

*This Agenda contains a brief general description of each item to be considered. Copies of the Staff reports or other written documentation relating to each item of business referred to on the Agenda are on file in the Office of the City Clerk and are available for public inspection. Any person who has a question concerning any of the agenda items may call the City Manager at (310) 603-0220, ext. 200.*

Procedures for Addressing the Council

IN ORDER TO EXPEDITE CITY COUNCIL BUSINESS, WE ASK THAT ALL PERSONS WISHING TO ADDRESS THE COUNCIL FILL OUT A FORM PROVIDED AT THE DOOR, AND TO TURN IT IN TO THE CITY CLERK PRIOR TO THE START OF THE MEETING. FAILURE TO FILL OUT SUCH A FORM WILL PROHIBIT YOU FROM ADDRESSING THE COUNCIL IN THE ABSENCE OF THE UNANIMOUS CONSENT OF THE COUNCIL.

**AGENDA**  
ITEMS ON FILE FOR CONSIDERATION  
AT THE REGULAR MEETING OF  
THE LYNWOOD CITY COUNCIL  
TO BE HELD ON

**JULY 5, 2016**

BATEMAN HALL

11331 ERNESTINE AVENUE, LYNWOOD, CA 90262  
6:00 P.M.

**EDWIN HERNANDEZ**  
MAYOR

**AIDE CASTRO**  
MAYOR PRO-TEM

**MARIA TERESA SANTILLAN-BEAS**  
COUNCILMEMBER

**CITY MANAGER**  
J. ARNOLDO BELTRÁN

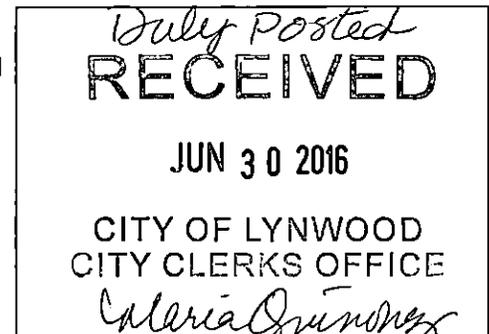
**CITY CLERK**  
MARIA QUINONEZ

**SALVADOR ALATORRE**  
COUNCILMEMBER

**JOSE LUIS SOLACHE**  
COUNCILMEMBER

**CITY ATTORNEY**  
DAVID A. GARCIA

**CITY TREASURER**  
GABRIELA CAMACHO



**OPENING CEREMONIES**

1. CALL TO ORDER
2. CERTIFICATION OF AGENDA POSTING BY CITY CLERK
3. ROLL CALL OF COUNCIL MEMBERS

Salvador Alatorre  
Maria T. Santillan-Beas  
Jose Luis Solache  
Aide Castro  
Edwin Hernandez

4. PLEDGE OF ALLEGIANCE
5. INVOCATION

6. PRESENTATIONS/PROCLAMATIONS
  - Business of the Month
  - Sheriff Captain Carter – Update on Law Enforcement Issues
  - City Council Members Reporting on Meetings Attended (Gov. Code Section 53232.3 (D)).
7. COUNCIL RECESS TO:
  - CITY OF LYNWOOD AS THE SUCCESSOR AGENCY TO THE LYNWOOD REDEVELOPMENT AGENCY
  - LYNWOOD UTILITY AUTHORITY

### **CITY COUNCIL ORAL AND WRITTEN COMMUNICATION**

EDWIN HERNANDEZ, MAYOR  
AIDE CASTRO, MAYOR PRO TEM  
SALVADOR ALATORRE, COUNCILMEMBER  
MARIA T. SANTILLAN-BEAS, COUNCILMEMBER  
JOSE LUIS SOLACHE, COUNCILMEMBER

### **PUBLIC ORALS COMMUNICATIONS AND NON-AGENDA PUBLIC ORAL COMMUNICATIONS WILL BE HELD AFTER PUBLIC HEARING ITEMS**

#### **PUBLIC HEARINGS**

8. ADOPTION OF THE FY 2016-17 BUDGET

Comments:

On May 25, 2016 and June 20, 2016, the City Council conducted a Budget Workshop to review the FY 17 Department Proposed Budget and to provide staff with input. The Budget Workshop focused on the General Fund. City staff presented on the following:

- FY 16 Year-End Budget Update
- Structural Fiscal Challenges & Issues
- FY 17 Department [Baseline Conditions] Proposed Budget
- Overview of FY 17 Budget – Key Challenges

Recommendation:

Staff recommends that the City Council and Successor Agency conduct a public hearing, receive a presentation on the proposed Fiscal Year 2016-17 (FY 17) Budget, accept public comments, close the public hearing, and each adopt the respective attached resolutions entitled:

- A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD ADOPTING THE FISCAL YEAR 2016-17 BUDGET
- A RESOLUTION OF THE CITY COUNCIL AS SUCCESSOR AGENCY TO THE LYNWOOD REDEVELOPMENT AGENCY ADOPTING THE FISCAL YEAR 2016-17 SUCCESSOR AGENCY BUDGET
- A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD APPROVING THE PROPOSED FEE REVISIONS AND ADOPTING THE FY 2016-17 MASTER FEE SCHEDULE

- A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD ESTABLISHING THE APPROPRIATION LIMIT FOR FISCAL YEAR 2016-17 PURSUANT TO ARTICLE XIII B OF THE CALIFORNIA CONSTITUTION

9. A PUBLIC HEARING TO CONSIDER NEW SOLID WASTE FEES VIA PROPOSITION 218 AND THE AGREEMENT WITH WASTE RESOURCES, INC.

Comments:

This item contemplates increasing by \$2 the maximum rates set forth in Exhibit A applicable to Cart service at Single Family and Multi-Family Dwellings. Thereafter, on July 1, 2017, the maximum rates set forth on Exhibit A of the Agreement applicable to Cart service for Single Family and Multi-Family Dwellings shall increase by an additional \$1. In addition an annual rate increase for Commercial customers (commercial) based on increases in the Consumer Price Index (CPI) shall be imposed.

Proposition 218 notices have been provided to the required property owners and to customers. Also, the City Manager shall provide his determination to Council on whether the Waste Hauler Waste Resources, Inc. ("WRI") has complied with all terms of the applicable Agreement, including diversion and customer service standards, in order to allow the proposed rate increase to occur pursuant to the Agreement. (CA/FIN)

Recommendation:

Upon 1) closing the public hearing and tallying the protests and 2) upon Agreement, Council should consider the proposed rate increases by adopting Resolution entitled "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD, CALIFORNIA, AUTHORIZING THE ADJUSTMENT TO SOLID WASTE HAULING FEES PURSUANT TO THE MAXIMUM PROPOSED RATE SCHEDULE FOR SOLID WASTE HANDLING SERVICE, EFFECTIVE AUGUST 1, 2016."

10. APPROVAL OF A FINDING THAT THE CITY HALL ANNEX CONSTRUCTION IS SUBSTANTIALLY COMPLEX AND REQUIRES A CONSTRUCTION CONTRACT RETENTION OF TEN PERCENT

Comments:

As of January 1, 2012, a new section of the Public Contract Code Section 2701 became effective requiring public agencies to reduce the retention amount from public works contract payments from ten percent (10%) to five percent (5%). However, Public Contract Code Section 7201(b)(4) provides, in part, that an awarding agency may withhold in excess of 5 percent (5%) of specific projects where the governing body of the public entity approves a finding during a properly noticed and normally scheduled public hearing, and prior to advertising for bids, that a project is substantially complex and, therefore, requires a higher retention amount than five percent (5%). It is required that the public entity includes such findings and the actual retention amount in the bid documents.

The construction of the City Hall Annex is a significant facility for the City. The findings of substantially complex project is based on the use of various disciplines and trades involved for the construction of the estimated 10,430 square-foot City facility. (PW)

Recommendation:

Staff recommends that the City Council conduct a public hearing; and after receiving public comments, to close the public hearing and to adopt the attached resolution entitled: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD FINDING THAT THE CITY HALL ANNEX PROJECT IS SUBSTANTIALLY COMPLEX AND, THEREFORE, REQUIRES A CONSTRUCTION CONTRACT RETENTION OF TEN PERCENT."

11. LYNWOOD LIGHTING ASSESSMENT DISTRICT, FY 2016-2017

Comments:

On June 21, 2016, the City Council approved the Engineer's Report, and further proceeded to give notice of the time and place for a public hearing on all matters relating to said assessment district and the proposed assessment rates. An annual hearing is required to re-establish the district. The notice of public hearing was advertised in the Lynwood Press, per Section 22553 of the California Streets and Highways Code. (PW)

Recommendation:

Staff recommends that the City Council hold a public hearing to:

1. Set the assessment rates for the Lynwood Lighting Assessment District at \$1.62 per front footage for residential properties and \$3.01 per front footage for commercial properties; and
2. Adopt the attached resolution entitled: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD ORDERING THE LEVY OF ANNUAL ASSESSMENTS FOR THE EXISTING LYNWOOD LIGHTING ASSESSMENT DISTRICT FOR FISCAL YEAR 2016-2017".

12. LYNWOOD LANDSCAPE MAINTENANCE ASSESSMENT DISTRICT, FY 2016-17

Comments:

On June 21, 2016, the City Council approved the Engineer's report and further proceeded to give notice of the time and place for a public hearing on all matters relating to said assessment district and the proposed assessment rates. The assessment rate will be \$1.90 per front footage for residential and commercial lots. This rate remains the same as that of last year.

Recommendation:

Staff recommends that the City Council hold a public hearing to:

1. Set the assessment rate for the Lynwood Landscape Assessment District at \$1.90 per front footage for residential and commercial properties; and
2. Adopt the attached resolution entitled: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD ORDERING THE LEVY OF ANNUAL ASSESSMENTS FOR THE EXISTING LYNWOOD LANDSCAPE MAINTENANCE ASSESSMENT DISTRICT FOR FISCAL YEAR 2016-2017".

**PUBLIC ORAL COMMUNICATIONS**  
(Regarding Agenda Items Only)

**NON-AGENDA PUBLIC ORAL COMMUNICATIONS**

THIS PORTION PROVIDES AN OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COUNCIL ON ITEMS WITHIN THE JURISDICTION OF THE COUNCIL AND NOT LISTED ON THE AGENDA. IF AN ITEM IS NOT ON THE AGENDA, THERE SHOULD BE NO SUBSTANTIAL DISCUSSION OF THE ISSUE BY THE COUNCIL, BUT COUNCIL MAY REFER THE MATTER TO STAFF OR SCHEDULE SUBSTANTIVE DISCUSSION FOR A FUTURE MEETING. (The Ralph M. Brown Act, Government Code Section 54954.2 (a).)

**CONSENT CALENDAR**

All matters listed under the Consent Calendar will be acted upon by one motion affirming the action recommended on the agenda. There will be no separate discussion on these items prior to voting unless members of the Council or staff request specific items to be removed from the Consent Calendar for separate action.

13. APPROVAL OF THE WARRANT REGISTER

Comments:

City of Lynwood warrant register dated July 5, 2016 for FY 2015-2016. (FIN)

Recommendation:

Staff recommends that the City Council approve the warrant register.

14. CLAIM FOR DAMAGES BY ANDREA RENTERIA

Comments:

On April 11, 2016, Ms. Renteria filed a claim for damages alleging property damage due to a tree branch that fell on her vehicle (2012 Hyundai Elantra) on March 22, 2016. The vehicle was parked in front of 11810 2nd Avenue in Lynwood, CA. Ms. Renteria seeks reimbursement of her \$500 deductible. (HR)

Recommendation:

After conducting a thorough review of information pertaining to the allegations of the claim, staff has determined that the City has met all criteria that provides immunity in its entirety to the City. Based on the findings, staff recommends that the City Council reject the claim of Andrea Renteria and direct staff to send a standard letter of rejection, in which the claimant will be advised of the rights afforded after the rejection letter is served.

15. CLAIM FOR DAMAGES BY JOSSUE LOPEZ

Comments:

On February 10, 2016, Mr. Jossue Lopez filed a claim for damages alleging property damage due to a tree branch that fell onto his parked vehicle in January 31, 2016. Mr. Lopez had parked his vehicle in front of 4216 Platt Avenue, Lynwood, CA. The vehicle (2012 Nissan Altima) sustained front windshield damage in the amount of \$140.00. (HR)

Recommendation:

After conducting a thorough review of information pertaining to the allegations of the claim, staff has determined that the City has met all criteria that provides immunity in its entirety to the City. Based on the findings, staff recommends that the City Council reject the claim of Jossue Lopez and direct staff to send a standard letter of rejection, in which the claimant will be advised of the rights afforded after the rejection letter is served.

16. APPROVAL OF DESIGN, PLANS AND SPECIFICATIONS FOR THE NEW CITY HALL ANNEX CONSTRUCTION

Comments:

The design, plans and specifications for the City Hall Annex are complete and ready for acceptance. Staff recommends for the City Council to approve the design, plans, and specifications for the construction of this new facility pursuant to Government Code Section 830.6. (PW)

Recommendation:

Staff recommends that the City Council adopt the attached resolution entitled: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD APPROVING THE DESIGN, PLANS AND SPECIFICATIONS FOR THE CONSTRUCTION OF THE NEW CITY HALL ANNEX (CIP NO. 67.011) PURSUANT TO GOVERNMENT CODE SECTION 830.6 AND AUTHORIZING STAFF TO ISSUE THE NOTICE INVITING BIDS."

17. CONFERRING UPON AND DELEGATING TO THE CITY ENGINEER OR HIS OR HER DESIGNEE THE AUTHORITY TO APPROVE PLANS AND DESIGNS FOR ALL PUBLIC WORKS PROJECTS

Comments:

California Government Code Section 830.6 provides that neither a public entity nor a public employee is liable for an injury caused by the plan or design of a construction of, or an improvement to, public property under certain conditions. Such conditions are that such plan or design must be approved in advance of the construction or improvement by the legislative body of the public entity, or by some other body or employee exercising discretionary authority to give such approval. In order to facilitate efficiency in the review and approval of plans and designs for City projects and to preserve the City's design immunity protection under Section 830.6, staff recommends that the City Council confer upon and delegate the authority to approve plans and designs for all of the City's public works projects to the City Engineer, or his or her designee. (PW)

Recommendation:

Staff recommends that the City Council adopt the attached resolution entitled: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD CONFERRING UPON AND DELEGATING TO THE CITY ENGINEER, OR HIS OR HER DESIGNEE, THE AUTHORITY TO APPROVE PLANS AND DESIGNS FOR ALL PUBLIC WORKS PROJECTS, PURSUANT TO THE DESIGN IMMUNITY PROVISIONS OF CALIFORNIA GOVERNMENT CODE SECTION 830.6."

18. AMENDMENTS TO THE AGREEMENTS WITH SMITH-EMERY LABORATORIES AND CONVERSE CONSULTANTS

Comments:

The construction of the Yvonne Burke-John D. Ham Park Community Center is underway. Two specialty service firms, Smith-Emery Laboratories and Converse

Consultants, were contracted to provide services for materials inspection and testing; and the latter for soils testing. Each agreement was signed using the City Manager's purchasing authority pursuant to the Lynwood Municipal Code 6-3.9(d)(3) providing authority to the purchasing officer or his/her duly authorized designee to approve professional/special service contracts with an estimated cost of fifteen thousand dollars (\$15,000). This acquisition for services allowed staff to have experts on site when the construction commenced.

One of the challenges of the construction has been the availability of the subcontractors and extended durations of the subcontractors to complete their work to keep pace with the project schedule. As such, additional hours for Smith-Emery and Converse Consultants were required to complete the inspections and testing. (PW)

Recommendation:

Staff recommends that the City Council adopt the attached resolution entitled: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD APPROVING THE AMENDMENTS TO THE AGREEMENTS WITH SMITH-EMERY LABORATORIES FOR MATERIALS TESTING AND CONVERSE CONSULTANTS FOR GEOTECHNICAL SERVICES FOR THE YVONNE BURKE-JOHN D. HAM PARK COMMUNITY CENTER."

19. REQUEST TO ISSUE A REQUEST FOR PROPOSALS FOR SERVICES TO REVIEW AND UPDATE THE LYNWOOD MUNICIPAL CODE REGARDING ADMINISTRATIVE CITATIONS AND FINES

Comments:

The purpose of this item is to have the Lynwood City Council adopt a resolution authorizing staff to issue a Request for Proposals (RFP) for services to review and update the Lynwood Municipal Code (LMC) Section 20-3 Issuance of Administrative Citations, Fines. (DCE)

Recommendation:

Staff respectfully recommends that the Lynwood City Council adopt a resolution entitled: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD, AUTHORIZING STAFF TO ISSUE A REQUEST FOR PROPOSALS (RFP) FOR SERVICES TO REVIEW AND UPDATE THE LYNWOOD MUNICIPAL CODE SECTION 20-3 ISSUANCE OF ADMINISTRATIVE CITATIONS, FINES".

20. CONSTRUCTION CONTRACT AWARD - BUS STOPS IMPROVEMENT PROJECT (CIP NO. 4011.68.013)

Comments:

On February 16, 2016, the City Council selected a bus shelter design and authorized staff to purchase the bus shelters. Staff issued a Notice Inviting Bids for the following scope of work: 1) the preparation of the site by removing the existing bus shelters and amenities, parkway trees, concrete brick pavers, sidewalk and signage; and 2) construction of new sidewalks within the bus shelter perimeter and installation of new bus shelters, benches, trash receptacles and signage at fifty-six (56) locations. On June 9, 2016, at 10:00 A.M., the bid opening was held at the City Clerk's office. Six (6) construction bids were received. Martinez Concrete, Inc. was the apparent lowest responsible bidder based on its low base bid of \$370,917. (PW)

Recommendation:

Staff recommends that the City Council adopt the attached resolution entitled: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD, AWARDDING A

CONTRACT TO MARTINEZ CONCRETE, INC. AS THE LOWEST RESPONSIBLE BIDDER, IN THE AMOUNT OF \$370,917 FOR THE BUS STOPS IMPROVEMENT PROJECT (CIP PROJECT NUMBER 4011.68.013)."

### **NEW/OLD BUSINESS**

21. AMENDMENT TO THE SOLID WASTE HANDLING SERVICES AGREEMENT ("AGREEMENT") ENTERED BY AND BETWEEN THE CITY OF LYNWOOD ("CITY") AND WASTE RESOURCES, INC. ("WRI") ENTERED INTO ON NOVEMBER 1, 2013

Comments:

The City Council of the City of Lynwood awarded to Waste Resources, Inc. ("WRI") a Solid Waste Handling Serves Agreement ("Agreement"), effective November 1, 2013. The City Council considered opportunities and options the City has for reducing the community's carbon footprint, reducing rates, managing and collecting recyclable revenues, and reducing potential legal fees associated with any litigation over unresolved issues. (CA)

Recommendation:

The City Council of the City of Lynwood, California, should consider adopting a Resolution approving the First Amendment to the Solid Waste Handling Services Agreement ("Agreement") entered into by and between the City of Lynwood ("City") and Waste Resources, Inc. ("WRI"), entered into on November 1, 2013.

The proposed Amended Agreement contains terms and conditions concerning amended service and rates contemplated by WRI and City.

22. PROFESSIONAL AUDITING SERVICES FOR THE CITY OF LYNWOOD

Comments:

The City's contract with CPA firm Vasquez & Company LLP for annual audit services has expired. The City Council authorized staff to solicit proposals for professional audit services beginning with the audit for fiscal year ending June 30, 2016. A Request for Proposals (RFP) was posted on Lynwood's website and a notice inviting bids was published in the local newspaper. The City received eight proposals. (FIN)

Recommendation:

Staff recommends that the City Council adopt the attached resolution entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD AWARDDING A THREE-YEAR CONTRACT TO \_\_\_\_\_ FOR PROFESSIONAL AUDIT SERVICES FOR THE CITY OF LYNWOOD BEGINNING WITH FISCAL YEAR ENDING JUNE 30, 2016".

### **ADJOURNMENT**

THE NEXT REGULAR MEETING WILL BE HELD ON JULY 19, 2016 AT 6:00 P.M. IN THE COUNCIL CHAMBERS OF THE CITY HALL, 11330 BULLIS ROAD, CITY OF LYNWOOD, CALIFORNIA.



# AGENDA STAFF REPORT

DATE: July 5, 2016

TO: Honorable Mayor and Members of the City Council  
Honorable Mayor and Members of the City Council as the  
Successor Agency of the Lynwood Redevelopment Agency

APPROVED BY: J. Arnoldo Beltrán, City Manager *JAB*

PREPARED BY: Amanda Hall, Finance Director *AH*  
Delania G. Whitaker, Financial Analyst *DGW*

SUBJECT: Adoption of the FY 2016-17 Budget

## Recommendation:

Staff recommends that the City Council and Successor Agency conduct a public hearing, receive a presentation on the proposed Fiscal Year 2016-17 (FY 17) Budget, accept public comments, close the public hearing, and each adopt the respective attached resolutions entitled:

- A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD ADOPTING THE FISCAL YEAR 2016-17 BUDGET
- A RESOLUTION OF THE CITY COUNCIL AS SUCCESSOR AGENCY TO THE LYNWOOD REDEVELOPMENT AGENCY ADOPTING THE FISCAL YEAR 2016-17 SUCCESSOR AGENCY BUDGET
- A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD APPROVING THE PROPOSED FEE REVISIONS AND ADOPTING THE FY 2016-17 MASTER FEE SCHEDULE
- A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD ESTABLISHING THE APPROPRIATION LIMIT FOR FISCAL YEAR 2016-17 PURSUANT TO ARTICLE XIIIB OF THE CALIFORNIA CONSTITUTION



## **Background:**

On May 25, 2016 and June 20, 2016, the City Council conducted a Budget Workshop to review the FY 17 Department Proposed Budget and to provide staff with input. The Budget Workshop focused on the General Fund. City staff presented on the following:

- FY 16 Year-End Budget Update
- Structural Fiscal Challenges & Issues
- FY 17 Department [Baseline Conditions] Proposed Budget
- Overview of FY 17 Budget – Key Challenges

At the June 20 Budget Workshop and June 21 Budget Hearing, the City Council recommended several amendments to the FY 17 City Manager Proposed Budget. All recommended actions are listed below:

- Eliminate Travel & Meetings Budget for Mayor Pro Tem Castro, Councilmember Solache, Councilmember Santillan-Beas, and Councilmember Alatorre (for FY 17) [\$12,000 General Fund]
- Eliminate Cash-in-Lieu Benefit for Councilmember Solache (for FY 17) [\$6,000 Fund]
- Provide a list of consultants (in conjunction with unions) providing services to the City that could be considered employee work. Prepare analysis comparing consultant vs. employee (salary and benefits) cost. Identify potential cost savings.
- Shift Management of LA County Sheriff and Fire Contracts from the Assistant City Manager to the City Manager
- Shift Management of the Crossing Guards Contract from the Director of Public Relations to the Public Safety Manager
- Work with Lynwood Unified School District to Pay Half of the Crossing Guards Contract [\$95,004 Traffic Safety Fund]
- Eliminate Proposed Assistant City Manager Position [\$117,311 General Fund; \$78,305 Other Funds]
- Move Chief Deputy Clerk, License, Records & Risk Officer (Proposed Reclass of Executive Assistant to the City Clerk) from the City Clerk's Office to Another Department
- Provide Breakout of Salary and Benefits for Proposed Staffing/Classification Changes Including Layoffs, Elimination of Vacant Positions, Addition of Positions, and Transfers
- Do Not Eliminate Information Systems Technician Position [\$33,074 General Fund; \$33,075 Other Funds]
- Eliminate CA Consulting Contract [\$36,000]
- Revenue Enhancements
  - Increase Fines for Construction Violators
  - Begin Scheduling for Ham Park Community Center Rentals

- Senior Center – Establish Annual Membership Fee; Explore Partnership with AARP
- Reestablish Trolley Advertising
- Water Tower Advertising
- Increase Filming Fees
- Corporate Sponsorships for Special Events (i.e. Candy Cane Lane Parade, Fourth of July)
- Contact Board of Equalization for Sales Tax Audit

The budget hearing was continued to July 5, 2016. The July 5, 2016 budget includes the following changes (from the June 21, 2016 Budget Hearing):

**Fiscal Impact Items**

- Reclass of Executive Assistant to the City Clerk to Chief Deputy Clerk
- Eliminate Upgrade of Vacant Deputy City Clerk Position
- Eliminate Proposed Assistant City Manager Position
- Add Deputy Director of Support Services
- Does Not Include Elimination of Information Systems Technician Position
- Elimination of Vacated Public Relations Director Position
- Reclass of Administrative Analyst III to Public Works Operations Manager
- Freeze Salary and Benefits for Vacant Deputy City Clerk Position (for FY 17)

**Items with No Fiscal Impact**

- Shift of Technology & Media Support Services Staff to the City Manager's Office
- Shift Management of Crossing Guards Contract from the Director of Public Relations to the Public Safety Manager
- Reclass of Interim Director of Technology Information to Information Systems Manager

**Discussion & Analysis:**

**FY 16 General Fund Year-End Performance**

On May 25, 2016, staff presented an update on the FY 16 General Fund year-end performance. On June 1, 2016, the City received a total of \$623,799 from Los Angeles County for return of Pension Tax Override (\$506,073), RDA Asset Distribution (\$74,593) and City Pass Through Payments (\$43,132). In addition, on June 15, 2016, the City received \$42,582 from LA County for the Other Funds and Accounts Distribution (Asset Sale/Encumbered Money Fund Allocation & Distribution). This will reduce the projected deficit (\$1,078,454) to \$412,073 and increase the General Fund ending balance to \$3,638,130. See table below.

<b>TABLE 1</b>		
<b>FY 16 GENERAL FUND YEAR-END PERFORMANCE</b>		
	<b>FY 16 Year-End Results as of May 25, 2016</b>	<b>FY 16 Year-End Results as of June 20, 2016</b>
Revenue	\$27,565,512	\$28,231,893
Expenditures	(\$28,643,966)	(\$28,643,966)
Projected Deficit	(\$1,078,454)	(\$412,073)
Beginning Balance	\$4,050,203	\$4,050,203
Ending Balance	\$2,971,479	\$3,638,130
Fund Balance Needed to Meet Reserve Policy	\$2,864,396	\$2,864,396

## FY 17 Proposed Budget Overview

On May 25, 2016, staff presented an overview of the FY 17 Department Proposed budget. See table below.

<b>TABLE 2</b>	
<b>FY 17 DEPARTMENT PROPOSED GENERAL FUND BUDGET</b>	
	<b>FY 17 Department Proposed Budget</b>
Revenue	\$27,888,625
Expenditures	\$30,775,784
Projected Deficit	(\$2,887,159)
Beginning Balance	\$3,638,130
Ending Balance	\$750,971
Fund Balance Needed to Meet Reserve Policy	\$3,077,578

For FY 17, staff projects operating deficits in the Gas Tax Fund, Street Lighting Maintenance Assessment District Fund, Landscape Maintenance Assessment District Fund, and the Litter Abatement Fund. The operating deficit in the Gas Tax Fund is due to transfers out the Traffic Safety Fund for operational expenses. Finance staff is working with Public Works staff to identify alternative funding sources. The operating deficit in the Street Lighting Maintenance Assessment District Fund and Landscape Maintenance Assessment District Fund is due to the fact that proposed expenditures exceed revenue. The operating deficit in the Litter Abatement Fund is due to loss of Livable Environmental Services Fee revenue for commercial waste hauler accounts billed by WRI, NES Street Sweeping contract CPI increase, and increase in salaries and benefits. The FY 17 Department Proposed Budget (as of May 25, 2016) included a combined deficit of \$2.9 million for the following funds: Landscape Maintenance Assessment District Fund, Litter Abatement Fund, Gas Tax Fund, and Garage Fund.

The FY 17 City Manager's Proposed Budget (as of July 5, 2016) includes various operational budget reductions for a combined deficit of \$1.5 million for the following funds: Lighting Assessment District Fund, Landscape Maintenance Assessment District Fund, Litter Abatement Fund, Gas Tax Fund, and Garage Fund.

If alternative funding sources are not identified, the General Fund will have to cover the deficit amounts. This is not included in the \$2.9 million deficit.

To reduce the projected \$2.9 million deficit and to meet the 10% General Fund Reserve Policy, staff is making several budget recommendations which include the following:

- Sales Tax Increase – A sales tax increase could generate as much as \$4.5 million in additional revenue per year. This additional revenue could be used to eliminate the structural deficit in the General Fund, build General Fund reserves, fund the annual LA County Public Safety rate increases for Sheriff and Fire Suppression services, maintain and improve infrastructure (City facilities and streets/roads), maintain bond ratings, and increase bond capacity.
- Staffing/Classification Changes Including Layoffs, Elimination of Vacant Positions, Addition of Positions, and Transfers
- Reduce L.A. County Sheriff Contract
- Shift of Salaries and Benefits to Redevelopment Property Tax Trust Fund
- Defer Hiring of Certain Vacant Positions
- Unclaimed Refundable Deposits from 2000 through 2009
- Cut Legislative Advocacy Contract
- Reduce Operational Budget
- Eliminate Lifetime Medical Benefits

**Fiscal Impact:**

The fiscal impact will be based on Council decisions made at the hearing scheduled for July 5, 2016.

Coordinated With:

All Departments

Attachments:

Resolutions

Exhibit A – Summary of FY 2016-17 Proposed Fee Changes

Exhibit B – FY 2016-17 Appropriations Limit Calculation

Exhibit C – FY 2016-17 Proposed Successor Agency Budget

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD ADOPTING THE FISCAL YEAR 2016-17 BUDGET WITH APPROPRIATE CLASSIFICATION/POSITION CHANGES**

**WHEREAS**, the City Council of the City of Lynwood (the "City Council") reviewed the FY 2016-17 Department Proposed Budget for the City of Lynwood attached herein and made a part of this resolution through this reference; and

**WHEREAS**, the agenda for the July 5, 2016 meeting of the City Council was duly posted, and the FY 2016-17 Department Proposed Budget and all related agenda material were made available to the interested parties.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LYNWOOD DOES HEREBY RESOLVE AND DETERMINE AS FOLLOWS:**

**Section 1.** The City of Lynwood Budget for Fiscal Year 2016-17 is hereby adopted as presented in the City Manager's FY 2016-17 Proposed Budget.

**Section 2.** The Fiscal Year 2016-17 City Manager's Proposed Budget will be amended by adding, deleting, reclassifying, and/or transferring the classifications/positions and their funding as follows:

# of FTEs	Action	Position Title	Department
1	Reclassify	Executive Assistant to City Clerk to Chief Deputy Clerk	City Clerk
1	Add	Deputy Director of Support Services	City Manager's Office
1	Add	Part-Time Code Enforcement Officer	Development, Compliance and Enforcement Services
1	Delete	Permit Technician	Development, Compliance and Enforcement Services
1	Delete	Vacant Code Enforcement Officer	Development, Compliance and Enforcement Services
1	Delete	Redevelopment Associate	Development, Compliance and Enforcement Services
1.5	Delete	Part-Time Parking Enforcement Officer	Development, Compliance and Enforcement Services
1	Add	Lead Account Clerk	Finance & Administration
1	Reclassify	Accounting/Auditing Supervisor to Finance Supervisor	Finance & Administration
1	Delete	Account Clerk	Finance & Administration
1	Delete	Billing/Collections Supervisor	Finance & Administration

<b># of FTEs</b>	<b>Action</b>	<b>Position Title</b>	<b>Department</b>
.5	Delete	Vacant Part-Time Accounting Assistant	Finance & Administration
1	Delete	Director of Public Relations	Public Relations
1	Reclassify	Administrative Analyst III to Public Works Operations Manager	Public Works
1	Add	Lead Custodian	Public Works
.5	Add	Part-Time Custodian	Public Works
1	Add	Assistant Utility Services Manager	Public Works
1	Add	Vacant Lead Building Maintenance Worker	Public Works
1	Delete	Vacant Park Superintendent	Public Works
1	Delete	Vacant Water Quality Specialist	Public Works
1	Delete	Vacant Building Maintenance Worker	Public Works
1	Delete	Vacant Lead Building Maintenance Worker	Public Works
2	Delete	Public Works Associate	Public Works
1	Delete	Vacant Public Works Associate	Public Works
1	Delete	Vacant Public Works Assistant	Public Works
2	Delete	Vacant Street Maintenance Worker	Public Works
1	Delete	Vacant Lead Street Maintenance Worker	Public Works
1	Add	Part-Time Laborer	Recreation & Community Services
1	Add	Part-Time Recreation Leader	Recreation & Community Services
.5	Add	Part-Time Recreation Specialist	Recreation & Community Services
1	Reclassify	Facility & Program Supervisor to Recreation Superintendent II	Recreation & Community Services
1	Delete	Recreation Coordinator	Recreation & Community Services
2	Delete	Vacant Recreation Coordinator	Recreation & Community Services
1	Delete	Vacant Office Assistant I	Recreation & Community Services
1	Delete	Vacant Office Assistant II	Recreation & Community Services
.5	Delete	Vacant Part-Time Senior Lifeguard	Recreation & Community Services

# of FTEs	Action	Position Title	Department
1	Reclassify	Interim Director of Technology & Media Support Services to Information Systems Manager	Technology & Media Support Services
1	Delete	Public Information Officer	Technology & Media Support Services

City departments reorganized to provide services in a more efficient manner, to include transfers from one department, to another, as follows:

# of FTEs	Position/Division Title	From	To
1	Accounting Technician	Development, Compliance & Enforcement Services (Parking Enforcement)	Finance & Administration
1	Administrative Assistant (Service Requests)	Public Relations	City Manager's Office
1	Media Specialist	Technology & Media Support Services	City Manager's Office
1	Information Systems Manager	Technology & Media Support Services	City Manager's Office
1	Systems Analyst	Technology & Media Support Services	City Manager's Office
2	Information Systems Technician	Technology & Media Support Services	City Manager's Office

**Section 2.** That the deletion of filled positions may be subject to meet and confer obligations with the employee bargaining unit and that the City Manager is authorized to adjust the adopted budget to comply with the terms of existing employee agreements approved by Council.

**Section 3.** That the City Manager or his designee is authorized to carry over incomplete Capital Improvement Projects with remaining account balances and available funding sources from the prior fiscal year, to allow the work in progress relative to these projects to continue in an uninterrupted manner contingent upon revenues being available.

**Section 4.** The City Manager or his designee is authorized to approve any transfer between accounts provided that they are within the same department and the same fund.

**Section 5.** This resolution shall go into effect immediately upon its adoption.

**PASSED, APPROVED AND ADOPTED** this 5<sup>th</sup> day of July 2016.

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Edwin Hernandez  
Mayor

**ATTEST:**

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Maria Quinonez  
City Clerk

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J. Arnoldo Beltrán  
City Manager

**APPROVED AS TO FORM:**

**APPROVED AS TO CONTENT:**

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David Garcia  
City Attorney

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Amanda Hall  
Finance Director

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE CITY COUNCIL AS SUCCESSOR AGENCY TO THE LYNWOOD REDEVELOPMENT AGENCY ADOPTING THE FY 2016-17 SUCCESSOR AGENCY BUDGET**

**WHEREAS**, the City Council as Successor Agency to the Lynwood Redevelopment Agency reviewed the Fiscal Year 2016-17 Department Proposed Budget for the Successor Agency attached as Exhibit "C"; and

**WHEREAS**, the agenda for the June 21, 2016 meeting of the City Council as Successor Agency to the Lynwood Redevelopment Agency was duly posted, and the Fiscal Year 2016-17 Department Proposed Budget for the Successor Agency and all related agenda material were made available to all interested parties.

**NOW, THEREFORE, THE CITY COUNCIL AS SUCCESSOR AGENCY TO THE LYNWOOD REDEVELOPMENT AGENCY DOES HEREBY RESOLVE AS FOLLOWS:**

**Section 1.** The Successor Agency budget for Fiscal Year 2016-17 is hereby adopted as presented in the FY 2016-17 Department Proposed Budget.

**Section 2.** The City Manager or her designee is hereby authorized to approve any transfer between accounts, provided that they are within the same department and the same fund.

**Section 3.** This resolution shall go into effect immediately upon its adoption.

**PASSED, APPROVED and ADOPTED this 5<sup>th</sup> day of July, 2016.**

\_\_\_\_\_  
Edwin Hernandez  
President

**ATTEST:**

\_\_\_\_\_  
Maria Quinonez  
Secretary

\_\_\_\_\_  
J. Arnoldo Beltrán  
City Manager

**APPROVED AS TO FORM:**

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David Garcia  
Authority Counsel

**APPROVED AS TO CONTENT:**

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Amanda Hall  
Director of Finance

**City of Lynwood  
Exhibit C  
FY 17 Proposed Successor Agency Budget**

	FY 16 Adopted Budget	FY 16 Year-End Estimates	FY 17 City Manager Proposed Budget
<b>Revenues</b>			
Redevelopment Property Tax Trust Fund (RPTTF) Revenues	\$ 2,849,790	\$ 4,731,543	\$ 4,478,372
Administrative Allowance	250,000	250,000	250,000
<b>Total:</b>	<b>\$ 3,099,790</b>	<b>\$ 4,981,543</b>	<b>\$ 4,728,372</b>
<b>Expenditures</b>			
Administrative Allowance	\$ 250,000	\$ 124,704	\$ 250,000
Project Staffing Costs	195,000	74,823	157,000
ROPS Obligations	3,674,367	4,468,602	4,321,372
<b>Total:</b>	<b>\$ 4,119,367</b>	<b>\$ 4,668,129</b>	<b>\$ 4,728,372</b>
<b>Use of Reserves/(Surplus)</b>	<b>\$ 1,019,577</b>	<b>\$ (313,414)</b>	<b>\$ -</b>
<b>Beginning Fund Balance</b>	<b>\$ 4,014,683</b>	<b>\$ 4,204,833</b>	<b>\$ 4,518,247</b>
<b>Ending Fund Balance</b>	<b>\$ 2,995,106</b>	<b>\$ 4,518,247</b>	<b>\$ 4,518,247</b>

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD APPROVING THE PROPOSED FEE REVISIONS AND ADOPTING THE FY 2016-17 MASTER FEE SCHEDULE**

**WHEREAS**, the City of Lynwood is a general law city under California law with a recognized mandate to preserve, protect and enhance the general health and welfare of its residents; and

**WHEREAS**, the Government Finance Officers Association (GFOA) states: "A government should adopt policies that identify the manner in which fees and charges are set and the extent to which they cover the cost of the service provided"; and

**WHEREAS**, the Master Fee Schedule allows the public and the City staff to obtain a better understanding of all fees, rates, and permits charged by the City of Lynwood; and

**WHEREAS**, current charges are insufficient to cover all business costs associated with providing certain services; and

**WHEREAS**, pursuant to Government Code §66016, the specific fees to be charged for services must be adopted by the City Council by resolution or ordinance, after providing notice and holding a public hearing; and

**WHEREAS**, amendments for the Master Fee Schedule were presented to City Council on June 21, 2016.

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF LYNWOOD DOES HEREBY FIND, PROCLAIM, ORDER, AND RESOLVE AS FOLLOWS:**

**Section 1.** That the City Council approves and adopts the revisions to the City of Lynwood's Master Fee Schedule, attached hereto as Exhibit "A" and "B", and the revisions together with the fees in the Master Fee Schedule that were already previously approved shall form the FY 2016-17 Master Fee Schedule which is hereby adopted.

**Section 2.** That any existing fee not specifically enumerated in the attached Exhibit "A" and "B" shall remain in effect at the current level and shall be subject to the provisions of the legislative action that placed it into effect.

**Section 3.** Any action adopting or increasing a fee or charge for development projects may not take effect for at least 60 days upon adoption.

**Section 4.** All other fees that are not related to development projects fees are effective immediately upon approval.

**PASSED, APPROVED AND ADOPTED this 5<sup>th</sup> day of July, 2016.**

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Edwin Hernandez  
Mayor

**ATTEST:**

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Maria Quinonez  
City Clerk

---

J. Arnoldo Beltrán  
City Manager

**APPROVED AS TO FORM:**

**APPROVED AS TO CONTENT:**

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David Garcia  
City Attorney

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Amanda Hall  
Finance Director

EXHIBIT A  
FY 2016-17 PROPOSED  
PARKING FEES AND PENALTIES

PARKING FEES AND PENALTIES				
Section & Code	Fine, Fee or Penalty Description	Existing Fine, Fee or Penalty	FY 17 Proposed Fine, Fee or Penalty	Unit
7-20.23 LMC	Street Sweeping	\$68.78	\$69.00	Each
7-20.14 LMC	No Alley Parking	\$68.78	\$69.00	Each
25.65.80 LMC	Parked on Unpaved Surface	\$68.78	\$69.00	Each
7-14.2 LMC	Drive Across Sidewalk	\$57.75	\$58.00	Each
7-20.2(a) LMC	For Sale	\$68.78	\$69.00	Each
7-20.2(b) LMC	Greasing Vehicle	\$118.13	\$119.00	Each
7-20.10 LMC	No Parking, Excess 72 hrs	\$63.53	\$64.00	Each
7-20.13(b) LMC	No Parking, Any Time	\$63.53	\$64.00	Each
7-20.4(a)(1) LMC	No Parking, Red Curb	\$63.53	\$64.00	Each
7-20.4(a)(2) LMC	No Parking, Yellow Curb	\$57.75	\$58.00	Each
7-20.4(a)(3) LMC	No Parking, White Curb	\$57.75	\$58.00	Each
7-20.4(a)(4) LMC	No Parking, Green Zone	\$57.75	\$58.00	Each
7-20.11(a) LMC	Parking Left Side	\$63.53	\$64.00	Each
7-20.16 LMC	No Parking, Temp	\$57.75	\$58.00	Each
7-20.17 LMC	Parking Push Cart/Veh	\$57.75	\$58.00	Each
7-20.20(a) LMC	Parking Prohibited	\$57.75	\$58.00	Each
7-20.21(b) LMC	Permit Parking	\$57.75	\$58.00	Each
7-20.21c LMC	Parking Restricted 1 HR	\$57.75	\$58.00	Each
7-20.21(d) LMC	Parking Restricted 2 HR	\$57.75	\$58.00	Each
7-20.5 LMC	Parking in Loading Zone	\$57.75	\$58.00	Each
7-20.7 LMC	Parking in Drive/Park Way	\$57.75	\$58.00	Each
7-20.8 LMC	Angle Parking	\$57.75	\$58.00	Each
7-20.9 LMC	Marking of Parking Spaces	\$57.75	\$58.00	Each
7-21.3 LMC	No Parking City Property	\$63.53	\$64.00	Each
22502(a) CVC	Parking 18" from curb	\$57.75	\$58.00	Each
22502(e) CVC	Curb Parking One-Way	\$57.75	\$58.00	Each
22505(b) CVC	State Highway Parking	\$79.80	\$80.00	Each
22515 CVC	Unattended Vehicles	\$68.78	\$69.00	Each
22516 CVC	Locked Vehicle	\$68.78	\$69.00	Each
22520 CVC	Stopping on Freeway	\$57.75	\$58.00	Each
22502.5(a) CVC	Vending on Freeway R.O.W	\$85.58	\$86.00	Each
22502.5(a) CVC	2nd Offense Vending	\$85.58	\$86.00	Each
22455 CVC	Vending From Vehicles	\$90.83	\$97.00	Each
22521 CVC	Illegal to Park on RRD	\$51.98	\$52.00	Each
22522 CVC	Parking Near Sidewalk Access	\$63.53	\$64.00	Each
22523(a)(b) CVC	Abandonment Prohibited	\$173.78	\$174.00	Each
22526(a) CVC	Anti-Gridlock Act	\$85.58	\$86.00	Each
22526 (b) CVC	2nd Off. Anti-Gridlock	\$134.93	\$135.00	Each
22526(c) CVC	3rd Off Anti-Gridlock	\$299.78	\$300.00	Each

EXHIBIT A  
FY 2016-17 PROPOSED  
PARKING FEES AND PENALTIES

Section & Code	Fine, Fee or Penalty Description	Existing Fine, Fee or Penalty	FY 17 Proposed Fine, Fee or Penalty	Unit
22951 CVC	Parking Lot-Street and Alley	\$51.98	\$52.00	Each
23333 CVC	Stopping Parking-Vehicular	\$51.98	\$52.00	Each
26710 CVC	Defective Windshield	\$51.98	\$52.00	Each
27155 CVC	Fuel Cap Required	\$51.98	\$52.00	Each
28071 CVC	Front Bumper Required	\$51.98	\$52.00	Each
4454(a) CVC	Registration Card	\$51.98	\$52.00	Each
5201 CVC	Position of Plates	\$51.98	\$52.00	Each
5202 CVC	Period of Display	\$51.98	\$52.00	Each
4462(a) CVC	Evidence of Registration	\$76.13	\$77.00	Each
4462(b) CVC	Evidence of Registration Wrong Vehicle	\$76.13	\$77.00	Each
7-20-15 LMC	No Parking, Private property	\$79.80	\$80.00	Each
7-20.3	No Parking Prohibited Gen.	\$63.53	\$64.00	Each
7-20.6.1 LMC	Safety Parking Zone	\$85.58	\$86.00	Each
7-28.7(a) LMC	Expired Meter	\$51.98	\$52.00	Each
7-28.7(b) LMC	Extended Parking	\$63.53	\$64.00	Each
7-28.7(c) LMC	Replugging Meter	\$51.98	\$52.00	Each
7-28.7(d) LMC	Non Designated Space	\$63.53	\$64.00	Each
7-21.4 LMC	Improper Manner of Parking	\$51.98	\$52.00	Each
7-21.5 LMC	Use of Entrance and Exit	\$51.98	\$52.00	Each
7-20.15(b)(1) LMC	Private Property CV	\$228.38	\$229.00	Each
7-18(a) LMC	Restriction on Comm. Veh	\$228.38	\$229.00	Each
7-17(b) LMC	Compliance with Truck Route	\$228.38	\$229.00	Each
7-17(h) LMC	Prohibit CV Parking on T/R	\$228.38	\$229.00	Each
7-17(i) LMC	Oversize Vehicle Parking	\$228.38	\$229.00	Each
4000(a) CVC	Registration Required	\$79.80	\$80.00	Each
5204(a) CVC	No Tags/Expired Tags	\$90.83	\$91.00	Each
5200 CVC	Missing License Plate (F)	\$46.73	\$47.00	Each
5200 CVC	Missing License Plate (R)	\$46.73	\$47.00	Each
22500(e) CVC	Blocking Driveway/Entrance	\$63.53	\$64.00	Each
22500(f) CVC	Parking On/Across Sidewalk	\$63.53	\$64.00	Each
7-29.12(a)(1) LMC	Parking in RPPD w/o permit	\$57.75	\$58.00	Each
7-20.2(c) LMC	Repairing Vehicle	\$228.38	\$229.00	Each
22507.8(a) CVC	Handicapped Zone (Blue)	\$388.50	\$384.00	Each
22507.8(b) CVC	Blocking Disabled Parking	\$388.50	\$384.00	Each
22511.56 CVC	Disabled Placard Misuse	\$448.88	\$449.00	Each
4461 CVC	Unlawful Use of Reg., Plac, Plate	\$448.88	\$449.00	Each
7-20.22 LMC	Unattached Trailer	\$228.38	\$229.00	Each

