CITY OF LYNWOOD

A City Meeting Challenges

FISCAL YEAR

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ADOPTED BUDGET

City of Lynwood
FY 2012-13 Adopted Budget

Members of the *City Council*

Mayor
Jim Morton

Mayor Pro Tem
Sal Alatorre

Council Member
Aide Castro

Council Member
Maria T. Santillan-Beas

Council Member
Ramon Rodriguez

Elected Officials

Maria Quinonez
City Clerk

Edwin Hernandez
City Treasurer

Management Staff

Roger L. Haley
City Manager

Alfredo J. Lopez III
Human Resources Director

Jonathan Colin
Development Services Director

Dan Ojeda
Public Works Director

Sarah Magana Withers
Community Development Director

Deborah Jackson
Public Relations Director

Perry Brents
Recreation and Community Services Director

Fred Galante
City Attorney

Prepared By

Roger L. Haley
City Manager

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In conjunction with Budget Department Liaisons:

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Daniel Miller- City Manager's Office
Josef Kekula- Public Works
Diane Strickfaden- Human Resources
Marisa Cordova- Development Services
Suzanne Trejo- Community Development
Jamel Goodloe - Public Relations
Jose Trejo - Recreation and Community Services
Sheila Harding- City Treasurer
Kristina Santana - City Clerk

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of Lynwood

California

For the Fiscal Year Beginning

July 1, 2011

President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to City of Lynwood, California for its annual budget for fiscal year beginning July 1, 2011. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communication device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

TABLE OF CONTENTS i ~ vi

LETTER OF TRANSMITTAL 1 ~16

BUDGET GUIDE 17 ~ 24
- Basis of Budget
- City Revenue and Expenditure Forecast Methodology
- Budget Preparation Process
- Format of Budget Document
- Glossary of Budget Terms

CITY FACTS 25 ~ 29
- General Information
- Statistical Profile
- Demographic Statistics
- Collections of Property Taxes and Assessments
- Retail Sales Tax By Major Business Group

ORGANIZATIONAL SUMMARIES 30~ 34
- City of Lynwood Organizational Chart
- Summary of Positions By Department
- Summary of Personnel Changes

FINANCIAL SUMMARIES 35 ~ 38
- FY 2012-13 Fund Balance Analysis
- FY 2011-12 Fund Balance Analysis
- Revenue/Expenditure Summary Charts

FUND BALANCE ANALYSIS 39 ~ 62
- Fund Descriptions
- Fund Balance Analysis – Detailed

REVENUE SUMMARIES 63 ~ 97
- Revenue Discussion
- Summary of Revenue By Type
- Revenue Details By Fund

DEPARTMENTAL SUMMARY 98 ~ 101
- Departmental Expenditure/Resource Summary

CITY COUNCIL 102 ~ 108
- Organizational Chart

Mission Statement and Objective
FY 12 Accomplishments
FY 13 Work Plan
Summary of Positions
Summary of Expenditures – By Fund
Summary of Expenditures – By Division

CITY CLERK 109 ~ 116
Organizational Chart
Mission Statement and Objective
FY 12 Accomplishments
FY 13 Work Plan
Summary of Positions
Summary of Expenditures – By Fund
Summary of Expenditures – By Division

CITY TREASURER 117 ~ 122
Organizational Chart
Mission Statement and Objective
FY 12 Accomplishments
FY 13 Work Plan
Summary of Positions
Summary of Expenditures – By Fund
Summary of Expenditures – By Division

CITY MANAGER 123 ~ 128
Organizational Chart
Mission Statement and Objective
FY 12 Accomplishments
FY 13 Work Plan
Summary of Positions
Summary of Expenditures – By Fund
Summary of Expenditures – By Division

COMMUNITY DEVELOPMENT 129 ~ 145
Organizational Chart
Mission Statement and Objective
FY 12 Accomplishments
FY 13 Work Plan
Summary of Positions
Summary of Expenditures – By Fund
Summary of Expenditures – By Division

DEVELOPMENT SERVICES 146 ~ 158
Organizational Chart
Mission Statement and Objective
FY 12 Accomplishments
FY 13 Work Plan
Summary of Positions
Summary of Expenditures – By Fund
Summary of Expenditures – By Division

FINANCE & ADMINISTRATION 159 ~ 178
Organizational Chart
Mission Statement and Objective
FY 12 Accomplishments
FY 13 Work Plan
Summary of Positions
Summary of Expenditures – By Fund
Summary of Expenditures – By Division

HUMAN RESOURCES 179 ~ 188
Organizational Chart
Mission Statement and Objective
FY 12 Accomplishments
FY 13 Work Plan
Summary of Positions
Summary of Expenditures – By Fund
Summary of Expenditures – By Division

PUBLIC RELATIONS 189 ~ 200
Organizational Chart
Mission Statement and Objective
FY 12 Accomplishments
FY 13 Work Plan
Summary of Positions
Summary of Expenditures – By Fund
Summary of Expenditures – By Division

PUBLIC SAFETY 201 ~ 206
Organizational Chart
Mission Statement and Objective
FY 12 Accomplishments
FY 13 Work Plan
Summary of Positions
Summary of Expenditures – By Fund

Summary of Expenditures – By Division

PUBLIC WORKS 207 ~ 235
Organizational Chart
Mission Statement and Objective
FY 12 Accomplishments
FY 13 Work Plan
Summary of Positions
Summary of Expenditures – By Fund
Summary of Expenditures – By Division

RECREATION & COMMUNITY SERVICES 236 ~ 256
Organizational Chart
Mission Statement and Objective
FY 12 Accomplishments
FY 13 Work Plan
Summary of Positions
Summary of Expenditures – By Fund
Summary of Expenditures – By Division

CAPITAL IMPROVEMENT PROGRAM (CIPS) 257 ~ 267
Mission Statement and Objective
FY 12 Accomplishments
FY 13 Work Plan
Overview of Revenues
FY 13 Proposed CIP Budget

LYNWOOD UTILITY AUTHORITY (LUA) 268 ~ 273
Revenue Detail
Summary of Expenditures – By Fund
Summary of Expenditures – By Division

SUCCESSOR AGENCY TO LYNWOOD REDEVELOPMENT AGENCY 274 ~ 282
Description
Revenue Detail
Summary of Expenditures

SUPPLEMENTAL INFORMATION 283 ~ 287
Debt Service Schedule
Description of City's Debt Issuance
State Department of Finance (DOF) Letter
Appropriation Limits

POLICIES 288 ~ 304

City FY 2012-13 Budget Adoption Resolution (No. 2012.117)
City FY 2012-13 Master Fee Schedule Adoption Resolution (No. 2012.118)
Appropriation Limit Calculation Resolution (No. 2012.119)

Office of the City Manager

July 1, 2012

Subject: FY 2013 Operating and Capital Budget for the City of Lynwood

***The Honorable Mayor and Members of the City Council*:**

Introduction

I am pleased to transmit the FY 2012-2013 (FY 13) Adopted City Budget. All funds are included in the budget including major funds such as CDBG, Propositions A and C, Grants, Capital Improvement Projects and of course, the General Fund. The focus of my transmittal message will be on the General Fund, since it is the fund that provides for traditional municipal services such as law enforcement, fire services, parks, recreation, code enforcement and parking enforcement. Other funds will be discussed where needed.

The City, like many cities in California, continues to face economic challenges caused by the housing market meltdown and the global recession. Major General Fund revenues started to decline in FY 06, while at the same time City costs, such as the Sheriff and Fire contracts, have continued to increase. We have been able to balance each year's budget through a combination of expenditure spending limits, budget cuts and some increases in fees. Fortunately, it appears that major revenues, such as Property Taxes, have stopped declining and have flattened out, and in the case of the Sales Tax, have started to improve.

In addition, cities are now contending with the effects pertaining to the elimination of redevelopment agencies in FY 13. Last year, on June 28, 2011, the Governor signed ABx1 26, which eliminated redevelopment agencies in California and provided direction and guidelines for the dissolution of all redevelopment activities and functions. AB 1484 was also passed earlier this year, which imposed more stringent mandates upon cities who failed to comply with ABx1 26. The former Lynwood Redevelopment Agency received approximately $6 million annually in property tax increment revenues and the City will now only receive revenues required to pay down existing obligations of the former agency. Although the exact amount is not yet known at this time, it is expected to be substantially less than the previous tax increment revenue amounts. ABx1 26 has already impacted the General Fund and once revenues are known, may lead to additional budget cuts in FY 13.

Balancing the annual budget has been challenging, and has required that the Council make tough decisions; many positions have been cut, requiring some layoffs, and departments are now running very lean now. The FY 13 Adopted Budget has required the Council to make painful decisions to reduce community services and the workforce. The result of the reductions will help the City operate within its means. This has been

recognized by the City's audit firm, who has given the City a relatively clean bill of health each of the last three fiscal years. The Ten-Year plan is to stabilize General Fund finances by reducing or maintaining expenditures, while improving revenues.

All Funds

The total FY 13 appropriations for all funds excluding the Successor Agency are $101.6 million. This is less than the $107.3 million FY 12 Adopted Budget. The Citywide total includes transfers between funds. As a result, some costs are budgeted twice; once in the fund making the transfer and again in the fund receiving the transfer and where the money is actually spent.

General Fund

The adopted FY 13 General Fund expenditures of $29.6 million are offset by $28.9 million in revenues and $0.7 million in reserves. Like previous fiscal years, FY 13 adopted expenditures exceed the adopted revenues and rely on the use of reserves to balance the budget. For comparison, the FY12 Adopted expenditure totals $30.8 million.

The chart below projects the City's General Fund reserves for the next five years starting at FY 12:

in millions	FY12 Adopted	FY 12 Year End Estimate	FY13 (Adopted)	FY14 (Projected)	FY15 (Projected)	FY16 (Projected)
Beginning Fund Balance	$ 5.1	$ 5.1	***$ 4.4***	$ 3.7	$ 3.9	$ 4.0
Revenues	29.7	29.3	***28.9***	29.1	29.5	29.8
Expenditures	(30.8)	(30.0)	***(29.6)***	(28.9)	(29.4)	(29.9)
Ending Fund Balance	$ 4.0	$ 4.4	***$ 3.7***	$ 3.9	$ 4.0	$ 3.9

Citywide Fiscal Issues

OPEB - In FY 11, the City Council authorized City Manager staff to begin setting aside and investing funds to be used to pay the City's unfunded Other Post Employment Benefits (OPEB) liability. The City provides lifetime medical, dental, vision and life insurance benefits to its retirees. The Governmental Accounting Standards Board (GASB) requires public agencies to report the cost of post employment benefits and to establish a plan to fund these growing annual costs. The City's actuarial consultant estimated the total future cumulative liability to be $26 million for the City over the next 20 years, requiring annual set asides of $1.9 million to ensure there are sufficient monies available to pay the future costs of this benefit.

Since FY 11, the City has deposited approximately $500,000 into the CalPERS OPEB Trust Fund. The adopted budget includes another $500,000 deposit in the OPEB Trust Fund. However the deposit is less than the $1.9 million annually recommended. Making this recommended deposit would impact the General Fund severely and result in

additional cuts in operations. An OPEB actuarial update is anticipated to be completed in September 2012.

BARGAINING UNITS NEGOTIATIONS - City staff is constantly looking for ways to save or generate money for the City. Human Resources staff, upon the direction of the City Council, collectively bargained with employee associations to achieve benefit concessions. The Management Bargaining Group (MBG), in an updated Memorandum of Understanding (MOU), agreed to cap employee health insurance coverage at 2011 calendar year rates, pay 2% toward their CalPERS retirement for employees hired before December 31, 2010 (employees hired after January 1, 2011, pay 8% toward their retirement), eliminate vacation accruals for employees at/over a 640 hour cap, reduce service disability time, and to forego lifetime medical benefits for employees hired on/after January 1, 2011. The Lynwood Employees' Association (LEA) also agreed to similar concessions although those were imposed upon them by the City Council after the LEA rejected the City's last, best and final offer. However, the LEA did receive a 2% Cost of Living Adjustment in return for paying 2% toward their retirement. This is anticipated to result in cost-savings this fiscal year. Further, identifying ways for our employees to share some costs while maintaining our City competitive as an employer in the region will be continued in this year's contract negotiations, especially as we continue to balance the budget and be conservative with our expenditures in a down economy.

City staff is currently working with the MBG and LEA to achieve additional concessions to reduce the $0.7 million budget gap for FY 13.

Unfunded Mandates - The City is required to comply with several unfunded environmental mandates set by the State and Federal Governments. In 2007, the Los Angeles Regional Water Quality Board adopted regulations limiting the concentrations of certain metals in the Los Angeles River. These are known as Total Maximum Daily Loads (TMDLs). The 40 cities along the LA River and Caltrans are required to take steps to improve the water quality of Los Angeles River with respect to the discharge of these metals. The cost of implementing this unfunded mandate is estimated to be $2.4 million a year for each city beginning in FY 12.

SB 375, also known as California's Sustainable Communities Strategy and Climate Protection Act, became effective January 1, 2009 and requires the development of a Sustainable Communities Strategy as part of the Regional Transportation Plan. The City worked with the Gateway Cities to prepare a sub-regional Sustainable Communities Strategy to meet the greenhouse gas emission targets. The SCS established a list of regional and local transportation/pedestrian improvement projects that are required in order to comply with SB 375 requirements. Once implementation of strategies is in full gear, it will be difficult for the City to meet these fiscal obligations.

Further, SB 375 has changed several requirements for each local jurisdiction's housing element. The Housing Element is required by the City's General Plan and must be updated every 4 years to address the present and projected housing needs in the community. In order to comply with SB 375, the Housing Element must now be submitted in October 2013. If the Housing Element is updated in 2013, SB 375 allows the housing element to be updated every 8 years (rather than 4). Although there will be a fiscal impact in FY 13, there will be an overall savings in the long run as cities will not be required to update their housing element so often.

