project No. HSIPL 5250 (025) be awarded to All American Asphalt, for its low bid of \$382,170.

**Section 3.** That the Mayor is hereby authorized to execute the agreement between the City of Lynwood and All American Asphalt

**Section 4.** This resolution shall take effect immediately upon its adoption.

**Section 5.** The City Clerk shall certify as to the adoption of this City Council Resolution.

**PASSED, APPROVED and ADOPTED this 21<sup>st</sup> day of June, 2016.**

\_\_\_\_\_  
Edwin E. Hernandez  
Mayor

**ATTEST:**

\_\_\_\_\_  
María Quiñónez  
City Clerk

\_\_\_\_\_  
J. Arnoldo Beltrán  
City Manager

**APPROVED AS TO FORM:**

**APPROVED AS TO CONTENT:**

\_\_\_\_\_  
David A. Garcia  
City Attorney

\_\_\_\_\_  
Raul Godinez II, P.E.  
Director of Public Works /City Engineer

STATE OF CALIFORNIA        )  
  )  
COUNTY OF LOS ANGELES    )       §

I, the undersigned City Clerk of the City of Lynwood, do hereby certify that the above and foregoing resolution was duly adopted by the City Council of the City of Lynwood at a regular meeting held in the City Hall of said City on the day of \_\_\_\_\_, \_\_\_\_\_, and passed by the following vote:

AYES:

NOES:

ABSENT:

\_\_\_\_\_  
City Clerk, City of Lynwood

STATE OF CALIFORNIA        )  
  )  
COUNTY OF LOS ANGELES    )       §

I, the undersigned City Clerk of the City of Lynwood, and Clerk of the City Council of said City, do hereby certify that the above and foregoing is a full, true and correct copy of Resolution No. \_\_\_\_\_ on file in my office and that said resolution was adopted on the date and by the vote therein stated.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
City Clerk, City of Lynwood



# AGENDA STAFF REPORT

DATE: June 21, 2016

TO: Honorable Mayor and Members of the City Council

APPROVED BY: J. Arnoldo Beltrán, City Manager *JAB*

PREPARED BY: Raul Godinez II, P.E., Director of Public Works/City Engineer *ES*  
Elias Saikaly, P.E. Senior Public Works Manager

SUBJECT: Lynwood Lighting Assessment District No. 2016-A, FY 2016-17

## Recommendation:

Staff recommends that the City Council adopt the attached resolutions entitled:

1. "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD, APPROVING THE ENGINEER'S REPORT PREPARED PURSUANT TO CALIFORNIA STREETS AND HIGHWAYS CODE, SECTION 22565 ET SEQ., AS ORDERED BY THE CITY COUNCIL ON FEBRUARY 16, 2016, RELATING TO THE LYNWOOD LIGHTING ASSESSMENT DISTRICT."
2. "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD, DECLARING ITS INTENTION TO ORDER THE LEVY AND COLLECTION OF ANNUAL ASSESSMENTS FOR FISCAL YEAR 2016-2017 WITHIN THE LYNWOOD LIGHTING ASSESSMENT DISTRICT PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972 (COMMENCING WITH STREETS AND HIGHWAYS CODE SECTION 22500 ET SEQ.) AND FIXING THE TIME AND PLACE FOR HEARING PROTESTS AND OBJECTIONS, AS JULY 5, 2016."

## Background:

The Lynwood Lighting Assessment District ("District") was first established in 1978 under the Street Lighting Act of 1919. Subsequently, the District was re-established in 1981 under the Landscaping and Lighting Act of 1972. The cost of maintenance, including the assessment engineering costs and administration can be levied annually against the properties which receive the benefits, thereby relieving the General Fund of those costs. Property owners are assessed only for the benefits received. The assessments were levied as a fair and equitable way to provide funds to maintain, operate and improve the lighting areas in the City. The plan and diagram 2016-A for



the District are on file in the Office of the Director of Public Works/City Engineer for the City of Lynwood.

**Discussion & Analysis:**

The City Council, on February 16, 2016, adopted Resolution 2016.038 ordering the City Engineer to prepare and file a report regarding the Lynwood Lighting Assessment District. The Engineer's Report has been completed and is attached to this staff report for the City Council's reference and use. There are no proposed assessment rate increases; the assessment rates will remain the same at \$1.62 per front footage for residentially zoned properties and \$3.01 per front footage for commercially zoned properties. The Report indicates a total assessment of \$1,031,398 for Fiscal Year 2016-2017. The estimated cost to operate the District for FY 16-17 is \$1,092,372 and the estimated assessment amount, interest and penalties is \$1,062,851 plus a project surplus carry over from FY 15-16 of \$38,980.

**Fiscal Impact:**

The District is currently operating at an annual shortfall. At this time, the assessment rates for the City's Landscape District will remain the same.

Coordinated With:

City Manager's Office  
City Attorney's Office

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD, APPROVING THE ENGINEER'S REPORT PREPARED PURSUANT TO CALIFORNIA STREETS AND HIGHWAYS CODE, SECTION 22565 ET SEQ., AS ORDERED BY THE CITY COUNCIL ON FEBRUARY 16, 2016, RELATING TO THE LYNWOOD LIGHTING ASSESSMENT DISTRICT**

**WHEREAS**, the City Council on February 16, 2016, adopted Resolution No. 2016-038, directing the City Engineer to prepare and file with the City Clerk, a report in writing in accordance with the requirements of Streets and Highways Code, Section 22565 et. seq.; and

**WHEREAS**, the City Engineer has prepared and filed said report with the City Clerk and the City Clerk has presented said report to this City Council for consideration.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LYNWOOD DOES HEREBY FIND, PROCLAIM, ORDER, AND RESOLVE AS FOLLOWS:**

**Section 1.** The City Council has considered said report as filed and is hereby approved.

**Section 2.** Said report, including any plan and diagram 2016-A, estimates of costs and expenses and assessments shall be placed on file in the office of the City Clerk and may be examined by any interested persons.

**Section 3.** This resolution shall take effect immediately upon its adoption.

**Section 4.** The City Clerk shall certify as to the adoption of this Resolution.

**PASSED, APPROVED and ADOPTED this 21<sup>st</sup> day of June, 2016.**

\_\_\_\_\_  
Edwin E. Hernandez  
Mayor

**ATTEST:**

\_\_\_\_\_  
María Quiñónez  
City Clerk

\_\_\_\_\_  
J. Arnoldo Beltrán  
City Manager

**APPROVED AS TO FORM:**

**APPROVED AS TO CONTENT:**

\_\_\_\_\_  
David García  
City Attorney

\_\_\_\_\_  
Raul Godinez II, P.E.  
Director of Public Works / City Engineer

STATE OF CALIFORNIA        )  
  )  
COUNTY OF LOS ANGELES    )       §

I, the undersigned, City Clerk of the City of Lynwood, do hereby certify that the above and foregoing resolution was duly adopted by the City Council of the City of Lynwood at a regular meeting held in the City Hall of said City on the day of \_\_\_\_\_, \_\_\_\_\_, and passed by the following vote:

AYES:

NOES:

ABSENT:

\_\_\_\_\_  
City Clerk, City of Lynwood

STATE OF CALIFORNIA        )  
  )  
COUNTY OF LOS ANGELES    )       §

I, the undersigned City Clerk of the City of Lynwood, and Clerk of the City Council of said City, do hereby certify that the above and foregoing is a full, true and correct copy of Resolution No. \_\_\_\_\_ on file in my office and that said resolution was adopted on the date and by the vote therein stated.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
City Clerk, City of Lynwood

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD, DECLARING ITS INTENTION TO ORDER THE LEVY AND COLLECTION OF ANNUAL ASSESSMENTS FOR FISCAL YEAR 2016-2017 WITHIN THE LYNWOOD LIGHTING ASSESSMENT DISTRICT PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972 (COMMENCING WITH STREETS AND HIGHWAYS CODE SECTION 22500 ET SEQ.) AND FIXING THE TIME AND PLACE FOR HEARING PROTESTS AND OBJECTIONS, AS JULY 5, 2016**

**WHEREAS**, the City Council has ordered and the City Engineer has prepared and filed a report in writing containing all matters required by Council under Streets and Highways Code, Section 22565, et seq.; and

**WHEREAS**, said report has been presented to the City Council for consideration and has been received and approved.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LYNWOOD DOES HEREBY FIND, PROCLAIM, ORDER, AND RESOLVE AS FOLLOWS:**

**Section 1.** Pursuant to the Landscaping and Lighting Act of 1972 commencing with Streets and Highways Code Section 22500 et seq., the City Council of the City of Lynwood hereby declares its intention to order the levy and collection of assessments against the assessable lots and parcels of land within an existing assessment district designated "Lynwood Lighting Assessment District" (the "District") for fiscal year 2016-2017 to pay for the costs of those existing and previously proposed improvements described as:

"The installation or construction and maintenance and servicing of existing and previously proposed public lighting facilities and facilities which are appurtenant thereto or which are necessary or convenient for the maintenance or servicing thereof, including but not limited to, electric current, repair of street light standards and fixtures and incidental costs including labor, material and equipment. Such improvements constitute the maintenance and operation of sidewalks and streets, specifically, the maintenance and operation of existing and previously proposed public lighting facilities located in and along sidewalks and streets, including street lights and traffic signals, and facilities which are appurtenant thereto or which are necessary or convenient for the maintenance or operation thereof, including the cost of rent, repair, replacement, rehabilitation, fuel, power, electrical current, care, and supervision necessary to properly operate and maintain public lighting facilities and traffic signals located in and along public streets within the City; and the installation and construction of previously proposed public lighting facilities, and facilities which are appurtenant thereto or which are necessary or convenient for the maintenance or operation thereof, which have been or are to be paid from the proceeds of revenue bonds."

The boundaries of the District are conterminous with the boundaries of the City of Lynwood as shown on the map identified as Assessment District Map No. 2016-A on file in the office of the City Engineer.

**Section 2.** Reference is hereby made to the report of the Engineer approved by City Council on June 21, 2016, by a resolution, and on file in the office of the City Clerk, describing the improvements made or to be made, the maintenance and servicing thereof, the boundaries of the District and any zones therein, and the proposed assessments upon assessable lots and parcels of land within the District.

**Section 3.** Notice is hereby given that on July 5, 2016, at the hour of 6:00 p.m., in the Council Chambers of City Hall, 11330 Bullis Road, Lynwood, California, is the date, hour and place fixed for the hearing of protests and objections by the City Council to the levy and collection of the proposed assessments (existing rates) against the lots and parcels of land within the District for fiscal year 2016-2017.

Any and all persons having any protest or objection to the proposed improvements, the extent of the assessment district, or the levy and collection of the proposed assessments may appear before the City Council at said hearing and show cause why said improvements should not be carried out and the proposed assessment and diagram confirmed, all in accordance with this Resolution of Intent and the report of the City Engineer. Prior to the conclusion of the hearing, any interested person may file a written protest with the City Clerk, or, having previously filed a protest, may file a written withdrawal of protest. A written protest shall state all grounds of objection.

A protest by a property owner shall contain a description sufficient to identify the property owned by him. All interested persons shall be afforded the opportunity to hear and be heard. The City Council shall consider all oral statements and written protests or communications made or filed by an interested person.

**Section 4.** The City Clerk is hereby directed to cause notice of the passage of this resolution to be given at the time and place in the form and manner provided by law.

**Section 5.** The proposed assessments for fiscal year 2016-2017 will remain the same and are \$1.62 per foot of frontage for residentially zoned properties and \$3.01 per foot of frontage for commercially zoned properties.

**Section 6.** This resolution shall take effect immediately upon its adoption.

**Section 7.** The City Clerk shall certify as to the adoption of this Resolution.

**PASSED, APPROVED and ADOPTED this 21<sup>st</sup> day of June, 2016.**

---

Edwin E. Hernandez  
Mayor

**ATTEST:**

---

María Quiñónez  
City Clerk

---

J. Arnoldo Beltrán  
City Manager

**APPROVED AS TO FORM:**

**APPROVED AS TO CONTENT:**

---

David Garcia  
City Attorney

---

Raul Godinez II, P.E.  
Director of Public Works / City Engineer

STATE OF CALIFORNIA        )  
  )  
COUNTY OF LOS ANGELES    )       §

I, the undersigned, City Clerk of the City of Lynwood, do hereby certify that the above and foregoing resolution was duly adopted by the City Council of the City of Lynwood at a regular meeting held in the City Hall of said City on the day of \_\_\_\_\_, \_\_\_\_\_, and passed by the following vote:

AYES:

NOES:

ABSENT:

\_\_\_\_\_  
City Clerk, City of Lynwood

STATE OF CALIFORNIA        )  
  )  
COUNTY OF LOS ANGELES    )       §

I, the undersigned City Clerk of the City of Lynwood, and Clerk of the City Council of said City, do hereby certify that the above and foregoing is a full, true and correct copy of Resolution No. \_\_\_\_\_ on file in my office and that said resolution was adopted on the date and by the vote therein stated.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
City Clerk, City of Lynwood



**CITY OF LYNWOOD**  
**LIGHTING ASSESSMENT DISTRICT**

**June 21, 2016**

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**1 of 8**

**ENGINEER'S REPORT**  
**LYNWOOD LIGHTING ASSESSMENT DISTRICT**

**PREPARED**

Pursuant to the

**LANDSCAPING AND LIGHTING ACT OF 1972**  
(Division 15, Part 2)

**STREETS AND HIGHWAYS CODE**

**STATE OF CALIFORNIA**

Prepared by:

Raul Godinez II, P.E.  
Director of Public Works/City Engineer  
11330 Bullis Road  
Lynwood, California 90262



**CITY OF LYNWOOD**  
**LIGHTING ASSESSMENT DISTRICT**

June 21, 2016

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2 of 8

June 21, 2016

THE HONORABLE MAYOR AND CITY COUNCIL MEMBERS  
CITY HALL, LYNWOOD, CALIFORNIA

LYNWOOD LIGHTING ASSESSMENT DISTRICT

Pursuant to Resolution No. 2016-038, adopted by your Honorable Body on February 16, 2016, I have prepared the Engineer's Report.

**ENGINEER'S REPORT**

This Engineer's Report is required by the Landscaping and Lighting Act of 1972 (Division 15, Part 2, Streets and Highways Code of the State of California). The Engineer's Report contemplates the levying of an assessment to provide funds necessary to construct, install, maintain and service public lighting facilities and appurtenant facilities within the Lynwood Lighting Assessment District (the "District"). The assessment will be levied against those parcels of land within said District benefiting from the improvements, as required by law.

Proper construction, installation, maintenance and servicing of the street lighting facilities within the District benefit all assessable properties within the District by providing proper illumination for ingress and egress and safe traveling at night to and from such properties. It also improves protection of such properties from crime and vandalism. The foregoing also enhances property values.

Since the lighting facilities are located along the public streets, the front footage of each benefited property along such streets is used as the base for distributing the



**CITY OF LYNWOOD**

**June 21, 2016**

**LIGHTING ASSESSMENT DISTRICT**

**3 of 8**

overall costs of the improvements in proportion to the estimated benefits to be received by each assessable parcel.

The different assessments for commercial and residential properties are based on different lumen and other design requirements along major arterial and residential streets.

**THE ENGINEER'S REPORT**

Pursuant to the Landscaping and Lighting Act of 1972, it is required that an Engineer's Report be prepared and filed with the City Clerk, who in turn presents it to the City Council for its consideration.

This Engineer's Report consists of the following:

**1. BOUNDARY MAP NO. 2016-A:**

The plans and specifications for the improvements within the District are on file with the City Engineer and incorporated herein by reference. Plan No. 2016-A shows the approximate location, nature and extent of the street lighting system of the District.

Existing and previously proposed improvements for fiscal year 2016-17 include, but are not limited to, the following: electrical energy; repair and replacement of street light standards and fixtures; labor; materials; equipment; miscellaneous improvements; overhead and incidental work and construction of capital improvement projects as required.

A diagram of the District, showing the exterior boundaries of the District, is attached hereto as Exhibit A and is incorporated herein by reference. Reference is made to the Los Angeles County Assessor's Maps for fiscal year 2014-15 for a detailed description of the lines and dimensions of any lots or parcels within the District.



**CITY OF LYNWOOD**  
**LIGHTING ASSESSMENT DISTRICT**

June 21, 2016

4 of 8

**2. ESTIMATE OF COSTS:**

Maintenance and Servicing Costs

Taking into consideration the current economic constraints and resulting current fiscal budgetary policies, a conservative projected estimate of the maintenance and servicing costs with respect to the District (including incidental expenses) for the one-year period beginning July 1, 2016 and ending June 30, 2017 is as follows:

Street Lighting

A. Personnel	\$ 282,394
B. Maintenance & Operations	\$ 809,978
<b>TOTAL COST</b>	<b>\$ 1,092,372</b>

Capital Improvement Costs

In 1993, the City of Lynwood entered into an agreement with the Lynwood Lighting Assessment District pursuant to Section 22662 (b) of the Landscaping and Lighting Act of 1972 whereby the District received an advance of \$2,560,703 from the City of Lynwood for deposit to the Capital Improvement Fund and agreed to repay the City through the levy and collection of annual assessments for those improvements over a period of twenty (20) years, commencing with fiscal year 1992-93 and is proposed to continue until the loan is paid. With the 2003 bond refinancing, the annual installment is \$295,350. Commencing FY 2015-2016 this installment will no longer apply. A list of the approved projects and their status is attached with this report as Exhibit B.

Total Estimated Costs

The total amount to be assessed against parcels within the District for FY 2016-17, consisting of the maintenance and servicing costs for FY 2016-17 is as follows:



**CITY OF LYNWOOD**  
**LIGHTING ASSESSMENT DISTRICT**

June 21, 2015

5 of 8

FY 2016-17 ASSESSMENT

Street Lighting Costs	(\$ 1,092,372)
Annual Installment for Certificates of Participation (Revenue Bonds)	\$ 0
Total Cost	<u>(\$1,092,372)</u>
Estimated FY 15-16 Balance (Exhibit C)	\$38,980
TOTAL LIABILITY (Total Cost – Balance)	(\$ 1,053,392)
Expected Revenue and Amount to Be Assessed at No Change in Foot Frontage (FF) Rates	\$1,031,398
Tax Redemption Estimate	\$ 23,435
Other Revenue Estimate	\$ 8,018
Est. shortfall at end of FY 16-17	\$ 9,459

**3. TOTAL NUMBER OF STREET LIGHTS IN THE CITY OF LYNWOOD:**

	<u>EDISON OWNED</u>	<u>CITY OWNED</u>	<u>TOTAL</u>
Lumens	Number	Number	Number
7,000	8	191	199
9,500	1,842	344	2,186
15,000	196	52	248
20,000	138	0	138
25,000	653	711	1,364



**CITY OF LYNWOOD**  
**LIGHTING ASSESSMENT DISTRICT**

June 21, 2016

6 of 8

EDISON OWNED		CITY OWNED	TOTAL
Lumens	Number	Number	Number
35,000	8		8
47,000	19		19
55,000	13	0	13
<b>TOTAL</b>	<u>2,877</u>	<u>1,298</u>	<u>4,175</u>

1. Residential properties with 7,000 to 15,000 lumens/light.
2. Commercial properties with 20,000 to 55,000 lumens/light.

**4. ASSESSMENT OF ESTIMATED COST:**

There are approximately 10,058 parcels of property, with approximately 559,828 lineal feet of front footage, within the District, excluding parcels of public property, which are not assessed for the cost of improvements.

<u>Zone</u>	<u>Feet</u>	<u>Rate</u>	<u>Amount</u>
1	470,277.43	\$1.62/FF	\$ 761,849
2	89,551.25	\$3.01/FF	\$ 269,549
Estimated Assessment Revenue:			<u>\$1,031,398</u>

**5. LIGHTING DISTRICT FUND BALANCE:**

Exhibit C is an analysis of the District fund balance. If the District rates remain the same for F.Y. 2016-17, the estimated year-end balance will be \$231,324.52.



**CITY OF LYNWOOD**

**June 21, 2016**

**LIGHTING ASSESSMENT DISTRICT**

**7 of 8**

**6. ALTERNATIVES TO FUND THE DISTRICT:**

Assessments for the Lynwood Lighting Assessment District have not been adjusted since F.Y. 1992-1993, at which time the rates were decreased from \$1.74 FF to \$1.62 FF for residential and from \$3.24 FF to \$3.01 FF for commercial.

AT this time the Lighting Assessment District is projected to have a surplus of \$231,324.52 at the end of F.Y. 2016-2017.

The operations include energy costs, maintenance costs; additional lighting needs as well lighting projects to comply with State mandated AB32. These items will increase the Districts operational costs. At one point in the near future the City will need to consider increasing the assessment rates through the Proposition 218 process.

At this time is it is recommended that District rates remain the same for FY 2016-2017.

**7. ASSESSMENT ROLL:**

In compliance with the Landscaping and Lighting Act of 1972, copies of the County Assessor's Map and the County Tax Collector's tax rolls were used in this Engineer's Report. The assessment roll, for each parcel of land therein, shows the legal description, the County Assessor's code numbers, the assessable front footage used in calculating the assessment against each individual parcel and the total net assessment levied against the parcel. All assessable parcels of land in said District were included in one of the two zones of benefit as set forth herein above. The assessment rolls are on file in the office of the City Clerk and are incorporated herein by reference. The Plans and Specifications are also on file in the Office of the City Engineer and are incorporated herein by reference.



**CITY OF LYNWOOD**

**June 21, 2016**

**LIGHTING ASSESSMENT DISTRICT**

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**8 of 8**

The foregoing Engineer's Report, which includes BOUNDARY MAP 2016-A, and the DIAGRAM, ASSESSMENT ROLL and the ESTIMATE OF COSTS, is presented herewith for your approval by resolution.

Dated this 21<sup>st</sup> day of June, 2016

Respectfully,

Raul Godinez II, P.E.  
City Engineer  
City of Lynwood

<b>LYNWOOD LIGHTING ASSESSMENT DISTRICT</b>		
<b>FUND BALANCE ANALYSIS</b>		
<b>FISCAL YEAR</b>	<b>2015-2016</b>	<b>2016-2017</b>
<b>STATUS</b>	<b>YEAR END PROJECTION</b>	<b>BUDGET ESTIMATE</b>
BEGINNING FUND BALANCE (Form 1)	\$ (101,721)	\$ 38,980
LIGHTING ASSESSMENT (Form 2)	\$ 1,047,453	\$1,031,398
INTEREST & PENALTIES (Form 2)	\$ 8,018	\$ 8,018
TAX REDEMPTION (Form 2)	\$ 23,435	\$ 23,435
TRANSFER IN GENERAL REVENUE	\$ -	\$ -
STREET LIGHTING MAINTENANCE COST	\$ 938,205	\$ 1,092,372
CIP	\$ -	\$ -
DEBT SERVICES	\$ -	\$ -
<b>FUND BALANCE GRANT TOTAL</b>	<b>\$ 38,980</b>	<b>\$ 9,459</b>

**EXHIBIT C**

City of Lynwood

Schedule of Revenues, Expenditures and Changes in Fund Balances –  
Budget and Actual  
Lighting Maintenance Special Revenue Fund  
Year ended June 30, 2015

	Final Budget	Actual	Variance Positive (Negative)
<b>Revenues</b>			
Taxes and assessments	\$ 1,090,315	\$ 1,047,453	\$ (42,862)
Use of money and property	36,632	13,939	(22,693)
<b>Total revenues</b>	<u>1,126,947</u>	<u>1,061,392</u>	<u>(65,555)</u>
<b>Expenditures</b>			
Current:			
Public works	901,826	916,726	(14,900)
<b>Total expenditures</b>	<u>901,826</u>	<u>916,726</u>	<u>(14,900)</u>
<b>Excess of revenues over expenditures</b>	225,121	144,666	(80,455)
<b>Other financing sources (uses)</b>			
Transfers out	(295,350)	(295,306)	44
<b>Net other financing sources (uses)</b>	<u>(295,350)</u>	<u>(295,306)</u>	<u>44</u>
<b>Change in fund balance</b>	(70,229)	(150,640)	(80,411)
<b>Fund balances - beginning of year</b>	48,919	48,919	-
<b>Fund balances - end of year</b>	<u>\$ (21,310)</u>	<u>\$ (101,721)</u>	<u>\$ (80,411)</u>

Form 2

revstat.rpt  
06/16/2016 4:37PM  
Periods: 0 through 16

Revenue Status Report

City of Lynwood  
7/1/2015 through 6/30/2016

2651 Street Lighting Fund

<u>Account Number</u>	<u>Adjusted Estimate</u>	<u>Revenues</u>	<u>Year-to-date Revenues</u>	<u>Balance</u>	<u>Prct Rcvd</u>
20 City Treasurer					
35101 Interest	0.00	0.00	0.00	0.00	0.00
<b>Total City Treasurer</b>	0.00	0.00	0.00	0.00	0.00
30 Finance & Administration					
30115 Interest & penalties property	15,609.00	8,018.13	8,018.13	7,590.87	51.37
30120 Tax redemption property taxes	39,710.00	23,434.77	23,434.77	16,275.23	59.01
32101 Assessments property taxes	1,042,131.00	992,991.68	992,991.68	49,139.32	95.28
<b>Total Finance &amp; Administration</b>	1,097,450.00	1,024,444.58	1,024,444.58	73,005.42	93.35
45 Public Works					
36999 Miscellaneous rev.	0.00	0.00	0.00	0.00	0.00
<b>Total Public Works</b>	0.00	0.00	0.00	0.00	0.00
95 Transfers					
38105 Trans in-general rev transfer	0.00	0.00	0.00	0.00	0.00
38127 Trans in - Refuse Fund	0.00	0.00	0.00	0.00	0.00
38135 Trans in - Gas Tax Fund	0.00	0.00	0.00	0.00	0.00
38170 Trans in h u d rev. Transfer	0.00	0.00	0.00	0.00	0.00
38195 Trans in - Prop "C"	0.00	0.00	0.00	0.00	0.00
<b>Total Transfers</b>	0.00	0.00	0.00	0.00	0.00
<b>Total Street Lighting Fund</b>	1,097,450.00	1,024,444.58	1,024,444.58	73,005.42	93.35



STREET LIGHTING ASSESSMENT DISTRICT  
CAPITAL IMPROVEMENTS

	<u>BUDGET</u>	<u>COMPLETED, %</u>
1. Street Lighting Rehab. (Res.)	\$740,503	100
2. Street Lighting Rehab. (Comm.)	\$1,114,000	100
3. Public Works Yard	\$360,000	100
4. Cesar Chavez Ln. Lighting	\$31,200	100
5. Security Lighting	\$100,000	100
6. Lynwood City Park Lighting	\$200,000	100
7. Street Lighting Abandonment	\$80,000	45 (Postponed)
8. Street Lights Installations	\$0	Deleted
TOTAL:	<u>\$2,625,703</u>	

EXHIBIT "B"



# AGENDA STAFF REPORT

DATE: June 21, 2016

TO: Honorable Mayor & City Council Members

APPROVED BY: J. Arnoldo Beltrán, City Manager *[Signature]*

PREPARED BY: Raul Godinez II, P.E., Director of Public Works/City Engineer *[Signature]*  
Elias Saikaly, P.E., Senior Public Works Manager

SUBJECT: Lynwood Landscape Maintenance Assessment District No. 2016-L,  
FY 2016-17

## Recommendation:

Staff recommends that the City Council adopt the attached resolutions entitled:

1. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD, APPROVING THE ENGINEER'S REPORT PREPARED PURSUANT TO CALIFORNIA STREETS AND HIGHWAYS CODE, SECTION 22565 ET SEQ., AS ORDERED BY THE CITY COUNCIL ON FEBRUARY 16, 2016, RELATING TO THE LYNWOOD LANDSCAPE MAINTENANCE ASSESSMENT DISTRICT.
2. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD, DECLARING ITS INTENTION TO ORDER THE LEVY AND COLLECTION OF ANNUAL ASSESSMENTS FOR FISCAL YEAR 2016-17 WITHIN THE LYNWOOD LANDSCAPE MAINTENANCE ASSESSMENT DISTRICT PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972 (COMMENCING WITH STREETS AND HIGHWAYS CODE SECTION 22500 ET SEQ.) AND FIXING THE TIME AND PLACE FOR HEARING PROTESTS AND OBJECTIONS, AS JULY 5, 2016."

## Background:

The Lynwood Landscape Maintenance Assessment District was first established in 1978 under the Landscaping and Lighting Act of 1972. The cost of maintenance, including the assessment engineering costs and administration, can be levied annually against the properties that receive the benefits thereby relieving the General Fund of those costs. Property owners can be assessed only for the benefits received. The assessments are levied as a fair and equitable way to provide funds to maintain, operate and improve the landscaped areas in the City including all City parks. The



plans and specifications for the District are on file in the Office of the Director of Public Works/City Engineer.

**Discussion & Analysis:**

The City Council, on February 16, 2016, adopted Resolution 2016-037 ordering the City Engineer to prepare and file a report regarding the Lynwood Landscape Assessment District. The Engineer's Report has been completed and is attached to this staff report for the City Council's reference and use. There are no proposed assessment rate increases; the assessment rates will remain the same at \$1.90 per front footage for both residentially zoned properties and for commercially zoned properties. The Report indicates a total assessment of \$1,063,674.49 for Fiscal Year 2016-2017. The estimated cost to operate the District for FY 16-17 is a total of \$1,596,373 and the estimated assessment amount, interest and penalties is \$1,093,018 plus a project carry over from FY 15-16 of (\$103,209).

**Fiscal Impact:**

The District is currently operating at an annual shortfall. At this time, the assessment rates for the City's Landscape District will remain the same.

Coordinated With:

City Manager's Office  
City Attorney's Office

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD, APPROVING THE ENGINEER'S REPORT PREPARED PURSUANT TO CALIFORNIA STREETS AND HIGHWAYS CODE, SECTION 22565 ET SEQ., AS ORDERED BY THE CITY COUNCIL ON FEBRUARY 16, 2016, RELATING TO THE LYNWOOD LANDSCAPE MAINTENANCE ASSESSMENT DISTRICT**

**WHEREAS**, the City Council on February 16, 2016, adopted Resolution No. 2016-037, ordering the City Engineer to make and file with the City Clerk, a report in writing in accordance with the requirements of Streets and Highways Code, Section 22565 et. seq.; and

**WHEREAS**, the City Engineer has made and filed said report with the City Clerk and the City Clerk has presented said report to this City Council for consideration.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LYNWOOD DOES HEREBY FIND, PROCLAIM, ORDER, AND RESOLVE AS FOLLOWS:**

**Section 1.** The City Council has considered said report as filed and is hereby approved.

**Section 2.** Said report, including any plans, specifications, estimates of costs and expenses, diagram and assessments shall be placed on file in the office of the City Clerk and may be examined by any interested persons.

**Section 3.** This resolution shall take effect immediately upon its adoption.

**Section 4.** The City Clerk shall certify as to the adoption of this Resolution.

**PASSED, APPROVED and ADOPTED this 21<sup>st</sup> day of June, 2016.**

\_\_\_\_\_  
Edwin E. Hernandez  
Mayor

**ATTEST:**

---

María Quiñónez  
City Clerk

---

J. Arnoldo Beltrán  
City Manager

**APPROVED AS TO FORM:**

**APPROVED AS TO CONTENT:**

---

David Garcia  
City Attorney

---

Raul Godinez II, P.E.  
Director of Public Works / City Engineer

STATE OF CALIFORNIA        )  
  )  
COUNTY OF LOS ANGELES    )       §

I, the undersigned, City Clerk of the City of Lynwood, do hereby certify that the above and foregoing resolution was duly adopted by the City Council of the City of Lynwood at a regular meeting held in the City Hall of said City on the day of \_\_\_\_\_, \_\_\_\_\_, and passed by the following vote:

AYES:

NOES:

ABSENT:

\_\_\_\_\_  
City Clerk, City of Lynwood

STATE OF CALIFORNIA        )  
  )  
COUNTY OF LOS ANGELES    )       §

I, the undersigned City Clerk of the City of Lynwood, and Clerk of the City Council of said City, do hereby certify that the above and foregoing is a full, true and correct copy of Resolution No. \_\_\_\_\_ on file in my office and that said resolution was adopted on the date and by the vote therein stated.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
City Clerk, City of Lynwood

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD, DECLARING ITS INTENTION TO ORDER THE LEVY AND COLLECTION OF ANNUAL ASSESSMENTS FOR FISCAL YEAR 2016-2017 WITHIN THE LYNWOOD LANDSCAPE MAINTENANCE ASSESSMENT DISTRICT PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972 (COMMENCING WITH STREETS AND HIGHWAYS CODE SECTION 22500 ET SEQ.) AND FIXING THE TIME AND PLACE FOR HEARING PROTESTS AND OBJECTIONS, AS JULY 5, 2016**

**WHEREAS**, the City Council has ordered and the City Engineer has prepared and filed a report in writing containing all matters required by the City Council under Streets and Highways Code, Section 22565, et seq.; and

**WHEREAS**, said report has been presented to the City Council for consideration and has been received and approved.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LYNWOOD DOES HEREBY FIND, PROCLAIM, ORDER, AND RESOLVE AS FOLLOWS:**

**Section 1.** Pursuant to the Landscaping and Lighting Act of 1972, commencing with Streets and Highways Code Section 22500 et seq., the City Council of the City of Lynwood hereby declares its intention to order the levy and collection of assessments against the assessable lots and parcels of land within an existing assessment district designated "Lynwood Landscape Maintenance Assessment District ("District") for fiscal year 2016-2017 to pay for the costs of those existing and previously proposed improvements described as:

"The installation, maintenance, and servicing of existing and previously proposed landscaping and appurtenant facilities within parks and landscaped areas within public rights-of-way and City owned property in the City of Lynwood. Such improvements include the maintenance and operation of sidewalks, streets, and water, flood control and drainage systems, specifically the maintenance and operation of landscaping and appurtenant facilities in and along streets and sidewalks, the maintenance and operation of parks, including appurtenant facilities, which serve as natural retention and drainage systems as required by the area's Master Storm Drain Plan, and the maintenance and operation of landscaped areas adjacent to and appurtenant to water well sites; and the installation of previously proposed landscaping and appurtenant facilities within parks and landscaped areas within public rights-of-way and City-owned property in the City which have been paid or are to be paid from the proceeds of revenue bonds."

The boundaries of the District are conterminous with the boundaries of the City of Lynwood as shown on the map identified as Assessment District Map No. 2016-L on file in the office of the City Engineer.

**Section 2.** Reference is hereby made to the report of the Engineer approved by the City Council on June 21, 2016, by a resolution, and on file in the office of the City Clerk, describing the improvements made, the maintenance and servicing thereof, the boundaries of the District and any zones therein, and the proposed assessments upon assessable lots and parcels of land within the District.

**Section 3.** Notice is hereby given that on July 5, 2016, at the hour of 6:00 p.m., in the Council Chambers of City Hall, 11330 Bullis Road, Lynwood, California, is the date, hour and place fixed for the hearing of protests and objections by the City Council to the levy and collection of the proposed assessments (existing rates) against the lots and parcels of land within the District for fiscal year 2016-2017.

Any and all persons having any protest or objection to the proposed improvements, the extent of the assessment district, or the levy and collection of the proposed assessments may appear before the City Council at said hearing and show cause why said improvements should not be carried out and the proposed assessment and diagram confirmed, all in accordance with this Resolution of Intent and the report of the City Engineer. Prior to the conclusion of the hearing, any interested person may file a written protest with the City Clerk, or, having previously filed a protest, may file a written withdrawal of protest. A written protest shall state all grounds of objection.

A protest by a property owner shall contain a description sufficient to identify the property owned by him. All interested persons shall be afforded the opportunity to hear and be heard. The City Council shall consider all oral statements and written protests or communications made or filed by an interested person.

**Section 4.** The City Clerk is hereby directed to cause notice of the passage of this resolution to be given at the time and place in the form and manner provided by law.

**Section 5.** The proposed assessment rate for fiscal year 2016-2017 will remain the same and is \$1.90 per foot frontage for residential and commercial properties.

**Section 6:** This resolution shall take effect immediately upon its adoption.

**Section 7.** The City Clerk shall certify as to the adoption of this Resolution.

**PASSED, APPROVED and ADOPTED this 21<sup>st</sup> day of June, 2016.**

---

Edwin E. Hernandez  
Mayor

**ATTEST:**

\_\_\_\_\_  
María Quiñónez  
City Clerk

\_\_\_\_\_  
J. Arnoldo Beltrán  
City Manager

**APPROVED AS TO FORM:**

**APPROVED AS TO CONTENT:**

\_\_\_\_\_  
David Garcia  
City Attorney

\_\_\_\_\_  
Raul Godinez II, P.E.  
Director of Public Works / City Engineer

STATE OF CALIFORNIA        )  
  )  
COUNTY OF LOS ANGELES    )       §

I, the undersigned, City Clerk of the City of Lynwood, do hereby certify that the above and foregoing resolution was duly adopted by the City Council of the City of Lynwood at a regular meeting held in the City Hall of said City on the day of \_\_\_\_\_, \_\_\_\_\_, and passed by the following vote:

AYES:

NOES:

ABSENT:

\_\_\_\_\_  
City Clerk, City of Lynwood

STATE OF CALIFORNIA        )  
  )  
COUNTY OF LOS ANGELES    )       §

I, the undersigned City Clerk of the City of Lynwood, and Clerk of the City Council of said City, do hereby certify that the above and foregoing is a full, true and correct copy of Resolution No. \_\_\_\_\_ on file in my office and that said resolution was adopted on the date and by the vote therein stated.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
City Clerk, City of Lynwood



**CITY OF LYNWOOD**  
**LANDSCAPE MAINTENANCE**  
**ASSESSMENT DISTRICT**

June 21, 2016

1 of 8

**ENGINEER'S REPORT**  
**LYNWOOD LANDSCAPE MAINTENANCE ASSESSMENT DISTRICT**

**PREPARED**

Pursuant to the  
LANDSCAPING AND LIGHTING ACT OF 1972  
(DIVISION 15, PART 2)

STREETS AND HIGHWAYS CODE

STATE OF CALIFORNIA

Prepared by:

Raul Godinez II, P.E.  
Director of Public Works/City Engineer  
11330 Bullis Road  
Lynwood, California 90262



**CITY OF LYNWOOD**

**June 21, 2016**

**LANDSCAPE MAINTENANCE  
ASSESSMENT DISTRICT**

**2 of 8**

June 21, 2016

THE HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

CITY HALL, LYNWOOD, CALIFORNIA

LYNWOOD LANDSCAPE MAINTENANCE ASSESSMENT DISTRICT

Pursuant to Resolution No. 2016-037, adopted by your Honorable Body on February 16, 2016, I have prepared the Engineer's Report.

**ENGINEER'S REPORT**

This Engineer's Report is required by the Landscaping and Lighting Act of 1972 (being Division 15, Part 2, Streets and Highways Code of the State of California). The Report contemplates the levying of an assessment to provide funds necessary to construct, install, maintain and service sidewalks, streets, and water, flood control and drainage systems and appurtenant facilities within the Lynwood Landscape Maintenance Assessment District ("District"). The assessment will be levied against those parcels of land within said District benefiting from the improvements, as required by law.

Proper construction, installation, maintenance and servicing of median islands, retention basins, street trees and other landscaped facilities provide an esthetically pleasing environment, air purification and sound attenuation. Proper maintenance of such landscaping also provides for the efficient operations of streets, sidewalks, water, flood control and drainage systems throughout the City. It enhances the overall quality of life and desirability of an area, thereby enhancing the value of each and every parcel in the District.

Since the street trees and medians are evenly distributed along the public streets and other landscaped facilities are evenly distributed throughout the District, all properties within the District are located within a single zone. The front footage of each benefited property is used as the base for distributing the overall costs in proportion to the estimated benefits to be received by each assessable parcel from the improvements.



## CITY OF LYNWOOD

June 21, 2016

### LANDSCAPE MAINTENANCE ASSESSMENT DISTRICT

3 of 8

## THE ENGINEER'S REPORT

Pursuant to the Landscaping and Lighting Act of 1972, it is required that an Engineer's Report be prepared and filed with the City Clerk, who in turn presents it to the City Council for its consideration.

This Engineer's Report consists of the following:

### **1. BOUNDARY MAP NO. 2016-L:**

A diagram of the District, showing the exterior boundaries of the District, is attached hereto as Exhibit "A" and is incorporated herein by reference. Reference is made to the Los Angeles County Assessor's Maps for fiscal year 2013-2014 for a detailed description on the lines and dimensions of any lots or parcels within the District.

### **2. SPECIFICATIONS:**

The Lynwood Landscape Maintenance Assessment District was formed and assessments first levied in 1978 following the passage of Resolution No. 78-78 by the City Council. The plans and specifications for the improvements within the District are on file with the Director of Public Works/City Engineer and are incorporated herein by reference.

Landscape maintenance for Fiscal Year 2016-2017 includes maintenance and servicing of the following improvements:

LYNWOOD CITY PARK	(29 acres) Mowing, edging, weeding, irrigation, restroom maintenance, painting, fence repair and trash pick-up.
BURKE - HAM PARK	(10 acres) Mowing, edging, weeding, irrigation, restroom maintenance, painting, fence repair and trash pick-up.
LOS AMIGOS PARK	(1.75 acres) Mowing, edging, weeding, irrigation, painting, fence repair and trash pick-up.
ADOLFO MEDINA PARK	(2.4 acres) Mowing, edging, weeding, irrigation, painting, fence repair and trash pick-up.



**CITY OF LYNWOOD**

**June 21, 2016**

**LANDSCAPE MAINTENANCE  
ASSESSMENT DISTRICT**

**4 of 8**

<b>ROSE PARK</b>	(1.5 acres) Mowing, edging, weeding, irrigation, painting, fence repair and trash pick-up.
<b>CARNATION PARK</b>	(1.5 acres) Mowing, edging, weeding, irrigation, painting, fence repair and trash pick-up.
<b>POCKET PARKS 4-SITES</b>	(.6 acres) Regrading, weeding, graffiti removal, trash
<b>STREET MEDIANS</b>	Mowing, edging, irrigation, trash pick-up and eradicating pests: <ul style="list-style-type: none"><li>• Long Beach Boulevard, 74,646 square feet</li><li>• State Street, 170,000 square feet</li><li>• Imperial Highway, 37,740 square feet</li><li>• Atlantic Avenue, 94,472 square feet</li><li>• Hulme Avenue 2,160 square feet</li><li>• Lilita Avenue 1,620 square feet</li><li>• Carlin Avenue 1,530 square feet</li><li>• Los Flores Boulevard, 36,800 square feet</li><li>• Flower Street 36,800 square feet</li><li>• Bullis Road, 3,888 square feet</li><li>• Santa Fe Avenue, 3,000 square feet</li></ul>
<b>WATER WELLS</b>	(Five locations, 10,750 square feet) Mowing, edging, weeding and irrigation.
<b>LINEAR PARK</b>	(6.8 acres) Mowing, edging, weeding, irrigation, restroom maintenance, painting, fence repair and trash pick-up.
<b>TREE TRIMMING</b>	Two-year cycle general tree trimming, and in-house light tree trimming and emergency response services.



**CITY OF LYNWOOD**  
**LANDSCAPE MAINTENANCE**  
**ASSESSMENT DISTRICT**

June 21, 2016

5 of 8

**3. ESTIMATE OF COST:**

Maintenance and Servicing Costs

Taking into consideration the current economic constraints and resulting current fiscal budgetary policies, a conservative projected estimate of the water, electrical energy, operation and maintenance costs with respect to the District (including incidental expenses) for the one-year period beginning July 1, 2016 and ending June 30, 2017, is as follows:

Landscape Maintenance:

A. Personnel	\$ 1,017,017
B. Maintenance & Operations	\$ 223,630
C. Tree Maintenance	\$ 355,726
<b>TOTAL COST</b>	<b>\$ 1,596,373</b>

Capital Improvement Costs

There was a considerable backlog in capital improvement projects in the District. The public interest and safety required that these projects be constructed on an expedited basis. The cost of such capital improvements exceeded the amount that could be conveniently raised in a single assessment.

Pursuant to Section 22662 (b) of the Landscaping and Lighting Act of 1972, the City of Lynwood entered into an agreement whereby the District received an advance of \$2,467,850 from the City of Lynwood for deposit to the improvement fund. Such advance is to be repaid to the City through the levy and collection of annual assessments for these improvements over a period of twenty (20) years commencing with fiscal year 1992-93, and is proposed to continue until the loan is paid. With the 2003 bond refinancing, the annual installment is \$238,450. Commencing FY 2015-2016 this installment will no longer apply. A list of the previously approved projects and their status is attached to this report as Exhibit "B".



**CITY OF LYNWOOD**

**June 21, 2016**

**LANDSCAPE MAINTENANCE  
ASSESSMENT DISTRICT**

**6 of 8**

Total Estimated Costs

The total amount to be assessed with respect to the District for fiscal year 2016-2017, consisting of the maintenance and servicing costs and the annual installment for the capital improvement cost discussed above, plus the estimated balance from Fiscal Year 2015-16 is as follows:

FY 2016-2017 ASSESSMENT

Maintenance and Servicing Costs	(\$ 1,596,373)
Annual Installment (Revenue Bonds)	\$ 0
Total Cost	(\$1,596,373)
Est. FY 15-16 Balance	(\$103,209)
TOTAL LIABILITY (Total Cost – Balance)	(\$1,699,582)
Est. Revenue & Amount to Be Assessed at No Change in Foot Frontage (FF) Rate	\$1,063,674
Transfer – In Estimate	\$ 0
Other Revenue Estimate	\$ 29,344
Est. balance at end of FY 15-16	(\$ 606,564)



**CITY OF LYNWOOD**

**LANDSCAPE MAINTENANCE  
ASSESSMENT DISTRICT**

June 21, 2016

7 of 8

**4. ASSESSMENT OF ESTIMATED COST:**

There are approximately 10,058 parcels of residential and commercial properties within the District with approximately 559,827 front footage (FF), excluding parcels of public property which are not assessed for the costs of improvements.