EXHIBIT A  
 FY 2016-17 PROPOSED  
 PARKING FEES AND PENALTIES

Section & Code	Fine, Fee or Penalty Description	Existing Fine, Fee or Penalty	FY 17 Proposed Fine, Fee or Penalty	Unit
22514 CVC	Fire Hyd./No Parking 15 Ft	\$68.78	\$69.00	Each
21113(a) CVC	Unlawful Parking	\$46.73	\$47.00	Each
22400(a) CVC	Vehicle Stopped in Roadway -Impeding	\$63.53	\$64.00	Each
21210 CVC	Bicycle Parking	\$29.93	\$30.00	Each
21461(a) CVC	Traffic Control Device	\$57.75	\$58.00	Each
22500(a) CVC	Parking Within Intersection	\$63.53	\$64.00	Each
22500(b) CVC	Parking on Crosswalk	\$63.53	\$64.00	Each
22500(c) CVC	Parking/Safety and Curb	\$63.53	\$64.00	Each
22500(d) CVC	Parking Fire Station Entrance	\$63.53	\$64.00	Each
22500(g) CVC	Parking Along/Excavation	\$63.53	\$64.00	Each
22500(h) CVC	Double Parking	\$63.53	\$64.00	Each
22500(i) CVC	Parking in Bus Zone	\$63.53	\$64.00	Each
22500(k) CVC	Parking on Bridge	\$63.53	\$64.00	Each
22500(l) CVC	Blocking Wheelchair Ramp Curb	\$388.50	\$389.00	Each
22500.1 CVC	Parking in Fire Lane	\$79.80	\$80.00	Each
	All parking violations not listed above shall have a \$61 penalty.	\$60.38	\$61.00	Each

EXHIBIT B  
FY 2016-17 PROPOSED  
ADVERTISING AND MARKETING FEES

LYNWOOD N' PERSPECTIVE ADVERTISING FEES				
Fee Name	Description	Existing Fee	FY 17 Proposed Fee	Unit
<u>Ad Size - 2.0" X 3.5"</u> 1 Month 2 Months 4 Months 6 Months 10 Months	Advertising in the City Newsletter, LYNWOOD N' PERSPECTIVE (LNP), is an effective way of reaching and promoting local Lynwood businesses to over 14,000 households and 2,000 businesses in the City of Lynwood. This program is intended to bolster local business activity, our local business economy, as well as generate new revenues for the City.	<u>Amount Per Ad</u> \$400.00 \$200.00 \$400.00 \$600.00 \$1,000.00	<u>Amount Per Ad</u> \$100.00 \$200.00 \$400.00 \$600.00 \$1,000.00	Each
<u>Ad Size - 4.0" X 5.0"</u> 1 Month 2 Months 4 Months 6 Months 10 Months	Advertising in the City Newsletter, LYNWOOD N' PERSPECTIVE (LNP), is an effective way of reaching and promoting local Lynwood businesses to over 14,000 households and 2,000 businesses in the City of Lynwood. This program is intended to bolster local business activity, our local business economy, as well as generate new revenues for the City.	<u>Amount Per Ad</u> \$125.00 \$250.00 \$500.00 \$750.00 \$1,250.00	<u>Amount Per Ad</u> \$200.00 \$400.00 \$800.00 \$1,200.00 \$2,000.00	Each
<u>Ad Size - 3.0" X 10.0"</u> 1 Month 2 Months 4 Months 6 Months 10 Months	Advertising in the City Newsletter, LYNWOOD N' PERSPECTIVE (LNP), is an effective way of reaching and promoting local Lynwood businesses to over 14,000 households and 2,000 businesses in the City of Lynwood. This program is intended to bolster local business activity, our local business economy, as well as generate new revenues for the City.	<u>Amount Per Ad</u> \$250.00 \$500.00 \$1,000.00 \$1,500.00 \$2,500.00	<u>Amount Per Ad</u> \$250.00 \$500.00 \$1,000.00 \$1,500.00 \$2,500.00	Each
<u>Ad Size - 10.0" X 8.0"</u> 1 Month 2 Months 4 Months 6 Months 10 Months	Advertising in the City Newsletter, LYNWOOD N' PERSPECTIVE (LNP), is an effective way of reaching and promoting local Lynwood businesses to over 14,000 households and 2,000 businesses in the City of Lynwood. This program is intended to bolster local business activity, our local business economy, as well as generate new revenues for the City.	<u>Amount Per Ad</u> \$275.00 \$550.00 \$1,100.00 \$1,650.00 \$2,750.00	<u>Amount Per Ad</u> 350.00 \$700.00 \$1,400.00 \$2,100.00 \$3,500.00	Each
<u>Ad Size - 17.0" X 11.0"</u> 1 Month 2 Months 4 Months 6 Months 10 Months	Advertising in the City Newsletter, LYNWOOD N' PERSPECTIVE (LNP), is an effective way of reaching and promoting local Lynwood businesses to over 14,000 households and 2,000 businesses in the City of Lynwood. This program is intended to bolster local business activity, our local business economy, as well as generate new revenues for the City.	<u>Amount Per Ad</u> \$400.00 \$800.00 \$1,600.00 \$2,400.00 \$4,000.00	<u>Amount Per Ad</u> \$500.00 \$1,000.00 \$2,000.00 \$3,000.00 \$5,000.00	Each
<u>Seasonal Special Size Rate</u> Back to School 3.5" X 2.0" Back to School 4.0" X 5.0" Valentine's Day 3.5" X 2.0" Valentine's Day 4.0" X 5.0" Holiday 3.5" X 2.0" Holiday 4.0" X 5.0"	Advertising in the City Newsletter, LYNWOOD N' PERSPECTIVE (LNP), is an effective way of reaching and promoting local Lynwood businesses to over 14,000 households and 2,000 businesses in the City of Lynwood. This program is intended to bolster local business activity, our local business economy, as well as generate new revenues for the City.	New Fee	<u>Amount Per Ad</u> \$100.00 \$200.00 \$100.00 \$200.00 \$100.00 \$200.00	Each
<u>Front Page Sponsor Size Rate</u> 2.0" X 8.0"	Advertising in the City Newsletter, LYNWOOD N' PERSPECTIVE (LNP), is an effective way of reaching and promoting local Lynwood businesses to over 14,000 households and 2,000 businesses in the City of Lynwood. This program is intended to bolster local business activity, our local business economy, as well as generate new revenues for the City.	New Fee	<u>Amount Per Ad</u> \$150.00	Each

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD  
ESTABLISHING THE APPROPRIATION LIMIT FOR FISCAL YEAR 2016-17  
PURSUANT TO ARTICLE XIII B OF THE CALIFORNIA CONSTITUTION**

**WHEREAS**, Article XIII B of the California Constitution states that the total annual appropriation subject to limitations of each government entity shall not exceed the appropriation limit of such entity of government, except for prior year adjustments in the cost-of-living or personal income and population, as noted in Article XIII B and State Statutes; and

**WHEREAS**, pursuant to Article XIII B of the California Constitution, and section 7900 et seq. of the California Government Code, the City of Lynwood is required to set its appropriation limit for each fiscal year by resolution, and approve appropriate inflation and population factors used in calculating the limit; and

**WHEREAS**, the total annual appropriation subject to limitation has been computed in accordance with provisions set forth in Article XIII B, Government Code Section 7900 et seq. and Proposition 111; and

**WHEREAS**, detailed documentation used in calculating the appropriation limit for FY 2016-17 is available for review on file in the Finance and Administration Department, and a summary is provided in the attached Exhibit "B", which is incorporated as a part of this resolution for reference.

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF LYNWOOD  
DOES HEREBY FIND, ORDER, AND RESOLVE AS FOLLOWS:**

**Section 1.** That the City reserves the right to adjust or amend the appropriation limit based upon use of alternative growth factors as authorized by Proposition 111 if such changes or revisions would result in an advantageous appropriation limit, now or in the future.

**Section 2.** That the City of Lynwood's Appropriation Limit for FY 2016-17 is \$32,526,825 as calculated under Exhibit "D".

**Section 3.** That the growth factors used in calculating the FY 2016-17 Appropriation Limit shall be the percentage change in California per capita income and the percentage change in population in the County of Los Angeles.

**Section 4.** The resolution shall take effect immediately upon its adoption.

**PASSED, APPROVED AND ADOPTED** this 5<sup>th</sup> day of July 2016.

\_\_\_\_\_  
Edwin Hernandez  
Mayor

**ATTEST:**

\_\_\_\_\_  
Maria Quinonez  
City Clerk

\_\_\_\_\_  
J. Arnoldo Beltrán  
City Manager

**APPROVED AS TO FORM:**

**APPROVED AS TO CONTENT:**

\_\_\_\_\_  
David A. Garcia  
City Attorney

\_\_\_\_\_  
Amanda Hall  
Finance Director

# EXHIBIT D

## APPROPRIATION LIMIT CALCULATION

YEAR	CPI	POPULATION CHANGE % *	FACTOR*	APPROPRIATION LIMIT**
FY 1986-87 BASE YEAR				8,490,630
FY 2000-2001 (Recalculated)				17,267,822
FY 2001-2002 (Recalculated)	7.82%		1.09611	18,927,227
FY 2002-2003 (Recalculated)	-1.27%	1.63%	1.00480	19,017,609
FY 2003-2004 (Recalculated)	2.31%	1.03%	1.04010	19,779,900
FY 2004-2005 (Recalculated)	3.28%	0.61%	1.04710	20,710,597
FY 2005-2006 (Recalculated)	5.26%	0.31%	1.06500	22,057,214
FY 2006-2007 (Recalculated)	3.96%	0.35%	1.04700	23,109,539
FY 2007-2008 (Recalculated)	4.42%	1.20%	1.05170	24,304,724
FY 2008-2009 (Recalculated)	4.29%	1.31%	1.05190	25,565,384
FY 2009-2010 (Recalculated)	4.35%	1.11%	1.01530	25,955,404
FY 2010-2011 (Recalculated)	-2.54%	0.53%	0.98270	25,506,095
FY 2011-2012 (Recalculated)	2.51%	0.77%	1.02900	26,245,654
FY 2012-2013	3.77%	0.56%	1.04350	27,387,602
FY 2013-2014	5.12%	1.02%	1.06192	29,083,504
FY 2014-2015	-0.23%	0.42%	1.00548	29,242,942
FY 2015-2016	-3.82%	0.52%	1.04671	30,608,975

2016-2017:

\*Per Capita Cost of Living Change = 5.37 percent

\*Population Change (Los Angeles County) = 0.85 percent

Based on Population Change - County

Per Capita Cost of Living Converted to a Ratio:  $\frac{5.37+100}{100} = 1.05370$

Population increase Converted to a Ratio:  $\frac{0.85+100}{100} = 1.00850$

Calculation of Factor for FY 2016-2017:  $1.05370 \times 1.00850 = 1.06266$

Calculation of Appropriation Limit (Prior Year's Appropriation Limit Multiplied by Factor)  $\$30,608,975 \times 1.06266 = \$32,526,825$

### STATUS OF APPROPRIATION LIMIT

	FY 2016-2017
Maximum Appropriation Limit	32,526,825
(1) Proceeds of Taxes (less Retirement Taxes + Interest Allocation for Taxes)	25,582,196
Under Maximum Appropriation Limit	6,944,629
Over Maximum Appropriation Limit	0

(1) (+) Proceeds of Taxes	28,796,742
(-) Retirement Taxes	3,274,745
(+) Interest Alloc. on Proceeds of Taxes	60,199
Total	25,582,196

\*Source: State Department of Finance

REVENUE SUMMARY  
FISCAL YEAR 2016-17

**Revenue Categories:**

Taxes	28,796,742
Licenses/Permits	821,600
Revenue from Other Agencies	11,637,385
Charges for Services	14,702,904
Other Revenue	4,796,121
Fines, Forfeits & Penalties	1,430,281
Revenue from Money/Prop	1,092,812
Total Revenues	<u>63,277,845</u>

Taxes (Exclude Interest)	28,796,742
Non-taxes (Exclude Interest)	<u>34,349,099</u>
Total - Taxes and Non-Taxes	63,145,841
Add: Interest	<u>132,004</u>
Total - Taxes, Non-Taxes & Interest	<u>63,277,845</u>

**Interest Distribution (%):**

Allocation for Taxes	45.60%	60,199
Allocation for Non-Taxes	<u>54.40%</u>	<u>71,805</u>
Total Interest	<u>100.00%</u>	<u>132,004</u>

**Revenue Summary:**

Taxes plus interest	28,856,941
Non-Taxes plus Interest	<u>34,420,904</u>
Total Revenues	<u>63,277,845</u>





REVENUE SUMMARY FISCAL YEAR 2016-2017

Fund No.	Fund Name	Taxes	Licenses/ Permits	Revenue From Other Agencies	Charges For Services	Other Revenue	Fines, Forfeits, & Penalties	Revenue From Money/ Prop	Transfers In	Totals
4451	Roberti-Zberg-Harris Fund	-	-	-	-	-	-	-	-	-
5011	City Debt Service Fund	-	-	-	-	-	-	-	1,640,081	1,640,081
6011	1999 Water Bonds Proceeds	-	-	-	-	-	-	-	-	-
6051	Water/Enterprise Fund	-	-	-	8,326,555	-	-	48,650	-	8,375,205
6151	1995 Water Revenue Bonds	-	-	-	-	-	-	-	-	-
6201	2003 Enterprise Revenue Bonds	-	-	-	-	-	-	-	-	-
6301	2008 Enterprise Rev Bond Series A	-	-	-	-	-	-	-	-	-
6401	Sewer Fund	-	-	-	1,606,548	-	-	5,202	-	1,611,750
7011	Garage Fund	-	-	-	-	-	-	294,820	-	294,820
7151	Self-Insurance Fund	-	-	-	-	3,296,004	-	50,000	715,000	4,061,004
9011	Public Finance Authority	-	-	-	-	-	-	-	17,124	17,124
9051	2003 Lease Revenue Refunding	-	-	-	-	-	-	-	-	-
9052	2010 Lease Revenue Bonds Series A	-	-	-	-	-	-	-	-	-
<b>Totals</b>		<b>\$ 28,796,742</b>	<b>\$ 821,600</b>	<b>\$ 11,637,385</b>	<b>\$ 14,702,904</b>	<b>\$ 4,796,121</b>	<b>\$ 1,430,281</b>	<b>\$ 1,092,812</b>	<b>\$ 39,579,725</b>	<b>\$ 102,857,570</b>
							Deduct interest	(132,004)		
		Taxes 28,796,742					Non-taxes	34,349,099		



May 2016

Dear Fiscal Officer:

**Subject: Price Factor and Population Information**

**Appropriations Limit**

The California Revenue and Taxation Code, section 2227, requires the Department of Finance (Finance) to transmit an estimate of the percentage change in population to local governments. Each local jurisdiction must use their percentage change in population factor for January 1, 2016, in conjunction with a change in the cost of living, or price factor, to calculate their appropriations limit for fiscal year 2016-17. Attachment A provides the change in California's per capita personal income and an example for utilizing the price factor and population percentage change factor to calculate the 2016-17 appropriations limit. Attachment B provides the city and unincorporated county population percentage change. Attachment C provides the population percentage change for counties and their summed incorporated areas. The population percentage change data excludes federal and state institutionalized populations and military populations.

**Population Percent Change for Special Districts**

Some special districts must establish an annual appropriations limit. The Revenue and Taxation Code, section 2228 provides additional information regarding the appropriations limit. Article XIII B, section 9(C) of the California Constitution exempts certain special districts from the appropriations limit calculation mandate. The Code and the California Constitution can be accessed at the following website: <http://leginfo.legislature.ca.gov/faces/codes.xhtml>.

Special districts required by law to calculate their appropriations limit must present the calculation as part of their annual audit. Any questions special districts have on this requirement should be directed to their county, district legal counsel, or the law itself. No state agency reviews the local appropriations limits.

**Population Certification**

The population certification program applies only to cities and counties. Revenue and Taxation Code section 11005.6 mandates Finance to automatically certify any population estimate that exceeds the current certified population with the State Controller's Office. **Finance will certify the higher estimate to the State Controller by June 1, 2016.**

**Please Note:** Prior year's city population estimates may be revised.

If you have any questions regarding this data, please contact the Demographic Research Unit at (916) 323-4086.

MICHAEL COHEN  
Director  
By:

AMY COSTA  
Chief Deputy Director

Attachment

- A. **Price Factor:** Article XIII B specifies that local jurisdictions select their cost of living factor to compute their appropriation limit by a vote of their governing body. The cost of living factor provided here is per capita personal income. If the percentage change in per capita personal income is selected, the percentage change to be used in setting the fiscal year 2016-17 appropriation limit is:

Per Capita Personal Income	
Fiscal Year (FY)	Percentage change over prior year
2016-17	5.37

- B. Following is an example using sample population change and the change in California per capita personal income as growth factors in computing a 2016-17 appropriation limit.

**2016-17:**

Per Capita Cost of Living Change = 5.37 percent  
 Population Change = 0.90 percent

Per Capita Cost of Living converted to a ratio:  $\frac{5.37 + 100}{100} = 1.0537$

Population converted to a ratio:  $\frac{0.90 + 100}{100} = 1.0090$

Calculation of factor for FY 2016-17:  $1.0537 \times 1.0090 = 1.0632$

Fiscal Year 2016-17

**Attachment B**  
**Annual Percent Change in Population Minus Exclusions\***  
**January 1, 2015 to January 1, 2016 and Total Population, January 1, 2016**

County City	Percent Change 2015-2016	-- Population Minus Exclusions --		Total Population
		1-1-15	1-1-16	1-1-2016
Los Angeles				
Agoura Hills	0.68	21,068	21,211	21,211
Alhambra	0.91	85,999	86,782	86,782
Arcadia	0.88	56,550	57,050	57,050
Artesia	0.42	16,726	16,797	16,883
Avalon	0.16	3,672	3,678	3,678
Azusa	1.07	48,962	49,485	49,485
Baldwin Park	0.27	74,534	74,738	74,738
Bell	0.42	36,562	36,716	36,716
Bellflower	0.27	76,154	76,363	76,363
Bell Gardens	0.45	42,759	42,952	42,952
Beverly Hills	0.44	34,610	34,763	34,763
Bradbury	1.26	1,109	1,123	1,123
Burbank	0.28	104,815	105,110	105,110
Calabasas	0.41	24,164	24,263	24,263
Carson	0.54	93,489	93,993	93,993
Cerritos	0.42	49,205	49,412	49,412
Claremont	0.54	36,022	36,218	36,218
Commerce	0.52	13,059	13,127	13,127
Compton	0.54	100,685	101,226	101,226
Covina	0.43	49,078	49,291	49,291
Cudahy	0.46	24,490	24,602	24,602
Culver City	0.60	40,207	40,448	40,448
Diamond Bar	1.26	56,371	57,081	57,081
Downey	0.43	113,691	114,181	114,181
Duarte	0.99	21,960	22,177	22,177
El Monte	0.80	112,977	113,885	113,885
El Segundo	0.30	16,596	16,646	16,646
Gardena	0.73	60,346	60,785	60,785
Glendale	1.03	199,620	201,668	201,668
Glendora	0.58	52,060	52,362	52,362
Hawaiian Gardens	0.59	14,838	14,926	14,926
Hawthorne	0.56	87,517	88,003	88,003
Hermosa Beach	0.15	19,771	19,801	19,801
Hidden Hills	0.65	1,860	1,872	1,872
Huntington Park	0.38	59,493	59,718	59,718
Industry	0.23	440	441	441
Inglewood	0.59	115,966	116,648	116,648
Irwindale	-1.67	1,439	1,415	1,415

\*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Fiscal Year 2016-17

**Attachment B**  
**Annual Percent Change in Population Minus Exclusions\***  
**January 1, 2015 to January 1, 2016 and Total Population, January 1, 2016**

County City	<u>Percent Change</u> 2015-2016	<u>--- Population Minus Exclusions ---</u>		<u>Total</u>
		1-1-15	1-1-16	1-1-2016
South Gate	1.43	98,176	99,578	99,578
South Pasadena	0.38	25,929	26,028	26,028
Temple City	0.89	36,210	36,534	36,534
Torrance	0.41	146,570	147,175	147,175
Vernon	72.13	122	210	210
Walnut	0.52	29,996	30,152	30,152
West Covina	0.74	107,081	107,873	107,873
West Hollywood	0.38	35,788	35,923	35,923
Westlake Village	0.40	8,351	8,384	8,384
Whittier	0.47	87,924	88,341	88,341
Unincorporated	0.28	1,048,161	1,051,078	1,051,989
County Total	0.85	10,145,677	10,231,861	10,241,335

\*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.



# AGENDA STAFF REPORT

DATE: July 5, 2016

TO: Honorable Mayor and Members of the City Council

APPROVED BY: J. Arnoldo Beltrán, City Manager *JAB*

PREPARED BY: Amanda Hall, Finance Director  
David A. Garcia, City Attorney

SUBJECT: A PUBLIC HEARING TO CONSIDER NEW SOLID WASTE FEES VIA PROPOSITION 218 AND THE AGREEMENT WITH WASTE RESOURCES, INC.

## RECOMMENDATION

Upon 1) closing the public hearing and tallying the protests and 2) upon consideration of the City Manager's report on WRI's compliance with the Agreement, Council should consider the proposed rate increases by adopting Resolution entitled "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD, CALIFORNIA, AUTHORIZING THE ADJUSTMENT TO SOLID WASTE HAULING FEES PURSUANT TO THE MAXIMUM PROPOSED RATE SCHEDULE FOR SOLID WASTE HANDLING SERVICE, EFFECTIVE AUGUST 1, 2016."

## SUMMARY

This item contemplates increasing by \$2 the maximum rates set forth in Exhibit A applicable to Cart service at Single Family and Multi-Family Dwellings. Thereafter, on July 1, 2017, the maximum rates set forth on Exhibit A of the Agreement applicable to Cart service for Single Family and Multi-Family Dwellings shall increase by an additional \$1. In addition an annual rate increase for Commercial customers (commercial) based on increases in the Consumer Price Index (CPI) shall be imposed.

Proposition 218 notices have been provided to the required property owners and to customers. The Public Hearing to consider new solid waste fees via Prop. 218 will include this process:

1. Open Public Hearing and accept Public Input and any Written Protests.
2. Close Public Hearing.



3. Count Written Protests Received and Announce Total Number.

Also, the City Manager shall provide his determination to Council on whether the Waste Hauler Waste Resources, Inc. ("WRI") has complied with all terms of the applicable Agreement, including diversion and customer service standards, in order to allow the proposed rate increase to occur pursuant to the Agreement.

**FISCAL IMPACT**

There will be a revenue neutral fiscal impact on the City despite the increases for the annual rate based on CPI and the \$2 increase for Single Family and Multi-Family Dwellings.

**BACKGROUND/ANALYSIS**

The City Council of the City of Lynwood awarded to Waste Resources, Inc. ("WRI") a Solid Waste Handling Services Agreement ("Agreement"), effective November 1, 2013.

The Agreement with WRI contemplates two proposed annual changes to the fees that are the subject of this Public Hearing.

The first of the proposed changes in fees impacts single family and multifamily dwellings that can be found at page 64, Subsection 24.3 Annual Residential Rate Adjustments. Subsection 24.3, negotiated by the parties to represent cost increases, contemplates an increase to the maximum rates for Single Family and Multi-Family Dwellings.

Council is now considering a \$2 increase based on WRI's cost analysis and a proposed amendment to the WRI Agreement. If approved, on August 1, 2016, the maximum rates set forth on Exhibit A applicable to Cart service for Single Family and Multi-Family Dwellings shall increase by \$2. Thereafter, on July 1, 2017, the maximum rates set forth on Exhibit A of the Agreement applicable to Cart service for Single Family and Multi-Family Dwellings shall increase by an additional \$1.

The second proposed change to fees is an annual rate increase equal to the percentage increase in the Consumer Price Index (CPI) pursuant to page 64, Subsection 24.4 Annual Consumer Price Index Adjustments of the Agreement between the City and WRI. The rate shall be adjusted by multiplying each rate by a percentage equal to the change in the CPI for All Urban Consumers, CUURA42ISA0 not seasonally adjusted, all items index (CPI-U)—Los Angeles County, Riverside County, Orange County average for the twelve (12) month period ending on the date of March 31 immediately prior to the applicable adjustment date. This proposed annual adjustment to all rates, fees, and charges will take effect for Commercial Premises on August 1, 2016, and each July 1 thereafter, through and including July 1, 2020 to the rates set forth in Exhibit A. This proposed CPI adjustment will be 1.8%.

For Single Family and Multi-Family Dwellings, this proposed annual adjustment to all rates, fees, and charges will take effect on July 1, 2018, and each July 1 thereafter, to the

rates set forth in Exhibit A. This proposed CPI adjustment will be no more than 3% in any one year.

The Senior Citizen Service will continue to be offered to certain single family accounts where the head of the household is sixty-five (65) years or older as demonstrated by utility bills, a lease or other reasonable documentation and is the recipient of supplemental social security benefits.

These rate increases contemplate rate adjustments based on WRI's changes in labor costs, changes in fuel costs, changes in equipment costs, changes to waste-to-energy facility gate fee per ton, changes in disposal/green waste and organics processing costs and changes in other miscellaneous items. Attached as Exhibit B is WRI's report you regarding its increases in costs (e.g., fuel, fees, labor, maintenance, etc.) to support the rate increases.

In November 1995, California voters approved Proposition 218 requiring certain procedures be followed with regard to "property-related" fee increases imposed by governmental agencies, codified at Article XIID, Section 6 of the California Constitution ("Art. XIID").

The substantive requirements provide that the amount of the fee "shall not exceed the proportional cost of the service attributable to the parcel," and that revenues from the fee "shall not exceed the funds required to provide the service" and "shall not be used for any purpose other than that for which the fee was imposed." The "property related fees" are subject to the power of the electorate to reduce them by initiative (Art. XIII C, § 3).

The City cannot impose the new rates if 50% plus one unique parcel protests are submitted to, and validated by, the City Clerk. Immediately after the close of the public hearing, the City Clerk will make a determination if a majority protest exists and report the results to the City Council. If a majority protest does not exist, the City Council is authorized to adopt proposed rates by ordinance. If a majority protest does exist, the City Council could - at its discretion - place the matter on the ballot for voter approval.

Finally, Pursuant to section 24.5.2 of the Agreement with WRI ("Compliance with Agreement"), no increase to the maximum rates shall occur if the City Manager determines that Contractor did not fully comply with all terms of this Agreement in the Rate Year preceding the increase including without limitation provisions hereof relating to reporting diversion and Customer service standards.

## **LEGAL REVIEW**

This report has been reviewed and approved by the City Attorney as to legal form and content.

## **ATTACHMENTS**

- A. Maximum Proposed Rate Schedule for Solid Waste Handling Service
- B. WRI Cost Analysis

**EXHIBIT A**

**MAXIMUM PROPOSED RATE SCHEDULE FOR SOLID WASTE HANDLING  
SERVICE, EFFECTIVE AUGUST 1, 2016:**

**ATTACHED**

City of Lynwood  
WRI Rate Increase Analysis

	Maximum Rate (Current)	12-Month Average CPI Increase 2016	2016 Commercial Rate - Adjusted for CPI Increase	2016 Residential Rate Adjustment	2016 Residential Rate - Adjusted for \$2 Increase	2017 Residential Rate Adjustment Increase	2017 Residential Rate - Adjusted for \$1 Increase	2018 Residential Rate Adjustment
<b>Residential Cart Service (both single and multi-family dwellings) (Monthly)</b>								
35-gallon mixed waste cart	\$ 15.00			\$ 2.00	\$ 17.00	\$ 1.00	\$ 18.00	Applicable 2018 CPI Increase
64-gallon mixed waste cart	\$ 15.45			\$ 2.00	\$ 17.45	\$ 1.00	\$ 18.45	Applicable 2018 CPI Increase
96-gallon mixed waste cart	\$ 15.85			\$ 2.00	\$ 17.85	\$ 1.00	\$ 18.85	Applicable 2018 CPI Increase
Each additional 35-gallon mixed waste cart (above 2)	\$ 9.00			\$ 2.00	\$ 11.00	\$ 1.00	\$ 12.00	Applicable 2018 CPI Increase
Each additional 64-gallon mixed waste cart (above 2)	\$ 10.00			\$ 2.00	\$ 12.00	\$ 1.00	\$ 13.00	Applicable 2018 CPI Increase
Each additional 96-gallon mixed waste cart (above 2)	\$ 11.00			\$ 2.00	\$ 13.00	\$ 1.00	\$ 14.00	Applicable 2018 CPI Increase
Walkout service for eligible customers			No Charge					
Walkout service for ineligible customers	\$ 23.50	1.8%			\$ 23.92			
Senior Citizen 35-gallon mixed waste cart	\$ 11.00			\$ 2.00	\$ 13.00	\$ 1.00	\$ 14.00	Applicable 2018 CPI Increase
Senior Citizen 64-gallon mixed waste cart	\$ 11.65			\$ 2.00	\$ 13.65	\$ 1.00	\$ 14.65	Applicable 2018 CPI Increase
Senior Citizen 96-gallon mixed waste cart	\$ 12.30			\$ 2.00	\$ 14.30	\$ 1.00	\$ 15.30	Applicable 2018 CPI Increase
<b>Multi-Family Dwelling Bulky Item 3 Yard Bin (Monthly)</b>								
1 x p/wk	\$ 165.00	1.8%	\$ 165.00					
2 x p/wk	\$ 325.00	1.8%	\$ 325.00					
3 x p/wk	\$ 488.00	1.8%	\$ 488.00					
4 x p/wk	\$ 651.00	1.8%	\$ 651.00					
5 x p/wk	\$ 812.00	1.8%	\$ 812.00					
6 x p/wk	\$ 976.00	1.8%	\$ 976.00					
<b>Single &amp; Multi-Family Dwelling Bulky Item On-Call Service</b>								
For Each Bulky Item In Excess of Five (5) - Price Per Item	\$ 32.00	1.8%	\$ 32.00					
<b>Commercial Refuse Carts: Rate Per Cart (Monthly) [96 Gallons Only]</b>								
1 x p/wk	\$ 42.00	1.8%	\$ 42.00					
2 x p/wk	\$ 84.00	1.8%	\$ 84.00					
3 x p/wk	\$ 127.00	1.8%	\$ 127.00					
4 x p/wk	\$ 169.00	1.8%	\$ 169.00					
5 x p/wk	\$ 212.00	1.8%	\$ 212.00					
6 x p/wk	\$ 254.00	1.8%	\$ 254.00					
<b>Commercial Refuse Bins: Rate Per Bin (Monthly)</b>								
1 x p/wk	1yd \$ 97.00	1.8%	\$ 97.00					
2 x p/wk	1yd \$ 190.00	1.8%	\$ 190.00					
3 x p/wk	1yd \$ 282.00	1.8%	\$ 282.00					
4 x p/wk	1yd \$ 375.00	1.8%	\$ 375.00					
5 x p/wk	1yd \$ 468.00	1.8%	\$ 468.00					
6 x p/wk	1yd \$ 496.00	1.8%	\$ 496.00					
7 x p/wk	1yd \$ 653.00	1.8%	\$ 653.00					
<b>Commercial Refuse Bins: Rate Per Bin (Monthly)</b>								
1 x p/wk	2yd \$ 119.00	1.8%	\$ 119.00					
2 x p/wk	2yd \$ 233.00	1.8%	\$ 233.00					
3 x p/wk	2yd \$ 349.00	1.8%	\$ 349.00					
4 x p/wk	2yd \$ 466.00	1.8%	\$ 466.00					
5 x p/wk	2yd \$ 582.00	1.8%	\$ 582.00					
6 x p/wk	2yd \$ 699.00	1.8%	\$ 699.00					
7 x p/wk	2yd \$ 825.00	1.8%	\$ 825.00					

City of Lynwood  
WRI Rate Increase Analysis

	Maximum Rate (Current)	12-Month Average CPI Increase 2016	2016 Commercial Rate - Adjusted for CPI Increase	2016 Residential Rate Adjustment	2016 Residential Rate - Adjusted for \$2 Increase	2017 Residential Rate Adjustment Increase	2017 Residential Rate - Adjusted for \$1 Increase	2018 Residential Rate Adjustment
<b>Commercial Refuse Bins: Rate Per Bin (Monthly)</b>								
1 x p/wk	3 yd. \$ 165.00	1.8%	\$ 165.00					
2 x p/wk	3 yd \$ 325.00	1.8%	\$ 325.00					
3 x p/wk	3 yd \$ 488.00	1.8%	\$ 488.00					
4 x p/wk	3 yd \$ 651.00	1.8%	\$ 651.00					
5 x p/wk	3 yd \$ 814.00	1.8%	\$ 814.00					
6 x p/wk	3 yd \$ 976.00	1.8%	\$ 976.00					
7 x p/wk	3 yd \$ 1,149.00	1.8%	\$ 1,149.00					
<b>Commercial Refuse Bins: Rate Per Bin (Monthly)</b>								
1 x p/wk	4yd \$ 184.00	1.8%	\$ 184.00					
2 x p/wk	4yd \$ 363.00	1.8%	\$ 363.00					
3 x p/wk	4yd \$ 543.00	1.8%	\$ 543.00					
4 x p/wk	4yd \$ 725.00	1.8%	\$ 725.00					
5 x p/wk	4yd \$ 906.00	1.8%	\$ 906.00					
6 x p/wk	4yd \$ 1,088.00	1.8%	\$ 1,088.00					
7 x p/wk	4yd \$ 1,280.00	1.8%	\$ 1,280.00					
<b>Commercial Refuse Bins: Rate Per Bin (Monthly)</b>								
1 x p/wk	6yd \$ 238.00	1.8%	\$ 238.00					
2 x p/wk	6yd \$ 472.00	1.8%	\$ 472.00					
3 x p/wk	6yd \$ 709.00	1.8%	\$ 709.00					
4 x p/wk	6yd \$ 945.00	1.8%	\$ 945.00					
5 x p/wk	6yd \$ 1,182.00	1.8%	\$ 1,182.00					
6 x p/wk	6yd \$ 1,418.00	1.8%	\$ 1,418.00					
7 x p/wk	6yd \$ 1,664.00	1.8%	\$ 1,664.00					
<b>Scout/Push Out Service</b>								
Per Bin Per Month	\$ 20.00	1.8%	\$ 20.00					
<b>Locking Bins</b>								
Installation	\$ 50.00	1.8%	\$ 50.00					
Monthly	\$ 25.00	1.8%	\$ 25.00					
<b>Each Extra "Dump"</b>								
Commercial Refuse Bin	1yd \$ 24.00	1.8%	\$ 24.00					
Commercial Refuse Bin	2yd \$ 29.00	1.8%	\$ 29.00					
Commercial Refuse Bin	3yd \$ 40.00	1.8%	\$ 40.00					
Commercial Refuse Bin	4yd \$ 45.00	1.8%	\$ 45.00					
Commercial Refuse Bin	6yd \$ 58.00	1.8%	\$ 58.00					
<b>Commercial Rolloff Boxes Rates Per Pull Per Box (Monthly "Permanent Service")</b>								
10 yd Rolloff	\$ 322.00	1.8%	\$ 322.00					
15 yd Rolloff	\$ 322.00	1.8%	\$ 322.00					
20 yd Rolloff	\$ 322.00	1.8%	\$ 322.00					
30 yd Rolloff	\$ 322.00	1.8%	\$ 322.00					
40 yd Rolloff	\$ 322.00	1.8%	\$ 322.00					
20 yd Compactor	\$ 355.00	1.8%	\$ 355.00					
30 yd Compactor	\$ 355.00	1.8%	\$ 355.00					
40 yd Compactor	\$ 355.00	1.8%	\$ 355.00					

City of Lynwood  
WRI Rate Increase Analysis

	Maximum Rate (Current)	12-Month Average CPI Increase 2016	2016 Commercial Rate - Adjusted for CPI Increase	2016 Residential Rate Adjusted for Rate Adjustment	2016 Residential Rate - Adjusted for \$2 Increase	2017 Residential Rate Adjustment Increase	2017 Residential Rate - Adjusted for \$1 Increase	2018 Residential Rate Adjustment
<b>Additional Rolloff Charges</b>								
<b>Per Ton Processing/Disposal Charge Applicable to All Commercial and Temporary Rolloff Boxes</b>								
Relocation	\$ 55.00	1.8%	\$ 55.00					
Dead Run	\$ 130.00	1.8%	\$ 130.00					
Saturday Service - Per Pull	\$ 322.00	1.8%	\$ 322.00					
<b>Temporary Bins (Price Per Number of Services Per Week)</b>								
1 x p/wk	3yd \$ 189.00	1.8%	\$ 189.00					
2 x p/wk	3yd \$ 358.00	1.8%	\$ 358.00					
3 x p/wk	3yd \$ 527.00	1.8%	\$ 527.00					
4 x p/wk	3yd \$ 697.00	1.8%	\$ 697.00					
5 x p/wk	3yd \$ 866.00	1.8%	\$ 866.00					
6 x p/wk	3yd \$ 1,035.00	1.8%	\$ 1,035.00					
<b>Temporary Bins (Applicable to a Single Drop Off and Collection)</b>	3yd \$ 225.00	1.8%	\$ 225.00					
<b>Temporary Service - Rolloff Boxes (Price Per Pull)</b>								
10 yd Rolloff	\$ 322.00	1.8%	\$ 322.00					
15 yd Rolloff	\$ 322.00	1.8%	\$ 322.00					
20 yd Rolloff	\$ 322.00	1.8%	\$ 322.00					
30 yd Rolloff	\$ 322.00	1.8%	\$ 322.00					
40 yd Rolloff	\$ 322.00	1.8%	\$ 322.00					
<b>Additional Steam Clothing</b>								
Bins	\$ 74.00	1.8%	\$ 74.00					
Rolloff Box	\$ 225.00	1.8%	\$ 225.00					
<b>Commercial Bulky Item Service</b>								
First Two Items	\$ 75.00	1.8%	\$ 75.00					
Each Additional Item	\$ 38.00	1.8%	\$ 38.00					
<b>Restart Fee</b>	\$ 45.00	1.8%	\$ 45.00					

## **Waste Resources, Inc. - Lynwood Cost Analysis Summary**

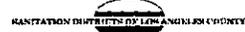
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In analyzing the actual 2015 income and expenses for Lynwood and projecting future increases in costs the following assumptions were made:

1. Over the last several years the average tipping fee in Southern California Landfills has risen \$1.70 to \$2.50 per ton each year. In projecting the dump fees for the next five years we assumed a 5% increase each year which is approximately \$2.00 per ton. The annual increase in landfill costs will average \$110,977.
2. In calculating the increase in the cost of labor normally we could use the consumer price index which ranges from a 3 to 4 percent increase each year. In California over the next 5 years the cost of labor will increase dramatically due to the minimum wage increasing from \$10.00 per hour currently to \$15.00 per hour by 2022. This is an average increase of 8.4% each year. In calculating the cost of labor over the next five years we assumed an increase of 7% annually. The annual increase in labor costs will average \$44,895.
3. In calculating the increase in the cost of payroll tax expense we assumed a 5% increase each year due to the increase in labor resulting from the minimum wage increase. The annual increase in payroll tax expense will average \$2,847.
4. The cost of workers comp insurance is based on payroll thus we assumed a 7% increase each year due to the increase in labor resulting from the minimum wage increase. The annual increase in workers comp insurance expense will average \$6,470.
5. It was assumed that the cost of employee health insurance and liability insurance would increase 1% per year over the next 5 years. The annual increase in employee health insurance and liability insurance will average \$982.
6. It was assumed that the cost of fuel would increase 10% per year over the next 5 years. The annual increase in fuel expense will average \$22,938.
7. It was assumed that the cost of repairs would increase 10% per year over the next 5 years. This is low due to the fact that all of our trucks were purchase new when we were awarded the Lynwood Contract. The annual increase in the cost of repairs will average \$8,394.
8. The final assumption made was that our rent expense would increase 12.5% over the next 5 years. This is based on our lease agreement which calls for a 12.5% increase each year. The annual increase in the rent expense will average \$9,716.

The total average annual increase for 2016 and the next 5 years will be \$207,219 for each year. If you wish to go over the detailed analysis of our projection or you have any questions, please don't hesitate to call.

## Tipping Fees for Solid Waste and Recyclables



Payment at the scales must be in cash, credit card (MC, American Express, & Discover only), debit card, or by pre-arranged credit. No checks are accepted.

**RATES**  
Effective April 1, 2016

### MATERIAL RECOVERY FACILITIES (MRF)

#### Puente Hills Materials Recovery Facility (PHMRF), Whittier <sup>(1)</sup>

Municipal Solid and Inert Waste	\$52.75 per ton
Hard-to-Handle, Bulky Items	\$62.75 per ton
<b>Minimum Charge (Municipal Solid and Inert Waste)</b>	<b>\$44.84 per load</b>
Minimum Charge (Hard-to-Handle)	\$54.84 per load
Segregated Uncontaminated Green Waste (1-ton minimum charge)	\$41.50 per ton
Pull-Offs	\$42.00 each
Additional Fees: Uncovered Loads Capable of Producing Litter Surcharge (\$4.40 min.)	\$4.40 per ton

Safety Vests are required at this facility and available at the Scale House at a cost of \$4.50 per vest.

#### Downey Area Recycling and Transfer Facility (DART), Downey <sup>(1)</sup>

Municipal Solid and Inert Waste	\$55.64 per ton
Hard-to-Handle Bulky Items	\$65.64 per ton
Minimum Charge (Municipal Solid and Inert Waste)	\$47.29 per load
Minimum Charge (Hard-to-Handle)	\$57.29 per load
Segregated Uncontaminated Green Waste (1-ton minimum charge)	\$43.50 per ton
Pull-Offs	\$42.00 each
Additional Fees: Uncovered Loads Capable of Producing Litter Surcharge (\$4.40 min.)	\$4.40 per ton

Safety Vests are required at this facility and available at the Scale House at a cost of \$4.50 per vest.

#### South Gate Transfer Station, South Gate <sup>(1)</sup>

Municipal Solid and Inert Waste	\$55.91 per ton
Hard-to-Handle Bulky Items	\$65.91 per ton
Minimum Charge (Municipal Solid and Inert Waste)	\$47.52 per load
Minimum Charge (Hard-to-Handle)	\$57.52 per load
Pull-Offs	\$42.00 each
Additional Fees: Uncovered Loads Capable of Producing Litter Surcharge (\$4.40 min.)	\$4.40 per ton

#### Recyclables Rates paid by Districts (0.25 ton minimum)

**Note: Recyclable Rates are frequently changed. Please check website for current rates.**

**The recyclables listed below are accepted at PHMRF and DART**

Cardboard	\$75.85 per ton
Any type of paper	\$50.79 per ton
Mixed recyclables (recycle content of at least 85%) <sup>(8)</sup>	\$25.71 per ton
Mixed recyclables (recycle content of at least 75%) <sup>(6)</sup>	\$23.79 per ton

### REFUSE-TO-ENERGY FACILITIES

#### Commerce Refuse-to-Energy Facility (CREF), Commerce <sup>(5)</sup>

Refuse (minimum charge – \$40.00 per load)	\$69.00 per ton
High Energy Refuse <sup>(6)</sup> (minimum charge – \$40.00 per load)	\$50.00 per ton
Certified Destruction	\$120.00 per load plus \$130.00 per ton or \$40.00 minimum
USDA Regulated Waste <sup>(7)</sup>	\$160.00 per load plus \$180.00 per ton or \$40.00 minimum
Additional Fees: Uncovered Loads Capable of Producing Litter	\$6.00 per ton surcharge \$6.00 minimum

#### Southeast Resource Recovery Facility (SERRF), Long Beach <sup>(4)</sup>

Municipal Solid and Inert Waste (1-ton minimum charge)	\$62.00 per ton
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## Tipping Fees for Solid Waste and Recyclables

MANUFACTURE DEPARTMENT OF LAND RECLAMATION (MWR)

Payment at the scales must be in cash, credit card (MC, American Express, & Discover only), debit card, or by pre-arranged credit. No checks are accepted.

**RATES**  
Effective April 1, 2015

### LANDFILLS

#### Puente Hills Landfill, City of Industry <sup>(1)(10)</sup>

Clean Dirt	\$75.00 per load
<u>Calabasas Landfill, Agoura</u> <sup>(1)(2)</sup>	
Municipal Solid and Inert Waste	\$47.32 per ton
Hard-to-Handle Bulky Items	\$57.32 per ton
Tires	\$84.82 per ton
Special Handling	\$62.32 per ton
Minimum Charge (Municipal Solid and Inert Waste)	\$45.50 per load
Pull-Offs	\$42.00 each
Segregated Uncontaminated Green Waste (1-ton minimum charge)	\$31.98 per ton
Clean, segregated asphalt (\$50.00 per load minimum)	\$20.00 per ton
Additional Fees: Uncovered Loads Capable of Producing Litter and Non-Manifested Tire Loads Surcharge (\$4.40 minimum)	\$4.40 per ton

#### Scholl Canyon Landfill, Glendale <sup>(1)(8)</sup>

Municipal Solid and Inert Waste	\$49.18 per ton
Hard-to-Handle Bulky Items	\$58.24 per ton
Tires	\$92.93 per ton
Special Handling	\$66.99 per ton
Minimum Charge (Municipal Solid and Inert Waste)	\$48.44 per load
Pull-Offs	\$40.00 each
Segregated Uncontaminated Green Waste (1-ton minimum charge)	\$32.04 per ton
Clean Dirt (\$40.00 per load minimum)	\$7.00 per ton
Clean, segregated asphalt (\$30.00 per load minimum)	\$8.50 per ton
Additional Fees: Uncovered Loads Capable of Producing Litter and Non-Manifested Tire Loads Surcharge (\$5.00 minimum)	\$5.00 per ton
Grindings - Asphalt	No Charge

#### Please Note:

- All rates excluding pull-offs, green waste, asphalt and clean dirt include the following fees:
  - \*California Integrated Solid Waste Management Fee: \$1.40 per ton
  - \*L. A. County Solid Waste Management Fee: \$1.50 per ton
  - \*L. A. County Department of Health Services Regulation Service Fee: \$0.36 per ton
- All rates and surcharges include the L.A. County Business License Tax: 10% of gross receipts, excluding state and local fees and taxes.
- All rates and surcharges (except for Clean Dirt) include the City of Glendale - Scholl Canyon Landfill Assessment: 25% of gross receipts; vehicles owned and operated by the City of Glendale are exempt.
- Rate effective as noted and subject to change pursuant to SERRF Joint Powers Agreement.
- Rates effective as noted and subject to change pursuant to CREF Operating Agreement.
- High Energy Waste consists of dry scrap wood, textile waste, unrecyclable paper and cardboard and additional unrecyclable materials.
- USDA Regulated Waste is the destruction of regulated foreign waste in accordance with the regulation of the United States Department of Agriculture ("USDA") and the terms of the Facility USDA compliance agreement.
- Recyclables must be comprised of metals, clear plastic film, plastic containers, glass, paper or cardboard. The percent recyclables is defined as the weight of recyclables in each load divided by the total weight of the load.
- Beginning in January 2015 and for 12 to 18 months, clean dirt only will be accepted at Puente Hills Landfill. No contaminants, debris, organics, boulders or clays should be in the dirt.
- Unsuitable loads will be rejected. Hauler is responsible to remove the rejected load(s) or will be charged a flat fee of \$400 per rejected load for the site to dispose the load.