Deficit Funds – Over the last 20 years, prior Councils and administrations allowed several City funds to run annual deficits. These funds spent more money than they were taking in revenue. The result of this is that these several funds drew upon the City's general pool of cash to pay their bills. The City's audit firms have cited this situation every year in their audit reports. In addition, the bond credit rating agencies were also aware of this situation and informed City Manager staff that these accumulated deficits must be reduced, and eventually eliminated; otherwise they would likely lower the City's bond credit ratings.

In July 2012, Fitch Ratings downgraded the credit rating for the City's lease revenue bonds from 'BBB+' to 'BBB' with a negative outlook due to the City's financial position (reserve balance less deficit fund total), budget gap, and the significant labor concessions needed to balance the budget. In addition, Moody's Investors Service downgraded to Ba1 all California tax allocation bonds (TABS) that were rate Baa3 or above. The rating action was primarily influenced by the implementation of State legislation dissolving all redevelopment agencies. Moody's believes the legislation altered the flow of funds to be used to pay bondholders and that timely debt service payments on California tax allocation bonds cannot be assured. Lower credit ratings will translate into higher borrowing costs (higher interest rates) on future City bonds.

Therefore, the FY 13 Adopted Budget will increase rates charged to funds to cover costs incurred by the Self-Insurance Fund, cap expenditures on funds that have deficits, and transfer revenues from the General Fund to the deficit funds to address audit issues. These actions will result in controlling the annual budget gap in these deficit funds while maintaining core City services funded by the Landscape Maintenance Assessment District, Lighting Maintenance Assessment District, and the Traffic Safety Fund, although in some cases services will be reduced. In addition, the Adopted Budget begins to reduce the cumulative deficits, carried over from prior years, in the so-called deficit funds. Those funds include the Street Lighting and Landscape Maintenance Assessment District Funds, the Traffic Safety Fund, Park Improvement Fund, TEA Grant and the Internal Self Insurance Fund. Paying off these internal deficits is not exciting, but it is the right thing to do. Other cities that have similar situations and did not address their problems in a similar fashion have wound up on the front page of the local newspapers. We want to continue to be conservative and manage our fiscal affairs in an appropriate manner.

Infrastructure & Development - The Council made critical decisions in FY 11 to meet some of the City's infrastructure needs and to stimulate economic development in the City. In July 2010, with Council authorization, staff issued bonds to refund, at lower interest rates, $3.9 million of 1999 City bonds and also to provide $4.2 million in proceeds to help fund the cost of replacing the Annex building with a new City Hall. This will replace a building that was literally falling apart at the seams. The new City Hall construction will soon be underway.

In addition, in FY 13, the City will also be undertaking several traffic and street improvement projects which will be supported by the issuance of a $7.6 million Measure R Transportation Bond. Improving our City streets and public safety infrastructure is a high priority for the City this year and in the years to come.

Conclusion

The road to long-term financial and operational stability requires leadership, commitment, planning and effective execution as well as a thriving national economy. As stewards of public funds and provider of services to the Lynwood community, the most favorable financial outcome for the City is financial resiliency to ensure that the City can continue to provide services to the community and meet its mandates. This is difficult given the current environment – the sluggish economy and the State of California's poor fiscal condition.

The tough decisions of the last five years have been painful. Council has had to make even tougher decisions this year. I believe that in some programs and departments, we are clearly understaffed and underfunded; services have been affected as a result. We do not cut the grass as often, and hours of operation at the Natatorium and other programs have been reduced. Even with the recommended painful cuts in the workforce, the City can still provide core services without closing down facilities. More importantly, the anticipated result is that City finances will start to stabilize, and the City will be able to maintain a prudent level of reserves.

I am, therefore, encouraged about our future given our ability to plan ahead. Given the ongoing commitment from the Council, support from the community and resolve from Lynwood employees, we can overcome these fiscal challenges by finding innovative ways of doing business in these new fiscal realities, seizing opportunities for economic recovery for the community and continuing our transformation into a high performing organization.

I believe that we have the management structure in place to take necessary actions to manage through this economic downturn. Staff will carefully monitor revenues and expenditures within the Ten-Year Financial Plan framework which is attached to this transmittal. Each budgetary decision will be evaluated as to its impact to the City's long-term financial condition. Each Department must curb spending and continue to exercise frugality, creativity and innovation.

In closing, I want to thank City staff for their efforts to develop a balanced budget and continuing to deliver services to the community within limited resources. It has been a challenge to maintain services with minimal staffing and resources. Clearly, staff brings life to the budget numbers and transforms them into services that add value to the residents.

Sincerely,

Roger L. Haley
City M

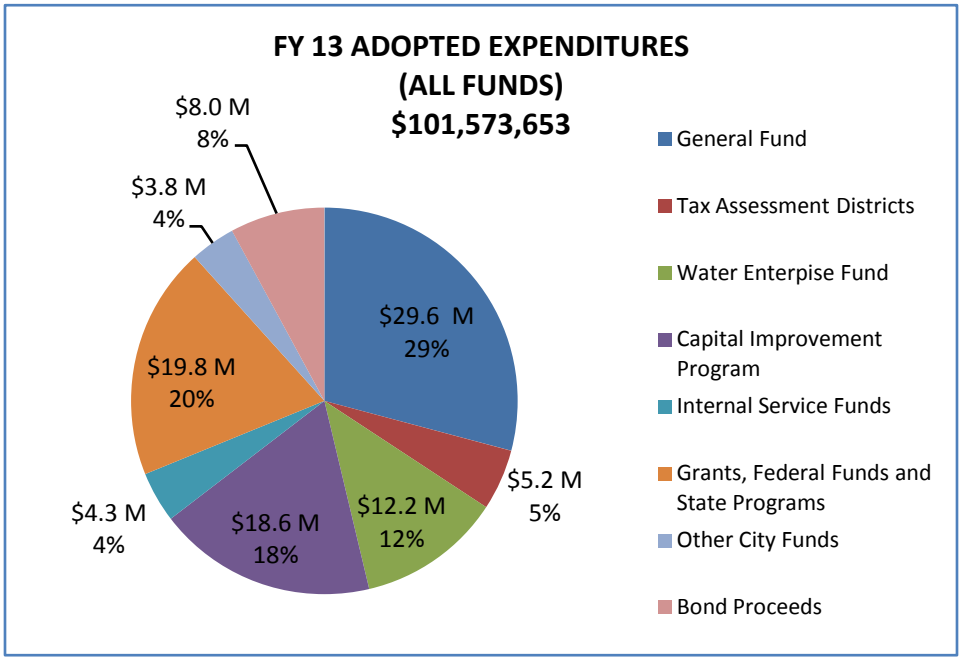
FISCAL YEAR 2012-2013 ADOPTED BUDGET ASSUMPTIONS

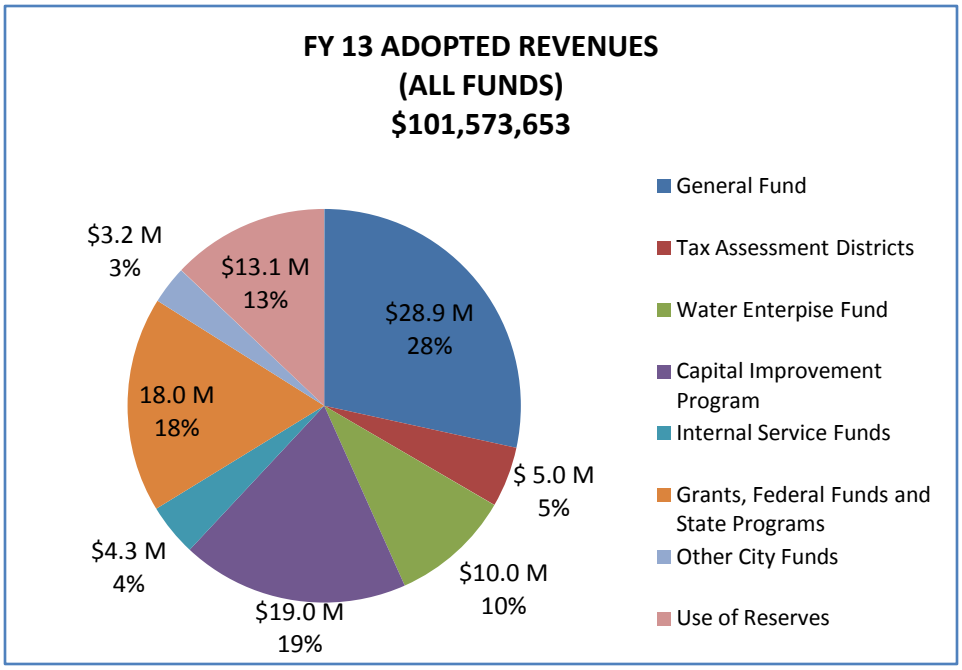
The Fiscal Year 2012-2013 (FY 13) Adopted Operating and Capital Improvement Budgets for the City of Lynwood represent the City Council's adopted budget plan for the fiscal year. The adopted budget plan is developed within the context of a Ten-Year Budget Plan for the General Fund which started in FY 12. The FY 13 Adopted Budget contains cuts to the workforce and reduction of City services. However, the adopted budget will continue to provide core City services to the community and start to stabilize the City's finances to minimize financial distress. Other significant assumptions include:

- *Minimal or flat economic growth*. This is reflected in the property tax revenue projection at 1% growth. The City is still operating within a sluggish economy, with experts suggesting that the housing foreclosure crisis is not over and foreclosure activity is expected to continue into 2013.
- *Conservative, but realistic projection of revenues*. Given the General Fund Balance reserve projected at the end of FY 13 and the prior years' deficits in other funds, a conservative assumption on revenues will help guide the City to control over-budgeting of expenditures.
- *Maintain a 10% fund balance to preserve financial integrity*. The projected fund balance at the end of FY 13 of $3.7 million meets the 10% City reserve policy. A $3.7 million ending fund balance is based on achieving a 3% savings on expenditures in FY 12. In addition, there is $500,000 in unrestricted reserves set aside in the Contingency Fund.
- *Annual Review of all significant fees*. For FY 13 staff recommends the same fee levels as FY 12 given that the fees were adjusted last fiscal year. The development related fees have already been adjusted to achieve greater recovery of providing each service. Staff recommends that the Council consider budgeting for a Citywide fee study.
- *Budgeting within a Ten-Year Financial Plan*. The Adopted FY 13 Budget was developed in the context of a Ten-Year Financial Plan for the General Fund. It sets a cap on expenditures for FY 13 and each year thereafter to maintain a 10% reserve policy five years out to FY 17.
- *Wages*. Wages for LEA employees are increased by 2% with employees contributing 2% towards the 29.751% PERS contribution. Wages for MBG employees are budgeted as flat with 2% of wages contributed by employees towards PERS.
- *Self-Insurance Fund*. Contribution by departments to the Self-Insurance fund increased to cover the cost of Liability Insurance Administration. Retiree Group Insurance increased from 5% to 10% to cover the cost of the Group Health Insurance Administration and the $500,000 annual contribution towards OPEB.
- *Garage Fund*. This will be the second fiscal year that the General Fund supported divisions are not contributing toward fleet vehicle expense. Reserves accumulated over time have been used to purchase new vehicles in FY 12 and will continue to be used for additional fleet purchases in FY 13.

ADOPTED FY 13 BUDGET AT A GLANCE

ADOPTED CITY BUDGET: $101.6 MILLION

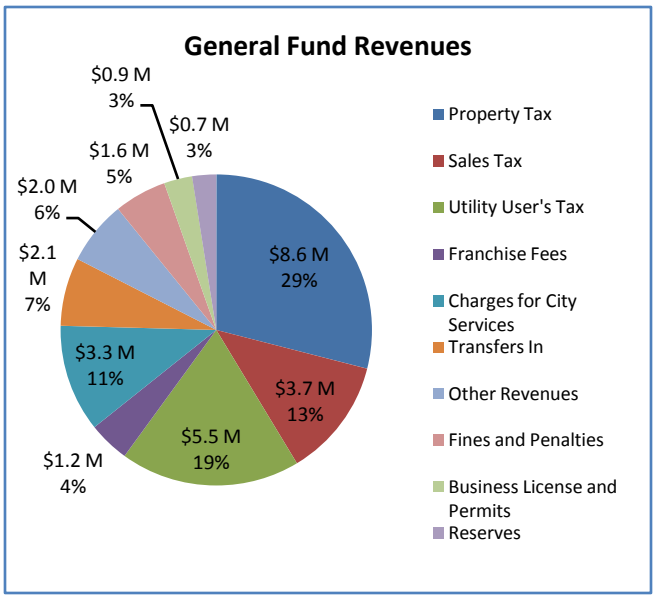




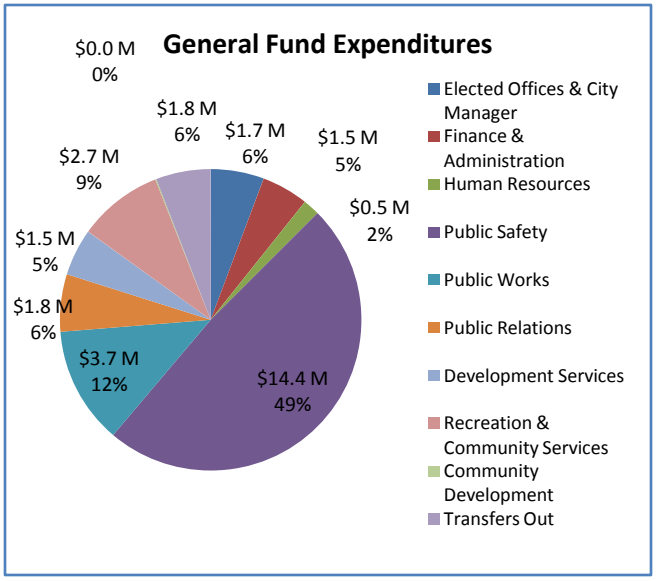
ADOPTED GENERAL FUND BUDGET: $29.6 MILLION

WHERE DOES THE GENERAL FUND MONEY COME FROM?