<u>Total Front Footage</u>	<u>Rate</u>	<u>Estimated Assessment revenue</u>
559,828.68 FF	\$1.90/FF	\$1,063,674.49

**5. LANDSCAPE DISTRICT FUND BALANCE:**

Exhibit "C" describes the District fund balance analysis. At this time, the assessment rates for the City's Landscape District will remain the same.

**6. ALTERNATIVES TO FUND THE DISTRICT:**

Assessments for the Lynwood Landscape Maintenance Assessment District have not been adjusted since F.Y. 1998-1999, at which time the rates were decreased from \$1.97 FF to \$1.90 FF for both residential and commercial.

Energy cost and maintenance costs have increased over the last 20-years and yet the assessment rates have remained the same. As such, the Landscape Maintenance Assessment District no longer collects sufficient funds to adequately fund its operations.

Over the last several years the General Fund has subsidized the Landscape Maintenance Assessment District's operations; the General Fund can no longer afford to subsidize the District. As such, it is recommended that the City Council consider implementing a plan to increase the assessment rates. The Proposition 218 process would need to start this FY 2016-2017, so that fee adjustments can be considered for implementation starting in FY 2017-2018.

At this time it is also recommended that District rates remain the same for FY 2016-2017.



**CITY OF LYNWOOD**  
**LANDSCAPE MAINTENANCE**  
**ASSESSMENT DISTRICT**

**June 21, 2016**

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**8 of 8**

**7. ASSESSMENT ROLL**

In compliance with the Landscaping and Lighting Act of 1972, copies of the County Assessor's Map and the County Tax Collector's tax rolls were used in this Engineer's Report. The assessment roll, for each parcel of land therein, shows the legal description; the County Assessor's code numbers; the assessable front footage used in calculating the assessment against the parcels and the total net assessment levied against the parcels for Fiscal Year 2016-2017. The assessment roll is on file in the Office of the City Clerk and is incorporated herein by reference.

The foregoing Engineer's Report, which includes BOUNDARY MAP No. 2016-L, the ASSESSMENT ROLL and the ESTIMATE OF COSTS, is presented herewith for your approval by resolution.

Dated this 21<sup>st</sup> day of June, 2016.

Respectfully,

Raul Godinez II, P.E.  
City Engineer  
City of Lynwood

City of Lynwood  
 Schedule of Revenues, Expenditures and Changes in Fund Balances –  
 Budget and Actual  
 Landscape Maintenance Special Revenue Fund  
 Year ended June 30, 2015

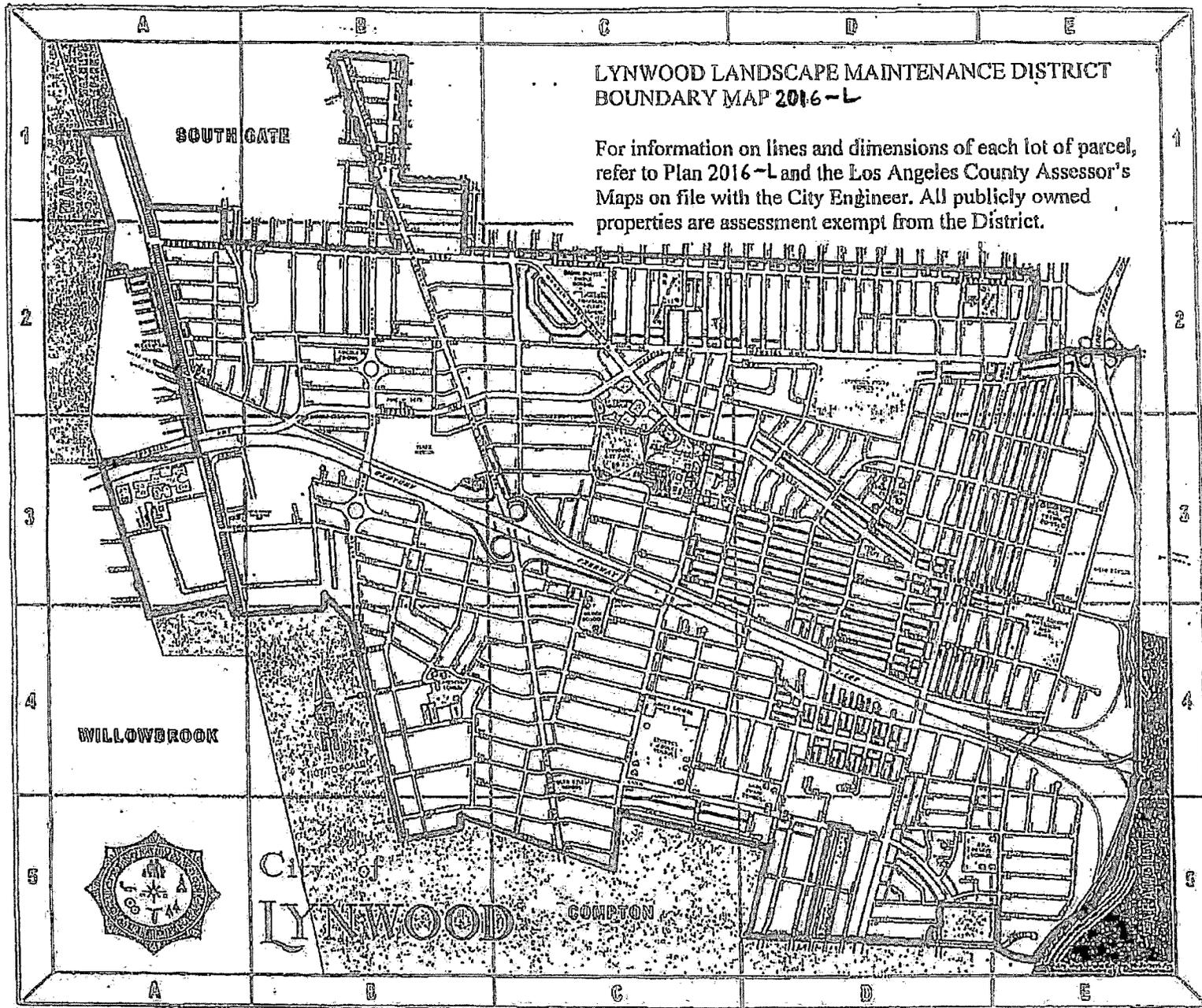
	Final Budget	Actual	Variance Positive (Negative)
<b>Revenues</b>			
Taxes and assessments	\$ 1,102,586	\$ 1,076,790	\$ (25,796)
Use of money and property	24,656	12,312	(12,344)
<b>Total revenues</b>	1,127,242	1,089,102	(38,140)
<b>Expenditures</b>			
Current:			
Public works	1,249,098	1,035,037	214,061
<b>Total expenditures</b>	1,249,098	1,035,037	214,061
<b>Excess of revenues over expenditures</b>	(121,856)	54,065	175,921
<b>Other financing sources (uses)</b>			
Transfers in	365,822	365,822	-
Transfers out	(238,450)	(238,427)	23
<b>Net other financing sources (uses)</b>	127,372	127,395	23
<b>Change in fund balance</b>	5,516	181,460	175,944
<b>Fund balances - beginning of year</b>	(72,502)	(72,502)	-
<b>Fund balances - end of year</b>	\$ (66,986)	\$ 108,958	\$ 175,944

Revenue Status Report

City of Lynwood  
 7/1/2015 through 6/30/2016

2701 Landscape Maint. Assessment District

<u>Account Number</u>	<u>Adjusted Estimate</u>	<u>Revenues</u>	<u>Year-to-date Revenues</u>	<u>Balance</u>	<u>Prct Rcvd</u>
30 Finance & Administration					
30115 Interest & penalties property	14,128.00	7,643.03	7,643.03	6,484.97	54.10
30120 Tax redemption property taxes	36,422.00	21,701.41	21,701.41	14,720.59	59.58
32101 Assessments property taxes	1,073,201.00	1,028,196.76	1,028,196.76	45,004.24	95.81
<b>Total Finance &amp; Administration</b>	<b>1,123,751.00</b>	<b>1,057,541.20</b>	<b>1,057,541.20</b>	<b>66,209.80</b>	<b>94.11</b>
95 Transfers					
38105 Trans in-general rev transfer	0.00	0.00	0.00	0.00	0.00
38110 Trans in - Water Fund	0.00	0.00	0.00	0.00	0.00
38135 Trans in - Gas Tax Fund	0.00	0.00	0.00	0.00	0.00
38265 Trans in - L A County Park Maint.	0.00	0.00	0.00	0.00	0.00
<b>Total Transfers</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Landscape Maint. Assessment District</b>	<b>1,123,751.00</b>	<b>1,057,541.20</b>	<b>1,057,541.20</b>	<b>66,209.80</b>	<b>94.11</b>
<b>Grand Total</b>	<b>1,123,751.00</b>	<b>1,057,541.20</b>	<b>1,057,541.20</b>	<b>66,209.80</b>	<b>94.11</b>



**LANDSCAPE MAINTENANCE ASSESSMENT DISTRICT  
CAPITAL IMPROVEMENTS**

<b>PROJECT</b>	<b>BUDGET</b>	<b>COMPLETE %</b>
1. Sidewalk Reconstruction	\$1,000,000	100%
2. Cesar Chavez Ln. Improvements	\$357,000	100%
3. Streetscaping	\$431,400	100%
4. Landscaped Median Islands	\$236,000	100%
5. Tree Planting	\$105,697	100%
6. Public Parks	<u>\$73,400</u>	100%
<b>Total:</b>	<b>\$2,203,497</b>	

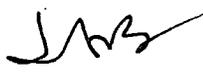
**EXHIBIT "B"**



# AGENDA STAFF REPORT

DATE: June 21, 2016

TO: Honorable Mayor and Members of the City Council

APPROVED BY: J. Arnaldo Beltran, City Manager 

PREPARED BY: Haydee M. Sainz, Director of Human Resources and Risk Management 

SUBJECT: Consulting Services Agreement with Monjaras Wisemeyer Group for Accommodation Meeting Management/Interactive Process Facilitation and Essential Functions Including Job Analysis and Job Bank Development Services

## Recommendation:

Staff recommends that the City Council adopt the attached resolution entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD AMENDING THE CONSULTING SERVICES AGREEMENT WITH MONJARAS & WISEMEYER GROUP, FOR ACCOMODATION MEETING MANAGEMENT/INTERACTIVE PROCESS FACILITATION AND ESSENTIAL FUNCTIONS INCLUDING JOB ANALYSIS AND JOB BANK DEVELOPMENT SERVICES".

## Background:

The City contracts with the Monjaras & Wisemeyer Group to provide accommodation meeting management/interactive process facilitation, essential functions job analyses, and job bank development services for the City. The Monjaras & Wisemeyer Group has been assisting the City in complying with the full range of state and federal disability compliance laws and regulations, including the Fair Employment Housing Act, Title 1 of the Americans with Disabilities Act, California workers' compensation laws, California Family Rights Act, and the Family Medical Leave Act.

## Discussion & Analysis:

The City's needs for these services increased in the past year due to medical accommodations/interactive meetings needed. The number of cases increased with employees having to go through the accommodations process to ensure the City was able to accommodate, ensure their safe return to work, and comply with its legal obligation.

AGENDA  
ITEM

21

Staff appropriated \$25,000 for FY 2016/17. Attached is the proposed Agreement for Accommodation Meeting Management/Interactive Process Facilitation, Essential Functions including Job Analysis and Job Bank Development Services. Staff is recommending a two-year contract, each contract year being for an amount not to exceed \$25,000 per fiscal year. Staff requests that Council approve the Agreement for FY 17 and 18, which is not to exceed \$25,000.

The City of Lynwood's Municipal Code (LMC) Sec. **6-3.13(a)**, states that on contracts over fifteen thousand dollars (\$15,000) in emergency situations, no competitive bidding of any kind (whether through informal open market procedures or through formal noticed procedures) shall be required to purchase professional/special services under any of the following circumstances when an emergency requires that an order be placed with the most available source of supply or if the city council shall find, by resolution adopted by not less than four-fifths (4/5) of its members, that such an acquisition may be more economically and efficiently effected through the use of an alternate procedure.

**Fiscal Impact:**

An open purchase order shall be executed to compensate consultant with a maximum of \$25,000, for fiscal year 2017. The open purchase order will reflect the amount to be a total of \$25,000. Total payments under this contract are not to exceed \$25,000.

Coordinated With:

Finance

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD AMENDING THE CONSULTING SERVICES AGREEMENT WITH MONJARAS & WISEMEYER GROUP, FOR ACCOMODATION MEETING MANAGEMENT/INTERACTIVE PROCESS FACILITATION ESSENTIAL FUNCTIONS INCLUDING JOB ANALYSIS AND JOB BANK DEVELOPMENT SERVICES**

**WHEREAS**, the City of Lynwood contracts with Monjaras & Wisemeyer Group, for Accommodation Meeting Management/Interactive Process Facilitation, Essential Functions Job Analysis and Job Bank Development Services; and

**WHEREAS**, the City's contract with Monjaras & Wisemeyer Group, expired on June 8, 2016; and

**WHEREAS**, to assure the City is able to timely and effectively provide the services extended by Monjaras & Wisemeyer Group, the City Council wishes to approve the attached Amended Agreement for Accommodation Meeting Management/Interactive Process Facilitation, Essential Functions including Job Analysis and Job Bank Development Services and make the appropriation of funds necessary therefore;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LYNWOOD DOES HEREBY FIND, DETERMINE, ORDER AND RESOLVE AS FOLLOWS:**

**Section 1.** That the City Council authorizes the Mayor to approve an agreement with Monjaras & Wisemeyer Group for Accommodation Meeting Management/Interactive Process Facilitation, Essential Functions including Job Analysis and Job Bank Development Services, with a not-to-exceed amount of \$25,000, approved as to form by the City Attorney

**Section 2.** The City Council hereby approves the Agreement for Services with Monjaras & Wisemeyer Group provided to the City Council concurrently with this Resolution, subject to approval as to form by the City Attorney.

**Section 3.** This resolution shall go into effect immediately upon its adoption.

**Section 4.** The City Clerk shall certify as to the adoption of this Resolution.

**PASSED, APPROVED and ADOPTED this 21<sup>th</sup> day of June, 2016**

\_\_\_\_\_  
Edwin Hernandez  
Mayor

**ATTEST:**

\_\_\_\_\_  
María Quinonez  
City Clerk

\_\_\_\_\_  
J. Arnoldo Beltran  
City Manager

**APPROVED AS TO FORM:**

**APPROVED AS TO CONTENT:**

\_\_\_\_\_  
David A. Garcia  
City Attorney

\_\_\_\_\_  
Haydee M. Sainz  
Director of Human Resources & Risk  
Management

STATE OF CALIFORNIA        )  
  )  
COUNTY OF LOS ANGELES    )       §

I, the undersigned, City Clerk of the City of Lynwood, do hereby certify that the above and foregoing resolution, entitled "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD ADOPTING A CONSULTING SERVICES AGREEMENT WITH JUAN RAMIREZ, JD FOR INTERPRETATION SERVICES", was duly adopted by the City Council of the City of Lynwood at a regular meeting held in the City Hall of said City on the day of \_\_\_\_\_, \_\_\_\_\_, and passed by the following vote:

AYES:

NOES:

ABSENT:

\_\_\_\_\_  
Maria Quinonez  
City Clerk

## CONSULTING SERVICES AGREEMENT

This agreement ("Agreement") is made as of June 9, 2016 by and between the **City of Lynwood**, a municipal corporation ("City") and Monjaras & Wisemeyer Group ("Consultant"). City and Consultant are sometimes hereinafter individually referred to as a "Party" and collectively referred to as the "Parties."

### RECITALS

WHEREAS, City desires to utilize the services of Consultant as an independent contractor to provide consulting services to City as set forth in the attached **Exhibit A**; and

WHEREAS, Consultant represents that it is fully qualified to perform such consulting services by virtue of its experience and the training, education and expertise of its principals and employees.

NOW, THEREFORE, in consideration of performance by the parties of the covenants and conditions herein contained, the parties hereto agree as follows:

#### 1. **Consultant's Services.**

A. Scope of Services. The nature and scope of the specific services to be performed by Consultant are as described in **Exhibit A**.

B. Time of Performance. Consultant shall complete the specific services according to the schedule of performance which is also set forth in **Exhibit A**.

2. **Term of Agreement**. This Agreement shall commence on June 9, 2016, (the "Commencement Date") and shall terminate on June 30, 2018 (the "Termination Date"), unless sooner terminated pursuant to the provisions of this Agreement. On or before ninety (90) days prior to the Termination Date, Consultant and City shall meet to discuss this Agreement and its possible extension and or modification. In the event the Parties do not enter into a new agreement prior to the Termination Date, this Agreement shall continue on a month-to-month basis under the same terms for a period not to exceed three months following the Termination Date. If the Parties execute no new agreement by the end of the three-month period following the Termination Date, this Agreement shall terminate at the end of such three-month period.

#### 3. **Compensation.**

A. City agrees to compensate Consultant for services under this Agreement in compliance with the schedule set forth in **Exhibit A**. Payment will be made only after submission of proper monthly invoices in the form and manner specified by City. Each invoice shall include a breakdown of all monthly services performed together with the hours spent on each service.

B. Total payment to Consultant pursuant to this Agreement shall not exceed Twenty Five Thousand Dollars (\$25,000.00), inclusive of any expenses.

C. If at the request of the City, Consultant is required to incur out of pocket expenses (including but not limited to, out-of-town travel and lodging) which are above and beyond the ordinary expenses associated with performance of this Agreement; Consultant shall be entitled to reimbursement of such expenses. Consultant shall only be reimbursed for those expenses which: (i) appear on Consultant's monthly invoices; (ii) are accompanied by a copy of the City's written authorization for Consultant to incur such expenses; and (iii) receipts documenting such expenses.

**4. General Terms and Conditions.** The General Terms and Conditions set forth in **Exhibit B** are incorporated as part of this Agreement. In the event of any inconsistency between the General Terms and Conditions and any other exhibit to this Agreement, the General Terms and Conditions shall control unless it is clear from the context that both parties intend the provisions of the other exhibit(s) to control.

**5. Addresses.**

**City**

City of Lynwood  
11330 Bullis Road  
Lynwood, CA 90262  
Attn: J. Arnoldo Beltrán, City Manager

**Consultant**

Monjaras & Wisemeyer Group  
115 Pine Avenue, Suite #350  
Long Beach, CA 90802  
Tax Id: 20-2210968

**6. Exhibits.** All exhibits referred to in this Agreement are listed here and are incorporated and made part of this Agreement by this reference.

**Exhibit A** – Scope of Services and Time of Performance

**Exhibit B** – General Terms and Conditions

///

**SIGNATURES ON FOLLOWING PAGE**

IN WITNESS WHEREOF, the parties have executed this Agreement as of the dates written below.

**CITY**

**CITY OF LYNWOOD**

By: \_\_\_\_\_  
Edwin Hernandez, Mayor

\_\_\_\_\_  
Date

**CONSULTANT**

\_\_\_\_\_

By: \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Date

**ATTEST:**

By: \_\_\_\_\_  
Maria Quinonez, City Clerk

**APPROVED AS TO FORM:**

By: \_\_\_\_\_  
David Garcia, City Attorney

June 9, 2016

City of Lynwood  
11330 Bullis Road  
Lynwood, California 90262  
Attn: Yolanda Delgadillo



## RETURN TO WORK

PARTNERS

115 Pine Avenue, Suite #350 • Long Beach, CA 90802  
877.984.7969 F: 877.984.9901 / www.r2wp.com

Dear Ms. Delgadillo:

Thank you for the opportunity to present this service quote of our services to City of Lynwood for hourly consulting services. The following are suggested pricing guidelines for a service agreement for the development and case management of Essential Functions Job Analyses, Facilitation of Accommodations Meetings, the Development and Management of a Return To Work Program. Please note this proposed service agreement is for the June 9, 2016 through June 30, 2018. At any time during this contract period, either party may end this agreement with a 30-day written notice.

### I. OBJECTIVE:

Description of Service Agreement: The Monjaras & Wismeyer Group proposes an hourly rate for the development of an Essential Function Job Analysis, Accommodation Meeting Facilitation and Management of Return To Work Program. EFJA and Accommodation Meetings will be completed on an as needed basis for open claims and on non-industrial related requests.

### II. PROFESSIONAL SERVICES AND FEES:

Essential Functions Job Analysis will be developed around our pre-formatted EFJA template. Each EFJA will have specific information based on information provided via existing job description, via interviews with incumbents and by observation. The EFJA will outline the following: Job Purpose; Work Schedule; Required Qualification; Identification of Essential & Non-Essential Job Functions; Supporting documentation how Essential & Non-Essential Functions were identified; Physical Demands and frequencies; Hand Activities and frequencies; Lifting and Carrying requirements; Equipment and Machinery Operated; Mental & Psychological Demands; Environmental Exposures; Communications and Sensory Demands. Upon request additional physical and psychological demands can be added. This will enable City of Lynwood to create a job bank that will meet your current and future needs.

#### Service Fees:

Description of Service	Professional Rate / Fees
Essential Functions Job Analysis	\$110.00 per hour
Professional Travel Time	\$110.00 per hour
Mileage	.54 per mile

Accommodation Meeting / Interactive Process will be developed around our pre-formatted Interactive Accommodation Assessment Summary. Each Accommodation Meeting will be handled by an experienced

POWERED BY THE MONJARAS AND WISMAYER GROUP INC.

consultant and will include the following services: Contacts with all pertaining parties; scheduling of meeting; review and development of all supporting documents e.g. notices, follow-up, attaining precise work restrictions/limitations; facilitation of the interactive process; complete documentation of meeting; development of return-to-work agreements and related supporting documents and obtaining signatures as needed.

**Service Fees:**

<i>Description of Service</i>	<i>Professional Rate / Fees</i>
<i>Accommodation Meeting / Interactive Process</i>	<i>\$125.00 per hour</i>
<i>Professional Travel Time</i>	<i>\$125.00 per hour</i>
<i>Mileage</i>	<i>.54 per mile</i>

All services will include the following complementary services:

- Complimentary Disability Compliance Assessments and the staffing and consultation of developing situations.
- Maintenance and cataloging of all Accommodation Meetings conducted by the Monjaras & Wismeyer Group.

**Ergonomic Evaluation** will be billed at an hourly rate. Services will include an on-site evaluation, research/assessment of equipment needs and ergonomic equipment recommendation, which will be summarized in a formal Workstation Assessment Report with pictures of current situation. Each Workstation Assessment will be evaluated by various worksite components e.g. monitor, chair, input devices and overall office layout. Should the recommendations and equipment outlined in the submitted report be approved, a follow up visit by a consultant is recommended in order to ensure that all recommendations are appropriately applied. In addition, a follow up visit will help ensure the workstation encourages neutral work positions and ensures that the employee understands how to utilize any new equipment provided.

**Service Fees:**

<i>Description of Service</i>	<i>Professional Rate / Fees</i>
<i>Ergonomic Consult / Evaluation / Installation</i>	<i>\$125.00 per hour</i>
<i>Professional Travel Time</i>	<i>\$125.00 per hour</i>
<i>Mileage</i>	<i>.54 per mile</i>
<i>Cost of Ergonomic Equipment</i>	<i>Lowest Market Price.*</i>

\*we guarantee to match the lowest available market price on equipment

III. TERMS:

A charge of 1 hour of professional time will be applied for any cancellation of meetings less than 24 hours in advance.

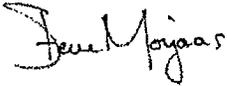
Litigated cases where consultant is subpoenaed to appear for deposition or trial will be billed at a rate of \$125.00 per hour.

All services will be invoiced upon completion of assignment or every 30 days, whichever comes first. Payments are due within 30 days from invoice date or a 1.5% late fee will be assessed every 30 days thereafter:

Monjaras & Wismeyer Group  
115 Pine Avenue, Suite #350  
Long Beach, California 90802  
TAX ID: 20-2210968

The Monjaras & Wismeyer Group again thanks you for this opportunity to present you with this quote. Should you have any questions in regard to this matter - please feel free to call me toll free at 877.984.7969. We look forward to working with you and your team at **City of Lynwood**.

Sincerely:



Steve Monjaras, President  
Disability Compliance Consultant  
Monjaras & Wismeyer Group



# AGENDA STAFF REPORT

DATE: June 21, 2016

TO: Honorable Mayor and Members of the City Council

APPROVED BY: J. Arnoldo Beltrán, City Manager  

PREPARED BY: Raul Godinez II, P.E., Director of Public Works/City Engineer  
Elias Saikaly, P.E., Senior Public Works Manager

SUBJECT: Approval of Contract Change Order for the  
State Street and Cedar Avenue  
Improvement Project, Project No. 4011.68.031

## Recommendation:

Staff recommends that the City Council adopt the attached resolution entitled: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD APPROVING CONTRACT CHANGE ORDER NO. 1, IN AN AMOUNT NOT TO EXCEED \$75,000 BETWEEN THE CITY AND ALL AMERICAN ASPHALT FOR THE STATE STREET AND CEDAR AVENUE IMPROVEMENT PROJECT, PROJECT NO. 4011.68.031 AND AUTHORIZING THE MAYOR TO EXECUTE THE CONTRACT CHANGE ORDER".

## Background:

On December 16, 2014, the City Council authorized staff to send out a request for proposals for engineering consulting services to perform a geotechnical and soils engineering study to determine the cause and solutions to the road and parkway distress on State Street, northbound at Cedar Avenue.

On April 21, 2015, the City Council awarded a contract to Hushmand Associates, Inc. to perform the geotechnical and soils engineering study for the intersection of State Street and Cedar Avenue.

On March 17, 2016, the City awarded a contract to Infrastructure Engineers for the design of the repairs to the State Street and Cedar Avenue intersection.

On May 26, 2016, the City advertised for the construction of State Street and Cedar Avenue intersection repairs through an informal bidding procedure, and All American

AGENDA  
ITEM

22

Asphalt was the apparent lowest responsible bidder in the amount of \$124,860 with an alternate bid item in the amount of \$75,000.00

**Discussion & Analysis:**

According to the geotechnical and soils engineering study that was prepared by Hushmand Associates, Inc., the subsiding area was caused by a ruptured or broken storm drain pipe which has washed away all the compacted dirt and all the fine dirt particles. In addition, the report indicated a presence of a peat moss layer and clay layer which are very compressible and may need to be chemically grouted to stabilize the area.

During the informal bidding procedures, staff placed an alternate bid item for chemical grouting, since the need for chemical grouting cannot be determined until the affected area is excavated, and the Geotechnical Engineer inspects and evaluates the area.

All American Asphalt was the apparent low bidder for a base bid price of \$124,860 with an alternate bid item cost of \$75,000. Per Lynwood Municipal Code section 6-3.15 "Change Order", any amount that exceeds 25 percent of contract price or \$50,000, whichever is less, requires City Council approval. Since the cost of the alternate bid item (\$75,000) exceeds the change order provisions of the LMC, staff is recommending approval of the potential contract change order, in an amount not to exceed \$75,000. Thus, if this work is needed, the contractor can proceed immediately, and not have to suspend work with an 8 foot excavation pit in place, while awaiting approval for this additional work.

The cost of this potential change order is \$75,000. After City Council approval, staff will wait to see if this work is needed prior to preparing the appropriate contract change order form for execution by the Mayor.

**Fiscal Impact:**

This project is currently funded by the Metropolitan Transportation Authority's (MTA) Prop. C funds. The additional Change Order request in the amount not to exceed \$75,000 will also be funded by Prop. C Funds, and will bring the total cost of the project to \$199,860 (\$124,860 plus \$75,000).

Coordinated With:

City Attorney's Office  
City Manager's Office  
Finance Department

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD APPROVING CONTRACT CHANGE ORDER NO. 1, IN AN AMOUNT NOT TO EXCEED \$75,000 BETWEEN THE CITY AND ALL AMERICAN ASPHALT FOR THE STATE STREET AND CEDAR AVENUE IMPROVEMENT PROJECT, PROJECT NO. 4011.68.031 AND AUTHORIZING THE MAYOR TO EXECUTE THE CONTRACT CHANGE ORDER**

**WHEREAS**, on April 21, 2015, the City Council awarded a contract to Hushmand Associates, Inc. to perform the geotechnical and soils engineering study for the intersection of State Street and Cedar Avenue; and

**WHEREAS**, according to the geotechnical and soils engineering study, the subsiding area indicated a presence of peat moss layer and clay layer which are compressible and may need to be chemically grouted to stabilize the area; and

**WHEREAS**, on March 17, 2016, the City awarded contract to Infrastructure Engineers for the design of the repairs to the State Street and Cedar Avenue intersection; and

**WHEREAS**, on May 26, 2016, the City advertised for the construction of State Street and Cedar Avenue intersection repair through an informal bidding procedure, and All American Asphalt was the apparent lowest responsible bidder, with a base bid of \$124,860 and with an alternate bid item of \$75,000; and

**WHEREAS**, per Lynwood Municipal Code section 6-3.15 "Change Order", any amount that exceeds 25 percent of the contract price or \$50,000 whichever is less, requires City Council approval; and

**WHEREAS**, the potential cost of this change order is \$75,000 (alternate bid item cost). After City Council approval, staff will wait to see if this work is needed prior to preparing the appropriate contract change order form for the Mayor's execution; and

**WHEREAS**, State Street and Cedar Avenue is eligible for the use of Prop. C funding and the City has received a confirmation from MTA to use Prop. C funds for the construction work on the repair of the intersection.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LYNWOOD DOES HEREBY FIND, PROCLAIM, ORDER AND RESOLVE AS FOLLOWS:**

**Section 1.** That the City Council hereby approves contract change order No. 1 in the amount not to exceed \$75,000 to All American Asphalt, and authorizes the Mayor to execute the contract change order.

**Section 2.** That this resolution shall take effect immediately upon its adoption.

**Section 3.** The City Clerk shall certify as to the adoption of this Resolution.

**PASSED, APPROVED and ADOPTED this 21st day of June, 2016.**

\_\_\_\_\_  
Edwin E. Hernandez  
Mayor

**ATTEST:**

\_\_\_\_\_  
Maria Quinonez  
City Clerk

\_\_\_\_\_  
J. Arnoldo Beltrán  
City Manager

**APPROVED AS TO FORM:**

**APPROVED AS TO CONTENT:**

\_\_\_\_\_  
David A. Garcia  
City Attorney

\_\_\_\_\_  
Raul Godinez II, P.E.  
Director of Public Works / City Engineer

STATE OF CALIFORNIA        )  
  )  
COUNTY OF LOS ANGELES    )       §

I, the undersigned, City Clerk of the City of Lynwood, do hereby certify that the above and foregoing resolution was duly adopted by the City Council of the City of Lynwood at a regular meeting held in the City Hall of said City on the day of \_\_\_\_\_, \_\_\_\_\_, and passed by the following vote:

AYES:

NOES:

ABSENT:

\_\_\_\_\_  
City Clerk, City of Lynwood

STATE OF CALIFORNIA        )  
  )  
COUNTY OF LOS ANGELES    )       §

I, the undersigned City Clerk of the City of Lynwood, and Clerk of the City Council of said City, do hereby certify that the above and foregoing is a full, true and correct copy of Resolution No. \_\_\_\_\_ on file in my office and that said resolution was adopted on the date and by the vote therein stated.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
City Clerk, City of Lynwood



# AGENDA STAFF REPORT

DATE: June 21, 2016

TO: Honorable Mayor and Members of the City Council

APPROVED BY: J. Arnoldo Beltrán, City Manager *JAB* *Ed.*

PREPARED BY: Raul Godinez II, P.E. Director of Public Works/City Engineer  
Elias Saikaly, P.E., Senior Public Works Manager

SUBJECT: Renewal of Contract with Advantec Consulting Engineers for Bullis Road, Street Improvement Project; Platt Avenue to Martin Luther King Jr. Boulevard, Street Improvement Design Project Project No. 4011.67.964

## Recommendation:

Staff recommends that the City Council adopt the attached resolution entitled: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD RENEWING THE EXISTING AGREEMENT BETWEEN THE CITY AND ADVANTEC CONSULTING ENGINEERS FOR COMPLETION OF DESIGN SERVICES IN THE NOT-TO-EXCEED AMOUNT OF \$3,500 FOR THE BULLIS ROAD STREET IMPROVEMENT PROJECT, PROJECT NO. 4011.67.964; AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT".

## Background:

On August 16, 2011 the design contract for Bullis Road, Street Improvement Project was awarded to Advantec Consulting Engineers, Resolution No. 2011.190, in the amount of \$59,620. On November 2012, the City approved an amendment to the original contract for additional engineering services in the amount of \$14,850, which brought the total contract amount to \$74,470.

The contract included the removal of the existing concrete pavers in front of the Civic Center and the placement of new asphalt pavement, construction of 2 new catch basins, concrete sidewalks, landscape median improvements with new irrigation system, monument sign, new street lighting and walkway lighting and other improvements.

On February 3, 2015, the City Council approved a contract time extension. However, staff has not completed its final provisions to the project and is hereby requesting a 120 day contract time extension to complete the design of the street.

AGENDA  
ITEM

**23**

**Discussion & Analysis:**

The consultant has received payment of \$70,970 and an amount of \$3,500 is still pending on the contract. No additional funds are being requested for completion of the design as currently scoped.

The design of Bullis Road is about 90 percent completed. Staff will use available Prop. C Funds to pay the consultant and complete the design of the project.

**Fiscal Impact:**

The project is funded by Prop C Fund, Account No. 4011.67.964.

Coordinated With:

City Attorney's Office  
City Manager's Office  
Finance Department

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD RENEWING THE EXISTING AGREEMENT BETWEEN THE CITY AND ADVANTEC CONSULTING ENGINEERS FOR COMPLETION OF DESIGN SERVICES IN THE NOT-TO-EXCEED AMOUNT OF \$3,500 FOR THE BULLIS ROAD STREET IMPROVEMENT PROJECT, PROJECT NO. 4011.67.964; AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT**

**WHEREAS**, on August 16, 2011 the design contract for Bullis Road, from Platt Avenue to Martin Luther King Jr. Boulevard, Street Improvement Project was awarded to Advantec Consulting Engineers, Resolution No. 2011.190, in the amount of \$59,620; and

**WHEREAS**, on November 2012, the City approved an amendment to the original contract for additional engineering services in the amount of \$14,850; and

**WHEREAS**, the original contract with Advantec Consulting Engineers expired on January 27, 2012 and on February 3, 2015, the City Council approved a contract time extension; and

**WHEREAS**, the consultant has received payment of \$70,970 and an amount of \$3,500 is still pending on the contract; and

**WHEREAS**, staff has not completed its final provisions to the project and is hereby requesting a 120 day contract time extension to complete the design of the street; and

**WHEREAS**, the project is funded by Prop C Fund, Account No. 4011.67.964; which is more than adequate to cover the design costs.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LYNWOOD DOES HEREBY FIND, PROCLAIM, ORDER AND RESOLVE AS FOLLOWS:**

**Section 1.** That the City Council hereby approves the renewal of the existing agreement with Advantec Consulting Engineers for design services in the amount of \$3,500 for the Bullis Road, from Platt Avenue to Martin Luther King Jr. Boulevard Street Improvement Design Project, Project No. 4011.67.964.

**Section 2.** That the Mayor is authorized to execute the agreement between the City and Advantec Consulting Engineers in a form approved by the City Attorney.

**Section 3.** That this resolution shall take effect immediately upon its adoption.

**Section 4.** The City Clerk shall certify as to the adoption of this Resolution.

**PASSED, APPROVED and ADOPTED this 21st day of June 2016.**

---

Edwin E. Hernandez  
Mayor

**ATTEST:**

---

María Quiñónez  
City Clerk

---

J. Arnoldo Beltrán  
City Manager

**APPROVED AS TO FORM:**

**APPROVED AS TO CONTENT:**

---

David A. Garcia  
City Attorney

---

Raul Godinez II; P.E.  
Director of Public Works / City Engineer

STATE OF CALIFORNIA        )  
  )  
COUNTY OF LOS ANGELES    )       §

I, the undersigned, City Clerk of the City of Lynwood, do hereby certify that the above and foregoing resolution was duly adopted by the City Council of the City of Lynwood at a regular meeting held in the City Hall of said City on the day of \_\_\_\_\_, \_\_\_\_\_, and passed by the following vote:

AYES:

NOES:

ABSENT:

\_\_\_\_\_  
City Clerk, City of Lynwood

STATE OF CALIFORNIA        )  
  )  
COUNTY OF LOS ANGELES    )       §

I, the undersigned City Clerk of the City of Lynwood, and Clerk of the City Council of said City, do hereby certify that the above and foregoing is a full, true and correct copy of Resolution No. \_\_\_\_\_ on file in my office and that said resolution was adopted on the date and by the vote therein stated.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
City Clerk, City of Lynwood

**CONTRACT AMENDMENT  
FOR ENGINEERING DESIGN SERVICES  
TO  
ADVANTEC CONSULTING ENGINEERS**

**WHEREAS**, on August 16, 2011 the design contract for Bullis Road, from Platt Avenue to Martin Luther King Jr. Boulevard, Street Improvement Project was awarded to Advantec Consulting Engineers, resolution No. 2011.190, in the amount of \$59,620; and

**WHEREAS**, on November 2012, the City approved an amendment to the original contract for additional engineering services in the amount of \$14,850; and

**WHEREAS**, the original contract with Advantec Consulting Engineers expired on January 27, 2012 and on February 3, 2015, the City Council approved a contract time extension; and

**WHEREAS**, the consultant has received payment of \$70,970 and an amount of \$3,500 is still pending on the contract; and

**WHEREAS**, the City by its council is now intent in completing the design improvement and close off the project.

**NOW, THEREFORE in consideration of mutual covenants and agreements hereinafter contained, the parties hereto do hereby agree as follows:**

1. The term of this new Agreement is extended and all tasks relating to the completion of the street improvement design are extended for a period of 120 days.
2. All other terms and conditions of said Agreement dated August 16, 2011 shall remain unchanged.

**Signature Page follows:**

IN WITNESS WHEREOF, the parties hereto have executed this contract amendment to the Services Agreement this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

DATED: \_\_\_\_\_ BY: \_\_\_\_\_  
Edwin E. Hernandez; Mayor

DATED: \_\_\_\_\_ BY: \_\_\_\_\_  
María Quiñónez; City Clerk

DATED: \_\_\_\_\_ BY: \_\_\_\_\_  
David A. Garcia; City Attorney

DATED: \_\_\_\_\_ BY: \_\_\_\_\_  
Advantec Consulting Engineers



# AGENDA STAFF REPORT

DATE: June 21, 2016

TO: Honorable Mayor and Members of the City Council

APPROVED BY: J. Arnaldo Beltran, City Manager *JAB* *EA*

PREPARED BY: Raul Godinez II, P.E., Director of Public Works/City Engineer  
Elias Saikaly, P.E., Senior Public Works Manager

SUBJECT: Renewal of Contract with John M. Cruikshank, Inc. for  
Duncan Avenue, Olanda Street, Wright Road and Louise Avenue  
Street Improvement Design Project  
Project No. 4011.67.907; 908, 911 and 912

## Recommendation:

Staff recommends that the City Council adopt the attached resolution entitled: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD RENEWING THE EXISTING AGREEMENT BETWEEN THE CITY AND JOHN M. CRUIKSHANK CONSULTANT, INC. FOR COMPLETION OF DESIGN SERVICES IN THE NOT-TO-EXCEED AMOUNT OF \$19,700 FOR THE DUNCAN AVENUE, OLANDA STREET, WRIGHT ROAD AND LOUISE AVENUE IMPROVEMENT DESIGN PROJECT, PROJECT NO. 4011.67.907; 908, 911 AND 912 RESPECTIVELY AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT".

## Background:

On February 7, 2012, the City Council awarded a contract to John M. Cruikshank Consultant, Inc. for design services in the amount not to exceed \$131,570 for the design of Duncan Avenue, Olanda Street, Wright Road and Louise Avenue. A contract change order was approved by the City Council in the amount of \$14,670 for additional improvements which brought the total contract amount to \$146,240.

The design of Duncan Avenue, Olanda Street and Wright Road was funded by the Prop 1B Fund and the design for Louise Avenue is being funded by the Measure R Fund. The distribution of funds for each street is as follows:

1. Duncan Avenue; (Imperial Highway to Elmwood Avenue)  
Project No. 907; Prop 1B in the amount of \$23,700
2. Olanda Street; (Atlantic Avenue to Gibson Avenue)  
Project No. 908; Prop 1B in the amount of \$14,500



3. Wright Road; (Cortland Avenue to Fernwood Avenue)  
Project No. 911; Prop 1B in the amount of \$61,770
4. Louise Avenue; (Wright Road to Martin Luther King Boulevard)  
Project No. 912; Measure R in the amount of \$31,600

**Discussion & Analysis:**

The original contract with John M. Cruikshank Consultant, Inc. expired on June 26, 2012, and on January 6, 2015, the City Council approved a contract time extension. However, staff has not completed its final provisions to the project and hereby requesting 90 day contract time extension to complete the design of the streets.

The consultant has received payment in the amount of \$126,540 and \$19,700 remains in the contract.

**Fiscal Impact:**

There is no fiscal impact for this contract renewal

Coordinated With:

City Attorney's Office  
City Manager's Office  
Finance Department

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD RENEWING THE EXISTING AGREEMENT BETWEEN THE CITY AND JOHN M. CRUIKSHANK CONSULTANT, INC. FOR COMPLETION OF DESIGN SERVICES IN THE NOT-TO-EXCEED AMOUNT OF \$19,700 FOR THE DUNCAN AVENUE, OLANDA STREET, WRIGHT ROAD AND LOUISE AVENUE IMPROVEMENT DESIGN PROJECT, PROJECT NO. 4011.67.907; 908, 911 AND 912 RESPECTIVELY AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT**

**WHEREAS**, on February 7, 2012, the City Council adopted Resolution 2012.033, awarding a contract to John M. Cruikshank Consultant, Inc. for design services of Duncan Avenue, Olanda Street, Wright Road and Louise Avenue in the amount not to exceed \$131,570 with a contract change order of \$14,670 to a total of \$146,240; and

**WHEREAS**, the contract with John M. Cruikshank Consultant, Inc. ended on June 26, 2012 and on January 6, 2015, the City Council approved a contract time extension; and

**WHEREAS**, staff is requesting 90 day contract time extension to complete the design of the streets; and

**WHEREAS**, the consultant has received payment in the amount of \$126,540 and \$19,700 remains in the contract; and

**WHEREAS**, the design of Duncan Avenue, Olanda Street and Wright Road were funded by Prop 1B Fund and the design for Louise Avenue is being funded by the Measure R Fund and is distributed as follows:

1. Duncan Avenue; (Imperial Highway to Elmwood Avenue)  
Project No. 907; Prop 1B in the amount of \$23,700
2. Olanda Street; (Atlantic Avenue to Gibson Avenue)  
Project No. 908; Prop 1B in the amount of \$14,500
3. Wright Road; (Cortland Avenue to Fernwood Avenue)  
Project No. 911; Prop 1B in the amount of \$61,770
4. Louise Avenue; (Wright Road to Martin Luther King Boulevard)  
Project No. 912; Measure R in the amount of \$31,600

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LYNWOOD DOES HEREBY FIND, PROCLAIM, ORDER AND RESOLVE AS FOLLOWS:**

**Section 1.** That the City Council hereby approves a new consulting services agreement with John M. Cruikshank Consultant, Inc. for design services in the amount

which remains in the contract of \$19,700 for the Duncan Avenue, Olanda Street, Wright Road and Louise Avenue Improvement Design Project, Project No. 4011.67.907; 908, 911 and 912.

**Section 2.** That the Mayor is authorized to execute the agreement between the City and John M. Cruikshank Consultant, Inc. in a form approved by the City Attorney.

**Section 3.** That this resolution shall take effect immediately upon its adoption.

**Section 4.** The City Clerk shall certify as to the adoption of this Resolution.

**PASSED, APPROVED and ADOPTED this 21st day of June 2016.**

---

Edwin E. Hernandez  
Mayor

**ATTEST:**

---

María Quiñónez  
City Clerk

---

J. Arnaldo Beltran  
City Manager

**APPROVED AS TO FORM:**

**APPROVED AS TO CONTENT:**

---

David A. Garcia  
City Attorney

---

Raul Godinez II, P.E.  
Director of Public Works / City Engineer

STATE OF CALIFORNIA        )  
  )  
COUNTY OF LOS ANGELES    )       §

I, the undersigned, City Clerk of the City of Lynwood, do hereby certify that the above and foregoing resolution was duly adopted by the City Council of the City of Lynwood at a regular meeting held in the City Hall of said City on the day of \_\_\_\_\_, \_\_\_\_\_, and passed by the following vote:

AYES:  
  
NOES:  
  
ABSENT:

\_\_\_\_\_  
City Clerk, City of Lynwood

STATE OF CALIFORNIA        )  
  )  
COUNTY OF LOS ANGELES    )       §

I, the undersigned City Clerk of the City of Lynwood, and Clerk of the City Council of said City, do hereby certify that the above and foregoing is a full, true and correct copy of Resolution No. \_\_\_\_\_ on file in my office and that said resolution was adopted on the date and by the vote therein stated.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
City Clerk, City of Lynwood

**CONTRACT AMENDMENT  
FOR ENGINEERING DESIGN SERVICES  
TO  
JOHN M. CRUIKSHANK CONSULTANT, INC.**

**WHEREAS**, on February 7, 2012, the City Council adopted Resolution 2012.033, awarding a contract to John M. Cruikshank Consultant, Inc. for design services of Duncan Avenue, Olanda Street, Wright Road and Louise Avenue in the amount not to exceed \$131,570 with a contract change order of \$14,670 to a total of \$146,240; and

**WHEREAS**, the contract with John M. Cruikshank Consultant, Inc. ended on June 26, 2012 and on January 6, 2015, the City Council approved a contract time extension; and

**WHEREAS**, the consultant has received payment in the amount of \$126,540 and \$19,700 remains in the contract; and

**WHEREAS**, the City by its council is now intent in completing the design improvement and close off the project.

**NOW, THEREFORE in consideration of mutual covenants and agreements hereinafter contained, the parties hereto do hereby agree as follows:**

1. The term of this new Agreement is extended and all tasks relating to the completion of the street improvement design are extended for a period of 90 days.
2. All other terms and conditions of said Agreement dated February 7, 2012 shall remain unchanged.