**COUNTY SANITATION DISTRICTS OF LOS ANGELES COUNTY  
SCHEDULE OF RATES FOR SOLID WASTE MATERIALS RECOVERY, TRANSFER AND DISPOSAL FACILITIES**

	<b>CURRENT RATE</b>	<b>RATE January 1, 2015</b>
<b>PUENTE HILLS MATERIALS RECOVERY FACILITY (MRF), Whittier<sup>(1)</sup></b>		
Municipal Solid and Inert Waste	\$45.75 /ton	\$49.25 /ton
Hard-to-Handle, Bulky Items	53.00 /ton	60.25 /ton
Minimum Charge MSW	28.74 per load	41.89 per load
Minimum Charge Hard-to-Handle	38.99 per load	51.85 per load
Segregated Uncontaminated Green Waste (1-ton minimum charge)	37.50 /ton	39.50 /ton
Pull-Offs		40.00 each
<b>SOUTH GATE TRANSFER STATION, South Gate<sup>(1)</sup></b>		
Municipal Solid and Inert Waste	\$51.91 /ton	\$53.91 /ton
Hard-to-Handle, Bulky Items	59.16 /ton	83.91 /ton
Minimum Charge MSW	33.74 per load	45.82 per load
Minimum Charge Hard-to-Handle	40.89 per load	55.82 per load
Pull-Offs		40.00 each
<b>DOWNEY AREA RECYCLING AND TRANSFER (DART FACILITY), Downey<sup>(1)</sup></b>		
Municipal Solid and Inert Waste	\$47.14 /ton	\$53.64 /ton
Hard-to-Handle, Bulky Items	54.39 /ton	63.64 /ton
Minimum Charge MSW	30.54 per load	48.59 per load
Minimum Charge Hard-to-Handle	37.99 per load	55.59 per load
Segregated Uncontaminated Green Waste (1-ton minimum charge)	38.50 /ton	41.60 /ton
Pull-Offs		40.00 each
<b>CALABASAS LANDFILL, Agoura<sup>(1)(2)</sup></b>		
Municipal Solid and Inert Waste	\$40.82 /ton	\$43.32 /ton
Hard-to-Handle, Bulky Items	48.79 /ton	53.32 /ton
Tires	84.82 /ton	84.82 /ton
Special Handling	57.32 /ton	57.32 /ton
Minimum Charge MSW	39.25 per load	41.85 per load
Pull-Offs	33.00 each	40.00 each
Segregated Uncontaminated Green Waste (1-ton minimum charge)	27.48 /ton	28.48 /ton
Asphalt	20.00 /ton	20.00 /ton
-Minimum Charge	50.00 per load	50.00 per load
<b>SCHOLL CANYON LANDFILL, Glendale<sup>(1)(2)</sup></b>		
Municipal Solid and Inert Waste	\$49.18 /ton	\$49.18 /ton
Hard-to-Handle, Bulky Items	58.24 /ton	58.24 /ton
Tires	92.93 /ton	92.93 /ton
Special Handling	66.99 /ton	66.99 /ton
Minimum Charge MSW	48.44 per load	48.44 per load
Pull-Offs	40.00 each	40.00 each
Segregated Uncontaminated Green Waste (1-ton minimum charge)	30.54 /ton	32.04 /ton
Asphalt	8.50 /ton	8.50 /ton
-Minimum Charge	30.00 per load	30.00 per load
Clean Dirt	6.00 /ton	6.00 /ton
-Minimum Charge	40.00 per load	40.00 per load
<b>SOUTHEAST RESOURCE RECOVERY FACILITY (SERRF), Long Beach<sup>(4)</sup></b>		
Municipal Solid and Inert Waste (1-ton minimum charge)	\$53.00 /ton	\$57.00 /ton
<b>COMMERCE REFUSE TO ENERGY FACILITY, Commerce<sup>(1)(5)</sup></b>		
Refuse	\$53.00 /ton	\$57.00 /ton
-Minimum Charge	40.00 per load	40.00 per load
High Energy Refuse <sup>(6)</sup>	42.00 /ton	44.00 /ton
-Minimum Charge	40.00 per load	40.00 per load
Certified Destruction	120.00 per load plus	120.00 per load plus
-Per Ton Rate	150.00 /ton	130.00 /ton
-Minimum Tonnage Charge	45.00 per load	40.00 per load
USDA Regulated Waste <sup>(7)</sup>	180.00 per load plus	180.00 per load plus
-Per Ton Rate	180.00 /ton	180.00 /ton
-Minimum Tonnage Charge	40.00 per load	40.00 per load

Uncovered Inside Capacity of Producing Tires: Calabasas Landfill, Puente Hills MRF, South Gate, DART - \$4.40/ton surcharge; \$4.40 minimum  
Scholl Canyon Landfill - \$5.00/ton surcharge; \$5.00 minimum, Commerce<sup>(8)</sup> - \$4.00/ton surcharge.

Non-maintained Tire Loads: Calabasas Landfill - \$4.40/ton surcharge; \$4.40 minimum  
Scholl Canyon Landfill - \$5.00/ton surcharge; \$5.00 minimum

<sup>(1)</sup> All rates excluding pull-offs, green waste, asphalt, and clean dirt include the following fees, as appropriate:

California Integrated Solid Waste Management Fee:	\$1.40 per ton
Los Angeles County Solid Waste Management Fee:	\$1.60 per ton
Los Angeles County Department of Health Services Regulatory Service Fee:	\$0.35 per ton

<sup>(2)</sup> All rates and surcharges include the Los Angeles County Business License Tax, as appropriate.  
10% of gross receipts, excluding state and local fees and taxes

<sup>(3)</sup> All rates and surcharges (except for Clean Dirt) include the City of Glendale - Scholl Canyon Landfill Fee payment.  
25% of gross receipts; vehicles owned and operated by the City of Glendale are exempt

<sup>(4)</sup> Rate effective January 1, 2013; Rates subject to change pursuant to SERRF Joint Powers Agreement.

<sup>(5)</sup> Rates effective as noted. Cell facility regarding AB323 transformation credit calculation for High energy refuse; Rates subject to change pursuant to Commerce Refuse-to-Energy Facility Operating Agreement.

<sup>(6)</sup> High Energy Waste means waste that generates high amounts of energy, such as dry drop wood, textile waste, unrecyclable paper and cardboard, and additional unrecyclable materials

<sup>(7)</sup> USDA Regulated Waste is destruction of regulated foreign waste in accordance with the regulations of the United States Department of Agriculture (USDA) and the terms of the Facility USDA compliance agreement.



# AGENDA STAFF REPORT

DATE: July 5, 2016

TO: Honorable Mayor and Members of the City Council

APPROVED BY: J. Arnolde Beltrán, City Manager   


PREPARED BY: Raul Godinez II, P.E., Director of Public Works/City Engineer  
Lorry Hempe, Public Works Special Projects Manager

SUBJECT: Approval of a Finding that the City Hall Annex Construction is Substantially Complex and Requires a Construction Contract Retention of Ten Percent

## Recommendation:

Staff recommends that the City Council conduct a public hearing; and after receiving public comments, to close the public hearing and to adopt the attached resolution entitled: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD FINDING THAT THE CITY HALL ANNEX PROJECT IS SUBSTANTIALLY COMPLEX AND, THEREFORE, REQUIRES A CONSTRUCTION CONTRACT RETENTION OF TEN PERCENT."

## Background:

As of January 1, 2012, a new section of the Public Contract Code Section 2701 became effective requiring public agencies to reduce the retention amount from public works contract payments from ten percent (10%) to five percent (5%). However, Public Contract Code Section 7201(b)(4) provides, in part, that an awarding agency may withhold in excess of 5 percent (5%) from payment on specific projects where the governing body of the public entity approves a finding during a properly noticed and normally scheduled public hearing, and prior to advertising for bids, that a project is substantially complex and, therefore, requires a higher retention amount than five percent (5%). It is required that the public entity includes such findings and the actual retention amount in the bid documents.



**Discussion & Analysis:**

On March 30, 2015, the City Council approved a conceptual design to construct an estimated 10,430 square-foot City Hall Annex ("Project"). The new building will house the Council Chamber, Council Chamber support facilities, offices, technology system network, and lobby area. The budget for the Project was increased from \$7,429,400 to \$7,672,845.

A public notice of public hearing was advertised in the Daily Journal and Long Beach Press Telegram on June 23, 2016. The construction of the City Hall Annex is a significant facility to the City. The finding of substantial complexity for this project is based on the following findings:

- a. The Project construction cost is estimated to be approximately \$5,109,650 million and is funded by various sources of City funds, including bond funds.
- b. The Project is subject to levels of inspection beyond those required of other public works projects.
- c. The increased level of construction complexity is due to the Project involving the use of various disciplines and trades that will be involved in the construction of the estimated 10,430 square-foot City facility; the coordination of work between the trades; the level of inspections and testing; and conformance to the Los Angeles County Fire Department and the City's Building and Safety requirements.

Staff is recommending that the City Council approve a retention amount of 10%. Staff will continue to check and verify the accuracy of each progress payment. The progress payment amount will then be reduced by 10% and, staff will release the remaining 90%, upon approval of payment by the City Council, which will be paid to the contractor. The 10% retention shall be withheld by the City until the work is complete; once the Project is accepted, and any stop notices or labor compliance issues resolved, the 10% retention will be released.

**Fiscal Impact:**

No additional funds requested with the proposed action. The City Council approved a budget of \$7,672,845 for this project.

Coordinated With:  
Finance & Administration  
City Attorney



**RESOLUTION. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD FINDING THAT THE CITY HALL ANNEX PROJECT IS SUBSTANTIALLY COMPLEX AND, THEREFORE, REQUIRES A CONSTRUCTION CONTRACT RETENTION OF TEN PERCENT**

**WHEREAS**, the City of Lynwood ("City") intends on competitively bidding and awarding a contract for the City Hall Annex Project ("Project"); and

**WHEREAS**, , Public Contract Code Section 7201(b)(1) states that retention proceeds withheld from any payment by a public entity from the original contractor shall not exceed five percent of the payment; and

**WHEREAS**, Public Contract Code Section 7201(b)(4) states that the retention proceeds withheld from any payment by a public entity may exceed five percent on specific projects where the governing board approves a finding during a properly noticed and normally scheduled public hearing, and prior to advertising for bids, that a project is substantially complex and, therefore, requires a higher retention amount than five percent, and the public entity includes such findings and the actual retention amount in the bid documents; and

**WHEREAS**, on July 5, 2016, pursuant to Public Contract Code Section 7201, the City finds that the Project is substantially complex and requires a higher retention amount than five percent, based on the facts set forth in this Resolution.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LYNWOOD DOES HEREBY FIND, PROCLAIM, ORDER AND RESOLVE AS FOLLOWS:**

**Section 1.** The above recitals are true and correct.

**Section 2.** In accordance with the Public Contract Code Section 7201, the City hereby determines and finds that the Project is substantially complex based on the following facts:

- d. The Project construction cost is estimated to be approximately \$5,109,650 million and is funded by various sources of City funds, including bond funds
- e. The Project is subject to levels of inspection beyond those required of other public works projects.
- f. The increased level of construction complexity is due to the Project involving the use of various disciplines and trades that will be involved in the construction of the estimated 10,430 square-foot City facility; the coordination of work between the trades; the level of inspections and testing; and conformance to the Los Angeles County Fire Department and the City's Building and Safety requirements.

**Section 4.** The bid documents for the Project will make a reference to this Resolution, and will state that the retention proceeds to be withheld from the general contractor shall not exceed ten percent (10%) of the contract amount.

**Section 5.** As the Project is determined and found to be substantially complex, the City hereby approves retention proceeds to be withheld from the general contractor in an amount not to exceed ten percent (10%), and that the total retention proceeds to be withheld from the subcontractors by the general contractor shall not exceed ten percent (10%).

**Section 6.** The City held a properly noticed, normally scheduled public hearing on July 5, 2016.

**Section 7.** This resolution shall take effect immediately upon its adoption by the City Council, and the City Clerk shall certify the vote adopting this resolution

**Section 8.** The City Clerk is directed to certify the adoption of this Resolution.

**PASSED, APPROVED and ADOPTED this 5<sup>h</sup> day of July, 2016.**

\_\_\_\_\_  
Edwin Hernandez  
Mayor

**ATTEST:**

\_\_\_\_\_  
María Quiñónez  
City Clerk

\_\_\_\_\_  
J. Arnoldo Beltrán  
City Manager

**APPROVED AS TO FORM:**

**APPROVED AS TO CONTENT:**

\_\_\_\_\_  
David A. Garcia  
City Attorney

\_\_\_\_\_  
Raul Godinez II, P.E.  
Director of Public Works /City Engineer



# AGENDA STAFF REPORT

DATE: July 5, 2016

TO: Honorable Mayor and Members of the City Council

APPROVED BY: J. Arnoldo Beltrán, City Manager *JAB* *fg*

PREPARED BY: Raul Godinez II, P.E., Director of Public Works/City Engineer  
Elias Saikaly, Senior Public Works Manager

SUBJECT: Lynwood Lighting Assessment District, FY 2016-2017

## Recommendation:

Staff recommends that the City Council hold a public hearing to:

1. Set the assessment rates for the Lynwood Lighting Assessment District at \$1.62 per front footage for residential properties and \$3.01 per front footage for commercial properties; and
2. Adopt the attached entitled resolution: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD ORDERING THE LEVY OF ANNUAL ASSESSMENTS FOR THE EXISTING LYNWOOD LIGHTING ASSESSMENT DISTRICT FOR FISCAL YEAR 2016-2017".

## Background:

On June 21, 2016, the City Council approved the Engineer's Report, and further proceeded to give notice of the time and place for a public hearing on all matters relating to said assessment district and the proposed assessment rates. An annual hearing is required to re-establish the district. The notice of public hearing was advertised on June 23, 2016, per Section 22553 of the California Streets and Highways Code.

## Discussion & Analysis:

There are no proposed assessment rate increases; the assessment rates will remain the same as in prior years at \$1.62 per front footage for residentially zoned properties and \$3.01 per front footage for commercially zoned properties. The estimated total assessment for Fiscal Year 2016-17 is \$1,031,398, adding interest and penalties the total estimated amount to be collected is \$1,062,851. The cost to operate the District for FY 16-17 is \$1,092,372. With a beginning fund balance of \$38,980, the projected fund balance for FY 16-17 is \$9,459.

AGENDA  
ITEM

11

**Fiscal Impact:**

The data in the Engineer's Report are based on data available in April 2016. Update figures are included as "Attachment A". At this time, the assessment rates for the City's Lighting Assessment District will remain the same as in FY 16-17.

Coordinated With:

City Attorney's Office  
City Clerk's Office  
City Manager's Office  
Finance

Attachments

1. Diagram
2. Attachment A
3. Resolution 2016.125
4. Resolution 2016.126
5. Engineer's Report
6. Publishing

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD ORDERING THE LEVY OF ANNUAL ASSESSMENTS FOR THE EXISTING LYNWOOD LIGHTING ASSESSMENT DISTRICT FOR FISCAL YEAR 2016-2017**

**WHEREAS**, on February 16, 2016, the City Council of the City of Lynwood adopted Resolution No. 2016-038 proposing the levy of the annual assessments for the Lynwood Lighting Assessment District (the "District") and directing the City Engineer to prepare a report in connection therewith; and

**WHEREAS**, on June 21, 2016, the City Engineer submitted a report in relation to said District pursuant to the provisions of the "Landscaping and Lighting Act of 1972" (Part 2 of Division 15 of the Streets and Highways Code of the State of California) (the "Act"); and

**WHEREAS**, on June 21, 2016, the City Council adopted Resolution No.2016-125 approving the Engineer's Report herein mentioned; and

**WHEREAS**, on June 21, 2016 the City Council adopted Resolution No.2016-126 fixing the time and place for a hearing on the matter of said District; and

**WHEREAS**, evidence has been received as to the publication of notice of said hearing in the time, form and manner required by law.

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF LYNWOOD DOES HEREBY FIND, PROCLAIM, ORDER, AND RESOLVE AS FOLLOWS:**

**Section 1.** Each and all of the recitals set forth above are true and correct.

**Section 2.** Following notice duly given, the City Council has held a full and fair public hearing regarding its Resolution No. 2016-126, the Engineer's Report prepared in connection therewith, and the levy and collection of the proposed assessment against lots and parcels of land within the District for fiscal year 2016-2017, to pay for the costs and expenses for the improvements described in Section 5 below pursuant to the terms and provisions of the Act. All interested persons were afforded the opportunity to hear and be heard. The City Council has considered all oral and written statements, protests and communications made or filed by interested persons.

**Section 3.** Based upon its review of the Engineer's Report and other reports and information, the City Council hereby finds and determines that (i) the lands within the District will be benefited by the improvements described in Section 5 below, (ii) the District includes all of the lands so benefited, and (iii) the net amount to be assessed upon the lands within the District for the 2016-2017 fiscal year in accordance with the Engineer's Report is apportioned by a formula and method which fairly distributes the

net amount among all assessable lots and parcels in proportion to the estimated benefits to be received by each such lot or parcel from the improvements.

**Section 4.** The diagram and assessment in the Engineer's Report, as presented to the City Council and on file in the office of the City Clerk are hereby confirmed as filed.

**Section 5.** The City Council hereby orders the proposed improvements to be made as described in the Engineer's Report, which improvements shall be performed pursuant to law, and which are briefly described as follows:

The installation or construction and maintenance and servicing of existing and previously proposed public lighting facilities and facilities which are appurtenant thereto or which are necessary or convenient for the maintenance or servicing thereof, including but not limited to, electric current, repair of street light standards and fixtures and incidental costs including labor, material and equipment. Such improvements constitute the maintenance and operation of sidewalks, and streets, specifically, the maintenance and operation of existing and previously proposed public lighting facilities located in and along sidewalks and streets, including street lights and traffic signals, and facilities which appurtenant thereto or which are necessary or convenient for the maintenance or operation thereof, including the cost of rent, repair, replacement, rehabilitation, fuel, power, electrical current, care and supervision necessary to properly operate and maintain public lighting facilities and traffic signals located in and along public streets within the city; and the installation and construction of previously proposed public lighting facilities, and facilities which appurtenant thereto or which are necessary or convenient for the maintenance or operation thereof, which have been paid or are to be paid from the proceeds of revenue bonds.

**Section 6.** The assessment is in compliance with provisions of the Act, and the City Council has complied with all laws pertaining to the levy of an annual assessment pursuant to the Act.

**Section 7.** The assessment is levied for the purpose of paying the costs and expenses of the improvements described in Section 5 above for the fiscal year 2016-2017.

**Section 8.** The County Auditor of Los Angeles County shall enter on the County Assessments Roll opposite each lot or parcel of land the amount of the assessment and such assessments shall then be collected at the same time and in the same manner as the County taxes are collected. After collection by the County, the net amount of the assessments, after deduction of any compensation due the County for collection, shall be paid to the City Treasurer.

**Section 9.** Public property owned by any public agency and in use in the performance of a public function and which is included within the District shall not be

subject to assessments pursuant to the Act for any of the costs and expenses of any of the improvements.

**Section 10.** The City Treasurer shall deposit all monies representing assessments collected by the County to the credit of a special fund for the District and such monies shall be expended only for the improvements described in Section 5 above.

**Section 11.** The adoption of this Resolution constitutes the levy of an assessment for the fiscal year commencing July 1, 2016 and ending June 30, 2017.

**Section 12.** A certified copy of the diagram and assessment shall be filed in the office of the City Engineer, with a duplicate copy on file in the office of the City Clerk and open for public inspection.

**Section 13.** The Lynwood Lighting Assessment for fiscal year 2016-2017 shall be \$1.62 and \$3.01 per foot of front footage for residentially and commercially zoned properties, respectively.

**Section 14.** Any shortfall may be covered by the General Fund per City Council direction until such time as Council duly approves an increase.

**Section 15.** The City Clerk is hereby authorized and directed to forthwith file a certified copy of said diagram and assessment with the County Auditor, together with a certified copy of this Resolution.

**Section 16.** This resolution shall take effect immediately upon its adoption.

**Section 17.** The City Clerk shall certify as to the adoption of this Resolution.

**PASSED, APPROVED and ADOPTED this 5<sup>th</sup> day of July, 2016.**

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Edwin E. Hernandez  
Mayor

**ATTEST:**

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María Quiñónez  
City Clerk

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J. Arnoldo Beltrán  
City Manager

**APPROVED AS TO FORM:**

**APPROVED AS TO CONTENT:**

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David Garcia  
City Attorney

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Raul Godinez II, P.E.  
Director of Public Works / City Engineer

STATE OF CALIFORNIA        )  
  )       §  
COUNTY OF LOS ANGELES    )

I, the undersigned, City Clerk of the City of Lynwood, do hereby certify that the above and foregoing resolution was duly adopted by the City Council of the City of Lynwood at a regular meeting held in the City Hall of said City on the day of \_\_\_\_\_, \_\_\_\_\_, and passed by the following vote:

- AYES:
- NOES:
- ABSENT:

\_\_\_\_\_  
City Clerk, City of Lynwood

STATE OF CALIFORNIA        )  
  )       §  
COUNTY OF LOS ANGELES    )

I, the undersigned City Clerk of the City of Lynwood, and Clerk of the City Council of said City, do hereby certify that the above and foregoing is a full, true and correct copy of Resolution No. \_\_\_\_\_ on file in my office and that said resolution was adopted on the date and by the vote therein stated.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
City Clerk, City of Lynwood



# AGENDA STAFF REPORT

DATE: July 5, 2016

TO: Honorable Mayor and Members of the City Council

APPROVED BY: J. Arnoldo Beltrán, City Manager *JAB*

PREPARED BY: Raul Godínez II, P.E., Director of Public Works/City Engineer  
Elias Saikaly, P.E., Senior Public Works Manager *ES*

SUBJECT: Lynwood Landscape Maintenance Assessment District,  
FY 2016-2017

## Recommendation:

Staff recommends that the City Council hold a public hearing to:

1. Set the assessment rate for the Landscape Maintenance Assessment District at \$1.90 per front footage for residential and commercial properties; and
2. Adopt the attached resolution entitled: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD ORDERING THE LEVY OF ANNUAL ASSESSMENTS FOR THE EXISTING LYNWOOD LANDSCAPE MAINTENANCE ASSESSMENT DISTRICT FOR FISCAL YEAR 2016-2017".

## Background:

On June 21, 2016 the City Council approved the Engineer's Report, and further proceeded to give notice of the time and place for a public hearing on all matters relating to said assessment district and the proposed assessment rates. An annual hearing is required to re-establish the district. The notice of public hearing was advertised on June 23, 2016 per Section 22553, of the California Streets and Highways Code.

## Discussion & Analysis:

There are no proposed assessment rate increases; the assessment rates will remain the same as in prior years at \$1.90 per front footage for both residentially zoned properties and for commercially zoned properties. The total estimated assessment Fiscal Year 2016-17 is \$1,063,674. The cost to operate the District for FY 16-17 is \$1,596,373 and the assessment amount, interest and penalties is \$1,093,018. Including a deficit carryover of 103,209, this will result in an estimated deficit of \$606,564.

AGENDA  
ITEM

12

**Fiscal Impact:**

The District is projected to have a deficit of \$606,564 by the end of FY 2016-17. At this time, the assessment rates for the City's Landscape District will remain the same.

Coordinated With:

City Attorney's Office  
City Clerk's Office  
City Manager's Office  
Finance

Attachments

1. Diagram
2. Resolution 2016.127
3. Resolution 2016.128
4. Engineer's Report
5. Publishing

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD ORDERING THE LEVY OF ANNUAL ASSESSMENTS FOR THE EXISTING LYNWOOD LANDSCAPE MAINTENANCE ASSESSMENT DISTRICT FOR FISCAL YEAR 2016-2017**

**WHEREAS**, on February 16, 2016, the City Council of the City of Lynwood adopted Resolution No. 2016-037 proposing the levy of the annual assessments for the Lynwood Landscape Maintenance Assessment District (the "District") and directing the City Engineer to prepare a report in connection therewith; and

**WHEREAS**, on June 21, 2016, the City Engineer submitted a report in relation to said District pursuant to the provisions of the "Landscaping and Lighting Act of 1972" (Part 2 of Division 15 of the Streets and Highways Code of the State of California) (the "Act"); and

**WHEREAS**, on June 21, 2016, the City Council adopted Resolution No. 2016-127 approving the Engineer's Report herein mentioned; and

**WHEREAS**, on June 21, 2016, the City Council adopted Resolution No. 2016-128 fixing the time and place for a hearing on the matter of said District; and

**WHEREAS**, evidence has been received as to the publication of notice of said hearing in the time, form and manner required by law.

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF LYNWOOD DOES HEREBY FIND, PROCLAIM, ORDER, AND RESOLVE AS FOLLOWS:**

**Section 1.** Each and all of the recitals set forth herein above are true and correct.

**Section 2.** Following notice duly given, the City Council has held a full and fair public hearing regarding its Resolution No. 2016-128, the Engineer's report prepared in connection therewith, and the levy and collection of the proposed assessment against lots and parcels of land within the District for fiscal year 2016-2017 to pay for the costs and expenses for the improvements described in Section 5 below pursuant to the terms and provisions of the Act. All interested persons were afforded the opportunity to hear and be heard. The City Council has considered all oral and written statements, protests and communications made or filed by interested persons.

**Section 3.** Based upon its review of the Engineer's Report and other reports and information, the City Council hereby finds and determines that (i) the lands within the District will be benefited by the improvements described in Section 5 below, (ii) the District includes all of the lands so benefited, and (iii) the net amount to be assessed upon the lands within the District for the 2016-2017 fiscal year in accordance with the Engineer's Report is apportioned by a formula and method which fairly distributes the

net amount among all assessable lots and parcels in proportion to the estimated benefits to be received by each such lot or parcel from the improvements. All protests and objections to the levy and collection of the proposed assessment for the fiscal year commencing on July 1, 2016 and ending on June 30, 2017 are hereby overruled by the City Council.

**Section 4.** The diagram and assessment in the Engineer's Report, as modified, as presented to the City Council and on file in the office of the City Clerk are hereby confirmed as filed.

**Section 5.** The City Council hereby orders the proposed improvements to be made as described in the Engineer's Report, which improvements shall be performed pursuant to law, and which are briefly described as follows:

The installation, maintenance and servicing of existing and previously proposed landscaping and appurtenant facilities within parks and landscaped areas within public rights-of-way and City owned properties in the City of Lynwood. Such improvements include the maintenance and operation of sidewalks, streets, and water, flood control and drainage systems, specifically the maintenance and operation of landscaping and appurtenant facilities in and along streets and sidewalks, the maintenance and operation of parks, including appurtenant facilities, which serve as natural retention and drainage systems as required by the area's Master Storm Drain Plan, and the maintenance and operation of landscaped areas adjacent to and previously proposed water well sites; and the installation of previously proposed landscaping and appurtenant facilities within parks and landscaped areas within public rights-of-way and City-owned property in the City which have been paid or are to be paid from the proceeds of revenue bonds.

**Section 6.** The assessment is in compliance with provisions of the Act, and the City Council has complied with all laws pertaining to the levy of an annual assessment pursuant to the Act.

**Section 7.** The assessment is levied for the purpose of paying the costs and expenses of the improvements described in Section 5 above during fiscal year 2016-2017.

**Section 8.** The County Auditor of Los Angeles County shall enter on the County Assessments Roll opposite each lot or parcel of land the amount of the assessment and such assessments shall then be collected at the same time and in the same manner as the County taxes are collected. After collection by the County, the net amount of the assessments, after deduction of any compensation due the County for collection, shall be paid to the City Treasurer.

**Section 9.** Public property owned by any public agency and in use in the performance of a public function and which is included within the District shall not be

subject to assessments pursuant to the Act for any of the costs and expenses of any of the improvements.

**Section 10.** The City Treasurer shall deposit all monies representing assessments collected by the County to the credit of a special fund for the District and such monies shall be expended only for the improvements described in Section 5 above.

**Section 11.** The adoption of this Resolution constitutes the levy of an assessment for the fiscal year commencing July 1, 2016 and ending June 30, 2017.

**Section 12.** A certified copy of the diagram and assessment shall be filed in the office of the City Engineer, with a duplicate copy on file in the office of the City Clerk and open for public inspection.

**Section 13.** The Lynwood Landscape Maintenance Assessment for fiscal year 2015-2016 shall be \$1.90 per foot of front footage for residentially and commercially zoned properties.

**Section 14.** Any shortfall may be covered by the General Fund per City Council direction until such time as Council duly approves an increase.

**Section 15.** The City Clerk is hereby authorized and directed to forthwith file a certified copy of said diagram and assessment with the County Auditor, together with a certified copy of this Resolution.

**Section 16.** This resolution shall take effect immediately upon its adoption.

**Section 17.** The City Clerk shall certify as to the adoption of this Resolution.

**PASSED, APPROVED and ADOPTED this 5<sup>th</sup> day of July, 2016.**

\_\_\_\_\_  
Edwin E. Hernandez  
Mayor

**ATTEST:**

\_\_\_\_\_  
María Quiñónez  
City Clerk

\_\_\_\_\_  
J. Arnoldo Beltrán  
City Manager

**APPROVED AS TO FORM:**

**APPROVED AS TO CONTENT:**

\_\_\_\_\_  
David Garcia  
City Attorney

\_\_\_\_\_  
Raul Godinez II, P.E.  
Director of Public Works / City Engineer

STATE OF CALIFORNIA        )  
  )  
COUNTY OF LOS ANGELES    )       §

I, the undersigned, City Clerk of the City of Lynwood, do hereby certify that the above and foregoing resolution was duly adopted by the City Council of the City of Lynwood at a regular meeting held in the City Hall of said City on the day of \_\_\_\_\_, \_\_\_\_\_, and passed by the following vote:

AYES:

NOES:

ABSENT:

\_\_\_\_\_  
City Clerk, City of Lynwood

STATE OF CALIFORNIA        )  
  )  
COUNTY OF LOS ANGELES    )       §

I, the undersigned City Clerk of the City of Lynwood, and Clerk of the City Council of said City, do hereby certify that the above and foregoing is a full, true and correct copy of Resolution No. \_\_\_\_\_ on file in my office and that said resolution was adopted on the date and by the vote therein stated.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
City Clerk, City of Lynwood



# AGENDA STAFF REPORT

DATE: July 5, 2016

TO: Honorable Mayor and Members of the City Council

APPROVED BY: J. Arnoldo Beltrán, City Manager *JNB*

PREPARED BY: Amanda Hall, Director of Finance *AH*  
Lilly Hampton, Accounting Technician *LH*

SUBJECT: Approval of the Warrant Register

## Recommendation:

Staff respectfully recommends that the Lynwood City Council approve the warrant register dated July 5, 2016.

-----Attached Warrant Register dated July 5, 2016-----



Voids-Check Listing  
City of Lynwood

Bank code: apbank

Void Check #	Date	Vendor	Status	Clear/Void Date	Reason-Void/Re-issue Ck#	Inv. Date	Amount Paid	Check Total
180440	05/19/2015	009442 LYNWOOD ALL IN		06/23/2016	STALE DATED	05/07/2015	249.34	249.34
180487	05/19/2015	003590 UNITED FAMILIES OF		06/23/2016	STALE DATED	04/23/2015	13.96	13.96
181418	09/01/2015	009530 MERONA ENTERPRISES,		06/23/2016	STALE DATED	07/05/2015	79.54	79.54
181431	09/01/2015	009524 AURORA RODRIGUEZ		06/23/2016	STALE DATED	07/05/2015	105.59	105.59
182045	11/03/2015	009666 IRENE CASTELO		06/23/2016	STALE DATED	10/07/2015	17.89	17.89
182046	11/03/2015	009663 EAGLE VISTA EQUITIES,		06/23/2016	STALE DATED	10/07/2015	44.53	44.53
182114	11/24/2015	009701 CLUB GUADALAJARA		06/23/2016	STALE DATED	10/13/2015	280.98	280.98
182162	11/24/2015	006201 LYNWOOD ROTARY CLUB		06/23/2016	STALE DATED	10/13/2015	2.46	2.46
182199	11/24/2015	003590 UNITED FAMILIES OF		06/23/2016	STALE DATED	10/13/2015	137.02	137.02
184124	06/07/2016	009929 PHI LOTA ALPHA		06/29/2016	WRONG PAYEE 184481	05/09/2016	1,552.00	1,552.00
184161	06/01/2016	000053 CALPERS		06/27/2016	DUPLICATE PAYMENT	04/20/2016	650.00	650.00
184214	06/21/2016	002374 BNI BUILDING NEWS		06/27/2016	WRONG INVOIC # 184401	05/11/2016	100.84	
			V	06/27/2016	646434	05/11/2016	85.11	185.95
184220	06/21/2016	009769 CAL-CITY		06/28/2016	WRONG AMOUNT 184382	10/20/2015	290,578.78	290,578.78
184312	06/21/2016	008281 SC FUELS		06/27/2016	OVER 10%-PURCHASE	05/04/2016	547.31	547.31
184365	06/21/2016	008217 AMAZON.COM, LLC		06/22/2016	WRONG AMOUNT 184373	06/02/2016	2,163.99	
			V	06/22/2016	170064619327	06/02/2016	1,027.56	
			V	06/22/2016	045671445825	05/25/2016	627.88	
			V	06/22/2016	045676728204	05/24/2016	623.55	
			V	06/22/2016	095253588137	05/10/2016	112.41	4,555.39
184381	06/27/2016	000828 BANNAOUN ENGINEERS		06/28/2016	WRONG AMOUNT 184383	10/06/2016	247,790.24	247,790.24
							<b>apbank Total:</b>	<b>546,790.98</b>
16 checks in this report							<b>Total Checks:</b>	<b>546,790.98</b>

Electronic Financial Transaction List  
City of Lynwood

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
1002407	6/21/2016	000053 CALPERS	100000014762261		DELINQUENT PAYROLL-5/2016 1011.30.275.67950	200.00
					<b>Total :</b>	<b>200.00</b>
1002408	6/14/2016	000124 CITY OF LYNWOOD	29983-30053		WORKER'S COMP REPLENISHMENT-4/2016 7151.35.345.67407 7151.35.345.67409 7151.35.345.67408 7151.35.345.67409 7151.35.345.67408 7151.35.345.67409 7151.35.345.67409	4,797.57 527.32 11,477.37 3,320.00 1,512.80 201.76
			30054-30113		WORKER'S COMP REPLENISHMENT-5/2016 7151.35.345.67407 7151.35.345.67409 7151.35.345.67408 7151.35.345.67409 7151.35.345.67411 7151.35.345.67408 7151.35.345.67409 7151.35.345.67411	4,280.12 137.32 5,070.19 3,320.00 81.00 602.51 410.10 185.00
					<b>Total :</b>	<b>35,923.06</b>
1002409	6/14/2016	009720 CITY OF LYNWOOD	1216-1236		LIABILITY CLAIM ACCOUNT REPLENISHMENT-5/2016 7151.35.350.67406 7151.35.350.67410	44,307.71 9,693.84
					<b>Total :</b>	<b>54,001.55</b>
3 Vouchers for bank code : apbank					<b>Bank total :</b>	<b>90,124.61</b>
3 Vouchers in this report					<b>Total vouchers :</b>	<b>90,124.61</b>

Prepays-Check List  
City of Lynwood

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184355	6/16/2016	001330 CANON FINANCIAL SERVICES, INC.	16087055		LEASE-MAINT & PRINTING COSTS-5/2016	
				01-001111	1011.30.270.63025	78.37
				01-001111	1011.30.270.63030	78.37
				01-001111	1011.30.275.63025	78.37
				01-001111	1011.30.275.63030	78.37
				01-001111	1011.30.310.63025	78.37
				01-001111	1011.30.310.63030	78.37
				01-001111	1052.30.315.63025	78.37
				01-001111	1052.30.315.63030	78.37
				01-001111	6051.30.315.63025	78.37
				01-001111	6051.30.315.63030	78.37
				01-001111	6401.30.315.63025	78.37
				01-001111	6401.30.315.63030	78.37
				01-001111	1011.50.501.63025	257.74
				01-001111	1011.50.501.63030	257.74
			16087055A		LEASE-MAINT & PRINTING COSTS-5/2016	
				12-000108	1011.65.250.63030	175.00
				12-000108	1011.65.290.63030	250.00
					<b>Total :</b>	<b>1,880.92</b>
184356	6/16/2016	005848 INFRASTRUCTURE ENGINEERS	21640		DESIGN CONSULTING SVCS-CEDAR/STATE-3/2016	
				06-006381	4011.68.031.62015	3,711.00
			21681		DESIGN CONSULTING SVCS-CEDAR/STATE-4/2016	
				06-006381	4011.68.031.62015	9,519.00
					<b>Total :</b>	<b>13,230.00</b>
184357	6/16/2016	007547 INVESTIGATIVE SERVICES, S-3	1		EMPLOYEE SAFETY TRAINING-5/2016	
				05-001382	1011.35.335.64010	1,500.00
					<b>Total :</b>	<b>1,500.00</b>
184358	6/16/2016	005840 PETTY CASH- PUBLIC WORKS, .	005840052616		BEGINNING CASH AMOUNT-PETTY CASH-PW	
					6051.45.450.67950	300.00
					<b>Total :</b>	<b>300.00</b>
184359	6/16/2016	006970 ZARAGOZA, GEORGE	006970060616		EMPLOYEE DEDUCTION REIMB-6/2016	
					2941.50.605.60001	303.61

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184359	6/16/2016	006970	006970 ZARAGOZA, GEORGE		(Continued)	Total : 303.61
5 Vouchers for bank code : apbank						Bank total : 17,214.53
5 Vouchers in this report						Total vouchers : 17,214.53

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184360	6/20/2016	006399 AT&T	000008101374		TELEPHONE SERVICE-4/20/2016-5/19/2016 6051.45.450.64501	210.19
			000008101375		TELEPHONE SERVICE-4/20/2016-5/19/2016 6051.45.450.64501	70.05
			000008101376		TELEPHONE SERVICE-4/20/2016-5/19/2016 6051.45.450.64501	70.05
			000008101377		TELEPHONE SERVICE-4/20/2016-5/19/2016 6051.45.450.64501	70.05
			000008101378		TELEPHONE SERVICE-4/20/2016-5/19/2016 6051.45.450.64501	70.05
			000008101379		TELEPHONE SERVICE-4/20/2016-5/19/2016 6051.45.450.64501	70.05
			000008101380		TELEPHONE SERVICE-4/20/2016-5/19/2016 6051.45.450.64501	70.05
			000008101381		TELEPHONE SERVICE-4/20/2016-5/19/2016 6051.45.450.64501	70.05
			000008101382		TELEPHONE SERVICE-4/20/2016-5/19/2016 6051.45.450.64501	496.72
			000008101383		TELEPHONE SERVICE-4/20/2016-5/19/2016 6051.45.450.64501	200.12
			000008101387		TELEPHONE SERVICE-4/20/2016-5/19/2016 6051.45.450.64501	188.07
			000008101388		TELEPHONE SERVICE-4/20/2016-5/19/2016 6051.45.450.64501	188.07
					<b>Total :</b>	<b>1,773.52</b>
184361	6/20/2016	000163 SOUTHERN CALIFORNIA EDISON	000163060816-A		LIGHT & POWER SERVICES-5/2016	
				02-001826	2051.45.430.65001	103.42
				02-001826	2651.45.425.65001	31,970.65
			000163061116-B		LIGHT & POWER SERVICES-5/11/2016-6/10/2016	
				02-001826	2051.45.430.65001	118.25
				02-001826	2651.45.425.65001	138.45
					<b>Total :</b>	<b>32,330.77</b>
184362	6/20/2016	000163 SOUTHERN CALIFORNIA EDISON	000163060216		LIGHT & POWER SERVICES-2/18/2016-3/18/2016	
				02-001826	2651.45.425.65001	18.71

Prepays-Check List  
City of Lynwood

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
184362	6/20/2016	000163 SOUTHERN CALIFORNIA EDISON	(Continued)				
			000163060216-A		LIGHT & POWER SERVICES-5/2016		
				02-001826	2051.45.430.65001	56.96	
				02-001826	2651.45.425.65001	122.11	
			000163060216-B		LIGHT & POWER SERVICES-5/2016		
				02-001826	6051.45.450.65001	1,666.31	
				02-001826	2701.45.610.65001	252.76	
				02-001826	2051.45.430.65001	33.44	
				02-001826	2651.45.425.65001	101.50	
			000163060216-C		LIGHT & POWER SERVICES-3/19/2016-4/19/2016		
				02-001826	2651.45.425.65001	18.57	
			000163060316		LIGHT & POWER SERVICES-5/2016		
				02-001826	6051.45.450.65001	12,572.42	
			000163060816		LIGHT & POWER SERVICES-5/2016		
				02-001826	2051.45.430.65001	101.48	
			000163060816-B		LIGHT & POWER SERVICES-5/2016		
				02-001826	2651.45.425.65001	382.77	
			000163060816-C		LIGHT & POWER SERVICES-5/2016		
				02-001826	6051.45.450.65001	796.58	
			000163060916		LIGHT & POWER SERVICES-5/2016		
				02-001826	2051.45.430.65001	130.56	
				02-001826	2651.45.425.65001	249.38	
			000163060916-A		LIGHT & POWER SERVICES-5/2016		
				02-001826	6051.45.450.65001	4,149.68	
			000163061016		LIGHT & POWER SERVICES-5/9/2016-6/8/2016		
				02-001826	2651.45.425.65001	6,438.18	
			000163061116		LIGHT & POWER SERVICES-5/2016		
				02-001826	6051.45.450.65001	58.87	
			000163061116-A		LIGHT & POWER SERVICES-5/11/2016-6/10/2016		
				02-001826	2051.45.430.65001	72.09	
				02-001826	2651.45.425.65001	7,314.70	
					<b>Total :</b>	<b>34,537.07</b>	
3 Vouchers for bank code : apbank						<b>Bank total :</b>	<b>68,641.36</b>
3 Vouchers in this report						<b>Total vouchers :</b>	<b>68,641.36</b>

vchlist  
06/21/2016 11:44:31AM

**Prepaid-Check List**  
City of Lynwood

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184363	6/21/2016	000141 AT&T	3378414401060716		TELEPHONE SERVICE-6/2016	
				02-001813	6051.45.450.64501	33.29
			3378414402060716		TELEPHONE SERVICE-6/2016	
				02-001813	6051.45.450.64501	33.29
					<b>Total :</b>	<b>66.58</b>
					<b>Bank total :</b>	<b>66.58</b>
					<b>Total vouchers :</b>	<b>66.58</b>

1 Vouchers for bank code : apbank  
1 Vouchers in this report

Prepays-Check List  
City of Lynwood

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184364	6/21/2016	000069 ACOSTA, VICTOR	1		ENTERTAINMENT- MUSIC SVCS/CICLAVIA -5/2016	
				06-006383	2051.45.410.64399	500.00
					<b>Total :</b>	<b>500.00</b>
184365	6/21/2016	008217 AMAZON.COM, LLC	045671445825		PRINTER SUPPLIES-5/2016	
				02-001891	1011.30.275.65020	627.88
			045676728204		PRINTER SUPPLIES-5/2016	
				02-001891	1011.30.275.65020	623.55
			095253588137		COMPUTER SUPPLIES-5/2016	
				08-003100	1011.60.740.65020	103.13
					1011.60.740.65020	9.28
			150265053811		COMPUTER SUPPLIES-6/2016	
				12-000103	6051.65.290.66015	2,163.99
			170064619327		COMPUTER SUPPLIES-6/2016	
				12-000103	6051.65.290.66015	1,027.56
					<b>Total :</b>	<b>4,555.39</b>
184366	6/21/2016	003254 ANIMAL CARE AND CONTROL, COUNTY	003254011516		ANIMAL HOUSING COSTS-12/2015	
				02-001895	1011.40.445.62015	10,992.65
			003254021516		ANIMAL HOUSING COSTS-1/2016	
				02-001895	1011.40.445.62015	10,846.07
			003254031516		ANIMAL HOUSING COSTS-2/2016	
				02-001895	1011.40.445.62015	9,718.43
			003254041516		ANIMAL HOUSING COSTS-3/2016	
				02-001895	1011.40.445.62015	12,259.57
			003254051516		ANIMAL HOUSING COSTS-4/2016	
				02-001895	1011.40.445.62015	13,033.82
					<b>Total :</b>	<b>56,850.54</b>
184367	6/21/2016	006958 CONSERVATION & DEVELOPMENT, CA	9609		CA ENERGY LOAN PAYMENT-PRINCIPAL-5/2016	
				06-005995	2051.45.430.67601	20,554.02
			9609A		CA ENERGY LOAN PAYMENT-INTEREST-5/2016	
				06-005995	2051.45.430.67605	1,240.92
					<b>Total :</b>	<b>21,794.94</b>
184368	6/21/2016	000027 COUNTY CLERK,	000027051316		2015 CONSOLIDATED ELECTION DUES	

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
184368	6/21/2016	000027 COUNTY CLERK,	(Continued)		1011.15.105.62020	90,214.55	
						<b>Total :</b>	<b>90,214.55</b>
184369	6/21/2016	003547 KANE, BALLMER & BERKMAN	22397A	02-001896	LEGAL SERVICES-4/2016 1011.25.205.62001	15,856.67	
						<b>Total :</b>	<b>15,856.67</b>
184370	6/21/2016	007426 MARTINEZ CONCRETE INC.	1A	06-006402	CONSTRUCTION-LONG BEACH STREET-5/2016 4011.67.993.62015	166,074.90	
						<b>Total :</b>	<b>166,074.90</b>
184371	6/22/2016	003547 KANE, BALLMER & BERKMAN	22397	01-001091	LEGAL SERVICES-4/2016 1011.25.205.62001	4,816.08	
						<b>Total :</b>	<b>4,816.08</b>
<b>8 Vouchers for bank code : apbank</b>						<b>Bank total :</b>	<b>360,663.07</b>
<b>8 Vouchers in this report</b>						<b>Total vouchers :</b>	<b>360,663.07</b>