INCOMING REVENUES	DOLLARS IN MILLIONS
Property Tax	$8.6
Utility Users Tax	5.5
Sales Tax	3.7
Charges For City Services	3.3
Franchise Fees	1.2
Transfers In	2.1
Business License & Permits	0.9
Other Revenues	2.0
Fines and Penalties	1.6
Reserves	0.7
	$29.6



ADOPTED EXPENDITURES	DOLLARS IN MILLIONS
Public Safety	$14.4
Public Works	3.7
Recreation and Community Services	2.7
Finance & Administration	1.5
Development Services	1.5
Human Resources	0.5
Public Relations	1.8
Community Development	0.0
Transfers Out (To Other Funds/Non Departmental)	1.8
Elected Offices & City Manager	1.7
	$29.6

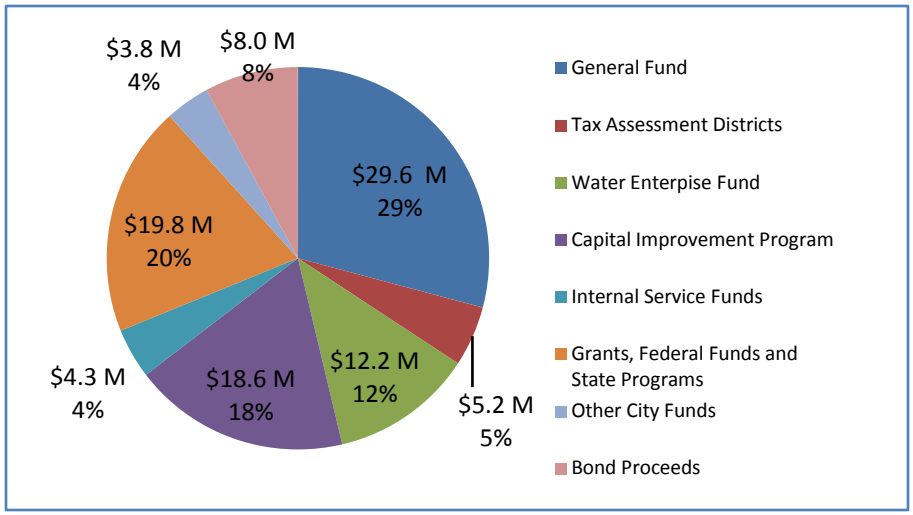


FINANCIAL CONDITION

All City Funds

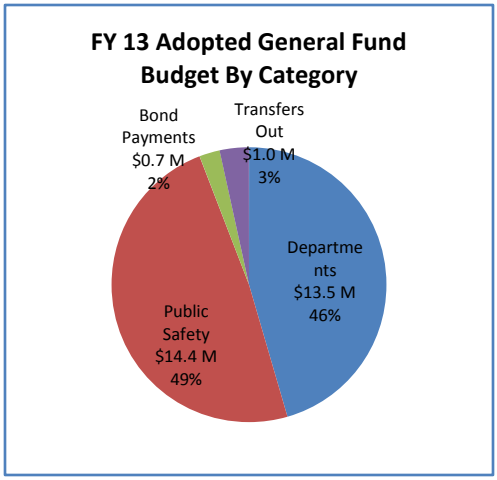
The Adopted FY 13 Budget as presented for Council consideration totals $101.6 million[1]. This budget comprises all funds including General Fund, Internal Funds, Bonds, Water Fund, grants, Capital Improvement Projects Fund, and transfers out. The adopted revenues on all funds total $88.4 million[2]. The gap between incoming revenues and expenditures has been closed with the use of reserves ($13.1 million) including bonds.

Below is a breakdown of the Adopted FY 13 Budget by fund category.



General Fund

The General Fund is the largest individual fund of all City funds and accounts for most of the municipal services that community members are acquainted with such as law enforcement, fire services, street maintenance, alley clean up, graffiti removal, animal control, parks, recreation, sanitation, public relations, public works, building permits, planning, code enforcement, parking enforcement, and facility maintenance. It also funds general services that provide administrative support to all programs offered by all City funds.



The adopted FY 13 General Fund Budget is $29.6 million. Public Safety accounts for 49% of the General Fund total proposed budget. An estimated 5% is used to pay for bond debt service and to support other funds. The remaining 46%

[1]This adopted expenditure does not include funds from the Successor Agency to the former Lynwood Redevelopment Agency. It includes Transfers-Out from fund to fund in the amount of $26.1 million.
[2] The adopted revenues includes Transfers-In from fund to fund in the amount of $26.1 million. Incoming revenues is estimated at $62.3 million.

supports the rest of the City's Departments and Offices: City Council, City Clerk, City Treasurer, City Manager, City Attorney, Finance & Administration, Human Resources, Public Relations, Development Services, Public Works, Recreation and Community Services.

Public Safety

Public safety expenditures have increased over time. The Los Angeles County Sheriff's contract unit rate increased by 2.23% in addition to a 4% liability rate that will be assessed starting July 1, 2012 for a combined increase of $507,588. The Proposed FY 13 Budget included a proposal to reduce law enforcement units from 24 to 22. Two Grant Deputies were proposed to be cut from the law enforcement contract. These positions were reinstated by Council during the FY 13 budget approval process. In September 2012, the City found out that it was not awarded a grant to fund these positions. As such, the impact of adding these positions is $300,008 and will now be supported by the General Fund.

The Los Angeles County Fire Department also notified the City of a $207,000 contract cost increase in FY 13 due to the Fire District's increase in overhead cost, retirement contribution for safety employees, and other employee benefits costs.

The Animal Control budget was cut from $218,000 to $180,000. This reduction in cost will provide the same level of service, but the cost will be directly offset by increased revenues collected by the County as a result of animal license canvassing.

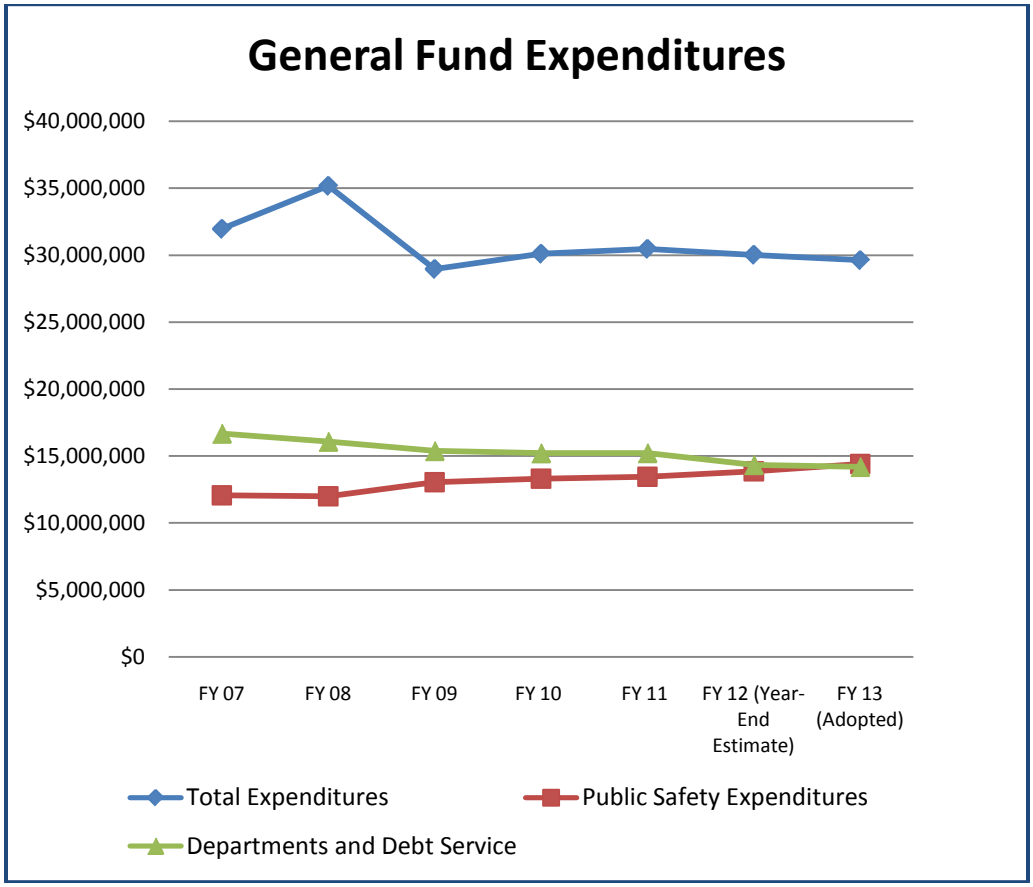
Non-Public Safety

Included in the expenditures for the General Fund are transfers to other funds when funds cannot support themselves. For FY 13, a transfer of $1.7 million will be used to supplement funding and reduce existing deficits in the Park Replacement Fund, Self-Insurance Fund, Traffic Safety Fund, Lighting Assessment District, TEA Grant, and Debt Service. A combined strategy of capping expenditures and increasing transfers from the General Fund and Gas Tax will help the City reduce the estimated $7.5 million prior years' deficits at the start of FY 11 to $3.8 million at the end of FY 13. The remaining prior years' deficits will be addressed as part of the Proposed Ten-Year Financial Plan. To reduce General Fund expenditures, staff is recommending eliminating transfers to the Garage Fund in FY 13. This marks the second year of deferring vehicle expense contributions from the General Fund. In FY 14, it is anticipated that the General Fund will contribute to the Garage Fund to start building reserves for vehicle purchases and maintenance.

The following chart shows historical General Fund expenditures since FY 07. Since FY 07, generally, expenditures have exceeded incoming revenues. The gap between revenues and expenditures has been covered by the use of reserves. As of the last audited City financial statement, the unrestricted reserve at the end of FY 11 was $5.1 million[3]. This does not include $0.5 million in the Contingency Fund. If the Departments do not spend their full budgeted FY 12 allocation, the City may start FY 13 with a beginning fund balance of $4.4 million. This fund balance will reduce to $4.0 million if the

[3] This estimated fund balance does not include $0.5 million in the Contingency Fund and excludes anticipated receivables from the Successor Agency or repayments as a result of ABx1 26.

Departments spend their full allocation, or less if actual revenues are less than projected revenues.



Impact on Reserves

Under the City's 10% reserve policy, the required level of reserve should be at $2.9 million. As it is, the 10% reserve policy is impacted by the prior years' deficits discussed above. It is estimated that the General Fund ending fund balance at end of FY 13 will be $3.7 million as adopted in the budget. This estimate is contingent on projected FY 12 expenditures and revenues being reached as well as no additional reserves being used for FY 13.

General Fund Revenues

Staff estimates a slight decline in revenues in FY 13 of 2% from the FY12 Year-End estimate. Combined Property Tax, Property Tax In-Lieu of Vehicle License Fees, Sales Tax and UUT represent 62% of FY 13 estimated General Fund Revenues. The Public Safety budget uses the equivalent of 79% of the combined Property Tax, Property Tax In-Lieu, Sales Tax, and UUT revenues. Therefore, changes to these major sources of revenues impact the City's ability to fund public safety as well as non-public safety operations.

Property Tax and VLF

An estimated 30% of General Fund revenues are anticipated to come from Property Tax and Property Tax In-Lieu of Vehicle License Fees.[4] Property tax revenue has remained relatively flat.

Proposition 13 limits the property tax to a maximum 1% of assessed value. The annual increase in assessed value of property is limited to 2%, or to the sales price when property is sold.

Sales at low market values continue to affect property tax revenues. While property tax assessed values for FY 12 increased from FY 11 by 2.09%, staff is projecting a modest 1% increase in property tax revenues in FY 13 from the FY 12 Year-End Estimate. The low increase in assessed valuation is the result of a lagging economy and a weak construction sector. In addition, experts suggest that the housing foreclosure crisis is not over and foreclosure activity is expected to continue into 2013. Assessed value changes from sales occurring between July and year-end 2011 have further factored into the estimated FY 13 change in value and revenue estimate for the City.

Dollars in Millions	Property Tax	VLF Swap
FY 07 (Actual)	$2.3	$5.0
FY 08 (Actual)	2.4	5.57
FY 09 (Actual)	2.4	5.87
FY 10 (Actual)	2.4	6.00
FY 11 (Actual)	2.6	5.79
FY 12 (Year End Estimate)	2.5	5.91
FY 13 (Adopted)	2.6	6.03

Sales Tax/Sales Tax Public Safety/ Sales Tax Backfill

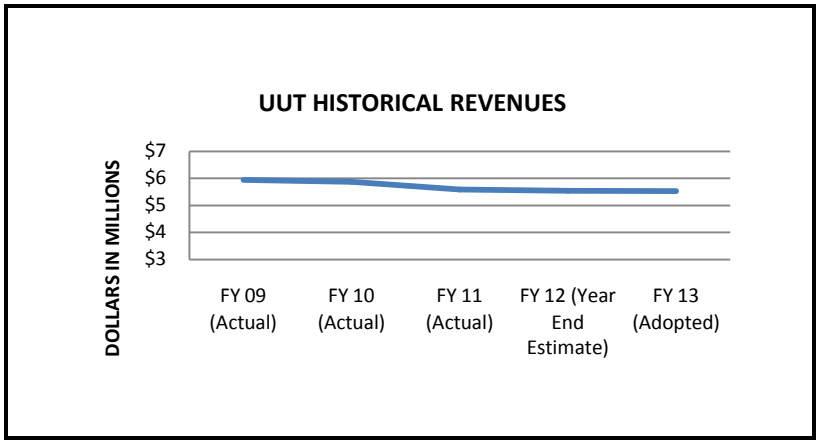
As to Sales Tax and Sales Tax Backfill revenues, staff anticipates a 3.8% increase from the FY 12 Year-End Estimate. Staff is taking a conservative forecasting approach since the sales tax from the ten largest business segments other than service stations has remained flat, and heavy industry and building materials sectors have declined. Sales Tax revenues are slowly increasing from FY 08 when sales tax revenues plummeted.