**Signature Page follows:**

IN WITNESS WHEREOF, the parties hereto have executed this contract amendment to the Services Agreement this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

DATED: \_\_\_\_\_ BY: \_\_\_\_\_  
Edwin E. Hernandez; Mayor

DATED: \_\_\_\_\_ BY: \_\_\_\_\_  
María Quiñónez; City Clerk

DATED: \_\_\_\_\_ BY: \_\_\_\_\_  
David A. Garcia; City Attorney

DATED: \_\_\_\_\_ BY: \_\_\_\_\_  
John M. Cruikshank Consultant, Inc.



# AGENDA STAFF REPORT

DATE: June 21, 2016

TO: Honorable Mayor and Members of the City Council  
Honorable Chair and Members of the Housing Authority  
Honorable Chair and Members of the Parking Authority

APPROVED BY: J. Arnaldo Beltrán, City Manager/Executive Director/ Authority Administrator *JB*

PREPARED BY: Amanda Hall, Finance Director *AH*

SUBJECT: Amendment to Agreement with Kane Ballmer & Berkman for Special Counsel Services for a Disposition and Development Agreement for the Plaza Mexico Expansion on Behalf of the Lynwood Housing Authority, the Lynwood Parking Authority and the City as Requested

## Recommendation:

Staff recommends that the City Council of the City of Lynwood, Lynwood Housing Authority, and Lynwood Parking Authority adopt the attached resolution entitled, "A JOINT RESOLUTION OF THE LYNWOOD PARKING AUTHORITY, THE LYNWOOD HOUSING AUTHORITY AND CITY COUNCIL OF THE CITY OF LYNWOOD APPROVING AN AMENDMENT TO THE AGREEMENT FOR SPECIAL COUNSEL LEGAL SERVICES WITH KANE BALLMER & BERKMAN TO PERFORM LEGAL SERVICES ON THE BEHALF OF THE LYNWOOD PARKING AUTHORITY, THE LYNWOOD HOUSING AUTHORITY AND THE CITY COUNCIL OF THE CITY OF LYNWOOD IN CONNECTION WITH THE NEGOTIATION OF A DISPOSITION AND DEVELOPMENT AGREEMENT FOR THE EXPANSION OF PLAZA MEXICO."

## Background:

On August 18, 2015 the City, the Housing Authority and the Parking Authority approved the engagement of Kane Ballmer & Berkman as special counsel for services related to negotiations with Plaza Mexico for the expansion of the Plaza Mexico project. Plaza Mexico (the "Project") is one of Lynwood's more significant commercial development projects and a major landmark in the region. Plaza Mexico has developed into a major destination and attraction but is also in need of considerable improvements and renovation. As part of the efforts for the modernization and expansion of Plaza Mexico, the City of Lynwood and the Lynwood Parking Authority entered into a Development and Disposition Agreement ("DDA") with the developer of Plaza Mexico on November 5, 2013.



Following approval of the engagement of Special Counsel on August 18, 2015, negotiations began with Plaza Mexico. Early on in the negotiations it became apparent that the Project would need to proceed in several stages as portions of the proposed development would need to wait until completion of the TOD study and its Environmental Impact Report while other portions such as the K&K Site were ready for development work to commence upon approvals and entitlement being secured from the City and its related entities.

The conclusion of the early work on examination of a successor DDA led to agreement between Special Counsel and counsel for the developer that the best approach to the Project would be to pursue an Owner Participation Agreement ("OPA") for the K&K Site plus a small parcel directly across Imperial Highway from the K&K Site.

As a condition of going forward with negotiations, the City made it clear that a substantial deposit would have to be made by the developer to cover legal fees and other services. The deposit amount was set at ONE HUNDRED THOUSAND DOLLARS (\$100,000) to be replenished as needed under the terms of the finalized OPA. The City has received a total of \$200,000 in deposits, which was placed in a US Bank account created for this purpose in accordance with the OPA.

#### **Discussion:**

Staff's initial projection for Special Counsel services was for an amount of \$40,000. The demand for services from Special Counsel exceeded the initial estimate for a variety of reasons. Most significantly, after considerable time and effort was devoted to trying to work with the developer's proposed modification of the initial DDA, counsel concluded that the "vehicle" of a DDA would not be appropriate for the Project's development as contemplated by the developer. Thus, staff and Special Counsel undertook new efforts to work on the OPA structure and also to become more involved in the TOD process to insure that the legal structure for future parking developments as part of the Project was made a part of the TOD study and environmental impact report. As of date, total services in exceeding \$100,000 have been rendered.

Throughout the process staff and Special Counsel worked with the council ad hoc committee monitoring this project. The increase in costs for Special Counsel was monitored throughout and the determination was made to bring the item for approval of Special Counsel fees only after the OPA was finalized and executed, and the deposits totaling \$200,000 have been secured from the developer. The authorization sought herein allocates an additional \$150,000 and allows for the continued amendment of the legal services contract in the amounts of the supplemental deposit made under the OPA, as approved by the City and Lynwood Housing Authority.

#### **Fiscal Impact:**

Appropriate funding for the services of Kane Ballmer & Berkman for services as Special Counsel up to \$250,000 to be paid from the deposit from the developer, as well as subsequent amendments consistent with the OPA supplemental deposit also to be paid from the deposit from the developer.

Coordinated With:

Finance Department  
City Attorney  
Authority Counsel

Attachment:

- Resolution
- City Agreement

CITY RESOLUTION NO. \_\_\_\_\_  
LHA RESOLUTION NO. \_\_\_\_\_  
LPA RESOLUTION NO. \_\_\_\_\_

**A JOINT RESOLUTION OF THE LYNWOOD PARKING AUTHORITY, THE LYNWOOD HOUSING AUTHORITY AND CITY COUNCIL OF THE CITY OF LYNWOOD APPROVING AN AMENDMENT TO THE AGREEMENT FOR SPECIAL COUNSEL LEGAL SERVICES WITH KANE BALLMER & BERKMAN TO PERFORM LEGAL SERVICES ON THE BEHALF OF THE LYNWOOD PARKING AUTHORITY, THE LYNWOOD HOUSING AUTHORITY AND THE CITY COUNCIL OF THE CITY OF LYNWOOD IN CONNECTION WITH THE NEGOTIATION OF A DISPOSITION AND DEVELOPMENT AGREEMENT FOR THE EXPANSION OF PLAZA MEXICO**

**WHEREAS**, Kane Ballmer & Berkman is a law firm that specializes in providing legal services to successor agencies to former redevelopment agencies, municipalities, development commissions, special districts and other public entities within and outside the State of California; and

**WHEREAS**, Kane Ballmer & Berkman has served as special counsel to the City of Lynwood and its constituent entities for more than two decades; and

**WHEREAS**, Plaza Mexico (the "Project") is one of Lynwood's more significant commercial development projects and a major landmark in the region, and has developed into a major destination and attraction but is in need of considerable improvements and renovation;

**WHEREAS**, as part of the efforts for the modernization and expansion of Plaza Mexico, the City of Lynwood and the Lynwood Parking Authority entered into a Development and Disposition Agreement ("DDA") with the developer of Plaza Mexico on November 5, 2013; and

**WHEREAS**, on August 18, 2015 Kane Ballmer & Berkman was authorized to serve as Special Counsel on matters pertaining to the Project with an initial approval of \$40,000 for their services; and

**WHEREAS**, the negotiations involving Special Counsel and counsel for Plaza Mexico led to a complete restructuring of the original DDA, and a new approach under an owner participation agreement ("OPA") was selected as the legal vehicle for the development of the initial phase of the Project at the K&K Site and a neighboring parcel directly across Imperial Highway; and

**WHEREAS**, the extended negotiations and the changing complexity of the agreement for the development of the Project resulted in a work load for Special Counsel far in excess of the work initially contemplated; and

**WHEREAS**, the City initially authorized an amount of \$40,000 for services by Special Counsel, which amount and any additional fees were to be covered by the initial deposit from the developer; and

**WHEREAS**, the services of Special Counsel for completion of the negotiation and execution of the OPA have now been concluded, and payment must be made; the OPA requires further implementation and the developer has made deposits totaling \$200,000 and, as approved by the OPA, supplemental deposits are required from the developer for ongoing implementation related to the OPA; and

**WHEREAS**, sufficient funds are on hand from the initial deposit from developer to make the necessary payments to Special Counsel, pursuant to and in the amounts authorized under the OPA.

**NOW, THEREFORE THE CITY COUNCIL OF THE CITY OF LYNWOOD DOES HEREBY FIND, DETERMINE, ORDER AND RESOLVE AS FOLLOWS:**

**Section 1.** That the City Council of the City of Lynwood authorizes the Mayor to approve the Amendment to the City Agreement authorizing Kane Ballmer & Berkman to provide special counsel legal services to the City, the Lynwood Parking Authority and the Lynwood Housing Authority concerning the expansion of Plaza Mexico, including, but not limited to implementation of the Owner Participation Agreement regarding improvements to the Plaza Mexico Site and a residential development under an Owner Participation Agreement among the City, Lynwood Housing Authority, and the related Plaza Mexico entities.

**Section 2.** That the City Council of the City of Lynwood authorizes payment to Special Counsel for services rendered to date in this matter not to exceed the funds on deposit from the Plaza Mexico developer tendered to the City for the express purpose of covering such expenditures. This authorization confers upon the City Manager of the City, Executive Director of the Lynwood Housing Authority, and, if appropriate, the Authority Administrator of the Lynwood Parking Authority, to amend the Special Counsel City Agreement accordingly as and in such amounts of the supplemental deposit from the developer authorized, required, and contemplated by the OPA for ongoing implementation of the Plaza Mexico expansion and OPA matters. In addition, funds previously advanced for payment of Special Counsel services shall be refunded to the City from the developer's deposit. Unless otherwise authorized herein as to the OPA supplemental deposit and corresponding authority for continuing amendment without any impact to the City's General Fund, continuing services by Special Counsel for OPA related matters shall be provided solely at the direction of the City and condition upon replenishment of the initial deposit tendered under the OPA.

**Section 3.** This resolution shall become effective immediately upon its adoption.

**Section 4.** The City Clerk shall certify as to the adoption of this City Council Resolution.

**PASSED, APPROVED and ADOPTED this 21<sup>st</sup> day of June 2016.**

\_\_\_\_\_  
Edwin Hernandez, Mayor/Chair

**ATTEST:**

\_\_\_\_\_  
Maria Quinonez  
City Clerk/Authority Secretary

\_\_\_\_\_  
J. Arnoldo Beltrán  
City Manager/Executive Director/  
Authority Administrator

**APPROVED AS TO FORM:**

\_\_\_\_\_  
David A. Garcia  
City Attorney/Authority Counsel



# AGENDA STAFF REPORT

DATE: June 21, 2016

TO: Honorable Mayor and Members of the Council

APPROVED BY: J. Arnaldo Beltran, City Manager/Executive Director 

PREPARED BY: Erika Ramirez, Development, Compliance and Enforcement Services   
Bruno Naulls, Project Manager 

SUBJECT: Safe and Healthy Communities Element

## Recommendation:

Staff recommends that the City Council take the following actions:

- Receive the presentation of the Safe and Healthy Communities Element (Element) and accept the Element as presented; and
- Direct Staff to bring Element back in calendar year 2017 to be formally adopted at a public hearing to be determined by Council at a later date.

## Background:

In 2014, the Southern California Association of governments (SCAG) awarded the City of Lynwood a grant and assigned a consulting firm, RAIMI & Associates ("Consultant"), to prepare a Safe and Healthy Communities Element (Element). This document when adopted will be included as an amendment to the City's General Plan. A General Plan sets the community's vision and goals for its future. It includes policies and programs to guide growth and development. State law mandates that every city have an approved General Plan, and that all General Plans include seven required elements including: Land Use, Circulation, Housing, Noise, Conservation, Open Space, and Safety. Many cities include optional elements to support areas and topics a community wishes to prioritize. Examples of optional elements include: Historic Resources, Sustainability, and Health.

### Safe and Healthy Communities General Plan Element

The City Lynwood has combined the state-required Safety Element with the optional Health Element into a single Safe and Healthy Communities Element. The Safe and Healthy Communities Element will address the major intersections of public health and planning, including transportation and active living, access to

AGENDA  
ITEM

26

nutritious foods, mental health and social capital, education and economic opportunity, access to healthcare, and clean air. It also addresses safety issues such as seismic safety, flooding, neighborhood safety, and emergency preparedness.

*Lynwood Health and Safety Profile Summary:*

The City of Lynwood is one of a growing number of jurisdictions across the country to recognize the importance of planning for community health as part of the City's overall efforts for creating a safe and attractive community with a high quality of life.

Located in the southern portion of the Los Angeles basin, less than 10 miles south of Downtown Los Angeles, Lynwood is 4.8 square miles and located in the heart of the coastal plain of Southern California. Lynwood is neighbors with the City of South Gate to the north, the City of Compton to the south, the City of Downey to the east, and unincorporated Willowbrook and the Los Angeles neighborhood of Watts to the west. Lynwood is bisected by the I-105 which runs east and west through the city and is bordered to the east by the I-710 freeway which runs north-south. These freeways contribute to lower air quality issues that impact the health of residents. The Los Angeles River runs north-south along the city's eastern border providing a recreational space.

As of 2015, approximately 70,000 people call Lynwood home. The median household income in Lynwood is \$40,700, 28% lower than the countywide median income of \$56,000. Approximately 25% of the Lynwood's population is living at or below the poverty level, compared with 18% countywide. Twelve percent of Lynwood working adults are unemployed, which is improved from its 20% high in 2010. Because income and health are closely intertwined, this is a key issue for Lynwood.

The Department of Public Health's study on obesity prevalence in adults demonstrates a range from 8.4% range (lowest ranking) up to 39.9% (highest ranking) in Los Angeles County communities. With 38% of adults categorized as obese, Lynwood has one of the highest rates of adult obesity placing it 123rd of the 128 Los Angeles County communities. Its childhood obesity rate is approximately 28% placing it in the bottom third of Los Angeles communities. While it is important to address obesity through increased physical activity and healthier diets, this is challenging when a person's environment lacks healthy food and places to exercise.

*Healthy Lynwood Community Survey Overview*

The Lynwood Healthy Community Survey was created to provide community members who live and work in Lynwood (who are 15 years old or older) to share their thoughts on personal and community healthy challenges and solutions. The purpose of the survey was to collect data to inform the development of a new Health and Safety Element for the Lynwood General Plan. The survey was made available in English and in Spanish, both online and in hard copy form. The online version was publicized through the Healthy Lynwood website, the City of

Lynwood's website and social media outlets, and through the Community Advisory Board. Hard copies of the survey were distributed to City staff, at City buildings and at project workshops and meetings.

The survey included 36 questions and received 92 responses; however, not all participants answered every question. While the 92 respondents provide the City with valuable insights and ideas, we do not want readers to interpret this data as "representative" of the city. Nationally, community survey respondents are more likely to be female, older, and have higher educational attainment levels than the general population. These survey results are no exception. The results of the multiple choice questions as well as the open-ended comments will serve as a complement to the other data and community input collected for this Lynwood Safe and Healthy Communities Element.

### **Discussion & Analysis:**

The Lynwood Safe and Healthy Communities Element was drafted as part of this community-driven process which is the product of input from the Lynwood Safe and Healthy Communities Advisory Committee, community workshops, event outreach, and a community healthy survey. The complete versions of the "*Lynwood Health and Safety Community Profile*" and the "*Healthy Lynwood Community Survey Report*" were online at [www.healthylynwood.org](http://www.healthylynwood.org) for public access.

The Element has been reviewed by City Staff, community stakeholders, and the community advisory committee. To gain further insight prior to acceptance by Council and the public hearing process, we requested the Planning Commission Board to review the document and provide input and comments so when presented the document for discussion, all relevant issues would be taken into consideration. The Draft Element was thereafter presented to the Commission Board at a public meeting held on June 14, 2016 for discussion. The draft report was submitted to Council on June 8<sup>th</sup> for review and comments in preparation for the presentation submitted at this meeting of June 21, 2106. The Council will review for completeness and if accepted, the element will be presented at a public hearing for adoption and inclusion into the General Plan at a later date.

### **Fiscal Impact:**

This item will have no impact to the General fund.

Coordinated With:

City Attorney  
Finance Department  
City Manager's Office  
Public Works  
Recreation and Community Services  
Public Relations

Attachment:

Draft Safe and Healthy Communities Element (Complete)

City of Lynwood, CA

# SAFE + HEALTHY COMMUNITIES ELEMENT

*DRAFT – June 8, 2016*

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BRIDGE

# SAFE + HEALTHY COMMUNITIES ELEMENT

## Acknowledgements

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### **Mayor and City Council**

Mayor Edwin Hernandez  
Mayor Pro-Tem Aide Castro  
Council Member José Luis Solache  
Council Member Maria Teresa Santillan-Beas  
Council Member Salvador Alatorre

### **City Planning Commission**

Chairperson Jorge Casanova  
Vice-Chair Kenneth West  
Commissioner Elizabeth Battle  
Commissioner Alex Landeros  
Commissioner Bill Younger

### **Project Advisory Committee**

Lynwood Community Development Department, Bruno Naulls, Sr.  
Director of Public Relations, Deborah Jackson  
Direction of Recreation and Community Services, Mark Flores  
LA County Sheriff's Department, Deputy Maria Aikén  
St. Francis Hospital, Gilda Acosta-Gonzalez  
Senator Ricardo Lara, Senior Field Deputy, Julie Juarez  
California Center for Public Health Advocacy, Alfred Mata  
Los Angeles County, Department of Public Health, Jocelyn Estiandan  
Los Angeles County, Department of Public Health, Chanda Singh  
Shriver Program Fellow, Julie Jimenez  
Resident Member, Terri Armstrong

### **Consultant Team**

Raimi + Associates  
Feher & Peers  
Michael Baker International

### **Project Funder**

Southern California Association of Governments

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# Contents

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Acknowledgements.....	i
Introduction.....	1
Goals, Policies + Actions.....	3
Mobility.....	3
Active Transportation.....	9
Safety + Environmental Health.....	10
Public Health.....	17
Healthy Food.....	18
Healthy Housing.....	21
Land Use + Community Development.....	23
Parks + Open Space.....	25
Education + Economic Equity.....	27

# Introduction

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Lynwood has combined the state-required Safety Element with the optional Health Element into a single Safe and Healthy Communities Element. The Safe and Healthy Communities Element will address the major intersections of public health and planning, including transportation and active living, access to nutritious foods, mental health and social capital, education and economic opportunity, access to health care, and clean air. It also addresses safety issues such as seismic safety, flooding, neighborhood safety, and emergency preparedness.

The Lynwood Safe and Healthy Communities Element was drafted as part of a community-driven process which included input from a Lynwood Safe and Healthy Communities Advisory Board, community workshops and event outreach, and a community healthy survey.

A Community Profile was prepared that presented a snapshot of Lynwood health and safety status through a variety of maps and indicators. The report includes analyses of the current social determinants of health in Lynwood such as education, income and social capital. The following key issues and opportunities emerged from the Community Profile:

- A high percentage (20.1%) of Lynwood households are linguistically isolated
- Lynwood has lower levels of educational attainment (29.9% less than high school diploma) compared with LA County and California
- Heart disease is the leading cause of death in Lynwood and also California
- Lynwood has above average obesity rates compared with Los Angeles County and California
- Lynwood is in the top five percent of statewide ZIP Codes for environmental health exposure hazards
- Seventeen percent of Lynwood householders participate in a public food assistance program
- Nearly all of Lynwood residents (95%) live within a half mile of a liquor store
- Twenty-nine percent of Lynwood residents do not live within walking distance of a healthy grocery store
- A high percentage (62%) of Lynwood residents spend more than 30% of their income on housing
- Household overcrowding is considerably higher (33%) in Lynwood than LA County (12%), and more than 1 in 10 (11%) households in Lynwood experience severe overcrowding

To collect individual level data directly from residents, the project team conducted a bilingual community survey which was posted online and distributed at community events. Ninety-two people responded to the 36 questions survey. Survey results included the following highlights:

- The majority of respondents rated their health as either good (66.3%) or excellent (17.4%). Only 2.3% rated their health as poor

- Financial and work-related concerns were ranked as the top concerns, with approximately 30% of respondents feeling stress over these issues often
- The majority of respondents noted that they eat fresh fruits and vegetables every day (65.9%) and exercise at least three times per week (76.5%)
- The majority of respondents (77.8%) commute to work or school by driving alone. Carpooling is the second most popular response (13.6%) followed by public transportation (9.9%)
- Of respondents with school age children, the most popular ways for the children to commute to school is by the parents driving them (75.0%) and walking (40.9%)
- Fear of crime was noted as the top reason why respondents did not walk or bike more (64.0%) with fear of car traffic (45.3%) the second top reason
- The majority of respondents (greater than 50%) indicated that there were not enough community amenities such as: libraries (51.3%); gyms, yoga, dance, and martial arts studios (55.7%); family entertainment (91.1%); retail stores (63.2%); and sit-down restaurants (69.7%)
- The majority of respondents felt there were too many fast food restaurants (58.4%) and too many liquor stores (59.7%)
- The majority of respondents (65.2%) do not feel safe in Lynwood parks

Between June and July 2015, stakeholder interviews were conducted to gather more in-depth information on community health and safety and interviewee's visions for Lynwood's future. Through open-ended questions, respondents identified a broad variety of health and safety of topics such as healthy food, parks space and access, environmental pollution, active living, crime, human sex trafficking, jobs and education. These ideas and visions informed the development of the Community Profile and the Lynwood Safe and Healthy Communities Element.

Two Community Workshops were held to gather community input on important health and safety issues and to share the community's vision for a safe and healthy Lynwood. The first workshop was held on June 24, 2015. Participants heard an overview of existing conditions and broke into small groups to share ideas for improving health and safety in Lynwood. On April 26, 2016 a second community workshop was held with the Healthy Lynwood Coalition. Participants received a draft copy of the element in advance and were presented with an overview of the plan's goals and policies. A group conversation was facilitated to get feedback on the plan that was incorporated into the final version.

A Community Advisory Committee (CAC) comprised of community members, community based organization representatives, County Public Health staff, and city staff convened for three meetings during June 2015 to April 2016. CAC members guided the planning process by reviewing and commenting on the Community Profile and survey questions. They provided input for planning the Community Workshops and provided detailed comments on the draft element's policies and actions.

# Goals, Policies + Actions

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## MOBILITY

**Goal M-1. Multimodal Transportation:** A roadway system that serves all parts of the City and supports multimodal transportation.

**Policy M-1.1 Street standards.** Develop street design standards that accommodate all roadway users and are context-sensitive to adjacent land uses, districts, and neighborhoods.

**Policy M-1.2 Compact development.** Encourage a compact, mixed-use citywide land use pattern that supports multimodal transportation.

**Policy M-1.3 Mixed use development projects.** Encourage development projects that provide a mix of uses designed to maximize internal trip making, maximize the use of parking facilities, and promote pedestrian, bicycle, and transit modes of travel.

**Policy M-1.4 Transportation Demand Management.** Adopt Transportation Demand Management (TDM) strategies aimed at maximizing existing transportation infrastructure to accommodate mobility demands for all modes of travel.

### *Action M-1. Multimodal Transportation*

**Action M-1.1 Roadway reclassification.** Repurpose and classify target corridors and roadways to fit the needs of adjacent land uses with focus on mode-specific transport options.

**Action M-1.2 Multimodal transportation planning.** Institute a requirement that the planning, design, and construction of all transportation projects consider the needs of all modes of travel and provide clearly marked, convenient, safe, and accessible pedestrian facilities and transit stops.

**Goal M-2. Connectivity:** Connectivity through the development of infrastructure for public transportation, bicycle, and pedestrian travel modes, and associated amenities and end-of-trip facilities.

**Policy M-2.1 Regional coordination.** Coordinate with regional transportation agencies (e.g. Metro Transit Authority, Metrolink, and Orange County Transportation Authority) to improve local access and region-wide connections to public transit services.

**Policy M-2.2 Bicycle network.** Coordinate with the Los Angeles County Metropolitan Transportation Authority's (Metro) Active Transportation Strategic Plan (ATSP) and the City's Bicycle and Pedestrian Transportation Plan to establish a complete bicycle network along designated roadways and provide connections to other modes of travel.

**Policy M-2.3 Development requirements.** Require that all land use and development projects accommodate active transportation by incorporating, enhancing, or connecting existing or planned pedestrian and bicycle networks.

**Policy M-2.4 Connect destinations.** Seek opportunities to connect pedestrian and bicycle facilities to high quality transit stops, civic amenities and recreational facilities such as parks.

### **Action M-2. Connectivity**

**Action M-2.1 Improvement prioritization.** Establish a prioritization process for the improvement and development of public right-of-ways and active transportation infrastructures.

**Action M-2.2 Active transportation inventory.** Complete an inventory of areas with damaged or missing pedestrian and bicycle facilities and actively pursue sources of funding and programming opportunities aimed at improving connectivity for public transportation, bicycle, and pedestrian travel modes.

**Action M-2.4 Wayfinding signage.** Develop a citywide way-finding signage system that will navigate travelers to parking infrastructure, transit facilities, local and regional bicycle facilities, pedestrian facilities, civic amenities, and local and regional parks.

**Goal M-3. Mobility Programs:** Citywide training, education, and events that encourage safe active transportation practices.

**Policy M-3.1 Safety programs.** Provide citywide educational-based outreach and training programs (e.g. Streets Smart) that reinforce safe, lawful, and responsible behaviors for non-motorized and motorized travel.

**Policy M-3.2 Safety enforcement.** Enhance citywide enforcement initiatives and safety patrols, particularly in locations where collisions and traffic violations frequently occur.

**Policy M-3.3 Public communication.** Effectively communicate, inform and involve neighborhood residents in transportation programs, infrastructure development, and encourage public input on citywide transportation issues.

**Action M-3. Mobility Programs**

**Action M-3.1 Bicycle and pedestrian education.** Provide bicycle and pedestrian safety education in schools, at worksites, and at public venues and events, and support neighborhood walk-to-school efforts.

**Action M-3.2 Open streets.** Sponsor "open streets" events to promote active transportation. Open streets are community events where specific streets are closed to traffic and open to people to walk and bicycle and experience their community car-free.

Commented [BA1]: Added this sentence to define open streets events

**Action M-3.3 Roadway safety education.** Raise awareness of important rules of the road through implementing a "Roadmap for Safety" initiative that will provide tips on safe travel behaviors, particularly for new roadway features and commonly misunderstood traffic laws and policies (e.g., Go Human campaign program).

**Goal M-4. Active Transportation:** A safe physical environment that encourages bicycling and walking as a means of transportation and recreation for all populations.

**Policy M-4.1 Integrated safety.** Establish and implement policies and design strategies in which safety aspects are directly built into the design and functionality of the City's transportation system to heighten levels of comfort

and safety and to reduce traffic-related accidents for motorized and non-motorized travelers.

**Policy M-4.2 Traffic calming.** Adopt traffic calming policies and strategies to reduce vehicle speeds, limit cut-through traffic, and address other factors that may compromise the safety of non-motorized travelers on residential streets and highly trafficked corridors.

**Policy M-4.3 Pedestrian-oriented design standards.** Develop pedestrian-oriented land use and building design standards for all new developments and transportation improvement projects.

**Policy M-4.4 ADA compliance.** Require that all public right-of-ways comply with American with Disabilities Act (ADA) standards to provide ease of access for disabled or limited mobility users.

**Policy M-4.5 Pedestrian environment.** Encourage street-level building features, street furniture, and recreational amenities (e.g., statues, fountains, and playgrounds) to enhance the appeal of pedestrian environments.

#### **Action M-4. Active Transportation**

**Action M-4.1 Roadway hazards.** Implement a "spot improvement" program to correct roadway hazards to non-motorized travel.

**Action M-4.2 Public right-of-way improvements.** Complete public right-of-way improvements that prioritize the safety, comfort, and convenience of active transportation through effective streetscaping, crosswalk enhancements, buffers from moving vehicles, and other pedestrian-oriented amenities.

**Goal M-5. Reduced Car Dependency:** Provide a connected, balanced, and integrated transportation system of bicycle and pedestrian networks that enable residents to walk and bike, as alternatives to use of the car.

**Policy M-5.1 Citywide bicycle network.** Continue implementation of the City's Bicycle and Pedestrian Transportation Plan in developing a citywide bicycle network that incorporates on- and off-street bike paths, bike lanes, widespread bike parking, and centralized bike hubs near transit facilities, commercial uses, and popular destinations.

**Policy M-5.2 Citywide bicycle connectivity.** Continue implementation of the City's Bicycle and Pedestrian Transportation Plan in developing a citywide pedestrian network, including connections to schools, neighborhoods, open space, and other major destinations, and including facilities such as benches and street trees throughout the City.

**Policy M-5.3 Active transportation gaps.** Create high quality active transportation networks by addressing gaps to facilitate pedestrian, transit, and bicyclist mobility throughout the City.

**Policy M-5.4 Citywide freight network.** Work with residents, the Teamsters Union, local businesses, and schools to identify a citywide freight network to limit the intrusion of regional and commercial truck traffic on local City streets.

**Policy M-5.5 Transit connectivity.** Enhance connectivity among non-motorized transport to address first/last mile challenges to local and regional transit.

### ***Action M-5. Reduced car dependency***

**Action M-5.1** Pursue funding opportunities such as grants, impact fees, or fair share contributions from development to implement programs and projects that contribute to the City's General Plan Objectives.

**Action M-5.2 Mixed use zoning.** Revise zoning policies to encourage a mix of uses within a project design to maximize internal trip making and maximize the use of parking facilities to promote a shift from auto use to pedestrian and bicycle modes of travel.

**Action M-5.3 Mobility management.** Implement community-based mobility management programs to encourage and incentivize active transportation.

**Action M-5.4 Bicycle parking requirements.** Establish minimum bicycle parking requirements for new developments and transportation improvement projects.

**Goal M-6. Complete Streets:** Reconfigure streets to emphasize their modal priorities and improve infrastructure for public transportation, bicycle, and pedestrian transportation modes.

**Policy M-6.1 Emergency plan review.** Provide an ongoing review of emergency operations plans and provisions to ensure that the City administers a high quality emergency transportation services program.

**Policy M-6.2 Complete Streets network.** Develop a Complete Streets Network approach and terminology to facilitate comprehensive citywide transportation networks

**Action M-6. Complete streets**

**Action M-6.1 Community vision.** Through public input and participation, establish a community-driven vision for how and why the community wants to complete its streets.

**Action M-6.2 Performance standards.** Establish a benchmarking strategy and performance standards to measure ways in which the system serves all users.

**Action M-6.3 All users.** Require that all transportation developments consider the mobility needs of all users as well as motorized and non-motorized means of travel.

**Goal M-7. Traffic Analysis:** Implement innovative and flexible transportation analysis strategies.

**Policy M-7.1 Technology investment.** Invest in innovative information technology and applications to help improve access to and movement of all transportation choices

**Policy M-7.2 Transportation evaluation.** Continuously evaluate the operation of the City's transportation system to manage the speed of travel at or below the speed limit to increase safety of all transportation modes and services.

**Action M-7.3 Complete Streets.** As areas develop or are redeveloped, require the construction of "complete streets" which serve all users of the roadway, including pedestrians, bicyclists, motor vehicles, and others.

**Action M-7.4 Pedestrian cross times.** Allow sufficient pedestrian cross times, particularly for the elderly and strollers, when setting traffic signal pedestrian timing.

### **Action M-7. Traffic Analysis**

**Action M-7.1 New Multimodal Level of Service Methodology.** Develop a new Multimodal Level of Service (MMLOS) methodology that includes the following components: 1) Emphasis on pedestrian and bicycle access and circulation; 2) Maintenance of appropriate emergency vehicle access and response time; and 3) Support for reduced vehicle miles traveled.

**Action M-7.2 Collision review process.** Establish a regular schedule (e.g., monthly, quarterly) for inter-departmental coordination and review of high collision locations for all modes. This review and coordination will serve to identify challenging areas, understand existing conditions, and help identify potential countermeasures.

## **ACTIVE TRANSPORTATION**

**Goal M-8. Air Quality:** Meet or exceed local air quality requirements through reduced vehicle emissions.

**Policy M-8.1 Goal setting.** Support local and regional air quality, sustainability, and GHG emission reduction goals through management of the city's transportation network.

**Policy M-8.2 Off-peak truck delivery.** Reduce truck congestion and pollution through collaboration with the business community to encourage off-peak truck deliveries.

**Commented [BA2]:** Commissioner Casanova – wants more details on this proposal.

### **Action M-8. Air Quality**

**Action M-8.1 Performance measures.** Develop and support mobility performance measures which support the City's sustainability goals.

**Action M-8.2 Transportation Demand Management (TDM) strategies.** Encourage TDM policies and strategies to encourage non-motorized transport through enhancing opportunities for walking, biking, public transit, and other alternative transport such as carpooling.

**Goal M-9. Walkability:** Create a high-quality pedestrian network and urban design in all areas of the City so that residents can safely and comfortably walk to their destinations.

**Policy M-9.1 Pedestrian infrastructure.** Develop supportive pedestrian facilities, such as benches, street trees, and trash cans, throughout the City to encourage walking.

**Policy M-9.2 Sidewalk maintenance.** Maintain sidewalks to encourage safe walking and create a visually attractive environment.

**Policy M-9.3 Pedestrian-oriented streets.** Improve unsafe and unattractive pedestrian areas by promoting streets as public, pedestrian-oriented places through the appropriate placement of transportation infrastructure, new buildings, parked cars, active ground floor uses, lighting, and garages.

#### **Action M-9. Walkability**

**Action M-9.1 Off-hours truck delivery program.** Create an off-hours truck delivery program in alignment with business interest and City noise policies.

**Action M-9.2 Reduce VMT.** Develop a Traffic Demand Management program that focuses on reducing Vehicle Miles Traveled.

## **SAFETY + ENVIRONMENTAL HEALTH**

**Goal SE-1. Emergency Response and Preparation:** Provide high-quality police and fire protection services to residents and visitors and is prepared to effectively and rapidly respond to emergencies.

**Policy SE-1.1 County coordination.** Consult with Los Angeles County to achieve optimal utilization of allocated public safety resources and provide desired levels of response and protection within the community.

**Policy SE-1.2 Crime prevention.** Reduce opportunities for criminal activity through physical design standards, youth programs, recreation opportunities, educational programs, and counseling services.

**Policy SE-1.3 Developer requirements.** Require new development to provide adequate emergency access, ensure adequate peak load water supply, and maintain/improve current levels of emergency services.

### **Action SE-1. Emergency Response and Preparation**

**Action SE-1.1 Emergency plan review.** Annually review and update (when necessary) hazard mitigation, disaster preparedness, and emergency response plans.

**Action SE-1.2 Sheriff's Department and Fire LOS.** Develop Level of Service Analyses and locally defined standards for **Sheriff's Department** and Fire Protection that meet current industry and practices and requirements.

**Action SE-1.3 Sheriff's Department and Fire plans.** Prepare and periodically update **Sheriff's Department** and Fire protection strategic plans that identify level of service standards, equipment needs, training and educational requirements to ensure that personnel are using the latest techniques, equipment and protocols to protect the community.

**Action SE-1.4 Public Works permit review.** Send all discretionary permit applications to the Public Works Departments to assess project effects on peak load water supply.

**Action SE-1.5 Planning Permit Review.** Planning staff will collaborate with Sheriff's Department and Fire Department to ensure proposed development does not negatively impact emergency response times.

**Action SE-1.6 CERT Training.** Require all block watch captains receive CERT training and encourage advanced CERT training classes and teen CERT training classes in schools.

**Commented [BA3]:** Commissioner Battle – wants CERT training open to all residents if it is not already  
**Deleted: a**

### **Goal SE-2. Seismic Events:** Injuries and loss of life are prevented, and property loss and damage are minimized during seismic events.

**Policy SE-2.1 Seismic retrofit.** Require and facilitate retrofits of seismically high-risk buildings.

**Policy SE-2.2 Seismic risk reduction.** Require new buildings, building redevelopment/remodels, and infrastructure to minimize seismic hazard risks.

**Policy SE-2.3 Geotechnical reports.** Require geotechnical reports for new development projects, new buildings, building redevelopment/remodels, and infrastructure projects in areas with the potential for seismic hazards.

**Policy SE-2.4 Building code enforcement.** Continue to adopt, implement, and enforce the current building code.

### **Action SE-2. Seismic Events**

**Action SE-2.1 Seismic inventory.** Conduct an inventory of seismically vulnerable structures within the Community, prioritizing City-owned facilities, and facilities that accommodate large gatherings of residents and visitors.

**Action SE-2.2 Retrofit ordinance.** Implement a soft-story retrofit ordinance for structures constructed prior to 1995.

**Action SE-2.3 Earthquake outreach.** Develop a public outreach campaign focused on expansion of California Earthquake Authority insurance coverage and seismic retrofit grant programs.

**Goal SE-3. Flooding and Dam Failure.** Injury, loss of life and property, and economic and social disruption caused by flooding and inundation are minimized.

**Policy SE-3.1 Flood insurance.** Continue to participate in the National Flood Insurance Program to ensure that flood insurance will be available to individuals in the community. Publicize the availability of flood insurance to Lynwood residents and business owners.

**Policy SE-3.2 Flood control.** Continue to maintain and upgrade the City-operated flood control system to ensure the system is capable of protecting existing and planned development.

**Policy SE-3.3 Infrastructure siting.** Avoid siting any new critical infrastructure within an existing 100-year flood zone or dam inundation zone, to the extent possible.

### **Action SE-3. Flooding and Dam Failure**

**Action SE-3.1 Flood risks.** Inform applicants of flood risks and development requirements within the 100-year, or 500-year floodplains or in other high-risk inundation areas. Recommend hazard mitigation where possible.

**Goal SE-4. Extreme Heat:** An electricity grid and supply, emergency services, green infrastructure, and built environment that minimizes heat-related death and illness.

**Policy SE-4.1 Green infrastructure.** Develop the city's urban forest and green infrastructure.

**Policy SE-4.2 Electricity access.** Facilitate access to dependable and affordable electricity by disadvantaged populations, especially from renewable sources.

### **Action SE-4. Extreme Heat**

**Action SE-4.1 Cooling centers.** Provide City cooling centers for everyone, especially low-income, linguistically isolated, and other disadvantaged populations.

**Action SE-4.2 Extreme heat annex.** Prepare an extreme heat annex to the City's Emergency Operations Plan.

**Action SE-4.3 Tree inventory.** Prepare a tree canopy inventory of the City that identifies the density, health, and variety of trees contributing towards urban heat island effect reduction.

**Action SE-4.3 Renewable electricity.** Establish partnerships with businesses and/or non-profits to make renewable energy financially accessible to all residents and businesses through solar panel bulk purchasing and/or community choice aggregation aggregates electricity demand within a jurisdiction in order to procure alternative energy supplies while maintaining Southern California Edison for transmission and distribution services.

**Action SE-4.5 Los Angeles County PACE Program.** Encourage property-owners to utilize Property-Assessed Clean Energy Programs (PACE) financing to fund energy-efficient improvements.

**Goal SE-5. Drought:** A clean and dependable water supply for human consumption and emergency response needs.

**Policy SE-5.1 Water-efficient retrofits.** Support water-efficient retrofits of existing buildings and landscapes.

**Policy SE-5.2 Water-efficient design.** Require new development projects, new buildings, building redevelopment/remodels, and infrastructure projects and landscapes to be highly water efficient.

**Policy SE-5.3 Water-conserving behavior.** Encourage and support water-conserving behavior.

### **Action SE-5. Drought**

**Action SE-5.1 Drought contingency plan:** Prepare a drought contingency plan as part of the City's Emergency Operations Plan and Urban Water Management Plan.

**Action SE-5.2 Water supply infrastructure.** Identify water supply infrastructure upgrades and additions within the Capital Improvements Program to increase the City's water supply resiliency.

**Goal SE-6. Hazardous Materials:** Lynwood residents, businesses, and natural resources are protected from hazardous materials.

**Policy SE-6.1 Hazardous materials exposure.** Minimize exposure to hazardous materials.

**Policy SE-6.2 Hazardous material preparation.** Prepare for hazardous materials incidents.

**Policy SE-6.3 Contamination prevention.** Protect soils, surface water, and groundwater from contamination.

**Policy SE-6.4 Evacuation routes.** Coordinate the City's evacuation routes with the City's designated truck routes to promote the use of these routes by hazardous substance haulers.

**Policy SE-6.5 Hazardous waste facilities siting.** Site new hazardous waste facilities and commercial and industrial land uses that use or produce hazardous waste in appropriate locations with appropriate design requirements and monitoring programs.

**Policy SE-6.6 Household hazardous waste.** Help residents properly dispose of household hazardous waste.

**Policy SE-6.7-Healthy municipal maintenance.** City facilities should be cleaned and maintained with healthy cleaning products and landscaping should use organic weed abatement.

### **Action SE-6. Hazardous Materials**

**Action SE-6.1 MS4 Requirements.** Continue to comply with the Los Angeles County MS4 Permit requirements, as updated on July 1, 2014.

**Action SE-6.2 Vulnerability assessments.** Periodically conduct vulnerability assessments on City water conveyance infrastructure, to determine potential risk to contamination associated with hazardous materials.

### **Goal SE-7. Justice and Safety: A safe and just community.**

**Policy SE-7.1 Support services.** Proactively collaborate with public, private, and nonprofit partners, and expand City collaboration with SHIELDS for families, to divert vulnerable populations such as homeless individuals, veterans, individuals with mental health issues, at-risk youth, young adults, and other non-violent offenders from conviction and incarceration to supportive services that promote access to economic, education, housing, and health resources within their communities. Collaborate with public and private partners, such as the Lynwood Chamber of Commerce, to expand job placement programs.

**Policy SE-7.2 Innovative gang violence prevention.** Engage community members in the development of new programs that go beyond traditional policing models to reduce gang violence by working with intervention workers, evaluating and implementing innovative policing and public safety models, and working with local organizations to develop and implement community-based non-law enforcement safety programs. Expand community participation in Sheriff's Department VIDA program and Explorer Program.

**Commented [BA4]:** Commissioner Battle – Wants language added that specifically addresses victims of crimes. (Elder abuse, rape [not trafficking], etc.)

**Policy SE-7.3 Formally-incarcerated programs.** Support programs for previously incarcerated persons that provide job training, secondary education opportunities, substance abuse, mental health, tattoo removal, and housing services, among others to foster healthy community reintegration.

**Policy SE-7.4 Sex trafficking.** Work with community based organizations like Forgotten Children, motel owners, community health clinics, schools, and Sheriff's Department Human Trafficking Task Force to eliminate prostitution and sex trafficking in Lynwood, especially among underage youth.

**Policy SE-7.5 Pedestrian-scale lighting.** Create pedestrian-scale lighting plans for streets and parks that includes alternative energy lighting (such as solar.)

### **Action SE-7. Justice and Safety**

**Action SE-7.1 Safety program.** Working closely with community members, develop a pilot community based non-law enforcement safety program within a gang-violence impacted neighborhood.

**Action SE-7.2 Sex trafficking.** Identify key support networks and organizations within the community, such as Forgotten Children and the Sheriff's Department Human Trafficking Task Force, that can be used to assist underage youths victimized by prostitution and sex trafficking.

**Action SE-7.3 Information distribution.** Distribute information gathered as part of Action SE-7.2, to community schools, churches, health clinics and other organizations to ensure members understand the issues within the community and resources available to address them.

**Action SE-7.4 Fund Youth activities.** Seek out grant and funding opportunities for youth activities and youth gang prevention programs.

**Action SE-7.5 Pedestrian-scale lighting.** Apply for funding and develop pedestrian-scale lighting in streets and parks.

**Action SE-7.6 Sheriff-community communications.** Increase transparency of information related to crime, violence, and law enforcement operations, both through the Sheriff's Department and the City's Public Information Officer.

## PUBLIC HEALTH

**Goal PH-1. Healthy Community:** A community that supports resident's health, well-being, and equity.

**Policy PH-1.1 Health in All Policies.** Consider and, when appropriate, incorporate a health perspective in all City policies and programs across all departments.

**Policy PH-1.2 Partnerships for health.** Develop new and foster existing health-related partnerships and collaborations with public, private, and community groups in order to leverage capacity, resources, and knowledge for implementing the Health Element and other health-related programs.