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184372	6/22/2016	006958 CONSERVATION & DEVELOPMENT, CA	9609B		CA ENERGY LOAN-INTEREST-5/2016	
				06-005995	2051.45.430.67605	10.00
					<b>Total :</b>	<b>10.00</b>
184373	6/22/2016	008217 AMAZON.COM, LLC	011857602910A		COMPUTER SUPPLIES-6/2016	
				12-000103	6051.65.290.66015	126.00
					6051.65.290.66015	-6.30
			045671445825A		PRINTER SUPPLIES-5/2016	
				02-001891	1011.30.275.65020	627.88
			045676728204A		PRINTER SUPPLIES-5/2016	
				02-001891	1011.30.275.65020	623.55
			095253588137A		COMPUTER SUPPLIES-5/2016	
				08-003100	1011.60.740.65020	168.94
					1011.60.740.65020	15.20
			150265053811A		COMPUTER SUPPLIES-6/2016	
				12-000103	6051.65.290.66015	2,150.00
					6051.65.290.66015	13.99
			170064619327A		COMPUTER SUPPLIES-6/2016	
				12-000103	6051.65.290.66015	1,027.56
			257352346040		COMPUTER SUPPLIES-5/2016	
				12-000102	1011.65.290.65020	67.17
					<b>Total :</b>	<b>4,813.99</b>
2 Vouchers for bank code : apbank						<b>Bank total : 4,823.99</b>
2 Vouchers in this report						<b>Total vouchers : 4,823.99</b>

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
184374	6/22/2016	005344 AT&T MOBILITY	X06082016		CELL PHONE SERVICES-5/2016		
				11-000656	1011.65.290.64501	1,402.92	
				11-000656	6051.65.290.64501	1,402.92	
			X06082016-A		CODE ENFORCEMENT CELL PHONE UPGRADES-5/2016		
				04-000548	1011.50.605.65020	552.07	
					<b>Total :</b>	<b>3,357.91</b>	
1 Vouchers for bank code : apbank						<b>Bank total :</b>	<b>3,357.91</b>
1 Vouchers in this report						<b>Total vouchers :</b>	<b>3,357.91</b>

Prepays-Check List  
City of Lynwood

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184375	6/22/2016	000370 ALATORRE, SALVADOR	000370050616	01-001134	REIMB-TRAVEL EXPENSES 1011.10.101.67950	142.76
<b>Total :</b>						<b>142.76</b>
184376	6/22/2016	000488 CANON SOLUTIONS AMERICA, INC	4018690697	11-000758	MAINTENANCE SVCS-3/2016 1011.75.815.63025	613.98
<b>Total :</b>						<b>613.98</b>
184377	6/22/2016	002829 ELECNOR BELCO ELECTRIC, INC.	2	06-006319 06-006319	TRAFFIC SIGNAL UPGRADE-6/2016 4011.67.988.62015 4011.20601	75,155.00 -3,757.75
<b>Total :</b>						<b>71,397.25</b>
184378	6/22/2016	009979 KALBAN, INC.	1605-1	06-006412 06-006412	SIDEWALK IMPROVEMENT CONSTRUCTION-6/2016 4011.68.022.62015 4011.20601	117,520.00 -5,876.00
<b>Total :</b>						<b>111,644.00</b>
184379	6/22/2016	001302 U.S. BANK	001302050816		BANK CARD CHARGES-4/2016-5/2016 1011.20.110.64015 1011.15.105.64015 1011.20.110.64015 1011.15.105.64015 1011.35.330.64399	726.96 272.92 391.64 584.55 446.35
<b>Total :</b>						<b>2,422.42</b>
5 Vouchers for bank code : apbank						<b>Bank total : 186,220.41</b>
5 Vouchers in this report						<b>Total vouchers : 186,220.41</b>

Prepaid-Check List  
City of Lynwood

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184380	6/23/2016	003315 HOME DEPOT CREDIT SERVICE	1011064		OPERATING SUPPLIES-4/2016	
				06-006299	2051.45.430.65020	464.13
			1084864		OPERATING SUPPLIES-6/2016	
				06-006299	2051.45.430.65020	17.56
			2011023		OPERATING SUPPLIES-4/2016	
				06-006299	2051.45.430.65020	142.25
			2014210		OPERATING SUPPLIES-5/2016	
				06-006299	2051.45.430.65020	227.74
			2064592		OPERATING SUPPLIES-5/2016	
				06-006299	2051.45.430.65020	43.56
			5011487		OPERATING SUPPLIES-4/2016	
				06-006299	2051.45.430.65020	226.73
			5060102		OPERATING SUPPLIES-6/2016	
				06-006299	2051.45.430.65020	141.79
			6051036		OPERATING SUPPLIES-4/2016	
				06-006299	2051.45.430.65020	32.59
			63700		OPERATING SUPPLIES-3/2016	
				06-006299	2051.45.430.65020	40.84
			7020993		OPERATING SUPPLIES-5/2016	
				06-006299	2051.45.430.65020	228.63
			8023149		OPERATING SUPPLIES-6/2016	
				06-006299	2651.45.425.65020	176.90
			8034475		OPERATING SUPPLIES-6/2016	
				06-006299	2051.45.430.65020	30.78
			9010532		OPERATING SUPPLIES-3/2016	
				06-006299	2051.45.430.65020	103.78
			9010533		OPERATING SUPPLIES-3/2016	
				06-006299	2051.45.430.65020	7.97
			9014815		OPERATING SUPPLIES-3/2016	
				06-006299	2051.45.430.65020	498.35
			9023063		OPERATING SUPPLIES-6/2016	
				06-006299	2051.45.430.65020	326.98
<b>Total :</b>						<b>2,710.58</b>
1 Vouchers for bank code : apbank						<b>Bank total : 2,710.58</b>

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
184381	6/27/2016	000828 BANNAOUN ENGINEERS CONST.CORP.	5A		CONSTRUCTION/JOSEPHINE STREET-10/2015		
				06-006196	4011.68.017.62015	293,463.41	
				06-006196	4011.20601	-45,673.17	
					<b>Total :</b>	<b>247,790.24</b>	
184382	6/27/2016	009769 CAL-CITY CONSTRUCTION, INC	4A		CONSTRUCTION/YVONNE BURKE HAM PARK-10/2015		
				06-006199	4011.67.007.62015	290,578.78	
				06-006199	4011.20601	-196,868.34	
					<b>Total :</b>	<b>93,710.44</b>	
2 Vouchers for bank code : apbank						<b>Bank total :</b>	<b>341,500.68</b>
2 Vouchers in this report						<b>Total vouchers :</b>	<b>341,500.68</b>

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
184383	6/28/2016	000828 BANNAOUN ENGINEERS CONST.CORP.	5A		CONSTRUCTION/JOSEPHINE STREET-10/2015		
				06-006196	4011.68.017.62015	292,963.42	
				06-006196	4011.20601	-45,673.17	
					<b>Total :</b>	<b>247,290.25</b>	
1 Vouchers for bank code : apbank						<b>Bank total :</b>	<b>247,290.25</b>
1 Vouchers in this report						<b>Total vouchers :</b>	<b>247,290.25</b>

Prepays-Check List  
City of Lynwood

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
184384	6/28/2016	000955	CENTRAL BASIN MUNICIPAL WATER				
			LYN-MAY16		IMPORTED WATER FOR RESIDENTS-5/2016		
				06-006197	6051.45.450.67415	46,816.29	
			LYN-MAY16A		IMPORTED WATER FOR RESIDENTS-5/2016		
				06-006408	6051.45.450.67415	14,763.21	
					<b>Total :</b>	<b>61,579.50</b>	
184385	6/28/2016	007206	CHEVRON				
			6000698636		GAS FOR CITY FLEET-5/2016-6/2016		
				06-005920	7011.45.420.65010	8,201.32	
					<b>Total :</b>	<b>8,201.32</b>	
184388	6/30/2016	009769	CAL-CITY CONSTRUCTION, INC	5			
					CONSTRUCTION/YVONNE BURKE HAM PARK-5/2016		
				06-006199	4011.67.007.62015	284,359.05	
				06-006199	4011.20601	-14,217.95	
					<b>Total :</b>	<b>270,141.10</b>	
184389	6/30/2016	008406	SHELTER CLEAN SERVICES, INC.	506315			
					BUS SHELTER CLEANING-6/2016		
				06-006374	2401.45.435.64399	1,830.00	
					<b>Total :</b>	<b>1,830.00</b>	
4 Vouchers for bank code : apbank						<b>Bank total :</b>	<b>341,751.92</b>
4 Vouchers in this report						<b>Total vouchers :</b>	<b>341,751.92</b>

Prepays-Check List  
City of Lynwood

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184386	6/28/2016	000163 SOUTHERN CALIFORNIA EDISON	000163061416		LIGHT & POWER SERVICES-5/29/2016-4/27/2016	
				02-001826	2651.45.425.65001	17.04
			000163061416-A		LIGHT & POWER SERVICES-5/12/2016-6/13/2016	
				02-001826	2701.45.610.65001	305.01
				02-001826	2051.45.430.65001	376.48
				02-001826	2651.45.425.65001	71.08
			000163061516		LIGHT & POWER SERVICES-05/13/2016-6/14/2016	
				02-001826	2051.45.430.65001	170.47
			000163061516-A		LIGHT & POWER SERVICES-05/13/2016-6/14/2016	
				02-001826	2051.45.430.65001	202.78
			000163061516-B		LIGHT & POWER SERVICES-04/27/2016-5/26/2016	
				02-001826	2651.45.425.65001	17.04
			000163061816		LIGHT & POWER SERVICES-05/18/2016-6/17/2016	
				02-001826	2051.45.430.65001	4,152.77
			000163061816-A		LIGHT & POWER SERVICES-05/18/2016-6/17/2016	
				02-001826	2051.45.430.65001	27.48
			000163061816-B		LIGHT & POWER SERVICES-05/18/2016-6/17/2016	
				02-001826	6051.45.450.65001	69.65
				02-001826	2701.45.610.65001	207.27
			000163061816-C		LIGHT & POWER SERVICES-05/13/2016-6/14/2016	
				02-001826	2651.45.425.65001	2,364.55
			000163061816-D		LIGHT & POWER SERVICES-05/13/2016-6/14/2016	
				02-001827	1011.60.710.65001	886.38
				02-001827	1011.60.720.65001	3,897.86
				02-001827	1011.60.740.65001	1,593.88
			000163061816-E		LIGHT & POWER SERVICES-05/13/2016-6/14/2016	
				02-001827	1011.60.740.65001	5,493.29
			000163061816-F		LIGHT & POWER SERVICES-5/13/2016-6/14/2016	
				02-001826	1011.45.415.65001	74.38
			000163061816-G		LIGHT & POWER SERVICES-5/18/2016-6/17/2016	
				02-001826	2651.45.425.65001	198.21
					<b>Total :</b>	<b>20,125.62</b>
184387	6/28/2016	000164 THE GAS CO.	000164062116		GAS SERVICES-5/18/2016-6/17/2016	
				02-001818	1011.60.710.65005	95.32
				02-001818	1011.60.720.65005	26.35

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
184387	6/28/2016	000164 THE GAS CO.	(Continued)				
				02-001818	1011.60.740.65005	163.36	
				02-001818	1011.60.745.65005	1,841.79	
			000164062116-A		GAS SERVICES-5/18/2016-6/17/2016		
				02-001828	1011.45.415.65005	31.46	
					<b>Total :</b>	<b>2,158.28</b>	
2 Vouchers for bank code : apbank						<b>Bank total :</b>	<b>22,283.90</b>
2 Vouchers in this report						<b>Total vouchers :</b>	<b>22,283.90</b>

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184390	7/5/2016	001419 ABSOLUTE ACCURACY, INC.	101041		PAINT SUPPLIES-6/2016	
				06-006382	4011.68.017.65020	166.77
					<b>Total :</b>	<b>166.77</b>
184391	7/5/2016	005711 ACE COMMERCIAL, INC.	136230		PROCLAMATION/CERTIFICATE JACKETS-5/2016	
				01-001133	1011.10.101.65020	1,484.58
					<b>Total :</b>	<b>1,484.58</b>
184392	7/5/2016	000743 ADMINISTRATIVE SVCS. CO-OP	330044-A		DIAL A TAXI TRANSPORTATION PROGRAM-5/2016	
				08-002905	2401.60.725.62015	10,908.22
					<b>Total :</b>	<b>10,908.22</b>
184393	7/5/2016	000002 ADP, LLC	474950234		PAYROLL/TIMECLOCK SERVICES-6/2016	
				02-001874	1011.30.270.62015	234.54
				02-001874	6051.30.315.62015	234.54
			475327702		PAYROLL/TIMECLOCK SERVICES-6/2016	
				02-001874	1011.30.270.62015	12.50
				02-001874	6051.30.315.62015	12.50
			475795293		PAYROLL/TIMECLOCK SERVICES-6/2016	
				02-001874	1011.30.270.62015	1,144.22
				02-001874	6051.30.315.62015	1,144.22
					<b>Total :</b>	<b>2,782.52</b>
184394	7/5/2016	000432 ALTEC INDUSTRIES, INC	50003622		REPAIR FOR AERIAL LIFT-6/2016	
				06-006335	7011.45.420.63025	10,358.82
			50003622-A		ADDITIONAL COST FOR REPAIR-6/2016	
				06-006405	7011.45.420.63025	502.91
					<b>Total :</b>	<b>10,861.73</b>
184395	7/5/2016	009998 ALVARADO, GUSTAVO & LETICIA	800064356		REFUND-PARKING CITATION	
					1011.55.34110	113.50
					<b>Total :</b>	<b>113.50</b>
184396	7/5/2016	000241 AMERICAN BUSINESS MACHINES	279556		SHIPPING CHARGES FOR CANON TONER-6/2016	
				12-000076	1011.65.290.64399	8.00
					<b>Total :</b>	<b>8.00</b>

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184397	7/5/2016	002452 AMERICAN LANGUAGE SVCS.	44794		TRANSLATION SERVICES-5/2016	
				12-000062	1011.65.250.62015	95.00
					<b>Total :</b>	<b>95.00</b>
184398	7/5/2016	003312 AMERICAN RENTALS	380732		EQUIPMENT RENTAL & SUPPLIES-4/2016	
				06-006357	2051.45.410.63030	37.93
				06-006357	2051.45.410.65020	119.90
					<b>Total :</b>	<b>157.83</b>
184399	7/5/2016	008496 BATTLE, ELIZABETH ANNE	008496061416		PLANNING COMMISSIONER STIPEND-6/2016	
				04-000535	1011.50.505.60999	50.00
					<b>Total :</b>	<b>50.00</b>
184400	7/5/2016	000556 BLX GROUP LLC	41612-10992/060816		INTERIM ARBITRAGE REBATE REPORTS-6/2016	
				02-001854	6051.45.450.62015	1,600.00
					<b>Total :</b>	<b>1,600.00</b>
184401	7/5/2016	002374 BNI BUILDING NEWS	64634		TRAINING MANUALS & HANDBOOKS-5/2016	
			64634-A	06-006361	6051.45.450.65020	100.84
				06-006129	6051.45.450.65020	85.11
					<b>Total :</b>	<b>185.95</b>
184402	7/5/2016	000011 BRENDA J. PETERSON & ASSOC.	614198174		PRINTING SERVICES - CITY COUNCIL-6/2016	
			614198174-A	01-001074	1011.10.101.62025	103.95
				01-001135	1011.10.101.62025	1,549.10
					<b>Total :</b>	<b>1,653.05</b>
184403	7/5/2016	000300 BUBBS HARDWARE	30		OPERATING SUPPLIES-5/2016	
				06-005993	2051.45.410.65020	261.27
					<b>Total :</b>	<b>261.27</b>
184404	7/5/2016	001330 CANON FINANCIAL SERVICES, INC.	16134423		CANON PRINTER LEASE-6/2016	
				06-006122	1011.45.405.63030	263.38
					<b>Total :</b>	<b>263.38</b>
184405	7/5/2016	008889 CASANOVA, JORGE A.	008889061416		PLANNING COMMISSIONER STIPEND-6/2016	

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184405	7/5/2016	008889 CASANOVA, JORGE A.	(Continued)			
				04-000536	1011.50.505.60999	50.00
					<b>Total :</b>	<b>50.00</b>
184406	7/5/2016	001195 CDW GOVERNMENT	DHD4210		HP PRINTER FOR COMMUNITY CENTER-6/2016	
				08-003074	1011.60.701.66015	343.37
					<b>Total :</b>	<b>343.37</b>
184407	7/5/2016	006573 CENTRAL FORD AUTOMOTIVE, INC.	C96401		REPAIRS FOR CITY FLEET-6/2016	
				06-005994	7011.45.420.63025	352.47
					<b>Total :</b>	<b>352.47</b>
184408	7/5/2016	000657 CENTURY RADIATORS	018771		FLEET REPAIR SERVICES-6/2016	
				06-006400	7011.45.420.63025	107.25
			018777		FLEET REPAIR SERVICES-6/2016	
				06-006400	7011.45.420.63025	99.31
			018780		FLEET REPAIR SERVICES-6/2016	
				06-006400	7011.45.420.63025	168.67
					<b>Total :</b>	<b>375.23</b>
184409	7/5/2016	009302 CHESSER, CHRISTINE	4183		BARTENDER SERVICE-6/2016	
				08-003102	1011.60.740.62064	200.00
			4288		BARTENDER SERVICE-6/2016	
				08-003140	1011.60.740.62064	200.00
					<b>Total :</b>	<b>400.00</b>
184410	7/5/2016	008107 CHICAGO TITLE COMPANY	FCPF-0911516276-2		HOME/CDBG REHAB PROGRAM TITLE SVCS-6/2016	
				11-000689	2961.75.865.62015	33.00
			FCPF-0911605359-1		HOME/CDBG REHAB PROGRAM TITLE SVCS-6/2016	
				11-000689	2961.75.865.62015	65.00
					<b>Total :</b>	<b>98.00</b>
184411	7/5/2016	001168 CINTAS CORPORATION NO. 2	8402739048		FIRST AID KIT REPLENISHMENT-5/2016	
				08-002875	1011.60.745.65020	122.49
					<b>Total :</b>	<b>122.49</b>
184412	7/5/2016	009813 CIVIL SOURCE, INC.	1096-613-5		TEMPORARY ENGINEERING STAFFING-5/2016	
				06-006342	4011.67.904.62015	1,156.00

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184412	7/5/2016	009813 CIVIL SOURCE, INC.	(Continued)			
				06-006342	4011.67.894.62015	1,156.00
				06-006342	4011.67.910.62015	1,156.00
				06-006342	4011.67.915.62015	1,156.00
				06-006342	4011.68.017.62015	6,936.00
					<b>Total :</b>	<b>11,560.00</b>
184413	7/5/2016	004691 CLA-VAL CO.	693466		OPERATING MATERIALS FOR WELLS 5 & 19-6/2016	
				06-006013	6051.45.450.63025	1,563.92
			693467		OPERATING MATERIALS FOR WELLS 5 & 19-6/2016	
				06-006013	6051.45.450.63025	1,287.90
			693468		OPERATING MATERIALS FOR WELLS 5 & 19-6/2016	
				06-006013	6051.45.450.63025	598.60
			693472		OPERATING MATERIALS FOR WELLS 5 & 19-6/2016	
				06-006013	6051.45.450.63025	2,249.68
					<b>Total :</b>	<b>5,700.10</b>
184414	7/5/2016	000484 COMPTON COURT HOUSE	000484043016		PROCESSING CITATIONS/BAIL SURCHARGE-4/2016	
				07-000685	1011.55.515.62015	12.50
			000484043016-A		PROCESSING CITATIONS/BAIL SURCHARGE-4/2016	
				07-000685	1011.55.515.62015	19,237.97
					<b>Total :</b>	<b>19,250.47</b>
184415	7/5/2016	008503 CONDITIONING DISTRIBUTORS, LLC, US	1612053		HVAC SUPPLIES-6/2016	
				06-006221	1011.45.415.65020	93.73
					<b>Total :</b>	<b>93.73</b>
184416	7/5/2016	008951 CONVERGENT SECURITY SOLUTIONS,	13418798		REPAIR BADGE ENTRANCE-4/2016	
				06-006387	1011.45.415.63025	295.00
					<b>Total :</b>	<b>295.00</b>
184417	7/5/2016	007223 COX, CASTLE & NICHOLSON LLP	428966		ENVIRONMENTAL LEGAL SERVICES-1/2016	
				11-000759	1011.26104	139.15
			431907		ENVIRONMENTAL LEGAL SERVICES-5/2016	
				11-000759	1011.26104	91.25
					<b>Total :</b>	<b>230.40</b>

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184418	7/5/2016	000138 DAILY JOURNAL CORPORATION	A2888534		PUBLICATION SERVICES-6/2016	
			B2874400	04-000540	1011.50.505.62025	93.50
			B2877324	06-006378	ADVERTISEMENT-INVITING BIDS-4/2016	
			B2879211	06-006379	4011.67.913.62025	676.20
			B2882382	06-006379	ADVERTISEMENT-INVITING BIDS-5/2016	
			B2885257	06-006409	4011.68.013.62025	529.20
			B2886549	06-006409	PUBLICATION OF IMPROVEMENT PROJECT-5/2016	
				06-006380	4011.68.013.62025	378.00
				06-006380	ADVERTISEMENT-INVITING BIDS-5/2016	
				03-000313	4011.68.013.62025	550.20
				11-000760	PUBLICATION SERVICES-6/2016	
					1011.15.105.62025	155.40
					PBID PUBLIC HEARING NOTICE-6/2016	
					3381.75.750.62025	1,406.89
					<b>Total :</b>	<b>3,789.39</b>
184419	7/5/2016	009993 DEAN, BRIAN	004071		REFUND-BATEMAN HALL RENTAL	
					1011.60.33215	355.00
					<b>Total :</b>	<b>355.00</b>
184420	7/5/2016	007474 DECKSIDE POOL SERVICE	161839		POOL & FOUNTAIN MAINTENANCE-6/2016	
				06-005895	1011.45.415.63025	486.00
					<b>Total :</b>	<b>486.00</b>
184421	7/5/2016	006088 DIESEL MOBIL SERVICE	17780		CITY FLEET REPAIRS-6/2016	
				06-006164	7011.45.420.63025	235.00
					<b>Total :</b>	<b>235.00</b>
184422	7/5/2016	003334 FED EX	5-446-03732		COURIER SERVICE-6/2016	
				06-005866	7011.45.420.64399	5.46
					<b>Total :</b>	<b>5.46</b>
184423	7/5/2016	001393 FERGUSON ENTERPRISES, INC.	3316517		OPERATING SUPPLIES-5/2016	
			3316581	06-005997	1011.45.415.65020	62.94
			3358960	06-005997	OPERATING SUPPLIES-5/2016	
					1011.45.415.65020	277.61
					OPERATING SUPPLIES-5/2016	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
184423	7/5/2016	001393 FERGUSON ENTERPRISES, INC.	(Continued)	06-005997	1011.45.415.65020	137.11	
						<b>Total :</b>	<b>477.66</b>
184424	7/5/2016	000372 FIRE DEPARTMENT, LOS ANGELES	C0007408	07-000682	FIRE PROTECTION SERVICES-6/2016 1011.40.245.62015	484,697.57	
						<b>Total :</b>	<b>484,697.57</b>
184425	7/5/2016	000003 FIRST CHOICE SERVICES	758206	01-001077	COFFEE AND WATER SERVICES-5/2016 1011.10.101.67950	10.83	
				01-001077	1011.25.205.67950	10.71	
				758206-A	COFFEE AND WATER SERVICES-5/2016	5.22	
				01-001136	1011.10.101.67950	5.22	
				01-001136	1011.25.205.67950	5.22	
				851962	COFFEE AND WATER SERVICES-6/2016	52.85	
				01-001136	1011.10.101.67950	52.85	
				01-001136	1011.25.205.67950	52.85	
						<b>Total :</b>	<b>137.68</b>
184426	7/5/2016	003335 FIRST LEGAL SUPPORT SERVICE	124564	01-001137	COURIER SERVICES-5/2016 1011.25.205.64399	51.23	
						<b>Total :</b>	<b>51.23</b>
184427	7/5/2016	006902 FULMORE, DENNIS	004163	08-003112	BARTENDER SERVICE-6/2016 1011.60.740.62064	250.00	
				159	BARTENDER SERVICE-6/2016 1011.60.740.62064	200.00	
						<b>Total :</b>	<b>450.00</b>
184428	7/5/2016	008831 GALINDO, RAMON	004224		REFUND-BATEMAN HALL RENTAL 1011.60.33215	350.00	
						<b>Total :</b>	<b>350.00</b>
184429	7/5/2016	009599 GKK WORKS	16-2268	06-006030	HAM PARK COMMUNITY CTR. CONSTRUCTION-5/2016 4011.67.007.62015	25,600.00	
						<b>Total :</b>	<b>25,600.00</b>
184430	7/5/2016	001352 GMC PEST CONTROL, INC.	11114645		PEST CONTROL-5/2016		

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184430	7/5/2016	001352 GMC PEST CONTROL, INC.	(Continued)			
				06-005924	1011.45.415.64399	350.00
					<b>Total :</b>	<b>350.00</b>
184431	7/5/2016	001510 GRAINGER, INC.	9122653810	06-005950	OPERATING SUPPLIES-5/2016 2651.45.425.65020	87.12
			9122653810-A	06-006017	OPERATING SUPPLIES-5/2016 1011.45.415.65020	374.22
					<b>Total :</b>	<b>461.34</b>
184432	7/5/2016	000993 GRM INFORMATION MANAGEMENT	0296337-0296350			
				01-001087	OFF-SITE RECORDS STORAGE-5/2016 1011.25.205.62015	543.22
					<b>Total :</b>	<b>543.22</b>
184433	7/5/2016	009832 HARDING, ELIZABETH B.	009832053116			
				08-003095	LINE DANCING INSTRUCTOR-5/2016 1011.60.720.62015	148.48
					<b>Total :</b>	<b>148.48</b>
184434	7/5/2016	000910 HD SUPPLY WATERWORKS, LTD	F645955			
				06-006311	COPPER PIPES PURCHASE-6/2016 6051.45.450.65020	1,328.27
					<b>Total :</b>	<b>1,328.27</b>
184435	7/5/2016	009997 HERNANDEZ, PEDRO	000159			
					REFUND-BATEMAN HALL RENTAL 1011.60.33215	250.00
					<b>Total :</b>	<b>250.00</b>
184436	7/5/2016	003338 HILLYARD-LOS ANGELES	602095098			
			602097537	06-005925	JANITORIAL SUPPLIES-5/2016 2701.45.610.65020	126.93
			602097543	06-005925	JANITORIAL SUPPLIES-5/2016 2051.45.410.65020	490.47
			602097545	06-005925	JANITORIAL SUPPLIES-5/2016 2701.45.610.65020	358.91
			602097547	06-005925	JANITORIAL SUPPLIES-5/2016 2051.45.410.65020	106.95
				06-005925	JANITORIAL SUPPLIES-5/2016 2701.45.610.65020	465.86
				06-005925	JANITORIAL SUPPLIES-5/2016 2701.45.610.65020	492.74

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184436	7/5/2016	003338 HILLYARD-LOS ANGELES	(Continued) 602102557		CLEANING SUPPLIES-6/2016 1011.60.705.65020	1,437.09
			602102558	08-002906	JANITORIAL SUPPLIES-6/2016	
			602102561	06-005925	2701.45.610.65020	495.47
			700237638	06-005925	JANITORIAL SUPPLIES-6/2016 2701.45.610.65020	514.74
				06-005999	JANITORIAL SUPPLIES-5/2016 1011.45.415.63025	44.00
					<b>Total :</b>	<b>4,533.16</b>
184437	7/5/2016	003315 HOME DEPOT CREDIT SERVICE	6030523		MATERIALS & SUPPLIES-6/2016	
				06-005889	6051.45.450.65020	41.35
					<b>Total :</b>	<b>41.35</b>
184438	7/5/2016	000608 HUB INTERNATIONAL INS.SVCS,INC	000608043016		LIABILITY INSURANCE FOR RENTALS-4/2016	
				08-002865	1011.60.740.64001	1,113.81
			000608043016-A		LIABILITY INSURANCE FOR RENTALS-4/2016	
				08-003123	1011.60.740.64001	2,560.07
					<b>Total :</b>	<b>3,673.88</b>
184439	7/5/2016	000327 HUNTINGTON PK RUBBER STAMP CO.	RGC3066		RUBBER STAMPS-6/2016	
				06-006073	6051.45.450.65020	44.16
					<b>Total :</b>	<b>44.16</b>
184440	7/5/2016	009988 HYPHE, MARY	000145		REFUND-BATEMAN HALL RENTAL	
					1011.60.33215	186.00
					<b>Total :</b>	<b>186.00</b>
184441	7/5/2016	000676 IDEAL LIGHTING SUPPLY, INC.	107943		LIGHTING SUPPLIES-4/2016	
				06-005981	1011.45.415.65020	143.88
			107986		LIGHTING SUPPLIES-4/2016	
				06-006166	1011.45.415.65020	424.23
			108327		LIGHTING SUPPLIES-6/2016	
				06-006166	1011.45.415.65020	134.07
			108335		LIGHTING SUPPLIES-6/2016	
				06-006166	1011.45.415.65020	179.85

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184441	7/5/2016	000676	000676 IDEAL LIGHTING SUPPLY, INC.		(Continued)	<b>Total : 882.03</b>
184442	7/5/2016	000635	IDR ENVIRONMENTAL SERVICES	60783	HAZARDOUS WASTE REMOVAL-5/2016	
				06-005928	2051.45.410.64399	3,129.39
			60783-A		REMAINING COST FOR WASTE REMOVAL-5/2016	
				06-006411	2051.45.410.64399	157.94
					<b>Total :</b>	<b>3,287.33</b>
184443	7/5/2016	000353	INFOSEND, INC.	106563	CICLAVIA FLYERS-6/2016	
				06-006389	6051.45.450.62025	1,779.84
				06-006389	6051.45.450.64399	222.26
					<b>Total :</b>	<b>2,002.10</b>
184444	7/5/2016	001937	INTERN.INSTITUTE OF MUN.CLERKS	20012524	MEMBERSHIP DUES-MMC-CITY CLERK-2016	
					1011.15.105.65040	290.00
					<b>Total :</b>	<b>290.00</b>
184445	7/5/2016	000844	J & G GRAPHICS	05260	PRINTING SERVICES-4/2016	
				04-000522	1011.50.501.62025	141.70
			05264		PRINTING SERVICES-5/2016	
				06-006390	6051.45.450.62025	249.66
					<b>Total :</b>	<b>391.36</b>
184446	7/5/2016	001269	JOHN L. HUNTER & ASSOCIATES	LYNBCR0416	BEVERAGE CONTAINER RECYCLING PROGRAM-4/2016	
				06-006022	3501.45.465.62015	47.50
			LYNFOG0416		CONSULTING SERVICES FOR FOG-4/2016	
				06-006336	6401.45.460.62015	117.92
			LYNNP0416		CONSULTING SVCS-STORM WATER PROGRAM-4/2016	
				06-006337	6401.45.457.62015	2,120.75
					<b>Total :</b>	<b>2,286.17</b>
184447	7/5/2016	000097	JONES LUMBER	54101	OPERATING SUPPLIES-5/2016	
				06-006003	2051.45.410.65020	15.57
					<b>Total :</b>	<b>15.57</b>
184448	7/5/2016	009989	JONES, MARKISHA	004292	REFUND-BATEMAN HALL RENTAL	
					1011.60.33215	100.00

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184448	7/5/2016	009989 009989 JONES, MARKISHA	(Continued)		Total :	100.00
184449	7/5/2016	009990 JOSEPH, JAHANA	000137		REFUND-BATEMAN HALL RENTAL 1011.60.33215	250.00 Total : 250.00
184450	7/5/2016	003331 L.A. COUNTY SHERIFF DEPT.	164397NH	06-006413	SHERIFF SERVICES FOR CICLAVIA-5/2016 2051.45.410.62015	6,114.26 Total : 6,114.26
184451	7/5/2016	005098 LANDEROS, ALEX	005098061416	04-000523	PLANNING COMMISSIONER STIPEND-6/2016 1011.50.505.60999	50.00 Total : 50.00
184452	7/5/2016	006904 LATOUR, ANGELIQUE	000145	08-003097	BARTENDING SERVICE-6/2016 1011.60.740.62064	200.00 Total : 200.00
184453	7/5/2016	004923 LEE ANDREWS GROUP, INC.	2016136	07-000701	SERVICES REGARDING ANIMAL CONTROL-5/2016 1011.40.445.62015	5,610.00 Total : 5,610.00
184454	7/5/2016	005779 LEGACY CONSTRUCTION	1-A	11-000754 11-000754	HUD ACT#937-HOME REHAB PROGRAM-6/2016 2961.75.865.67240 2961.75.865.67235	10,000.00 440.00 Total : 10,440.00
184455	7/5/2016	001991 LEGISLATIVE ADVOCACY GROUP	5654	02-001883	LEGISLATIVE SERVICES-5/2016 1011.30.275.62015	5,000.00 Total : 5,000.00
184456	7/5/2016	008789 LOCKMASTER USA, INC.	1040176	08-003130	PADLOCKS FOR PARK FIELDS-5/2016 1011.60.705.65020	297.24 Total : 297.24
184457	7/5/2016	000093 LOGOS TWO INC.	131034	08-003137	SUMMER CAMP PARTICIPANT T-SHIRTS-5/2016 1011.60.710.65020	498.68

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184457	7/5/2016	000093	000093 LOGOS TWO INC.		(Continued)	Total : 498.68
184458	7/5/2016	008480	LOPEZ AUTO SERVICE & TIRES INC	18289	FLEET REPAIR-3/2016	
				18329	7011.45.420.63025	309.97
				18354	FLEET REPAIR-5/2016	
				18751	7011.45.420.63025	473.45
				18803	FLEET REPAIR-5/2016	
				18806	7011.45.420.63025	235.35
				18807	FLEET REPAIR-6/2016	
				18808	7011.45.420.63025	349.53
				18839	FLEET REPAIR-6/2016	
				23168	7011.45.420.63025	979.49
				23442	FLEET REPAIR-6/2016	
				23446	7011.45.420.63025	282.86
					FLEET REPAIR-5/2016	
					7011.45.420.63025	650.15
					FLEET REPAIR-5/2016	
					7011.45.420.63025	432.50
					FLEET REPAIR-6/2016	
					7011.45.420.63025	1,397.63
					FLEET REPAIR-5/2016	
					7011.45.420.63025	56.80
					FLEET REPAIR-6/2016	
					7011.45.420.63025	185.93
					FLEET REPAIR-6/2016	
					7011.45.420.63025	183.05
					Total :	5,536.71
184459	7/5/2016	009986	LOPEZ, ADRIAN	817513602	REFUND-CANCEL SUMMER DAY	
					1011.60.33225	168.75
					Total :	168.75
184460	7/5/2016	007606	LOPEZ, JUAN	1705	CICLAVIA EVENT SOUND-5/2016	
					2051.45.410.64399	400.00
					Total :	400.00
184461	7/5/2016	004084	LPA, INC.	73238	ARCHITECT/HAM PARK COMMUNITY CENTER-5/2016	

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184461	7/5/2016	004084 LPA, INC.	(Continued)	06-005528	4011.67.007.62015	6,266.33
						<b>Total :</b>
						<b>6,266.33</b>
184462	7/5/2016	001936 MAIN STREET SIGNS	22654	06-005930	STREET SIGNS/HARDWARE SUPPLIES-6/2016	490.20
			22656	06-005930	2051.45.410.65020	490.20
				06-005930	STREET SIGNS/HARDWARE SUPPLIES-6/2016	490.20
					2051.45.410.65020	490.20
						<b>Total :</b>
						<b>980.40</b>
184463	7/5/2016	008172 MANAGEMENT CONSULTING, LLC,	6700112	06-006360	UPDATE WATER SEWER RATE STUDY-6/2016	2,120.00
					6401.45.460.64399	2,120.00
						<b>Total :</b>
						<b>2,120.00</b>
184464	7/5/2016	002761 MARCO POWER EQUIPMENT	122809	06-005932	EQUIPMENT REPAIRS-6/2016	430.00
					2051.45.410.63025	430.00
						<b>Total :</b>
						<b>430.00</b>
184465	7/5/2016	000128 MARX BROS FIRE EXTINGUISHER	300489	06-006403	TESTING OF SPRINKLER SYSTEM-6/2016	500.00
			H109592	08-003131	1011.45.415.64399	500.00
					FIRE EXTINGUISHER SERVICE-6/2016	85.00
					1011.60.740.63025	85.00
						<b>Total :</b>
						<b>585.00</b>
184466	7/5/2016	000004 MATT CHLOR INC.	16910	06-005910	REPAIRS OF CHLORINE PUMPS-5/2016	313.72
			16964	06-005910	6051.45.450.63025	313.72
				06-005910	REPAIRS OF CHLORINE PUMPS-5/2016	127.50
					6051.45.450.63025	127.50
						<b>Total :</b>
						<b>441.22</b>
184467	7/5/2016	002598 MAYFIELD BUS LINES	52116	08-003138	BUS TRANSPORTATION SERVICE-5/2016	700.00
			61516	08-003138	1011.60.710.67250	700.00
				08-003138	BUS TRANSPORTATION SERVICE-6/2016	375.00
			61816	08-003138	1011.60.710.67250	375.00
					BUS TRANSPORTATION SERVICE-6/2016	800.00
					1011.60.710.67250	800.00
						<b>Total :</b>
						<b>1,875.00</b>

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184468	7/5/2016	003069 MEDCO SUPPLY CO.	42002794		FIRST AID SUPPLY-9/2015	
				08-003141	1011.60.745.65020	27.63
					<b>Total :</b>	<b>27.63</b>
184469	7/5/2016	007252 METRO VIDEO SYSTEMS, INC.	MY125202		REPAIR WORK FOR VIDEO CAMERAS-5/2016	
				06-006226	1011.45.415.63025	273.35
			MY125202-A		PW VIDEO SYSTEM REPAIR-5/2016	
				06-006416	1011.45.415.63025	329.33
					<b>Total :</b>	<b>602.68</b>
184470	7/5/2016	010000 MOYA, ALEJANDRA	65930		REFUND-PARKING CITATION	
					1011.55.34110	113.50
			69300		REFUND-PARKING CITATION	
					1011.55.34110	46.50
					<b>Total :</b>	<b>160.00</b>
184471	7/5/2016	006289 MUNISERVICES, LLC.	0000034595		SALES TAX AUDIT RECOVERY SERVICES-8/2014	
				02-001898	1011.30.30145	524.33
			0000039626		SALES TAX AUDIT RECOVERY SERVICES-6/2015	
				02-001899	1011.30.30145	571.11
					<b>Total :</b>	<b>1,095.44</b>
184472	7/5/2016	004170 MV TRANSPORTATION, INC	68976		FIXED ROUTE TRANSIT SYSTEM-5/2016	
				06-006008	2401.45.435.62015	55,387.80
					<b>Total :</b>	<b>55,387.80</b>
184473	7/5/2016	004111 NATIONAL CONSTRUCTION RENTALS	4454024		FENCE RENTAL-6/2016	
				06-006187	4011.67.011.63030	487.12
					<b>Total :</b>	<b>487.12</b>
184474	7/5/2016	000475 NATIONWIDE ENVIRONMENTAL SVCS.	27596		SIDEWALK CLEANING SERVICES-6/2016	
				11-000675	3381.75.750.62015	2,272.87
					<b>Total :</b>	<b>2,272.87</b>
184475	7/5/2016	000078 OFFICE DEPOT	844024646001		OFFICE SUPPLIES-6/2016	
				04-000524	1011.50.501.65015	19.61
			844024879001		OFFICE SUPPLIES-6/2016	
				04-000524	1011.50.501.65015	74.76

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184475	7/5/2016	000078 OFFICE DEPOT	(Continued) 844122836001		PLATES/CUPS AND COFFEE SUPPLIES-6/2016	
			844123089001	04-000551	1011.50.501.67950	126.95
			844453302001	04-000551	PLATES/CUPS AND COFFEE SUPPLIES-6/2016	
			844522954001	01-001082	1011.50.501.67950	107.21
			845253218001	04-000524	OFFICE SUPPLIES-6/2016	
			845253348001	06-006285	1011.10.101.65020	343.61
			845254734001	06-006285	OFFICE SUPPLIES-6/2016	
			847365405001	06-006285	1011.50.501.65015	65.13
			847365748001	06-006285	OFFICE SUPPLIES-6/2016	
			847370487001	06-006285	6401.45.460.65015	203.37
				06-006285	OFFICE SUPPLIES-6/2016	
				06-006285	6401.45.460.65015	72.15
				06-006285	OFFICE SUPPLIES-6/2016	
				06-006285	6401.45.460.65020	162.78
				01-001082	OFFICE SUPPLIES-6/2016	
				01-001082	1011.10.101.65015	325.20
				01-001082	OFFICE SUPPLIES-6/2016	
				01-001082	1011.10.101.65015	44.24
				01-001081	OFFICE SUPPLIES-6/2016	
				01-001081	1011.25.205.65020	214.66
					<b>Total :</b>	<b>1,759.67</b>
184476	7/5/2016	005562 ORKIN PEST CONTROL	96359129		PEST CONTROL SERVICE-6/2016	
				08-002866	1011.60.740.64399	142.10
					<b>Total :</b>	<b>142.10</b>
184477	7/5/2016	009984 ORTIZ, ELIZABETH	004146		REFUND-BATEMAN HALL RENTAL	
					1011.60.33215	180.00
					<b>Total :</b>	<b>180.00</b>
184478	7/5/2016	009994 PACHECO, SIBILINA	004288		REFUND-BATEMAN HALL RENTAL	
					1011.60.33215	200.00
					<b>Total :</b>	<b>200.00</b>
184479	7/5/2016	008346 PACIFIC PRO CLEANING SERVICE	1078		STEAM CLEANING SVCS-6/2016	
				08-003125	1011.60.715.64399	130.00

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184479	7/5/2016	008346	PACIFIC PRO CLEANING SERVICE (Continued) 1079	08-003127	FLOOR MAINTENANCE-YOUTH CENTER-6/2016 1011.60.710.63025	1,500.00
<b>Total :</b>						<b>1,630.00</b>
184480	7/5/2016	010001	PADILLA, IGNACIO & JUAN 74180		REFUND-PARKING CITATION 1011.55.34110	65.50
<b>Total :</b>						<b>65.50</b>
184481	7/5/2016	004782	PHANTOM FIREWORKS, BIG BEAR OF 0047822016		REFUND-CANCELLED FIREWORKS 1011.75.31101 1011.75.33170 1011.26101	500.00 552.00 500.00
<b>Total :</b>						<b>1,552.00</b>
184482	7/5/2016	008307	PHOENIX GROUP INFORMATION SYS 0220161204	07-000690	CITATION PROCESSING AND COLLECTIONS-2/2016 1011.55.515.62015	33.28
			0320161204	07-000690	CITATION PROCESSING AND COLLECTIONS-3/2016 1011.55.515.62015	70.95
			0420161204	07-000690	CITATION PROCESSING AND COLLECTIONS-4/2016 1011.55.515.62015	169.26
			0520161204	04-000533	CITATION PROCESSING AND COLLECTIONS-5/2016 1011.50.605.62015	177.14
<b>Total :</b>						<b>450.63</b>
184483	7/5/2016	000154	PRINTCO DIRECT 5913	06-006056	PRINTS & DECALS-6/2016 4011.68.017.62025	172.66
<b>Total :</b>						<b>172.66</b>
184484	7/5/2016	007612	QUEEN BEACH PRINTERS, INC. 360754011	12-000060	PRINTING/ CITY NEWSLETTER (LNP)-6/2016 1011.65.250.62015	2,680.00
<b>Total :</b>						<b>2,680.00</b>
184485	7/5/2016	009995	RAMIREZ, ELTIWANDA 1608402		REFUND-CANCELLED BATEMAN HALL RENTAL 1011.60.33215	200.00
<b>Total :</b>						<b>200.00</b>
184486	7/5/2016	001057	RAMIREZ, JUAN E. 160123		INTERPRETER SERVICE-1/2016	

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184486	7/5/2016	001057 RAMIREZ, JUAN E.	(Continued)			
				08-003132	1011.60.701.64399	250.00
					<b>Total :</b>	<b>250.00</b>
184487	7/5/2016	010002 RAMIREZ, NELSON	73642		REFUND-PARKING CITATION	
					1011.55.34105	129.50
					1011.55.34110	108.50
					<b>Total :</b>	<b>238.00</b>
184488	7/5/2016	009571 RAMON'S LINEN	00291		LINEN SERVICE FOR BATEMAN HALL-6/2016	
			00293	08-002903	1011.60.740.64399	144.00
				08-002903	LINEN SERVICE FOR BATEMAN HALL-6/2016	
					1011.60.740.64399	140.00
					<b>Total :</b>	<b>284.00</b>
184489	7/5/2016	007435 READY REFRESH	06D0031568942		WATER AND COOLER RENTAL-4/2016	
			06F0031568785	03-000310	1011.15.105.67950	31.14
			06F0031568967	08-003090	1011.60.701.67950	101.11
				02-001821	1011.30.270.67950	10.45
				02-001821	1011.30.275.67950	10.45
				02-001821	1052.30.315.67950	10.45
				02-001821	6051.30.315.67950	10.45
				02-001821	6401.30.315.67950	10.45
			06E0031568942		WATER AND COOLER RENTAL-5/2016	
			06F0031568942	03-000310	1011.15.105.67950	21.53
				03-000310	1011.15.105.67950	21.53
					<b>Total :</b>	<b>227.56</b>
184490	7/5/2016	009987 RENTERIA, CESAR	004158		REFUND-BATEMAN HALL RENTAL	
					1011.60.33215	335.00
					<b>Total :</b>	<b>335.00</b>
184491	7/5/2016	005067 ROADLINE	12446		MATERIALS & SUPPLIES-5/2016	
				06-006362	2051.45.410.65020	465.98