Dollars in Millions	Sales Tax	Sales Tax Public Safety	Sales Tax Backfill
FY 07 (Actual)	$2.7	0.1	0.9
FY 08 (Actual)	2.9	0.1	1.0
FY 09 (Actual)	2.2	0.1	0.9
FY 10 (Actual)	2.3	0.1	0.7
FY 11 (Actual)	2.5	0.1	0.8
FY 12 (Year End Estimate)	2.6	0.1	0.8
FY 13 (Adopted)	2.6	0.1	0.9

UUT

The City imposes Utility Users' Tax (UUT) on the use of electricity, wireless telecom and wired telecom, natural gas and water services at a rate of 9%. In November 2009, Lynwood voters ratified the City's UUT, and approved a reduction of the UUT rate from 10% to 9%. The City experienced an expected decline in UUT revenues from FY 10 to FY 11.

[4] In FY 05 cities and counties began receiving additional property tax to replace the Vehicle License Fees (VLF) revenue that was cut when the state repealed the state general fund backfill for the reduction in VLF.



Staff anticipates UUT to slightly decline in FY 13 based on the following assumptions:

- Gas – Much warmer than normal winter this year, the US Energy Information Administration (EIA) expects residential and commercial consumption to fall below by 2%.
- Electric – EIA expects total US consumption of electricity to fall slightly during 2012 and then grow by 2.3% during 2013.
- Wired Telecom – The industry is predicting that future landline revenues will be flat or slightly decrease in the next two years as few residential and business subscribers cut their landlines but continue to migrate to lower cost alternatives.
- Wireless Telecom- Wireless industry revenues are trending downward for the following reasons: 1) the wireless industry is out of new subscribers, and 2) existing subscribers are moving up to smart phones but this trend only increases data revenues.

General Fund Ten-Year Projection

The projections take into account modest increases in revenues such as Property Tax, UUT and Sales Tax. We have to be conservative with these projections since stagnation in housing weighs on economic recovery. The transportation sector, which includes gas stations, has helped offset some of the reductions in Sales Tax from other sluggish sectors.

Attached is a Ten-Year Projection on the General Fund starting in FY 12. As with any projection, assumptions on the numbers will need to be reviewed and updated annually for validation to reflect any changes in fiscal conditions.

Water Fund

The total FY 13 Adopted Budget for the Water Fund is $12.2 million. This budget includes $3 million of transfers out to the Capital Improvement Fund. The planned 5% water rate increase in FY 12 is the last of the previously approved and scheduled increases. It is proposed that the Council should consider initiating a process for a rate increase that would gradually increase the water rate 3% to 5% each year to maintain the water/sewer system and to comply with legal bond rate covenants which require the

City to annually establish rates at a level sufficient to pay for operating costs, capital improvements, upgrades, repairs and a prudent reserve. This will ensure that the City's Water Utility will continue to function adequately, and maintain and improve infrastructure. Additionally, it will safeguard the community from experiencing huge rate increases similar to the recent increases as recommended by the Park Water Co.

In September 2011, the City received an "A+" rating from Standard & Poor's Ratings Services for the City's water enterprise revenue bonds with an outlook at stable. Standard and Poor's based their upgrade on what they consider as the Lynwood Utility Authority's consistently strong financial metrics, including debt service coverage and liquidity. There is an assumption from Standard and Poor's that the City will continue to increase its water rates to help the water enterprise maintain good-to strong finances.

WATER FUND

Dollars in millions	FY 11 (Actual)	FY 12 (Year End Estimate)	FY13 (Adopted)
Beginning Fund Balance	$14.4	$15.8	$16.4
Revenues	10.0	10.1	10.0
Operational Expenditure	(6.6)	(8.6)	(9.2)
Capital Expenditure	(0.9)	(0.9)	(3.0)
Audit Adjustment	(1.1)		
Ending Fund Balance	$15.8	$16.4	$14.2

WATER BONDS[5]

Dollars in millions	FY 11 (Actual)	FY 12 (Year End Estimate)	FY13 (Adopted)
Beginning Fund Balance	$6.5	$5.4	$4.2
Revenues	0.0	-	-
Capital Expenditure	(1.1)	(1.2)	(3.8)
Ending Fund Balance	$5.4	$4.2	$0.4

[5] 1999 Water Revenue Bonds, 1995 Water Revenue Bond, 2003 Enterprise Revenue Bonds, and 2008 Water Revenue Bonds

Capital Improvement Projects

The total Citywide Capital Improvement Projects adopted budget is $18.6 million. This includes the construction of a new City Hall and Council Chambers as well as other CIPS. The Adopted CIP Budget does not use any General Fund transfers. The funding is generated by State and Federal grants, Impact Fees, Proposition A, Proposition C, bond proceeds and the Water Fund. Because the City relies on one-time grants for projects, once the projects are completed, staff must secure other grants to support new projects.

In FY 13, the City will also be undertaking several traffic and street improvement projects. These projects will be supported by the issuance of a $7.6 million Measure R Transportation Bond. Improving our City streets and public safety infrastructure is a high priority for the City this fiscal year and in several years to come.

General Fund 10-Year Financial Plan

CITY OF LYNWOOD
GENERAL FUND 10-YEAR FINANCIAL PLAN
FY 2011-12 TO FY 2020-21

	FY 11 (Actual)	FY 12 (Adopted Budget)	FY 12 (Year End Estimate)	FY13 (Adopted)	FY 14 (Projected)	FY 15 (Projected)	FY 16 (Projected)	FY 17 (Projected)	FY 18 (Projected)	FY 19 (Projected)	FY 20 (Projected)	FY 21 (Projected)
REVENUES												
Property Tax & VLF Swap	$ 8,342,353	$ 8,109,048	$ 8,440,981	$ 8,588,792	$ 8,674,680	$ 8,761,427	$ 8,849,041	$ 8,937,531	$ 9,026,907	$ 9,207,445	$ 9,391,594	$ 9,579,426
Sales Tax	3,384,499	3,339,375	3,523,534	3,651,947	3,789,936	3,944,252	4,102,677	4,248,708	4,291,195	4,377,019	4,464,560	4,553,851
Utility User's Tax	5,591,230	5,891,000	5,547,443	5,534,311	5,589,654	5,645,551	5,702,006	5,759,026	5,816,616	5,932,949	6,051,608	6,172,640
Franchise Fee	1,185,455	1,290,000	1,191,000	1,194,000	1,205,940	1,217,999	1,230,179	1,242,481	1,254,906	1,280,004	1,305,604	1,331,716
Business License and Other Tax	458,867	457,264	495,000	495,000	495,000	499,950	504,950	509,999	515,099	525,401	535,909	546,627
Revenue from Other Agencies	487,785	421,275	192,275	121,275	122,488	123,713	124,950	126,199	127,461	128,736	130,023	131,323
Charges for Current Services	3,808,847	3,951,150	3,795,581	3,744,301	3,724,300	3,761,543	3,799,158	3,837,150	3,875,522	3,914,277	3,953,419	3,992,954
Other Revenues	1,525,550	1,591,996	1,528,557	1,506,898	1,518,398	1,533,582	1,548,918	1,564,407	1,580,051	1,595,852	1,611,810	1,595,852
Fines and Penalties	1,508,346	1,738,900	1,666,200	1,604,000	1,604,000	1,620,040	1,620,040	1,636,240	1,636,240	1,652,603	1,652,603	1,669,129
Revenue from use of Money/Property	308,627	277,002	352,175	342,000	342,000	345,420	348,874	352,363	355,887	359,445	363,040	366,670
Transfers In	1,965,964	2,614,845	2,603,845	2,097,109	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000
TOTAL REVENUES:	***$ 28,567,524***	***$ 29,681,855***	***$ 29,336,591***	***$ 28,879,633***	***$ 29,066,396***	***$ 29,453,476***	***$ 29,830,793***	***$ 30,214,106***	***$ 30,479,884***	***$ 30,973,730***	***$ 31,460,170***	***$ 31,940,188***
2010 Lease Revenue Bond	$0	($487,594)	($487,594)	($470,600)	($470,600)	($470,600)	($470,600)	($470,600)	($470,600)	($470,000)	($760,600)	($773,637)
2003 Lease Revenue Refunding Bond (Landscape/Lighting/GF)	($624,094)	($286,427)	($286,427)	($246,403)	($246,794)	($245,372)	($240,450)	($242,075)	($241,950)	($240,075)	$0	$0
Total Debt Service	($624,094)	($774,021)	($774,021)	($717,003)	($717,394)	($715,972)	($711,050)	($712,675)	($712,550)	($710,075)	($760,600)	($773,637)
AVAILABLE REVENUES AFTER BOND PAYMENTS	$ 27,943,430	28,907,834	28,562,570	28,162,630	28,349,002	28,737,504	29,119,743	29,501,431	29,767,334	30,263,655	30,699,570	31,166,551
Operational Expenditures	$ (28,057,224)	$ (28,530,456)	$ (27,700,897)	*$ (27,882,233)*	*$ (27,545,716)*	*$ (28,003,504)*	*$ (28,620,949)*	*$ (29,245,371)*	*$ (29,245,371)*	*$ (29,537,825)*	*$ (29,833,203)*	*$ (30,131,535)*
Transfers Out (Prior Years' Deficits)		(200,000)	(200,000)	*(807,069)*	*(628,761)*	*(628,757)*	*(628,757)*	*(628,757)*	*(628,757)*	*(628,757)*	*(628,757)*	*(628,757)*
Transfers Out (CIP)	$ (51,945)		-									
Transfers Out (Traffic Safety Fund)	$ (725,068)	(50,000)	(50,000)									
Transfers Out Contingency	$ (199,196)											
Transfers Out (Street Lighting Fund)	$ (170,113)	(203,102)	(203,102)									
Transfers Out Finance Authority Fund	$ (9,895)	(12,023)	(12,023)	*(12,023)*								
Transfers Out (Landscape)	$ (619,776)	(526,810)	(526,810)	*(197,889)*								
Transfers Out (Other Funds)			(550,000)	-	-	-	-	-	-	-	-	-
SUBTOTAL OPERATIONAL EXPENDITURES & TRANSFERS OUT:	$ (29,833,217)	(29,522,391)	(29,242,832)	(28,899,214)	(28,174,477)	(28,632,261)	(29,249,706)	(29,874,128)	(29,874,128)	(30,166,582)	(30,461,960)	(30,760,292)
TOTAL EXPENDITURES	***$ (30,457,311)***	***$ (30,296,412)***	***$ (30,016,853)***	***$ (29,616,218)***	***$ (28,891,871)***	***$ (29,348,233)***	***$ (29,960,756)***	***$ (30,586,803)***	***$ (30,586,678)***	***$ (30,876,657)***	***$ (31,222,560)***	***$ (31,533,929)***
BEGINNING FUND BALANCE	$ 7,655,358	$ 5,115,452	$5,115,452	$ 4,435,190	$ 3,698,606	$ 3,873,131	$ 3,978,374	$ 3,848,412	$ 3,475,714	$ 3,368,921	$ 3,465,994	$ 3,703,604
AUDIT ADJUSTMENT	$ (650,119)											
ENDING FUND BALANCE:	***$ 5,115,452***		***$ 4,435,190***	***$ 3,698,606***	***$ 3,873,131***	***$ 3,978,374***	***$ 3,848,412***	***$ 3,475,714***	***$ 3,368,921***	***$ 3,465,994***	***$ 3,703,604***	***$ 4,109,863***

BASIS OF THE BUDGET

The City of Lynwood's basis of budgeting for its major fund groups (General Fund, Special Revenue Funds, Enterprise Funds, Internal Service Funds, and Capital Projects Funds) is the modified accrual basis, per the Generally Accepted Accounting Principles (GAAP).

Revenues are budged according to when they are both measurable and available. Revenues are considered to be available when they are collected within the current period, or soon enough thereafter to pay liabilities for the current period. The City considers property taxes, franchise taxes, licenses, and interest associated with the current fiscal period susceptible to accrual if they are collected within 60 days of the end of the fiscal year. Only the portion of special assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. All other revenue items are considered to be measurable and available only when cash is received. Expenditures are budgeted according to when the liability is incurred, regardless of the timing of related cash flow. The exceptions are debt service, compensated absences, and claims judgments, which are budgeted as expenditures according to when the payments are due.

The City's basis of budgeting is the same as the basis of accounting, as reflected in the City's Comprehensive Annual Financial Report (CAFR).

CITY REVENUE AND EXPENDITURE FORECAST METHODOLOGY

The City prepares revenue and expenditure forecasts for its budget. The goal is to capture fiscal effects that can reasonably be expected to materialize during the period under consideration. A more detailed forecast is prepared for the General Fund, and some other key funds such as the Water Enterprise Fund.

To prepare the forecast, a comprehensive analysis of the more important components of the City's revenues and expenditures (i.e. largest revenue and expenditure categories) is performed.