**Policy PH-1.3 Health education.** Coordinate with community health partners to educate the community on how to improve health and well-being.

**Policy PH-1.4 Evaluation.** Collaborate with the Los Angeles County Department of Public Health to monitor health trends and track community health indicators over time.

**Policy PH-1.5 Prevention.** Promote health by implementing preventative measures and targeting the root causes of poor health outcomes and health disparities in the city.

**Policy PH-1.6 Healthcare coverage.** Increase the number of residents with health care coverage by educating the community about government programs and distributing enrollment forms at City buildings.

### *Action PH-1. Healthy Community*

**PH-1.1 Health and social services resource list.** Publish a bilingual list of health and social services resources, including health insurance options from the Affordable Care Act (ACA) on the City's website.

**PH-1.2 Health events and challenges.** Increase the number and participation rate of City and community sponsored that provide opportunities to provide health education and promote active lifestyles. Health events may include 5k run/walk, bike to school/work day, weight loss challenges, health screenings, smoking cessation programs, walking and biking tours and clubs, and youth or senior specific recreation events.

**PH-1.3 Health partnerships.** Coordinate with Lynwood's local hospital and healthcare providers to provide education and support for health events.

**PH-1.4 Health Assessment Report.** In coordination with Los Angeles County Department of Public Health, identify key health indicators and baseline health data for Lynwood. Coordinate with local hospital and healthcare providers to provide a regular Health Assessment Report that tracks health changes in the City.

**PH-1.5 Healthy Lynwood Task Force.** Per the "Safe and Healthy Parks Resolution" adopted by City Council on February 16, 2016, create a "Healthy Lynwood Task Force" that oversees and informs the implementation of the parks resolution and the Safe and Healthy Communities General Plan Element.

## HEALTHY FOOD

**Goal HF-1. Healthy Food:** Affordable, healthy, and culturally relevant food access for all.

**Policy HF-1.1 Healthy food retail.** Incentivize and retain affordable, high quality, healthy food stores including grocery stores, farmers markets, and neighborhood markets.

**Policy HF-1.2 Healthy Food Access.** Prioritize areas identified as having low access to healthy food retail for developing new healthy food retail outlets, farmers markets, community gardens, and the like.

**Policy HF-1.3 Food Insecurity.** Increase enrollment in government nutrition programs like WIC and CalFresh by educating residents about eligibility requirements and distributing enrollment applications at City buildings.

**Policy HF-1.4 Farmers Markets.** Increase community access to farmers markets by increasing the number or frequency of markets and create a system to accept EBT/CalFresh.

**Policy HF-1.5 Farmers Market Healthy Vendors.** Continue to support the expansion of the Lynwood Farmers' Market and prioritize attracting and retain purveyors of fresh and healthy food.

**Commented [BA5]:** Commissioner Battle - Good idea for expansion. Should have more farmers/healthy food than other types of vendors.

**Policy HF-1.6 Community Gardens.** Create and support programs that establish community gardens and train community members to grow and eat healthy food.

**Policy HF-1.7 Nutrition Education.** Support classes on buying, cooking and eating healthy food at schools, parks, farmers markets, and elsewhere.

**Policy PH-1.8 Community Agriculture.** Make land use and policy decisions and remove barriers that support community agriculture including community gardens, residential gardens, edible landscaping, and the like.

**Policy HF-1.9 Fast Food.** Create an ordinance that restricts or limits fast food restaurants throughout the city or near parks and schools, especially in areas already served by existing unhealthy fast food restaurants.

**Policy HF-1.10 Liquor Stores.** Create an ordinance that prohibits new off-site liquor licenses: 1) in areas of the City where numerous alcohol retail outlets already exist and 2) in areas frequented by youth including 600 feet from schools and parks.

**Policy HF-1.11 Municipal food options.** Provide healthy food options at all municipal buildings, vending machines, and events where food is made available by the City.

### **Action HF-1. Healthy Food**

**Action HF-1.1 Healthy Neighborhood Markets.** Create a corner store/ liquor store conversion program to increase access to fresh, healthy, affordable food. Seek funding to provide incentives to store owners to offer healthy food options and accept CalFresh EBT.

**Action HF-1.2 Lynwood Farmer's Market:** Create incentives to increase the number of fresh fruit and vegetable vendors and the universal acceptance of CalFresh EBT. Take proactive steps to market the availability of Market-Match Incentives. Market Match is a public-private California program that provides shoppers matching funds when they use their CalFresh benefits to purchase fresh produce in participating farmers markets.

**Action HF-1.3 Food security.** Partner with the Los Angeles County Department of Public Health, local healthy food retailers, and community based organizations to establish a list of resources and contact information about food assistance programs, and include a map of healthy food retailers, community gardens, and

farmers markets within the City. Distribute bilingual information on the City website, in City parks and buildings, farmers markets, and social service facilities.

**Action HF-1.4 Community garden youth education.** Work with community organizations or schools to identify and/or acquire a community garden site to manage as an educational and cultural park for youth.

**Action HF-1.5 Gardening and composting education.** Organize workshops or lectures and/or provide bilingual electronic or printed resources to the community about home gardening and composting.

**Action HF-1.6 Cooking and nutrition education.** Coordinate with community organizations and neighborhood groups to provide cooking and nutrition programs at the Lynwood Farmer's Market and Lynwood parks.

**Action HF-1.6 Gardening tools and resources.** Work with community organizations to organize a garden-tool lending program and garden bounty exchange program. The tool lending program would have a "library" of tools and gardening supplies that residents could "check-out" for free or at a very low cost. The garden bounty exchange could be a regular (weekly or monthly) gathering where residents can trade their surplus food crops.

**Action HF-1.7 Healthy Vending Program.** Create healthy vending program that restricts the sale of unhealthy foods and beverages in public and park vending machines and provide healthy options in accordance with nutritional guidelines in Lynwood Healthy Parks Ordinance.

**Action HF-1.8 Healthy Municipal Food Options.** Adopt an ordinance to increase healthy food options at public facilities, meetings and events. The ordinance should consider restricting sugar-sweetened beverages and encourage healthy food and beverage offerings in accordance with nutritional guidelines in Lynwood Healthy Parks Ordinance.

**Action HF-1.9 Unhealthy food and beverage retail restrictions.** Consider a ban on new fast food restaurants and liquor stores in Lynwood.

**Commented [BA6]:** Commissioner Battle - I can see banning the liquor stores because Lynwood has quite a few. Where would a new Starbucks/ El Pollo Loco/McDonalds fall on this scale. Who/what defines "unhealthy"?

# HEALTHY HOUSING

**Goal HH-1. Healthy Housing:** Safe and affordable housing for everyone.

**Policy HH-1.1 Housing Costs.** Address health impacts of high housing costs and limited supply of diverse and affordable housing.

**Policy HH-1.2 Housing Diversity.** Provide a greater diversity and range of housing by location, tenure, type of unit and price throughout the City.

**Policy HH-1.3 Housing Displacement.** Require a Health Impact Assessment for any development that causes residential displacement for both established and informal housing.

**Policy HH-1.4 Overcrowding.** Reduce conditions of overcrowding and its negative health impacts.

**Policy HH-1.5 Foreclosure Prevention.** Coordinate with community partners to reduce foreclosures and negative social and health impacts.

**Policy HH-1.6 Healthy Buildings.** Encourage new development and housing renovations to include low- or non-toxic materials and to incorporate filters and fans that improve indoor air quality.

**Policy HH-1.7 Homeless Housing.** Promote the development of traditional and supportive housing for homeless and very low-income residents.

**Policy HH-1.8 Transitional/Supportive Housing and Services.** Locate homeless housing near social and medical services and transit, and design housing to blend with existing neighborhoods and nearby land uses.

**Policy HH-1.9 Universal Design.** Require a certain number or proportion of units in each residential development include universal design elements.

**Policy HH-1.10 Aging in Place.** Provide "aging in place" design and programs through the development of senior housing facilities and provision of assisted living services throughout the City.

**Policy HH-1.11 Vacant property programs.** Create registry, maintenance program, and enforcement policies for maintaining vacant homes and properties.

## **Action HH-1. Healthy Housing**

**Action HH-1.1 Foreclosure prevention.** To prevent foreclosures and to help families who are already in the foreclosure process, work with local community partners to do the following:

- Identify key information such as the number, location, value, condition and owners of foreclosed properties;
- Sponsor a home economics/finance education class for first-time homebuyers.
- Pass and enforce a foreclosure registration ordinance that applies to both vacant and occupied buildings.
- Work with utility companies to transfer account-holder names in lieu of shutting off service in foreclosure properties.
- Create a contact list and connect residents to community based organizations and other partners that can help prevent foreclosure and keep residents in Lynwood.

**Action HH-1.2 Foreclosure support.** Create bilingual information and self-help resources (to post on the City's website and in City offices) to help residents prevent and cope with the foreclosure process.

**Action HH-1.3 Homelessness plan and services.** Coordinate with community organizations to create supportive housing and services for homeless community members.

**Action HH-1.4 Healthy building resources.** Create healthy building material checklists and fact sheets that can be provided to property owners and contractors when applying for building permits.

**Action HH-1.5 Aging in place:** Create neighborhood level interventions that promote aging in place by enabling older adults to be independent and fully integrated into the community by incorporating considerations for older adults in the design of outdoor spaces and buildings, availability of transportation, housing, and community health and services; opportunities for social participation, civic participation, employment, and communication and information.

**Action HH-1.6 Healthy housing checklist.** Research and establish a healthy housing checklist that informs developers and contractors of healthy home/commercial/industrial materials that are low- or non-toxic, along with a

list of resources for additional information and retailers that provide safe and healthy building materials.

**Action HH-1.7. Vacant property enforcement.** Maintain vacant property registry, and enforce code requirements and fines.

## LAND USE + COMMUNITY DEVELOPMENT

**Goal LU-1. Land Use:** Land use patterns and transportation systems that encourage physical activity, promote healthy living, and reduce chronic illnesses.

**Policy LU-1.1 Active Spaces.** Identify new, innovative active spaces and support existing ones that increase physical activity for Lynwood residents.

**Policy LU-1.2 Mixed use developments.** Encourage integrated, mixed use developments which locate retail and service commercial uses within walking and bicycling distance of the residential neighborhoods they serve.

### **Action LU-1. Land Use**

**Action LU-1.1 Community space fund.** Maintain development fee programs to accumulate funds for the acquisition and improvement of parks and public gathering places and facilities.

**Action LU-1.2 Mixed use zoning.** Create a mixed use land use designation in future General Plan and Zoning Code updates and Specific Plans.

**Goal LU-2. Social Cohesion:** A connected and engaged community.

**Policy LU-2.1 Social Cohesion.** Acknowledge the mental and physical health benefits of social connectedness by promoting and valuing public spaces, social interaction, relationship building, and resilience in community and urban design.

**Policy LU-2.2 Community Participation.** Increase rates of participation in community events such as voting, youth activities, adult education, senior activities and family-oriented programs.

**Policy LU-2.3 Information Dissemination.** Continue to distributed community event information to a wide range of community organizations including churches, senior facilities, schools, etc. using existing city-sponsored platforms such as the City website and social media.

**Policy LU-2.4 Social Capital.** Pursue the following cross-cutting strategies to enhance social capital:

- Implement land use policies that reduce commute times
- Support policies and programs to beautify neighborhoods
- Create public gathering places, such as parks and plazas
- Take actions to reduce crime and violence across the City
- Support neighborhood watch or policing programs
- Support neighborhood associations throughout the City
- Actively enforce code violations
- Reduce conditions of blight and poverty across the City

**Policy LU-2.5 Arts and culture.** Support community arts and culture programs as a way of enhancing community health and well-being.

## **Action LU-2. Social Cohesion**

**Action LU-2.1 Gathering Spaces.** Establish a database of venues, halls, community rooms, or event spaces that will provide gathering spaces for community or civic events. All sited gathering spaces should be affordable or free to community members.

**Action LU-2.2 Community Communication.** Coordinate with local community leaders, community based organization representatives, and other stakeholders in the City to assess existing forums of communication, identify new forums, and help promote them to the community. These forms may include City website, the Lynwood N' Perspective, City Facebook page, City and Council social media, flyers, mailers, and community group announcements. The City should consider forums with bilingual options. The communication forums will better connect City staff, community members, and community leaders to each other through multiple directions of communication and information sharing.

**Action LU-2.3 Youth programs assessment.** Assess Lynwood's current educational/recreational programming for youth and teens every three years to ensure their physical and educational needs are met and to curb the influence of gang affiliation/violence.

**Action LU-2.4 Youth activities.** Streamline the process for community organizations to provide after-hours, weekend, and drug- and alcohol-free programming for youth in public spaces and facilities.

**Action LU-2.5 Senior programs.** Assess the overall needs of Lynwood's older adult population every three years, in order to plan the appropriate type, quantity and schedule of senior programs and activities. The assessment should also address senior transportation and funding mechanisms.

**Action LU-2.6 Leadership training.** Develop civic leadership training program to grow the skills of enthusiastic residents who are interested in becoming more involved in city policy, either as a commissioner, advisory committee member, city council member, or active resident.

Commented [BA7]: Support from Commissioner Battle

**Action LU-2.7 Community Listening Sessions.** Consider implementing possible models of monthly or bi-monthly "community listening sessions" or "town halls" where the city can provide updates to residents, and the residents can share big and small picture concerns with city staff – paving the way for a "no wrong door approach". Staff, residents, and council should work together to establish criteria that would trigger a community town hall for serious, timely, traumatic, or other extreme events.

**Action LU-2.8 Governing for Racial Equity.** Write and adopt a city resolution affirming the City's commitment to addressing racial and social justice issues. The resolution could include commitments to train and support city staff from every department to eliminate disparities across key indicators of success, including health, education, criminal justice, the environment, employment and the economy, and to promote equity within the City workplace and in the delivery of City services.

## PARKS + OPEN SPACE

**Goal PO-1. Park Space:** Safe, accessible and plentiful park and open space that engage everyone.

**Policy PO-1.1 Park Access.** Prioritize development of active transportation infrastructure (bicycle lanes, benches, transit stops) near parks and open space.

**Policy PO-1.2 Healthy Park Programs.** Continue to support park programs that promote physical activity and health such as sports leagues, walking clubs, fitness classes, dance classes and the like.

**Policy PO-1.3 Smoke-Free Parks.** Prohibit smoking in all City parks.

**Commented [BA8]:** Commissioner Battle - Wonderful idea, but is this something that would/could be realistically enforced or a perfect world scenario type thing?

**Policy PO-1.4 Park Maintenance.** Update Parks, Art, and Recreation and Culture Plan to include maintenance guidelines.

### **Action PO-1. Park Space**

**Action PO-1.1 Physical activity:** Continue Department of Parks and Recreations efforts, in partnership with community-based organizations and healthcare providers, to facilitate access to physical activity through the provision of physical recreational opportunities, including yoga, dance, and sports, with consideration for children, the elderly, and individuals with disabilities and special needs.

**Action PO-1.2 Local partnerships:** Continue to create volunteer opportunities for Lynwood residents, businesses, and community based organizations to improve park safety, maintain park spaces, develop and implement recreational programs, and similar strategies.

**Action PO-1.3 Community gardens and parks:** Consider permitting by-right community gardens and parks that are operated by community-based organizations.

**Action PO-1.4 Smoke-free public events and facilities.** Adopt an ordinance that bans smoking at outdoor public events and public facilities, including farmers' markets, public parks and trails, and community street fairs.

**Action PO-1.5 Park access:** Prioritize the development and improvement and sidewalks, crosswalks, bicycle lanes and related active transportation infrastructure within ¼ mile radius of parks.

**Action PO-1.6 Park volunteers.** Recruit and train park volunteers to assist with park maintenance including trash and graffiti cleaning, and hold volunteer park cleaning events for all community members.

## EDUCATION + ECONOMIC EQUITY

**Goal EE-1. Education:** Educational facilities and programs that support health, community engagement, and economic advancement.

**Policy EE-1.1 Early Education.** Support the expansion of high quality early childhood education with parental engagement.

**Policy EE-1.2 Youth Programs.** Support initiatives and community partnerships that provide youth with learning opportunities, employment training, and support for educational advancement.

**Policy EE-1.3 School Wellness Programs.** Work with school districts and existing community groups to collaborate and support school-based health, nutrition, and physical fitness programs.

**Policy EE-1.4 School and Park Facilities.** Explore potential join-use agreements between the City and Lynwood Unified School District to create more community space and active recreation opportunities.

**Policy EE-1.5 Child Care.** Encourage the development of a range of affordable and high quality child care.

**Policy EE-1.6 On-Site Child Care.** Allow and promote establishing child care facilities in and around businesses for employees.

**Policy EE-1.7 Library.** Continue and expand a public library system that provides cultural, health, social, and lifelong services and programs.

**Policy EE-1.8 Community Programs.** Continue and expand a range of community programs that promote health, physical activity, and social connectedness.

### **Action EE-2. Education**

**Action EE-2.1 Early Childhood Literacy.** Support and promote Lynwood library literacy programs including Storytime, Toddler Storytime, and Family Place.

**Action EE-2.2 Youth Park Programs.** Continue, expand upon, and promote existing youth programs run through the Youth Center including classes and tutoring.

**Action EE-2.3 School Wellness Programs.** Collaborate with Lynwood Unified to help coordinate health-related programs such as an educational community garden, gang prevention programs, and Safe Routes to School.

**Action EE-2.4 Lynwood Health Collaborative.** Explore opportunities to assist the Lynwood Unified School District in identifying additional partners that can support Health Collaborative. The primary mission of the health collaborative is to connect students and families to key counseling services and support programs.

**Action EE-2.5 Citizenship Courses.** Support and promote the County of Los Angeles Lynwood Citizenship program and citizenship events that strive to help Lynwood residents achieve naturalization, and in turn, expanded financial opportunity and increased civic engagement.

**Action EE-2.6. Community events.** Streamline the permit process for block parties, street fairs and neighborhood events that promote positive interactions, build relationships and attract residents from surrounding communities

### **Goal EE-3. Economic Development: Improve economic prosperity for everyone.**

**Policy EE-3.1 Workforce Housing.** Promote homebuyer assistance programs and new housing development to encourage qualified employees to live in Lynwood.

**Policy EE-3.2 Healthy Workplace.** Encourage local employers to adopt employee health programs and practices such as healthy food choices, subsidized gym membership, health coverage, or health challenges such as smoking cessation, weight loss, or walk/bike to work days.

**Policy EE-3.3 Youth Employment.** Expand City and local youth employment programs as a strategy to improve educational attainment, spark professional aspirations, and lay the foundation for personal success.

**Policy EE-3.4 Workforce Training.** Develop and implement workforce training and placement programs for residents who have barriers to employment and target programming to leverage major capital, infrastructure, transportation, and similar catalytic investments.

**Policy EE-3.5 Living Wage Businesses.** Develop programs that attract and retain employers that provide living wage jobs and provide health insurance benefits and that expand diverse retail opportunities.

### **Action EE-3. Economic Development**

**Action EE-3.1 Healthy business incentives.** Establish potential development incentives, and healthy business guidelines, that will attract businesses to Lynwood that support and promote healthy lifestyles and business practices.

**Action EE-3.2 Business-sponsored healthy events.** Streamline event permitting process for community members and businesses wanting to create or sponsor healthy events, or programs, which provide opportunities to be active, provide health education, and support active lifestyles. Events could include City/community/business lead walks, walking and biking business tours, block parties that promote healthy eating and activities.

**Action EE-3.3 Living Wage Ordinance.** Adopt a Living Wage Ordinance to ensure all workers in Lynwood earn a living wage, as defined by the California Budget Project.

**Action EE-3.4 Market Analysis.** Conduct a market analysis to identify opportunities for diverse retail and other businesses that offer living wage job or career opportunities.

## City of Lynwood: Safe & Healthy Communities General Plan Element - DRAFT Implementation Action Table

Goal	#	Action Description	Timeline (Ongoing, Short, Medium, Long)	High Priority (yes, no)	Responsible Dept, Agency, Org.	Resources and Notes				
<b>Mobility</b>										
Multimodal Transportation	M-1.1	<b>Roadway reclassification.</b> Repurpose and classify target corridors and roadways to fit the needs of adjacent land uses with focus on mode-specific transport options.	Ongoing	Yes	Development Services, Public Works,	<a href="#">City of Los Angeles Complete Streets Manual</a>	<a href="#">Los Angeles Great Streets</a>			
Multimodal Transportation	M-1.2	<b>Multimodal transportation planning.</b> Institute a requirement that the planning, design, and construction of all transportation projects consider the needs of all modes of travel and provide clearly marked, convenient, safe, and accessible pedestrian facilities and transit stops.	Short	Yes	Development Services, Public Works	<a href="#">LA Vision Zero</a>	<a href="#">SF Vision Zero</a>	<a href="#">FHWA Bicycle and Pedestrian Program</a>		
Connectivity	M-2.1	<b>Improvement prioritization.</b> Establish a prioritization process for the improvement and development of public right-of-ways and active transportation infrastructures.	Medium	Yes	Development Services, Public Works	<a href="#">FHWA Project Prioritization and Funding Strategies</a>	<a href="#">Sidewalk Inventory Study</a>			
Connectivity	M-2.2	<b>Active transportation inventory.</b> Complete an inventory of areas with damaged or missing pedestrian and bicycle facilities and actively pursue sources of funding and programming opportunities aimed at improving connectivity for public transportation, bicycle, and pedestrian travel modes.	Ongoing	Yes	Development Services, Public Works	MyLA311 Data <a href="https://catalog.data.gov/dataset?tags=myla311">https://catalog.data.gov/dataset?tags=myla311</a> <a href="http://portraitsofla.ascjweb.com/2014/community/jpittaway/">http://portraitsofla.ascjweb.com/2014/community/jpittaway/</a>	Metro Bike Map <a href="http://media.metro.net/riding_metro/bikes/images/bike_map_la.pdf">http://media.metro.net/riding_metro/bikes/images/bike_map_la.pdf</a>	<a href="#">Bicycle and Pedestrian Funding</a>	<a href="#">Active Transportation Funding</a>	
Connectivity	M-2.3	<b>Wayfinding signage.</b> Develop a citywide way-finding signage system that will navigate travelers to parking infrastructure, transit facilities, local and regional bicycle facilities, pedestrian facilities, civic amenities, and local and regional parks.	Medium	No	Development Services, Public Works, Community Development	<a href="#">Walk This Way/Caminale</a>	<a href="#">Walk NYC</a>	<a href="#">NACTO Bicycle Signage Design Guide</a>	<a href="#">Wayfinding Design Guidelines</a>	
Mobility Programs	M-3.1	<b>Bicycle and pedestrian education.</b> Provide bicycle and pedestrian safety education in schools, at worksites, and at public venues and events, and support neighborhood walk-to-school efforts.	Ongoing	No	Development Services, Community Development	<a href="#">Los Angeles Safe Routes to School Program</a>	<a href="#">Traffic Safety Training: Walking and Bicycling Programs</a>	<a href="#">California Active Transportation Resource Center</a>		
Mobility Programs	M-3.2	<b>Open streets.</b> Sponsor "open streets" events to promote active transportation.	Medium	No	Development Services, Public Works, Community Development	<a href="#">Metro Open Streets Grant Program</a>	<a href="#">CICLAVIA</a>			
Mobility Programs	M-3.3	<b>Roadway safety education.</b> Raise awareness of important rules of the road through implementing a "Roadmap for Safety" initiative that will provide tips on safe travel behaviors, particularly for new roadway features and commonly misunderstood traffic laws and policies (e.g., Go Human campaign program).	Short	Yes	Development Services, Public Works	<a href="#">SCAG Go Human Campaign</a>	<a href="#">FHWA Safety Program</a>			
Active Transportation	M-4.1	<b>Roadway hazards.</b> Implement a "spot improvement" program to correct roadway hazards to non-motorized travel.	Ongoing	No	Development Services, Public Works	<a href="#">City of Vancouver Cycling Spot Improvement Program</a>	<a href="#">Caltrans Local Roadway Safety Manual</a>			
Active Transportation	M-4.2	<b>Public right-of-way improvements.</b> Complete public right-of-way improvements that prioritize the safety, comfort, and convenience of active transportation through effective streetscaping, crosswalk enhancements, buffers from moving vehicles, and other pedestrian-oriented amenities.	Long	No	Development Services, Public Works					

Goal	#	Action Description	Timeline (Ongoing, Short, Medium, Long)	High Priority (yes, no)	Responsible Dept, Agency, Org.	Resources and Notes				
Reduce Car Dependency	M-5.1	Pursue funding opportunities such as grants, impact fees, or fair share contributions from development to implement programs and projects that contribute to the City's General Plan Objectives.	Ongoing	Yes	Development Services					
Reduce Car Dependency	M-5.2	<b>Mixed use zoning.</b> Revise zoning policies to encourage a mix of uses within a project design to maximize internal trip making and maximize the use of parking facilities to promote a shift from auto use to pedestrian and bicycle modes of travel.	Medium	No	Development Services, Public Works					
Reduce Car Dependency	M-5.3	<b>Mobility management.</b> Implement community-based mobility management programs to encourage and incentivize active transportation.	Ongoing	No	Development Services, Community Development					
Reduce Car Dependency	M-5.4	<b>Bicycle parking requirements.</b> Establish minimum bicycle parking requirements for new developments and transportation improvement projects.	Short	No	Development Services	<a href="#">SFMTA Bicycle Parking Manual</a>				
Complete Streets	M-6.1	<b>Community vision.</b> Through public input and participation, establish a community-driven vision for how and why the community wants to complete its streets.	Medium	Yes	Development Services, Public Works					
Complete Streets	M-6.2	<b>Performance standards.</b> Establish a benchmarking strategy and performance standards to measure ways in which the system serves all users.	Medium	No	Development Services	<a href="#">Pedestrian Safety Assessment Technical Guide</a>				
Complete Streets	M-6.3	<b>All users.</b> Require that all transportation developments consider the mobility needs of all users as well as motorized and non-motorized means of travel.	Short	Yes	Development Services					
Traffic Analysis	M-7.1	<b>New Multimodal Level of Service Methodology.</b> Develop a new Multimodal Level of Service (MMLOS) methodology that includes the following components: 1) Emphasis on pedestrian and bicycle access and circulation; 2) Maintenance of appropriate emergency vehicle access and response time; and 3) Support for reduced vehicle miles traveled.	Medium	No	Development Services	<a href="#">Fehr &amp; Peers MMLOS Toolkit</a>				
Traffic Analysis	M-7.2	<b>Collision review process.</b> Establish a regular schedule (e.g., monthly, quarterly) for inter-departmental coordination and review of high collision locations for all modes. This review and coordination will serve to identify challenging areas, understand existing conditions, and help identify potential countermeasures.	Ongoing	Yes	Development Services	<a href="#">LA Vision Zero Collision Data Analysis</a>				
<b>Safety + Environmental Health</b>										
Emergency Response and Preparation	SE-1.1	<b>Emergency plan review.</b> Annually review and update (when necessary) hazard mitigation, disaster preparedness, and emergency response plans.	Ongoing	Yes	Development Services, LA County Fire/Sheriff's Departments					
Emergency Response and Preparation	SE-1.2	<b>Sheriff's Department and Fire LOS .</b> Develop Level of Service Analyses and locally defined standards for Sheriff's Department and Fire Protection that meet current industry and practices and requirements.	Short	No	Development Services, LA County Fire/Sheriff's Departments					

Goal	#	Action Description	Timeline (Ongoing, Short, Medium, Long)	High Priority (yes, no)	Responsible Dept, Agency, Org.	Resources and Notes
Emergency Response and Preparation	SE-1.3	<b>Sheriff's Department and Fire plans.</b> Prepare and periodically update Sheriff's Department and Fire protection strategic plans that identify level of service standards, equipment needs, training and educational requirements to ensure that personnel are using the latest techniques, equipment and protocols to protect the community.	Medium	No	Development Services, LA County Fire/Sheriff's Departments	
Emergency Response and Preparation	SE-1.4	<b>Public Works permit review.</b> Send all discretionary permit applications to the Public Works Departments to assess project effects on peak load water supply.	Ongoing	No	Development Services, Public Works	
Emergency Response and Preparation	SE-1.5	<b>Planning Permit Review.</b> Planning staff will collaborate with Sheriff's Department and Fire Department to ensure proposed development does not negatively impact emergency response times.	Ongoing	No	Development Services	
Emergency Response and Preparation	SE-1.6	<b>CERT Training.</b> Require all block watch captains receive CERT training and encourage advanced CERT training classes and teen CERT training classes in schools.	Short	Yes	LA County Fire Department	<a href="http://www.fire.lacounty.gov/lacofd-cert-program/">http://www.fire.lacounty.gov/lacofd-cert-program/</a>
Seismic Events	SE-2.1	<b>Seismic inventory.</b> Conduct an inventory of seismically vulnerable structures within the Community, prioritizing City-owned facilities, and facilities that accommodate large gatherings of residents and visitors.	Short	No	Development Services	<a href="http://www.seismic.ca.gov/pub/URM_Report_June26_2003.pdf">http://www.seismic.ca.gov/pub/URM_Report_June26_2003.pdf</a>
Seismic Events	SE-2.2	<b>Retrofit ordinance.</b> Implement a soft-story retrofit ordinance for structures constructed prior to 1995.	Medium	No	Development Services	<a href="#">Los Angeles Soft Story Retrofit Program</a>
Seismic Events	SE-2.3	<b>Earthquake outreach.</b> Develop a public outreach campaign focused on expansion of California Earthquake Authority insurance coverage and seismic retrofit grant programs.	Ongoing	No	Development Services	<a href="http://www2.earthquakeauthority.com/Pages/default.aspx">http://www2.earthquakeauthority.com/Pages/default.aspx</a>
Flooding and Dam Failure	SE-3.1	<b>Flood risks.</b> Inform applicants of flood risks and development requirements within the 100-year, or 500-year floodplains or in other high-risk inundation areas. Recommend hazard mitigation where possible.	Ongoing	No	Development Services	<a href="http://www.fema.gov/national-flood-insurance-program-flood-hazard-mapping">http://www.fema.gov/national-flood-insurance-program-flood-hazard-mapping</a>
Extreme Heat	SE-4.1	<b>Cooling centers.</b> Provide City cooling centers for everyone, especially low-income, linguistically isolated, and other disadvantaged populations.	Ongoing	No	Recreation & Community Services	
Extreme Heat	SE-4.2	<b>Extreme heat annex.</b> Prepare an extreme heat annex to the City's Emergency Operations Plan.	Short	Yes	Development Services, LA County Fire/Sheriff's Departments	
Extreme Heat	SE-4.3	<b>Tree inventory.</b> Prepare a tree canopy inventory of the City that identifies the density, health, and variety of trees contributing towards urban heat island effect reduction.	Short	No	Recreation & Community Services	
Extreme Heat	SE-4.4	<b>Renewable electricity.</b> Establish partnerships with businesses and/or non-profits to make renewable energy financially accessible to all residents and businesses through solar panel bulk purchasing and/or community choice aggregation aggregates electricity demand within a jurisdiction in order to procure alternative energy supplies while maintaining Southern California Edison for transmission and distribution services.	Ongoing	No	Development Services	<a href="http://file.lacounty.gov/bas/supdocs/97429.pdf">http://file.lacounty.gov/bas/supdocs/97429.pdf</a>

Goal	#	Action Description	Timeline (Ongoing, Short, Medium, Long)	High Priority (yes, no)	Responsible Dept, Agency, Org.	Resources and Notes			
Extreme Heat	SE-4.5	Los Angeles County PACE Program . Encourage property-owners to utilize Property-Assessed Clean Energy Programs (PACE) financing to fund energy-efficient improvements.	Ongoing	No	Development Services	<a href="http://www.lapace.org/residential/index.html">http://www.lapace.org/residential/index.html</a>	<a href="http://www.lapace.org/commercial.html">http://www.lapace.org/commercial.html</a>		
Drought	SE-5.1	Drought contingency plan . Prepare a drought contingency plan as part of the City's Emergency Operations Plan and Urban Water Management Plan.	Short	No	Public Works				
Drought	SE-5.2	Water supply infrastructure . Identify water supply infrastructure upgrades and additions within the Capital Improvements Program to increase the City's water supply resiliency.	Medium	No	Public Works				
Hazardous Materials	SE-6.1	MS4 Requirements . Continue to comply with the Los Angeles County MS4 Permit requirements, as updated on July 1, 2014.	Ongoing	No	Public Works				
Hazardous Materials	SE-6.2	Vulnerability assessments . Periodically conduct vulnerability assessments on City water conveyance infrastructure, to determine potential risk to contamination associated with hazardous materials.	Long	No	Public Works				
Justice and Safety	SE-7.1	Safety program . Working closely with community members, develop a pilot community based non-law enforcement safety program within a gang-violence impacted neighborhood,	Medium	No	Recreation & Community Services, LA County Sheriff's Department				
Justice and Safety	SE-7.2	Sex trafficking . Identify key support networks and organizations within the community, such as Forgotten Children and the Sheriff's Department Human Trafficking Task Force, that can be used to assist underage youths victimized by prostitution and sex trafficking.	Ongoing	Yes	Recreation & Community Services, LA County Sheriff's Department				
Justice and Safety	SE-7.3	Information distribution . Distribute information gathered as part of Action SE-7.2, to community schools, churches, health clinics and other organizations to ensure members understand the issues within the community and resources available to address them.	Ongoing	Yes	Recreation & Community Services, LA County Sheriff's Department				
Justice and Safety	SE-7.4	Fund Youth activities . Seek out grant and funding opportunities for youth activities and youth gang prevention programs.	Long	No	Recreation & Community Services, LA County Sheriff's Department				
Justice and Safety	SE-7.5	Pedestrian-scale lighting . Apply for funding and develop pedestrian-scale lighting in streets and parks.	Long	No	Development Services, Public Works				
Justice and Safety	SE-7.6	Sheriff-community communications . Increase transparency of information related to crime, violence, and law enforcement operations, both through the Sheriff's Department and the City's Public Information Officer.	Ongoing	No	Public Relations, LA County Sheriff's Department	<a href="#">Building the We: Healing-Informed Governing for Racial Equity in Salinas</a>			
<b>Public Health</b>									
Healthy Community	PH-1.1	Health and social services resource list . Publish a bilingual list of health and social services resources, including health insurance options from the Affordable Care Act (ACA) on the City's website.	Short	No	Development Services	<a href="#">CA DPH Affordable Care Act Information</a>			

Goal	#	Action Description	Timeline (Ongoing, Short, Medium, Long)	High Priority (yes, no)	Responsible Dept, Agency, Org.	Resources and Notes				
Healthy Community	PH-1.2	<b>Health events and challenges.</b> Increase the number and participation rate of City and community sponsored that provide opportunities to provide health education and promote active lifestyles. Health events may include 5k run/walk, bike to school/work day, weight loss challenges, health screenings, smoking cessation programs, walking and biking tours and clubs, and youth or senior specific recreation events.	Short	Yes	Recreation & Community Services					
Healthy Community	PH-1.3	<b>Health partnerships.</b> Coordinate with Lynwood's local hospital and healthcare providers to provide education and support for health events.	Short	Yes	Development Services					
Healthy Community	PH-1.4	<b>Health Assessment Report.</b> In coordination with Los Angeles County Department of Public Health, identify key health indicators and baseline health data for Lynwood. Coordinate with local hospital and healthcare providers to provide a regular Health Assessment Report that tracks health changes in the City.	Medium	Yes	Development Services	<a href="#">St. Francis 2013 Community Health Needs Assessment</a>				
<b>Healthy Food</b>										
Healthy Food	HF-1.1	<b>Healthy Neighborhood Markets.</b> Create a corner store/ liquor store conversion program to increase access to fresh, healthy, affordable food. Seek funding to provide incentives to store owners to offer healthy food options and accept CalFresh EBT.	Medium	No	Development Services	<a href="#">Healthy Corner Store Conversion Brief</a>				
Healthy Food	HF-1.2	<b>Lynwood Farmer's Market :</b> Create incentives to increase the number of fresh fruit and vegetable vendors and the universal acceptance of CalFresh EBT. Take proactive steps to market the availability of Market-Match Incentives. Market Match is a public-private California program that provides shoppers matching funds when they use their CalFresh benefits to purchase fresh produce in participating farmers markets	Short	Yes	Development Services, Recreation & Community Services	<a href="#">EBT Farmers Market Program</a>	<a href="#">Senior Farmers Markets</a>			
Healthy Food	HF-1.3	<b>Food security.</b> Partner with the Los Angeles County Department of Public Health, local healthy food retailers, and community based organizations to establish a list of resources and contact information about food assistance programs, and include a map of healthy food retailers, community gardens, and farmers markets within the City. Distribute bilingual information on the City website, in City parks and buildings, farmers markets, and social service facilities.	Short	No	Development Services					
Healthy Food		<b>Community garden youth education.</b> Work with community organizations or schools to identify and/or acquire a community garden site to manage as an educational and cultural park for youth.	Medium	No	Recreation & Community Services	<a href="#">Community Garden Start-Up Guide</a>	<a href="#">Grant and funding opportunities</a>			
Healthy Food	HF-1.4	<b>Gardening and composting education.</b> Organize workshops or lectures and/or provide bilingual electronic or printed resources to the community about home gardening and composting.	Medium	No	Recreation & Community Services					
Healthy Food	HF-1.5	<b>Cooking and nutrition education.</b> Coordinate with community organizations and neighborhood groups to provide cooking and nutrition programs at the Lynwood Farmer's Market and Lynwood parks.	Medium	No	Recreation & Community Services, Development Services					

Goal	#	Action Description	Timeline (Ongoing, Short, Medium, Long)	High Priority (yes, no)	Responsible Dept, Agency, Org.	Resources and Notes
Healthy Food	HF-1.6	<b>Gardening tools and resources.</b> Work with community organizations to organize a garden-tool lending program and garden bounty exchange program. The tool lending program would have a "library" of tools and gardening supplies that residents could "check-out" for free or at a very low cost. The garden bounty exchange could be a regular (weekly or monthly) gathering where residents can trade their surplus food crops.	Medium	No	Recreation & Community Services	<a href="#">City of Oakland Tool Lending Library</a> <a href="#">Found Fruit: Backyard Barter and Forage Network</a>
Healthy Food	HF-1.7	<b>Healthy Vending Program.</b> Create healthy vending program that restricts the sale of unhealthy foods and beverages in public and park vending machines and provide healthy options in accordance with nutritional guidelines in Lynwood Healthy Parks Ordinance	Short	Yes	Recreation & Community Services	Lynwood Healthy Parks Ordinance.
Healthy Food	HF-1.8	<b>Healthy Municipal Food Options.</b> Adopt an ordinance to increase healthy food options at public facilities, meetings and events. The ordinance should consider restricting sugar-sweetened beverages and encourage healthy food and beverage offerings in accordance with nutritional guidelines in Lynwood Healthy Parks Ordinance.	Short	Yes	Recreation & Community Services, Development Services	Lynwood Healthy Parks Ordinance. <a href="#">Santa Clara County Nutrition Standards</a>
Healthy Food	HF-1.9	<b>Unhealthy food and beverage retail restrictions.</b> Consider a ban on new fast food restaurants and liquor stores in Lynwood.	Medium	No	Development Services	<a href="#">CDC Zoning for Healthy Eating</a>
<b>Healthy Housing</b>						
Healthy Housing	HH-1.1	<b>Foreclosure prevention.</b> To prevent foreclosures and to help families who are already in the foreclosure process, work with local community partners to do the following: <ul style="list-style-type: none"> <li>Identify key information such as the number, location, value, condition and owners of foreclosed properties;</li> <li>Sponsor a home economics/finance education class for first time homebuyers.</li> <li>Pass and enforce a foreclosure registration ordinance that applies to both vacant and occupied buildings.</li> <li>Work with utility companies to transfer account holder names in lieu of shutting off service in foreclosure properties.</li> <li>Create a contact list and connect residents to community based organizations and other partners that can help prevent foreclosure and keep residents in Lynwood.</li> </ul>	Medium	Yes	Community Development	<a href="#">Keep Your Home California Programs</a> HUD California
Healthy Housing	HH-1.2	<b>Foreclosure support.</b> Create bilingual information and self-help resources (to post on the City's website and in City offices) to help residents prevent and cope with the foreclosure process.	Short	Yes	Community Development	
<b>Land Use + Community Development</b>						
Land Use	LU-1.1	<b>Community space fund.</b> Maintain development fee programs to accumulate funds for the acquisition and improvement of parks and public gathering places and facilities.	Ongoing	No	Development Services	
Land Use	LU-1.2	<b>Mixed use zoning.</b> Create a mixed use land use designation in future General Plan and Zoning Code updates and Specific Plans.	Medium	No	Development Services	

Goal	#	Action Description	Timeline (Ongoing, Short, Medium, Long)	High Priority (yes, no)	Responsible Dept, Agency, Org.	Resources and Notes				
Social Cohesion	LU-2.1	<b>Gathering Spaces.</b> Establish a database of venues, halls, community rooms, or event spaces that will provide gathering spaces for community or civic events. All sited gathering spaces should be affordable or free to community members.	Short	No	Recreation & Community Services					
Social Cohesion	LU-2.2	<b>Community Communication.</b> Coordinate with local community leaders, community based organization representatives, and other stakeholders in the City to assess existing forums of communication, identify new forums, and help promote them to the community. These forms may include City website, the Lynwood N' Perspective, City Facebook page, City and Council social media, flyers, mailers, and community group announcements. The City should consider forums with bilingual options. The communication forums will better connect City staff, community members, and community leaders to each other through multiple directions of communication and information sharing.	Short	Yes	Development Services, Community Development, Finance and Administration					
Social Cohesion	LU-2.3	<b>Youth programs assessment.</b> Assess Lynwood's current educational/recreational programming for youth and teens every three years to ensure their physical and educational needs are met and to curb the influence of gang affiliation/violence.	Short	Yes	Recreation & Community Services					
Social Cohesion	LU-2.4	<b>Youth activities.</b> Streamline the process for community organizations to provide after-hours, weekend, and drug- and alcohol-free programming for youth in public spaces and facilities.	Short	Yes	Recreation & Community Services					
Social Cohesion	LU-2.5	<b>Senior Programs.</b> Assess the overall needs of Lynwood's older adult population every three years, in order to plan the appropriate type, quantity and schedule of senior programs and activities. The assessment should also address senior transportation and funding mechanisms.	Short	Yes	Recreation & Community Services					
<b>Parks + Open Space</b>										
Park Space	PO-1.1	<b>Physical activity:</b> Continue Department Recreation's efforts, in partnership with community-based organizations and healthcare providers, to facilitate access to physical activity through the provision of physical recreational opportunities, including yoga, dance, and sports, with consideration for children, the elderly, and individuals with disabilities and special needs.	Ongoing	Yes	Recreation & Community Services					
Park Space	PO-1.2	<b>Local partnerships:</b> Continue to create volunteer opportunities for Lynwood residents, businesses, and community based organizations to improve park safety, maintain park spaces, develop and implement recreational programs, and similar strategies.	Ongoing	Yes	Recreation & Community Services					
Park Space	PO-1.3	<b>Community gardens and parks:</b> Consider permitting by-right community gardens and parks that are operated by community-based organizations.	Medium	Yes	Recreation & Community Services					

Goal	#	Action Description	Timeline (Ongoing, Short, Medium, Long)	High Priority (yes, no)	Responsible Dept, Agency, Org.	Resources and Notes				
Park Space	PO-1.4	<b>Smoke-free public events and facilities.</b> Adopt an ordinance that bans smoking at outdoor public events and public facilities, including farmers' markets, public parks and trails, and community street fairs	Short	Yes	Recreation & Community Services	<a href="#">ChangeLab Solutions - Comprehensive Smoke Free Places</a>	<a href="#">Public Health Law Center - Smoke Free Outdoor Places</a>	<a href="#">Model Policy</a>		
Park Space	PO-1.5	<b>Park access:</b> Prioritize the development and improvement and sidewalks, crosswalks, bicycle lanes and related active transportation infrastructure within ¼ mile radius of parks.	Ongoing	No	Recreation & Community Services					
Park Space	PO-1.6	<b>Park volunteers.</b> Recruit and train park volunteers to assist with park maintenance including trash and graffiti cleaning, and hold volunteer park cleaning events for all community members.	Medium	No	Recreation & Community Services					
<b>Education + Economic Equity</b>										
Education	EE-2.1	<b>Early Childhood Literacy.</b> Support and promote Lynwood library literacy programs including Storytime, Toddler Storytime, and Family Place.	Ongoing	No	Recreation & Community Services, Lynwood Library					
Education	EE-2.2	<b>Youth Park Programs.</b> Continue, expand upon, and promote existing youth programs run through the Youth Center including classes and tutoring.	Ongoing	No	Recreation & Community Services					
Education	EE-2.3	<b>School Wellness Programs.</b> Collaborate with Lynwood Unified to help coordinate health-related programs such as an educational community garden, gang prevention programs, and Safe Routes to School.	Medium	No	Development Services, LUSD, Public Works					
Education	EE-2.4	<b>Lynwood Health Collaborative.</b> Explore opportunities to assist the Lynwood Unified School District in identifying additional partners that can support Health Collaborative. The primary mission of the health collaborative is to connect students and families to keep counseling services and support programs.	Medium	No	Recreation & Community Services, LUSD					
Education	EE-2.5	<b>Citizenship Courses.</b> Support and promote the County of Los Angeles Citizenship program and citizenship events that strive to help Lynwood residents achieve naturalization, and in turn expanded financial opportunity and increased civic engagement.	Ongoing	No	Recreation & Community Services, Lynwood Library	<a href="http://www.lapl.org/citizenship">http://www.lapl.org/citizenship</a>				
Education	EE-2.6	<b>Community events.</b> Streamline the permit process for block parties, street fairs and neighborhood events that promote positive interactions, build relationships and attract residents from surrounding communities	Short	Yes	Recreation & Community Services					
Economic Development	EE-3.1	<b>Healthy business incentives.</b> Establish potential development incentives, and healthy business guidelines, that will attract businesses to Lynwood that support and promote healthy lifestyles and business practices.	Medium	No	Development Services					
Economic Development	EE-3.2	<b>Business-sponsored healthy events.</b> Streamline event permitting process for community members and businesses wanting to create or sponsor healthy events, or programs, which provide opportunities to be active, provide health education, and support active lifestyles. Events could include City/community/business lead walks, walking and biking business tours, block parties that promote healthy eating and activities.	Medium	Yes	Development Services					

Goal	#	Action Description	Timeline (Ongoing, Short, Medium, Long)	High Priority (yes, no)	Responsible Dept, Agency, Org.	Resources and Notes				
Economic Development	EE-3.3	<b>Living Wage Ordinance.</b> Adopt a Living Wage Ordinance to ensure all workers in Lynwood earn a living wage, as defined by the California Budget Project.	Medium	No	Development Services					
Economic Development	EE-3.4	<b>Market Analysis.</b> Conduct market analysis to identify opportunities for diverse retail businesses and living wage businesses.	Medium	Yes	Development Services					
<b>Public Health</b>										
Healthy Community	PH-1.1	<b>Health and social services resource list.</b> Publish a bilingual list of health and social services resources, including health insurance options from the Affordable Care Act (ACA) on the City's website.	Short	No	Development Services	<a href="#">CA DPH Affordable Care Act Information</a>				
Healthy Community	PH-1.2	<b>Health events and challenges.</b> Increase the number and participation rate of City and community sponsored that provide opportunities to provide health education and promote active lifestyles. Health events may include 5k run/walk, bike to school/work day, weight loss challenges, health screenings, smoking cessation programs, walking and biking tours and clubs, and youth or senior specific recreation events.	Short	No	Recreation & Community Services					
Healthy Community	PH-1.3	<b>Health partnerships.</b> Coordinate with Lynwood's local hospital and healthcare providers to provide education and support for health events.	Short	No	Development Services					
Healthy Community	PH-1.4	<b>Health Assessment Report.</b> In coordination with Los Angeles County Department of Public Health, identify key health indicators and baseline health data for Lynwood. Coordinate with local hospital and healthcare providers to provide a regular Health Assessment Report that tracks health changes in the City.	Medium	No	Development Services	<a href="#">St. Francis 2013 Community Health Needs Assessment</a>				



# AGENDA STAFF REPORT

DATE: June 21, 2016

TO: Honorable Mayor and Members of the City Council

APPROVED BY: J. Arnoldo Beltrán, City Manager *JNB*

PREPARED BY: Erika Ramirez, Interim Director Development, Compliance & Enforcement Services *ER*

SUBJECT: Amendment to Agreement with Infrastructure Engineers for Professional Plan Check and Building Inspection Services

## Recommendation:

Staff recommends that the City Council adopt the attached resolution entitled: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD, AUTHORIZING AN AMENDMENT TO THE CONTRACT WITH INFRASTRUCTURE ENGINEERS FOR PROFESSIONAL PLAN CHECK AND BUILDING INSPECTION SERVICES AND FOR THE MAYOR TO EXECUTE THE CONTRACT AMENDMENT IN A FORM APPROVED BY THE CITY ATTORNEY THROUGH JUNE 30, 2017 FOR A NOT TO EXCEED AMOUNT OF \$233,000"

## Background:

The agreement between the City of Lynwood ("City") and Infrastructure Engineers, ("IE") was approved by City Council on August 5, 2014 via Resolution No. 2014.134. The agreement authorizes IE to provide professional Plan Check and Building Inspection Services to the City. The agreement commenced on August 5, 2014 and is set to terminate on August 5, 2016.