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184491	7/5/2016	005067 ROADLINE	(Continued) 12448		MATERIALS & SUPPLIES-5/2016 2051.45.410.65020	296.15
			12448-A	06-006265	MATERIALS & SUPPLIES-5/2016 2051.45.410.65020	169.83
			12455	06-006362	MATERIALS & SUPPLIES-5/2016 2051.45.410.65020	335.65
					<b>Total :</b>	<b>1,267.61</b>
184492	7/5/2016	008036 RUBIO'S TIRE SHOP	1398		TIRES FOR FLEET-3/2016 7011.45.420.65045	763.00
			1401	06-006392	TIRES FOR FLEET-4/2016 7011.45.420.65045	103.55
			1418	06-006392	REPAIRS & ROAD SERVICE-5/2016 7011.45.420.63025	10.00
			1421	06-005891	REPAIRS & ROAD SERVICE-6/2016 7011.45.420.63025	15.00
					<b>Total :</b>	<b>891.55</b>
184493	7/5/2016	009996 RUIZ, MARLENY	004261		REFUND-BATEMAN HALL RENTAL 1011.60.33215	770.00
					<b>Total :</b>	<b>770.00</b>
184494	7/5/2016	000075 S & J SUPPLY CO.	S100071086.001		MATERIALS FOR WATERLINE REPAIRS-5/2016 6051.45.450.65020	42.52
				06-005898	<b>Total :</b>	<b>42.52</b>
184495	7/5/2016	000519 S&S WORLDWIDE	9097384		SUMMER DAY CAMP OPERATING SUPPLIES-5/2016 1011.60.710.65020	2,272.06
				08-003117	1011.60.715.65020	660.02
					<b>Total :</b>	<b>2,932.08</b>
184496	7/5/2016	000909 SANDE EQUIPMENT CO., INC.	0267427		OPERATING SUPPLIES-5/2016 1011.45.614.65020	200.61
				06-006267	<b>Total :</b>	<b>200.61</b>
184497	7/5/2016	006772 SEA CLEAR POOL, INC.	16-6023		NATATORIUM POOL MAINTENANCE-11/2016	

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184497	7/5/2016	006772 SEA CLEAR POOL, INC.	(Continued)			
			16-6551	06-006393	1011.45.415.63025 NATATORIUM POOL MAINTENANCE-2/2016	950.00
				06-006393	1011.45.415.63025	692.21
					<b>Total :</b>	<b>1,642.21</b>
184498	7/5/2016	010003 SELF, JUAN JOSE	89498		REFUND-PARKING CITATION 1011.55.34150	57.75
					<b>Total :</b>	<b>57.75</b>
184499	7/5/2016	003282 SKILLPATH SEMINARS	713000006-002		STAR12 ACCESS PASS-6/2016 1011.30.275.64015	300.00
					<b>Total :</b>	<b>300.00</b>
184500	7/5/2016	005635 SO.COAST AIR QUALITY MGT DIST.	2919777-A		FEES FOR GENERATORS-3/2016	
			2919778-A	06-006247	4011.67.901.64399	6.07
			2919779-A	06-006247	4011.67.901.64399	6.07
			2919780-A	06-006247	4011.67.901.64399	6.07
			2919781-A	06-006247	4011.67.901.64399	6.07
			2919782-A	06-006247	4011.67.901.64399	6.07
					<b>Total :</b>	<b>36.42</b>
184501	7/5/2016	008524 STAFF PRO, INC.	15 10418A		CICLAVIA SECURITY-5/2016	
				06-006394	2051.45.410.64399	240.00
					<b>Total :</b>	<b>240.00</b>
184502	7/5/2016	000089 STAPLES OFFICE WAREHOUSE	3304932869		OFFICE SUPPLIES-6/2016	
				02-001832	1052.30.315.65020	64.74
				02-001832	6401.30.315.65020	32.37
			3305663949		OFFICE SUPPLIES-6/2016	
				06-006116	6051.45.450.65020	49.13

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184502	7/5/2016	000089 STAPLES OFFICE WAREHOUSE	(Continued) 3305663949-A	06-006363	OFFICE SUPPLIES-6/2016 2051.45.410.65020	312.74
<b>Total :</b>						<b>458.98</b>
184503	7/5/2016	007558 SUBSTANCES CONTROL, DEPARTMENT	15SM3234	11-000757	ENVIRONMENTAL OVERSIGHT-5/2016 1011.75.815.62015	0.03
<b>Total :</b>						<b>0.03</b>
184504	7/5/2016	008420 SWANK MOTION PICTURES, INC	RG 2192285 RG 2193176	08-002854 08-002854	LICENSING- MOVIES IN THE PARK-6/2016 1052.60.701.64020 LICENSING- MOVIES IN THE PARK-6/2016 1052.60.701.64020	403.00 403.00
<b>Total :</b>						<b>806.00</b>
184505	7/5/2016	008890 TAFOYA AND GARCIA, LLP	2016.0103 2016.0105 2016.0308	02-001847 06-006170 02-001847	LEGAL SERVICES-1/2016 1011.30.265.62017 LEGAL SERVICES-1/2016 1052.45.440.62001 LEGAL SERVICES-3/2016 1011.30.265.62012	227.50 8,200.50 105.00
<b>Total :</b>						<b>8,533.00</b>
184506	7/5/2016	002938 TAJ OFFICE SUPPLY	0004863 0036461-001 0036573-001 0036793-001 0036840-001 0036869-001 0036973-001	08-003126 11-000762 11-000762 12-000106 12-000105 10-000149 10-000149	OFFICE SUPPLIES-6/2016 1011.60.740.65020 COPY MACHINE TONER -12/2015 1011.75.510.65020 COPY MACHINE TONER-2/2016 1011.75.510.65020 PAPER PURCHASE-4/2016 1011.65.250.65020 CITY LETTERHEAD-5/2016 1011.65.250.62025 OFFICE SUPPLIES-5/2016 1011.20.110.65015 1011.20.110.65020 OFFICE SUPPLIES-6/2016	23.52 115.62 180.92 36.95 267.05 68.11 376.03

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184506	7/5/2016	002938 TAJ OFFICE SUPPLY	(Continued)			
			0036990-001	11-000755	2961.75.865.65015 CERTIFICATE JACKETS-6/2016	104.36
			0037015-001	01-001138	1011.10.101.65020	1,553.95
				01-001085	OFFICE SUPPLIES-6/2016 1011.10.101.65020	183.12
					<b>Total :</b>	<b>2,909.63</b>
184507	7/5/2016	000007 TAYLOR, WOODROW	16-170		HEARING ADMINISTRATIVE OFFICER-5/2016	
			16-171	07-000688	1011.55.515.62015	540.00
				07-000688	HEARING ADMINISTRATIVE OFFICER-5/2016 1011.55.515.62015	500.00
					<b>Total :</b>	<b>1,040.00</b>
184508	7/5/2016	000007 TAYLOR, WOODROW	16-172		HEARING ADMINISTRATIVE OFFICER-5/2016	
				07-000688	1011.55.515.62015	400.00
					<b>Total :</b>	<b>400.00</b>
184509	7/5/2016	009401 THE 2ND COMING	1808160523		CHAMPIONSHIP SHIRTS FOR SPRING 2016 COED	
				08-003139	1011.60.705.65020	223.45
					<b>Total :</b>	<b>223.45</b>
184510	7/5/2016	009999 TINOCO, MERCEDES	800063455		REFUND-PARKING CITATION	
					1011.55.34110	86.50
					<b>Total :</b>	<b>86.50</b>
184511	7/5/2016	001056 TPK SCREENPRINT	2376		ORANGE POLO SHIRTS FOR PW STAFF-5/2016	
				06-006395	2701.45.610.60040	465.24
					<b>Total :</b>	<b>465.24</b>
184512	7/5/2016	008505 TRC ENVIRONMENTAL CORPORATION	195855		ASBESTOS CONSULTING SERVICES-6/2016	
				06-006396	2051.45.410.64399	795.00
					<b>Total :</b>	<b>795.00</b>
184513	7/5/2016	006068 TRIMMING LAND COMPANY, INC.	3226		TREE TRIMMING SERVICES-5/2016	
				06-005875	2701.45.620.62015	1,250.00
					<b>Total :</b>	<b>1,250.00</b>

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
184514	7/5/2016	007742 ULINE, INC.	77778747		COFFEE MAKER-5/2016		
				08-003134	1011.60.740.65020	350.54	
						<b>Total :</b>	<b>350.54</b>
184515	7/5/2016	009742 UNIFIRST CORPORATION	3241799868		UNIFORM RENTALS-6/2016		
			3241799869	06-006181	2051.45.430.60040	12.72	
			3241799870	06-006181	6051.45.450.60040	25.58	
			3241799871	06-006181	1011.45.415.60040	27.56	
			3241799872	06-006181	2701.45.610.60040	43.54	
			3241799873	06-006181	2051.45.410.60040	32.24	
			3241802374	06-006181	1011.45.415.64399	40.70	
			3241802375	06-006181	2051.45.430.60040	12.72	
			3241802376	06-006181	6051.45.450.60040	25.58	
			3241802377	06-006181	1011.45.415.60040	27.56	
			3241802378	06-006181	2701.45.610.60040	43.54	
			3241802379	06-006181	2051.45.410.60040	32.24	
				06-006181	1011.45.415.64399	40.70	
						<b>Total :</b>	<b>364.68</b>
184516	7/5/2016	008906 VENTI PRINTING, INC.	0000059		UNIFORM CAPS-6/2016		
				06-006304	2051.45.410.60040	219.40	
				06-006304	2701.45.610.60040	250.00	
				06-006304	6051.45.450.60040	250.00	
						<b>Total :</b>	<b>719.40</b>
184517	7/5/2016	002912 WATERLINE TECHNOLOGIES,INC	5340463		SODIUM HYPOCHLORITE SOLUTION-6/2016		

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184517	7/5/2016	002912 WATERLINE TECHNOLOGIES,INC	(Continued)			
			5340742	06-006324	6051.45.450.65020 SODIUM HYPOCHLORITE SOLUTION-6/2016	240.35
			5340743	06-006324	6051.45.450.65020 SODIUM HYPOCHLORITE SOLUTION-6/2016	176.25
			5340744	06-006324	6051.45.450.65020 SODIUM HYPOCHLORITE SOLUTION-6/2016	192.28
			5341639	06-006324	6051.45.450.65020 SODIUM HYPOCHLORITE SOLUTION-6/2016	224.32
			5341641	06-006324	6051.45.450.65020 SODIUM HYPOCHLORITE SOLUTION-6/2016	192.28
				06-006324	6051.45.450.65020	166.64
					<b>Total :</b>	<b>1,192.12</b>
184518	7/5/2016	000802 WEST, KENNETH	000802061416		PLANNING COMMISSIONER STIPEND-6/2016	
				04-000537	1011.50.505.60999	50.00
					<b>Total :</b>	<b>50.00</b>
184519	7/5/2016	009991 WHITE, TRACIE	004183		REFUND-BATEMAN HALL RENTAL	
					1011.60.33215	199.00
					<b>Total :</b>	<b>199.00</b>
184520	7/5/2016	000181 WHITTIER FERTILIZER COMPANY	307525		MATERIALS & SUPPLIES-6/2016	
				06-006290	2701.45.610.65020	209.00
					<b>Total :</b>	<b>209.00</b>
184521	7/5/2016	008846 YANEZ, JACQUELINE	4158		BARTENDER SERVICE-6/2016	
				08-003004	1011.60.740.62064	200.00
					<b>Total :</b>	<b>200.00</b>
184522	7/5/2016	004157 YOUNGER, BILLY	004157061416		PLANNING COMMISSIONER STIPEND-6/2016	
				04-000526	1011.50.505.60999	50.00
					<b>Total :</b>	<b>50.00</b>
<b>133 Vouchers for bank code : apbank</b>						<b>Bank total : 753,260.04</b>
<b>133 Vouchers in this report</b>						<b>Total vouchers : 753,260.04</b>



# AGENDA STAFF REPORT

DATE: July 5, 2016

TO: Honorable Mayor and Members of the City Council

APPROVED BY: J. Arnoldo Beltrán, City Manager *JAB*

PREPARED BY: Haydee M. Sainz, Director of Human Resources & Risk Management  
Joel Meza, AdminSure Claims Adjuster

SUBJECT: Claim for Damages by Andrea Renteria

## Recommendation:

After conducting a thorough review of information pertaining to the allegations of the claim, staff has determined that the City has met all criteria that provides immunity in its entirety to the City. Based on the findings, staff recommends that the City Council reject the claim of Andrea Renteria and direct staff to send a standard letter of rejection, in which the claimant will be advised of the rights afforded after the rejection letter is served.

## Background:

On April 11, 2016, Ms. Renteria filed a claim for damages alleging property damage due to a tree branch that fell on her vehicle (2012 Hyundai Elantra) on March 22, 2016. The vehicle was parked in front of 11810 2nd Avenue in Lynwood, CA. Ms. Renteria seeks reimbursement of her \$500 deductible.

## Discussion & Analysis:

City records indicate that the tree in question received a full trim in March 8, 2015. There are no prior indications that the tree was diseased or weakened. Prior to this date the City received no complaints regarding the tree.

Pursuant to Government Code Section 835 the claimant must establish that the tree posed a dangerous condition at the time of the incident. A dangerous condition as defined in Government Code Section 830 is a condition of property that creates a substantial, as distinguished from a minor, trivial or insignificant, the risk of damage when property is used with due care in a manner in which it was reasonably foreseeable that it would be used.

In addition, for the claimant to recover against the City he must establish that the existence of the dangerous condition was created by the negligence or wrongful act or omission by the City. Or an employee of the City or the City itself had actual or constructive notice of the dangerous condition and sufficient time prior to the incident to have taken measures to protect against the condition. There is no indication that the City had prior notice of a dangerous condition.



In addition, on the date of loss the City was experiencing windy conditions. The average wind speed that day was 6 mph with maximum wind speed of 21 mph. The maximum wind gust was 31 mph.

The City has immunity for such an event under Government Code 831 "neither a public entity nor a public employee is liable for an injury caused by the effect of weather conditions on public property".

The Act of God defense is primary for an incident like this for which no person or entity can exercise exclusive control over natural conditions and no complete predictability is possible.

The rejection notice provides claimants with information pertaining to their right to pursue the matter in Small Claims Court. An appearance in Small Claims Court is made by the City's third party administrator (representation by attorneys is not allowed in Small Claims Court). The claimant has a six-month statute of limitations pursue a Small Claims Action. The Court renders a decision on the case and all parties are notified via U.S. Mail.

**Fiscal Impact:**

The action recommended in this report will not have a fiscal impact on the City.

Coordinated With:

Public Works  
City Attorney

(Rev. 10/11)

LIABILITY

City Claim Reporting Form  
For all Persons or Property

DATE FILED  
CLAIM NO.  
DEPT.

4-11-16  
200B117  
PW

RECEIVED  
CITY OF LYNWOOD

SUBMIT TO:  
CITY OF LYNWOOD  
11330 BULLIS ROAD  
LYNWOOD, CA 90262

APR 11 2016

HUMAN RESOURCES &  
RISK MANAGEMENT

1. CLAIMS FOR DEATH, INJURY TO PERSON, OR TO PERSONAL PROPERTY, MUST BE FILED NO LATER THAN SIX (6) MONTHS AFTER THE OCCURRENCE (Gov. Code, Sec. 911.2).
2. CLAIMS FOR DAMAGES TO REAL PROPERTY MUST BE FILED NOT LATER THAN ONE (1) YEAR AFTER THE OCCURANCE (Gov. Code, Sec. 911.2).
3. READ ENTIRE CLAIM FORM BEFORE FILING.
4. ATTACH SEPARATE SHEETS, IF NECESSARY, TO GIVE FULL DETAILS.

Name of Claimant: Andrea Renteria

Date of Birth: 11/29/1959 Social Security No.: \_\_\_\_\_

Home address of claimant: 11810 2nd Ave.

City: Lynwood State: CA Zip Code: 90262 Telephone No.: 909 896 8367

Give address to which you desire notice or communication to be sent regarding this claim: \_\_\_\_\_

City: \_\_\_\_\_ State: CA Zip Code: \_\_\_\_\_

Date of Accident: 3/22/16 Time: AM \_\_\_\_\_ PM X

Place of Accident: In front of the house

How did damage or injury occur? (Give full details)

Tree fell on the trunk

Scratch the car

Damage the roof

the bumper damage

Straches sides of the door

Were Sheriffs at the scene? Yes \_\_\_\_\_ No X File No. (if known): \_\_\_\_\_

What particular act or omission do you claim caused the injury or damage? Give the name of the City employee causing the injury or damage, if known: \_\_\_\_\_

Give total amount of claim (include estimate amount of any prospective injury or damage): \$500

How was amount of claim computed? (Be specific. List doctor bills, wage rate repair estimates, etc.)  
Please attach two original estimates.

Expenditures made on account of accident or injury (date and item): \_\_\_\_\_

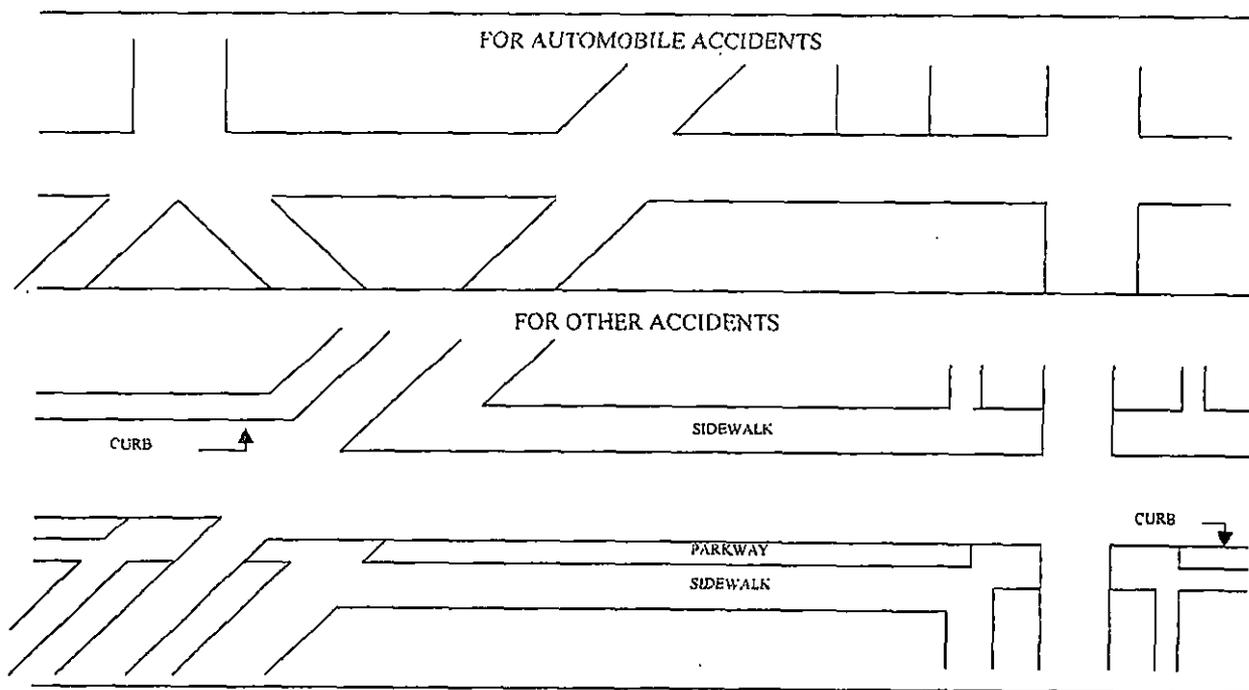
Name of address of witnesses, doctors and hospitals: \_\_\_\_\_

PLEASE READ THE FOLLOWING CAREFULLY

For all accident claims, place on following diagram names of streets, including North, East, South and West; indicate place of accident by "X" and by showing house numbers or distance to street corners.

If City vehicle was involved, designate by letter "A" location of City vehicle when you first saw it, and by "B" location of yourself or your vehicle when you first saw City vehicle; location of City vehicle at the time of accident by "A-1" and location of yourself or your vehicle at the time of the accident by "B-1" and the point of impact by "X".

Note: If diagrams below do not fit the situation, attach a proper diagram signed by claimant



I HAVE READ THE FOREGOING CLAIM AND KNOW THE CONTENTS THEREOF: AND CERTIFY THAT THE SAME IS TRUE OF MY OWN KNOWLEDGE EXCEPT AS TO THOSE MATTERS WHICH ARE HERE STATED UPON MY INFORMATION AND BELIEF: AND AS TO THOSE MATTERS I BELIEVE IT TO BE TRUE. I CERTIFY (OR DECLARE) UNDER PENALTY OF PERJURY THAT THE FOREGOING IS TRUE AND CORRECT.

Carlan Ross  
SIGNATURE

4/21/10  
DATE

**DOWNEY EAST**  
Pacific Elite Collision Centers

RECEIPT  
04129

RECEIVED FROM Cynthia Torres DATE 4-9-16

DOLLARS \$ 500

ADDRESS \_\_\_\_\_ FOR 4000 2274

DETAIL	ON ACCOUNT	ON NOTE	HOW PAID	✓
AMOUNT DUE	\$ 500		CASH	✓
AMOUNT PAID	\$ 500		CHECK	
			CREDIT CARD	
BALANCE DUE	0		MONEY ORDER	

BY X Cynthia Torres  
THANK YOU



# Pacific Elite Downey East

State EPA: CAL000396405  
 BAR: ARD00276737

Pacific Elite Collision Centers  
 11899 Woodruff Ave, Downey, CA 90241  
 Phone: (562) 622-1832  
 FAX: (562) 622-1833

## Final Bill

**RO Number: 40002274**

Customer:	Insurance:	Adjuster:	Estimator:	Cortney Arthur
TORRES, CYNTHIA	MERCURY INSURANCE	Phone:	Create Date:	3/28/2016
11813 2nd ave		Claim:	CAPA-00207055	
lynwood, CA 90262		Loss Date:	3/22/2016	
(562) 641-3290		Deductible:	500.00	

Year:	2012	Style:	4D SED	VIN:	KMHDH4AEXCU392411	Mileage In:	47507
Make:	Hyundai	Color:	RED			Mileage Out:	
Model:	ELANTRA	License:	6URA248	Job Number:		Vehicle Out:	4/8/2016

Line	Ver	Operation	Description	Qty	Extended Price \$	Part Type	Labor \$	Type	Paint
1	E01	Blend	R Roof Rail						24.00
2	E01	Blend	L Roof Rail						24.00
3	S01	Remove/Replace	INSTALL PROTECTORS	1	30.00	Sublet			
5	E01	Remove/Replace	R Frt Cowl/Dash Garnish	1	36.58T	OEM	8.00	Body	
6	S01		BROKE CLIP HOLDERS						
7	E01	Remove/Replace	L Frt Cowl/Dash Garnish	1	36.58T	OEM	8.00	Body	
8	S01		BROKE CLIP HOLDERS						
9	E01	Repair	Roof Panel				240.00	Body	
10	E01	Refinish	Roof Panel Outside						144.00
11	S01		MULTIPLE DENTS AND SCRATCHES FROM TREE B						
12	E01	Remove/Install	R Roof Moulding				20.00	Body	
13	E01	Remove/Install	L Roof Moulding				20.00	Body	
14	E01	Remove/Install	Communications Antenna				12.00	Body	
15	E01	Remove/Install	Roof Headliner				40.00	Body	
16	S01		LOOSEN FOR ANTENNA ACCESS						
17	S01	Remove/Replace	Back Window Moulding	1	31.89T	OEM			
18	E01	Blend	L Quarter Panel Outside						40.00
19	E01	Repair	R Quarter Outer Panel				80.00	Body	
20	E01	Refinish	R Quarter Panel Outside						72.00
21	S01		SCRATCHES AND DENT FROM BRANCH						
22	E01	Remove/Install	L Quarter Fuel Door				12.00	Body	
23	E01	Remove/Install	R Frt Quarter Wheelhouse Liner				8.00	Body	
24	E01	Remove/Install	L Frt Quarter Wheelhouse Liner				8.00	Body	
25	E01	Remove/Install	R Rear Quarter Wheelhouse Liner				8.00	Body	
26	E01	Remove/Install	L Rear Quarter Wheelhouse Liner				8.00	Body	

T = Taxable Item, RPD = Related Prior Damage, AA = Appearance Allowance, UPD = Unrelated Prior Damage, PDR = Paintless Dent Repair, A/M = Aftermarket, Rechr = Rechromed, Reman = Remanufactured, OEM = New Original Equipment Manufacturer, Recor = Re-cored, RECOND = Reconditioned, LKQ = Like Kind Quality or Used, Diag = Diagnostic, Elec = Electrical, Mech = Mechanical, Ref = Refinish, Struc = Structural

**Final Bill**

**RO Number: 40002274**

Vehicle: 2012 Hyundai ELANTRA 4D SED RED

27	E01	Remove/Replace	R Quarter Garnish	1	11.63T	OEM	8.00	Body	
28	E01	Remove/Replace	L Quarter Garnish	1	11.63T	OEM	8.00	Body	
29	E01	Remove/Replace	Luggage Lid Panel	1	515.95T	OEM	76.00	Body	
30	E01	Remove/Replace	Add w/Smart Entry System				8.00	Body	
31	E01	Refinish	Luggage Lid Outside						72.00
32	E01	Refinish	Luggage Lid Underside						44.00
33	S01		NO AM, LKQ NOT COST EFFECTIVE						
34	E01	Remove/Replace	Luggage Lid Adhesive Nameplate	1	40.98T	OEM	4.00	Body	
35	E01	Remove/Replace	Luggage Lid Adhesive Emblem	1	28.28T	OEM	4.00	Body	
36	E01	Remove/Install	R Rear Combination Lamp				0.00	Body	
37	E01	Remove/Install	L Rear Combination Lamp				0.00	Body	
38	E01	Remove/Install	R Rear Combination Lamp				0.00	Body	
39	E01	Remove/Install	L Rear Combination Lamp				0.00	Body	
40	E01	Remove/Install	Rear Bumper Assy				0.00	Body	
41	S01	Overhaul	Rear Bumper Cover Assy				112.00	Body	
42	E01	Repair	Rear Bumper Cover				160.00	Body	
43	E01	Refinish	Rear Bumper Cover						112.00
44	E01	Remove/Install	R Rear Bumper Reflector				0.00	Body	
45	E01	Remove/Install	L Rear Bumper Reflector				0.00	Body	
46	E01	Remove/Install	Rear Bumper Impact Bar				0.00	Body	
47	E01	Additional	FLEX ADDITIVE	1	8.00T	Other			
48	E01	Additional	ROPE FRONT WINDSHIELD				20.00	Body	
49	E01	Remove/Install	R/I REAR GLASS	1	72.00	Sublet			
50	S01		CERTIFIED AUTO GLASS 714-394-9069						
51	E01	Remove/Replace	URETHANE SEAL KIT	1	19.20T	A/M			100.00
52	E01	Additional	Clear Coat						
53	E01	Additional	TINT COLOR				20.00	Body	
54	E01	Additional	FINISH SAND & BUFF				80.00	Body	
55	E01	Additional	MASK FOR OVERSPRAY	1	10.00	Other			

Estimate Totals	Discount \$	Markup \$	Rate \$	Total \$
Parts	(35.68)			715.04
Sublet/Miscellaneous		6.00		108.00
Labor, Body			40.00	972.00
Labor, Refinish			40.00	632.00
Material, Paint				474.00
<b>Subtotal</b>				<b>2,901.04</b>
Sales Tax				106.11
<b>Grand Total</b>				<b>3,007.15</b>

Estimate Version	Total \$
Original	2,938.14

T = Taxable Item, RPD = Related Prior Damage, AA = Appearance Allowance, UPD = Unrelated Prior Damage, PDR = Paintless Dent Repair, A/M = Aftermarket, Rechr = Rechromed, Reman = Remanufactured, OEM = New Original Equipment Manufacturer, Recor = Re-cored, RECOND = Reconditioned, LKQ = Like Kind Quality or Used, Diag = Diagnostic, Elec = Electrical, Mech = Mechanical, Ref = Refinish, Struc = Structural

Final Bill

RO Number: 40002274

Vehicle: 2012 Hyundai ELANTRA 4D SED RED

Supplement S01	69.01
Insurance Total \$:	2,507.15
Received from Insurance \$:	0.00
Balance due from Insurance \$:	2,507.15
Customer Total \$:	500.00
Received from Customer \$:	500.00
TORRES, CYNTHIA	4/09/2016
Balance due from Customer \$:	0.00

FINAL BILL

I acknowledge notice and oral approval of an increase and/or change in the original estimated repair price to the above stated vehicle.

X C.T Customer initials

Signed Cynthia Torres Dated 4/9/16

By signing this invoice, I hereby authorize Pacific Elite Collision Centers to act as a "Power of Attorney" in signing any drafts or checks that are related to the payment of this claim.

Thank you for choosing Pacific Elite Collision Centers

LIFETIME WARRANTY

Pacific Elite Collision Centers offers a warranty on all repairs described on the facility repair order number listed above (the "Repairs"), unless otherwise indicated. This warranty is subject to all terms and conditions described below. Under this warranty, Pacific Elite Collision Centers warrants that the repairs shall be free of defects in workmanship for as long as you own your car.

Parts and Material:

All parts and materials are covered solely as described by the terms and conditions of the parts manufacturers or the supplier's warranty.

Exclusion:

All Damages caused by another accident, normal wear and tear or lack of maintenance to the vehicle are not covered by this warranty. Also excluded from this warranty are all damages caused by external phenomenal (Acts of God), industrial fallout, chipping caused by impact or objects such as stone splits, road salt, gravel or any other abrasives on the road. Towing of the vehicle and transportation of the client are also excluded from this warranty. There shall be no warranty on repairs to RUST, PACIFIC ELITE COLLISION CENTERS MAKES NO OTHER WARRANTY OF ANY KIND, EXPRESS OR IMPLIED, AND LIABILITY UNDER THIS WARRANTY IS LIMITED TO REPAIR OF ANY DEFECTS IN WORKMANSHIP. PACIFIC ELITE COLLISION CENTERS IS NOT LIABLE FOR ANY CONSEQUENTIAL DAMAGES, INCLUDING LOSS OF INCOME OR PROFITS

Claims:

This warranty is offered by Pacific Elite Collision Centers. To be complete all claims must include: the warranty certificate, the repair details and the estimate from Pacific Elite Collision Centers where the repairs have been made. Pacific Elite Collision Centers reserves the right to allow the original Pacific Elite Collision Centers listed above to make the first attempt to correct any repairs covered under this warranty.

Transfer:

This warranty is non-transferable and will be accepted for the lifetime of the vehicle.

Additional legend

E.P.C.= Environmental Protection Commission

T = Taxable Item, RPD = Related Prior Damage, AA = Appearance Allowance, UPD = Unrelated Prior Damage, PDR = Paintless Dent Repair, A/M = Aftermarket, Rechr = Rechromed, Reman = Remanufactured, OEM = New Original Equipment Manufacturer, Recor = Re-cored, RECOND = Reconditioned, LKQ = Like Kind Quality or Used, Diag = Diagnostic, Elec = Electrical, Mech = Mechanical, Ref = Refinish, Struc = Structural

**Final Bill**

**RO Number: 40002274**

Vehicle: 2012 Hyundai ELANTRA 4D SED RED

HAZ= Hazardous waste

T = Taxable Item, RPD = Related Prior Damage, AA = Appearance Allowance, UPD = Unrelated Prior Damage, PDR = Paintless Dent Repair, A/M = Aftermarket, Rechr = Rechromed, Reman = Remanufactured, OEM = New Original Equipment Manufacturer, Recor = Re-cored, RECOND = Reconditioned, LKQ = Like Kind Quality or Used, Diag = Diagnostic, Elec = Electrical, Mech = Mechanical, Ref = Refinish, Struc = Structural

4/9/2016 8:09:41 AM



# AGENDA STAFF REPORT

DATE: July 5, 2016

TO: Honorable Mayor and Members of the City Council

APPROVED BY: J. Arnoldo Beltrán, City Manager *JAB*

PREPARED BY: Haydee M. Sainz, Director of Human Resources & Risk Management  
Joel Meza, AdminSure Claims Adjuster

SUBJECT: Claim for Damages by Jossue Lopez

## Recommendation:

After conducting a thorough review of information pertaining to the allegations of the claim, staff has determined that the City has met all criteria that provides immunity in its entirety to the City. Based on the findings, staff recommends that the City Council reject the claim of Jossue Lopez and direct staff to send a standard letter of rejection, in which the claimant will be advised of the rights afforded after the rejection letter is served.

## Background:

On February 10, 2016, Mr. Jossue Lopez filed a claim for damages alleging property damage due to a tree branch that fell onto his parked vehicle in January 31, 2016. Mr. Lopez had parked his vehicle in front of 4216 Platt Avenue, Lynwood, CA. The vehicle (2012 Nissan Altima) sustained front windshield damage in the amount of \$140.00.

## Discussion & Analysis:

City records indicate that the tree in question received a full trim on October 19, 2009. Then it received another full trim on December 13, 2013. It last received a full trim on October 23, 2015. There are no prior indications that the tree was diseased or weakened and the City received no prior complaints regarding the tree. Keep in mind that on the loss date it was raining and the City was experiencing high wind gust which peaked at 45 MPH. Around the time of the incident the average wind speed was 18 MPH.

Pursuant to Government Code Section 835 the claimant must establish that the tree posed a dangerous condition at the time of the incident. A dangerous condition as defined in Government Code Section 830 is a condition of property that creates a substantial, as distinguished from a minor, trivial or insignificant, the risk of damage when property is used with due care in a manner in which it was reasonably foreseeable that it would be used.

In addition, for the claimant to recover against the City he must establish that the existence of the dangerous condition was created by the negligence or wrongful act or omission by the City. Or an employee of the City or the City itself had actual or constructive notice of the dangerous condition and sufficient time prior to the incident to have taken measures to protect against the condition. There is no indication that the City had prior notice of a dangerous condition.

AGENDA  
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The City has immunity for such an event under Government Code 831 "neither a public entity nor a public employee is liable for an injury caused by the effect of weather conditions on public property".

The Act of God defense is primary for an incident like this for which no person or entity can exercise exclusive control over natural conditions and no complete predictability is possible.

The rejection notice provides claimants with information pertaining to their right to pursue the matter in Small Claims Court. An appearance in Small Claims Court is made by the City's third party administrator (representation by attorneys is not allowed in Small Claims Court). The claimant has a six-month statute of limitations pursue a Small Claims Action. The Court renders a decision on the case and all parties are notified via U.S. Mail.

**Fiscal Impact:**

The action recommended in this report will not have a fiscal impact on the City.

Coordinated With:

Public Works  
City Attorney

(Rev. 10/11)

LIABILITY

City Claim Reporting Form  
For all Persons or Property

DATE FILED  
CLAIM NO.  
DEPT.

2-10-16  
20DB117  
PW

RECEIVED  
CITY OF LYNWOOD

FEB 10 2016

HUMAN RESOURCES &  
RISK MANAGEMENT

SUBMIT TO:  
CITY OF LYNWOOD  
11330 BULLIS ROAD  
LYNWOOD, CA 90262

1. CLAIMS FOR DEATH, INJURY TO PERSON, OR TO PERSONAL PROPERTY, MUST BE FILED NO LATER THAN SIX (6) MONTHS AFTER THE OCCURRENCE (Gov. Code, Sec. 911.2).
2. CLAIMS FOR DAMAGES TO REAL PROPERTY MUST BE FILED NOT LATER THAN ONE (1) YEAR AFTER THE OCCURANCE (Gov. Code, Sec. 911.2).
3. READ ENTIRE CLAIM FORM BEFORE FILING.
4. ATTACH SEPARATE SHEETS, IF NECESSARY, TO GIVE FULL DETAILS.

Name of Claimant: Jossue Lopez

Date of Birth: 10/04/92 Social Security No.: \_\_\_\_\_

Home address of claimant: 4216 Platt Ave

City: Lynwood State: CA Zip Code: 90262 Telephone No.: (310)903-7883

Give address to which you desire notice or communication to be sent regarding this claim: \_\_\_\_\_

4216 Platt Ave city: Lynwood State: CA Zip Code: 90262

Date of Accident: 1/31/16 Time: AM \_\_\_\_\_ (PM) 1:00

Place of Accident: 4216 Platt Ave. Lynwood, CA 90262

How did damage or injury occur? (Give full details)

I was pulling into my drive way when a branch fell and broke the front windshield of my car. I immediately called the sheriff's department and soon after a Lynwood City worker arrived at the scene and took a report.

Were Sheriffs at the scene? Yes \_\_\_\_\_ No  File No. (If known): \_\_\_\_\_

What particular act or omission do you claim caused the injury or damage? Give the name of the City employee causing the injury or damage, if known: Tree on the street in the City of Lynwood

Give total amount of claim (include estimate amount of any prospective injury or damage): \$140.00

How was amount of claim computed? (Be specific. List doctor bills, wage rate repair estimates, etc.)  
Please attach two original estimates.

Expenditures made on account of accident or injury (date and item): 2/3/16

new windshield - \$140.00

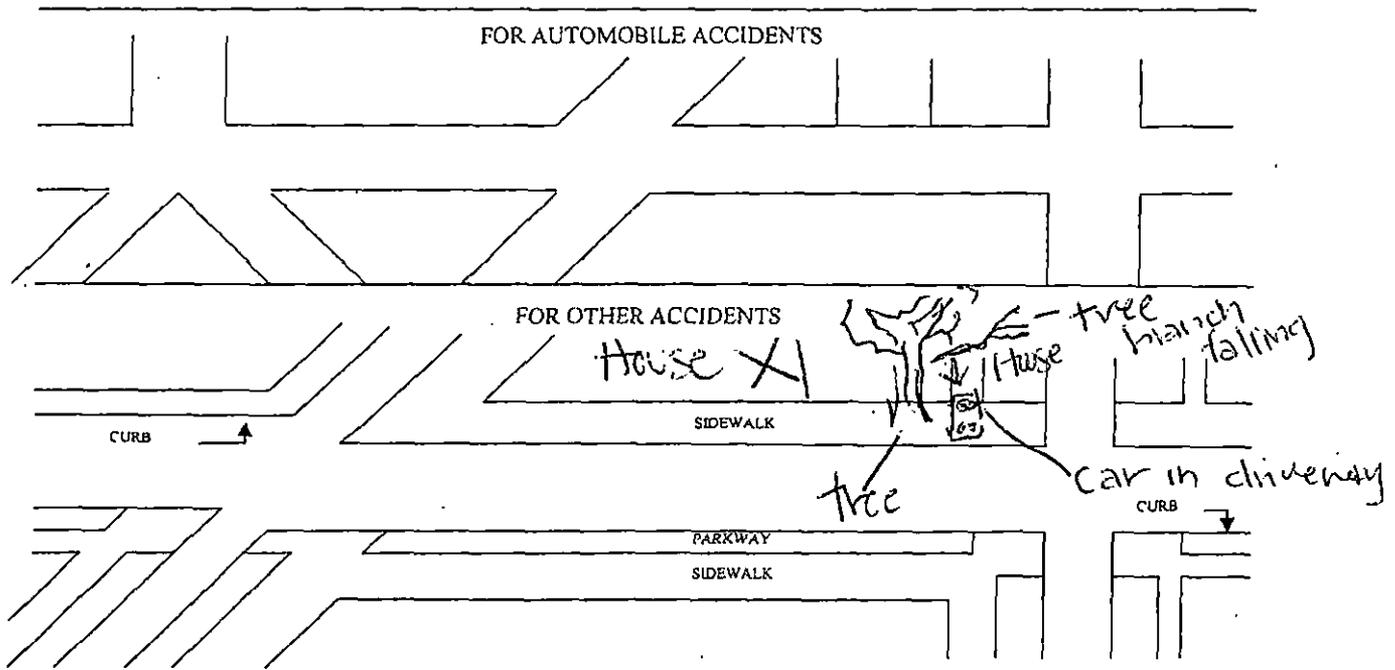
Name of address of witnesses, doctors and hospitals: \_\_\_\_\_

PLEASE READ THE FOLLOWING CAREFULLY

For all accident claims, place on following diagram names of streets, including North, East, South and West; indicate place of accident by "X" and by showing house numbers or distance to street corners.

If City vehicle was involved, designate by letter "A" location of City vehicle when you first saw it, and by "B" location of yourself or your vehicle when you first saw City vehicle; location of City vehicle at the time of accident by "A-1" and location of yourself or your vehicle at the time of the accident by "B-1" and the point of impact by "X".

Note: If diagrams below do not fit the situation, attach a proper diagram signed by claimant



I HAVE READ THE FOREGOING CLAIM AND KNOW THE CONTENTS THEREOF: AND CERTIFY THAT THE SAME IS TRUE OF MY OWN KNOWLEDGE EXCEPT AS TO THOSE MATTERS WHICH ARE HERE STATED UPON MY INFORMATION AND BELIEF: AND AS TO THOSE MATTERS I BELIEVE IT TO BE TRUE. I CERTIFY (OR DECLARE) UNDER PENALTY OF PERJURY THAT THE FOREGOING IS TRUE AND CORRECT.

Jessie Lopez  
SIGNATURE

2/10/16  
DATE



REGISTRATION VALID FROM

TYPE

LICENSE NUMBER

JTD 12/08/2015 TO 12/08/2016 11 7HPF867

VEHICLE IDENTIFICATION NUMBER

1N4AL2AP1CC205712

BODY TYPE MODEL

4D

DATE ISSUED

12/12/2015

CYLS		DATE FIRST SOLD		CLASS		MAKE	
00		00/00/2014		CN		NISS	
TYPE VEH		MP	AX	WC	UNLADEN/GCW	TOTAL FEES PAID	YR
170		G				\$164	2012
							1900

*\*Proof of Ownership*

OWNER

LOPEZ JOSSUE  
4216 PLATT AVE  
LYNWOOD CA 90262-3821

JPMORGAN CHASE BK  
PO BX 901033  
FT WORTH

R0070  
L0064

TX

76101  
RJ6120920154108

STATE OF CALIFORNIA  
DEPARTMENT OF MOTOR VEHICLES  
VALIDATED REGISTRATION CARD  
READ REVERSE SIDE - IMPORTANT INSTRUCTIONS

A6375017

**RETAIL INSTALLMENT SALE CONTRACT - SIMPLE FINANCE OPTION  
(WITH ARBITRATION PROVISION)**

Dealer Number \_\_\_\_\_ Contract Number \_\_\_\_\_ R.O.S. Number \_\_\_\_\_ Stock Number \_\_\_\_\_

Buyer Name and Address (Including County and Zip Code)	Co-Buyer Name and Address (Including County and Zip Code)	Seller-Creditor (Name and Address)
---	--	------------------------------------

You, the Buyer (and Co-Buyer, if any), may buy the vehicle below for cash or on credit. By signing this contract, you choose to buy the vehicle on credit under the agreements on the front and back of this contract. You agree to pay the Seller - Creditor (sometimes "we" or "us" in this contract) the Amount Financed and Finance Charge in U.S. funds according to the payment schedule below. We will figure your finance charge on a daily basis. The Truth-In-Lending Disclosures below are part of this contract.

New Used	Year	Make and Model	Odometer	Vehicle Identification Number	Primary Use For Which Purchased
					Personal, family or household unless otherwise indicated below. <input type="checkbox"/> business or commercial

<b>FEDERAL TRUTH-IN-LENDING DISCLOSURES</b>				
ANNUAL PERCENTAGE RATE The cost of your credit as a yearly rate.	FINANCE CHARGE The dollar amount the credit will cost you.	Amount Financed The amount of credit provided to you or on your behalf.	Total of Payments The amount you will have paid after you have made all payments as scheduled.	Total Sale Price The total cost of your purchase on credit, including your down payment of
%	\$ (e)	\$	\$ (e)	\$ (e)

**STATEMENT OF INSURANCE**  
 NOTICE: No person is required as a condition of financing the purchase of a motor vehicle to purchase or negotiate any insurance through a particular insurance company, agent or broker. You are not required to buy any other insurance to obtain credit. Your decision to buy or not buy other insurance will not be a factor in the credit approval process.

<b>Vehicle Insurance</b>	
	Term Premium
\$ _____ Ded. Comp., Fire & Theft	____ Mos. \$ _____
\$ _____ Ded. Collision	____ Mos. \$ _____
Bodily Injury \$ _____ Limits	____ Mos. \$ _____
Property Damage \$ _____ Limits	____ Mos. \$ _____
Medical _____	____ Mos. \$ _____
	____ Mos. \$ _____
Total Vehicle Insurance Premiums \$ _____	

(e) means an estimate

**YOUR PAYMENT SCHEDULE WILL BE:**

Number of Payments:	Amount of Payments:	When Payments Are Due:
One Payment of		
One Payment of		
One Payment of		
		Monthly beginning
One final payment		

UNLESS A CHARGE IS INCLUDED IN THIS AGREEMENT FOR PUBLIC LIABILITY OR PROPERTY DAMAGE INSURANCE, PAYMENT FOR SUCH COVERAGE IS NOT PROVIDED BY THIS AGREEMENT.

You may buy the physical damage insurance this contract requires (see back) from anyone you choose who is acceptable to us. You are not required to buy any other insurance to obtain credit.

Buyer  \_\_\_\_\_  
 Co-Buyer  \_\_\_\_\_  
 Seller  \_\_\_\_\_

If any insurance is checked below, policies or certificates from the I want to buy a gap contract.

Buyer Signs  \_\_\_\_\_

3. Amount Paid to Insurance Companies  
 (Total premiums from Statement of Insurance column a + b) \$ \_\_\_\_\_ (3)

4.  State Emissions Certification Fee or  State Emissions Exemption Fee \$ \_\_\_\_\_ (4)

5. Subtotal (1 through 4) \$ \_\_\_\_\_ (5)

6. Total Downpayment

A. Agreed Trade-In Value Yr \_\_\_\_\_ Make \_\_\_\_\_ \$ \_\_\_\_\_ (A)  
 Model \_\_\_\_\_ Odom \_\_\_\_\_  
 VIN \_\_\_\_\_

B. Less Prior Credit or Lease Balance (e) \$ \_\_\_\_\_ (B)

C. Net Trade-In (A less B) (indicate if a negative number) \$ \_\_\_\_\_ (C)

D. Deferred Downpayment \$ \_\_\_\_\_ (D)

E. Manufacturer's Rebate \$ \_\_\_\_\_ (E)

F. Other \$ \_\_\_\_\_ (F)

G. Cash \$ \_\_\_\_\_ (G)

**Total Downpayment (C through G) \$ \_\_\_\_\_ (6)**  
 (If negative, enter zero on line 6 and enter the amount less than zero as a positive number on line 10 above)

7. Amount Financed (5 less 6) \$ \_\_\_\_\_ (7)

**OPTIONAL SERVICE CONTRACT(S)** You want to purchase the service contract(s) written with the following company(ies) for the term(s) shown below for the charge(s) shown in item 1L, 1M, 1N, 1O, and/or 1P.