These major components are projected on the basis of various related assumptions. For example, projections of property tax – the single largest source of revenues for the City's General Fund – are done based on the projected growth in net assessed value of locally assessed property, which, in turn, may increase as a result of new construction, property transfers and legally allowable assessment valuation inflation, among other factors. Similarly, forecast of General Fund expenditures is performed separately by analyzing individual expenditures (citywide and by department). Projected changes in the individual components of the City's revenues and expenditures are then added up to forecast overall General Fund revenues and expenditures, as well as the financial performance of other funds.

FORECASTING TECHNIQUES

Citywide revenues and expenditures are projected utilizing two types of forecasting techniques: qualitative analysis and quantitative analysis.

Qualitative Analysis projects future revenues and/or expenditures using non-statistical techniques. These techniques rely on human judgment rather than statistical analysis to arrive at revenue projections. Qualitative forecasting does not involve a systematic process. Unlike quantitative methods, a qualitative method may not clearly delineate or document the underlying assumptions or factors considered in making revenue or expenditure projections. Nevertheless, qualitative forecasting is essential for projecting revenue or expenditure components that are unstable, or for which there is no or limited historical information, e.g. the real estate transfer tax for revenues.

Quantitative Analysis involves looking at data to understand historical trends and casual relationships. One kind of quantitative analysis is

time-series analysis; which based on data collected over time and can be shown chronologically on graphs. When using time-series techniques, the forecaster is especially interested in the nature of seasonal fluctuations which occur within a year, the nature of multiyear cycles, and the nature of any possible long-run trends. Causal analysis is another type of quantitative analysis; it deals with the historical interrelationships between two or more variables. One or more predictors influence, directly or indirectly, the future revenue or expenditure. The causal forecasting techniques are predicated upon selecting the correct independent variables, correctly defining their interrelationship to the dependent variable (i.e. the projected revenue or expenditure item, and, finally collecting accurate data). An advantage of causal analysis is that it allows the introduction of various "what if" scenarios, which are the building blocks of sensitivity analysis.

REVENUE FORECAST

Citywide revenues are projected along the lines of the most likely scenario. The most likely scenario is a dynamic forecast which anticipates changes in revenues triggered by new economic development, changes in the level of service of departments and agencies as approved by the City Council, changes in the governmental policies at the State or Federal levels, and various economic and demographic changes. The purpose of this dynamic forecast is to demonstrate the potential impact of various events and actions (current or future) on the selected revenue sources. Under this scenario:

- Revenues are projected to grow at rates that are responsive to dynamic forces in the economy. Generally, the assumption is that short-term revenue increases will follow recent trends in the economy, but may deviate in the long-term.
- Fee increases will likely follow the projected inflation and changes in the local population due to increased service costs and changes in demand.
- Any known or anticipated changes in revenues as a result of potential changes in State revenue streams and/or legislation are reflected in the analysis.

The revenue forecast takes into consideration a number of economic and demographic trends, including changes in population, income, sales and consumer price index (CPI), among others. Additionally, anticipated changes in State or local policy are also considered.

EXPENDITURE FORECAST

Budgeting for the City's expenditures involves analyzing, at both the Department and Division levels, four primary types of expenditures:

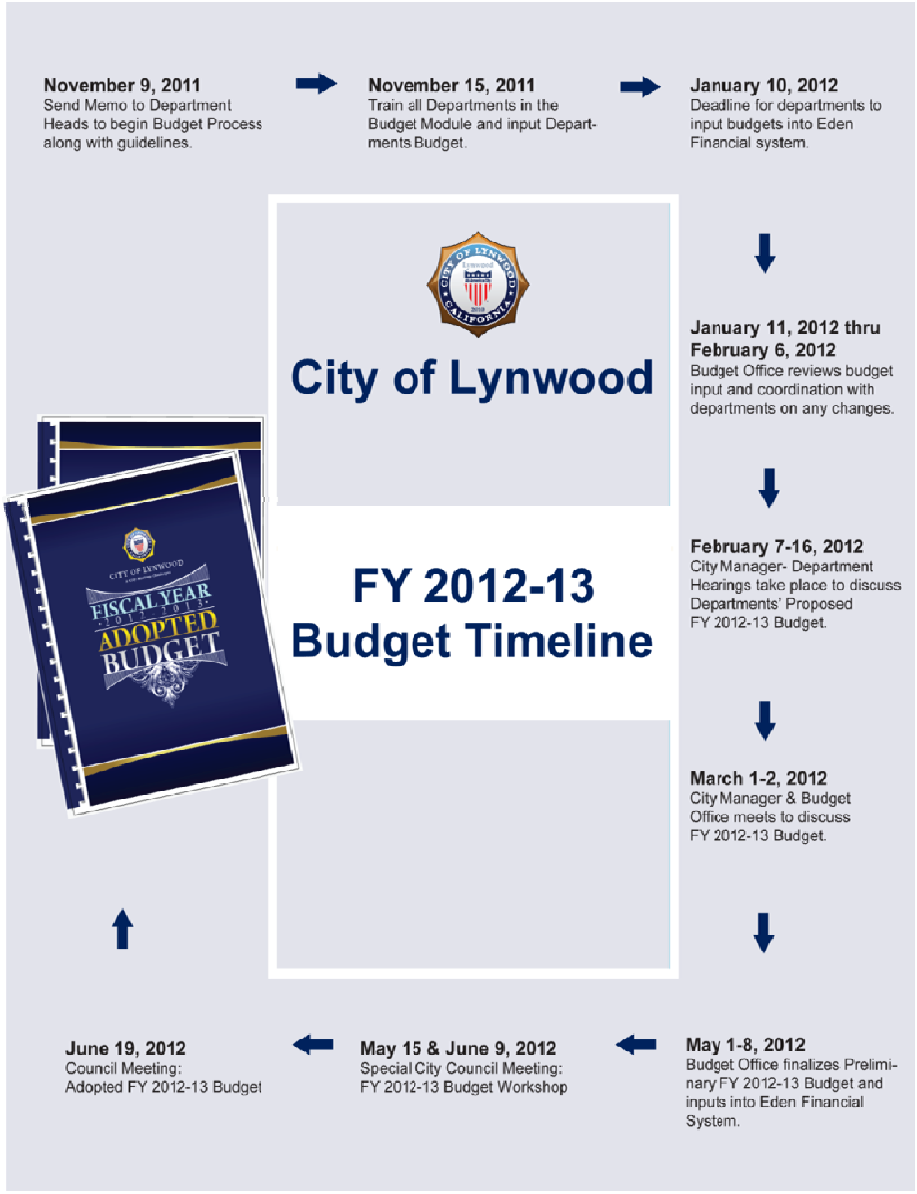
1. Personnel Services
2. Operations Maintenance
3. Capital Outlay
4. Debt Service

The expenditure forecast begins with the baseline budget, which represents the cost of maintaining the current level of services, while taking into account all unavoidable costs necessary to continue at that current level. Examples of unavoidable costs are pre-negotiated MOU salary levels, as well as health care and retirement costs that the City pays on behalf of its employees. The baseline budget is then modified to reflect changes to programs and services that the City Manager decided to include as part of the Proposed Budget. These modifications can include additions and subtractions in any of categories (1) through (3) listed above. Changes to debt service are less discretionary, and are made based on changes mandated by the various debt schedules.

BUDGET PREPARATION PROCESS

The Budget Process is the formal method through which the City establishes its goals, budget priorities and desired service levels for the upcoming fiscal year and identifies the resources (revenues) necessary to achieve them. Essentially, it is the budget development process which establishes the budget policy, whereby a working plan is devised and resources are identified in a single, budget document. The chart below summarizes the budget development process for FY 2012-13.

FY 2012-13 BUDGET PROCESS FLOWCHART



FORMAT OF THE BUDGET DOCUMENT

This section provides the reader with a brief explanation of the format and contents of the FY 2012-13 budget document. The budget document is consistent with the organizational structure of the City. A description of the major sections of this document, with an explanation of contents, is provided below.

Letter of Transmittal	This is the City Manager's Budget message to the Mayor and the City Council. It outlines the FY 2012-13 overall budgetary plan for the City, including major budget changes and anticipated challenges.
Table of Contents	This section outlines the order and page number of each section of the budget document.
Budget Guide	This section contains an overview of the budget process. In addition, it outlines the organization of the budget document and contains a Glossary of Budget Terminology.
City Facts	This section provides general information about the City, including a description of the City's history, major facts and miscellaneous statistics.
Organizational Summaries	This section provides tables and graphs summarizing current and historical data on the City's staffing levels.
Financial Summaries	This section includes the fund balance analysis summarizing all adopted revenues and expenditures for each fund.
Fund Balance Analysis	This section includes the fund descriptions and detailed fund balance analysis of all funds.
Revenue Summaries	This section contains revenue discussion, summary of revenue by type and revenue detail by fund.
Departmental Summaries	This section includes the departmental expenditure and resource summary.
Departmental Budgets	This section provides details on each department's structure, goals, positions, financials and performance measures.
Capital Improvement Program	This section provides details on the City's Capital Improvement Plan to design, replace and construct the City's infrastructure for the fiscal year.
Lynwood Utility Agency (LUA)	This section contains FY 2012-13 budget information for the Lynwood Utility Authority.
Supplemental Information	This section includes information on City's debt and financial policies.
Legislation	This section contains legislation related to the FY 2012-13 Budget.

GLOSSARY OF BUDGETARY TERMINOLOGY

The City's Budget contains specialized and technical terminology that is unique to public finance and budgeting. To assist the reader of the Budget document in understanding these terms, a glossary of budgetary terminology is included as follows:

Actual	Actual refers to the expenditures and/or revenues realized in the past fiscal year.
Adopted Budget	Revenues and expenditures approved by the City Council in June immediately preceding the new fiscal period.
Appropriation	An authorization made by the City Council that permits the City to incur obligations and to make expenditures of resources.
Budget	A financial plan for a specific period of time (fiscal period) that matches all planned revenues and expenditures with various municipal services.
Budget Adjustment	A legal procedure utilized by the City Manager to revise a budget appropriation. The City Manager has the prerogative to adjust expenditures within individual departments and funds. Council approval is required for transfers between departments or funds and for additional appropriations from fund balance or new revenue sources.
Budget Calendar	The schedule of key dates or milestones that the City follows in the preparation, adoption and administration of the budget.
Budgetary Control	The control or management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.
Budget Document	A financial and planning tool that reflects the proposed (and later adopted) revenues and appropriations for the City (including operating and capital), performance standards, targets, organizational structure and goals, along with historical financial information.
Capital Improvement Program	A plan for capital expenditures to provide for the acquisition, expansion or rehabilitation of an element of the City's facilities and public infrastructure to be incurred over a fixed period of future years.

Capital Outlay	Expenditures relating to the purchase of equipment, facility modifications, land, and other fixed assets.
Carry-forward	Appropriations brought forward from a previous fiscal year to continue or complete a specific project.
Contingency Set side	Set aside established by the City Council to provide funding for unanticipated and unavoidable expenditures or emergencies during a fiscal year.
Department	A major unit of the organization which is managed by a Department Director and is comprised of a number of divisions which are functionally related to one another.
Division	A unit of organization which reports to a department or agency.
Enterprise Fund	A governmental accounting fund in which the services provided are financed and operated similarly to those of a private business. The rate schedules for these services are established to ensure that the revenues are adequate to meet all necessary expenditures.
Expenditure	The actual outlay of funds from the City's bank accounts.
Expenditure Category	A basis for distinguishing types of expenditures. The major expenditure categories used by the City of Lynwood are personnel services; operations maintenance; capital outlay; and debt service.
Fiscal Year	A twelve-month time period signifying the beginning and ending period for recording financial transactions. The City of Lynwood has specified July 1 through June 30 as its fiscal year.
FTE (Full-Time Equivalent)	An FTE or full-time equivalent is defined as a staff year. For example, two employees who work part-time are considered one full-time equivalent.
Fund	An accounting entity that has a set of self-balancing accounts and that records all financial transactions for specific activities or government functions. The City uses different funds to account for expenditures and various revenue sources. Restricted funds may be expended for purposes specified by law or grantor regulations. Discretionary or unrestricted funds may be spent for any lawful purpose designated by the City Council.

Fund Balance The net effect of assets less liabilities at any given point in time. The total fund balance includes a designated / reserved portion, usually for projects or other prior commitments, as well as an undesignated/unreserved (i.e. "available") portion.

Fund Group A group of funds with similar restrictions and accounting treatment. The fund groups included in the City's budget are: general fund; special revenue funds, enterprise funds, internal service funds; capital project funds and debt service funds.

Grant A contribution by a government, other organization, or a private individual, to support a particular function. Grants may be classified as either categorical or block, depending upon the amount of discretions allowed the grantee. Grants may be competitive or based on allocation.

Internal Service Fund Funds used to account for the financing of goods or services provided by one department to another department on a cost reimbursement basis.

Letter of Transmittal The opening section of the budget, which provides the City Council and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and the view and recommendations of the City Manager.

Operating Budget A financial plan for the provision of City services and basic governmental functions. The operating budget contains appropriations for expenditures such as personnel services, commodities, services and minor capital expenses. It does not include Capital Improvement Project expenditures.

Operations and Maintenance Expenditures related to operating costs including supplies, commodities, contract services, materials, utilities and educational services.

Personnel Service Expenditures related to employee compensation including wages and salaries, fringe benefits, retirement, premiums, allowances and special / supplemental pay such as shift differential.

Reserve Portion of a fund's balance legislatively mandated at a particular minimum level. For example, the City Council has set reserve policies for the General Fund, Garage Fund and Water Enterprise Fund. (Please see "Supplemental" portion of this Budget for details.)