Plan Check services are an essential service that the Building & Safety Division provides to Lynwood residents, businesses and developers. After an applicant receives Planning Division approval he/she precedes to Plan Check prior to the issuance of Building Permits. Concurrently there may be approvals that are required from Public Works, which are identified either in the Planning or Plan Check phase. Plan Check is the review of structural, mechanical, electrical, plumbing, Title 24 Energy, Title 24 Disable Access, or any other civil engineering plans. The review of such plans ensures that any development that occurs in the City is in compliance with current applicable California Codes. From July 1, 2015 to May 31, 2016, IE has performed 375 in-house plan checks and 196 off-site plan checks.

At the onset of fiscal year 2015 Infrastructure Engineers ("IE") provided one plan checker to perform in-house plan check one to two days a week for three hours each

AGENDA  
ITEM

27

day, various engineers that perform off-site plan check as needed, one building inspector daily, and two technicians daily that assist with the various planning and building administrative processes and activities. Before the end of the first quarter, the number of daily building inspections was consistently under 15 for the building inspector provided by IE. The City of Lynwood currently has a City employee building inspector that also performs building inspections, assists in issuing permits and handles customer building code inquires. The low number of daily building inspections recreated cause for assessment of the Department's need for the IE building inspector provided on a daily basis. IE understood the change in needs and made the staffing adjustment to provide the building inspector on an as need basis for the remainder of the fiscal year. This allowed the Department to reduce the budgeted annual contract amount from \$300,000 to \$227,000. On another note, IE has been responsive to customer feedback on IE plan check staff that performs in-house plan checks and has made staffing changes to ensure our customers are happy with the in-house plan check experience.

**Discussion & Analysis:**

Infrastructure Engineers ("IE") has been providing municipalities with various engineering services for over 20 years. The Department continues to require the services of a consulting firm to provide plan check services, both in-house and off-site, a building inspector on an as needed basis, and the two daily technicians. Because of the plan check rate structure, direct costs are not estimated based on an hourly rate for each IE staff assigned to the City. The City's cost of plan check is a percentage of the work performed or an hourly rate, depending on the lesser amount. Therefore the cost incurred from FY 15 is used as a basis for projected FY 16's costs as the Department's activity is projected to be maintained. In addition, it is projected that the building inspector will be contracted for approximately 220 hours to cover the various time off which the building inspector may request as entitled by City policy. The total anticipated cost for FY 16 is \$233,000, as budgeted.

As mentioned above the City's cost of plan check is not a set formula. It is either "sixty (60%) of the building plan check fees established by the City or an hourly rate of \$89.00, whichever is the lesser of the two." IE has requested that the City select one of the billing formulas- either the percentage or hourly rate to maximize the efficiency of their billing process. Currently they are calculating the two costs for each plan check in order to determine the amount billed to the City.

In response to their request I reviewed invoices submitted by IE to the City between January 2016 and April 2016. I selected the highest plan check fee paid by the applicant to compare cost to the City based on the percentage formula or the hourly rate. The majority of the plan check fees paid to IE by the City is based on the hourly rate. A summary comparing the potential cost to City is below. I have highlighted the actual amount billed to the City for your reference.

Month	Plan Check Fee	60% Billing	Monthly Billing
January, 2016	\$3,488.88	\$2,092.80	\$89 @ 5hrs= \$445.00

February, 2016	\$981.99	\$589.19	\$89 @ 1= \$89.00
March, 2016	\$87,379.74	\$52,427.84	\$89 @ 10.75= \$956.75
April, 2016	\$4,413.88	\$2,648.33	\$89 @ 4= 356.00

According to the information provided above the hourly rate is the lesser of the two fee options presented by IE. Staff recommends the agreement be amended to identify plan check review by IE is to be “charged sixty (60%) of the building plan check fees established by the City or at an hourly rate of \$89.00, whichever is the lesser of the two.”

**Fiscal Impact:**

The Department’s proposed FY16 Budget includes the contract amount of \$233,000.

Attachment:

Resolution  
Agreement

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD, AUTHORIZING AN AMENDMENT TO THE CONTRACT WITH INFRASTRUCTURE ENGINEERS FOR PROFESSIONAL PLAN CHECK AND BUILDING INSPECTION SERVICES AND FOR THE MAYOR TO EXECUTE THE CONTRACT AMENDMENT IN A FORM APPROVED BY THE CITY ATTORNEY THROUGH JUNE 30, 2017 FOR A NOT TO EXCEED AMOUNT OF \$233,000”**

**WHEREAS**, the City Council of the City of Lynwood adopted Resolution No. 2014.134 on August 5, 2014 and entered into an agreement with Infrastructure Engineers (“IE”) to provide professional Plan Check and Building Inspection Services; and

**WHEREAS**, the contract with IE is scheduled to expire on August 5, 2016; and

**WHEREAS**, IE has performed 375 in-house plan checks and 196 off-site plan checks, 180 hours of building inspections and over 10,603 hours of over the counter, and building and planning support to the Department; and

**WHEREAS**, to maintain the existing level of service from the Planning & Building & Safety Division the Department requires contractual professional services for Plan Check and Building Inspection services.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LYNWOOD DOES HEREBY FIND, PROCLAIM, ORDER, AND RESOLVE AS FOLLOWS:**

**Section 1.** That the City Council of the city of Lynwood approves and authorizes the City Manager to negotiate a contract amendment with Infrastructure Engineers to provide professional Plan Check and Building Inspection Services.

**Section 2.** The City Council further directs that the total budget for the negotiated contract does not exceed the sum of \$233,000.

**Section 3.** Except as provided above, terms and conditions of agreement shall be negotiated by the City Manager.

**Section 4.** The City Council authorizes the Mayor to execute the aforementioned contract amendment in a form approved by the City Attorney.

**Section 5.** This resolution shall take effect immediately upon its adoption.

**Section 6.** The City Clerk shall certify as to the adoption of this City Council Resolution.

**PASSED, APPROVED and ADOPTED this 21<sup>st</sup> day of June, 2016.**

---

Edwin Hernandez  
Mayor

**ATTEST:**

---

María Quiñónez  
City Clerk

**APPROVED AS TO FORM:**

---

David A. Garcia  
City Attorney

**APPROVED AS TO CONTENT:**

---

J. Arnoldo Beltrán  
City Manager

---

Erika Ramirez, Interim Director  
Development Services

STATE OF CALIFORNIA            )  
  )  
COUNTY OF LOS ANGELES        )       §

I, the undersigned City Clerk of the City of Lynwood, do hereby certify that the above and foregoing resolution was duly adopted by the City Council of the City of Lynwood at a regular meeting held in the City Hall of said City on the day of June 21, 2016, and passed by the following vote:

AYES:

NOES:

ABSENT:

---

Maria Quinonez  
City Clerk, City of Lynwood

STATE OF CALIFORNIA            )  
  )  
COUNTY OF LOS ANGELES        )       §

I, the undersigned City Clerk of the City of Lynwood, and Clerk of the City Council of said City, do hereby certify that the above and forgoing is a full, true and correct copy of Resolution No. \_\_\_\_\_ on file in my office and that said resolution was adopted on the date and by the vote therein stated.

Dated this 21<sup>st</sup> day of June, 2016

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Maria Quinonez  
City Clerk, City of Lynwood

## FIRST AMENDMENT TO CONSULTING SERVICES AGREEMENT

This FIRST AMENDMENT TO THIS AGREEMENT ("First Amendment") is made as of June 21, 2016 by and between the **City of Lynwood**, a public body, corporate and political ("City") and **Infrastructure Engineers** ("Consultant". City and Consultant are sometimes hereinafter individually referred to as "Party" and collectively referred to as "Parties."

### RECITALS

WHEREAS, on July 15, 2014, The City selected Consultant to provide professional Plan Check and Building Inspection Services; and

WHEREAS, on August 5, 2014, the City entered into an Agreement with Consultant for a term of two years, through August 5, 2016 ("Agreement"); and

WHEREAS, On June 21, 2016, by Council Resolution \_\_\_\_, the City authorized an extension of the Agreement for a term of 9 months and 25 days, through June 30, 2017; and

WHEREAS, the Consultant is willing to continue service to the City without interruption;

NOW, THEREFORE, in consideration of performance by the Parties of the covenants and conditions herein contained, the Parties hereto agree as follows:

1. **Term of Agreement.** Section 2 of the original Agreement, entitled "Term Agreement" shall be amended in its entirety so that it shall read as follows:

2. This Amendment shall commence on August 6, 2016 and shall terminate on June 30, 2017 (the "Termination Date"), unless sooner terminated pursuant to the provisions of this Agreement or the "Parties" agree to an extension.

2. **Plan Checking.** Section 2 of Exhibit A Scope of Services of the original Agreement, entitled "**PLAN CHECKING**" shall be amended in its entirety so that it shall read as follows:

### 2. **PLAN CHECKING**

CONSULTANT upon request of the CITY shall review plans prepared by or on behalf of an applicant for compliance with the Building laws of the CITY and State. When satisfied that the plans comply with the Building laws of the City and State, CONSULTANT shall approve plans and forward the plans and written evidence of approval to City of issuance of permit to the applicant. Consultant shall be compensated under the following amounts for services described below:

- A. Complete Plan Review is to be at an hourly rate of \$89.00.
- B. Repetitive plan checks shall be Sixty (60%) of the Model Homes and Sixty Percent (60%) of the plan check fees established by the City for repetitive Home plans.
- C. Accelerated or Fast Tracking will be charged when only requested by the City at regular fee plus fourteen Percent (14%) of plan check.
- D. Consultant allows only one initial check and two subsequent recheck submittals under above mentioned fees. Any plans going beyond two rechecks may charge additional hourly rates.
- E. ELECTRICAL PLAN CHECK: \$85.00 per hour
- F. PLUMBING PLAN CHECK: \$85.00 per hour
- G. MECHANICAL PLAN CHECK: \$89.00 per hour
- H. TITLE 24 ENERGY: \$89.00 per hour
- I. TITLE 24 DISABLE ACCESS: \$89.00 per hour
- J. Grading Plan Check Review fees and other related civil engineering work. This work is not included on the complete plan check scope of work. Fees to be ninety-five dollars (\$95.00) per hour.

**3. Full Force and Effect.** The Parties further agree that, except as specifically provided in this Amendment, the terms of the original Agreement shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the dates written below.

**CITY**  
**CITY OF LYNWOOD**

By: \_\_\_\_\_  
Edwin Hernandez, Mayor

**ATTEST:**

By: \_\_\_\_\_  
Maria Quinonez, City Clerk

**APPROVED AS TO FORM:**  
**TAFOYA & GARCIA LLP**

By: \_\_\_\_\_  
David A. Garcia, City Attorney

**CONSULTANT:**  
**INFRASTRUCTURE ENGINEERS**

By: \_\_\_\_\_  
Sid Mousavi, President

## CONSULTING SERVICES AGREEMENT

This agreement ("Agreement") is made as of August 5, 2014 by and between the **City of Lynwood**, a municipal corporation ("City") and **Infrastructure Engineers** ("Consultant"). City and Consultant are sometimes hereinafter individually referred to as a "Party" and collectively referred to as the "Parties."

### RECITALS

WHEREAS, City desires to utilize the services of Consultant as an independent contractor to provide consulting services to City as set forth in the attached **Exhibit A**; and

WHEREAS, Consultant represents that it is fully qualified to perform such consulting services by virtue of its experience and the training, education and expertise of its principals and employees.

NOW, THEREFORE, in consideration of performance by the parties of the covenants and conditions herein contained, the parties hereto agree as follows:

1. **Consultant's Services.**
  - A. **Scope of Services.** The nature and scope of the specific services to be performed by Consultant are as described in **Exhibit A**.
  - B. **Time of Performance.** Consultant shall complete the specific services according to the schedule of performance which is also set forth in **Exhibit A**.
2. **Term Agreement.** This Agreement shall commence on August 5, 2014 (the "Commencement Date") and shall terminate on August 5, 2016 (the "Termination Date"), unless sooner terminated pursuant to the provisions of this Agreement or the "Parties" agree to an extension.
3. **Compensation.**
  - A. City agrees to compensate Consultant for services under this Agreement in compliance with the schedule set forth in **Exhibit A**. Payment will be made only after submission of proper monthly invoices in the form and manner specified by City. Each invoice shall include a breakdown of all monthly services performed or the hours spent on each service.
  - B. Total payment to Consultant pursuant to this Agreement shall not exceed [Six Hundred Thousand Dollars (\$600,000)], which shall be payable in monthly installments as the work of the consultant has been performed and shall not exceed the three hundred thousand dollar (\$300,000) amount

per year from August 5, 2014 to August 5, 2016, inclusive of all expenses incurred subsequently pursuant to subsection C, below.

C. If at the request of the City, Consultant is required to incur out of pocket expenses (including but not limited to, out-of-town travel and lodging) which are above and beyond the ordinary expenses associated with performance of this Agreement, Consultant shall be entitled to reimbursement of such expenses. Consultant shall only be reimbursed for those expenses which: (i) appear on Consultant's monthly invoices; (ii) are accompanied by a copy of the City's written authorization for Consultant to incur such expenses; and (iii) receipts documenting such expenses.

4. **General Terms and Conditions.** The General Terms and Conditions set forth in **Exhibit B** are incorporated as part of this Agreement. In the event of any inconsistency between the General Terms and Conditions and any other exhibit to this Agreement, the General Terms and Conditions shall control unless it is clear from the context that both parties the provisions of the other exhibit(s) to control.

5. **Addresses.**

**City**

City of Lynwood  
11330 Bullis Road  
Lynwood, CA 90262  
Attn: Sarah M. Withers, City Manger

**Consultant**

Infrastructure Engineers  
1815 E. Helim Avenue, Suite No. 100  
Orange, CA 92865  
Attn: Sid Mousavi, P.E.

6. **Exhibits.** All exhibits referred to in this Agreement are listed here and are incorporated and made part of this Agreement by this reference.

**Exhibit A-** Scope of Services and Time of Performance (three (3) pages)

**Exhibit B-** General Terms and Conditions (eight (8) pages)

**SIGNATURES ON FOLLOWING PAGE**

IN WITNESS WHEREOF, the parties have executed this Agreement as of the dates written below.

**CITY**

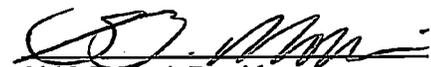
**CITY OF LYNWOOD**

By:   
Aide Castro, Mayor

9/30/2014  
Date

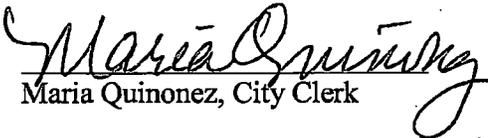
**CONSULTANT**

**INFRASTRUCTURE ENGINEERS**

By:   
Sid Mousavi, President

9/25/2014  
Date

**ATTEST:**

By:   
Maria Quinonez, City Clerk

**APPROVED AS TO FORM:**

By:   
David G. Garcia, City Attorney

## EXHIBIT A

### SCOPE OF SERVICES

#### 1. GENERAL

CONSULTANT in accordance with the prescribed procedures of the city and with the concurrence of the appointing authority, the Building Official shall have the authority to appoint a deputy building official; the related technical officers, inspectors, plan examiners and other employees. Such employees shall have powers as delegated by the Building Official for the inspection maintenance of new and existing properties.

#### 2. PLAN CHECKING

CONSULTANT upon request of the CITY shall review plans prepared by or on behalf of an applicant for compliance with the Building laws of the CITY and State. When satisfied that the plans comply with the Building laws of the City and State, CONSULTANT shall approve plans and forward the plans and written evidence of approval to City of issuance of permit to the applicant. Consultant shall be compensated under the following amounts for the services described below:

- A. Complete Plan Review is to be Sixty Percent (60%) of the building plan check fees established by the City or at an hourly rate of \$89.00, whichever fee is the lesser of the two.
- B. Repetitive plan checks shall be shall be Sixty (60%) of the Model Homes and Sixty Percent (60%) of the plan check fees established by the City for repetitive Home plans.
- C. Accelerated or Fast Tracking will be charged when only requested by the City at regular fee plus fourteen Percent (14%) of plan check.
- D. Consultant allows only one initial check and two subsequent recheck submittals under above mentioned fees. Any plans going beyond two rechecks may charge additional hourly rates.
- E. ELECTRICAL PLAN CHECK: Sixty percent (60%) of Building plan check fee or \$85.00 per hour, whichever fee is the lesser of the two.
- F. PLUMBING PLAN CHECK: Sixty percent (60%) of Building plan check fee or \$89.00 per hour, whichever fee is the lesser of the two.
- G. MECHANICAL PLAN CHECK: Sixty percent (60%) of Building plan check fee or \$89.00 per hour, whichever fee is the lesser of the two.
- H. TITLE 24 ENERGY: Sixty percent (60%) of Building plan check fee or \$89.00 per hour, whichever fee is the lesser of the two.
- I. TITLE 24 DISABLE ACCESS: Sixty percent (60%) of Building plan check fee or \$89.00 per hour, whichever fee is the lesser of the two.

- J. Grading Plan Check Review fees and other related civil engineering work. This work is not included on the complete plan check scope of work. Fees to be established by the City or Ninety-five dollars (\$95.00) per hour, whichever fee is the lesser of the two, with a minimum fee of Ninety-five dollars (\$95.00).

**3. BUILDING INSPECTIONS**

CONSULTANT upon request of the CITY shall provide building observation services during the course of construction to enforce compliance with the conditions of approval, provisions of the CITY'S Building laws and the Code requirements set forth on the approved plans for which a permit was issued. In the performance of such duties CONSULTANT shall observe each project at the completion of the various stages of construction for compliance with the appropriate CITY and State code.

- A. Compensation for hourly rate for Building Official Services: Ninety-Eight dollars (\$98.00) per hour.
- B. Hourly rate for Registered Engr. /Plans Examiner Services: Eighty-Nine dollars (\$89.00) per hour.
- C. Hourly rate for Inspection Services: Fifty-Nine dollars (\$59.00) per hour.
- D. Mileage is \$0.60 per mile if the City does not provide transportation for the performance of this duty.

**4. PLAN TECHNICIAN**

CONSULTANT upon request of the CITY shall provide the services of a plan technician to cover the counter answer phone calls and issue permits.

- A. Compensation for hourly rate for Permit Technician Services: Forty-five dollars (\$45.00) per hour.

**5. IN-HOUSE PLAN CHECK**

CONSULTANT upon request of the CITY shall provide a plan checker to perform in-house plan check one day a week for three hours per day or on an as-needed basis.

- A. Compensation for hourly rate for In-house Plan-Check: Eighty-Nine dollars (\$89.00) per hour.
- B. Rechecks done over the counter when applicant has pre-paid services shall be on the consultant's plan check time.

6. **PLAN DELIVERY**

CONSULTANT upon request of the CITY shall provide transportation from his/her place of business to the City of Lynwood for pick-up and delivery of plans for the first check and all rechecks at no additional cost to the city.

7. **TURN-AROUND TIME**

CONSULTANT upon request of the CITY shall return the plans to the City for the first plan check as follows:

<u>TYPE OF PLAN CHECK</u>	<u>INITIAL CHECK</u>	<u>RECHECK</u>
A. Single Family & Light Commercial	5 working days	5 working days
B. Multi-Family & Light Commercial	10 working days	7 working days
C. Complex Non-Residential	10 working days	7 working days
D. Complex Commercial	10 working days	7 working days
E. Other timetables available upon request		

8. **PLAN CHECK FEES**

CONSULTANT upon request of the CITY shall do the calculation, invoicing, and billing method for Building Plan Check related fees, based on the City of Lynwood's adopted fee schedule.

9. **PLAN CHECK RELATED MEETINGS**

CONSULTANT upon request of the CITY shall attend any required meetings, connected with the plan review or field inspection of the projects.

A. Compensation for hourly rate for Plan-Check Related Meetings: Eighty-Nine dollars (\$89.00) per hour with a minimum fee of one hundred seventy dollars (\$170.00).

## **EXHIBIT B**

### **GENERAL TERMS AND CONDITIONS**

#### **1. Status as Independent Contractor.**

- A. Consultant is, and shall at all times remain as to City, a wholly independent contractor. Consultant shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise act on behalf of City as an agent. Neither City nor any of its agents shall have control over the conduct of Consultant or any of Consultant's employees, except as set forth in this Agreement. Consultant shall not, at any time, or in any manner, represent that it or any of its agents or employees are in any manner agents or employees of City.
- B. Consultant agrees to pay all required taxes on amounts paid to Consultant under this Agreement, and to indemnify and hold City harmless from any and all taxes, assessments, penalties, and interest asserted against City by reason of the independent contractor relationship created by the Agreement. In the event that City is audited by any Federal or State agency regarding the independent contractor status of Consultant and the audit in any way fails to sustain the validity of a wholly independent contractor relationship between City and Consultant, then Consultant agrees to reimburse City for all costs, including accounting and attorney's fees, arising out of such audit and any appeals relating thereto.
- C. Consultant shall fully comply with the workers' compensation law regarding Consultant and Consultant's employees. Consultant further agrees to indemnify and hold City harmless from any failure of Consultant to comply with applicable worker's compensation laws. City shall have the right to offset against the amount of any fees due to Consultant under this Agreement any amount due to City from Consultant as a result of Consultant's failure to promptly pay to City any reimbursement or indemnification arising under this Section 1.

#### **2. Standard of Performance.**

- A. Consultant shall perform all work to the highest professional standards and in a manner reasonably satisfactory to the City Manager or his/her designee. The City Manager or his/her designee may from time to time assign additional or different tasks or services to Consultant, provided such tasks are within the scope of services described in Exhibit A. Those specified in Exhibit A, or those so assigned in writing to Consultant by the City Manager or his/her designee.

B. The Development Services Director shall, until further notice to Consultant, administer this Agreement and provide for immediate supervision of Consultant with respect to the services to be provided hereunder.

**3. Indemnification.**

A. Consultant is skill in the professional calling necessary to perform the services and duties agreed to be performed under this Agreement, and City is relying upon the skill and knowledge of Consultant to perform said services and duties.

B. City and its respective elected and appointed boards, officials, officers, agents, employees and volunteers (individually and collectively, "Indemnitees") shall have no liability to Consultant or any other person for, and Consultant shall indemnify, defend, protect and hold harmless Indemnitees from and against, any all liabilities, claims, actions, causes of action, proceedings, suits, damages, judgments, liens, levies, costs and expenses of whatever nature, including reasonable attorney's fees and disbursements (collectively "claims"), which Indemnitees may suffer or incur or to which Indemnitees may become subject by reason of or arising out of any injury to or death of any person(s), damage to property, loss of use of property, economic loss or other loss caused by the Consultant's performance of or failure to perform any services under this Agreement or by the negligent or willful acts or omissions of Consultant, its agents, officers, directors, subcontractors, subconsultants or employees, committed in performing any of the services under this Agreement. Notwithstanding the foregoing, the provision of this subsection shall not apply to Claims occurring as a result of the City's sole negligence or willful acts or omissions.

C. Consultant agrees to obtain executed indemnity agreements with provisions identical to those set forth in this Section from each and every subcontractor, subconsultant or any other person or entity involved by, for, with or on behalf of Consultant in the performance of this Agreement. In the event Consultant fails to obtain such indemnity obligations from others as required in this Section, Consultant agrees to be fully responsible according to the terms of this Section. Failure to the City to monitor compliance with these requirements imposes no additional obligations on City and will in no way act as waiver of any rights hereunder. This obligation to indemnify and defend Indemnitees as set forth herein shall survive the termination of this Agreement and is in addition to any rights which City May have under the law. This indemnity is effective without reference to the existence or applicability of any insurance coverages which may have been required under this Agreement or any additional insured endorsements which may extend to City.

**4. Insurance.**

A. Without limiting Consultant's indemnification of Indemnitees pursuant to Section 3 of this Agreement, Consultant shall obtain and provide and maintain at its own expense during the term of this Agreement the types and amounts of insurance as described below:

- (i) Commercial General Liability Insurance using Insurance Services Office Commercial General Liability form CG 00 01 or the exact equivalent. Defense costs must be paid in addition to limits. There shall be no cross liability exclusion for claims or suits by one insured against another. Limits shall be no less than \$1,000,000 per occurrence for all covered losses and no less than \$2,000,000 general aggregate.
- (ii) Business Auto Coverage on ISO Business Auto Coverage from CA 00 01 including symbol 1 (Any Auto) or the exact equivalent. Limits shall be no less than 1,000,000 per accident, combined single limit. If consultant owns no vehicle, this requirement may be satisfied by a non-owned auto endorsement to the general liability policy described in the preceding subsection. If Consultant or Consultant's employees will use personal autos in any way on this project, Consultant shall provide evidence of personal auto liability coverage for each such person.
- (iii) Worker's Compensation insurance on a state approved policy form providing statutory benefits as required by law with employer's liability limits no less than \$1,000,000 per accident for all covered losses.;
- (iv) Professional Liability or Errors and Omissions Insurance as appropriate to the profession, written on a policy form coverage specifically designed to protect against acts, errors, or omissions of the consultant and "Covered Professional Services" as designated in the policy must specifically include work performed under this Agreement. The policy limit shall be not less than \$1,000,000 per claim and in the aggregate. The policy must "pay on behalf of" the insured and must include a provision establishing the insurer's duty to defend. The policy retroactive date shall be on or before the effective date of this Agreement.

B. City, its officers, officials, employees and volunteers shall be named as additional insureds on the policy(ies) as to commercial general liability and automotive liability.

- C. All insurance procured pursuant to these requirements shall be written by insurers that are admitted carriers in the State of California with a Best's rating of no less than A:VII.
- D. All insurance policies shall provide that the insurance coverage shall not be non-renewed, canceled, reduced, or otherwise modified (except through the addition of additional insured ~~not the policy~~) by the insurance carrier without the insurance carrier giving City thirty (30) days' prior written notice thereof. Any such thirty (30) day notice shall be submitted to City via certified mail, return receipt requested, addressed to "Risk Manger," City of Lynwood, 11330 Bullis Road, Lynwood California, 90262. Consultant agrees that it will not cancel, reduce or otherwise modify said insurance coverage.
- E. Consultant shall submit to City (i) insurance certificates indicating compliance with the minimum worker's compensation insurance requirements above, and (ii) insurance policy endorsements indicating compliance with all other minimum insurance requirements above, not less than one (1) day prior to beginning of performance under this Agreement. Endorsements shall be executed on City's appropriate standard forms entitled "Additional Insured Endorsement".
- F. The Consultant's insurance shall be primary as respects the City, its officers, officials, employees and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees and volunteers shall be excess of the Consultant's insurance and shall not contribute with it.
- G. Consultant agrees that if it does not keep the aforesaid insurance in full force and effect, and such insurance is available at a reasonable cost, City may take out the necessary insurance and pay the premium thereon, and the repayment thereof shall be deemed an obligation of Consultant and the cost of insurance may be deducted, at the option of City, from payments due Consultant.
5. **Confidentiality.** Consultant in the course of its duties may have access to confidential data of City, private individuals, employees of the City. Consultants covenants that all data, documents, discussion, or other information developed or received by Consultant or provided for performance of this Agreement are deemed confidential and shall not be disclosed by Consultant without written authorization by City. City shall grant such authorization if disclosure is required by law. All City data shall be returned to City upon the termination of this Agreement. Consultant's covenant under this section shall survive the termination of this Agreement.

6. **Ownership of Work Product.** All reports, documents or other written material developed by Consultant in the performance of this Agreement shall be and remain the property of City without restriction or limitation upon its use or dissemination by City. Such material shall be the subject of a copyright application by Consultant.
7. **Conflict of Interest.**
- A. Consultant covenants that it presently has no interest and shall not acquire any interest, direct or indirect, which may be affected by the services to be performed by Consultant under this Agreement, or which would conflict in any manner with the performance of its services hereunder. Consultant further covenants that, in performance of this Agreement, the appearance of having any such interest shall be employed by it. Furthermore, Consultant shall avoid the appearance of having any interest which would conflict in any manner with the performance of its services pursuant to this Agreement.
- B. Consultant covenants not to give or receive any compensation, monetary or otherwise, from the vending of services to City as a result of the performance of this Agreement, or the services that maybe procured by the City as a result of the recommendations made by Consultant. Consultant's covenant under this section shall survive the termination of this Agreement.
8. **Termination for Cause.** Should Consultant fail to perform any of the obligations required of Consultant within the time and in the manner provided for under this Agreement within seven (7) days after receipt from City of a written notice of such default, or should Consultant violate any of the terms and conditions of the Agreement, City may terminate this Agreement with cause upon thirty (30) days' written notice to Consultant, The effective date of termination shall be upon the date specified in the notice of termination. Consultant agrees that in the event of such termination, City's obligation to pay Consultant shall be limited to payment only for those services satisfactorily rendered prior to the effective date of termination. Immediately upon receiving written notice of termination, Consultant shall discontinue performing services, preserve the product of the services, and turn over to the City the product of the services in accordance with written instruction of City.
9. **Personnel.** Consultant represents that it has, or will secure at its own expense, all personnel required to perform the services under this Agreement. All of the services required under this Agreement will be performed by Consultant or under its supervision, and all personnel engaged in the work shall be qualified to perform such services. Consultant reserves the right to determine the assignment of its own employees to the performance of Consultant's services under this Agreement, but City reserves the right, for good cause, to require

Consultant to exclude any employee from performing services on City's premises.

10. **Financial Condition.** Prior to entering into this Agreement, Consultant has submitted documentation acceptable to the City Manager, establishing that it is financially solvent, such that it can reasonably be expected to perform the services required by this Agreement. Within thirty (30) days of the first anniversary of the effective date of this Agreement, and each year thereafter throughout the term of this Agreement, Consultant shall submit such financial information as may be appropriate to establish to the satisfaction of the City Manager that Consultant is in at least as sound a financial position as was the case prior to entering into this Agreement. Financial information submitted to the City Manager shall be returned to Consultant after review and shall not be retained by the City.
11. **Non-Discrimination and Equal Employment Opportunity.**
  - A. Consultant shall not discriminate as to race, color, creed, religion, sex, marital status, national origin, ancestry, age, physical or mental handicap, medical condition, or sexual orientation, in the performance of its services and duties pursuant to this Agreement, and will comply with all rules and regulations of City relating thereto. Such non-discrimination shall include but not be limited to the following: employment, upgrading, demotion, transfers, recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.
  - B. Consultant will, in all solicitations or advertisements for employees placed by or on behalf of Consultant state either that it is an equal opportunity employer or that all qualified applicants will receive consideration for employment without regard to race, color, creed, religion, sex, marital status, national origin, ancestry, age, physical or mental handicap, medical condition, or sexual orientation.
  - C. Consultant will cause the foregoing provisions to be inserted in all subcontracts for any work covered by this Agreement except contracts or subcontracts for standard commercial supplies or raw materials.
12. **Assignment.** Consultant shall not assign or transfer any interest in this Agreement nor the performance of any Consultant's hereunder, without the prior written consent of City, and any attempt by Consultant to so assign this Agreement or any rights, duties, or obligations arising hereunder shall be void and of no effect.
13. **Performance Evaluation.** For any Agreement in effect for twelve months or longer, a written annual administrative performance evaluation shall be required within ninety (90) days of the first anniversary of the effective date of this Agreement, and each year thereafter throughout the term of this

Agreement. The work product required by this Agreement shall be utilized as the basis for review, and any comments or complaints received by City during the review period, either orally or writing, shall be considered. City shall meet with Consultant prior to preparing the written report. In any noncompliance with the Agreement is found, City may direct Consultant to correct the inadequacies, or, in the alternative, may terminate this Agreement as provided herein.

14. **Compliance with Laws.** Consultant shall keep itself informed of State, Federal and Local laws, ordinances, codes and regulations which in any manner affect those employed by it or in any way affect the performance of its service pursuant to this Agreement. The Consultant shall at all time comply with such laws, ordinances, codes and regulations., The City its officers and employees shall not be liable at law or in equity occasioned by failure of Consultant to comply with this Section.
15. **Licenses.** At all times during the term of this Agreement, Consultant shall have in full force and effect all licenses (including a City business license) required of it by law for performance of the services hereunder.
16. **Non-Waiver of Terms, Rights and Remedies.** Waiver by either party of any one or more of the conditions of performance under this Agreement shall not be a waiver of any other conditions of performance under this Agreement, In no event shall the making by City of any payment to Consultant constitute or be construed as a waiver by City of any breach of covenant, or any default which may then exist on the part of Consultant, and the making of any such payment by City shall in no way impair or prejudice any right or remedy available to City with regard to such breach or default.
17. **Attorney's Fees.** In the event that either party to this Agreement shall commence any legal or equitable action or proceeding to enforce or interpret the provisions of this Agreement, the prevailing party in such action or proceeding shall be entitled to recover its costs of suit, including reasonable attorneys fees and costs, including costs of expert witnesses and consultants.
18. **Notices.** Any notices, bills, invoices, or reports required by the Agreement shall be deemed received on (a) the day of delivery if delivered by hand during Consultant's regular business hours or by facsimile before or during Consultant's regular business hours; or (b) on the third business day following deposit in the United States mail, postage prepaid, to the addresses heretofore set forth in the Agreement, or to such other addresses as the parties may, from time to time, designate in writing pursuant to the provisions of this section.
19. **Governing Law.** This Agreement shall be interpreted, construed and enforced in accordance with the laws of the State of California.

20. **Counterparts.** This Agreement may be executed in any number of counterparts, each of which shall be deemed to be the original, and all which together shall constitute one and the same instrument.
21. **Severability.** If any provision or any part of any provision of this Agreement is found to be invalid or unenforceable, the balance of this Agreement shall remain in full force and effect.
22. **Entire Agreement.** This Agreement, and any other documents incorporated herein by specific reference, represents the entire and integrated agreement between Consultant and City. This Agreement supersedes all prior-oral or written negotiations, representations or agreements. This Agreement may not be amended, nor any provision or breach hereof waived, except in a writing signed by the Parties which expressly refers to this Agreement. Amendments on behalf of the City will only be valid if signed by the Mayor and attested by the City Clerk.
23. **Authority.** The person or persons executing this Agreement on behalf of Consultant warrants and represents that he/she has the authority to execute this Agreement on behalf of the Consultant and has the authority to bind Consultant to the performance of its obligations hereunder.



# AGENDA STAFF REPORT

DATE: June 21, 2016

TO: Honorable Mayor and Members of the City Council

APPROVED BY: J. Arnoldo Beltrán, City Manager 

PREPARED BY: Deborah L. Jackson, Director of Public Relations

SUBJECT: Request for Special Permit – 2016 July 4<sup>th</sup> Block Watch Street Closure

## Recommendation:

Staff recommends that the City Council review and consider the July 4<sup>th</sup> 2016 Block Watch street closure request and adopt the attached resolution entitled: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD APPROVING THE 2016 FOURTH OF JULY STREET CLOSURE REQUEST FROM BLOCK WATCH CAPTAIN FOR THE CORNISH AVENUE BLOCK WATCH JULY 4<sup>TH</sup> HOLIDAY CELEBRATION AND WAIVING THE CITY SPECIAL PERMIT FEES FOR THIS EVENT".

## Background:

One Block Watch Captain submitted a formal request to close portions of Cornish Avenue for their 2016 – July 4<sup>th</sup> Block Watch celebration. Specific guidelines were set in place in 2014 for these event requests. Attached to this report is the "Block Watch Group-Street Closure Request Guidelines".

## Discussion & Analysis:

As a condition for the approval of this request staff requests that in addition to having Captains adhere to the Street Closure Request Guidelines, Block Captains are to ensure no illegal fireworks are discharged during their celebration. Staff is also requesting this year the authority to cite any Captain whose block party is in violation of the Lynwood Municipal Code.

The Block Watch group requesting a street closure is:

- Cornish Avenue Block Watch
  - ✓ Between Agnes Street and Magnolia Avenue
  - ✓ Time requested: 9:00 a.m. to 9:00 p.m.



### Street Closure Time Requests

As in previous years the City Council has reduced the approved event times in consideration of staff costs and neighborhood impacts. Should the City Council approve the requested street closure staff recommends the event be held from 2:00 p.m. to 9:00 p.m. so that the impact on traffic is minimized, and at the end of each event equipment can be safely removed by the Block Watch Captain and their volunteers.

### General Conditions:

- Sheriff's Department – the Sheriff's Department approves the street closure request with the condition not to have any alcohol consumption on the street, and the site must allow access to public/emergency vehicles.
- Fire Department – the Fire Department approves the street closure with the condition that barricades need to be manned for the duration of the event.
- Public Works – the Public Works Department approves the street closures with the condition that barricades need to be manned for the duration of the event and both street and public right-of-way be cleaned by the end of the event.

### Highlights of Street Closure Request Guidelines

- Completed applications must be received no later than 14 days before the event date.
- It is recommended that event organizers provide insurance for the event.

### **Fiscal Impact:**

Due to the vandalism when City barricades are left unattended, such as overnight, overtime for the delivery and pick up of barricades is necessary. The barricades will be delivered to Cornish Avenue early Monday morning on July 4<sup>th</sup> and picked up at 9 p.m. at the end of the event.

The overtime costs necessary to provide staffing for this event will be \$451. There is no funding source identified to cover the cost of this street closure.

### Coordinated With:

L.A. County Sheriff's Department  
L.A. County Fire Department  
Public Works Department  
Development, Compliance & Enforcement Services Department  
Public Relations Department

Attachment: Block Watch Group Street Closure Request Guidelines

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD APPROVING THE 2016 FOURTH OF JULY STREET CLOSURE REQUEST FROM BLOCK WATCH CAPTAIN FOR THE CORNISH AVENUE BLOCK WATCH JULY 4<sup>TH</sup> HOLIDAY CELEBRATION AND WAIVING THE CITY SPECIAL PERMIT FEES FOR THIS EVENT**

**WHEREAS**, requests have been made by the Cornish Avenue, Cortland Street, Palm Avenue, Sampson Avenue and Platt Avenue Block Watch Captains to close portions of their street; and

**WHEREAS**, the purpose of the closure is to celebrate the 4<sup>th</sup> of July holiday.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LYNWOOD DOES HEREBY FIND, PROCLAIM, ORDER AND RESOLVE AS FOLLOWS:**

**Section 1.** The City Council approves the waiver of City Special Permit Fees for the requested 2016 July 4<sup>th</sup> street closures for The Cornish Avenue Block Watch.

**Section 2.** The City Council further finds, per V.C. 21101 (e) that the closure of this street on July 4, 2016 during the approved event times are necessary for the safety and protection of persons in attendance at the block party and hereby approves such street closure.

**Section 3.** This resolution shall take effect immediately upon its adoption.

**PASSED, APPROVED AND ADOPTED this 21<sup>st</sup> day of June, 2016.**

\_\_\_\_\_  
Edwin Hernandez, Mayor

ATTEST:

\_\_\_\_\_  
Maria Quinonez, City Clerk

\_\_\_\_\_  
J. Arnoldo Beltrán, City Manager

Approved As To Form:

Approved As To Content:

\_\_\_\_\_  
David Garcia, City Attorney

\_\_\_\_\_  
Deborah L. Jackson, Director of Public Relations

STATE OF CALIFORNIA        )  
  ) §  
COUNTY OF LOS ANGELES    )

I, the undersigned, City Clerk of the City of Lynwood, do hereby certify that the above and foregoing Resolution was duly adopted by the City Council of the City of Lynwood at its regular meeting held in the City Hall of said City on the **21<sup>st</sup> day of June 2016**, and passed by the following vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

---

Maria Quinonez, City Clerk



## Block Watch Group Street Closure Request Guidelines



In addition to the City's required Special Permit Application, the following special terms and conditions shall be in effect for all Block Watch group requests for a street closure:

*Block parties are small-scale events that close not more than 1 block of a local service residential street for a small-scale gathering. Block parties are intended to attract only local residents who live near the street being closed.*

- Automatic Fee Waivers for Street Closures will only apply to one-day, Fourth of July events.
- On the regular business day prior to the event date, City Public Works staff will place barricades at each end of the block where the event is authorized. It is the responsibility of each Block Watch applicant to properly place barricades at the authorized start of the event and to return the barricades to the same drop-off points at the conclusion of the event. City staff will pick-up the barricades on the next regular business day after the event.
- Event must maintain a continuous 20' fire lane at all times for emergency vehicles.
- Public access must be allowed at all times.
- The event area must be left in reasonably clean condition at the conclusion of the event.
- Event must adhere to the City of Lynwood noise ordinance. (City Ord. #1570)
- Completed applications must be received no later than 14 days before the date of the event.
- Approval of street closure application does not permit nor authorize any person to drink alcohol upon any street, sidewalk, or other public right of way.
- Events are not permitted in the same location more than twice per year.
- For this permit, proof of insurance is not required. However, it is highly recommend that Block Watch groups insure the event with an available option available through a homeowner's insurance or a third party special event policy.

The Permittee agrees to defend, indemnify, and hold harmless the City of Lynwood, its officials, officers, employees, and agents against: (1) any liability, claims, causes of action, judgments, or expenses, including reasonable attorney fees, resulting directly or indirectly from any act or omission of the Permittee, its subcontractors, anyone directly or indirectly employed by them, and anyone for whose acts or omissions they may be liable, arising out of the Permittee's use or occupancy of the public right-of-way; and (2) all loss by the failure of the Permittee to fully or adequately perform, in any respect, all authorizations or obligations under the Permit.