1L Company \_\_\_\_\_  
 Term \_\_\_\_\_ Mos. or \_\_\_\_\_ Miles

1M Company \_\_\_\_\_  
 Term \_\_\_\_\_ Mos. or \_\_\_\_\_ Miles

1N Company \_\_\_\_\_  
 Term \_\_\_\_\_ Mos. or \_\_\_\_\_ Miles

1O Company \_\_\_\_\_  
 Term \_\_\_\_\_ Mos. or \_\_\_\_\_ Miles

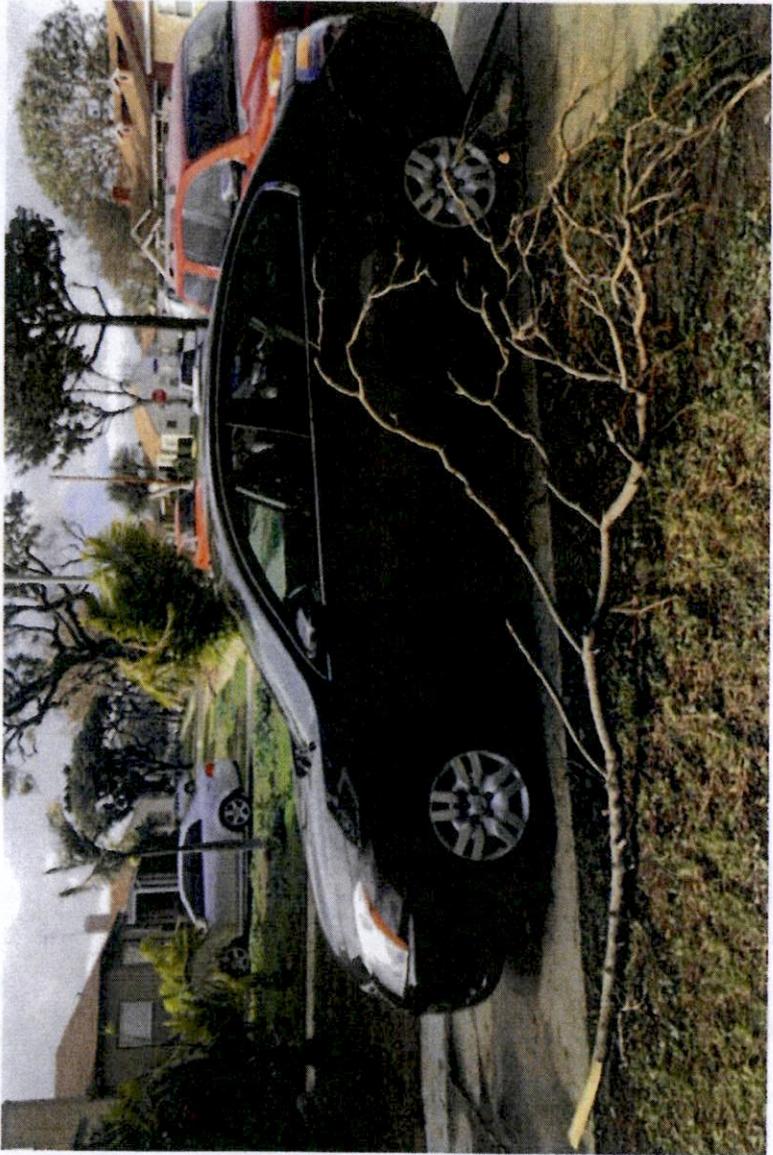
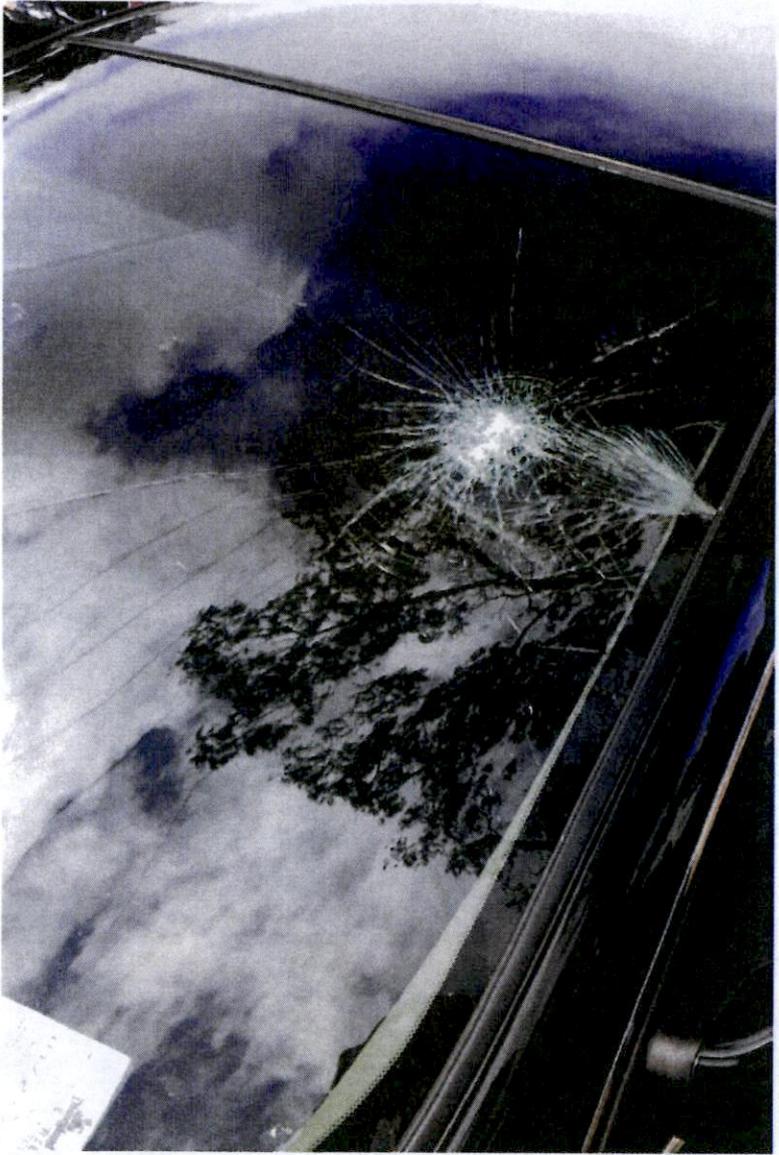
1P Company \_\_\_\_\_  
 Term \_\_\_\_\_ Mos. or \_\_\_\_\_ Miles

Buyer  \_\_\_\_\_

**SELLER ASSISTED LOAN**  
 BUYER MAY BE REQUIRED TO PLEDGE SECURITY FOR THE LOAN, AND WILL BE OBLIGATED FOR THE INSTALLMENT PAYMENTS ON BOTH THIS RETAIL INSTALLMENT SALE CONTRACT AND THE LOAN.

**AUTO BROKER FEE DISCLOSURE**  
 If this contract reflects the retail sale of a new motor vehicle, the sale is not subject to a fee received by an auto broker from us.

**HOW THIS CONTRACT CAN BE CHANGED.** This contract contains the entire agreement between you and us relating to this contract. Any change to the contract must be in writing and both you and we





# AGENDA STAFF REPORT

DATE: July 5, 2016

TO: Honorable Mayor and Members of the City Council

APPROVED BY: J. Arnoldo Beltrán, City Manager *JNB*  
*RGC*

PREPARED BY: Raul Godinez II, P.E., Director of Public Works/City Engineer  
Lorry Hempe, Public Works Special Projects Manager

SUBJECT: Approval of Design, Plans and Specifications for the New City Hall Annex Construction

## Recommendation:

Staff recommends that the City Council adopt the attached resolution entitled: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD APPROVING THE DESIGN, PLANS AND SPECIFICATIONS FOR THE CONSTRUCTION OF THE NEW CITY HALL ANNEX (CIP NO. 67.011) PURSUANT TO GOVERNMENT CODE SECTION 830.6 AND AUTHORIZING STAFF TO ISSUE THE NOTICE INVITING BIDS,"

## Background:

On October 1, 2013, the City Council approved an Annex and City Hall Renovation Project. The original project included the design and construction of an Annex building and a comprehensive City Hall/City Hall North renovation with an approved Project budget of \$7.4 million.

On March 30, 2015, the City Council approved a change in scope on the project by eliminating the renovation of the City Hall/City Hall North and moving forward with the construction of the new City Hall Annex building. The reduced scope allows the City to stay within the budget. At the same meeting, the City Council approved a conceptual design to construct an estimated 10,430 square-foot City Hall Annex (Project). The new building will house the Council Chamber, Council Chamber support facilities, administrative offices, and lobby area. The budget was increased from \$7,429,400 to \$7,672,845.

AGENDA  
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On June 2, 2015, the City Council approved the schematic design based on the conceptual design approved by the City Council on March 30, 2015. The schematic design included the floor plan, site plan, and design concept. On September 15, 2015, the City Council approved the Design Development for the building.

The design and plan check review took longer than anticipated pushing the project timeline completion from May 2017 to September 2017.

**Discussion & Analysis:**

Robert Coffee and Associates, the City's Architect, completed the plans and specifications for the Project in accordance with the recommendations from the Annex Subcommittee comprised of Mayor Edwin Hernandez and Mayor Pro Tem Aide Castro. The Annex Subcommittee provided needed guidance on the design, project scope, and project budget during the design phase.

On June 13, 2016, the Annex subcommittee convened a meeting. Mayor Pro Tem Castro was unable to attend this meeting, but was provided a written briefing on the meeting. At the meeting, staff recommended that the plans and specifications once completed will be presented to the City Council on July 5, 2015.

On June 21, 2016, the City Council approved moving forward with a traditional design-bid-build approach, instead of using the alternate project delivery method of CM At-Risk, as originally envisioned, because the City is statutorily prohibited from using this alternative project delivery method. The City Council also approved having Erickson-Hall serve as the construction manager instead of the CM At-Risk contractor.

**Fiscal Impact:**

No additional funds requested with the proposed action. The City Council approved a budget of \$7,672,845 for this Project.

Coordinated With:  
Finance & Administration  
City Attorney

**RESOLUTION. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD APPROVING THE PLANS AND SPECIFICATIONS FOR THE CONSTRUCTION OF THE NEW CITY HALL ANNEX (CIP NO. 67.011) AND AUTHORIZING STAFF TO ISSUE THE NOTICE INVITING BIDS**

**WHEREAS**, on March 30, 2015, the City Council approved the construction of a new City Hall Annex ("Project") and approved a revised budget of \$7,672,845; and

**WHEREAS**, the City Council approved to engage the services of Robert R. Coffee and Associates to provide engineering and architectural services for the Project; and

**WHEREAS**, Robert R. Coffee and Associates has completed the plans and specifications for the Project; and

**WHEREAS**, on May 3, 2011, the City Council adopted a finding of a Negative Declaration for the City Hall Annex and City Council Chambers Project, a much larger scope than the building designed by Robert Coffee and Associates.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LYNWOOD DOES HEREBY FIND, PROCLAIM, ORDER AND RESOLVE AS FOLLOWS:**

**Section 1.** The City Council finds and declares as follows:

- A. Robert R. Coffee and Associates under City staff's direction has prepared the design, plans, and specifications for the Project.
- B. The City Engineer reviewed the completed design, plans and specifications for the Project and agrees with City staff that the design, plans and specifications are complete and the Project may be constructed.
- C. The City Council wishes to obtain the immunities set forth in Government Code Section 830.6 with regard to the plans and construction of the Project.

**Section 2:** Design Immunity; Authorization.

- A. The design and plans for the Project are determined to be consistent with the City's standards and are approved.
- B. The design approval set forth in this Resolution occurred before actual work on the Project construction commenced.

C. The approval granted by this Resolution conforms with the City's General Plan.

D. The City Engineer, or designee, is authorized to act on the City's behalf in approving any alterations or modifications of the design, plans and specifications approved by this Resolution.

E. The approval and authorization granted by this Resolution is intended to avail the City of the immunities set forth in Government Code Section 830.6.

**Section 3.** That the City Council authorize staff to issue a Notice Inviting Bids for the construction of the Project.

**Section 4:** The City Clerk is directed to certify the adoption of this Resolution.

**Section 5:** This Resolution will become effective immediately upon adoption.

**PASSED, APPROVED and ADOPTED this 5<sup>h</sup> day of July, 2016.**

\_\_\_\_\_  
Edwin Hernandez  
Mayor

**ATTEST:**

\_\_\_\_\_  
María Quiñónez  
City Clerk

\_\_\_\_\_  
J. Arnoldo Beltrán  
City Manager

**APPROVED AS TO FORM:**

**APPROVED AS TO CONTENT:**

\_\_\_\_\_  
David A. Garcia  
City Attorney

\_\_\_\_\_  
Raul Godinez II, P.E.  
Director of Public Works /City Engineer



# AGENDA STAFF REPORT

DATE: July 5, 2016

TO: Honorable Mayor and Members of the City Council

APPROVED BY: J. Arnoldo Beltrán, City Manager *JAB*  
*FG*

PREPARED BY: Raul Godinez II, P.E., Director of Public Works/City Engineer  
Lorry Hempe, Public Works Special Projects Manager

SUBJECT: Conferring Upon and Delegating to the City Engineer or His or Her Designee the Authority to Approve Plans and Designs for all Public Works Projects

## Recommendation:

Staff recommends that the City Council adopt the attached resolution entitled: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD CONFERRING UPON AND DELEGATING TO THE CITY ENGINEER, OR HIS OR HER DESIGNEE, THE AUTHORITY TO APPROVE PLANS AND DESIGNS FOR ALL PUBLIC WORKS PROJECTS, PURSUANT TO THE DESIGN IMMUNITY PROVISIONS OF CALIFORNIA GOVERNMENT CODE SECTION 830.6."

## Background:

California Government Code Section 830.6 provides that neither a public entity nor a public employee is liable for an injury caused by the plan or design of a construction of, or an improvement to, public property under certain conditions. Such conditions are that such plan or design must be approved in advance of the construction or improvement by the legislative body of the public entity, or by some other body or employee exercising discretionary authority to give such approval.

## Discussion & Analysis:

California Government Code Section 830.6 is a statutory defense available to a defendant public entity providing it with immunity against claims arising out of a design defect.

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The City can utilize the design immunity defense by having the City Council approve every design in advance of construction, or delegate such authority. Given that the City Engineer has the technical background to review and oversee public works projects, it is recommended and prudent to delegate approval authority to the City Engineer or his or her designee.

In order to facilitate efficiency in the review and approval of plans and designs for City projects and to preserve the City's design immunity protection under Section 830.6, staff recommends that the City Council confer upon and delegate the authority to approve plans and designs for all of the City's public works projects to the City Engineer, or his or her designee. In order to use a design immunity defense, it requires a discretionary approval of the plan or design prior to construction.

Currently, staff has brought design, plans and specifications for the City Council's approval prior to releasing a notice inviting bids. This proposed change will expedite the bidding process, by having the City Engineer approve the design, plans, and specifications, then proceed on to the bid process. The checks and balance will still be in place, since the City Engineer would still be bound by the City Council's approval of the project and/or budget before a design, plans or specifications are even prepared. Any professional service contracts for engineering or architectural services that exceeds City Manager's purchasing authority, will still require City Council's approval. Also, the City Council will still retain the authority to award public works contracts that exceeds the City Manager's purchasing authority.

**Fiscal Impact:**

No additional funds requested with the proposed action.

Coordinated With:  
Finance & Administration  
City Attorney

**RESOLUTION. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD CONFERRING UPON AND DELEGATING TO THE CITY ENGINEER, OR HIS OR HER DESIGNEE, THE AUTHORITY TO APPROVE PLANS AND DESIGNS FOR ALL PUBLIC WORKS PROJECTS, PURSUANT TO THE DESIGN IMMUNITY PROVISIONS OF CALIFORNIA GOVERNMENT CODE SECTION 830.6**

**WHEREAS**, California Government Code Section 830.6 provides that neither a public entity nor a public employee is liable for an injury caused by the plan or design of a construction of, or an improvement to, public property under certain conditions; and

**WHEREAS**, such conditions are that such plan or design must be approved in advance of the construction or improvement by the legislative body of the public entity, or by some other body or employee exercising discretionary authority to give such approval; and

**WHEREAS**, in order to facilitate efficiency in the review and approval of plans and designs for City projects and to preserve the City's design immunity protection under Section 830.6, the City Council now desires to confer upon and delegate the authority to approve plans and designs for all of the City's public works projects to the City Engineer, or his or her designee; and

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LYNWOOD DOES HEREBY FIND, PROCLAIM, ORDER AND RESOLVE AS FOLLOWS:**

**Section 1.** The City Council now confers upon and delegates to the City Engineer, or his or her designee, the authority to approve plans and designs, and all amendments and addenda thereto, in advance of construction or improvement of all public works projects within the City.

**Section 2.** The City Engineer shall sign or stamp such plan or design attesting to his or her approval thereof, or cause or direct his or her designee to do so.

**Section 3.** This resolution shall take effect immediately upon its adoption by the City Council, and the City Clerk shall certify the vote adopting this resolution.

**Section 4.** The City Clerk is directed to certify the adoption of this Resolution.

**Section 5.** That this Resolution shall take effect immediately upon its adoption.

**PASSED, APPROVED and ADOPTED this 5<sup>h</sup> day of July, 2016.**

\_\_\_\_\_  
Edwin Hernandez  
Mayor

**ATTEST:**

\_\_\_\_\_  
María Quiñónez  
City Clerk

\_\_\_\_\_  
J. Arnoldo Beltrán  
City Manager

**APPROVED AS TO FORM:**

**APPROVED AS TO CONTENT:**

\_\_\_\_\_  
David A. Garcia  
City Attorney

\_\_\_\_\_  
Raul Godinez II, P.E.  
Director of Public Works /City Engineer



# AGENDA STAFF REPORT

DATE: July 5, 2016

TO: Honorable Mayor and Members of the City Council

APPROVED BY: J. Arnaldo Beltrán, City Manager *JAB*

PREPARED BY: Raul Godinez II, P.E., Director of Public Works/City Engineer  
Lorry Hempe, Public Works Special Projects Manager *RG*

SUBJECT: Amendments to the Agreements with Smith-Emery Laboratories and Converse Consultants

## Recommendation:

Staff recommends that the City Council adopt the attached resolution entitled: **"A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD APPROVING THE AMENDMENTS TO THE AGREEMENTS WITH SMITH-EMERY LABORATORIES FOR MATERIALS TESTING AND CONVERSE CONSULTANTS FOR GEOTECHNICAL SERVICES FOR THE YVONNE BURKE-JOHN D. HAM PARK COMMUNITY CENTER"**

## Background:

The construction of the Yvonne Burke-John D. Ham Park Community Center (Project) is underway. Two specialty service firms, Smith-Emery Laboratories (Smith-Emery) and Converse Consultants (Converse), were contracted to provide services for materials inspection and testing; and the latter for soils testing. Each of the agreement was signed using the City Manager's purchasing authority pursuant to the Lynwood Municipal Code 6-3.9(d)(3) providing authority to the purchasing officer or his/her duly authorized designee to approve professional/special service contracts with an estimated cost of fifteen thousand dollars (\$15,000). This acquisition for services allowed staff to have experts on site when the construction commenced.

Cal-City Construction Inc. (Contractor), the contractor for the Project, has continuously been behind schedule on certain portions of the work. This constant delay in scheduling work by subcontractors and longer durations to complete the work impacted the inspection and testing work by Converse and Smith-Emery.

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**Discussion & Analysis:**

One of the challenges of the construction has been the availability of the subcontractors and extended durations of the subcontractors to complete their work to keep pace with the project schedule. Inspection and testing work by the City's geotechnical construction quality services provider; as well as the materials testing and special inspection services provider, are were dependent on the Contractor's progress and scheduling.

As an example, one issue that has come up is obtaining an adequate soil to import to the site. This has resulted in delays to the project schedule, affecting the inspection requests for Converse's technicians. Instead of inspecting multiple portions of the project in a single visit (grading, over-excavation, and backfill, trench utilities), Converse was only able to inspect what was available.

To assist the City in keeping the additionally requested budget to a minimum, Converse has reduced the anticipated inspection hours needed to complete the Project, by not implementing their four hour minimum per visit.

For Smith-Emery, the additional cost is due to the extended durations for installation of the masonry and the multiple grout lifts for the masonry, the extensive amount of field welding of the steel structure that required continuous inspection, extended duration for steel erection and metal deck welding, and additional doweling of reinforcing steel. Smith-Emery's initial estimate in their proposal was based on preliminary schedule information as the Contractor's schedule was not yet available. Unfortunately, inspection hours are dictated by the Contractor's schedule.

As such, additional hours for Smith-Emery and Converse Consultants were needed to keep pace with the project schedule. Staff recommends that the City Council approves an amendment to the Agreement with Converse and Smith-Emery for the following amounts:

	<b>Converse</b>	<b>Smith-Emery</b>
Original Contract	\$ 14,975	\$ 14,525
Proposed Amendment	17,958	12,525
Revised Contract Amount	32,933	27,050

Converse has spent over \$4,408 above the original contract and anticipates a budget of an additional \$13,550 for a total proposed amendment of \$17,958 to complete the work.

### Comparison Proposals

In reviewing the comparison bids, the following were the proposals obtained for the services for which the above vendors were selected:

<b>Geotechnical Services</b>	
Converse (Revised)	\$ 32,933
MTGL	\$ 67,794
Tetrattech	\$ 21,939

<b>Materials Testing and Inspection</b>	
Smith-Emery (Revised)	\$ 27,050
MTGL	\$ 62,250
United Inspection	\$ 49,628

Converse with an original proposal of \$14,975 was selected. It was an added value selecting Converse, since they also prepared the original Geotechnical Investigation Report for the Ham Park Project. Even with Smith-Emery's proposed amendment, their cost was still less than MTGL or United Inspection when this project was first informally solicited.

#### LMC 6-3.13 Exception to Bidding

Lynwood Municipal Code Section 6-3.13(a)(3) provides exception to competitive bidding of any kind if the City Council finds by resolution by not less than four-fifths (4/5) of its members, that such acquisition may be more economically and efficiently effected through the use of an alternate procedure. Continuing on with Smith-Emery and Converse provides for an efficient process to complete this Project since both of these consultants have been providing testing and inspection services at the onset. Both firms are familiar with the Project. Smith-Emery's proposal was also lower than the other cost proposals received.

#### **Fiscal Impact:**

No additional funds are requested with the proposed action. The City Council approved a budget of \$5,691,144 for this Project. The additional proposed amount of \$30,483 for both Converse and Smith-Emery can be paid from the budget set aside for additional services for LEED, materials, geotechnical, and other inspection services.

Coordinated With:  
Finance & Administration  
City Attorney

**RESOLUTION. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD APPROVING THE AMENDMENTS TO THE AGREEMENTS WITH SMITH-EMERY LABORATORIES FOR MATERIALS TESTING AND CONVERSE CONSULTANTS FOR SOILS TESTING FOR THE YVONNE BURKE-JOHN D. HAM PARK COMMUNITY CENTER**

**WHEREAS**, on July 7, 2015, the City Council approved the plans and specifications for the Yvonne Burke-John D. Ham Park Community Center ("Project"); and

**WHEREAS**, on October 20, 2015, the City Council awarded the construction of the Project to Cal-City Construction ("Contractor") as the lowest responsible bidder; and

**WHEREAS**, on November 25, 2016, the City issued a notice to proceed with the construction of the Project to the Contractor to proceed effective December 1, 2015; and

**WHEREAS**, the City under the City Manager's purchasing authority of engaged the services of Converse Consultants to provide geotechnical inspection and testing services and the services of Smith-Emery Laboratories to provide materials testing and inspection; and

**WHEREAS**, the City under the City Manager's purchasing authority engaged the services of Converse Consultants to provide geotechnical inspection and testing services and the services of Smith-Emery Laboratories to provide materials testing and inspection; and

**WHEREAS**, Converse and Smith-Emery's time and material budgets under the original agreements have been exceeded due to the delay in the Contractor's progress and scheduling.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LYNWOOD DOES HEREBY FIND, PROCLAIM, ORDER AND RESOLVE AS FOLLOWS:**

**Section 1.** The City Council approves to amend the agreements with Converse Consultants and Smith Emery Laboratories in the amounts below and extend the term to the completion of the Project.

	<b>Converse</b>	<b>Smith-Emery</b>
Original Contract	\$ 14,975	\$ 14,525
Proposed Amendment	17,958	12,525
Revised Contract Amount	32,933	27,050

**Section 2.** That the City Council finds by way of a 4/5ths vote of its members that such acquisition of services may be more economically and efficiently effected through the use of an alternate procedure.

**Section 3.** The City Council authorizes the Mayor to sign the amendments to the Agreements with Converse Consultants and Smith Emery Laboratories in a form approved by the City Attorney.

**Section 4.** That the City Council authorizes the City Manager to approve additional services up to 10% of the revised contract amounts.

**Section 5.** The City Clerk is directed to certify the adoption of this Resolution.

**Section 6.** That this Resolution shall take effect immediately upon its adoption.

**PASSED, APPROVED and ADOPTED this 5<sup>h</sup> day of July, 2016.**

\_\_\_\_\_  
Edwin Hernandez  
Mayor

**ATTEST:**

\_\_\_\_\_  
María Quiñónez  
City Clerk

\_\_\_\_\_  
J. Arnoldo Beltrán  
City Manager

**APPROVED AS TO FORM:**

**APPROVED AS TO CONTENT:**

\_\_\_\_\_  
David A. Garcia  
City Attorney

\_\_\_\_\_  
Raul Godinez II, P.E.  
Director of Public Works /City Engineer



# AGENDA STAFF REPORT

DATE: July 5, 2016

TO: Honorable Mayor and Members of the City Council

APPROVED BY: J. Arnaldo Beltrán, City Manager *JAB*

PREPARED BY: Erika Ramirez, Interim Director Development, Compliance, Enforcement Services

SUBJECT: Request to Issue a Request for Proposals for Services to Review and Update the Lynwood Municipal Code Regarding Administrative Citations and Fines

## Recommendation:

Staff respectfully recommends that the Lynwood City Council adopt a resolution entitled: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD, AUTHORIZING STAFF TO ISSUE A REQUEST FOR PROPOSALS (RFP) FOR SERVICES TO REVIEW AND UPDATE THE LYNWOOD MUNICIPAL CODE SECTION 20-3 ISSUANCE OF ADMINISTRATIVE CITATIONS, FINES."

## Background:

Recently there has been an increase in construction beginning prior to the receipt of permits from Building & Safety or Public Works. This has caused staff to reconsider the City's current administrative fee and fine schedule and question if the current penalties are appropriate or significant. Penalties and fines associated with commencing with construction prior to the issuance of a permit are outlined in the Lynwood Municipal Code Section 20-3 Issuance of Administrative Citations, Fines. This section, allows the City to issue an administrative citation to any person who violates the Lynwood Municipal Code (LMC). The fee schedule is one hundred dollars (\$100) for the first violations; two hundred dollars (\$200) for the second violation for the same ordinance or permit within a twelve (12) month period from the date of the violation or five hundred dollars (\$500.00) for a second violation of the same building and safety ordinance or permit within a twelve (12) month period from the date of the first building and safety violation; and five hundred dollars (\$500) for the third violation of the same ordinance or permit within a twelve (12) month period from the date of the first violation; or five hundred dollars (\$500.00) for a third or subsequent violation of the same building and safety ordinance or permit within a twelve (12) month period from the date of the first building and safety violation.

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**Discussion & Analysis:**

The purpose of this item is to have the Lynwood City Council adopt the attached resolution authorizing staff to issue a RFP for consulting services to review the current administrative citations and fine section of the LMC and update the citation/fine schedule. The RFP will be issued to solicit the services of qualified consulting firms.

The RFP for consulting services will be designed as a two-step process. The first step will require proposals be submitted with information on each company's qualifications as follows:

- Proposed approach
- Estimated hours to complete project
- Hourly rate
- Experience, professional and technical expertise
- Qualifications
- Principal personnel
- Project references

The second step will be to rank proposals based on objective evaluation criteria. Each proposal is to be submitted in two separate and sealed envelopes.

**Fiscal Impact:**

The potential revenue to be generated from a more aggressive administrative citation or fine schedule is unknown at this time.

Coordinated With:

City Attorney's Office

Attachments: (1) Resolution

**RESOLUTION NO.**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD, AUTHORIZING STAFF TO ISSUE A REQUEST FOR PROPOSALS (RFP) FOR SERVICES TO REVIEW AND UPDATE THE LYNWOOD MUNICIPAL CODE SECTION 20-3 ISSUANCE OF ADMINISTRATIVE CITATIONS, FINES**

**WHEREAS**, the City recognizes the need to review its current administrative citation and fines schedule; and

**WHEREAS**, the purpose of administrative citations and fines is to discourage continued violations of the municipal code.

**WHEREAS**, staff is seeking approval to issue a RFP for consulting services to review and update the Lynwood Municipal Code Section 20-3; and

**WHEREAS**, the RFP will be issued to solicit the services of qualified consulting firms.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LYNWOOD DOES HEREBY FIND, ORDER, AND RESOLVE AS FOLLOWS:**

**Section 1.** That the City Council authorizes staff to issue a RFP for consulting services to review and update the Lynwood Municipal Code Section 20-3.

**Section 2.** This resolution shall become effective immediately upon its adoption.

**PASSED, APPROVED AND ADOPTED** this 5<sup>th</sup> day of July, 2016.

\_\_\_\_\_  
Edwin Hernandez, Mayor

**ATTEST:**

\_\_\_\_\_  
Maria Quinonez, City Clerk

**APPROVED AS TO FORM:**

**APPROVED AS TO CONTENT:**

\_\_\_\_\_  
David A. Garcia, City Attorney

\_\_\_\_\_  
J. Arnoldo Beltrán, City Manager



# AGENDA STAFF REPORT

DATE: July 5, 2016

TO: Honorable Mayor and Members of the City Council

APPROVED BY: J. Arnoldo Beltrán, City Manager *J. Beltrán*

PREPARED BY: Raul Godinez II, P.E., Director of Public Works / City Engineer  
Lorry Hempe, Public Works Special Projects Manager  
Laura Ochoa, Public Works Technician

SUBJECT: Construction Contract Award  
Bus Stops Improvement Project (CIP No. 4011.68.013)

## Recommendation:

Staff recommends that the City Council adopt the attached resolution entitled: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD, AWARDDING A CONTRACT TO MARTINEZ CONCRETE, INC. AS THE LOWEST RESPONSIBLE BIDDER, IN THE AMOUNT OF \$370,917 FOR THE BUS STOPS IMPROVEMENT PROJECT (CIP PROJECT NUMBER 4011.68.013)."

## Background:

On February 16, 2016, the City Council selected a bus shelter design and authorized staff to purchase the bus shelters. The expedited purchase method authorized by the City Council allowed the City to expend Proposition A funds prior to June 30, 2016. Staff selected Tolar Manufacturing (Tolar) based on the company's ability to meet the City's design criteria and schedule of delivery.

On April 6, 2016, the City and Tolar entered in a Purchase Order Agreement to fabricate fifty six (56) shelters, benches and trash receptacles for a purchase price of \$587,748.

For the second phase of the project which involves the installation of the shelters, staff issued a Notice Inviting Bids for the project. The bid notice was advertised on May 19, 2016 in the Lynwood Press Wave, Bid America, Dodge Data and on the City's web site

On June 9, 2016, at 10:00 A.M., the bid opening was held at the City Clerk's office. Six (6) construction bids were received. Martinez Concrete, Inc. was the apparent lowest responsible bidder based on its low base bid of \$370,917.



**Discussion & Analysis:**

The second phase of the project is for the installation of the bus shelters. The project scope includes the following: 1) the preparation of the site by removing the existing bus shelters and amenities, parkway trees, concrete brick pavers, sidewalk and signage; and 2) construction of new sidewalks within the bus shelter perimeter and installation of new bus shelters, benches, trash receptacles and signage at fifty-six (56) locations.

The City received six (6) bids on June 9, 2016 prior to the deadline for the second phase of the project. Below is a list of the bids received from lowest to highest:

<b>RANK</b>	<b>CONTRACTOR</b>	<b>BASE BID</b>
1	MARTINEZ CONCRETE, INC.	\$370,917
2	KALBAN, INC	\$469,175
3	NOBEST, INC.	\$473,000
4	A.P CONSTRUCTION, INC.	\$495,337
5	HUMPHREY CONSTRUCTORS	\$501,105
6	C.S LEGACY CONSTRUCTION, INC.	\$609,149

Martinez Concrete, Inc, was the apparent lowest responsible bidder with its low base bid of \$370,917. A reference check of previous performance reveals that this contractor has the necessary experience for this type of project.

**Fiscal Impact:**

The City Council approved a budget of \$1,500,000 for this project using Proposition A funds; \$587,748 has been expended on purchasing the bus shelters, leaving adequate funds available to cover the cost of this proposed contract.

Coordinated With:

City Attorney's Office  
City Clerk's Office  
Finance Department

Bidders' proposals are available at City Clerk's office.

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD, AWARDED A CONTRACT TO MARTINEZ CONCRETE, INC. AS THE LOWEST RESPONSIBLE BIDDER, IN THE AMOUNT OF \$370,917 FOR THE BUS STOPS IMPROVEMENT PROJECT (CIP PROJECT NUMBER 4011.68.013)**

**WHEREAS**, the Bus Stops Improvement Project covers fifty-six (56) locations along four major City arterials, Imperial Highway, Long Beach Boulevard, Martin Luther King Junior Boulevard, and Atlantic Avenue; and

**WHEREAS**, Public Works staff advertised the project on May 19, 2016 in the Lynwood Press Wave, Bid America, Dodge Data and on the City's web site; and

**WHEREAS**, the bid opening took place in the office of the City Clerk on June 9, 2016 at 10:00 A.M.; and

**WHEREAS**, six (6) construction bids were received; and

**WHEREAS**, the Director of Public Works / City Engineer has ascertained that Martinez Concrete, Inc. was the apparent lowest responsible bidder for its base bid of \$370,917; and

**WHEREAS**, a reference check has revealed that this contractor has the necessary experience for this type of project.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LYNWOOD DOES HEREBY FIND, PROCLAIM, ORDER, AND RESOLVE AS FOLLOWS:**

**Section 1.** That the City Council finds that the Bus Stops Improvement Project (CIP No. 4011.68.013) is considered categorically exempt pursuant to section 15301 (c) of the California Environmental Quality Act (CEQA) Guidelines pertaining to statutory exemptions.

**Section 2.** That the City Council approves the award of contract for the Bus Stops Improvement Project (CIP No. 4011.68.013) to Martinez Concrete, Inc., for its low bid of \$370,917.

**Section 3.** That the Mayor is hereby authorized to execute the agreement between the City of Lynwood and Martinez Concrete, Inc. in the amount of \$370,917 for the Bus Stops Improvement Project.

**Section 4.** This resolution shall take effect immediately upon its adoption.

**Section 5.** The City Clerk shall certify as to the adoption of this City Council Resolution.

**PASSED, APPROVED and ADOPTED this 5th day of July, 2016.**

\_\_\_\_\_  
Edwin E. Hernandez, Mayor

**ATTEST:**

\_\_\_\_\_  
Maria Quiñonez, City Clerk

**APPROVED AS TO FORM:**

**APPROVED AS TO CONTENT:**

\_\_\_\_\_  
David Garcia, City Attorney

\_\_\_\_\_  
J. Arnoldo Beltrán, City Manager

\_\_\_\_\_  
Raul Godinez II, P.E.,  
Director of Public Works/City Engineer

STATE OF CALIFORNIA        )  
  )  
COUNTY OF LOS ANGELES    )       §

I, the undersigned City Clerk of the City of Lynwood, do hereby certify that the above and foregoing resolution was duly adopted by the City Council of the City of Lynwood at a regular meeting held in the City Hall of said City on the day of \_\_\_\_\_, \_\_\_\_\_, and passed by the following vote:

AYES:  
  
NOES:  
  
ABSENT:

\_\_\_\_\_  
City Clerk, City of Lynwood

STATE OF CALIFORNIA        )  
  )  
COUNTY OF LOS ANGELES    )       §

I, the undersigned City Clerk of the City of Lynwood, and Clerk of the City Council of said City, do hereby certify that the above and foregoing is a full, true and correct copy of Resolution No. \_\_\_\_\_ on file in my office and that said resolution was adopted on the date and by the vote therein stated.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
City Clerk, City of Lynwood



# AGENDA STAFF REPORT

DATE: July 5, 2016

TO: Honorable Mayor and Members of the City Council

APPROVED BY: J. Arnoldo Beltrán, City Manager *JAB*

PREPARED BY: Amanda Hall, Finance Director  
David A. Garcia, City Attorney

SUBJECT: **AMENDMENT TO THE SOLID WASTE HANDLING SERVICES AGREEMENT ("AGREEMENT") ENTERED BY AND BETWEEN THE CITY OF LYNWOOD ("CITY") AND WASTE RESOURCES, INC. ("WRI") ENTERED INTO ON NOVEMBER 1, 2013.**

## RECOMMENDATION

The City Council of the City of Lynwood, California, should consider adopting a Resolution approving the First Amendment to the Solid Waste Handling Services Agreement ("Agreement") entered into by and between the City of Lynwood ("City") and Waste Resources, Inc. ("WRI"), entered into on November 1, 2013.

The proposed Amended Agreement contains terms and conditions concerning amended service and rates contemplated by WRI and City.

## SUMMARY

This item contemplates amending certain section of the Agreement to resolve certain service, revenue-sharing, and contractual issues between the City and WRI:

- 8.7.6: Abandoned Item Collection: this change will require WRI to arrange for the collection of abandoned items within three (3) business days from the date the City reported the abandoned items.
- 11.6: Recyclable Materials Revenue Sharing: Within seven business days of July 5, 2016, WRI shall make a one-time lump sum payment of Fifty Thousand Dollars (\$50,000) to the City as full reimbursement and payment for all CRV Fee revenues that could have been paid under the initial Section 11.6 of the Agreement.



- 13.3.1 Billing: Beginning on July 5, 2016, WRI shall bill the Livable Environment Services Fee or LE Fee established by the Lynwood Municipal Code section 9-1.30.3.
- 24.1 Commercial Rates: WRI will adjust the maximum rates set forth in Exhibit A for Commercial Premises, equaling a one-time decrease of 5% for each of the rates WRI charges Customers for all services provided to Commercial Premises.
- 24.1 WRI will provide an option to all commercial accounts of using Carts, provided at WRI's sole expense without any charge to any Customer, for recycling, at no more than fifty percent (50%) or half of the normal rate.
- 24.3 Annual Residential Rate Adjustments: On July 1, 2016, the maximum rates in Exhibit A of the Agreement applicable to Cart service for Single Family and Multi-Family Dwellings shall increase by \$2.

## **BACKGROUND/ANALYSIS**

The City Council of the City of Lynwood awarded to Waste Resources, Inc. ("WRI") a Solid Waste Handling Services Agreement ("Agreement"), effective November 1, 2013.

The City Council considered opportunities and options the City has for reducing the community's carbon footprint, reducing rates, managing and collecting recyclable revenues, and reducing potential legal fees associated with any litigation over unresolved issues.

Under the California Waste Management Act of 1989 (California Public Resources Code Section 40000 et seq.), the City is required to prepare, adopt and implement source reduction and recycling plans to reach landfill diversion goals, and is required to make substantial reductions in the volume of waste materials going to the landfills, or face fines up to \$10,000 per day. (See, e.g., Cal. Public Res. Code Section 41780 ("...the city...shall divert 50 percent of all solid waste on and after January 1, 2000, through source reduction, recycling, and composting activities...") Legislation enacted in 2011 (AB 341, Chesbro, Chapter 476) makes a legislative declaration that it is the policy goal, of the state of California, that not less than 75 percent of commercial/multi-family solid waste generated be source reduced, recycled, or composted by the year 2020.

In the initial Agreement, WRI warranted that the "City will at all times be in compliance with the requirements of all Applicable Law including specifically AB 939 and AB 341 and City will meet or exceed the diversion requirements..." (Section 8.6.3.4 of the Agreement.) The City questioned WRI's performance based on available data, such as WRI's own report and the Los Angeles County Department of Public Works Solid Waste Management Information System ("SWIMS") reports, among other things. The City and WRI attempted to resolve these issues, which resulted in the attached draft First Amendment.

Further, the City expected WRI to pay the City certain fees and monies, such as an amount of \$153,053.34 for unreimbursed "Negotiation Costs", pursuant to §§11.1 and 12

of the Agreement, which WRI did pay in March 2016. Also potentially outstanding is an unpaid \$10,000 per month CRV/Recycling Fee, pursuant to §§11.6 and 12 of the Agreement, which WRI disputes.

To potentially resolve the above-noted issues, the Council directed staff to finalize negotiations and return to the Council in July 2016 with:

1. An amended agreement to collect past and future recycling revenues contemplated under the Agreement;
2. An amended agreement with WRI to reduce Commercial Account rates;
3. An amended rate adjustment reflecting the \$1 rate increase not allowed in 2015 which WRI requested;
4. An amended agreement clarifying that WRI should collect the Livable Environment Services Fee contemplated by Lynwood Municipal Code section 9-1.30.3; and
5. An amended agreement to allow for the collection of abandoned items within three (3) business days from the date the City reports the abandoned items.

The attached First Amendment draft includes the items negotiated by staff with WRI, for consideration by Council.

#### **LEGAL REVIEW**

This report has been reviewed and approved by the City Attorney as to legal form and content.

#### **ATTACHMENTS**

- A. First Amendment with WRI

**FIRST AMENDMENT TO AGREEMENT BETWEEN THE CITY OF LYNWOOD  
AND WASTE RESOURCES, INC. FOR SOLID WASTE HANDLING SERVICES**

(Contract Resolution No. \_\_\_\_\_ Amendment Resolution No. \_\_\_\_\_)

This First Amendment ("FIRST AMENDMENT") is made as of July \_\_, 2016 for the purpose of amending the existing the Solid Waste Handling Services Agreement, dated November 1, 2013 ("Agreement"), by and between the **CITY OF LYNWOOD, a municipal corporation ("CITY,"**) with its principal offices located at 11330 Bullis Road, Lynwood, California 90262 and **Waste Resources, Inc.,** qualified to do business in California ("**CONTRACTOR,**") with its principal place of business located at Gardena CA 90247, CA. **CITY** and **CONTRACTOR** are sometimes hereinafter individually referred to as a "Party" and collectively referred to as the "Parties."

The Parties hereby agree as follows:

**RECITALS**

Whereas, City and Contractor previously entered into that certain Solid Waste Handling Services Agreement, on November 1, 2013 ("Agreement") to provide for solid waste collection in the City; and

Whereas, the Contractor and City wish to modify and amend the Agreement subject to and strictly in accordance with the terms of this First Amendment, to alter certain specified billing practices and the rate structure, among other things;

Whereas, it is the intent of the parties that all other terms of the Agreement not expressly set forth below, shall remain in full force and effect.

**NOW, THEREFORE,** in consideration of performance by the Parties of the covenants and conditions herein contained, the Parties hereto agree as follows, to amend each section as specified below:

A. The following revisions are made to the following sections of the Agreement, as indicated below next:

**SECTION 8  
SOLID WASTE HANDLING SERVICES  
PROVIDED BY CONTRACTOR**

Add the following to this subsection:

8.7.6 Abandoned Item Collection

The City may direct that Contractor arrange for the collection of Abandoned Items, by submitting such request to China McCovery (cmcovery@wasteresources.com), at GoRequest notifications, or to any other individual identified by Contractor in a written notification to the City Manager, and thereafter Contractor shall arrange for the Collection of such Abandoned Items within a reasonable time but not longer than three (3) business days from the date the City reported the Abandoned Items.

**SECTION 11  
CONTRACTOR'S CONSIDERATION**

Replace this subsection in its entirety with the following:

11.6 Recyclable Materials Revenue Sharing

Within seven business days of July 5, 2016, Contractor shall make a one-time lump sum payment of Fifty Thousand Dollars (\$50,000) to the City as full reimbursement and payment for all CRV Fee revenues that could have been paid under the initial Section 11.6 of the Agreement.

Beginning on July 5, 2016, and each month thereafter for a period of six months to December 5, 2016, Contractor shall make a payment of Five Thousand Dollars (\$5,000) per month ("CRV Fee") to City which is intended as a sharing in revenues paid to Contractor by the State related to the California Redemption Value program and for any consideration or revenues that Contractor derives from the collection of Recyclable Material and Recyclables. On or before the 5th of October 2016, City shall solely designate an auditor to assess and report on the value of the Recyclable Material, Recyclables, and CRVs handled by Contractor from the beginning of the Agreement. Contractor shall pay for the cost of the Recyclables audit as required by this section, and such report shall be furnished to both parties on or before December 5th, 2016. Contractor shall reasonably cooperate in good faith with all efforts by the auditor selected by the City to assess and report on the value of the Recyclable Material, Recyclables, and CRVs handled by Contractor, including,

but not limited to, permitting the City's inspection of all facilities, data, and information requested by the auditor to prepare the report required by this section.

On or before January 5th, 2016, and in each successive month on or before 5th of each month during the term of this Agreement, Contractor shall pay to the City fifty percent (50%) of the value of any revenues generated from Recyclables and CRVs for the preceding month.

The CRV Fee shall be paid to City monthly on or before the fifth (5<sup>th</sup>) day of each month. Should any such due date fall on a weekend or holiday in which City's business offices are closed payment shall be due on the first day thereafter in which City's business offices are open.

### **SECTION 13 CONTRACTOR'S BILLING SERVICES AND SYSTEMS**

Add the following to these subsections:

#### 13.3.1 General

Beginning on July 5, 2016, Contractor shall bill the Livable Environment Services Fee or LE Fee established by the Lynwood Municipal Code section 9-1.30.3, which rate shall be provided by the City to the Contractor on a yearly or periodic basis, depending when the LE Fee is revised, in a writing signed by the City Manager. Contractor shall turn over and tender to the City on a monthly basis the total amount that Contractor collects as payment for the LE Fee.

#### 13.5 Minimum Requirements for Billing Statements

(E) Livable Environment Services Fee: Contractor shall include in each Billing Statement the Livable Environment Services Fee or LE Fee established by the Lynwood Municipal Code section 9-1.30.3.

## SECTION 24 COMPENSATION

Add the following to this subsection:

### 24.1 Contractor Rates

Contractor agrees to a permanent adjustment, for the term of the Agreement and this First Amendment, to each of the maximum rates set forth in Exhibit A for Commercial Premises, equaling a one-time decrease of 5% for each of the rates Contractor charges Customers for all services provided to Commercial Premises, or a permanent waiver of any past CPI increases that equals or exceed the 5% reduction to the maximum rates set forth in Exhibit A for Commercial Premises and which Contractor would have otherwise been entitled to under the Agreement.

Contractor shall provide any option to all Commercial Premises and commercial accounts the option of using Carts, provided at Contractor's sole expense without any charge to any Customer, for recycling, at no more than fifty percent (50%) or half of the charge of each of the maximum rates set forth in Exhibit A for Commercial Premises.

Replace the following subsections in their entirety:

### 24.3 Annual Residential Rate Adjustments

On July 1, 2016, the maximum rates in Exhibit A of the Agreement applicable to Cart service for Single Family and Multi-Family Dwellings shall increase by \$2. Thereafter, on July 1, 2017, the maximum rates set forth in Exhibit A of the Agreement applicable to Cart service for Single Family and Multi-Family Dwellings shall increase by \$1. Beginning on July 1, 2017, the maximum rates applicable to Cart service for Single Family and Multi-Family Dwellings will be adjusted as set forth in Section 24.4.