Reserved Fund Balance A portion of a fund's balance that is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

Revenue Funds that the City receives as income. It includes such items as taxes, licenses, user fees, service charges, fines and penalties and grants.

Transfer A movement of budgetary or actual revenues or expenditures between organizational units, accounts, projects, programs or funds. Transfers between funds appear as an expenditure ("transfer out") in one fund and revenue ("transfer in") in the other. Transfers between fiscal years represent the carryforward of funds received in previous years to be expended in the new year and appear as a revenue in the new year. Transfers between departments, funds or from one fiscal year to another must be approved by City Council.

GENERAL INFORMATION

Lynwood's location, ethnic diversity and youthful population make it ideal for new development. Lynwood is a 4.9 square mile community within Los Angeles County, California, with a current population of 73,147. Centrally located between two major freeways, Interstate 105 and Interstate 710, Lynwood has tremendous exposure to the one-half million cars that pass through the city daily. Lynwood's downtown offers the only visible commercial corridor along Interstate 105, with service on/off ramps at Long Beach Boulevard. In addition, Lynwood is 10 minutes away from LAX, 15 minutes from downtown Los Angeles, and 20 minutes from downtown Long Beach.

GOVERNMENT

The City Council is the governing body of the City and is comprised of five elected officials. All Council members are elected at large to serve four-year terms. One of the Council members is elected by the other four members to be Mayor for the upcoming year. The City Council appoints a City Manager who carries out the City Council initiatives and provides administrative direction to the City.

The City provides a full range of services contemplated by statute, including those functions delegated to cities under state law. These services include public safety (which are contracted to Los Angeles County), public works, recreational and cultural activities, public improvements, planning, zoning, and general administrative services. In addition to fire and police, animal control and health services are provided through a contract by the County of Los Angeles. Other services, such as sanitation, flood control and transportation, are provided by special districts with the City being a member.

HISTORY

In 1810, Don Antonio Lugo, received a grant to a tract of land of some 29,514 acres. He named it Rancho San Antonio, probably after his birthplace, El Mission San Antonio de Padua, in 1775.

Rancho San Antonio lay just north of Juan Jose Dominguez Rancho San Pedro, the borderline of today's Rosecrans Avenue in Compton, and ran north parallel with and adjacent to Pueblo de Los Angeles. The eastern boundary lay somewhere along the ever changing Los Angeles river or as it was called the San Gabriel river.

After Lugo's death in 1860, the rancho was divided among his children. Guadalupe Lugo inherited the area now known as Lynwood. The land has been deeded many times since then.

In 1902, C.H. Sessions had acquired title of about 400 acres and established a dairy and creamery. His wife's maiden name was Miss Lynne Wood and they all agreed to call the place "the Lynwood Dairy and Creamery". Later, the Southern Pacific Railway had a siding here, which they called the ' Lynwood siding'. Henry Huntington organized another railroad company, the Pacific Electric Railroad, in 1902.

One of the lines, built in 1904 to 1905, ran from Los Angeles to Santa Ana, passing directly through the middle of Lynwood. In 1929 Pacific Electric installed a P.E. Depot on the corner of Long Beach Blvd. and Fernwood Avenue. That building still exists and plans are to make it into a historical monument.

Later, seven gentlemen formed the Lynwood Company and brought excursions of potential buyers to Lynwood. They opened up 800 acres for 'suburban' home sites in 1913.

The families who first came to the Lynwood territory arrived in the late 1870's and early 1880's. The Abbott family was among the first settlers, and Haymer Abbott built a house in 1889. In 1918 the Lynwood Company closed its sales office and the building was turned over to the residents for a community center. This same building later became Lynwood's first City Hall, when the City was officially incorporated on July 16, 1921.

That first City Hall was a wooden structure and one day caught fire, destroying a portion of the building. Repairs appeared to be too costly, so the City Council decided to build an entirely new City Hall.

Lynwood voters passed a bond issue in 1927, authorizing the construction of a new edifice, a two-story brick building.

UNIFIED SCHOOL DISTRICT

It is not known when the Lugo School District (Lynwood's first school district) was formed. However, in the 1880s, the district bought an acre of ground at the corner of what was Temple (now Bullis Road) and Cortland Street. A one room school house was built on that property. By 1895 they built a more modern two-room structure equipped with a lofty tower and an iron bell that rang. The Lynwood Junior High (presently a high school) was built in 1930 and has the distinction of being the only school in this district that was not condemned after the 1933 earthquake. In 1934, the total registration in Lynwood schools was 1,282, with 38 teachers, including one home teacher and one nurse-inspector. The system then became known as the Lynwood School District. Early in 1953, the Lynwood Unified School District dedicated the new Lugo School, located on Pendleton Street, and there were several direct decedents of Antonio Maria Lugo at the dedication. There are now 12 elementary schools, 3 middle schools, 3 high schools, 1 continuation school, 1 opportunity program and 1 adult school in Lynwood and enrollment for Grades K-12 has reached 17,341. There are also 3 Parochial schools; as well as 1 Baptist and 1 Seventh Day Adventist school in Lynwood.

LOCAL ECONOMY

Since Lynwood's incorporation in 1921, it continues upward mobility in a path of progress. The City's many accomplishments can be attributed to its aggressive redevelopment program that has attracted new businesses and industry.

Today, Lynwood is home to a host of booming retail centers including the Atlantic Crossing that consists of Walgreens, Starbucks, and Panda Express. Another center is the Long Beach Pluma Shopping Center, which is anchored by Smart & Final and the 99 Cent Only Store. One of the City's largest redevelopment projects is Plaza Mexico, situated in the downtown area of Lynwood. This 36-acre project is known for its architecture reminiscent of old town Mexico, while showcasing an authentic look of towns such as San Miguel de Allende and other cities located in the State of Guanajuato.

In addition, the City's economic development efforts are focused on the revitalization of the City's downtown area, with commercial corridor Long Beach Boulevard being the focal point. The City's ultimate goal is to enter into an exclusive contract to recreate a downtown area with projects that will contain traditional commercial retail, and mixed-use projects with design features to encourage pedestrian activity. Pedestrian nodes, street furniture, hardscape and landscape, and unique paving patterns will also be used to reshape the area to encourage economic growth and development.

The City is also in the process of completing the new Park Place project, which is a 99 multi-family unit affordable housing project. In years to come, Lynwood's community and economic development progress will change the City's physical landscape, making Lynwood a desirable place to work, shop and visit.

STATISTICAL PROFILE

Date of Incorporation as a City	7/16/1921
Form of Government	Council / City Manager
Number of employees (excluding elected officials, per FY 2012-13 Adopted Budget)	191.5
Elected Officials	7
Land area in square miles	4.9
Population (based on CA Dept. of Finance)	69,879
City of Lynwood Facilities and Services	
Miles of streets	90
Number of street lights	700
Library branches (provided through Los Angeles County)	1
Parks	7
Park acreage	46.7
Swimming pools	1
Tennis Courts	4
Playgrounds	6
Softball/ Baseball Fields	4
Football and Soccer Fields	3
Senior Centers	1
Fire Protection - L.A. County Fire Department	
Number of Stations	2
Sheriff Protection - L.A. County Sheriff Department	
Number of Stations and Sub-Stations	1
Sewage System	
Miles of sanitary sewers	82
Water System - Lynwood Municipal Water and Park Water Company	
Number of fire hydrants	1,100
Daily average consumption in gallons per household	3,000
Education (Lynwood Unified School District)	
Number of Elementary Schools	12
Number of Middle Schools	3
Number of High Schools	3
Number of Special Education Schools	1

DEMOGRAPHIC STATISTICS

	FY 2004 - 2005	FY 2005 - 2006	FY 2006 - 2007	FY 2007 - 2008	FY 2008 - 2009	FY 2009 - 2010	FY 2010 - 2011	FY 2011 - 2012
Population	72,787	73,044	73,171	73,147	73,147	69,822	69,970	69,879
Los Angeles County Unemployment Rate	5.30%	8.50%	5.40%	6.20%	17.8%	18.7%	19.20%	17.40%

Sources:

1) Populations – California Department of Finance http://www.dof.ca.gov/research/demographic/

2) Employment - California Employment Development Department Labor Market Info http://www.labormarketinfo.edd.ca.gov/?pageid=1006

COLLECTIONS OF PROPERTY TAXES AND ASSESSMENTS

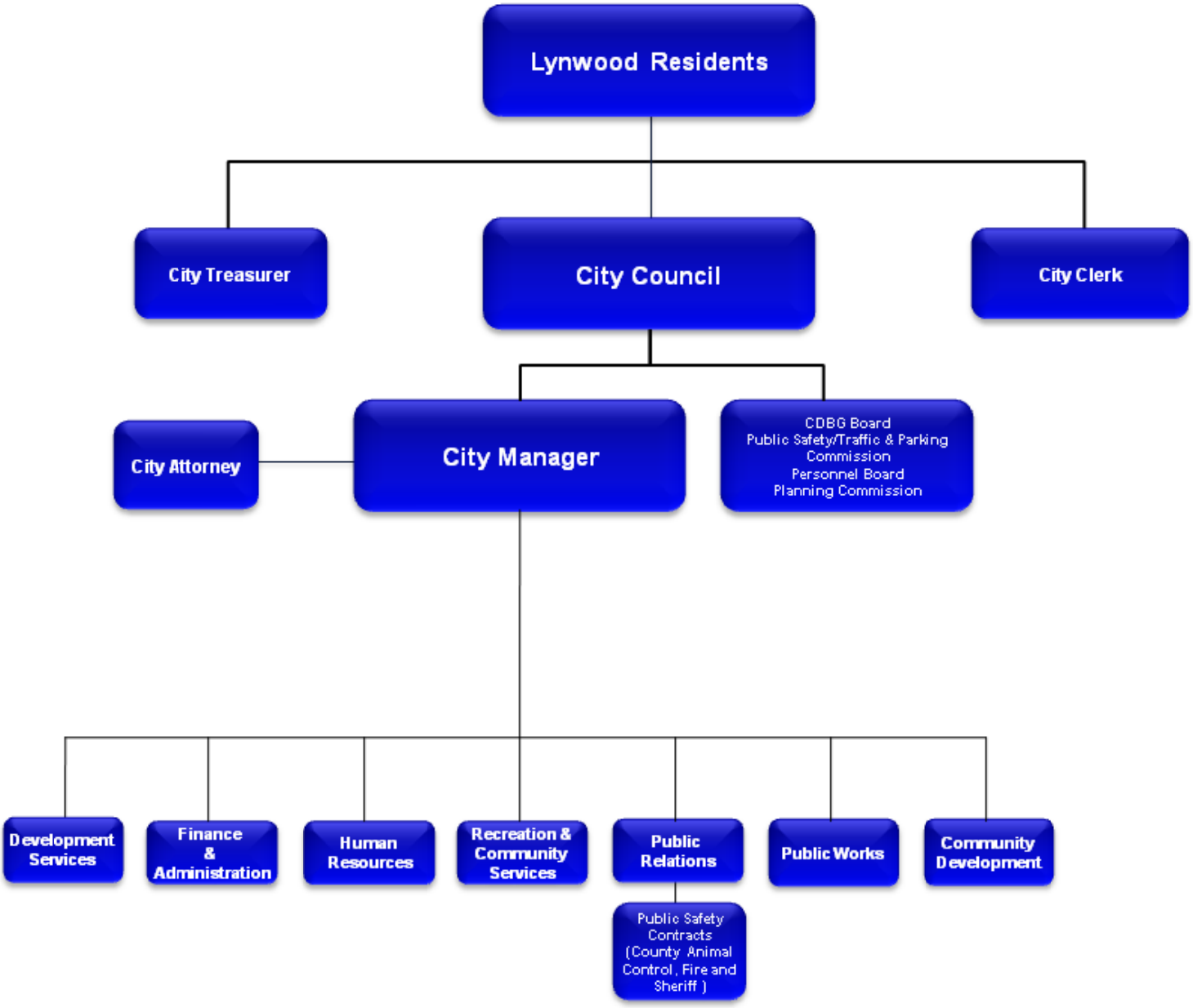
Fund	FY 2004 - 2005	FY 2005 - 2006	FY 2006 - 2007	FY 2007 - 2008	FY 2008 - 2009	FY 2009 - 2010	FY 2010 - 2011	FY 2011 - 2012
General Fund	$6,133,765	$7,385,622	$7,298,650	$8,012,832	$8,242,503	$8,379,906	$8,028,760	$8,510,982
Retirement	2,110,483	2,343,986	2,425,571	2,612,778	2,825,856	2,695,725	2,494,722	2,610,900
Landscaping	1,092,601	1,096,560	1,047,637	1,039,022	1,085,669	1,065,699	1,041,300	1,040,740
Lighting	1,057,578	1,072,097	1,017,831	1,009,194	1,049,684	1,105,043	1,078,454	1,075,000
Community Development	0	0	0	0	0	0	6,013,157	2,495,117
Tax Increment	4,071,914	3,387,722	4,205,811	4,297,967	6,100,274	6,105,130	0	0
TOTAL	**$14,466,341**	**$15,285,987**	**$15,995,500**	**$16,971,793**	**$19,303,986**	**$19,351,503**	**$18,656,393**	**$15,732,739**

RETAIL SALES TAX BY MAJOR BUSINESS GROUP FOR THE CITY OF LYNWOOD *(IN THOUSANDS OF DOLLARS)*

Business Code	2005	2006	2007	2008	2009	2010	2011
Apparel Stores	$ 14,044	$ 16,034	$ 16,388	$ 16,341	$ 14,845	$ 13,671	$ 9,627
Autos and Transportation	27,342	30,389	28,974	22,668	3,419	3,480	6,511
Building and Construction	28,314	31,626	32,968	32,302	31,445	31,801	31,537
Food and Drugs	30,347	30,061	31,200	30,747	55,876	53,996	52,625
Fuel and Service Stations	50,409	55,558	61,236	62,998	25,376	19,980	1,459
General Consumer Goods	3,563	3,473	3,489	3,398	15,293	12,630	13,441
Restaurants and Hotels	48,432	51,306	56,074	57,267	66,578	51,407	64,504
Other Retail Stores	34,018	42,677	47,940	49,939	48,831	44,589	30,172
All Other Outlets	71,441	76,733	75,022	88,214	89,898	72,430	70,997
Total Sales Tax Revenue	**$ 307,910**	**$ 337,857**	**$ 353,291**	**$ 363,874**	**$ 351,561**	**$ 303,984**	**$ 280,873***

Source: HdL Coren & Cole and MuniServices
*City receives 1% of the retail sales tax amount.