\_\_\_\_\_  
Block Watch Representative & Responsible Party

\_\_\_\_\_  
Date



City of Lynwood  
BUSINESS LICENSE DIVISION

11330 Bullis Road • Lynwood, CA 90262 • (310) 603-0220 Ext 348

• OFFICIAL USE ONLY •

- Development Services
- Public Works
- Recreations
- Public Relations

APPLICATION FOR SPECIAL PERMIT

APPLICANT INFORMATION

NAME: MELVIN L. GREER CA DRIVER LICENSE: A0001003 OCCUPATION: \_\_\_\_\_  
 ADDRESS: 12123 Cornish Ave CITY: LYNWOOD STATE: Ca ZIP CODE: 90262  
 PHONE: (310) 714-4457 FAX: N/A EMAIL: MGREER1951@YAHOO.COM  
 NUMBER OF PERSONS EMPLOYED: \_\_\_\_\_ STATE BOARD OF EQUALIZATION NUMBER: \_\_\_\_\_

EVENT INFORMATION

TYPE OF PERMIT REQUESTED: Street Closure Request  
 DATE(S) OF THE EVENT: July 4 2016  
 HOURS OF OPERATION: 9 A.M. 9 P.M.  
 ADDRESS OF PROPOSED EVENT LOCATION: CORNISH AVE BETWEEN AGNES/MAGNOLIA  
 SPECIFIC AREA DESIGNATED FOR EVENT: Street  
 IS STREET CLOSURE BEING REQUESTED?  YES  NO (CIRCLE ONE)  
 (IF YES, BRIEFLY EXPLAIN REASON FOR EVENT AND CLOSURE:) 4th July Party

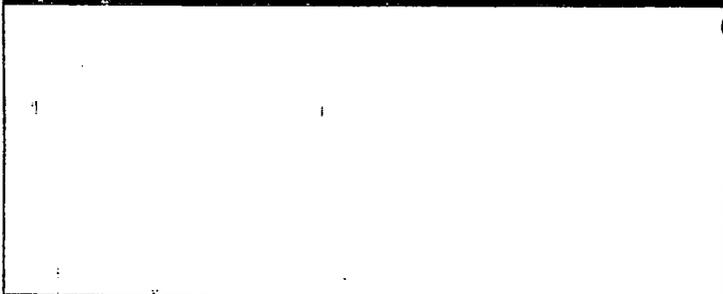
IF INDOORS, APPROXIMATE TOTAL GROUND FLOOR AREA OF STRUCTURE: \_\_\_\_\_  
 HAVE YOU MADE AN APPLICATION FOR THIS TYPE OF PERMIT BEFORE?  YES  NO (CIRCLE ONE)  
 IF YES, WHERE AND WHEN: July 4 2014 - July 4 2015  
 THIS EVENT IS FOR PROFIT   NONPROFIT (CIRCLE ONE) EXPECTED ATTENDANCE 160 People

IF THIS IS A NONPROFIT EVENT OR A CERTAIN PORTION OF THE PROCEEDS BENEFIT A NONPROFIT AGENCY OR ORGANIZATION, PLEASE PROVIDE THE FOLLOWING:

NAME OF ORGANIZATION BEING BENEFITED: \_\_\_\_\_  
 STATE NONPROFIT NUMBER: \_\_\_\_\_ IRS EXEMPTION NUMBER: \_\_\_\_\_  
 ADDRESS OF ORGANIZATION: \_\_\_\_\_ CITY: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_  
 PHONE: \_\_\_\_\_ EXT: \_\_\_\_\_ FAX: \_\_\_\_\_ EMAIL: \_\_\_\_\_  
 IS A WAIVER OF FEES BEING REQUESTED?  YES  NO (CIRCLE ONE)  
 IF YES, EXPLAIN: \_\_\_\_\_

•••• SUBMITTAL OF THIS APPLICATION DOES NOT IMPLY APPROVAL. THIS PERMIT MAY REQUIRE COUNCIL APPROVAL ••••

• FINAL APPROVAL •



Melvin L. Greer

SIGNATURE OF APPLICANT

DATE

I HEREBY CERTIFY THAT ALL STATEMENTS MADE IN THIS APPLICATION ARE TRUE AND COMPLETE AND THAT ANY MISSTATEMENTS OF MATERIAL FACTS WILL CAUSE A FORFEITURE OF FEES AND DENIAL OF PERMIT.

**FIRE DEPARTMENT**

APPROVED WITH CONDITIONS:

Fire extinguishers as per plan

APPROVED WITH NO CONDITIONS

*Don R Joseph*  
SIGNATURE

5/11/16  
DATE

**SHERIFF'S DEPARTMENT**

APPROVED WITH CONDITIONS:

NO ILLEGAL ACTIVITY, OBEY ALL LAWS

APPROVED WITH NO CONDITIONS

*Chaff*  
SIGNATURE

05/3/16  
DATE

**PUBLIC WORKS DEPARTMENT**

APPROVED WITH CONDITIONS:

Do not block Driveway approach  
Comply with NPDES Regs etc

APPROVED WITH NO CONDITIONS

*[Signature]*  
SIGNATURE

5/26/16  
DATE

**DEVELOPMENT SERVICES**

APPROVED WITH CONDITIONS:

APPROVED WITH NO CONDITIONS

*ETIENNE BERO*  
SIGNATURE

5/17/16  
DATE

**PARKING ENFORCEMENT**

APPROVED WITH CONDITIONS:

NOT RECOMMENDED

APPROVED WITH NO CONDITIONS

*[Signature]*  
SIGNATURE

5/17/16  
DATE

APPROVED BY COUNCIL:

APPLICANT NOTIFIED:

**FIRE DEPARTMENT**

APPROVED WITH CONDITIONS:

Fire extinguishers as per plan

APPROVED WITH NO CONDITIONS

David R. [Signature]  
SIGNATURE

5/11/16  
DATE

**SHERIFF'S DEPARTMENT**

APPROVED WITH CONDITIONS:

NO ILLEGAL ACTIVITY, OBEY ALL LAWS

APPROVED WITH NO CONDITIONS

[Signature]  
SIGNATURE

05/3/16  
DATE

**PUBLIC WORKS DEPARTMENT**

APPROVED WITH CONDITIONS:

- 1. MAINTAIN DRIVEWAY ACCESS
- 2. COMPLY WITH N.P.D.E.S. REGULATIONS
- 3. CONTACT SHERIFF'S DEPT. IF TRAFFIC CONTROL BECOME NECESSARY.

APPROVED WITH NO CONDITIONS

[Signature]  
SIGNATURE

5/17/16  
DATE

**DEVELOPMENT SERVICES**

APPROVED WITH CONDITIONS:

APPROVED WITH NO CONDITIONS

[Signature]  
SIGNATURE

5/17/16  
DATE

**PARKING ENFORCEMENT**

APPROVED WITH CONDITIONS:

APPROVED WITH NO CONDITIONS

SIGNATURE

DATE

APPROVED BY COUNCIL: \_\_\_\_\_

APPLICANT NOTIFIED: \_\_\_\_\_

# APPLICATION FOR SPECIAL PERMIT

The City of Lynwood requires a Business License to operate any type of business or event in the City.

City law states that no person shall engage in business or transact and carry on a business, trade, events, profession, calling or occupation in the city without first having procured a license from the city to do so or without complying with any and all applicable provisions of Chapter 4 of the Municipal Code of the City of Lynwood.

Your request requires a Special Permit Application that may need City Council approval. Your application must be submitted at this office at least 10 working days before the council meeting. City Council meets twice a month, the first Tuesday and the third Tuesday of the month. With your application, please submit the following fees and information:

1. A completed Special Permit Application
2. \$30.00 Filing Fee
3. A letter of Authorization from the business owner and property owner giving you permission to have the event at the location.
4. A site Plan of where you will be setting up, including tables, tents, canopies, etc.
5. A description of the activities, hours of events, including but not limited to, promotional sales, tents, music (DJ's), or any entertainment for those days.
6. L A County Sheriff's Department approval.  
11703 Alameda Avenue  
Lynwood, CA 90262  
323-568-4800
7. L A County Fire Department approval.  
Fire Station #147  
3161 Imperial Hwy  
Lynwood, CA, 90262  
310-603-5258

If the special permit request is approved by the City Council, you will be notified of the conditions of approval and the amount due to process your license.

You may contact the Business License Division at (310)603-0220, ext. 631. Our counter hours are Monday through Thursday, 10:00a.m. to 3:00 p.m.

2016

4th July Block Party

Adrienne Patton 12114 Cornish Ave 310 722-8518  
Lynwood CA 90262

Christi Chaney 12115 Cornish 562 418 8794  
Lynwood CA

Luis Orlando Herrera 12109 Cornish Ave.  
Lynwood, Ca. 90262 (323) 836-3285

Elois White 12041 Cornish (310) 635 9589  
Lynwood Calif 90262

Greg & Benny Valentine 12027 Cornish Ave (310) 638-1076  
Lynwood, Ca. 90262

Vador Nunez 12011 Cornish Ave (310) 637-3224  
Lynwood CA 90262

Manuel Cortez 12002 Cornish Ave 310 261-8283  
Lynwood 90262

Maria Almaraz 12010 Cornish Ave (310) 910 4875

NOLA LOVEACE 12019 CORNISH<sup>AV</sup> 310 638 1676

yaya Galvan 12028 Cornish Ave (323) 717-1639

Marcelino Meza 12028 Cornish Ave 310 537 9323

Blanca Sanchez / Salvador Rodriguez 12038 Cornish Ave (562) 713-3445



4th of July Block Party 2016

Alex Lopez (310) 346-5607  
12048 Cornish Ave

Tom Sampson (310) 639-0266  
12100 Cornish Ave.

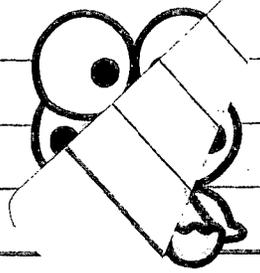
Luis Gonzalez (323) 855-1959  
12136 Cornish Ave

Larry Patterson (310) 632-0347  
12125 Cornish Ave

Rafael Leyva 12126 Cornish Ave (310) 749-6502

DE SANCHEZ 12108 Cornish Ave 323-707-7896  
12101 Cornish Ave 323-537-0456

MERCEDES GOMEZ 12122 Cornish Ave (562) 513-9847





# AGENDA STAFF REPORT

DATE: June 21, 2016

TO: Honorable Mayor and Members of the City Council

APPROVED BY: J. Arnoldo Beltrán, City Manager 

PREPARED BY: Erika Ramirez, Interim Director Development, Compliance & Enforcement Services

SUBJECT: Request for Approval to Execute an Agreement with the Society for the Prevention of Cruelty to Animals- Los Angeles (SPCALA) to Provide Animal Control Services to the City of Lynwood

## Recommendation:

Staff recommends that the City Council approve the execution of an agreement with the Society for the Prevention of Cruelty to Animals- Los Angeles by adopting the attached resolution entitled: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD, AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH THE SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS- LOS ANGELES TO PROVIDE ANIMAL CONTROL SERVICES FOR A MAXIMUM OF \$107,200."

## Background:

Effective May 1, 2016, the County of Los Angeles Department of Animal Care and Control Services no longer provides any animal control services to the City of Lynwood including housing of any animals that are brought into their animal care centers from the City's jurisdiction. The City of Lynwood needs to contract for animal sheltering and dead animal disposal services. Staff has contacted various animal care and control service providers to discuss short and long term servicing options in addition to full or partial services. After multiple discussions, the City of Long Beach, Southeast Area Animal Control Authority (SEAACA), and the San Gabriel Humane Society have indicated they do not have the service or sheltering capacity to consider providing any level of services to Lynwood.

The Society for the Prevention of Cruelty to Animals- Los Angeles (SPCALA) has been providing dog and cat sheltering and disposal of dead animal services to

AGENDA  
ITEM

29

the City of Lynwood since June 4, 2016. An agreement was signed under the City Manager's authority for a period not to exceed 55 days and for an amount not to exceed \$14,850. This agreement expires on July 28, 2016.

Under this agreement, City Animal Control Officers (ACOs) transport live dogs and cats, as well as dead animals for disposal to the SPCALA facility located at 12910 Yukon Avenue in the City of Hawthorne. The City was provided keys to the facility which allows ACOs to access 24 hours a day, 7 days a week.

This agreement with SPCALA allows the City to continue to provide the level of service from the ACOs which residents have come to expect under the previous Los Angeles County agreement while affording the City some cost savings.

**Discussion & Analysis:**

The scope of services in the proposed agreement remains the same as the current agreement. These services include taking in stray dogs and cats by City ACOs only, adopting out animals, and disposing of dead animals. The scope of services does not include hospital veterinarian care, trapping or removal of wildlife, nuisance, administrative processes and hearings for barking dog complaints, or citizen animal surrenders. Staff will be identifying long term solutions to address the need of hospital veterinarian care separate from this agreement as SPCALA requires that injured animals are stabilized prior to being housed at the shelter.

The term of the proposed agreement is from July 1, 2016 to June 30, 2017. The set monthly fee for routine sheltering and services as defined above is \$8,100 for an annual total of \$97,200. If the City requires SPCALA to hold an animal over the required 15 days, there is a \$25 a day fee that will assessed for the term of the excess holding time. Staff is recommending an additional \$10,000 be budgeted for such circumstances under the proposed agreement. To account for the overlapping of terms and agreements the July invoice will include a pro-rate amount from July 29, 2016- July 31, 2016.

Animal control contracts for the cities of South Gate, Bellflower, Lynwood and Beverly Hills for FY 15-16 were reviewed to compare services, costs, and service providers.

Description	South Gate	Bellflower	Lynwood (6/2015-3/2016)
Service Provider	SEAACA	SEAACA	County of Los Angeles
Total Annual Cost	\$683,690	\$503,178	\$187,530
Guaranteed base revenue discounted	223,000	168,000	13,369
Annual Net Cost	460,690	335,178	174,161

Service Provider	Main Services Provided
SEAACA	One (1) dedicated animal control officer 40hrs a week annually, sheltering facility, dead animal pick up and disposal, licensing, animal adoptions
County of Los Angeles Animal Care and Control	Sheltering facility, dead animal pickup and disposal, animal adoptions, veterinarian care
The Society for the Prevention of Cruelty to Animals- Los Angeles (SPCALA)	Sheltering facility, dead animal pickup and disposal, animal adoptions

The City of Compton's annual net cost for FY 15-16 was found to be \$450,000; however its total annual costs and revenue were not identified, and, therefore the information was not included in the chart above. As a side note, service to Compton is provided by the County of Los Angeles Animal Care and Control.

The above information was taken into consideration in the analysis of the proposed agreement.

**Fiscal Impact:**

A total of \$150,000 was proposed in the Department's FY 16-17 budget under Animal Control Professional Services. The proposed agreement will be covered by the Department's proposed budget. According to the proposed agreement \$97,200 will be earmarked for regular shelter and dead animal disposal services. An additional \$10,000 is proposed to be budgeted to shelter dogs or cats over in excess of the legal holding period for a do not exceed contract amount of \$107,200.

Staff is currently researching options to contract with a nearby hospital that can provide veterinarian services 24 hours a day, 7 days a week, on an as need basis, in the event injured dog or cat is picked up by City ACO's. When one or more hospitals are identified the item will be presented for Council approval.

Coordinated With:

- City Manager
- Department of Public Relations
- Department of Finance
- Department of Human Resources & Risk Management

Attachments:

- Resolution
- Agreement

RESOLUTION NO \_\_\_\_

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD, AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH THE SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS- LOS ANGELES TO PROVIDE ANIMAL CONTROL SERVICES FOR A MAXIMUM OF \$107,200**

**WHEREAS**, City desires to establish a service agreement with the Society for the Prevention of Cruelty to Animals- Los Angeles (SPCALA) to provide routine sheltering services for dogs and cats, including taking in stray animals, adopting out animals and disposing of dead animals as set forth in the attached **Exhibit A**; and

**WHEREAS**, City has requested that SPCALA enter into this Agreement and provide animal services to the City from July 1, 2016 to June 30, 2017; and

**WHEREAS**, SPCALA has the staff, equipment and shelter facility located at 12910 Yukon Avenue in the City of Hawthorne to safely and adequately provide animal sheltering and dead animal disposal services to the City.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LYNWOOD DOES HEREBY FIND, PROCLAIM, ORDER, AND RESOLVE AS FOLLOWS:**

**Section 1.** That the City Council of the city of Lynwood approves and authorizes the Mayor or designee to execute an agreement with Prevention of Cruelty to Animals- Los Angeles (SPCALA). Such agreement has the term of June 1, 2016 to June 30, 2017.

**Section 2.** That the City Council approves the total cost to the City will not exceed \$107,200 for the term of the agreement.

**Section 3.** That the Mayor is hereby authorized to execute agreement between the City of Lynwood and the Society for the Prevention of Cruelty to Animals- Los Angeles (SPCALA)

**Section 4.** This resolution shall take effect immediately upon its adoption.

**Section 5.** The City Clerk shall certify as to the adoption of this City Council Resolution.

**PASSED, APPROVED and ADOPTED this 21st day of June, 2016.**

---

Edwin Hernandez  
Mayor

**ATTEST:**

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María Quiñónez  
City Clerk

**APPROVED AS TO FORM:**

---

David A. Garcia  
City Attorney

**APPROVED AS TO CONTENT:**

---

J. Arnoldo Beltrán  
City Manager

---

Erika Ramirez, Interim Director  
Development, Compliance &  
Enforcement Services

**CONTRACT FOR ANIMAL SHELTERING SERVICES  
BETWEEN  
THE CITY OF LYNWOOD AND  
SPCALA**

This AGREEMENT is entered into on this \_\_\_\_\_ day of \_\_\_\_\_ 2016, by and between the CITY OF LYNWOOD, a general law city and municipal corporation, ("CITY") and SPCALA, a California Corporation ("CONTRACTOR").

**1. Consideration.**

- A. As partial consideration, CONTRACTOR agrees to perform the work listed in the SCOPE OF SERVICES, below.
- B. As additional consideration, CONTRACTOR and CITY agree to abide by the terms and conditions contained in this Agreement.
- C. As additional consideration, CITY agrees to pay CONTRACTOR a monthly sum equal to eight-thousand-one-hundred-dollars (\$8,100.00) for CONTRACTOR'S routine sheltering services and \$25.00 per day per animal held in excess of the legal holding period at the CITY'S request. Unless otherwise specified by written amendment to this Agreement, CITY will pay this sum within thirty (30) days after receiving an invoice. Failure by the CITY to formally terminate or renew this contract annually will result in an automatic extension of the contract which will be billed and payable at the prevailing rates in place at the time of renewal and adjusted annually. All services will remain the same.

**2. SCOPE OF SERVICES.** CONTRACTOR will serve as the Director of Animal Sheltering for the CITY in accordance with applicable law. CONTRACTOR will accept stray animals turned in from the CITY'S Animal Control Officers. To fulfill this responsibility CONTRACTOR will furnish an animal shelter located at 12910 Yukon Avenue in the City of Hawthorne and maintain that animal shelter during the term of this Agreement. CITY agrees to ensure that all injured animals receive emergency medical care as required by applicable law before depositing said animal with SPCALA. CONTRACTOR agrees not to provide animals for scientific research.

**3. TERM.** The term of this Agreement will be from **July 1, 2016 to June 30, 2017**. Unless otherwise determined by written amendment between the parties, this Agreement may terminate as stated in Section 8.

**4. TIME FOR PERFORMANCE.** CONTRACTOR will not perform any work under this Agreement until CONTRACTOR furnishes proof of insurance as required under Section 13 of this Agreement.

**5. TAXPAYER IDENTIFICATION NUMBER.** CONTRACTOR will provide CITY with a taxpayer identification number.

**6. PERMITS AND LICENSES.** CONTRACTOR, at its sole expense, will obtain and maintain during the term of this Agreement, all necessary permits, licenses, and certificates that may be required in connection with the performance of services under this Agreement.

**7. PROJECT COORDINATION AND SUPERVISION.**

- A. **Alma Vera-Lima** will be assigned as Project Manager and will be responsible for coordination with CITY'S Project Manager.

- B. **J.D. Whitaker, Public Safety Manager** will be assigned as CITY'S Project Manager and will be personally in charge of and personally supervise or perform the technical execution of the Project on a day-to-day basis on behalf of CITY and will maintain direct communication with CONTRACTOR'S Project Manager.

**8. TERMINATION.**

- A. Except as otherwise provided, either party may terminate this Agreement at any time with or without cause upon (30) day notice. Notice of termination will be in writing.
- B. Should the Agreement be terminated pursuant to this section, CITY may procure on its own terms services similar to those terminated.
- C. By executing this document, CONTRACTOR and CITY each waive any and all claims for damages that might otherwise arise from termination under this section.

**9. INDEMNIFICATION.**

- A. CONTRACTOR shall indemnify, defend (at CITY'S request and with counsel satisfactory to CITY), and hold CITY harmless from and against any claim, action, damages, costs (including without limitation, attorney's fees), injuries, or liability, arising out of or relating to this Agreement, or its performance. Should CITY be named in any suit, or should any claim be against it by suit or otherwise, whether the same be groundless or not, arising out of this Agreement, or its performance, CONTRACTOR will defend CITY (with counsel reasonably satisfactory to CITY) and will indemnify City for any judgment rendered against it or any sums paid out in settlement or otherwise.
- B. For purposes of this section "CITY" includes CITY'S officers, officials, employees, agents, representatives, and certified volunteers.
- C. CONTRACTOR expressly agrees that this release, waiver, and indemnity Agreement is intended to be as broad and inclusive as is permitted by the law of the State of California and that if any portion is held invalid, it is agreed that the balance will, notwithstanding, continue in full legal force and effect.
- D. It is expressly understood and agreed that the foregoing provisions will survive termination of this Agreement.
- E. The requirement as to the types and limits of insurance coverage to be maintained by CONTRACTOR as required by Section 13, and any approval of said insurance by CITY, are not intended to and will not in any manner limit or qualify the liabilities and obligations otherwise assumed by CONTRACTOR pursuant to this Agreement, including, without limitation, to the provisions concerning indemnification.

**10. ASSIGNABILITY.** This Agreement is for CONTRACTOR'S unique services. CONTRACTOR'S attempts to assign the benefits or burdens of this Agreement without CITY'S written approval are prohibited and will be null and void.

**11. INDEPENDENT CONTRACTOR.** CITY and CONTRACTOR agree that CONTRACTOR will act as an independent contractor and will have control of all work and the manner in which it is performed. CONTRACTOR will be free to contract for similar service to be performed for other employers while under contract with CITY. CONTRACTOR is not an agent or

employee of CITY and is not entitled to participate in any pension plan, insurance, bonus or similar benefits CITY provides for its employees. Any provision in this Agreement that may appear to give CITY the right to direct CONTRACTOR as to the details of doing the work or to exercise a measure of control over the work means that CONTRACTOR will follow the direction of the CITY as to end results of the work only.

**12. RECORDS RETENTION.** CONTRACTOR will maintain full and accurate records with respect to all services and matters covered under this Agreement. CONTRACTOR will retain such financial and program service records for at least three (3) years after termination or final payment under this Agreement.

**13. INSURANCE.**

A. Before commencing performance under this Agreement, and at all other times this Agreement is effective, CONTRACTOR will procure and maintain the following types of insurance with coverage limits complying, at a minimum, with the limits set forth below.

<u>Type of Insurance</u>	<u>Limits (combined single)</u>
Commercial general liability:	\$1,000,000
Business automobile liability	\$1,000,000
Workers compensation	Statutory limits

B. Commercial general liability insurance will meet or exceed the requirements of ISO-CGL Form No. CG 00 01 10 01. The amount of insurance set forth above will be \$1,000,000 per occurrence -- \$2,000,000 aggregate for bodily injury, personal injury, and property damage for the policy coverage. Liability policies will be endorsed to name CITY, its officials, and employees as "additional insured's" under said insurance coverage and to state that such insurance will be deemed "primary" such that any other insurance that may be carried by CITY will be excess thereto. Such insurance will be on an "occurrence", not a "claims made," basis and will not be cancelable except upon thirty (30) days prior written notice to CITY.

C. Automobile coverage will be written on ISO Business Auto Coverage Form CA 00 01 07 97, or similar form for CONTRACTOR owned Autos.

D. CONTRACTOR will furnish to CITY duly authenticated Certificates of Insurance and Endorsements evidencing maintenance of the insurance required under this Agreement and such other evidence of insurance or copies of policies as maybe reasonably required by CITY from time to time. Insurance must be placed with insurers with a current A.M. Best Company rating of "A:VII."

**14. NOTICES.** All communications to either party by the other party will be deemed made when received by such party at its respective name and address as follows:

CITY	CONTRACTOR
J. Arnoldo Beltran	Diane Eyler
City of Lynwood	spcaLA
11330 Bullis Road	5026 West Jefferson Blvd.
Lynwood, CA 90262	Los Angeles, CA 90016

Any such written communications by mail will be conclusively deemed to have been received by the addressee at the time of actual delivery. Changes may be made in the names or addresses of persons to whom notices are to be given by giving notices in the manner prescribed in this paragraph.

**15. INTERPRETATION.** This Agreement was drafted in, and will be construed in accordance with the laws of the State of California, and exclusive venue for any dispute relating to this Agreement will be in Los Angeles County.

**16. ENTIRE AGREEMENT.** This Agreement sets forth the entire understanding of the parties. There are no other understandings, terms or other Agreements expressed or implied, oral or written. This Agreement will bind and inure to the benefit of the parties to this Agreement and any subsequent successors and assigns.

**17. EFFECT OF CONFLICT.** In the event of any conflict, inconsistency, or incongruity between any provision of this Agreement, and any other document or agreement, whether oral or written, the provisions of this Agreement will govern and control.

**18. RULES OF CONSTRUCTION.** Each Party had the opportunity to independently review this Agreement with legal counsel. Accordingly, this Agreement will be construed simply, as a whole, and in accordance with its fair meaning; it will not be interpreted strictly for or against either party.

**19. SEVERABILITY.** If any portion of this Agreement is declared by a court of competent jurisdiction to be invalid or unenforceable, then such portion will be deemed modified to the extent necessary in the opinion of the court to render such portion enforceable and, as so modified, such portion and the balance of this Agreement will continue in full force and effect.

**20. AUTHORITY/MODIFICATION.** The parties represent and warrant that all necessary action has been taken by the parties to authorize the undersigned to execute this Agreement and to engage in the actions described herein. This Agreement may be modified by written amendment executed by both parties. CITY'S city manager, or designee, may execute ay such amendment on behalf of CITY.

**21. COVENANTS AND CONDITIONS.** The parties agree that all of the provisions hereof will be construed as both covenants and conditions, the same as if the words importing such covenants and conditions had been used in each separate paragraph.

**22. CAPTIONS.** The captions of the paragraphs of this Agreement are for convenience of reference only and shall not affect the interpretation of this Agreement.

**23. FORCE MAJEURE.** Should performance of this Agreement be prevented due to fire, flood, explosion, war, embargo, and government action, civil or military authority, the natural elements, or other similar causes beyond the parties' control, then the Agreement will immediately terminate without obligation of either party to the other.

**24. TIME IS OF ESSENCE.** Time is of the essence for each and every provision of this Agreement.

**25. COUNTERPARTS.** This Agreement may be executed in any number or counterparts, each of which will be deemed to be an original, but all of which together will constitute one instrument executed on the same date.

IN WITNESS WHEREOF the parties hereto have executed this contract the day and year first hereinabove written.

CITY OF Lynwood  
A municipal corporation

SPCALA  
a California Corporation

\_\_\_\_\_  
J. Arnoldo Beltran  
City Manager

\_\_\_\_\_  
Madeline Bernstein  
President

\_\_\_\_\_  
Diane Eyler  
Executive Vice President

ATTEST:

\_\_\_\_\_  
Maria Quinonez  
CITY CLERK

APPROVED AS TO FORM:

**TAFOYA & GARCIA**

\_\_\_\_\_  
David A. Garcia  
CITY ATTORNEY



# AGENDA STAFF REPORT

DATE: June 21, 2016

TO: Honorable Mayor and Members of the City Council

APPROVED BY: J. Arnaldo Beltrán, City Manager *JAB*

PREPARED BY: Amanda Hall, Director of Finance *AH*

SUBJECT: Terms for the Disposition of Proceeds from the Sale of the Property for the Disposition and Development Agreement for the Senior Citizen Housing Project on City Property Located on Atlantic Avenue between Agnes Avenue and Lavinia Avenue

## Recommendation:

Staff recommends that the City Council adopt the attached resolution entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYWOOD CONCERNING THE SITE LOCATED AT ATLANTIC AND AGNES OPPOSITE HAM PARK SUBJECT OF DISPOSITION AND DEVELOPMENT AGREEMENT, DIRECTING STAFF TO ENTER INTO AN AGREEMENT WITH THE STATE OF CALIFORNIA DEPARTMENT OF PARKS AND RECREATION FOR THE DISPOSITION OF THE SALE PROCEEDS FROM THE DEVELOPER UNDER A CURRENT DDA SO THAT FIFTY PERCENT (50%) OF THE SALE PROCEEDS ARE ESCROWED TO SUPPORT CAPITAL IMPROVEMENT PROJECTS TO CITY PARKS SUBJECT TO APPROVAL BY THE STATE DEPARTMENT OF PARKS AND RECREATION, WITH THE REMAINING FIFTY PERCENT (50%) TO BE USED BY THE CITY AS IT DETERMINES MOST APPROPRIATE."

## Background:

On November 24, 2015, the City Council authorized City staff to begin discussions with the proponent of the proposal to ascertain if it is feasible to use this site for a senior citizen housing development. Staff has engaged in discussions with the developer and negotiated a development agreement.

On December 22, 2015, the City approved a Disposition and Development Agreement with a qualified senior housing developer interested in pursuing a development on City property located on Atlantic Avenue between Agnes Avenue and Lavinia Avenue.

The Property is subject of Deed Restrictions by the California Department of Parks and Recreation recorded on October 10, 2012 as Instrument No. 20121529238. The Developer under the DDA will pay fair market value for the Property once it is ready to

proceed with development of the Property – i.e., without the Deed Restrictions from the Department of Parks and Recreation.

Upon completion and execution of the DDA, the City Manager has been involved in discussions with the Office of Parks and Recreation. The discussions culminated in a meeting on June 2, 2016. Following discussion at the meeting, in conversations with Parks and Recreation, agreement has been reached for the release of the Deed Restrictions.

**Discussion:**

Based on the terms of the DDA, the Developer will pay fair market value for the Property. One-half of the sale proceeds will be escrowed, subject to approval by Parks and Recreation, for capital improvements for City parks. The remaining half will be distributed to the City for use as it deems appropriate.

**Fiscal Impact:**

The City will receive one half of the escrow proceeds from the sale to the Developer. The other half will be held in an escrow for capital improvements to City parks, subject to approval by the Parks and Recreation Office. The anticipated sale will generate in excess of One Million Dollars (based on a fair market valuation of the Property).

Coordinated With:

City Manager's Office  
City Attorney

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD CONCERNING THE SITE LOCATED AT ATLANTIC AND AGNES OPPOSITE HAM PARK SUBJECT OF DISPOSITION AND DEVELOPMENT AGREEMENT, DIRECTING STAFF TO ENTER INTO AN AGREEMENT WITH THE STATE OF CALIFORNIA DEPARTMENT OF PARKS AND RECREATION FOR THE DISPOSITION OF THE SALE PROCEEDS FROM THE DEVELOPER UNDER A CURRENT DDA SO THAT FIFTY PERCENT (50%) OF THE SALE PROCEEDS ARE ESCROWED TO SUPPORT CAPITAL IMPROVEMENT PROJECTS TO CITY PARKS SUBJECT TO APPROVAL BY THE STATE DEPARTMENT OF PARKS AND RECREATION, WITH THE REMAINING FIFTY PERCENT (50%) TO BE USED BY THE CITY AS IT DETERMINES MOST APPROPRIATE**

**WHEREAS**, in 2005 and 2006, the City of Lynwood acquired multiple properties located on the west side of Atlantic Avenue between Agnes Avenue and Lavinia Avenue; and

**WHEREAS**, the site is comprised of ten (10) parcels and is approximately 38,350 square feet in area (parcel map attached). The subject land was formerly zoned as open space (OS) development and Yvonne Burke Ham Park (Park) runs parallel on the east side of Atlantic Avenue. The 10 parcels are as follows: 6186-001-900, 6186-001-901, 6186-001-902, 6186-001-903, 6186-001-904, 6186-001-905, 6186-001-906, 6186-001-907, 6186-001-908, and 6186-001-909 (all jointly referred to as the "Property"); and

**WHEREAS**, the property was originally acquired for development as part of the new Yvonne Burke-John D. Ham Park. Further assessment of this proposed development site, located across from the main park and its facilities, resulted in a decision not to build the additional park space and amenities at the site, limiting the park development to the east side of Atlantic Boulevard; and

**WHEREAS**, the Property has been vacant, undeveloped land and is not being used for the intended purpose. The Property can be used to support the need for additional senior housing in Lynwood; and

**WHEREAS** a qualified senior housing developer has shown interest in pursuing a development on the Property; and

**WHEREAS**, staff has engaged in discussions with the developer and has negotiated a development agreement which has been executed by both parties; and

**WHEREAS**, in an effort to preserve open space use for the Property the California Department of Parks and Recreation recorded on or about October 10, 2012 certain Deed Restrictions as Instrument No. 20121529238; and

**WHEREAS**, subject to certain conditions about the use of the proceeds from the sale of the Property to the Developer under the DDA, Parks and Recreation is prepared to release and extinguish the Deed Restrictions; and

**WHEREAS**, the Deed Restrictions and any and all other claims by the State of California Department of Parks and Recreation will be released to permit the sale to the Developer under the DDA free of any claim, subject to escrow's remittance of one-half of the sale proceeds to a second escrow for the support of capital improvements to the City of Lynwood parks, subject to approval by Parks and Recreation. The remaining one half of proceeds from the sale shall be remitted to the City of Lynwood for use in any manner it deems appropriate.

**NOW, THEREFORE THE CITY COUNCIL OF THE CITY OF LYNWOOD DOES HEREBY FIND, DETERMINE, ORDER AND RESOLVE AS FOLLOWS:**

**Section 1.** That the City Council of the City of Lynwood authorizes the Mayor to execute an agreement for the disposition of sale proceeds received from the Developer under the terms of the DDA in the following manner: one-half of the proceeds into a jointly controlled escrow between the City and the State Department of Parks and Recreation for use in capital projects for City parks, and the remaining one-half of the proceeds to the City for use in the manner it deems most appropriate.

**Section 2.** This resolution shall become effective immediately upon its adoption.

**Section 3.** The City Clerk shall certify as to the adoption of this Resolution.

**PASSED, APPROVED and ADOPTED this 21<sup>st</sup> day of June 2016.**

\_\_\_\_\_  
Edwin Hernandez, Mayor  
City of Lynwood

**ATTEST:**

\_\_\_\_\_  
Maria Quinonez  
City Clerk

\_\_\_\_\_  
J. Arnoldo Beltrán  
City Manager

**APPROVED AS TO FORM:**

---

David A. Garcia  
City Attorney



# City of Lynwood Council Meeting Agenda Items Only/Public Comment

## Speaker listing

RECEIVED  
PUBLIC HEARINGS 8, 9, 10, 2016  
JUN 21 2016  
CITY OF LYNNWOOD  
CITY CLERKS OFFICE

Meeting Date: 6/21/16  
Please print clearly.

All wishing to speak on agenda items must sign in in person  
Note: This form is a public record and may be released upon request.

Name: IRENE GARON

Address: 2737 111 ST.

Agenda item#: 1. 10 PH  
2. 19 ✓ 3. 20 ✓  
4. 23 ✓ 5. \_\_\_\_\_

(City Clerks Use Only)  
Comments: 19: lighting 20: Landscape Assessment 23: consulting engineering

Public orals ✓

Name: Cheryl Parisi Union Local 1920

Address: \_\_\_\_\_

Agenda item#: 1. 8 PH

(City Clerks Use Only)  
Comments: 8: Budget Adoption - Union Local 1920

2. \_\_\_\_\_ 3. \_\_\_\_\_  
4. \_\_\_\_\_ 5. \_\_\_\_\_

Name: Harry C Gibbons

Address: 11327 Louise Ave

Agenda item#: 1. #18

(City Clerks Use Only)  
Comments: 18: Pedestrian Safety

2. \_\_\_\_\_ 3. \_\_\_\_\_  
4. \_\_\_\_\_ 5. \_\_\_\_\_

Name: JOHN BOWMAN

Address: 2049 CENTURY PK EAST, STE 2700, L.A. 90067

Agenda item#: 1. #11 PH

(City Clerks Use Only)  
Comments: \_\_\_\_\_  
CITY OF LYNNWOOD  
CITY CLERKS OFFICE

2. \_\_\_\_\_ 3. \_\_\_\_\_  
4. \_\_\_\_\_ 5. \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Agenda item#: 1. \_\_\_\_\_

(City Clerks Use Only)  
Comments: \_\_\_\_\_

2. \_\_\_\_\_ 3. \_\_\_\_\_  
4. \_\_\_\_\_ 5. \_\_\_\_\_

Tuesday of June 21, 2016  
Lynwood Council Chambers  
Council Meeting at 6 PM

Honorable Mayor, Council Members, Staff, & Audience:

My name is Harry Gibbens - 11327 Louise Ave,

I have Agenda Item 18 (The Pedestrian Safety Improvement Project).

Please to be sure to install the pedestrian crossing signalling push button between the main entrance of Firebaugh High School and Louise Avenue corner, will you?

For your information, two weeks ago of June I drove my car - returning to my 11327 Louise Ave Home from my errand via 710 FWY and on Martin Luther King Blvd, I saw a young female teenager choosing to cross the MLK Blvd from Louise Avenue corner to Firebaugh High School diagonally. She was waiting to clear the traffic coast before crossing the MLK Blvd street toward the Firebaugh High School from Louise Avenue corner. Was she a jaywalker?

Also several days ago (June) on my way from 710 Freeway and Martin Luther King Blvd to my 11327 Louise Ave Home, I slow down alertly. Why? There was a parked car on a middle of Martin Luther King Blvd waiting for a high school male student walking - crossing from the Firebaugh High School to the parked car on Martin Luther King Blvd between Firebaugh High School and Louise Ave corner. Was he a jaywalker?

RECEIVED

JUN 21 2016

CITY OF LYNWOOD  
CITY CLERKS OFFICE

RECEIVED

RECEIVED

JUN 21 2016

Community News  
CITY OF LYNWOOD

Page 9

June 2016

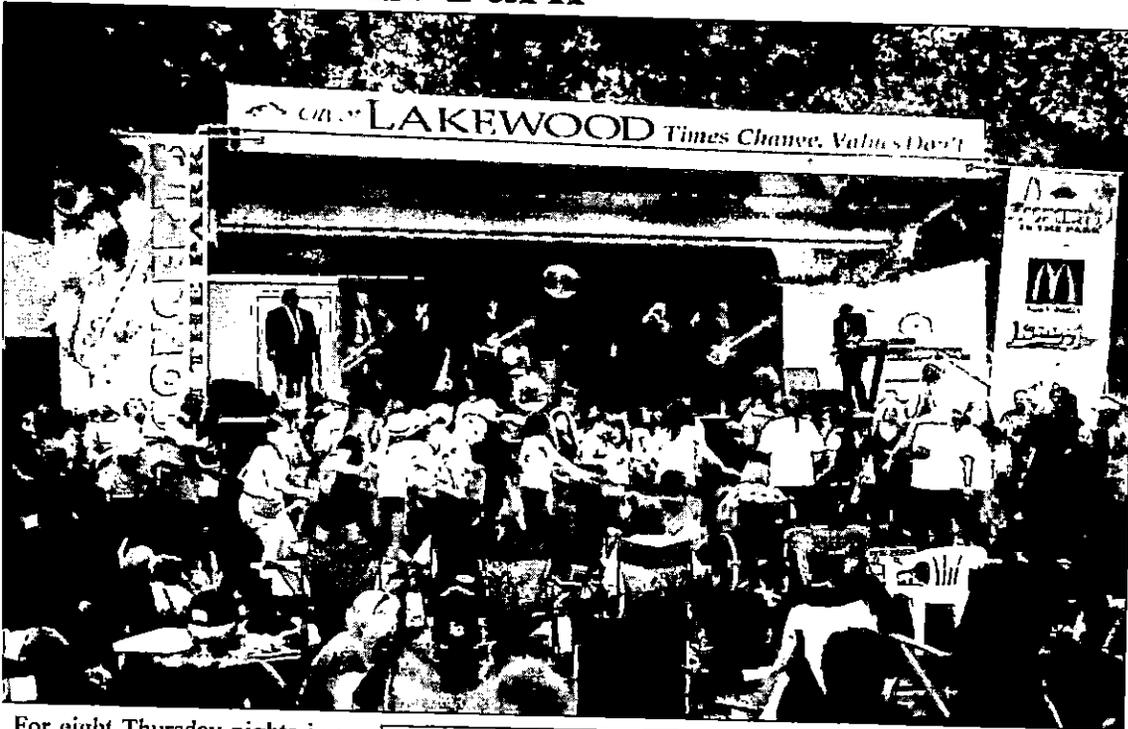
JUN 21 2016

www.lakewoodnews.org

CITY OF LYNWOOD

# Put your dancin' shoes on at Lakewood's Concerts in the Park

# Report any trash scavenging you see



Scavenging through trash and recycling cans may lead to identify theft and is a violation of the Lakewood municipal code, subject to a citation and fine from the Sheriff's Department.

If you see scavenging occurring in progress, please call the Lakewood Sheriff's Station at 562-623-3500. If you have seen people going through your trash in the past, report it by calling city staff at 562-866-9771, extension 2140 or using the online form at:

[www.lakewoodcity.org/services/forms/scavenger.asp](http://www.lakewoodcity.org/services/forms/scavenger.asp) ♦

For eight Thursday nights in a row starting June 23, Del Valle Park will come alive with popular and diverse musical acts. Each concert starts at 6:30pm.

Dinner and refreshments will be sold, or attendees may bring their own picnic basket. Lawn chairs and blankets are encouraged. Pets, barbeques and alcoholic beverages are prohibited.

For a schedule and details, visit [www.lakewoodcity.org/](http://www.lakewoodcity.org/) or call 562-866-0771.

**LONG BEACH**  
**MAYTAG**  
Home Appliance Center  
**SERVICE • SALES • PARTS**  
Washers ~ Dryers ~ Dishwashers  
Wall Ovens ~ Refrigerators...and more!  
562-500-0411

**A financial advisor who keeps in touch**  
If the market's trending down, your financial advisor's attention toward you should trend up.  
Experience the consistent, personal attention I can provide, no matter what's going on in the markets.

6/21/16



# Department of Toxic Substances Control



**Matthew Rodriguez**  
Secretary for  
Environmental Protection

Barbara A. Lee, Director  
9211 Oakdale Avenue  
Chatsworth, California 91311

**Edmund G. Brown Jr.**  
Governor

October 22, 2015

**RECEIVED**

Via Electronic Mail Only

Mr. Steve Sacco  
Vice President  
Invensys Inc.  
33 Commercial Street B51-2Z  
Foxboro, Massachusetts 02035

**JUN 21 2016**  
**CITY OF LYNWOOD**  
**CITY CLERKS OFFICE**

**RECEIVED**

**JUN 21 2016**

APPROVAL OF RESPONSE ACTION COMPLETION REPORT FOR BOOKS OFFICE  
IMPERIAL SITE, 3000 EAST IMPERIAL HIGHWAY, LYNWOOD, CALIFORNIA (SITE  
CODE: 301351)

**CITY OF LYNWOOD**  
**CITY CLERKS OFFICE**

Dear Mr. Sacco,

The Department of Toxic Substances Control (DTSC) has reviewed the *Response Action Completion Report* (Geosyntec Consultants, Inc. [Geosyntec], August 2015) (RACR) for the subject Site. The RACR summarizes response actions taken to clean up the Site as proposed in the DTSC approved Response Plan (Geosyntec, July 2011). The RACR summarizes current Site conditions and presents evidence to demonstrate that the Remedial Action Objectives (RAOs) established in the Response Plan have been achieved. Geosyntec requests that DTSC issue a "No Further Action Determination" and a Certificate of Completion in accordance with the California Land Reuse and Revitalization Act (CLRRA) Agreement between 3000 E. Imperial, LLC., the current property owner, and DTSC.

The Site is a vacant paved lot that occupies a total area of approximately 4.2 acres and is located in a mixed commercial/industrial and residential neighborhood. The Site was divided into two areas that required different levels of remediation.

**Area 1** (southwestern portion of the Site) include a former underground storage tank (UST) farm, a former hazardous material storage shed, a former maintenance pit/manway and sump located near the southeastern corner of the former raw goods lumber storage shed. Nine USTs were removed August 2009. The highest concentrations of volatile organic compounds (VOCs), specifically Trichloroethylene (TCE), were detected in soil, soil gas and groundwater samples collected from Area 1.

**Area 2** encompasses portions of the Site outside of Area 1. An area in the south central portion of Area 2 was identified as the source of an older but limited release of VOCs

JUN 21 2016

that contaminated groundwater. VOC's were detected sporadically in soil gas in other portions of Area 2 but did not reveal a specific source of release.

CITY OF LYNN  
CITY CLERKS OFFICE

Previous Site operations included the manufacturing of heat controls, aerospace parts and furniture. Investigations indicated that soil, soil vapor and groundwater were contaminated with VOCs, total petroleum hydrocarbons and a limited pocket of lead, cadmium and chromium impacted soil. TCE along with benzene, toluene, ethylbenzene and xylenes were identified as the primary VOC contaminants of concern (COC) and were the targets for remediation at the Site.