### 24.4 Annual Consumer Price Index Adjustments

Commencing on July 1, 2017, and each July 1 thereafter, through and including July 1, 2021, and except as otherwise set forth in Section 24.3, the maximum rates for Cart service for Single Family and Multi-Family Dwellings shall be adjusted by multiplying each rate by a percentage equal to the change in the Consumer Price Index (CPI) for All Urban Consumers, CUURA42ISA0 not seasonally adjusted, all items index (CPI-U)—Los Angeles

County, Riverside County, Orange County average for the twelve (12) month period ending on the date of March 31 immediately prior to the applicable adjustment date. Commencing on July 1, 2016, and each July 1 thereafter, through and including July 1, 2020, and except as otherwise set forth in Section 24.3, the maximum rates as set forth in Exhibit A for Commercial Premises shall be adjusted by multiplying each rate by the same change in CPI as described above. At least forty-five (45) days prior to charging Customers any rate increase due to an increase in the CPI, Contractor shall obtain the City Manager's approval to do so. The City Manager shall approve such a request unless it is determined, based upon substantial evidence, that the requested adjustment to the maximum rates does not meet the requirements as set forth herein. Any applicable limitation set forth in Section 24.5 shall not apply to the rate increase that goes into effect on July 1, 2016 pursuant to this Section 24.4.

**B. Ratification of Agreement.** City and Contractor hereby agree that except as expressly provided herein, the provisions of the Agreement shall be, and remain in full force and effect and that if any provisions of this Amendment conflict with the Agreement, then the provisions of this Amendment shall prevail.

**CITY**

**CONTRACTOR**

CITY OF LYNWOOD

WASTE RESOURCES, INC.

By: \_\_\_\_\_  
Edwin Hernandez, Mayor

By: \_\_\_\_\_  
Tommy Gendal, Chief Operating Officer

ATTEST:

APPROVED AS TO FORM:

By: \_\_\_\_\_  
Maria Quinonez, City Clerk

By: \_\_\_\_\_  
David A. Garcia, City Attorney



# AGENDA STAFF REPORT

DATE: July 5, 2016

TO: Honorable Mayor and Members of the City Council

APPROVED BY: J. Arnoldo Beltrán, City Manager *JAB*

PREPARED BY: Amanda Hall, Finance Director *AH*  
Christy Valencia, Finance Manager *CV*

SUBJECT: Professional Auditing Services for the City of Lynwood

## Recommendation:

Staff recommends that the Lynwood City Council adopt a resolution entitled: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD AWARDING A THREE-YEAR CONTRACT TO \_\_\_\_\_ FOR PROFESSIONAL AUDIT SERVICES FOR THE CITY OF LYNWOOD BEGINNING WITH FISCAL YEAR ENDING JUNE 30, 2016".

## Background:

The City's contract with the CPA firm Vasquez & Company LLP for annual audit services has expired. The City Council authorized staff to solicit proposals for professional audit services beginning with the audit for the fiscal year ending June 30, 2016. A Request for Proposal (RFP) was posted on Lynwood's website and a notice inviting bids was published in the local newspaper. The City received eight proposals.

## Discussion & Analysis:

Eight firms responded to the RFP. Finance staff reviewed the proposals and determined that all firms met the minimum qualifications and satisfied the requirements of the RFP. Refer to Exhibit A for a summary of experience and proposed fees for all proposals. The proposed fees include the following services: City Audit, GANN Limit Review, Single Audit, Redevelopment Audit and the Annual State Controller's Report.

The annual audit is required by the State and is made available to external users such as bond credit rating agencies, investors and the public. It is very important that the City select a firm who will meet its needs and expectations. Cost is not the most important criteria. It is critically important the firm selected have the highest qualifications, extensive experience auditing local government agencies, and a high level of professionalism and

AGENDA  
ITEM

22

expertise. As indicated, all firms that responded to the RFP met the minimum qualifications.

Attached (Exhibit A) is a brief summary for each firm's qualifications and experience based on the Technical Proposal submitted to the City.

**Fiscal Impact:**

Depending on which firm is selected, the audit fees will be included in the budget.

Coordinated With:

City Attorney's Office

**Attachment:**

Resolution

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD AWARDING A THREE-YEAR CONTRACT TO \_\_\_\_\_ FOR PROFESSIONAL AUDIT SERVICES FOR THE CITY OF LYNWOOD BEGINNING WITH FISCAL YEAR ENDING JUNE 30, 2016**

**WHEREAS**, the City of Lynwood solicited bids for professional audit services, and eight firms submitted their proposal; and

**WHEREAS**, City staff reviewed all the proposals and all firms met the minimum qualifications; and

**WHEREAS**, City staff provided a brief summary of each firm's qualifications and experience with government entities; and

**WHEREAS**, the firm selected by City Council will be awarded a three year contract with an option to extend the contract for two additional years; and

**WHEREAS**, the audit fees will be included in the FY 17, FY 18 and FY 19 Budget; and

**WHEREAS**, in addition to providing professional audit services, the fee includes the preparation of the State Controller's Reports.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LYNWOOD DOES HEREBY FIND, ORDER, AND RESOLVE AS FOLLOWS:**

**Section 1.** That the City Council authorizes the Mayor to execute a three-year professional auditing services contract to the firm selected by the City Council, with the option to extend the contract for two additional years, approved as to form by the City Attorney.

**Section 2.** This resolution shall become effective immediately upon its adoption.

**PASSED, APPROVED AND ADOPTED** this 5th day of July, 2016.

\_\_\_\_\_  
Edwin Hernandez  
Mayor

**ATTEST:**

\_\_\_\_\_  
Maria Quinonez  
City Clerk

\_\_\_\_\_  
J. Arnoldo Beltrán  
City Manager

**APPROVED AS TO FORM:**

\_\_\_\_\_  
David A. Garcia  
City Attorney

**APPROVED AS TO CONTENT:**

\_\_\_\_\_  
Amanda Hall  
Finance Director

EXHIBIT A

Name of Firm	Location	Years of Experience in Auditing Municipalities	2015-2016	2016-2017	2017-2018	3 Year Total	Summary of Experience
Badawi & Associates	Oakland, CA	18	\$64,940	\$66,880	\$68,890	\$200,710	Cities of Buena Park, Menlo Park, Oceanside, and Richmond. All Key Team Members are CPAs: Partner, Manager, and Senior. Small Firm with Specialized Approach. Partner and Manager Onsite During Audit Over 50% of Time.
Lance, Soll & Lunghard, LLP	Brea, CA	87	69,550	71,620	73,770	214,940	Cities of Ontario, Pomona, Fullerton, Brea, and Downey. All Key Team Members are CPAs: Partner, Manager, and Senior. All Team Members Have Extensive Experience with City Audits. Controls Based Audit. Hands On; Solution Based Audit Approach.

EXHIBIT A

Moss, Levy & Hartzheim <sup>1</sup>	Culver City, CA	39	54,769	55,616	56,354	166,739	Cities of Culver City, Tracy, Yuba City, Arcadia and La Canada Flintridge. Prior City of Lynwood Audit Firm. Tailored and Unique Analytical Audit Approach. Prior City of Lynwood Audit Firm.
Patel & Associates, LLP <sup>2</sup>	Oakland, CA	23	63,940	63,940	63,940	191,820	Cities of Oakland, Alameda County Law Library, and Alameda County Housing and Community Development. Partner and Manager Onsite During Audit 50% of Time. Very Robust Audit Approach.
Rogers, Anderson, Malody & Scott, LLP <sup>3</sup>	San Bernardino, CA	68	56,405	56,405	58,208	171,018	Provides Auditing Services for Over 20 Cities. All Key Team Members are CPAs: Partner, Manager, and Senior. Cities of Chino, Norco, La

<sup>1</sup> Based on 1 Major Program Subject to Single Audit; Additional Program will be \$2,750

<sup>2</sup> Out-of-Pocket Expenses in the amount of \$1,565 will be Charged Annually

<sup>3</sup> Based on 1 Major Program Subject to Single Audit; Additional Program will be \$2,500

**EXHIBIT A**

							Verne, Redondo Beach, and Menifee. All Key Team Members are CPAs: Partner, Manager, and Senior. Manager (100%) and Partner (50%) Onsite During Audit. Detailed Approach to Internal Controls Review and Fieldwork.
Simpson & Simpson CPAs	Los Angeles, CA	40	61,760	61,760	67,040	190,560	Cities of Port Hueneme, Los Angeles, and Los Angeles Unified School District. In Depth, Detailed Audit Approach. Manager Onsite Over 50% of Time. Prior City of Lynwood Audit Firm.
The Pun Group, LLP <sup>4</sup>	Santa Ana, CA	27	67,500	69,525	71,611	208,636	Cities of Stockton, Desert Hot Springs, Clovis, and San Diego Metropolitan Transit System, All Key Team Members are CPAs: Partner,

<sup>4</sup> Based on 2 Major Programs Subject to Single Audit

EXHIBIT A

							<p>Manager, and Supervisor. Robust Audit Approach. Unique Benchmarking against 105 Cities/Data Analytics. State Guidelines for Internal Controls Part of Audit Program. Manager Onsite 50% of Time.</p>
Vasquez & Company, LLP <sup>5</sup>	Los Angeles, CA	47	62,000	63,860	65,776	191,636	<p>Cities of Carson, El Monte, Huntington Park, and Vernon. Extensive Municipal Audit Experience. Current City Audit Firm.</p>

<sup>5</sup> Based on 2 Major Programs Subject to Single Audit

1



**City of Lynwood Council Meeting  
Speaker Card Request**

*Please print clearly/ Por favor escriba legiblemente*

**Meeting Date/ Fecha del la junta:**

July 5, 2016

**Name/ Nombre**

Irene Garcia

**Public Hearing Item 12  
LYNWOOD LANDSCAPE MAINTENANCE  
ASSESSMENT DISTRICT, FY 2016-17**

(Note: You have **1 minute** to state your remarks/  
Tienes **1 minutos** para indicar sus comentarios)

(Please fill this form out and provide to City Clerk **before**  
the meeting begins/ Por favor llene este formulario y  
entreguesleo a la Secretaria General de la  
Cuidad antes the comenzar la junta

✓

1



**City of Lynwood Council Meeting  
Speaker Card Request**

*Please print clearly/ Por favor escriba legiblemente*

**Meeting Date/ Fecha del la junta:**

July 5, 2016

**Name/ Nombre**

Irene Garcia

**Public Hearing Item 11  
LYNWOOD LIGHTING ASSESSMENT  
DISTRICT, FY 2016-2017**

(Note: You have 1 minute to state your remarks/  
Tienes 1 minutos para indicar sus comentarios)

(Please fill this form out and provide to City Clerk before  
the meeting begins/ Por favor llene este formulario y  
entregueslo a la Secretaria General de la  
Cuidad antes the comenzar la junta

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**City of Lynwood Council Meeting  
Speaker Card Request**

*Please print clearly/ Por favor escriba legiblemente*

**Meeting Date/ Fecha del la junta:**

July 5, 2016

**Name/ Nombre**

Irene Garcia

**Public Hearing Item 10**  
**APPROVAL OF A FINDING THAT**  
**THE CITY HALL ANNEX CONSTRUCTION**  
**IS SUBSTANTIALLY COMPLEX AND**  
**REQUIRES A CONSTRUCTION CONTRACT**  
**RETENTION OF TEN PERCENT**

(Note: You have **1 minute** to state your remarks/  
Tienes **1 minutos** para indicar sus comentarios)

(Please fill this form out and provide to City Clerk before  
the meeting begins/ Por favor llene este formulario y  
entregueslo a la Secretaria General de la  
Cuidad antes the comenzar la junta

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**City of Lynwood Council Meeting  
Speaker Card Request**

*Please print clearly/ Por favor escriba legiblemente*

**Meeting Date/ Fecha del la junta:**

July 5, 2016

**Name/ Nombre**

Aaron Pearl

**Public Hearing Item 8  
ADOPTION OF THE FY 2016-17 BUDGET**

(Note: You have **1 minute** to state your remarks/  
Tienes **1 minutos** para indicar sus comentarios)

(Please fill this form out and provide to City Clerk **before**  
the meeting begins/ Por favor llene este formulario y  
entregueslo a la Secretaria General de la  
Cuidad **antes** the comenzar la junta

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2



**City of Lynwood Council Meeting  
Speaker Card Request**

*Please print clearly/ Por favor escriba legiblemente*

**Meeting Date/ Fecha del la junta:**

July 5, 2016

**Name/ Nombre**

*Francisco hea*

**Public Hearing Item 8**

**ADOPTION OF THE FY 2016-17 BUDGET**

(Note: You have **1 minute** to state your remarks/  
Tienes **1 minutos** para indicar sus comentarios)

(Please fill this form out and provide to City Clerk **before**  
the meeting begins/ Por favor llene este formulario y  
entregueslo a la Secretaria General de la  
Cuidad **antes** the comenzar la junta

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3



**City of Lynwood Council Meeting  
Speaker Card Request**

*Please print clearly/ Por favor escriba legiblemente*

**Meeting Date/ Fecha del la junta:**

July 5, 2016

**Name/ Nombre**

MARIA QUINONES  
CITY CLERK ITEMS

**Public Hearing Item 8**

**ADOPTION OF THE FY 2016-17 BUDGET**

(Note: You have **1 minute** to state your remarks/  
Tienes **1 minutos** para indicar sus comentarios)

(Please fill this form out and provide to City Clerk **before**  
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Cuidad **antes** the comenzar la junta

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1



**City of Lynwood Council Meeting  
Speaker Card Request**

*Please print clearly/ Por favor escriba legiblemente*

**Meeting Date/ Fecha del la junta:**

July 5, 2016

**Name/ Nombre**

*Ralph Gonzalez*

**Public Hearing Item 9**

**A PUBLIC HEARING**

**TO CONSIDER NEW SOLID WASTE FEES VIA  
PROPOSITION 218 AND THE AGREEMENT  
WITH WASTE RESOURCES, INC.**

(Note: You have **1 minute** to state your remarks/  
Tienes **1 minutos** para indicar sus comentarios)

(Please fill this form out and provide to City Clerk **before**  
the meeting begins/ Por favor llene este formulario y  
entregueslo a la Secretaria General de la  
Cuidad **antes** the comenzar la junta

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**City of Lynwood Council Meeting  
Speaker Card Request**

*Please print clearly/ Por favor escriba legiblemente*

**Meeting Date/ Fecha del la junta:**

July 5, 2016

**Name/ Nombre**

*Frances Anne Hutchinson*

**Public Hearing Item 9**

**A PUBLIC HEARING  
TO CONSIDER NEW SOLID WASTE FEES VIA  
PROPOSITION 218 AND THE AGREEMENT  
WITH WASTE RESOURCES, INC.**

(Note: You have **1 minute** to state your remarks/  
Tienes **1 minutos** para indicar sus comentarios)

(Please fill this form out and provide to City Clerk **before**  
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Cuidad **antes** the comenzar la junta

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**City of Lynwood Council Meeting  
Speaker Card Request**

*Please print clearly/ Por favor escriba legiblemente*

**Meeting Date/ Fecha del la junta:**

July 5, 2016

**Name/ Nombre**

*Sandra Arango*

**Public Hearing Item 9**

**A PUBLIC HEARING  
TO CONSIDER NEW SOLID WASTE FEES VIA  
PROPOSITION 218 AND THE AGREEMENT  
WITH WASTE RESOURCES, INC.**

(Note: You have **1 minute** to state your remarks/  
Tienes **1 minutos** para indicar sus comentarios)

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Cuidad **antes** the comenzar la junta





City of Lynwood Council Meeting  
Speaker Card Request

Please print clearly/ Por favor escriba legiblemente

Meeting Date/ Fecha del la junta:

July 5, 2016

Name/ Nombre

MELVIN L. GREEN

Public Hearing Item 9

A PUBLIC HEARING

TO CONSIDER NEW SOLID WASTE FEES VIA  
PROPOSITION 218 AND THE AGREEMENT  
WITH WASTE RESOURCES, INC.

(Note: You have 1 minute to state your remarks/  
Tienes 1 minutos para indicar sus comentarios)

(Please fill this form out and provide to City Clerk before  
the meeting begins/ Por favor llene este formulario y  
entreguesleo a la Secretaria General de la  
Cuidad antes the comenzar la junta

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NOTE: JULY 19th letter Rec'd.

July 5, 2016  
Council Meeting at Bateman Hall  
Lynwood, CA 90262

Dear Honorable Mayor, Council Members, Staff, and Audience  
My name is Harry Gibbens living at 11327 Louise Ave,

Here is my important presentation to you.

I walked on a white marked crosswalk on Martin Luther King Blvd between St Francis Medical Center and Pharmacy Store. I parked my car on a huge parking lot behind the Pharmacy Store. I walked to the curb before crossing Martin Luther King Blvd - waiting for cars to stop for pedestrians crossing the broad wide street of Martin Luther King Blvd. Both ways.

Unfortunately, several cars stopped but other cars ignorantly went passing by without stopping for pedestrians who were about to cross the street on the marked crosswalk - even on middle crosswalk with cautiously. Unsafe. Shall any ignorant car driver be caught by police and shall get fine as a penalty for a violation of a rule (not stopping for pedestrian) from the police?

Suggestion: set up large sign posters showing pedestrians crossing street with crossing signal pushing buttons by pedestrians on the both sides of the street. That will solve the crosswalk problem safely.

Note: His wife called me one evening before the Great Day of July Fourth Celebration Day. I have gone to St. Francis Medical Center since yesterday morning of July 4th Holiday in order for me to cheer up my long time friend who had been sick. He was glad to see me who visited him. He is - 76 year old. He is on the way to recovery slowly according to his nurse's statement. Of course, he was married. His wife was not there at that time I visited him.

Consider how to protect pedestrian(s) crossing a street safely with marked crosswalk and un-marked crosswalk. Ummmm, how to protect jaywalker at any street ?????



# City of Lynwood Council Meeting Agenda Items Only/Public Comment

Speaker listing

~~Request Harry Gibbens non agenda oral communication~~

Meeting Date: 7/5/16

All wishing to speak on agenda items must sign-in below.

Please print clearly.

Note: This form is a public record and may be released upon request.

Name: Irene Garcia

Address: 2737 111th St Lynwood

Agenda item#: 1. 10 PH  
2. 11 PH 3. 12 PH  
Public: orals -

(City Clerks Use Only)  
Comments: 22: Professional Auditing Services

Name: Adon Deon

Address: \_\_\_\_\_

Agenda item#: 1. \_\_\_\_\_  
2. \_\_\_\_\_ 3. \_\_\_\_\_  
4. \_\_\_\_\_ 5. \_\_\_\_\_

(City Clerks Use Only)  
Comments: \_\_\_\_\_

Name: SION (JAY-ON) DENNIS

Address: LSL CPAS

Agenda item#: 1. 22  
2. \_\_\_\_\_ 3. \_\_\_\_\_  
4. \_\_\_\_\_ 5. \_\_\_\_\_

(City Clerks Use Only)  
Comments: 22: Professional Auditing Services

Name: HARRY Gibbens

Address: 11327 Louise Ave

Agenda item#: 1. \_\_\_\_\_  
non agenda oral  
2. \_\_\_\_\_ 3. oral  
communication  
4. \_\_\_\_\_ 5. \_\_\_\_\_

(City Clerks Use Only)  
Comments: \_\_\_\_\_

Name: ROBERT FLEMING, SIMPSON + SIMPSON, CPA

Address: # 22

Agenda item#: 1. \_\_\_\_\_  
2. \_\_\_\_\_ 3. \_\_\_\_\_  
4. \_\_\_\_\_ 5. \_\_\_\_\_

(City Clerks Use Only)  
Comments: 22: Professional Auditing Services



# City of Lynwood Council Meeting Agenda Items Only/Public Comment

## Speaker listing

Meeting Date: \_\_\_\_\_

All wishing to speak on agenda items must sign-in below.

Please print clearly.

Note: This form is a public record and may be released upon request.

Name: TERRY SHEA RAMS

Address: 29788 Southwood Lane, Highland, CA 92346

Agenda item#: 1. 22

(City Clerks Use Only)

2. \_\_\_\_\_ 3. \_\_\_\_\_

Comments: 22: Professional Auditing Services

4. \_\_\_\_\_ 5. \_\_\_\_\_

Name: Frances Kuo, The Pun Group

Address: 200 E. Sandpointe Avenue, Santa Ana CA 92707

Agenda item#: 1. 22

(City Clerks Use Only)

2. \_\_\_\_\_ 3. \_\_\_\_\_

Comments: 22: Professional Auditing S

4. \_\_\_\_\_ 5. \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Agenda item#: 1. \_\_\_\_\_

(City Clerks Use Only)

2. \_\_\_\_\_ 3. \_\_\_\_\_

Comments: \_\_\_\_\_

4. \_\_\_\_\_ 5. \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Agenda item#: 1. \_\_\_\_\_

(City Clerks Use Only)

2. \_\_\_\_\_ 3. \_\_\_\_\_

Comments: \_\_\_\_\_

4. \_\_\_\_\_ 5. \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Agenda item#: 1. \_\_\_\_\_

(City Clerks Use Only)

2. \_\_\_\_\_ 3. \_\_\_\_\_

Comments: \_\_\_\_\_

4. \_\_\_\_\_ 5. \_\_\_\_\_

**City of Lynwood  
Consultant Cost Analysis**

	<b>Salary</b>	<b>Benefits</b>	<b>Total</b>	
<b>Development, Compliance &amp; Enforcement Services</b>				
Housing Manager (City Employee)	77,635	57,244	134,879	Based on Pay at Step A
Program Manager (Urban Associates, Inc.)			59,280	Based on \$95 Per Hour Contractual Rate at 12 Hours Per Week (624 Hours)
<b>Variance</b>			<b>75,599</b>	<b>Consultant Cost Lower Than Employee Cost</b>
<b>Housing Associate (City Employee)</b>				
Housing Specialist (Urban Associates, Inc.)	56,471	46,546	103,017	Based on Pay at Step A
Program Coordinator (Urban Associates, Inc.)			40,560	Based on \$65 Per Hour Contractual Rate at 12 Hours Per Week (624 Hours)
<b>Variance</b>			<b>(3,843)</b>	<b>Consultant Cost Higher Than Employee Cost</b>
<b>Director of Development, Compliance &amp; Enforcement Services (City Employee)</b>				
Interim Director of Development Services (Erika Ramirez - Urban Associates, Inc.)	150,923	95,155	246,078	Based on FY 17 Budgeted Salary and Benefits
<b>Variance</b>			<b>-</b>	Based on \$135 Per Hour Contractual Rate (1,600 Hours) <b>Consultant Cost Lower Than Employee Cost</b>
<b>Building Inspector (City Employee)</b>				
Building Inspector (Infrastructure Engineers)	23,580	6,091	29,671	Based on Pay at Step A (Part-Time) at 1,000 Hours
<b>Variance</b>			<b>14,331</b>	Based on \$59 Per Hour Contractual Rate at 5 Hours Per Week (260 Hours) <b>Consultant Cost Lower Than Employee Cost</b>
<b>Administrative Assistant 1 (City Employee)</b>				
Administrative Assistant 1 (Infrastructure Engineers)	38,437	37,430	75,867	Based on Pay at Step A
<b>Variance</b>			<b>-</b>	Based on \$45 Per Hour Contractual Rate at 35 Hours Per Week Less 100 Hours For 10 City Holidays (1,720 Hours) <b>Cost Savings. Please see Note 2 below.</b>
<b>Administrative Assistant 2 (City Employee)</b>				
Administrative Assistant 2 (Infrastructure Engineers)	38,437	37,430	75,867	Based on Pay at Step A
<b>Variance</b>			<b>-</b>	Based on \$45 Per Hour Contractual Rate at 35 Hours Per Week Less 100 Hours For 10 City Holidays (1,720 Hours) <b>Cost Savings. Please see Note 3 below.</b>
<b>Finance &amp; Administration</b>				
Payroll Specialist	60,618	50,861	111,479	Based on Current Employee Pay Rate/Benefits
Payroll Technician (MV Cheng & Associates)			72,000	Based on \$45 Per Hour Contractual Rate (1,600 Hours)

<b>Variance</b>			<b>39,479</b>	<b>City Employee is Currently On Leave</b>
Account Clerk (City Employee - Vacant)	40,540	35,250	75,790	Based on Current Employee Pay Rate/Benefits
Accounting Technician (MV Cheng & Associates)			48,000	Based on \$30 Per Hour Contractual Rate (1,600 Hours)
<b>Variance</b>			<b>27,790</b>	<b>Consultant Cost Lower Than Employee Cost</b>
<b>Public Works</b>				
Public Works Associate (City Employee - Vacant)	65,326	52,619	117,945	Based on Current Employee Pay Rate/Benefits
Project Engineer (Civil Source, Inc.)			41,052	Based on \$85 Per Hour Contractual Rate (Four Month Term, Not to Exceed \$10,263 per Month)
<b>Variance</b>			<b>76,893</b>	<b>Consultant Cost Lower Than Employee Cost</b>

**NOTE 2:** Administrative Assistant 1 issues permits when the Permit Technician is on leave (vacation, sick). The Permit Technician is allotted 160 vacation leave hours, 20 personal leave hours, and 50 floating holiday leave hours, for a total of 230 leave hours. See below for adjusted cost comparison.

	<b>Salary</b>	<b>Benefits</b>	<b>Total</b>	
Administrative Assistant 1 (City Employee)	38,437	37,430	75,867	Based on Pay at Step A
Administrative Assistant 1 (Infrastructure Engineers)			72,225	Based on \$45 Per Hour Contractual Rate at 1,605 Hours [35 Hours Per Week Less 100 Hours For 10 City Holidays and 115 Hours Issuing Permits]. Assumes that Permit Technician Uses 115 Leave Hours.
<b>Variance</b>			<b>3,642</b>	<b>Consultant Cost Lower Than Employee Cost</b>

**NOTE 3:** Administrative Assistant 2 handles phone calls for Code Enforcement related complaints, assigns complaints to Code Enforcement Officers, and provides information to Deputy Director of Administrative Services for required CDBG reporting. Taking into account expanded scope of duties outside of planning related activities, the consultant cost is lower than the employee cost.

	<b>Salary</b>	<b>Benefits</b>	<b>Total</b>	
Administrative Assistant 2 (City Employee)	38,437	37,430	75,867	Based on Pay at Step A
Administrative Assistant 2 (Infrastructure Engineers)			42,300	Based on \$45 Per Hour Contractual Rate at 940 Hours [35 Hours Per Week Less 100 Hours For 10 City Holidays and 780 Hours (15 Hours Per Week) Handling Phone Calls for Code Enforcement Related Complaints, Assigning Complaints to Code Enforcement Officers, and Compiling CDBG Reporting Information]
<b>Variance</b>			<b>33,567</b>	<b>Consultant Cost Lower Than Employee Cost</b>

**FY 17 Proposed Budget**

Beginning Fund Balance

Revenue  
Transfers In  
Expenditures  
Transfers Out

Surplus/(Deficit)

Ending Fund Balance

JULY 5, 2016  
COUNCIL MEETING  
PUBLIC HEARING  
BUDGET

**Proposed Budget Recommendations (July 5, 2016)**

	Description
1	Public Safety- LA County Sheriff - No Change in Rate for Former Growth Deputies
2	Public Relations Department Salaries & Benefits - Eliminate Public Relations Director Position
3	City Manager's Office - Deputy Director of Support Services
4	Public Works Salaries & Benefits - Elimination of 3 Public Works Associates [1 Position is Vacant]; Elimination of Other Vacant Positions [Public Works Assistant, Lead Street Maintenance Worker, Lead Maintenance Worker and Street Maintenance Worker]; Addition of NEW Positions [Lead Custodian, Part-Time Custodian, Public Works Operations Manager, and Assistant Utility Services Manager]; Recl
4	Administrative Analyst III to Public Works Operations Manager
5	Human Resources Salaries and Benefits - Upgrade 1 Customer Services Intern to Part-Time PERS
6	City Clerk Salaries and Benefits - Reclass Executive Assistant to City Clerk to Chief Deputy Clerk (G-41 to M-56) and Freeze Salary and Benefits for Vacant Deputy City Clerk Position (G-30 to M-47)
7	Finance & Administration Salaries and Benefits - Eliminate Billing/Collections Supervisor Position; Reclass Accounting/Auditing Supervisor to Finance Supervisor (M-52 to M-56); Add Lead Account Clerk 31), and Zero Out Part-Time Accounting Assistant Position
8	Eliminate 12 Vacant Positions - Part-Time Parking Enforcement Officer [3], Public Works Associate [3], Public Works Assistant, Lead Street Maintenance Worker, Lead Building Maintenance Worker, Str
8	Worker [2], Office Assistant II, Recreation Coordinator [2], Office Assistant I, Part-Time Lifeguard Swim Instructor
9	Deferred Hiring of 6.5 Vacant Positions - Director of Development, Compliance & Enforcement, Account Clerk, Assistant Utility Services Manager, Lead Custodian, Part-Time Custodian, Part-Time Recrea
9	Part-Time Laborer [2]
10	Eliminate Permit Technician Position and Convert Vacant Code Enforcement Officer Position to 2 Part-Time Code Enforcement Officer Positions
11	Eliminate Redevelopment Associate Position - Shift Salary Allocations from General Fund to RPTTF for Director of Human Resources & Risk Management, Personal Analyst III, Financial Analyst, Payroll Accounting/Auditing Supervisor [Finance Supervisor], City Manager, Executive Assistant to the City Clerk [Chief Deputy Clerk], Director of Development, Compliance and Enforcement, and Public Works S
11	Manager
12	Eliminate Recreation Coordinator Position
13	Unclaimed Refundable Deposits - 2000 through 2009
14	Cut CA Consulting and Legislative Advocacy Contracts
15	Reduce Operating Budget by 1% - All Departments
16	FY 17 Return of Pension Tax Override and RDA Asset Redistribution
17	Eliminate Lifetime Medical Benefits - Pending OPEB Actuarial Study

**General Fund Deficit with Recommendations**

**Ending General Fund Balance with Recommendations**

**Required Reserve to Comply with 10% Reserve Policy**

**NOTE:** All proposals relating to elimination, reclassification, transfer and creation of positions are subject to the City's meet and confer obligations.

**FY 17 PROPOSED BUDGET CLASSIFICATION/POSITION CHANGES**

<b># of FTEs</b>	<b>Action</b>	<b>Position Title</b>	<b>General Fund Fiscal Impact – Salaries &amp; Benefits</b>	<b>Other Funds Fiscal Impact – Salaries &amp; Benefits</b>	<b>Approve</b>	<b>Deny</b>
<b>Public Relations</b>						
1	Delete	Vacant Director of Public Relations	\$ (194,231)	\$ -		
1	Transfer	Administrative Assistant (Service Requests) from Public Relations to City Manager's Office	-	-		
		Subtotal	(194,231)	-		
<b>City Manager's Office</b>						
1	Add	Deputy Director of Support Services - Based on October 1 Hire Date	86,009	57,340		
		Subtotal	86,009	57,340		
<b>Public Works</b>						
1	Reclassify	Administrative Analyst III to Public Works Operations Manager	13,070	17,171		
1	Add	Lead Custodian	69,173	-		
.5	Add	Part-Time Custodian	8,459	8,458		
1	Add	Assistant Utility Services Manager	-	125,459		
1	Add	Vacant Lead Building Maintenance Worker – FY 17 City Manager Proposed Budget Includes Recommendation to Eliminate Position	31,427	47,140		
1	Delete	Vacant Park Superintendent	(50,999)	(50,998)		
1	Delete	Vacant Water Quality Specialist	-	(100,347)		
1	Delete	Vacant Building Maintenance Worker	(53,039)	(22,731)		
1	Delete	Vacant Lead Building Maintenance Worker – FY 17 City Manager Proposed Budget Includes Recommendation to Eliminate Position	(31,427)	(47,140)		

# of FTEs	Action	Position Title	General Fund Fiscal Impact – Salaries & Benefits	Other Funds Fiscal Impact – Salaries & Benefits	Approve	Deny
2	Delete	Public Works Associate – Based on September 1 Separation Date (Net of Projected Payouts for Leave Time)	(175,705)	(25,761)		
1	Delete	Vacant Public Works Associate	-	(117,945)		
1	Delete	Vacant Public Works Assistant	-	(94,757)		
2	Delete	Vacant Street Maintenance Worker	-	(138,946)		
1	Delete	Vacant Lead Street Maintenance Worker	-	(78,567)		
Subtotal			(189,041)	(478,964)		
<b>City Clerk</b>						
1	Reclassify	Executive Assistant to City Clerk to Chief Deputy Clerk	18,723	-		
1	Freeze	Salary and Benefits for Vacant Deputy City Clerk Position (FY 17)	(77,045)	-		
Subtotal			(58,322)	-		
<b>Finance &amp; Administration</b>						
1	Add	Lead Account Clerk	-	67,246		
1	Reclassify	Accounting/Auditing Supervisor to Finance Supervisor	(35,657)	43,714		
1	Delete	Account Clerk	-	(63,880)		
1	Delete	Billing/Collections Supervisor – Based on September 1 Separation Date (Net of Projected Payouts for Leave Time)	-	(75,591)		
.5	Delete	Vacant Part-Time Accounting Assistant	(13,387)	8,925		
Subtotal			(49,044)	(19,586)		
<b>Development, Compliance &amp; Enforcement Services</b>						
1	Add	Part-Time Code Enforcement Officer	49,225	-		
1	Delete	Permit Technician – Based on September 1 Separation Date (Net of Projected Payouts for Leave Time)	(58,114)	-		
1	Delete	Vacant Code Enforcement Officer	(91,434)	-		

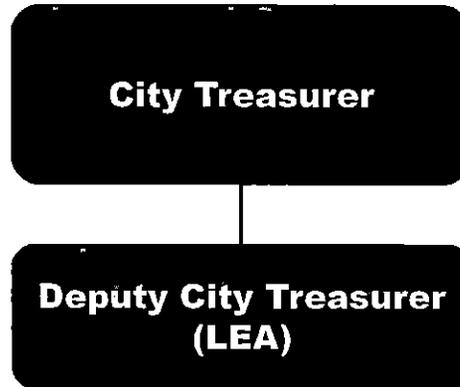
# of FTEs	Action	Position Title	General Fund Fiscal Impact – Salaries & Benefits	Other Funds Fiscal Impact – Salaries & Benefits	Approve	Deny
1	Delete	Redevelopment Associate – Based on September 1 Separation Date (Net of Projected Payouts for Leave Time) – Shift Salary Allocations from General Fund to RPTTF for Director of Human Resources & Risk Management, Personal Analyst III, Financial Analyst, Payroll Specialist, Accounting/Auditing Supervisor [Finance Supervisor], City Manager, Executive Assistant to the City Clerk [Chief Deputy Clerk], Director of Development, Compliance and Enforcement, and Public Works Special Projects Manager	(70,011)	(17,019)		
1.5	Delete	Vacant Part-Time Parking Enforcement Officer	(73,837)	-		
1	Transfer	Accounting Technician from Development, Compliance & Enforcement Services (Parking Enforcement) <u>to</u> Finance & Administration	-	-		
Subtotal			(244,171)	(17,019)		
<b>Recreation &amp; Community Services</b>						
1	Add	Part-Time Laborer	21,118	-		
1	Add	Part-Time Recreation Leader	17,616	-		
0.5	Add	Part-Time Recreation Specialist	25,402	-		
1	Reclassify	Facility & Program Supervisor to Recreation Superintendent II	2,274	-		
1	Delete	Recreation Coordinator	(55,091)	(2,900)		
2	Delete	Vacant Recreation Coordinator	(146,022)	-		
1	Delete	Vacant Office Assistant I	(56,518)	-		
1	Delete	Vacant Office Assistant II	(60,378)	-		
0.5	Delete	Vacant Part-Time Senior Lifeguard	(14,423)	-		
Subtotal			(266,022)	(2,900)		

# of FTEs	Action	Position Title	General Fund Fiscal Impact – Salaries & Benefits	Other Funds Fiscal Impact – Salaries & Benefits	Approve	Deny
<b>Technology &amp; Media Support Services</b>						
1	Reclassify	Interim Director of Technology & Media Support Services to Information Systems Manager	-	-		
1	Delete	Public Information Officer – Not Included in FY 17 Department Proposed Budget	-	-		
1	Transfer	Media Specialist from Technology & Media Support Services <u>to</u> City Manager's Office	-	-		
1	Transfer	Information Systems Manager from Technology & Media Support Services <u>to</u> City Manager's Office	-	-		
1	Transfer	Systems Analyst from Technology & Media Support Services <u>to</u> City Manager's Office	-	-		
2	Transfer	Information Systems Technician from Technology & Media Support Services <u>to</u> City Manager's Office	-	-		
		Subtotal	-	-		
<b>Grand Total</b>			<b>\$ (914,822)</b>	<b>\$ (461,129)</b>		

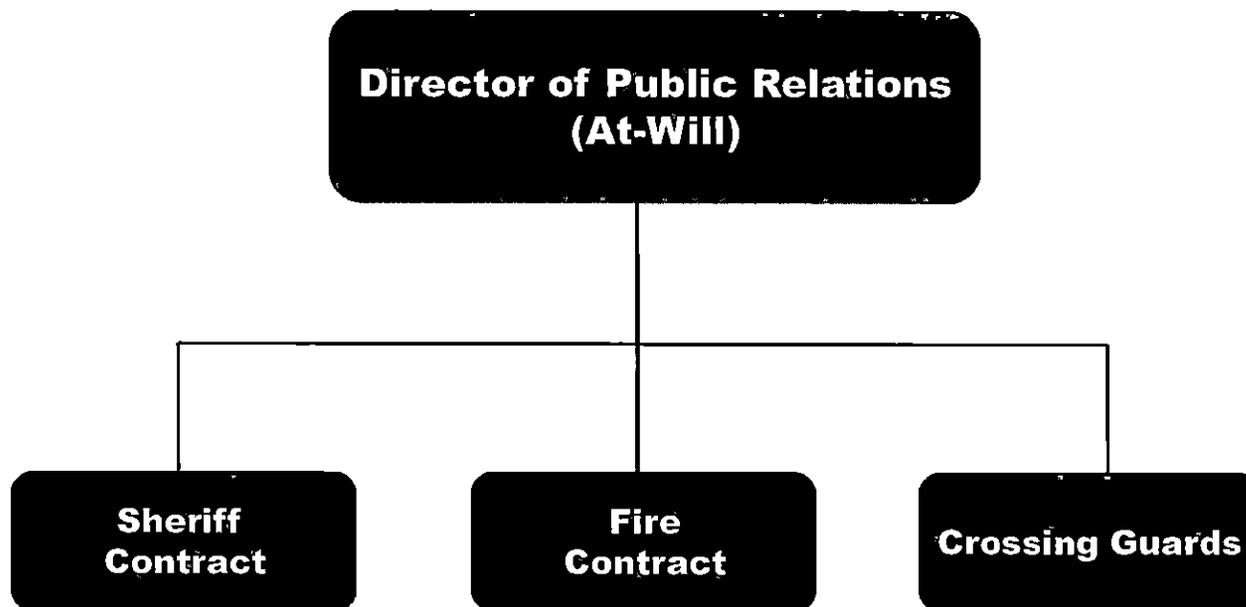
# **CITY COUNCIL**

**Mayor and Members  
of the City Council**

# **CITY TREASURER**



# **PUBLIC SAFETY (CURRENT)**



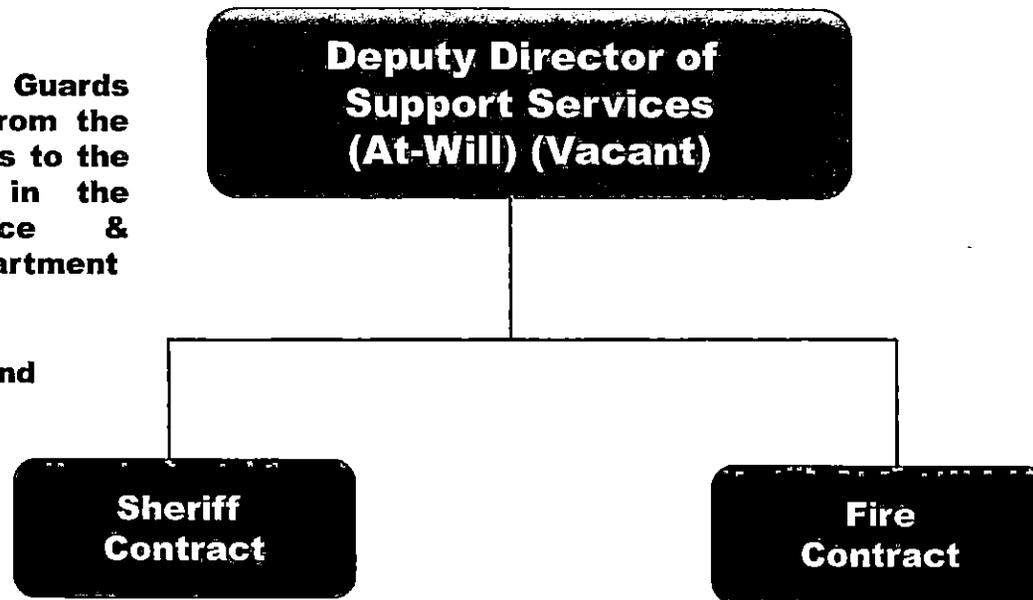
# **PUBLIC SAFETY (PROPOSED)**

**Management of Public Safety Contracts (Sheriff and Fire) will be shifted from the Director of Public Relations to the Deputy Director of Support Services**

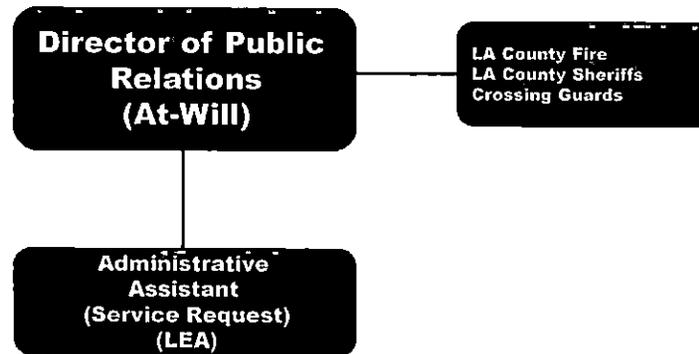
**Management of Crossing Guards Contract will be shifted from the Director of Public Relations to the Public Safety Manager in the Development, Compliance & Enforcement Services Department**

**Fiscal Impact**

**• (\$186,402) – General Fund**



# **PUBLIC RELATIONS (CURRENT)**



# PUBLIC RELATIONS (PROPOSED)

## Elimination

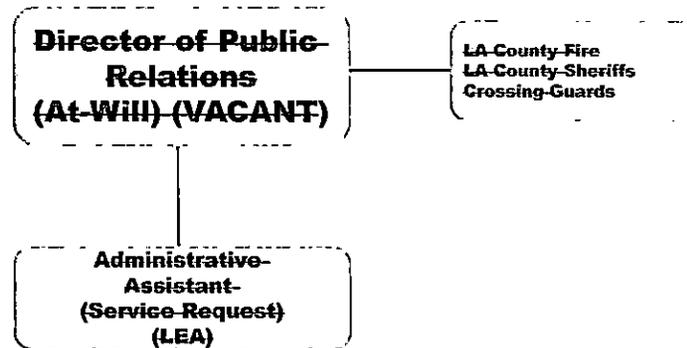
- **Director of Public Relations  
(1 Vacant)**

## Transfer

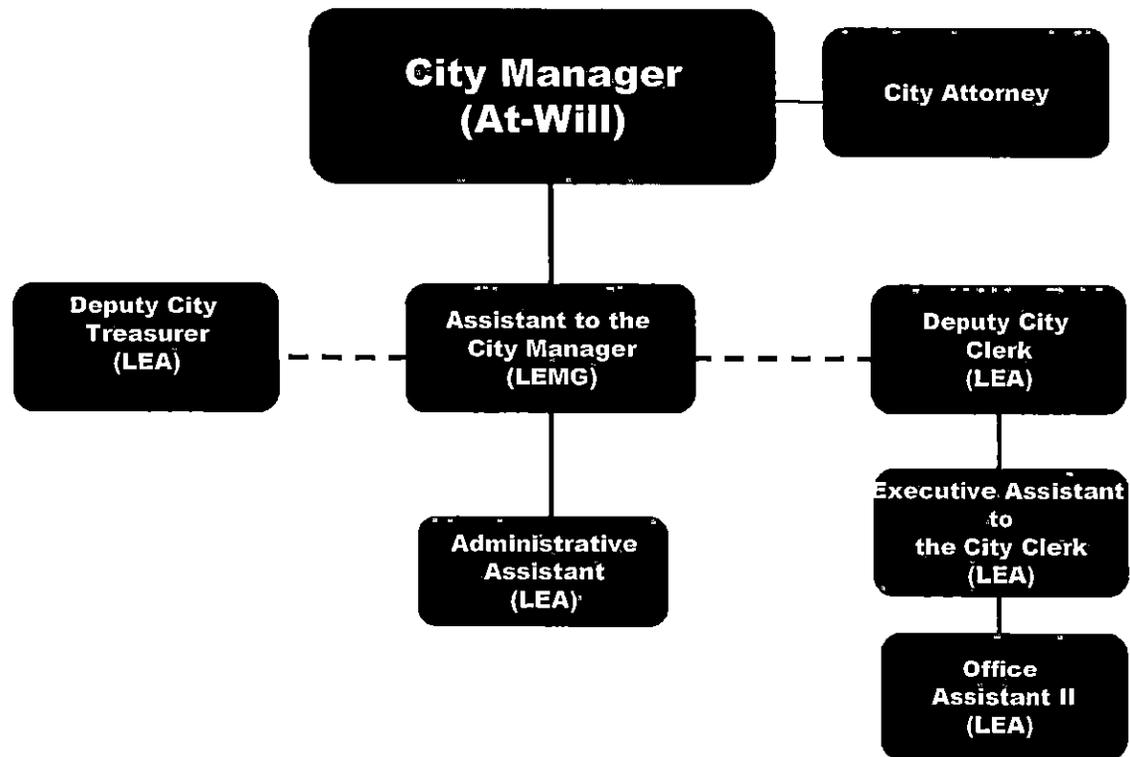
- **Administrative Assistant to  
City Manager's Office**