CITY OF LYNWOOD ORGANIZATIONAL CHART



SUMMARY OF POSITIONS BY DEPARTMENT

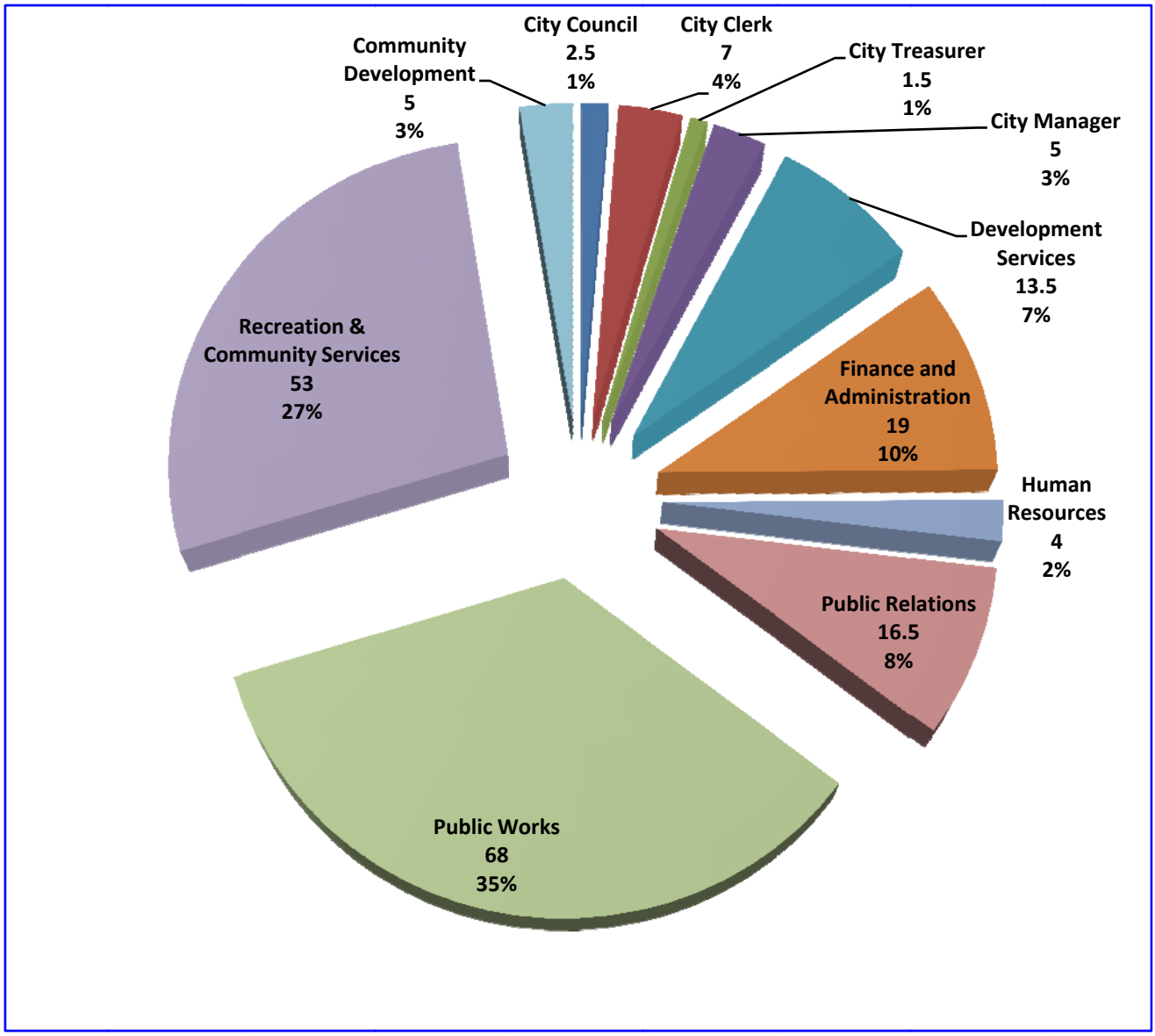
DEPARTMENT	FY 09-10 ADOPTED	FY 10-11 ADOPTED	FY 11-12 ADOPTED	FY 12-13 ADOPTED
City Council	2.5	2.5	2.5	2.5
City Clerk	3.5	3.5	3.5	7
City Treasurer	1.5	1.5	1.5	1.5
City Manager	7	6	5	5
Development Services	17.5	17.5	18.5	13.5
Finance and Administration	23.5	40	34	19
Human Resources	11.5	5	5	4
Public Relations	38	5.5	5.5	16.5
Public Works	55.5	80.5	71	68
Recreation & Community Services	59.5	56	54.5	53
Community Development	9	9	9	5
Total	**229**	**227**	**210**	**195**

FY 12 Adopted Total FTE:	**210**
Adopted New Positions	3.5*
Adopted Reductions	18.5*
FY 13 Adopted Total FTE:	**195**

******The downgrade of the Assistant City Manager and Administrative Analyst III positions to the Director of Finance position and Administrative Analyst II position are reflected as 2 deletions and 2 additions in the Organizational Summary section. It is listed to reflect an actual budget reduction and is denoted as such in the adopted resolution. ******

SUMMARY OF POSITIONS BY DEPARTMENT

FULL-TIME EQUIVALENT (FTE) = 195



SUMMARY OF POSITION CHANGES BY DEPARTMENT

Department	Add/Delete	Transfer In/Out
City Council	None	None
City Clerk's Office	None	Business License Specialist (+2) Code Enforcement Officer (+1)
City Treasurer Office	None	None
City Manager's Office	None	None
Finance & Administration	Accounting Clerk (-1) Accounting Technician (-1) Auditor/Controller Manager (-1) Assistant City Manager/Finance Dir. (-1) Director of Finance (+1) Administrative Analyst III (-1) Administrative Analyst II (+1)	Parking Control Manager (-1) F/T Parking Officers (-6) P/T Parking Officers (-2) Account Technician – Parking (-1) Office Assistant II (-1) Assistant City Manager (Budget & IGR Manager) (-1)
Human Resources	Risk Manager (-1)	None
Public Works	Building Maintenance Supervisor (-1) Civil Engineer Assistant (-1)	PW Special Projects Manager (+1) Custodian (-2)
Development Services	Financial Analyst (-1) Building & Safety Manager (-1)	Special Projects Manager (+1) Building License Specialist (-2) Code Enforcement Officer (-1)
Public Relations	P/T Graphics Intern (+0.5) Public Information Officer (+1)	Block Watch Coordinator (-1) Parking Control Manager (+1) F/T Parking Officers (+6) P/T Parking Officers (+2) Account Technician – Parking (+1) Office Assistant II (+1)
Recreation & Community Services	Recreation Coordinator – Sport & Leisure (-1) Administrative Aide (-1) Laborer – Sports & Leisure (-1) Office Assistant II – Bateman Hall (-1)	Block Watch Coordinator (+1) Senior Services Manager (-1) Custodian (+2)
Community Development	Administrative Analyst III (-1) Housing Manager (-1)	None

Department	Add/Delete	Transfer In/Out
	Housing Rehab Specialist (-1) Deputy Director of Community Development (-1)	

FY 2012-13 FUND BALANCE ANALYSIS

Fund No.	Fund Name	July 1, 2012 ESTIMATED BEG. FUND BALANCE	FY2012-2013 ADOPTED REVENUES	FY2012-2013 ADOPTED TRANSFERS IN	FY2012-2013 ADOPTED EXPENDITURES	FY2012-2013 ADOPTED TRANSFERS OUT	JUNE 30,2013 ESTIMATED END. FUND BALANCE	FY2012-2013 REVENUE/ EXPENDITURE OVER (DEFICIT)
1011	General Fund	4,435,190	26,782,524	2,097,109	27,882,233	1,733,984	3,698,606	(736,584)
1051	Contingency Set-aside	523,596	0	0	20,000	0	503,596	(20,000)
2011	Retirement	689,492	2,610,900	0	902,078	1,972,238	426,076	(263,416)
2051	Traffic Safety Fund	(111,132)		1,816,772	1,721,531	0	(15,891)	95,241
2101	Gas Tax 2107	(73,340)	1,908,196	0	0	1,830,691	4,165	77,505
2151	AB2928/Traffic Congestion	0	0	0	0	0	0	0
2201	STP Fund	0	0	0	0	0	0	
2251	SB 821 Fund	75,396	0	0	0	75,000	396	(75,000)
2301	Prop "A" Local Return Fund	2,159,082	1,053,231	0	0	1,101,081	2,111,232	(47,850)
2351	Prop "C"	3,608,151	1,022,820	0	0	3,302,239	1,328,732	(2,279,419)
2352	Measure R (2008 - 2038)	1,668,052	614,500	0	0	1,090,580	1,191,972	(476,080)
2401	Transportation	149,257	9,000	1,325,081	1,320,694	0	162,644	13,387
2451	Air Quality Improvement Fund	42,576	60,257	0		90,000	12,833	(29,743)
2501	COPS Program	5,632	100,000	0	100,000	0	5,632	0
2551	LLEBG	50	0				50	0
2601	Sheriff Drug Seizure Fund	9,742	0	0	0	0	9,742	0
2651	Lighting Maintenance Fund	(549,370)	1,042,740	58,315	651,876	295,350	(395,541)	153,829
2701	Landscape Maintenance	15,609	1,075,000	257,889	1,110,258	238,450	(210)	(15,819)
2751	Impact Fees Fund	616,168	143,830	0	0	10,121	749,877	133,709
2801	Public Art Fund	422,774	75,500	0	0	18,750	479,524	56,750
2851	Litter Abatement Fund	87,343	388,900	0	337,305	75,000	63,938	(23,405)
2901	HUD Section 108 Loan	170,102	80	0	0	0	170,182	80
2921	HUD Section 108 Loan/2002	3,827,056	2,700	0	0	0	3,829,756	2,700
2941	HUD/CDBG	(270,569)	2,444,427	0	1,657,833	840,598	(324,573)	(54,004)
2961	HUD Home Program	41,455	652,292	0	652,264	0	41,483	28
2962	CalHome	0	1,000,000		1,000,000		0	
3381	Business Improvement Dist.	255,835	135,230	0	311,000	0	80,065	(175,770)
3461	Anti-Litter Grant	210	0		0		210	0
3501	Beverage Recyling Grant	105,055	210	0	18,000	0	87,265	(17,790)
3521	Urban Planting Grant	121					121	
3541	LA County Park Maint. Grant	82,462	0	0	0	980	81,482	(980)
3561	Other Grant	(148,717)	901,562	0	578,917	173,926	2	148,719
3601	LAC Hwy. Thru Cities Grant	0	0	0	0	0	0	0
3621	Used Oil Recycling Grant	16,192	20,000	0	20,000	0	16,192	0
3661	Per Capita Bond Act 2000	0	0	0	0	0	0	0
3681	TEA Grant	(280,392)	2,159,627	30,473	0	2,159,627	(249,919)	30,473
3682	DOE Block Grant	(1)	0	0	0	0	(1)	0
3701	Safe School Route Grant	(0)	0	0	0	0	(0)	0
3721	CEC Grant	0	0	0	0		0	0
3741	Dupont/Lead Safety Grant	105,001	123	0	0	92,424	12,700	(92,301)
3761	State Home Security Grant	0	0	0	0	0	0	0
3781	Prop 40 Grant	0	0	0	0	0	0	0
3782	Prop 84 Park Grant	0	4,949,957	0	4,948,761		1,196	
3791	Prop 1B Grant	500,891	0	0	0	0	500,891	0
3801	Justice Assistance Grant	47,047	74,601	0	74,601	0	47,047	0
3821	RMC Grant	0	0		0	0	0	
3861	STP Fund	(0)	0	0	0	0	(0)	0
4011	Capital Improvement Project	(343,181)	357,220	18,601,274	18,604,171	0	11,142	354,323
4101	Park Replacement Fund	(2,489,902)	0	276,656	0		(2,213,246)	276,656
4151	CIP Bond Proceeds	136,248	0	0	0	0	136,248	0
4451	Roberti-Zberg Harris Fund	0	0	0	0	0	0	0
5011	Debt Service	1,597,291	500	1,250,803	1,250,803	0	1,597,791	500
6011	1999 Water Revenue Bonds	277,350	0	0	0	30,000	247,350	(30,000)
6051	Water/Enterprise Fund	16,447,673	10,047,991	0	9,234,047	2,977,498	14,284,119	(2,163,554)
6151	1995 Water Revenue Bond	30,146	0	0	0	0	30,146	0
6201	2003 Enterprise Rev. Bonds	19,100	0	0	0	0	19,100	0
6301	2008 Water Revenue Bonds	3,903,334	0	0	0	3,778,715	124,619	(3,778,715)
7011	Garage	1,005,950	325,647	0	643,500	0	688,097	(317,853)
7101	Information Services	80,102	0	0	0	0	80,102	0
7151	Self Insurance Fund	(1,259,514)	2,369,042	389,200	2,395,020	0	(896,292)	347,385
9011	Public Financing Authority	1,187	0	12,023	16,823	0	(3,613)	(4,800)
9051	2003 Lease Revenue Refund.	704,850	0	0	0	34,686	670,165	(34,686)
9052	2010 Lease Revenue Bond	4,203,017	0	0	0	4,200,000	3,017	(4,200,000)
	City - Total	**42,539,669**	**62,328,607**	**26,115,594**	**75,451,714**	**26,121,939**	**29,410,218**	**(13,129,452)**
1012	Project Area A	620,295	64,018	0	684,314	0	(1)	(620,296)
1013	Project Area "A" L/M Income Housing	10,199	166	0	0	0	10,365	166
1014	Alameda Project Area	240,147	0	0	240,147		(0)	(240,147)
1015	Alameda Project Area L/M Income Housing	459,704	0	0	459,704	0	(0)	(459,704)
1016	Area "A" / Alameda Special Reserve	1,138,979	0	0	0	0	1,138,979	0
1017	Project Area "A" Bond Proceeds	3,608	0	0	0	0	3,608	0
1018	Project Area "A" 1999 Bond Proceeds	44,315	0	0	0	0	44,315	0
1019	2011 Series A Bond Proceeds	17,891,998	0	0	0	0	17,891,998	0
1020	2011 Series B Bond Proceeds	2,495,578	0	0	0	0	2,495,578	0
1021	Redevelopment Obligation Retirement Trust Fund	2,411,902		0	2,411,902	0	(0)	(2,411,902)
	Successor Agency Total	**25,316,723**	**64,184**	**0**	**3,796,067**	**0**	21,584,840	**(3,731,883)**
	GRAND TOTAL	**67,856,392**	**62,392,791**	**26,115,594**	**79,247,781**	**26,121,939**	**50,995,058**	**(16,861,335)**