The Response Plan RAOs proposed remediation where COC concentrations in soil, soil vapor and groundwater exceeded the site-specific cancer Risk-Based Concentrations (RBCs) for a commercial land use scenario of one in 100,000 ( $1 \times 10^{-5}$ ). As proposed in the Response Plan, soil vapor extraction systems were used to clean up soil and soil gas contamination and soil excavation with off-site disposal to cleanup limited pockets of lead-impacted soil. Enhanced In-Situ Bioremediation with Zero Valent Iron injections was utilized to address groundwater contamination.

In November 2012, DTSC received the Incremental Corrective Action Completion Report for Area 2 (Geosyntec, November 19, 2012) (Area 2 Completion Report). The Area 2 Completion Report presented a summary of completed corrective actions and the results of confirmation sampling. Geosyntec requested written acknowledgement from DTSC that the remedial action objectives included in the Response Plan had been achieved in the vadose zone of Area 2 and the off-property area immediately south of Area 2. In addition, Geosyntec requested DTSC approval for the removal of soil vapor extraction system wells. DTSC approved the Area 2 Completion Report and removal of the remediation equipment on November 18, 2013.

The Post-Remediation Human Health Risk Assessment (HHRA), contained in the RACR, concluded that the RAOs for protection of human health were achieved. The HHRA evaluated potential risks from exposures to soil, soil vapor, and groundwater using the confirmation sample results and site-specific soil physical parameters. Exposure point concentrations were based on maximum detected concentrations as well as 95% Upper Confidence Limits where sufficient data were available for statistical analysis. While residual concentrations at 30 feet bgs and in ground water exceed the target risk levels, the data from the shallower depths do not indicate actual upward vapor migration.

The results of the HHRA indicated that site conditions do not pose an unacceptable cancer risk or non-cancer hazard for onsite and off-site commercial/industrial workers, onsite, or off-site residents. Residual concentrations of COCs in soil gas and groundwater however would pose an unacceptable risk to future on-site residents under an unrestricted land use scenario as the calculated risk exceeds the  $1 \times 10^{-6}$  acceptable level. Therefore, the Site must be restricted for commercial/industrial land use only. Based on the residual concentrations in soil gas and groundwater, DTSC agrees with

Mr. Steve Sacco  
October 22, 2015  
Page 3

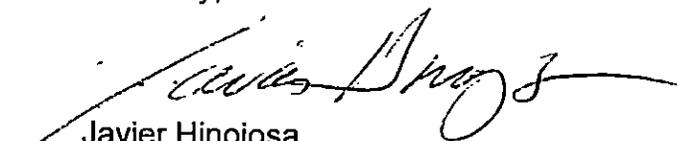
the RACR recommendations for institutional controls and soil vapor and groundwater monitoring through a long term Operations and Monitoring (O&M) Plan, intended to document concentrations trends of COCs in soil vapor and groundwater at the Site and outline potential response actions should concentrations of VOCs in groundwater or soil vapor increase such that they pose a potential risk to human health.

Based on the information provided in the RACR, DTSC has determined that Response Plan RAOs for the Site have been met and hereby approves the RACR. The 3000 East Imperial Property with Los Angeles County Office of the Assessor parcel number 6169-003-017 is suitable for commercial/industrial use and requires the property owner record a Land Use Covenant (LUC) in accordance with section 67391.1, title 22, division 4.5, chapter 39, California Code of Regulations as hazardous substances will remain at the property at levels which are not suitable for unrestricted use of the land.

A draft copy of the LUC will be prepared by DTSC staff and forwarded to the property owner for review within 45 days. As indicated in section 5.3.4 of the CLRRRA agreement, DTSC will issue a Certificate of Completion upon the recordation of the LUC and upon approval of the Long Term Operations and Monitoring Plan (Geosyntec, August 2015), Soil Management Plan (Geosyntec, August, 2015), which are currently under DTSC review.

Should you have any questions, please contact Mr. Jose Diaz at (818) 717-6614 or email at [Jose.Diaz@dtsc.ca.gov](mailto:Jose.Diaz@dtsc.ca.gov).

Sincerely,



Javier Hinojosa  
Unit Chief  
Brownfields and Environmental Restoration Program  
Southern California – Chatsworth Office

10/22/15  
CITY OF LYNWOOD  
CITY CLERKS OFFICE

cc: via electronic mail only

Mr. JT Kim, M+D Properties, [jtkim@mdproperties.com](mailto:jtkim@mdproperties.com)

Mr. Preston W. Brooks, Cox Castle Nicholson, LLP, [pbrooks@coxcastle.com](mailto:pbrooks@coxcastle.com)

Mr. Doug Riddle, [RiddleFDK@aol.com](mailto:RiddleFDK@aol.com)

Mr. Christopher Gale, Geosyntec Consultants, Inc., [CGale@Geosyntec.com](mailto:CGale@Geosyntec.com)

6/21/16

Tuesday of June 21, 2016  
Lynwood Council Chambers  
Council Meeting at 6 PM

Honorable Mayor, Council Members, Staff, & Audience:

My name is Harry Gibbens - 11327 Louise Ave,

I have Agenda Item 18 (The Pedestrian Safety Improvement Project).

Please to be sure to install the pedestrian crossing signalling push button between the main entrance of Firebaugh High School and Louise Avenue corner, will you?

For your information, two weeks ago of June I drove my car - returning to my 11327 Louise Ave Home from my errand via 710 FWY and on Martin Luther King Blvd, I saw a young female teenager choosing to cross the MLK Blvd from Louise Avenue corner to Firebaugh High School diagonally. She was waiting to clear the traffic coast before crossing the MLK Blvd street toward the Firebaugh High School from Louise Avenue corner. Was she a jaywalker?

Also several days ago (June) on my way from 710 Freeway and Martin Luther King Blvd to my 11327 Louise Ave Home, I slow down alertly. Why? There was a parked car on a middle of Martin Luther King Blvd waiting for a high school male student walking - crossing from the Firebaugh High School to the parked car on Martin Luther King Blvd between Firebaugh High School and Louise Ave corner. Was he a jaywalker?

**RECEIVED**

JUN 21 2016

CITY OF LYNWOOD  
CITY CLERKS OFFICE



# MEMORANDUM

RECEIVED

JUN 21 2016

CITY OF LYNWOOD  
CITY CLERKS OFFICE

DATE: June 21, 2016

TO: Honorable Mayor and Members of the City Council

FROM: J. Arnoldo Beltrán, City Manager

SUBJECT: Resident Complaint Concerning Removal of Earth Material at the Former K&K Site  
Correspondence from Vecinos Unidos De Lynwood

In regards to the correspondence from Vecinos Unidos De Lynwood, dated May 13, 2016, and date stamped received by the City on June 16, 2016, I provide you with the following response.

## Demolition Permit

On March 28, 2016 staff approved and issued a Demolition Permit for the property located at 3000 East Imperial Highway for the purposes of breaking up the existing asphalt pad, grinding it and stockpiling it on the site. No permits for any other activities or work were permitted or approved by staff. The Demolition Permit was issued to Innovative Construction Solutions (ICS), on behalf of the property owner/developer.

## Stop Work Order

At 6:40 a.m. on June 9, 2016, staff was informed that trucks were on the site and they were in the process of being loaded in order to transfer the grinded asphalt to another location. At 7:10 a.m. Staff arrived at the site and informed the site foreman from ICS to stop work because the activities that were occurring require that the contractor apply for and receive approval of an excavation permit from the City. Furthermore, appropriate mitigation measures will be attached to that permit and that these measures will be required to be implemented prior to and during any excavation activities occurring on the site.

It needs to be noted, that prior to the activities that occurred on the morning of June 9, 2016, staff did not have any prior knowledge, nor did we receive any prior verbal or written notification from the property owner/developer or ICS that the excavation work was to commence on that day.

## Excavation Permit/Soil Excavation Work Plan

Along with applying for an excavation permit, staff notified ICS to provide the City with a Impacted Soil Excavation Work Plan for the purpose of detailing a written description of the measures to be implemented prior to and during the on-site remedial excavation of the stockpiled asphalt in accordance with all applicable City, State, and Federal regulations.

More specifically, staff will require that at a minimum the Impacted Soil Excavation Work Plan address the following:

- The purpose of the Impacted Soil Excavation Work Plan.
- A description of the site and its location.
- A general work activity overview.
- Methods addressing personnel health and safety.
- Detailed excavation activities.
- Loading and transportation activities
- Backfill and compaction activities.
- Notification and permitting requirements.
- Excavation extent and methods.
- Soil handling methods.
- Control measures.
- Air monitoring during excavation.
- Proposed excavation equipment.
- Soil transportation modes.
- Traffic control and loading procedures.
- Manifests and record keeping.
- Backfill and compaction activities.

Staff will supervise the work that will be permitted under the Impacted Soil Excavation Work Plan and excavation permit, which will include the excavation, stockpiling, transportation and disposal of stockpiled asphalt located in areas that have exhibited contamination by heavy metals and petroleum hydrocarbons. These areas were previously unknown and unidentified and were only recently discovered upon the demolition and grinding of the asphalt that covered the project site. This work was performed under the Demolition Permit that was issued by the City as referenced. During the course of the activities permitted under the approved Demolition Permit, Geosyntec Scientific Engineering Consultants (on behalf of the property owner/developer and ICS) were on site monitoring the newly exposed soil to identify potentially impacted areas based on visual observation and through the use of a direct read organic vapor analyzer (OVA) meter.

The impacted soil excavation activities at the site encompass various areas throughout the property. The identified areas of concern have been defined and delineated by Geosyntec Scientific Engineering Consultants and will be included as part of the required Impacted Soil Excavation Work Plan. Specific areas that will need to be addressed will include soils that are assumed to have been associated with former process, manufacturing, and assembly areas. The site was first developed in the 1930s by Grayson Heat Control, a manufacturer of heat control devices. Grayson was acquired by Robertshaw Controls Company during the late 1930s or early 1940s. Whittaker WMR Co. acquired the site in 1955. In 1963 the site was purchased by the Kanowsky family which owned the property until it was acquired by Gold Realty Company in 1970. Allied Upholstery operated at the site from approximately 1964 until 1981. K&K Office Furniture was the primary operator of the site from 1985 through 2000. Regent Officeworks, Inc. purchased K&K in 2004 and continued to operate the site as a furniture manufacturing facility until March 2007.

Staff will also require during the excavation activities, that when any soil or debris is profiled as hazardous waste, that the contractor provide to the City on a daily basis a Uniform Hazardous Waste Manifest form to be used to track the movement of soil from the point of generation to the point of ultimate disposition. The original Uniform Hazardous Waste Manifest form will be required to be on-site during the loading, transportation and disposal activities.

The Uniform Hazardous Waste Manifest form will be required at a minimum to include information such as:

- Name and address of the generator, transporter, and the destination facility.
- US Department of Transportation (US DOT) description of the waste being transported and any associated hazards.
- Waste quantity.
- Name and phone number of a contact in case of an emergency; and
- Site US Environmental Protection Agency (EPA) Hazardous Waste Generator Number.

The manifests will be scanned and provided to the Department of Toxic Substances Control (DTSC) as part of subsequent reporting for the site.

Approval of the excavation plan and the Impacted Soil Excavation Work Plan does not allow the property owner or developer to commence any construction or development activities on the site.

## Owner Participation Agreement (OPA)

On February 2, 2016, the City Council approved a Joint Resolution of the City Council and the Board of Directors of the Lynwood Housing Authority ("Authority") thereby approving an Owner Participation Agreement (OPA) for the Plaza Mexico expansion, which would allow up to a maximum of Five Hundred Fifty Four (554) residential units and at least Eight Hundred Twenty Eight (828) parking spaces.

The Owner Participation Agreement (OPA) is a contract between Plamex Investment, LLC ("Participant") and the Lynwood Housing Authority acknowledging the Participant's future development of a market-rate housing project along with related parking and other architectural improvements on the site.

The approved Owner Participation Agreement (OPA) does not automatically allow construction to proceed on the site. In accordance with Section 5G of the approved OPA, "Before commencement of construction or development of any buildings, structures, or other works of improvement upon the Site, which are Participant's responsibility under the Scope of Development, shall at its own expense secure or cause to be secured any and all permits which may be required by City or any other governmental agency with jurisdiction over such construction, development or work. Participant shall pay all customary and lawful City development and building fees applicable to the Project." Development of the site will also be required to comply with the California Environmental Quality Act and all other applicable environmental regulations

## Environmental Condition of K&K Site Disclosed to City in June 2016 as Part of a February 2016 Owner's Participation Agreement".

The City did not learn of the Department of Toxic Substances Control (DTSC) and Environmental Clean-Up status on the K&K Site until this month. As the former K&K site is the subject of a City of Lynwood, Lynwood Housing Authority, Plamex Investment, and 3000 E. Imperial, Owner Participation Agreement, the City has commenced to receive further information regarding the environmental condition of the former K&K Site and the proposed development thereon.

## Future Development

At such time an application for development is submitted to the City, staff will also require that the developer submit a Remedial Act Plan (RAP) for the purpose of determining the exact types of contamination associated with the property. The intent of the RAP will be to provide the City with the general rationale and methodology for remediation of volatile organic compounds (VOCs) as well as any possible total petroleum hydrocarbon (TPH) detected in soil vapor, soil, and groundwater, as well as any possible pockets of lead-impacted soil identified on the site to reduce the threat to

human health and the environment. It will also summarize the historical and current remedial investigations and presents a human health assessment baseline to quantify potential exposures to human receptors on the site.

The RAP will be required to be submitted to the Department of Toxic Substances Control (DTSC) for their review and approval. Furthermore, the property owner/developer will be required to enter into an agreement with the DTSC, pursuant to the California Land Reuse and Revitalization Act (CLRRRA) of 2004. The RAP will be required to comply with the requirements under the National Contingency Plan (NCP) and for a Response Plan under CLRRRA. This Plan will also be required to be prepared in accordance with the United States Environmental Protection Agency's (USEPA's) Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA) Remedial Investigation/Feasibility Study (RI/FS) guidance (USEPA, 1988).

Complete clean-up of the site is required to be completed and approved by the Department of Toxic Substances Control (DTSC) prior to the City accepting any plans for future development.

### Conclusion

This concludes our status update and list of proposed response(s). Now the City is also reviewing additional responsive actions and will provide updates to those when and as appropriate on an ongoing basis.

**FY 17 Proposed Budget**

Beginning Fund Balance

Revenue  
Transfers In  
Expenditures  
Transfers Out

Surplus/(Deficit)

Ending Fund Balance

JUNE 21, 2016  
COUNCIL MEETING  
PUBLIC HEARING  
BUDGET

**Proposed Budget Recommendations (June 21, 2016)**

	Description
1	Public Safety- LA County Sheriff - No Change in Rate for Former Growth Deputies
2	Public Relations Department Salaries & Benefits - Eliminate Public Relations Director Position - Reclass to Public Works Operations Manager
3	City Manager's Office Salaries & Benefits - Add Assistant City Manager Position
4	Public Works Salaries & Benefits - Elimination of 3 Public Works Associates [1 Position is Vacant]; Elimination of Other Vacant Positions [Public Works Assistant, Lead Street Maintenance Worker, Lead Maintenance Worker and Street Maintenance Worker]; Addition of NEW Positions [Lead Custodian, Part-Time Custodian, Public Works Operations Manager, and Assistant Utility Services Manager]
5	Human Resources Salaries and Benefits - Upgrade 1 Customer Services Intern to Part-Time PERS
6	City Clerk Salaries and Benefits - Reclass Executive Assistant to City Clerk to Chief Deputy Clerk, License, Records & Risk Officer (G-41 to M-56) - 30% of Salary will be Covered by Human Resource's
7	Vacant Deputy City Clerk Position (G-30 to M-47)
8	Finance & Administration Salaries and Benefits - Eliminate Billing/Collections Supervisor Position; Reclass Accounting/Auditing Supervisor to Finance Supervisor (M-52 to M-56); Add Lead Account Clerk [31], and Zero Out Part-Time Accounting Assistant Position
9	Eliminate 12 Vacant Positions - Part-Time Parking Enforcement Officer [3], Public Works Associate [3], Public Works Assistant, Lead Street Maintenance Worker, Lead Building Maintenance Worker, Street Worker [2], Office Assistant II, Recreation Coordinator [2], Office Assistant I, Part-Time Lifeguard Swim Instructor
10	Deferred Hiring of 6.5 Vacant Positions - Director of Development, Compliance & Enforcement, Account Clerk, Assistant Utility Services Manager, Lead Custodian, Part-Time Custodian, Part-Time Recreation Part-Time Laborer [2]
11	Eliminate Permit Technician Position and Convert Vacant Code Enforcement Officer Position to 2 Part-Time Code Enforcement Officer Positions
12	Eliminate Redevelopment Associate Position - Shift Salary Allocations from General Fund to RPTTF for Director of Human Resources & Risk Management, Personal Analyst III, Financial Analyst, Payroll Accounting/Auditing Supervisor [Finance Supervisor], City Manager, Executive Assistant to the City Clerk [Chief Deputy Clerk, License, Records & Risk Officer], Director of Development, Compliance and
13	Public Works Special Projects Manager
14	Eliminate Recreation Coordinator Position
15	Unclaimed Refundable Deposits - 2000 through 2009
16	Cut CA Consulting and Legislative Advocacy Contracts
17	Reduce Operating Budget by 1% - All Departments
18	FY 17 Return of Pension Tax Override and RDA Asset Redistribution
19	Eliminate Lifetime Medical Benefits - Pending OPEB Actuarial Study

**General Fund Deficit with Recommendations**

**Ending General Fund Balance with Recommendations**

**Required Reserve to Comply with 10% Reserve Policy**

**NOTE:** All proposals relating to elimination, reclassification, transfer and creation of positions are subject to the City's meet and confer obligations.

to people

eliminate

Temporary staff  
List of sitting contracted staff

involve union

FY17 fu

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# CITY COUNCIL

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**Mayor and Members  
of the City Council**

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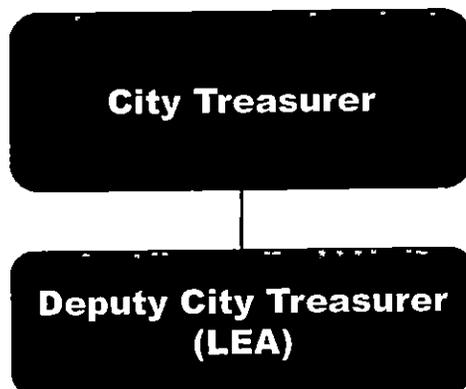
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giving up travel budget

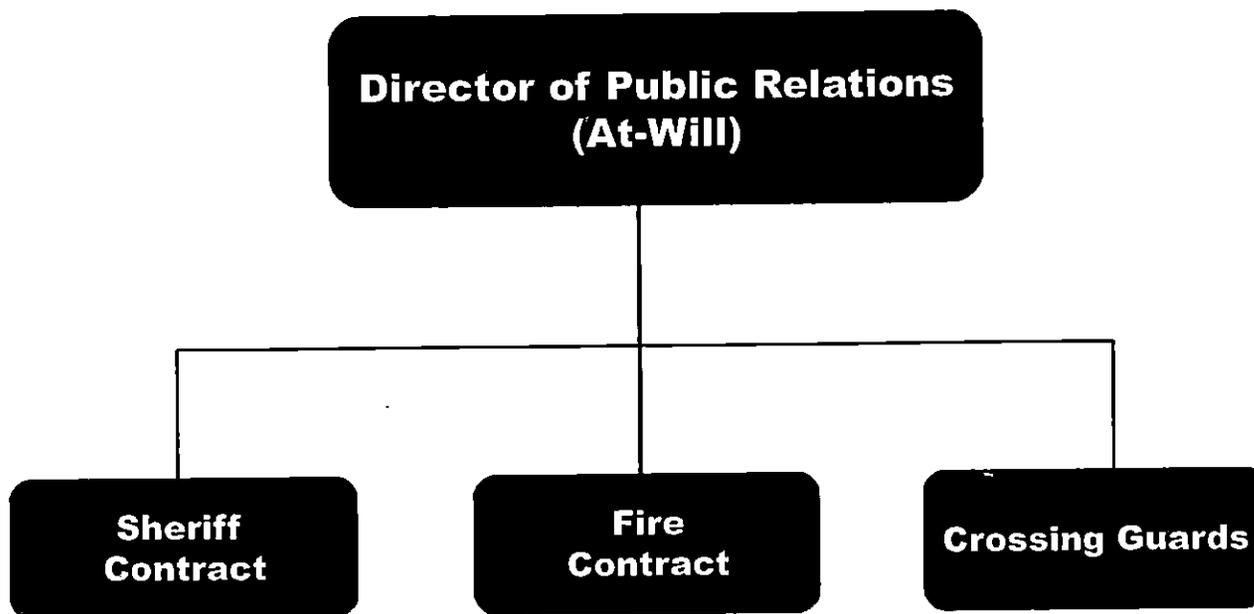
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# **CITY TREASURER**

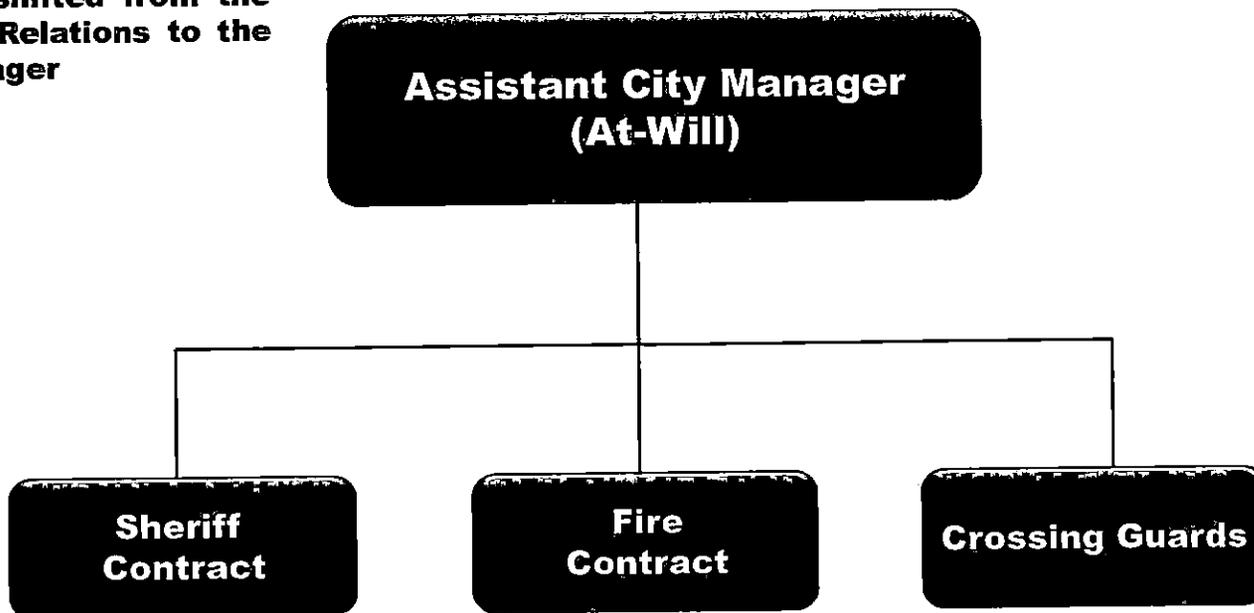


# **PUBLIC SAFETY (CURRENT)**



# **PUBLIC SAFETY (PROPOSED)**

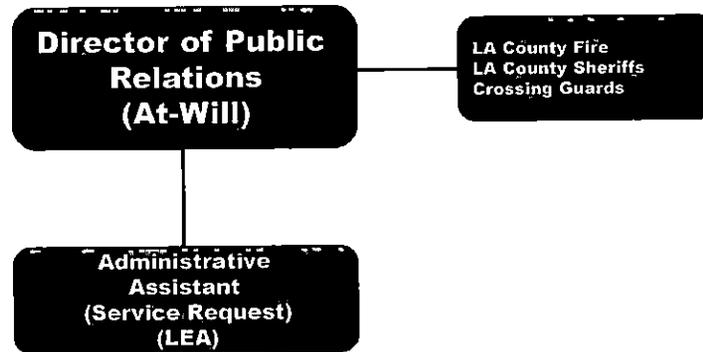
**Management of Public Safety  
Contracts will be shifted from the  
Director of Public Relations to the  
Assistant City Manager**



**Public Safety**

	<b>Description</b>
1	Public Safety - LA County Sheriff - No Change in Rate for Former Growth Deputies - In FY 17, two (2) Growth Deputies were reclassified to Non-Relief Deputy base rate for a Growth Deputy is \$163,226 vs. \$248,341 for a Non-Relief Deputy. Of the \$812,990 projected total increase for LA County Sheriff (unit cost liability) , \$186,402 is due to the reclass of Growth Deputies to Non-Relief Deputies.
	Growth Deputy Base Rate 9.5% Liability Rate
	Non-Relief Deputy Base Rate 9.5% Liability Rate
	2 Growth Deputies 2 Non-Relief Deputies <b>Increase Due to Reclass of Growth Deputies to Non-Relief Deputies</b>

# **PUBLIC RELATIONS (CURRENT)**



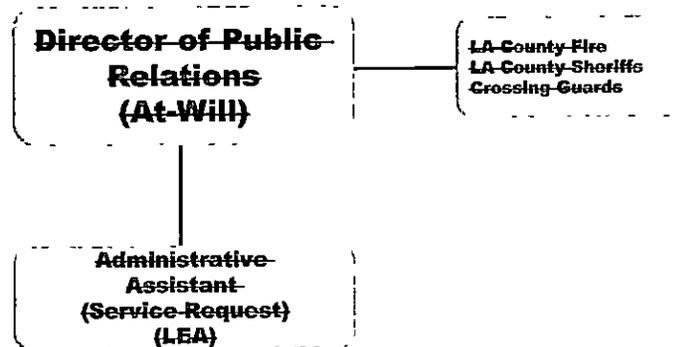
# PUBLIC RELATIONS (PROPOSED)

## Reclass

- **Director of Public Relations to Public Works Operations Manager (1)**

## Transfer

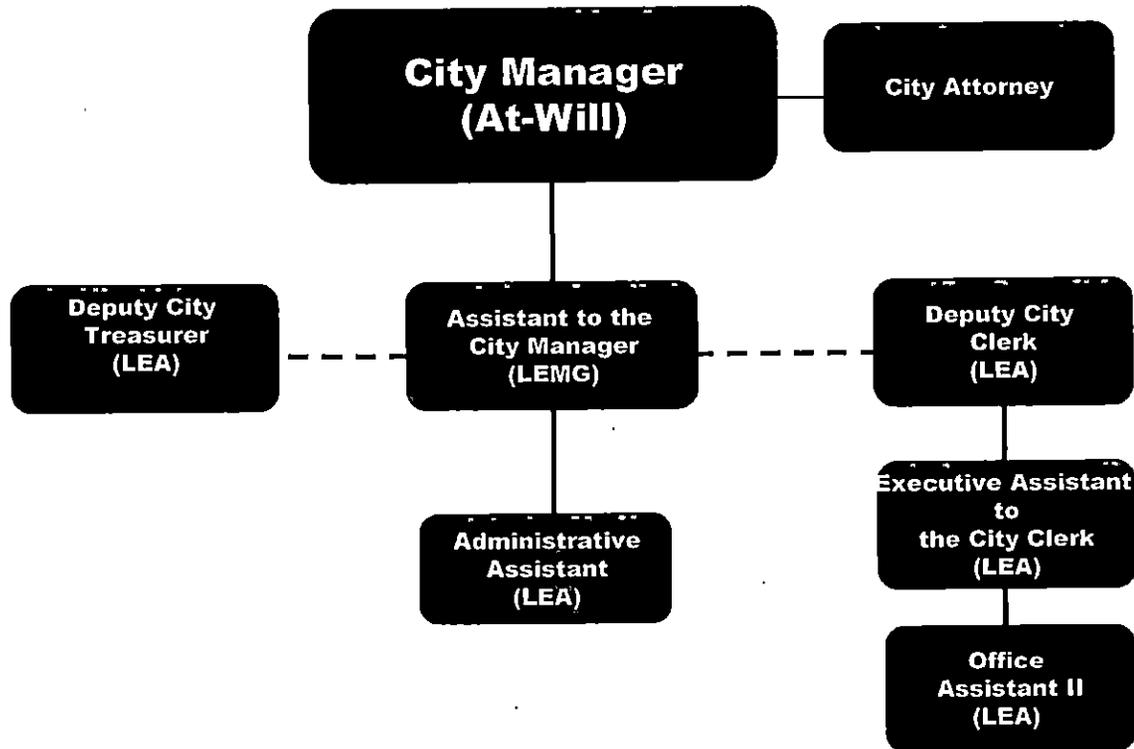
- **Administrative Assistant to City Manager's Office**



**Public Relations Department**

	Description	G
2	Public Relations Department Salaries & Benefits - Eliminate Public Relations Director Position - Reclass to Public Works Operations Manager	\$

# CITY MANAGER'S OFFICE (CURRENT)



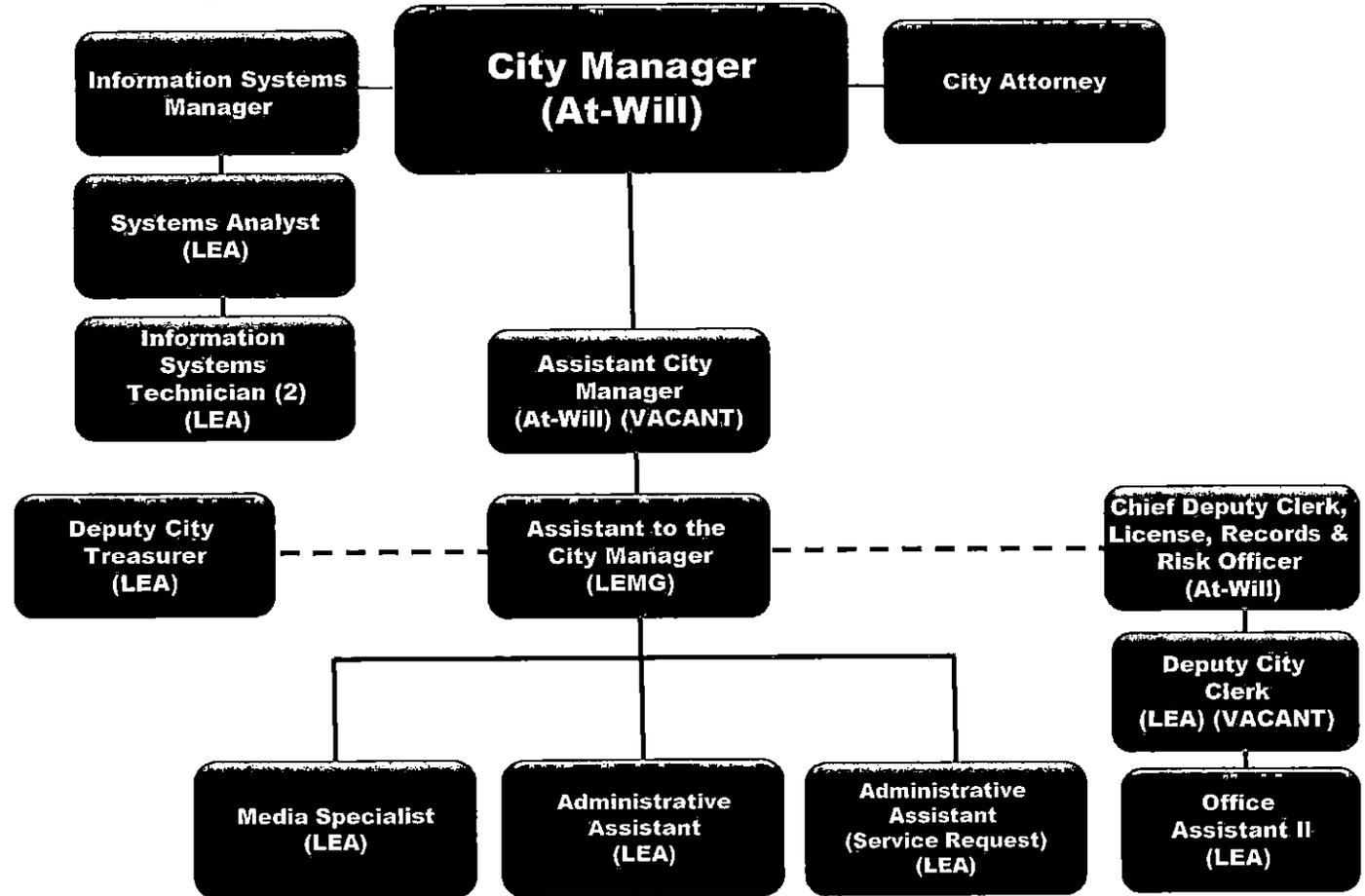
# CITY MANAGER'S OFFICE (PROPOSED)

## Addition

- Assistant City Manager (1)

## Transfers

- Administrative Assistant – From Public Relations Department to City Manager's Office (1)
- Media Specialist – From Technology & Media Support Services Department to City Manager's Office (1)
- Information Systems Manager – From Technology & Media Support Services Department to City Manager's Office (1)
- Systems Analyst – From Technology & Media Support Services Department to City Manager's Office (1)
- Information Systems Technician – From Technology & Media Support Services Department to City Manager's Office (2)

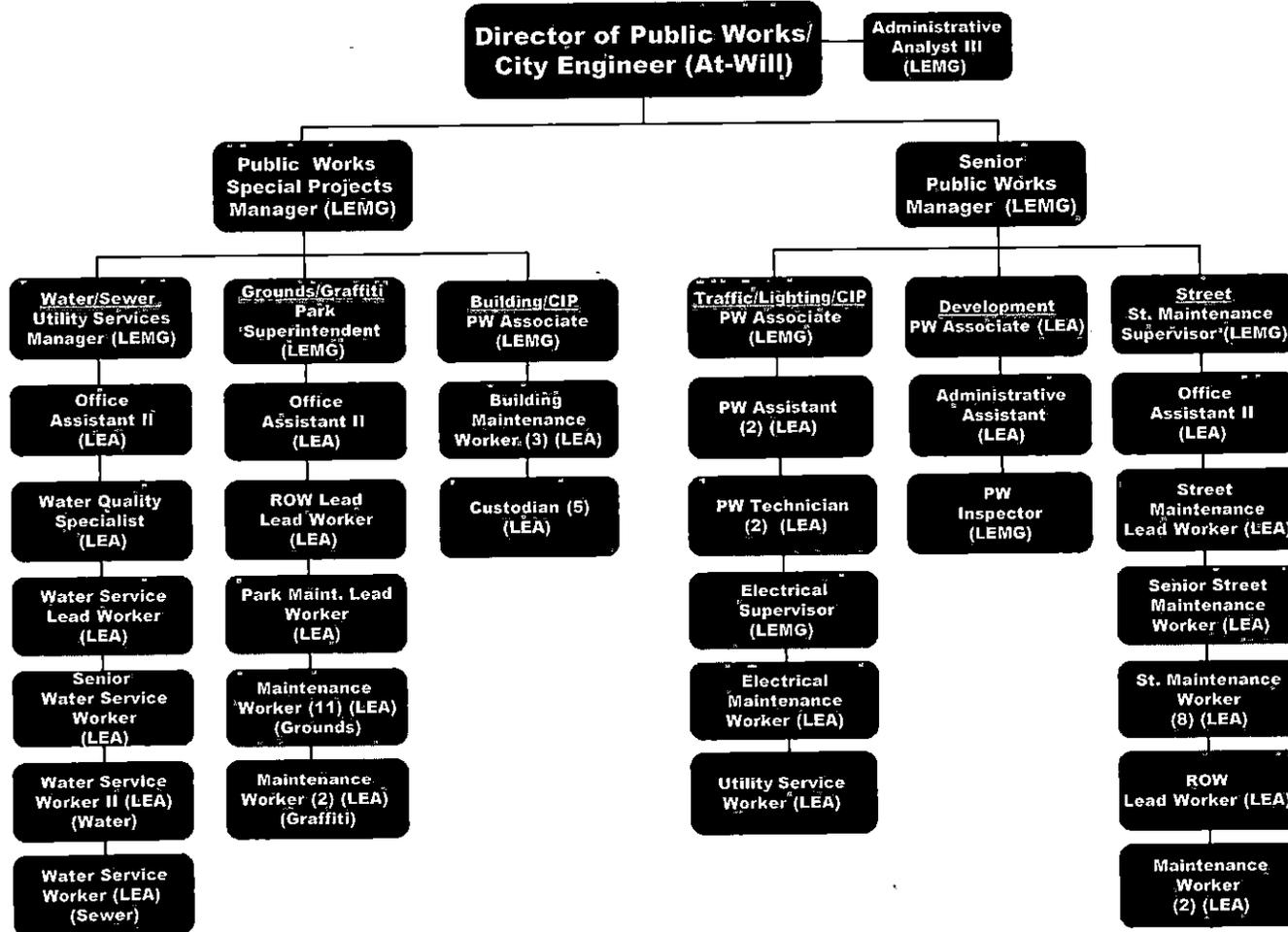


City Manager's Office

	Description	General Fund	CDBG Fund	Water Fund	Sewer Fund	Succes Agency (
3	City Manager's Office Salaries & Benefits - Add Assistant City Manager Position	\$ 117,311	\$ 9,776	\$ 48,879	\$ 9,776	\$

NOTE: Proposed salary and benefits for Assistant City Manager are based on October 1, 2016 hire date.

# PUBLIC WORKS (CURRENT)



# PUBLIC WORKS (PROPOSED)

**Director of Public Works/  
City Engineer  
(At-Will)**

**OPERATIONS/MAINTENANCE**  
Public Works  
Operations  
Manager (At-Will) (VACANT)

**ENVIRONMENTAL/  
SPECIAL PROJECTS**  
Public Works  
Special Projects Manager  
(LEMG)

**WATER/SEWR**  
UTILITY SERVICES  
MANAGER  
(LEMG)

**CIP/ENGINEERING**  
Senior Public Works  
Manager  
(LEMG)

**LANDSCAPE**  
Electrical/  
Supervisor  
(LEMG)

Electrical  
Maintenance  
Worker (LEA)

Utility Service  
Worker  
(LEA)

ROW  
Lead Worker  
(LEA)

Park Maint. Lead  
Worker (LEA)

Maintenance  
Workers (11)  
(LEA)

~~Lead Building  
Maint. Worker  
(LEA)  
(VACANT)~~

~~Facilities  
Building  
Maintenance  
Worker (2) (LEA)~~

Lead Custodian  
(LEA)  
(VACANT)

~~Custodian (4)  
P/T Custodian (1)  
(1 P/T VACANT)~~

St. Maintenance  
Supervisor  
(LEMG)

~~Street  
Maintenance  
Lead Worker  
(LEA) (VACANT)~~

Senior Street  
Maintenance  
Worker (LEA)

~~St. Maintenance  
Worker  
(8) (6) (LEA)  
(2 VACANT)~~

ROW  
Lead Worker (LEA)

Maintenance  
Worker  
(2) (LEA)

~~Accounting/  
Purchasing/  
Office Support  
Administrative  
Analyst III (LEMG)~~

Office  
Assistant II (3)  
(LEA)

~~Assistant  
Utility Services  
Manager (LEMG)  
(VACANT)~~

PW Technician  
(LEA)

Water Service  
Lead Worker  
(LEA)

Senior  
Water Service  
Worker (LEA)

Water Service  
Worker II (5)  
(LEA)

Water Service  
Worker (2)  
(LEA)

~~Traffic/CIP  
PW Associate  
(LEMG)  
(VACANT)~~

~~Building/CIP  
PW Associate  
(LEMG)~~

PW Assistant  
(2) (1) (LEA)  
(1 VACANT)

PW Technician (2)  
(LEA)

Administrative  
Assistant  
(LEA)

~~Development  
PW Associate  
(LEMG)~~

PW  
Inspector  
(LEMG)

**Eliminations**

- Park Superintendent (1 Vacant)
- Water Quality Specialist (1 Vacant)
- Custodian (1 Vacant)
- Building Maintenance Worker (1 Vacant)
- Public Works Associate (3) (1 Vacant)
- Public Works Assistant (1)
- Lead Street Maintenance Worker (1)
- Lead Building Maintenance Worker (1)
- Street Maintenance Worker (2)

**Additions**

- Public Works Operations Manager (1)
- Lead Custodian Part-Time Custodian (1)
- Assistant Utility Services Manager (1)
- Lead Building Maintenance Worker (1)

**Reclass**

- Director of Public Relations to Public Works Operations Manager

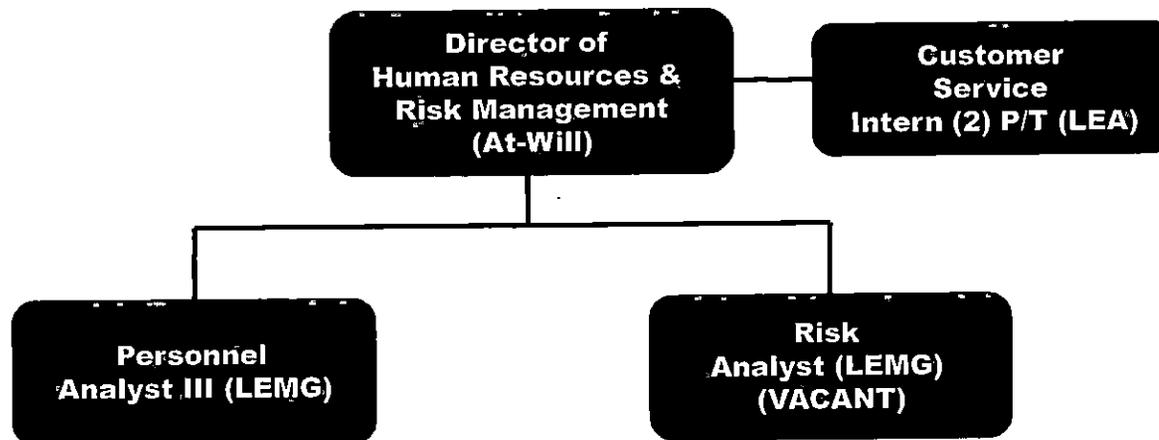
Public Works

Description	General Fund	Traffic Safety Fund	Transportation Fund	Street Lighting Fund	Landscape Maintenance Fund	Litter Abatement Fund	Water Fund
Public Works Salaries & Benefits - Elimination of 3 Public Works Associates [1 Position is Vacant]; Elimination of Other Vacant Positions [Public Works Assistant, Lead Street Maintenance Worker, Lead Building Maintenance Worker and Street Maintenance Worker, Water Quality Specialist, and Park Superintendent]; Addition of 4 of NEW Positions [Lead Custodian, Part-Time Custodian, Public Works Operations Manager, and Assistant Utility Services Manager]	\$ (64,171)	\$ (121,217)	\$ (80,968)	\$ 21,024	\$ (27,761)	\$ 29,135	\$ (134,778)

\*\*\*The above budget reductions/changes are based on the initial Public Works staffing scenario and salary allocations entered into EDEN.