## Fiscal Impact

- **(\$194,231) – General Fund**



# CITY MANAGER'S OFFICE (CURRENT)



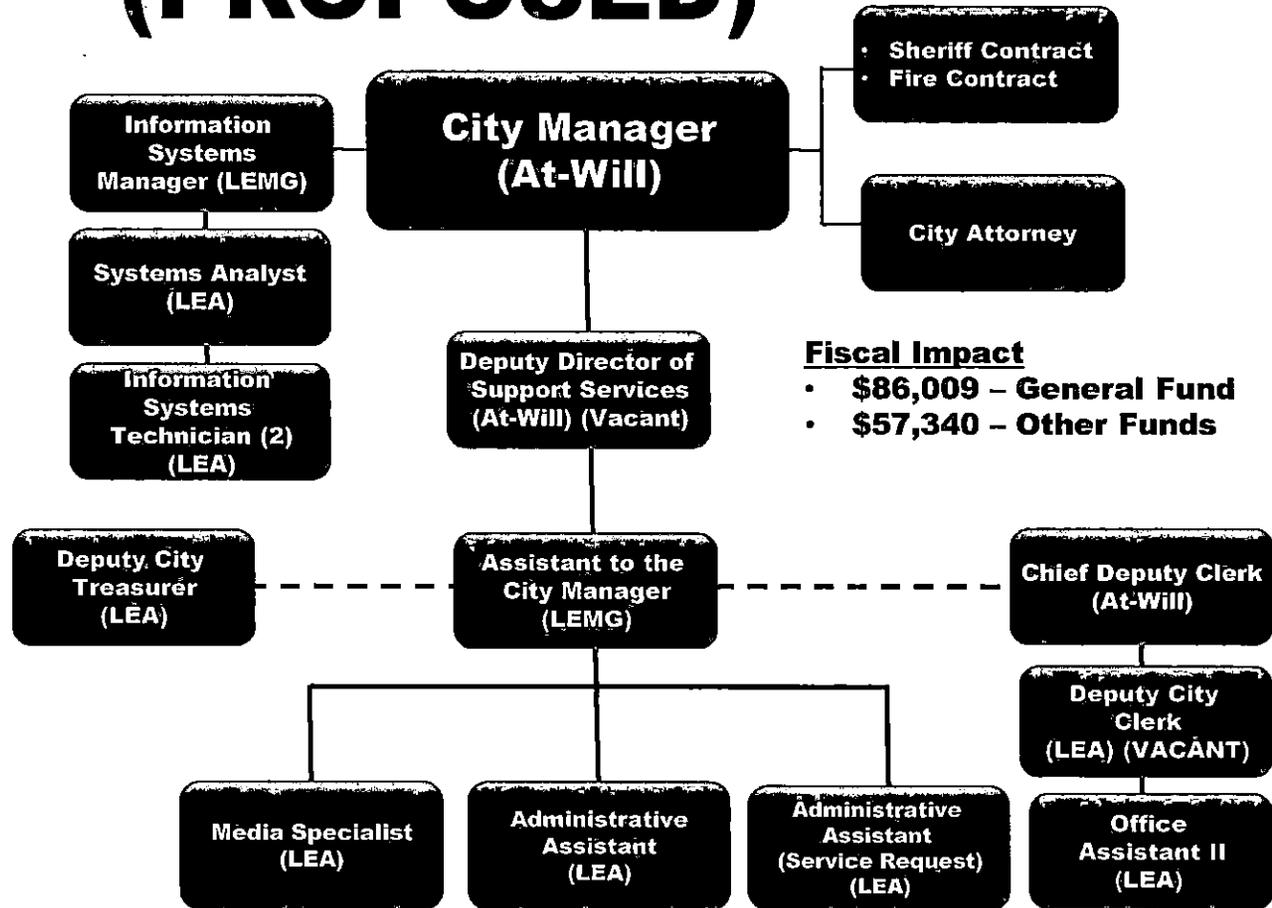
# CITY MANAGER'S OFFICE (PROPOSED)

**Addition**

- Deputy Director of Support Services

**Transfers**

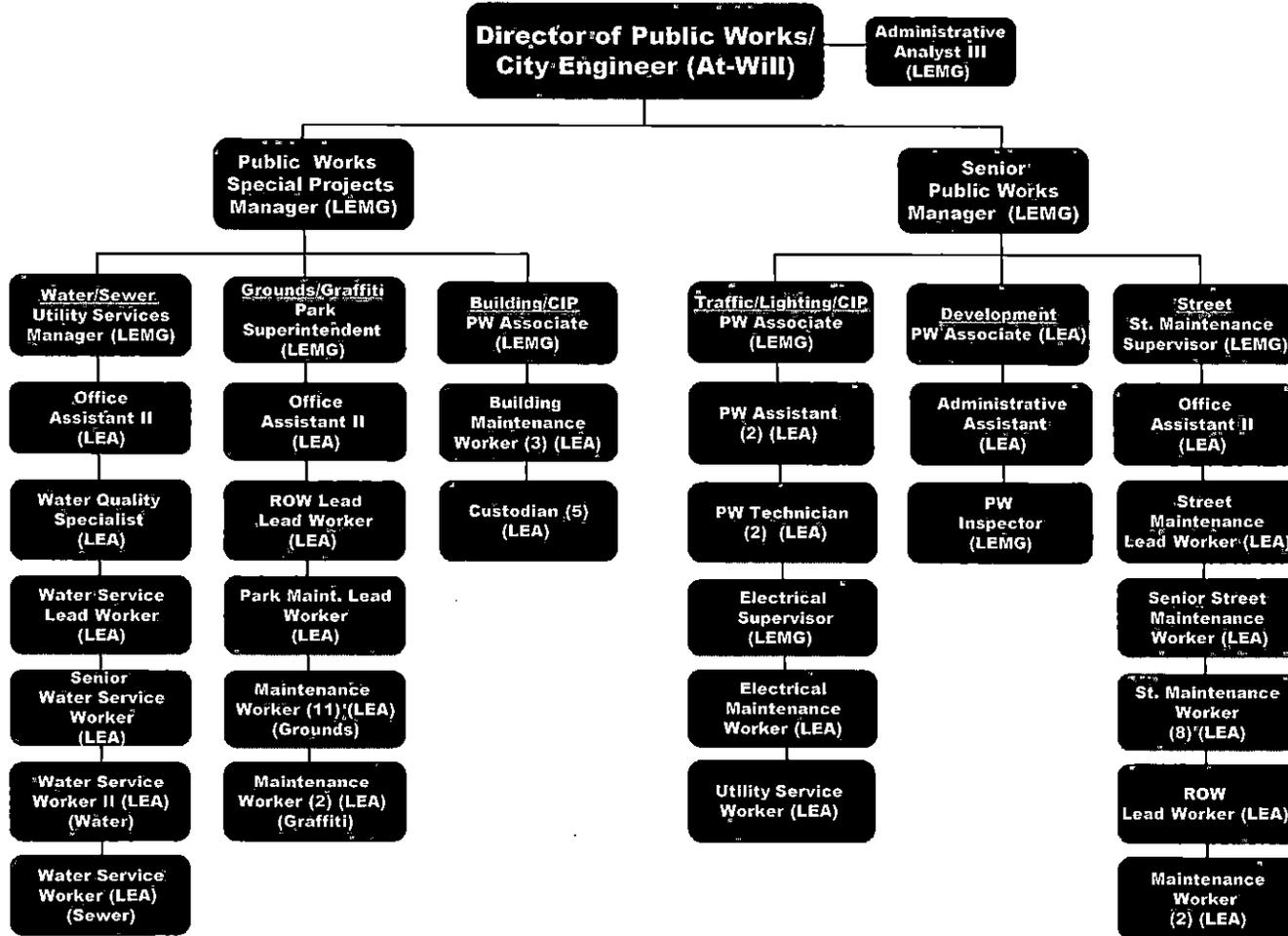
- Administrative Assistant – From Public Relations Department to City Manager's Office (1)
- Media Specialist – From Technology & Media Support Services Department to City Manager's Office (1)
- Information Systems Manager – From Technology & Media Support Services Department to City Manager's Office (1)
- Systems Analyst – From Technology & Media Support Services Department to City Manager's Office (1)
- Information Systems Technician – From Technology & Media Support Services Department to City Manager's Office (2)



**Fiscal Impact**

- \$86,009 – General Fund
- \$57,340 – Other Funds

# PUBLIC WORKS (CURRENT)



# PUBLIC WORKS (PROPOSED)

**Director of Public Works/  
City Engineer  
(At-Will)**

## Fiscal Impact

- (\$70,524) – General Fund
- (\$675,448) – Other Funds

### Eliminations

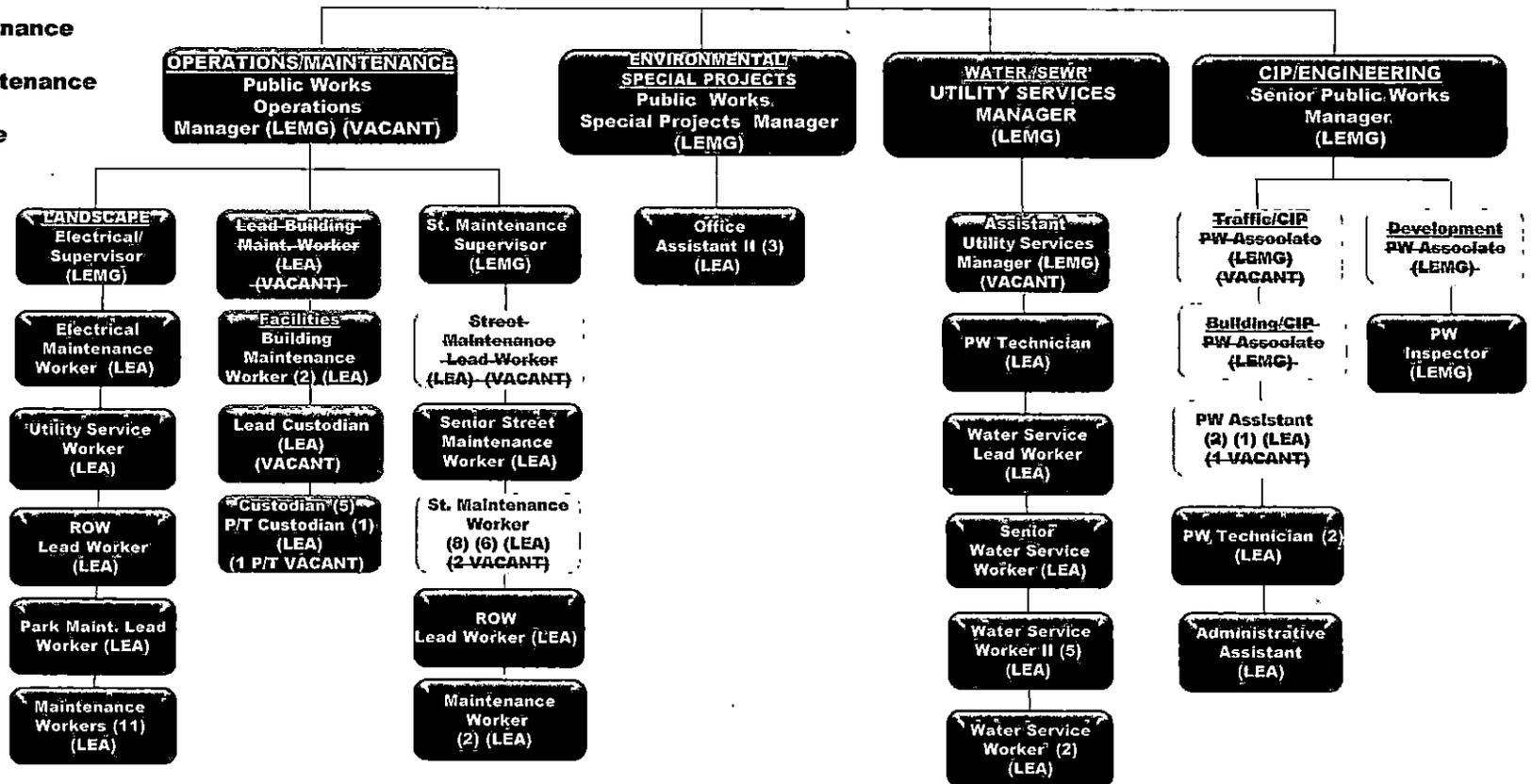
- Park Superintendent (1 Vacant)
- Water Quality Specialist (1 Vacant)
- Building Maintenance Worker (1 Vacant)
- Public Works Associate (3) (1 Vacant)
- Public Works Assistant (1 Vacant)
- Lead Street Maintenance Worker (1 Vacant)
- Lead Building Maintenance Worker (1 Vacant)
- Street Maintenance Worker (2 Vacant)

### Additions

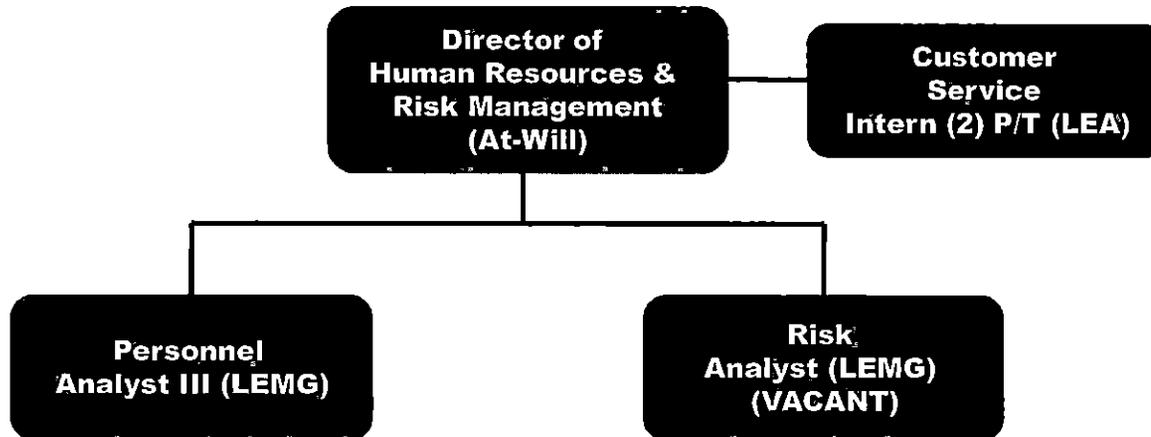
- Public Works Operations Manager (1)
- Lead Custodian Part-Time Custodian (1)
- Assistant Utility Services Manager (1)
- Lead Building Maintenance Worker (1)

### Reclass

- Administrative Analyst III to Public Works Operations Manager



# HUMAN RESOURCES (CURRENT)



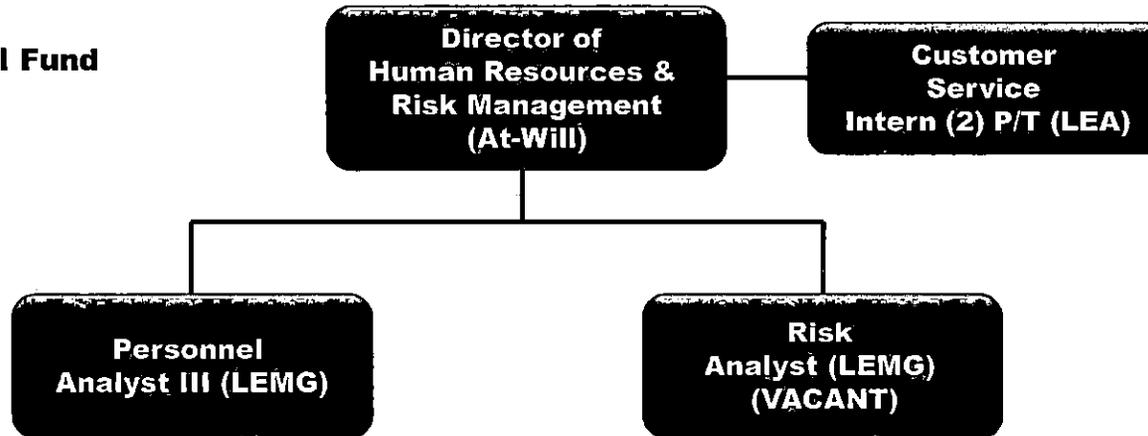
# HUMAN RESOURCES (PROPOSED)

## Upgrade

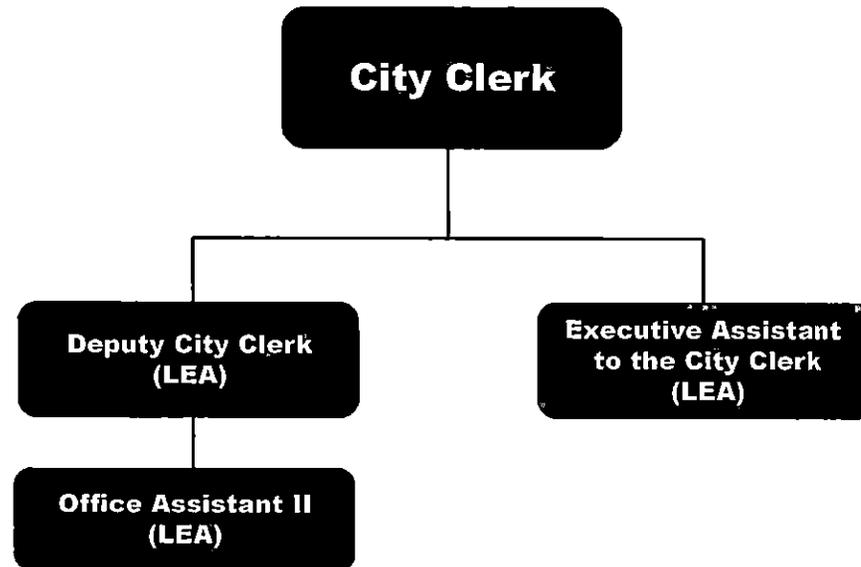
- Part-Time Customer Service Intern to Part-Time PERS (1)

## Fiscal Impact

- \$10,823 – General Fund



# **CITY CLERK (CURRENT)**



# CITY CLERK (PROPOSED)

## Reclass

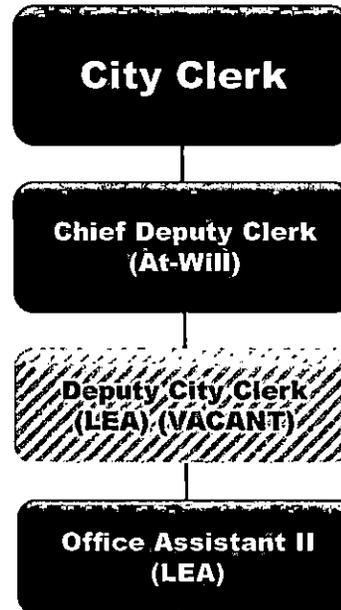
- Executive Assistant to the City Clerk to Chief Deputy Clerk (1)

## Freeze

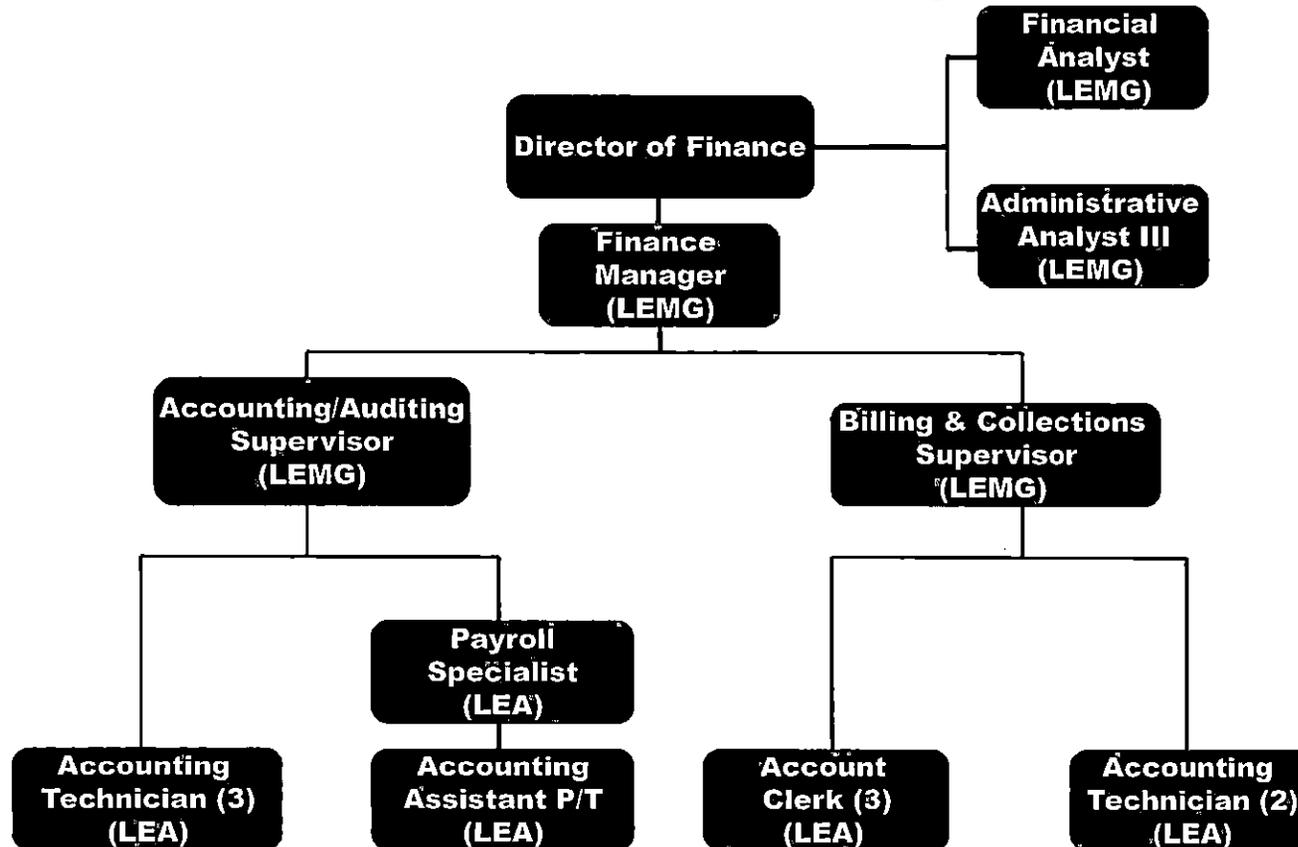
- Salary and Benefits for Vacant Deputy City Clerk Position (for FY 17)

## Fiscal Impact

- (\$58,322) – General Fund



# FINANCE & ADMINISTRATION (CURRENT)



# FINANCE & ADMINISTRATION (PROPOSED)

## Eliminations

- Part-Time Accounting Assistant (1 Vacant)
- Account Clerk (1)
- Billing & Collections Supervisor (1)

## Addition (Promotional Opportunity)

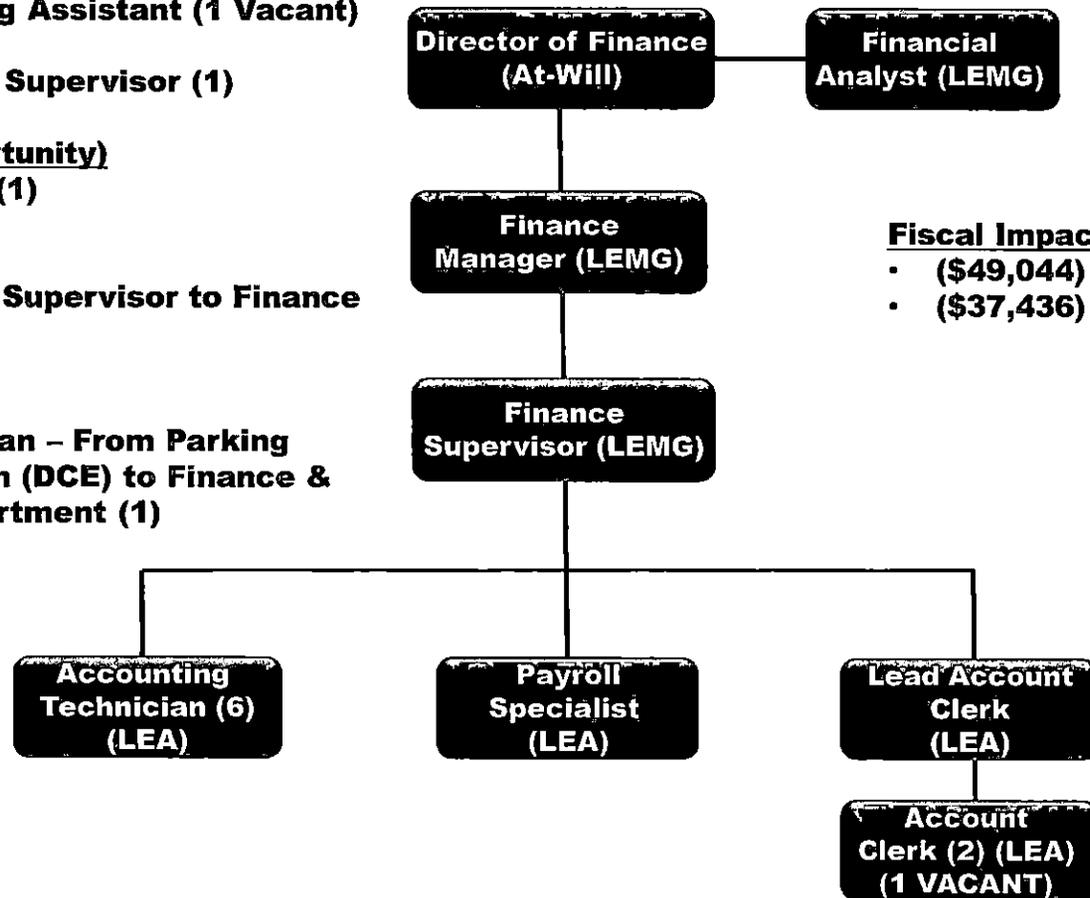
- Lead Account Clerk (1)

## Reclass

- Accounting/Auditing Supervisor to Finance Supervisor (1)

## Transfer

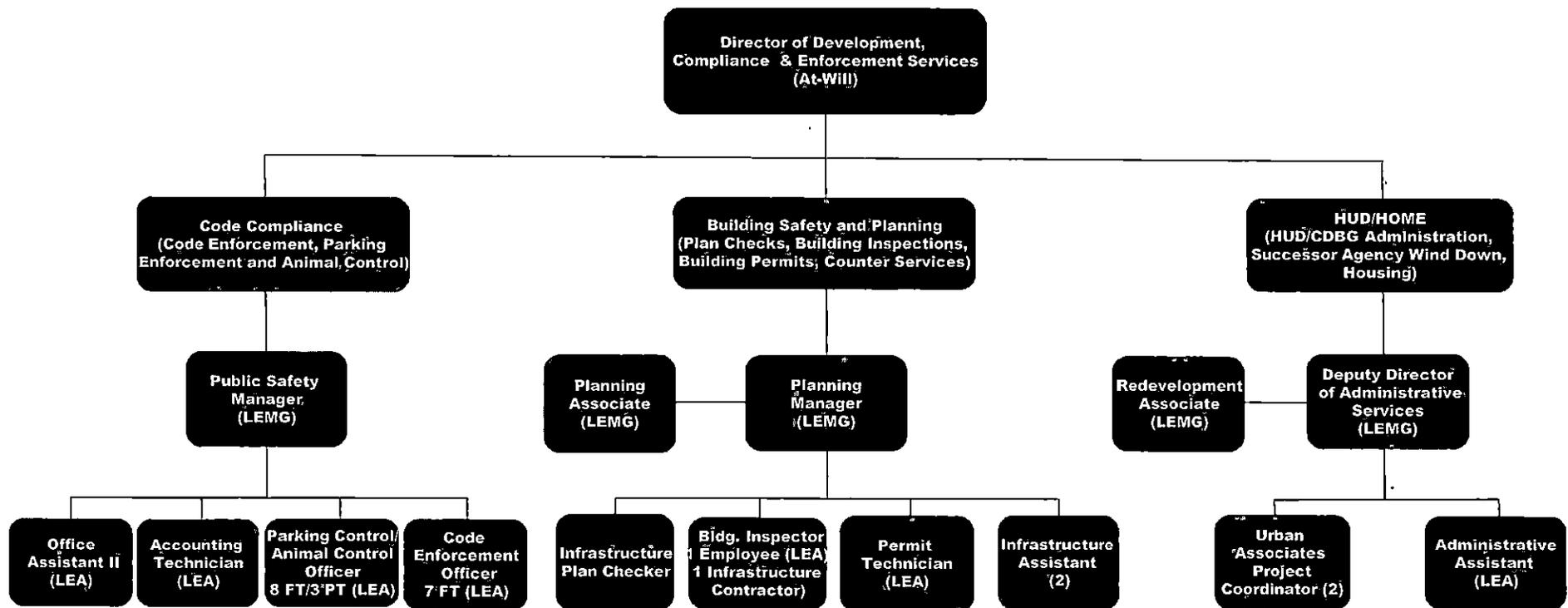
- Accounting Technician – From Parking Enforcement Division (DCE) to Finance & Administration Department (1)



## Fiscal Impact

- (\$49,044) – General Fund
- (\$37,436) – Other Funds

# DEVELOPMENT, COMPLIANCE & ENFORCEMENT SERVICES (CURRENT)



# DEVELOPMENT, COMPLIANCE & ENFORCEMENT SERVICES

**(PROPOSED)**

**Eliminations**

- Permit Technician (1)
- Redevelopment Associate (1)
- Part-Time Parking Control Officer (3 Vacant)
- Code Enforcement Officer (1 Vacant)

**Fiscal Impact**

- (\$244,171) – General Fund

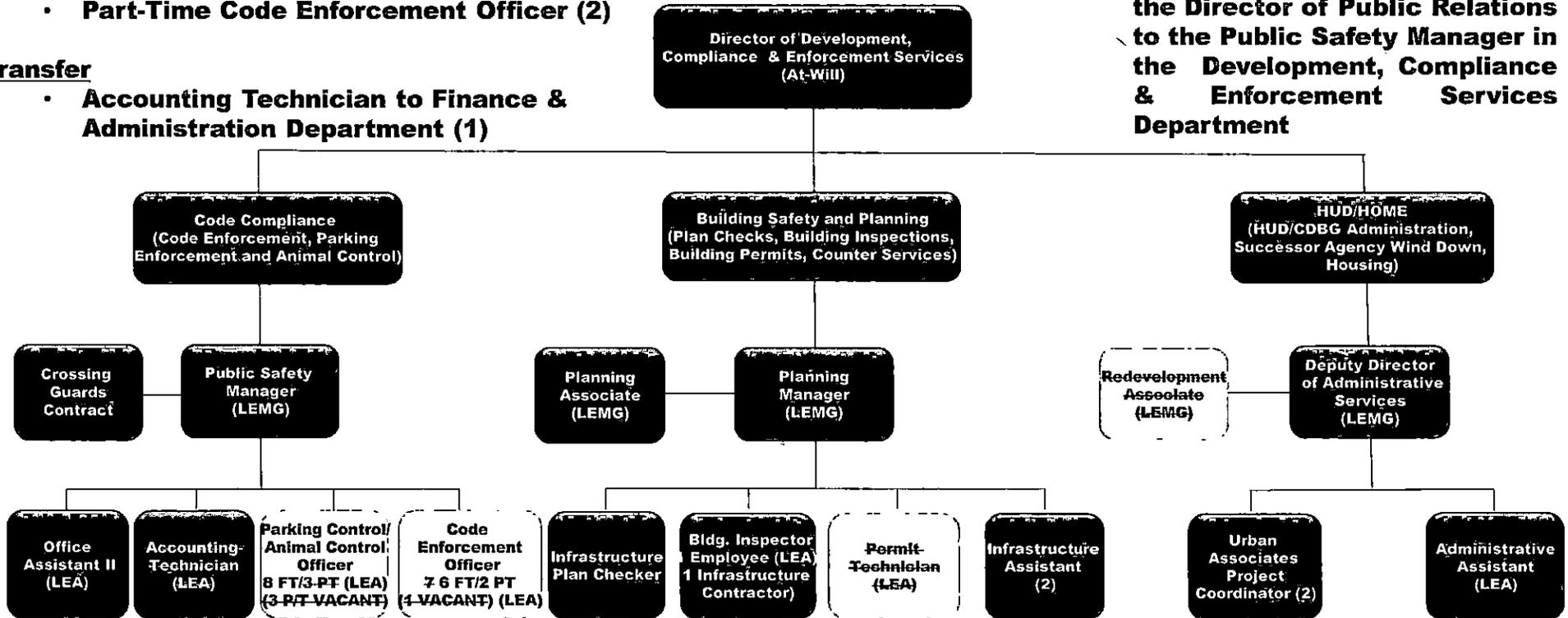
**Addition**

- Part-Time Code Enforcement Officer (2)

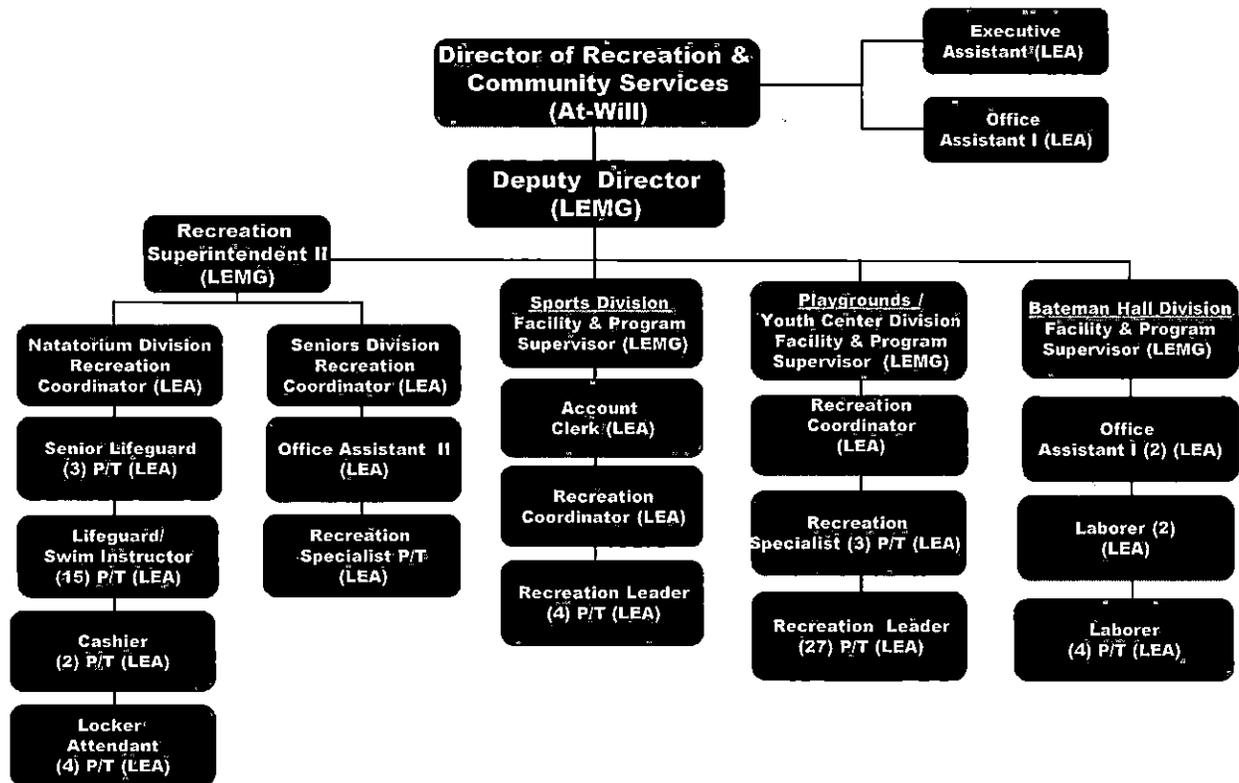
**Transfer**

- Accounting Technician to Finance & Administration Department (1)

Management of Crossing Guards Contract shifted from the Director of Public Relations to the Public Safety Manager in the Development, Compliance & Enforcement Services Department



# RECREATION & COMMUNITY SERVICES (CURRENT)



# RECREATION & COMMUNITY SERVICES (PROPOSED)

## Eliminations

- Office Assistant I (1 Vacant)
- Office Assistant II (1 Vacant)
- Recreation Coordinator (3) (2 Vacant)
- Part-Time Senior Lifeguard (1 Vacant)

## Additions

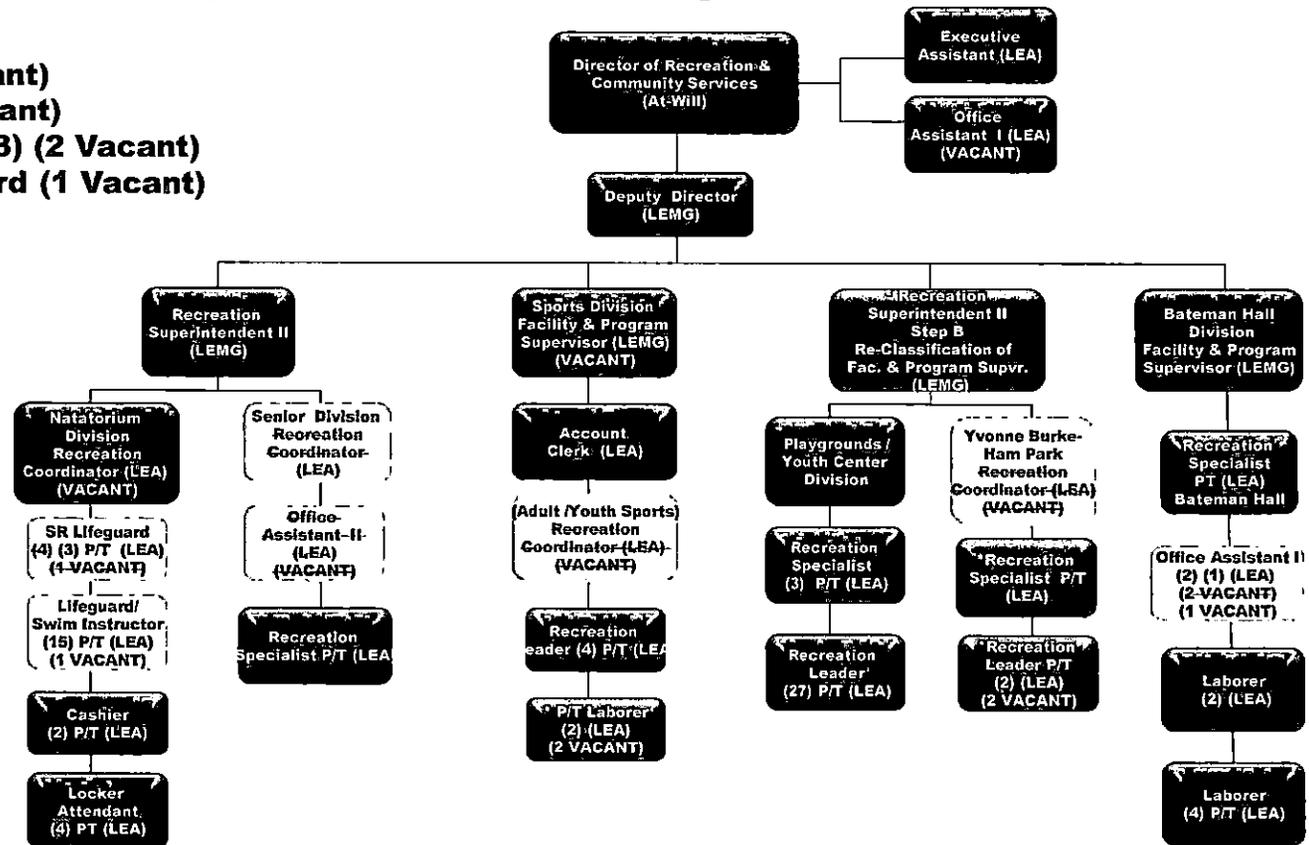
- Part-Time Laborer (2)
- Part-Time Recreation Leader (2)
- Part-Time Recreation Specialist (1)

## Reclass

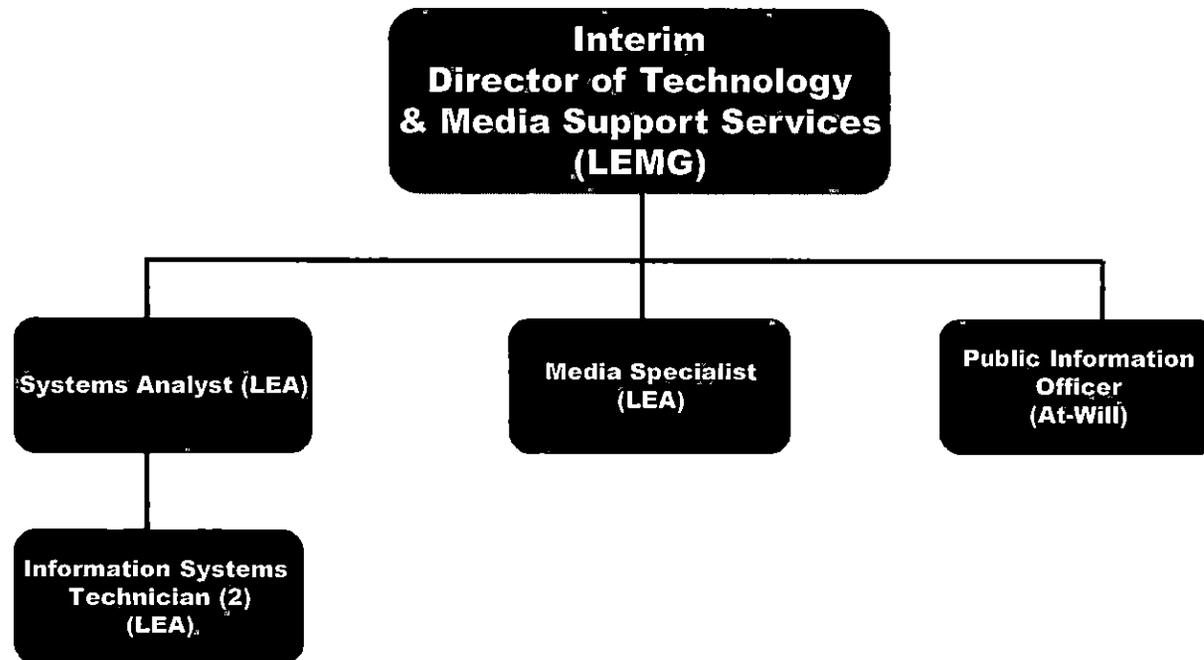
- Facility & Program Supervisor to Recreation Superintendent II (1)

## Fiscal Impact

- (\$55,091) – General Fund



# **TECHNOLOGY & MEDIA SUPPORT SERVICES (CURRENT)**



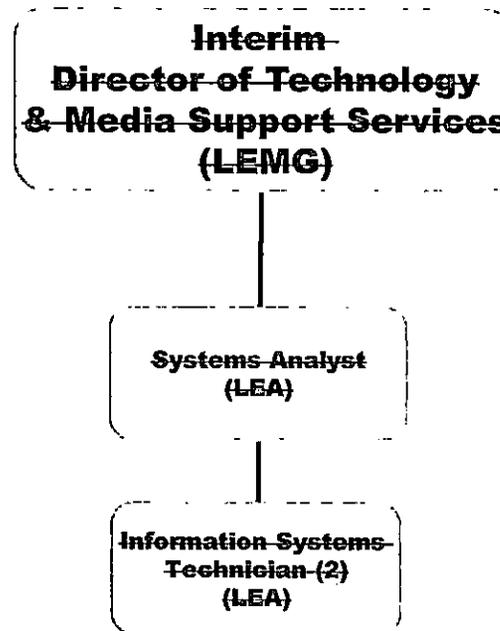
# TECHNOLOGY & MEDIA SUPPORT SERVICES (PROPOSED)

## Reclass

- **Interim Director of Technology & Media Support Services to Information Systems Manager (1)**

## Transfer

- **Information Systems Manager to City Manager's Office (1)**
- **System Analyst to City Manager's Office (1)**
- **Information Systems Technician to City Manager's Office (2)**



## **Summary of June 20 Budget Workshop and June 21 Budget Hearing Council Recommendations**

At the June 20 Budget Workshop and June 21 Budget Hearing, the City Council recommended several amendments to the FY 17 City Manager Proposed Budget. All recommended actions are listed below:

- Eliminate Travel & Meetings Budget for Mayor Pro Tem Castro, Councilmember Solache, Councilmember Santillan-Beas, and Councilmember Alatorre (for FY 17) [\$12,000 General Fund]
- Eliminate Cash-in-Lieu Benefit for Councilmember Solache (for FY 17) [\$6,000 Fund]
- Provide a list of consultants (in conjunction with unions) providing services to the City that could be considered employee work. Prepare analysis comparing consultant vs. employee (salary and benefits) cost. Identify potential cost savings.
- Shift Management of LA County Sheriff and Fire Contracts from the Assistant City Manager to the City Manager
- Shift Management of the Crossing Guards Contract from the Director of Public Relations to the Public Safety Manager
- Work with Lynwood Unified School District to Pay Half of the Crossing Guards Contract [\$95,004 Traffic Safety Fund]
- Eliminate Proposed Assistant City Manager Position [\$117,311 General Fund; \$78,305 Other Funds]
- Move Chief Deputy Clerk, License, Records & Risk Officer (Proposed Reclass of Executive Assistant to the City Clerk) from the City Clerk's Office to Another Department
- Provide Breakout of Salary and Benefits for Proposed Staffing/Classification Changes Including Layoffs, Elimination of Vacant Positions, Addition of Positions, and Transfers
- Do Not Eliminate Information Systems Technician Position [\$33,074 General Fund; \$33,075 Other Funds]
- Eliminate CA Consulting Contract [\$36,000]
- Revenue Enhancements
  - Increase Fines for Construction Violators
  - Begin Scheduling for Ham Park Community Center Rentals
  - Senior Center – Establish Annual Membership Fee; Explore Partnership with AARP
  - Reestablish Trolley Advertising
  - Water Tower Advertising
  - Increase Filming Fees
  - Corporate Sponsorships for Special Events (i.e. Candy Cane Lane Parade, Fourth of July)
  - Contact Board of Equalization for Sales Tax Audit

The July 5, 2016 budget materials include the following changes (from the June 21, 2016 Budget Hearing):

**Fiscal Impact Items**

- Reclass of Executive Assistant to the City Clerk to Chief Deputy Clerk
- Eliminate Upgrade of Vacant Deputy City Clerk Position
- Eliminate Proposed Assistant City Manager Position
- Add Deputy Director of Support Services
- Does Not Include Elimination of Information Systems Technician Position
- Elimination of Vacated Public Relations Director Position
- Reclass of Administrative Analyst III to Public Works Operations Manager
- Freeze Salary and Benefits for Vacant Deputy City Clerk Position (for FY 17)

**Items with No Fiscal Impact**

- Shift of Technology & Media Support Services Staff to the City Manager's Office
- Shift Management of Crossing Guards Contract from the Director of Public Relations to the Public Safety Manager
- Reclass of Interim Director of Technology Information to Information Systems Manager

Please refer to Attachment A for a summary of the fiscal impact of all changes as well as recommended budget reductions.