Position	No. of FTEs	FY 17 Proposed Budgeted Salary & Benefits	Projected Payouts for Leave Time	FY 17 Projected (Net) Salary Savings - General Fund	Proposed Salary Allocation
<b>Elimination of Filled Positions</b>					
1 Public Works Associate 1 - Based on September 1 Separation Date	1.00	\$ (117,889)	\$ 14,845	\$ (25,761)	25% General Fund, 20% Water Fund, 55% CIP
2 Public Works Associate 2 - Based on September 1 Separation Date	1.00	(125,083)	26,661	-	10% Traffic Safety Fund, 10% Street Lighting Fund, 10% Water Fund, 70% CIP
<b>Elimination of Vacant Positions</b>					
1 Building Maintenance Worker	1.00	(75,770)	-	(53,039)	70% General Fund, 15% Water Fund, 15% Sewer Fund
2 Street Maintenance Lead Worker	1.00	(78,567)	-	-	100% Traffic Safety Fund
3 Street Maintenance Worker	2.00	(138,346)	-	-	Position 1 - 100% Transportation Fund; Position 2 - 75% Traffic Safety Fund, 25% Water Fund
4 Public Works Associate	1.00	(117,945)	-	-	25% Traffic Safety Fund, 10% Transportation Fund, 15% Street Lighting Fund, 5% Landscape Maintenance Fund, 20% Water Fund, 20% Sewer Fund, 5% CIP
5 Public Works Assistant	1.00	(94,757)	-	-	100% CIP
6 Lead Building Maintenance Worker (NEW) (STEP A)	1.00	(78,567)	-	(31,427)	40% General Fund, 50% Water Fund, 10% Sewer Fund
7 Water Quality Specialist	1.00	(100,347)	-	-	90% Water Fund, 10% Sewer Fund
8 Park Superintendent	1.00	(101,997)	-	(50,999)	50% General Fund, 50% Landscape Maintenance Fund
<b>Addition of Positions</b>					
1 Public Works Operations Manager (NEW) (STEP A)	1.00	194,231	-	19,423	10% General Fund, 25% Traffic Safety Fund, 25% Street Lighting Fund, 15% Landscape Maintenance Fund, 15% Litter Abatement Fund, 5% Water Fund, 5% CIP
2 Assistant Utility Services Manager (NEW) (STEP A)	1.00	125,459	-	-	50% Water Fund, 50% Sewer Fund
3 Lead Custodian (NEW) (STEP A)	1.00	69,173	-	69,173	100% General Fund
4 Part-Time Custodian (NEW) (STEP A)	0.50	16,917	-	8,459	50% General Fund, 30% Water Fund, 20% Sewer Fund
<b>TOTAL</b>		<b>\$ (623,488)</b>	<b>\$ 41,506</b>	<b>\$ (64,171)</b>	

# HUMAN RESOURCES (CURRENT)



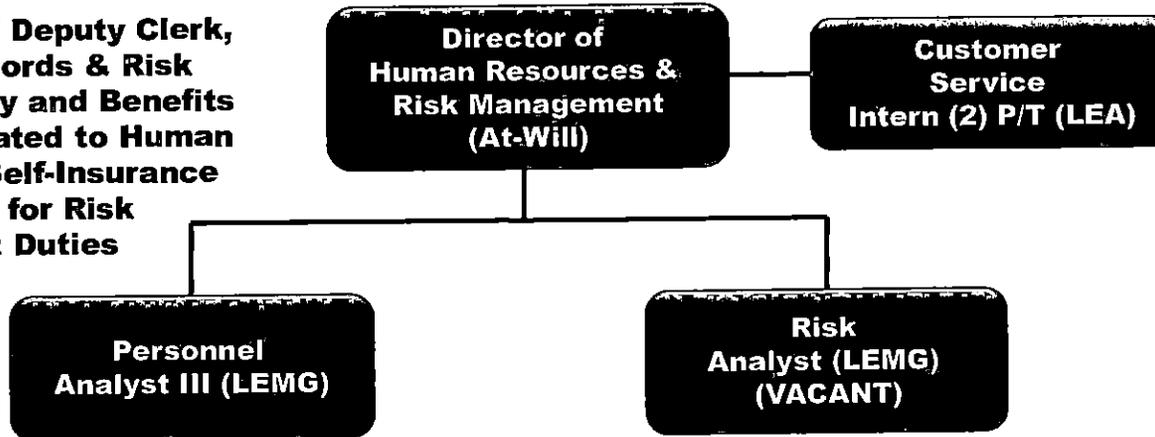
# HUMAN RESOURCES (PROPOSED)

**Upgrade**

- **Part-Time Customer Service Intern to Part-Time PERS (1)**

**Note**

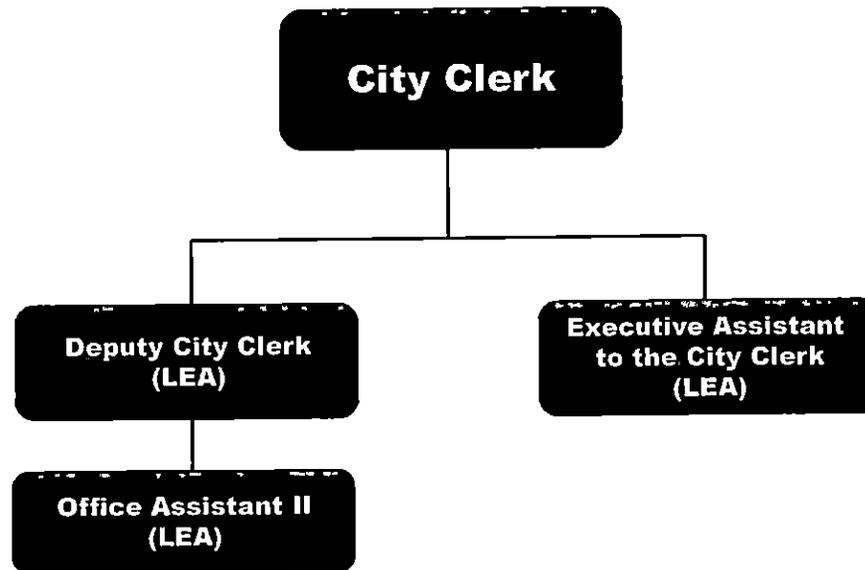
- **30% of Chief Deputy Clerk, License, Records & Risk Officer Salary and Benefits will be Allocated to Human Resource's Self-Insurance Fund Budget for Risk Management Duties**



**Human Resources**

	Description	Gen
5	Human Resources Salaries and Benefits - Upgrade 1 Customer Services Intern to Part-Time PERS	\$
	Salary & Benefits for Non-PERS Customer Services Intern	\$
	Salary & Benefits for PERS Customer Services Intern (with PERS and Medical Benefits) - See Calculation Below	
	Salary	
	PERS	
	FICA	
	Medicare	
	SDI	
	Unemployment Insurance	
	Workers' Compensation	
	Group Insurance	
	Retirees Group Insurance	
		\$

# **CITY CLERK (CURRENT)**



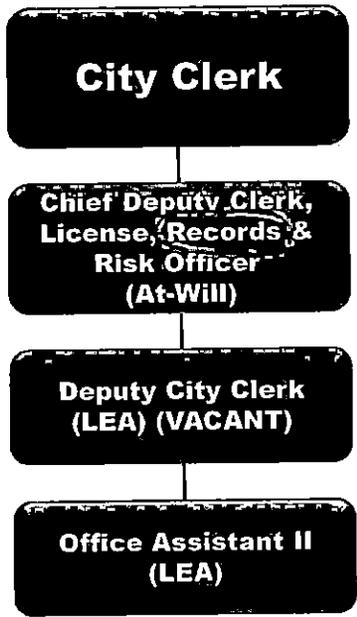
Apologize for repetition

- DEPT of City Clerk is not revenue
- PASSports service is not a service
- leadership skills may be different
- NOT in agreement with multiple + as it will set up anyone for failure of attention to one particular job vs the n
- IN agreement of RECORDS because two and update upg
- IN agreement to unfreeze the deputy clerk
- The Business license is no longer in the not be observed by the clerks office
- previously by the City Council

# CITY CLERK (PROPOSED)

### Reclass/Position Upgrades

- Executive Assistant to the City Clerk to Chief Deputy Clerk, License, Records & Risk Officer (1)
- Deputy City Clerk (1 Vacant)



**City Clerk's Office**

	Description
6	City Clerk Salaries and Benefits - Reclass Executive Assistant to City Clerk to Chief Deputy Clerk, License, Records & Risk Officer (G-41 to M-56) - 30% will be Covered by Human Resource's Budget and Upgrade Vacant Deputy City Clerk Position (G-30 to M-47)

Salary & Benefits for Executive Assistant to City Clerk (G-41)

Salary & Benefits for Chief Deputy Clerk, License, Records & Risk Officer (M-56)

Salary & Benefits Increase - Reclass Executive Assistant to City Clerk to Chief Deputy Clerk, License, Records & Risk Officer

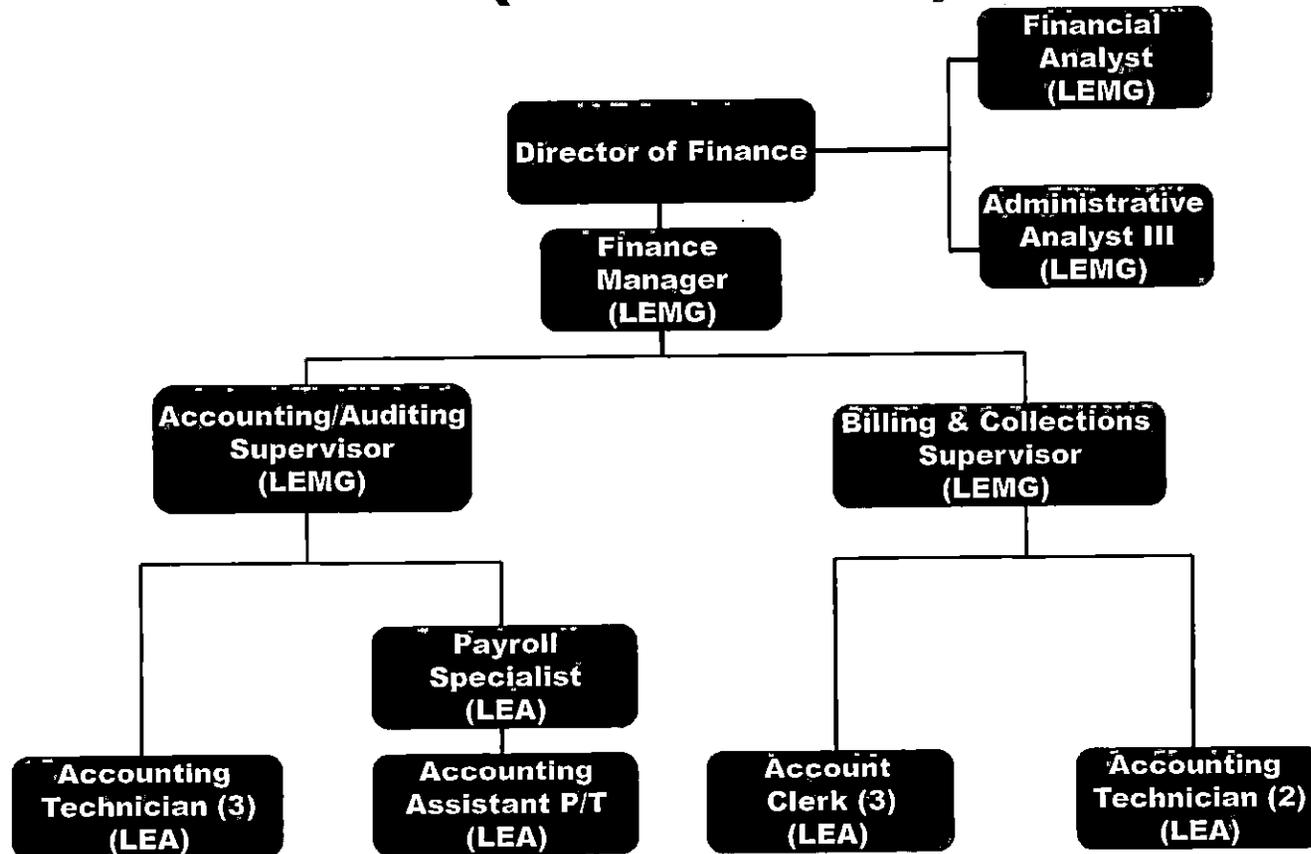
Salary & Benefits Allocation Shift (30%) to Human Resources Department Self-Insurance Fund Budget - Decrease for General Fund Budget

Salary & Benefits for Deputy City Clerk (G-30)

Salary & Benefits for Deputy City Clerk (M-47)

Increase - Upgrade for Vacant Deputy City Clerk Position

# FINANCE & ADMINISTRATION (CURRENT)



# FINANCE & ADMINISTRATION (PROPOSED)

## Eliminations

- Part-Time Accounting Assistant (1)
- Account Clerk (1)
- Billing & Collections Supervisor (1)

## Addition (Promotional Opportunity)

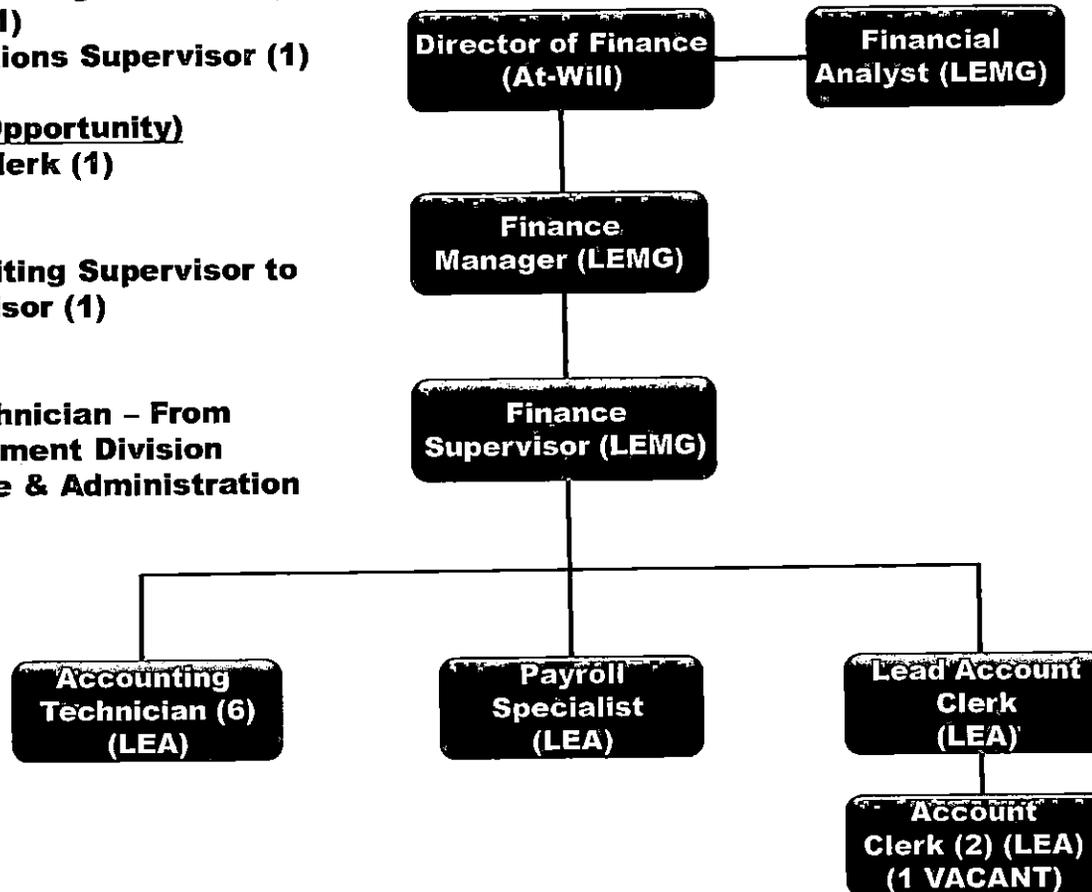
- Lead Account Clerk (1)

## Reclass

- Accounting/Auditing Supervisor to Finance Supervisor (1)

## Transfer

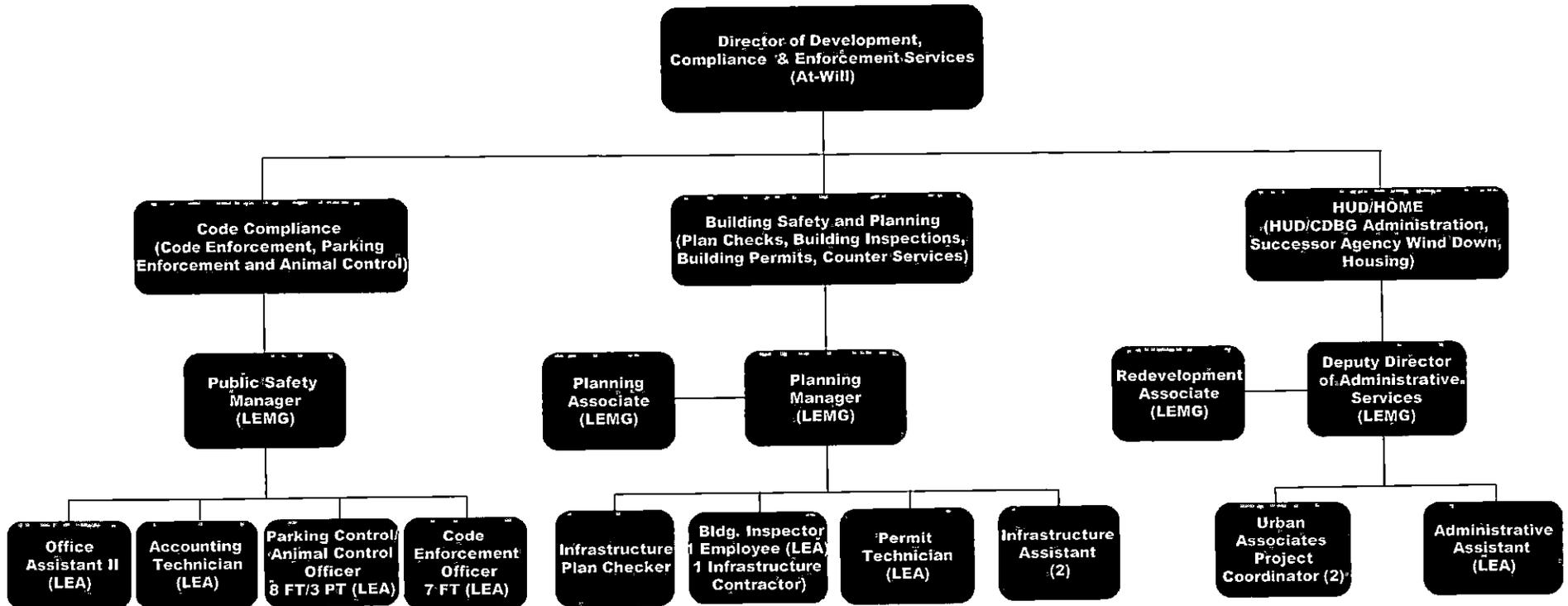
- Accounting Technician – From Parking Enforcement Division (DCE) to Finance & Administration Department (1)



Finance & Administration Department

Description		General Fund	Water Fund	Sewer Fund	Refu
7	Finance & Administration Salaries and Benefits - Eliminate Billing/Collections Supervisor Position; Reclass Accounting/Auditing Supervisor to Finance Supervisor (M-52 to M-56); Add Lead Account Clerk Position (G-24 to G-31), and Zero Out Part-Time Accounting Assistant Position	\$ (49,044)	\$ (25,889)	\$ (25,167)	\$
<b>Elimination of Filled Positions</b>		<b>No. of FTEs</b>	<b>FY 17 Proposed Budgeted Salary &amp; Benefits</b>	<b>Projected Payouts for Leave Time</b>	<b>FY 17 (Net Saving)</b>
1	Billing/Collections Supervisor - Based on September 1 Separation Date	1.00	\$ (115,474)	39,883	
2	Part-Time Accounting Assistant	0.50	(22,312)	-	
3	Account Clerk	1.00	(63,880)	-	
4	Accounting/Auditing Supervisor - Reclass to Finance Supervisor (M-52 to M-56)	1.00	(150,683)	-	
<b>Addition of Positions</b>					
1	Lead Account Clerk	1.00	67,246	-	
2	Accounting/Auditing Supervisor - Reclass to Finance Supervisor (M-52 to M-56)	1.00	158,740	-	
<b>TOTAL</b>			\$ (126,363)	\$ 39,883	\$

# DEVELOPMENT, COMPLIANCE & ENFORCEMENT SERVICES (CURRENT)



# DEVELOPMENT, COMPLIANCE & ENFORCEMENT SERVICES

## (PROPOSED)

**Eliminations**

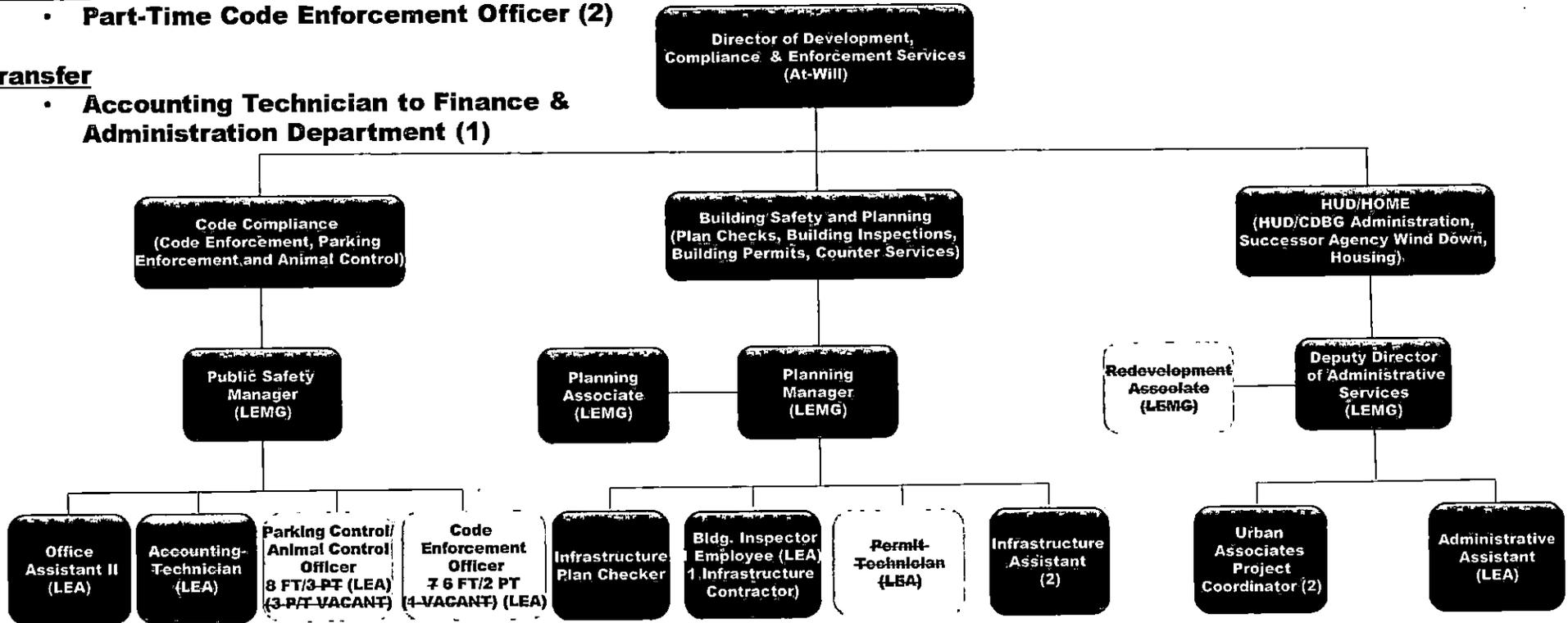
- Permit Technician (1)
- Redevelopment Associate (1)
- Part-Time Parking Control Officer (3 Vacant)
- Code Enforcement Officer (1 Vacant)

**Addition**

- Part-Time Code Enforcement Officer (2)

**Transfer**

- Accounting Technician to Finance & Administration Department (1)



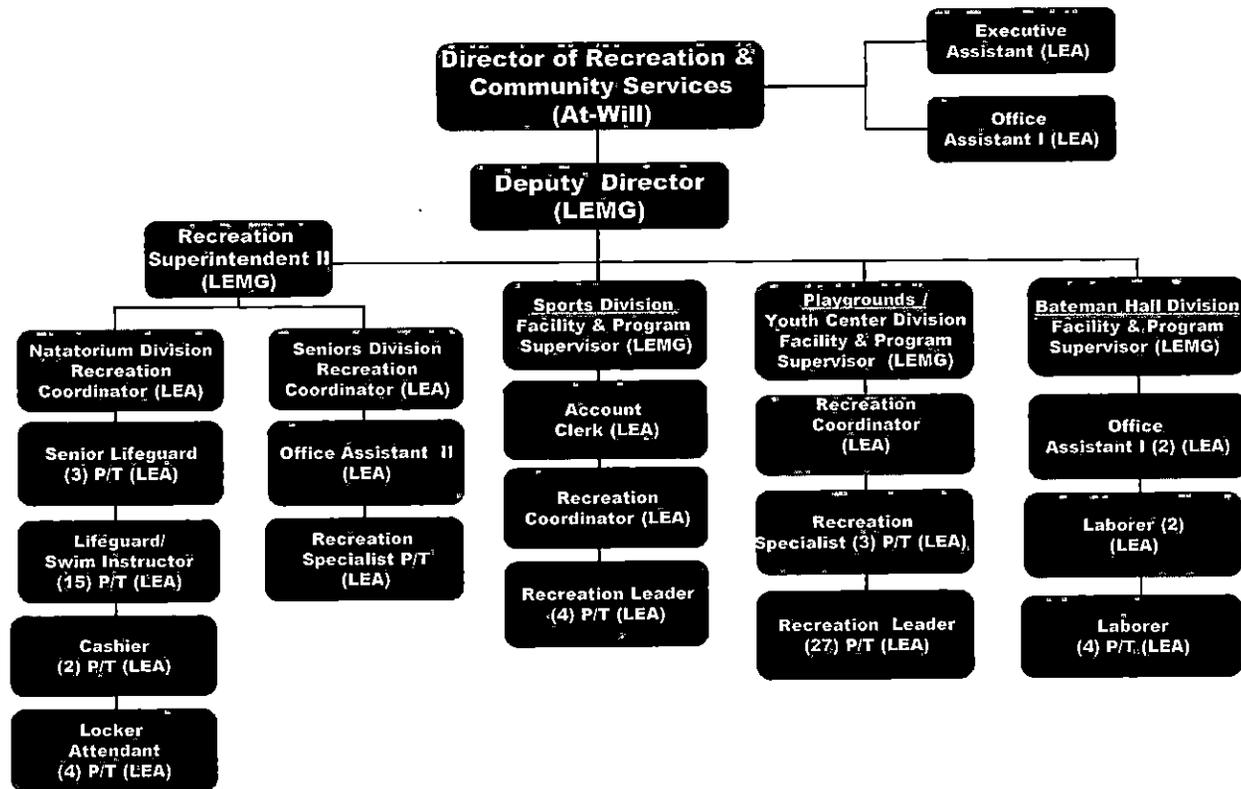
**Development, Compliance & Enforcement Department**

	Description	General Fund
10	Eliminate Permit Technician Position and Convert Vacant Code Enforcement Officer Position to 2 Part-Time Code Enforcement Officer Positions	\$ (174,160)
11	Eliminate Redevelopment Associate Position - Shift Salary Allocations from General Fund to RPTTF for Director of Human Resources & Risk Management, Personal Analyst III, Financial Analyst, Payroll Specialist, Accounting/Auditing Supervisor [Finance Supervisor], City Manager, Executive Assistant to the City Clerk [Chief Deputy Clerk, License, Records & Risk Officer], Director of Development, Compliance and Enforcement, and Public Works Special Projects Manager	(70,011)

	Position	No. of FTEs	FY 17 Proposed Budgeted Salary & Benefits	Project Payouts Leave T
<b>Elimination of Filled Positions</b>				
1	Permit Technician - Based on September 1 Separation Date	1.00	\$ (63,714)	\$
2	Redevelopment Associate - Based on September 1 Separation Date	1.00	(115,805)	2
<b>Elimination of Vacant Positions</b>				
1	Code Enforcement Officer	1.00	(91,434)	
2	Part-Time Parking Enforcement Officer	1.50	(73,837)	
<b>Addition of Positions</b>				
1	Part-Time Code Enforcement Officer	1.00	49,225	
<b>TOTAL</b>			\$ (295,565)	

	General Fund	Traffic Safety Fund
<b>Salary Allocation Shifts</b>		
1	Director of Human Resources & Risk Management (5%)	\$ -
2	Personal Analyst III (5%)	-
3	Financial Analyst (5%)	-
4	Payroll Specialist (5%)	-
5	Accounting/Auditing Supervisor [Finance Supervisor] (5%)	-
6	Executive Assistant to the City Clerk [Chief Deputy Clerk, License, Records & Risk Officer] (5%)	-
7	City Manager (5% to 10%)	-
8	Director of Development, Compliance and Enforcement (5% to 10%)	-
9	Public Works Special Projects Manager (7.5%)	(17,019)
<b>TOTAL</b>		\$ (17,019)

# RECREATION & COMMUNITY SERVICES (CURRENT)



# RECREATION & COMMUNITY SERVICES (PROPOSED)

## Eliminations

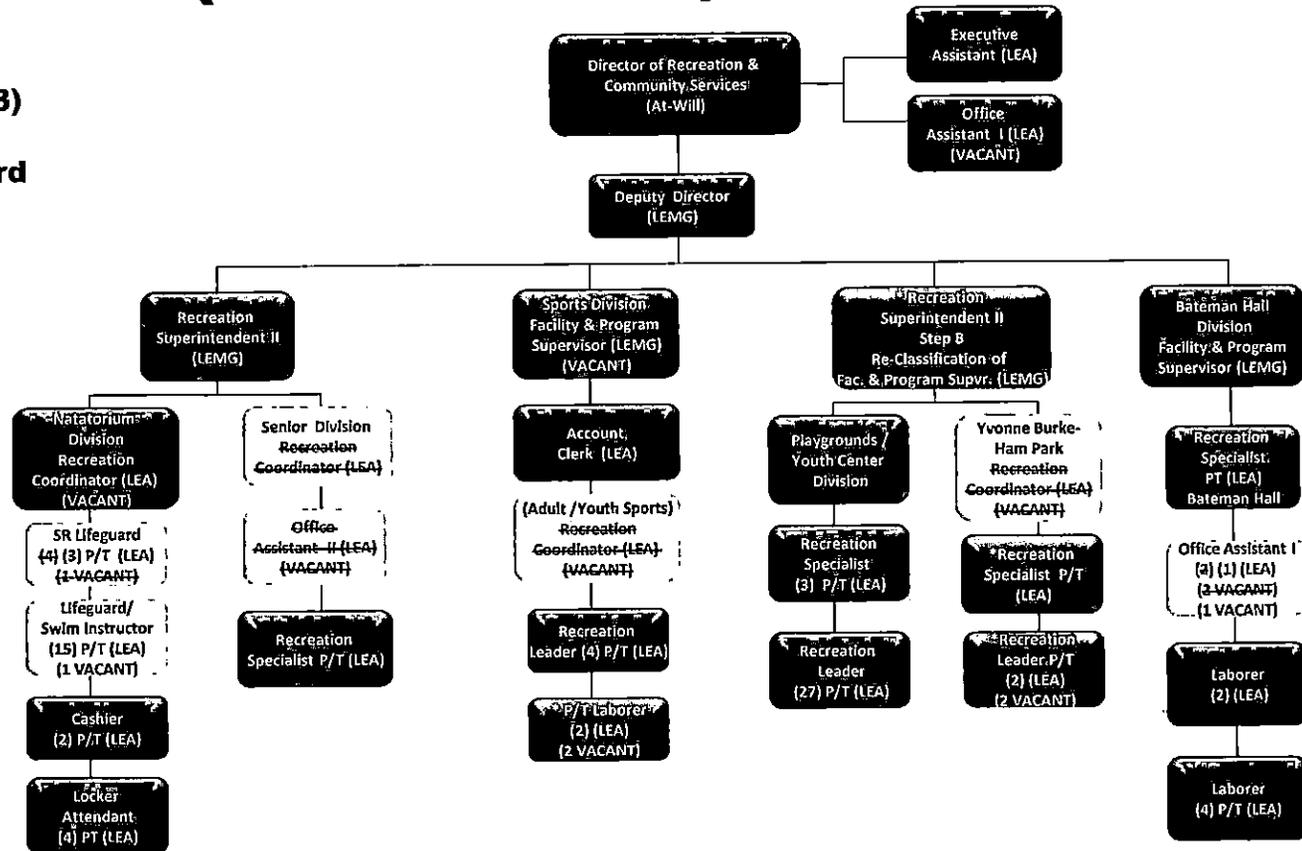
- Office Assistant I (1)
- Office Assistant II (1)
- Recreation Coordinator (3)  
(2 Vacant)
- Part-Time Senior Lifeguard (1)

## Additions

- Part-Time Laborer (2)
- Part-Time Recreation Leader (2)
- Part-Time Recreation Specialist (1)

## Reclass

- Facility & Program Supervisor to Recreation Superintendent II (1)

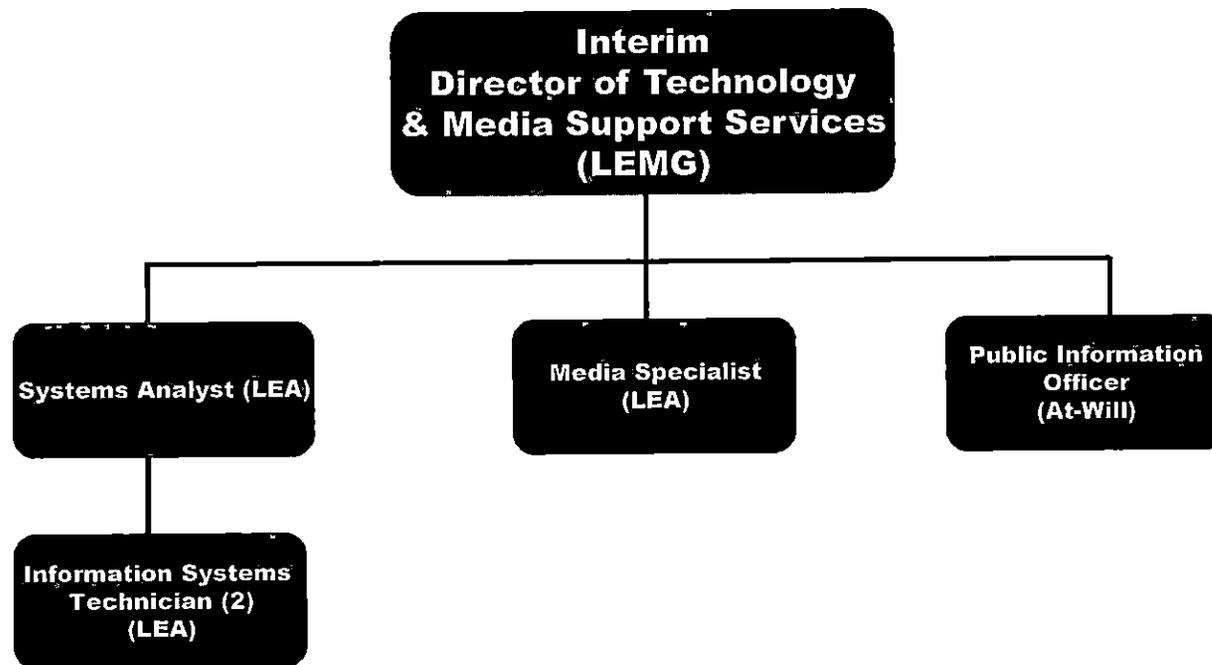


Recreation & Community Services

	Description	General Fund
12	Eliminate Recreation Coordinator Position	\$ (55,091)

	Position	No. of FTEs	FY 17 Proposed Budgeted Salary & Benefits	Project Payouts Leave T
<b>Elimination of Filled Positions</b>				
1	Recreation Coordinator - Based on September 1 Separation Date	1.00	\$ (68,477)	\$
2	Reclass of Facility & Program Supervisor to Recreation Superintendent II	1.00	\$ (113,088)	
<b>Elimination of Vacant Positions</b>				
1	Office Assistant I	1.00	(56,518)	
2	Office Assistant II	1.00	(60,378)	
3	Recreation Coordinator	2.00	(146,022)	
4	Part-Time Senior Lifeguard	0.50	(14,423)	
<b>Addition of Positions</b>				
1	Reclass of Facility & Program Supervisor to Recreation Superintendent II	1.00	115,362	
2	Part-Time Recreation Leader - Youth Center/Burke-Ham Park	1.00	17,616	
3	Part-Time Laborer - Sports	1.00	21,118	
4	Part-Time Recreation Specialist	0.50	25,402	
<b>TOTAL</b>			<b>\$ (279,408)</b>	

# **TECHNOLOGY & MEDIA SUPPORT SERVICES (CURRENT)**



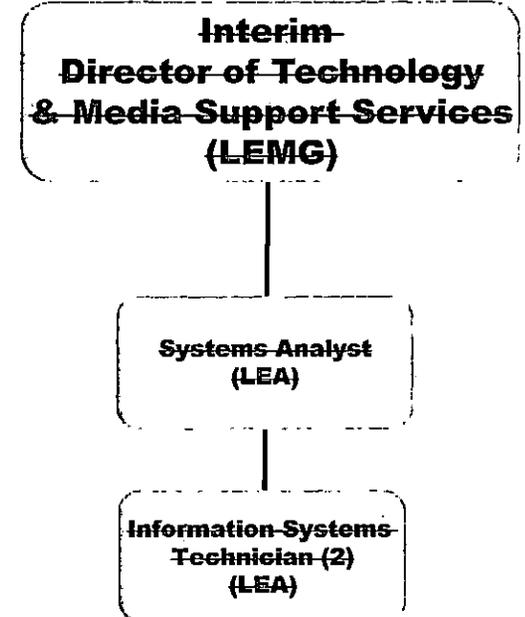
# TECHNOLOGY & MEDIA SUPPORT SERVICES (PROPOSED)

## Reclass

- **Interim Director of Technology & Media Support Services to Information Systems Manager (1)**

## Transfer

- **Information Systems Manager to City Manager's Office (1)**
- **System Analyst to City Manager's Office (1)**
- **Information Systems Technician to City Manager's Office (2)**



**Eliminate Vacant Positions**

	Department/Office	Position	No. of FTEs	FY 17 Budgeted Salary & Benefits	Offsets	
1	Development, Compliance & Enforcement	Part-Time Parking Control Officer	1.50	73,837		
2	Public Works	Public Works Associate	1.00	117,945	-	N/A
3	Public Works	Public Works Assistant	1.00	94,757	-	N/A
4	Public Works	Lead Street Maintenance Worker	1.00	78,567	-	N/A
5	Public Works	Lead Building Maintenance Worker	1.00	78,567	-	N/A
6	Public Works	Street Maintenance Worker	2.00	138,347	-	N/A
7	Recreation & Community Services	Office Assistant II - Seniors	1.00	60,378	-	N/A
8	Recreation & Community Services	Recreation Coordinator - Youth Center	1.00	73,011	-	N/A
9	Recreation & Community Services	Office Assistant I - Bateman	1.00	56,518	-	N/A
10	Recreation & Community Services	Recreation Coordinator - Sports	1.00	73,011	-	N/A
13	Recreation & Community Services	Part-Time Senior Lifeguard	0.50	14,423	-	N/A
<b>TOTAL</b>			<b>12.00</b>	<b>\$ 859,361</b>	<b>\$</b>	

**Public Works Positions**

**Defer Hiring for Vacant Positions**

	<b>Department/Office</b>	<b>Position</b>	<b>No. of FTEs</b>	<b>FY 17 Budgeted Salary &amp; Benefits</b>	<b>Offsets</b>	
<b>1</b>	Development, Compliance & Enforcement	Director of Development, Compliance and Enforcement	1.00	246,078	(123,039)	Urban Associates Budgeted for 6 Months; Position will be Filled by January 1
<b>2</b>	Finance & Administration	Account Clerk	1.00	75,790	(62,400)	MV Cheng - Temporary Staff
<b>3</b>	Public Works	Assistant Utility Services Manager	1.00	125,459	(94,094)	Position will be Filled by October 1
<b>5</b>	Public Works	Lead Custodian	1.00	69,173	(51,880)	Position will be Filled by October 1
<b>6</b>	Public Works	Part-Time Custodian	0.50	16,917	(12,688)	Position will be Filled by October 1
<b>7</b>	Recreation & Community Services	Part-Time Recreation Leader - Youth Center/Burke-Ham Park	1.00	17,616	(13,212)	Position will be Filled by October 1
<b>8</b>	Recreation & Community Services	Part-Time Laborer - Sports	1.00	21,118	(15,839)	Position will be Filled by October 1
		<b>TOTAL</b>	<b>6.50</b>	<b>\$ 572,151</b>	<b>\$ (373,151)</b>	<b>\$</b>

Unclaimed Refundable Deposits - 2000 to 2009			
RECEIPT DATE	RECEIPT NO.	NAME	OUTSTANDING BALANCE
05/18/00	97797	SEFREINE CORTEZ	\$ 1,000.00
05/01/00	98363	AARON INDUSTRIES	1,320.00
06/22/00	98690	WINFRED ROBERSON	400.00
08/02/00	99171	ENERGY DESIGN(ARIZONA PIPE)	728.00
08/10/00	99294	WILBUR OWENS	100.00
09/19/00	100610	WILBUR OWENS	2,400.00
10/02/00	100989	WILBUR OWENS	1,500.00
10/02/00	101053	WILBUR OWENS	500.00
05/01/01	103270	ABELL DEDMON DEV	1,352.50
09/20/01	99797	CONCRETE SERVICE	300.00
10/03/01	100000	IRIS CONSTRUCTION	1,000.00
10/18/01	10024	ROGELIO GONZALEZ	1,800.00
10/18/01	10025	DOTY BROTHERS	4,720.00
11/08/01	10057	WESTCOAS COMMUNICATION	180.00
12/20/01	10146	WESTCOAS COMMUNICATION	185.00
03/21/02	10353	C.W. HOWF, INC.	300.00
04/01/02	10370	LOUIS HWANG	4,800.00
04/01/02	10373	IMPERIAL SHOPPING CENTER	9,750.00
05/16/02	10493	ROBERT D. REED	1,630.00
05/20/02	10501	ERNESTO ECHEORRIA	600.00
07/31/02	10698	M & D PROPERTIES	4,000.00
10/24/02	11004	RITA CONSTRUCTION	150.00
07/07/03	12049	MCALPINE & SALYER CONST	9,880.00
09/10/03	11863	MCALPINE & SALYER CONST	7,460.00
10/28/03	12138	LTC DEVELOPMENT	3,695.00
11/17/03	12229	LTC DEVELOPMENT	12,500.00
12/15/03	122960	WILBUR OWENS	2,000.00
01/26/04	124561	MC CARTHY	2,320.00
06/15/04	112960	VOID/CHK RILEY'S PIPELINT	60.00
06/15/04	109197	VOID/CHK RILEY BLACKBURN	72.00
08/26/04	125575	CITY PLUMBING	3,000.00
10/14/04	126992	CITY PLUMBING	3,000.00
10/19/04	127111	MARGARITA DIAZ	157.00
11/01/04	127295	GREEN	400.00
11/03/04	127420	EXCEL PROPERTY MANAGEMENT	17,750.00
12/28/04	133045	SPATES EXCAUTION	350.00
03/29/05	135208	E.AVICO INC.	9,600.00
04/12/05	134430	MARIA LOZA	6,000.00
04/28/05	135858	RAY ZUNIGA	2,200.00
05/19/05	134615	A.HICKS	2,000.00
05/31/05	134776	E.JOSE	450.00
08/17/05	137855	FERNANDO M LOPEZ	3,000.00
09/13/05	139492	RICARDO PERALES	75.00
10/05/05	139156	JUAN RODRIGUEZ	2,495.00
10/24/05	140116	HUMBERTO LOPEZ	4,120.00
11/07/05	140600	E. AVICO	20.00
11/16/05	141717	BEN S JASSO	200.00
12/20/05	141295	J. CARMEN SERRANO	2,560.00
01/09/06	142054	JOSE LUIS JIMENEZ	4,008.00

RECEIPT DATE	RECEIPT NO.	NAME	OUTSTANDING BALANCE
01/09/06	141499	UNIVERSAL MOLDING	10,000.00
01/09/06	141500	GUADALUPE BURGÉS	3,000.00
02/21/06	142568	ALFRED CARRERA	3,160.00
03/29/06	143301	MARILYN MONDRAGON	6,700.00
04/13/06	143572	OTTO MENDEZ	2,100.00
04/18/06	144035	PLACO INVESTMENT CO.	1,500.00
05/11/06	144746	PEDRO LOPEZ	2,420.00
05/16/06	143637	CONSUELO LOPEZ	2,820.00
06/05/06	149373	OTTO MENDEZ	2,720.00
06/22/06	148568	FRANCISCO ROSALES	3,650.00
07/05/06	149846	JASSO CONSTRUCTION	9,880.00
07/24/06	150154	HECTOR NAVAREZ	9,340.00
07/26/06	150193	DAY CONSTRUCTION	2,100.00
08/29/06	146075	AMERICAN HOME IMPROVEMENT	3,200.00
09/06/06	145111	AMBER AND OTTO MENDEZ	8,100.00
09/06/06	145154	AMBER AND MARISCAL	7,000.00
09/27/06	146674	REBEKA MORALES	1,020.00
10/10/06	145718	ATE ENVIRONMENTAL	8,720.00
11/01/06	147071	PEDRO LOPEZ	391.00
12/06/06	147621	ESTELA PLASCENCIA	2,180.00
12/21/06	150450	AMI ADINI & ASSOC. INC.	160.00
02/12/07	151862	HARDY & HARPER	4,972.50
03/15/07	152953	FRANCISCO FARELA	2,560.00
03/21/07	153287	THE BEST DEMOLITION	5,290.00
05/22/07	155183	JOSE LUNA	3,020.00
05/31/07	155622	AT&T	210.00
06/07/07	155814	EXCEL PAVING	8,848.25
07/02/07	156667	LEONEL BARRIOS	2,580.00
07/05/07	156596	BULLETIN JIM HENDERSON	496.00
07/11/07	156863	OLIVIA SANCHEZ	3,000.00
07/26/07	163787	JOSE ARAUJO	720.00
08/27/07	157316	JESUS HERRERA	2,460.00
09/26/07	158389	MARIA MENDOZA	2,060.00
10/03/07	158647	ANTONIA HERNANDEZ	3,760.00
11/06/07	159640	PAUL VASQUEZ	155.01
01/14/08	162538	ERIC P. CLARK	1,490.00
01/31/08	162366	HECTOR NEVAREZ	23,384.00
04/21/08	166258	EDDY F. ALVAREZ	5,980.00
05/01/08	166978	ISRAEL OLA	300.00
06/24/08	168126	PACIFIC WEST COMMUNICATIONS	600.00
07/21/08	168845	RICK FRAIJO	1,836.00
07/31/08	169272	JOSE LUIS ANGEL	6,920.00
09/10/08	170932	NICK SADEGHI / NASSCO CONSTR.	300.00
09/24/08	170508	IVAN FARFAN	7,740.00
04/01/09	175492	DELFINO GARCIA	150.00
04/08/09	175736	VINEYARD BANK	19,355.00
06/01/09	177100	WISEMAN DAWOODY/QUEEN BEE, LLC	300.00
06/01/09	177171	805 PROPERTY LLC	15,670.00
10/20/09	180326	GEOSYNTEC CONSULTANTS	1,340.00

RECEIPT DATE	RECEIPT NO.	NAME	OUTSTANDING BALANCE
11/11/09	180884	MICHAEL ANTHONY COMPANIES, INC.	500.00
		TOTAL	\$ 354,245.26