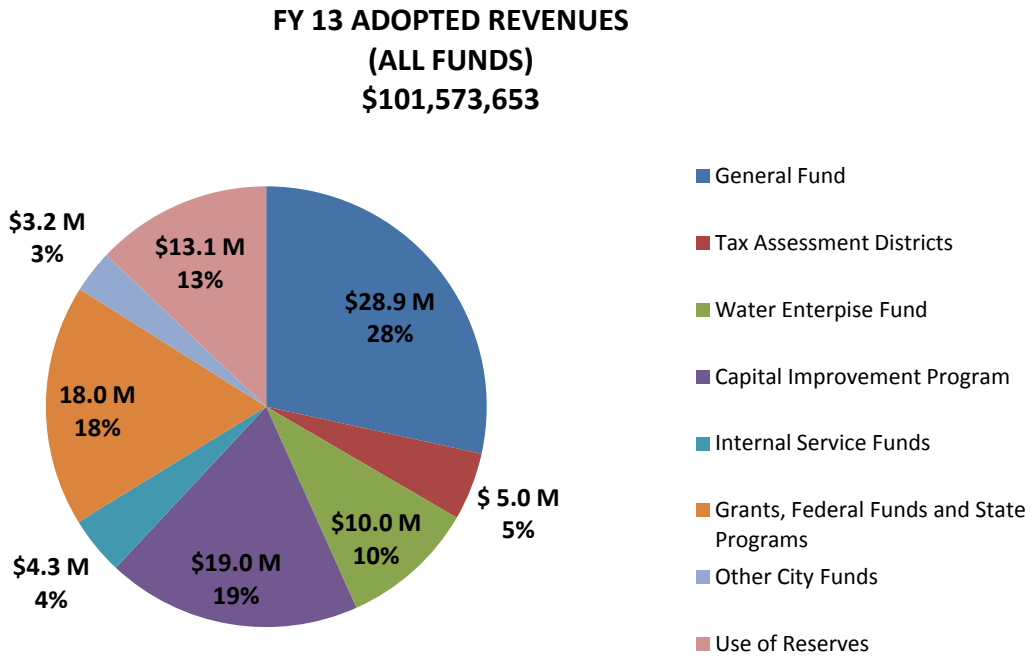
*Miscellaneous adjustments include adjustments to land held for resale, long-term debt, fixed assets, etc.

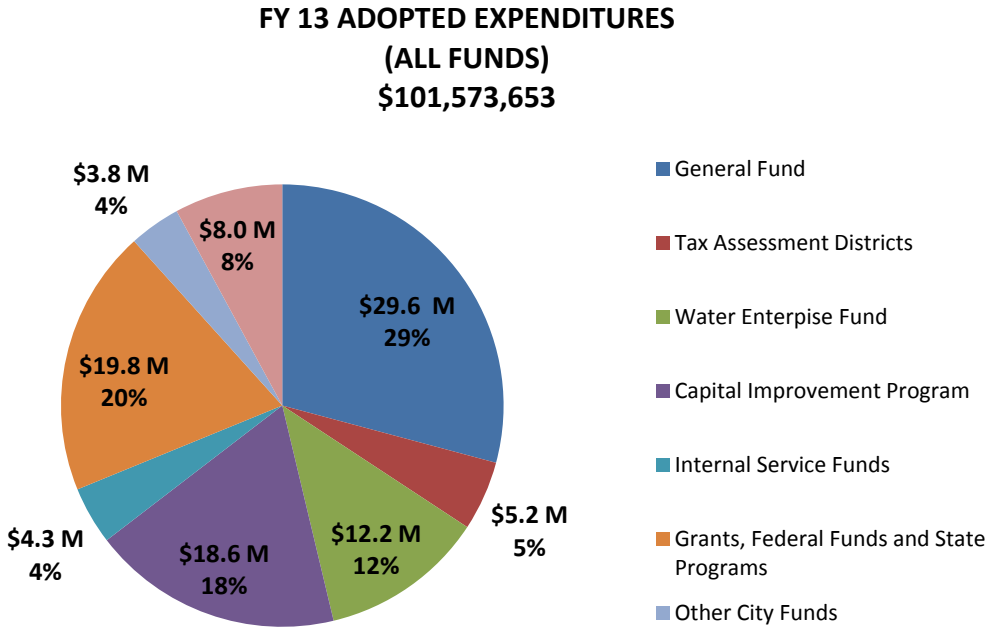
FY 2011-12 FUND BALANCE ANALYSIS

Fund No.	Fund Name	JULY 1, 2011 ESTIMATED BEG. FUND BALANCE	FY 2011-2012 YEAR-END REVENUES	FY 2011-2012 YEAR-END TRANSFER	FY 2011-2012 YEAR-END EXPENDITURES	FY 2011-2012 YEAR-END TRANSFERS	JUNE 30, 2012 ESTIMATED END. FUND BALANCE	FY 2011-2012 REVENUE/ EXPENDITURE OVER (DEFICIT)
1011	General Fund	$ 5,115,452	$ 26,732,746	$ 2,603,845	$ 27,700,897	$ 2,315,956	$ 4,435,190	$ (680,261)
1051	Contingency Set-aside	526,096	0	0	2,500	0	523,596	(2,500)
2011	Retirement	949,571	2,610,900	0	898,742	1,972,237	689,492	(260,079)
2051	Traffic Safety Fund	(434,772)		2,008,422	1,684,782	0	(111,132)	323,640
2101	Gas Tax 2107	49,686	1,891,556	0	0	2,014,582	(73,340)	(123,026)
2151	AB2928/Traffic Congestion	0	0	0	0	0	0	0
2201	STP Fund	0	0	0	0	0	0	
2251	SB 821 Fund	(27,776)	103,172	0	0	0	75,396	103,172
2301	Prop "A" Local Return Fund	2,224,863	1,054,102	0	0	1,119,883	2,159,082	(65,781)
2351	Prop "C"	2,708,556	1,069,500	0	0	169,905	3,608,151	899,595
2352	Measure R (2008 - 2038)	1,064,552	651,500	0	0	48,000	1,668,052	603,500
2401	Transportation	(0)	8,957	1,328,383	1,188,083	0	149,257	149,257
2451	Air Quality Improvement Fund	82,319	119,997	0	59,740	100,000	42,576	(39,743)
2501	COPS Program	5,582	113,086	0	113,036	0	5,632	50
2551	LLEBG	0	50				50	50
2601	Sheriff Drug Seizure Fund	33,899	25,843	0	50,000	0	9,742	(24,157)
2651	Lighting Maintenance Fund	(808,562)	1,040,740	203,102	689,300	295,350	(549,370)	259,192
2701	Landscape Maintenance	(295,640)	1,075,000	582,970	1,108,271	238,450	15,609	311,249
2751	Impact Fees Fund	186,453	560,598	0	0	130,883	616,168	429,715
2801	Public Art Fund	323,498	153,500	0	0	54,224	422,774	99,276
2851	Litter Abatement Fund	392,990	363,900	0	269,547	400,000	87,343	(305,647)
2901	HUD Section 108 Loan	170,022	80	0	0	0	170,102	80
2921	HUD Section 108 Loan/2002	3,822,034	5,022	0	0	0	3,827,056	5,022
2941	HUD/CDBG	(32,055)	1,654,347	0	1,522,293	370,569	(270,569)	(238,515)
2961	HUD Home Program	(104,558)	544,162	0	398,149	0	41,455	146,013
2962	CalHome	0	0				0	
3381	Business Improvement Dist.	175,605	135,230	0	55,000	0	255,835	80,230
3421	Anti-Litter Grant	0	210		0	0	210	210
3501	Beverage Recyling Grant	182,456		0	77,401	0	105,055	(77,401)
3521	Urban Tree Planting	0	121				121	121
3541	LA County Park Maint. Grant	102,977	0	0	0	20,515	82,462	(20,515)
3561	Other Grant	(148,601)	1,556,015	0	1,549,696	6,435	(148,717)	(116)
3601	LAC Hwy. Thru Cities Grant	0	0	0	0	0	0	0
3621	Used Oil Recycling Grant	9,183	15,009	0	8,000	0	16,192	7,009
3661	Per Capita Bond Act 2000	0	0	0	0	0	0	0
3681	TEA Grant	(280,392)	338	0	0	338	(280,392)	(0)
3682	DOE Block Grant	(0)	40,735	0	0	40,735	(1)	(0)
3701	Safe School Route Grant	(0)	0	0	0	0	(0)	0
3721	CEC Grant	0	0	0	0		0	0
3741	Dupont/Lead Safety Grant	104,878	123	0	0	0	105,001	123
3761	State Home Security Grant	0	0	0	0	0	0	0
3781	Prop 40 Grant	0	0	0	0	0	0	0
3791	Prop 1B Grant	500,391	480,500	0	0	480,000	500,891	500
3801	Justice Assistance Grant	47,047	88,579	0	88,579	0	47,047	0
3821	RMC Grant		470,000			470,000	0	
3861	STP Fund	(537,764)	537,764	0	0	0	(0)	537,764
4011	Capital Improvement Project	250,209	90,000	4,207,491	4,890,881	0	(343,181)	(593,390)
4101	Park Replacement Fund	(2,689,902)	0	200,000	0		(2,489,902)	200,000
4151	CIP Bond Proceeds	370,735	0	0	0	234,487	136,248	(234,487)
4451	Roberti-Zberg Harris Fund	0	0	0	0	0	0	0
5011	Debt Service	1,560,228	0	1,307,820	1,270,757	0	1,597,291	37,063
6011	1999 Water Revenue Bonds	390,687	0	0	0	113,337	277,350	(113,337)
6051	Water/Enterprise Fund	15,880,582	10,056,770	0	8,592,219	897,460	16,447,673	567,091
6151	1995 Water Revenue Bond	30,146	0	0	0	0	30,146	0
6201	2003 Enterprise Rev. Bonds	19,100	0	0	0	0	19,100	0
6301	2008 Water Revenue Bonds	4,947,730	0	0	0	1,044,396	3,903,334	(1,044,396)
7011	Garage	1,374,134	317,316	0	685,500	0	1,005,950	(368,184)
7101	Information Services	80,102	0	0	0	0	80,102	0
7151	Self Insurance Fund	(1,760,182)	2,386,223	550,000	2,435,555	0	(1,259,514)	500,668
9011	Public Financing Authority	0	0	12,023	10,836	0	1,187	1,187
9051	2003 Lease Revenue Refund.	1,171,164	0	0	0	466,314	704,850	(466,314)
9052	2010 Lease Revenue Bond	4,203,017	0	0	0	0	4,203,017	0
	City - Total	**$ 41,935,740**	**$ 55,953,691**	**$ 13,004,056**	**$ 55,349,763**	**$ 13,004,056**	**$ 42,539,669**	**$ 603,929**
1012	Project Area A	2,839,605	2,048,433	0	3,881,650	386,093	620,295	(2,219,310)
1013	Project Area "A" L/M Income Housing	412,734	4,924	386,093	793,552	0	10,199	(402,535)
1014	Alameda Project Area	446,918	510,902	0	615,533	102,140	240,147	(206,771)
1015	Alameda Project Area L/M Income Housing	414,176		102,140	56,612	0	459,704	45,528
1016	Area "A" / Alameda Special Reserve	1,138,979	0	0	0	0	1,138,979	0
1017	Project Area "A" Bond Proceeds	3,608	0	0	0	0	3,608	0
1018	Project Area "A" 1999 Bond Proceeds	44,315	0	0	0	0	44,315	0
1019	2011 Series A Bond Proceeds	17,891,998	0	0	0	0	17,891,998	0
1020	2011 Series B Bond Proceeds	5,382,074	113,504	0	3,000,000	0	2,495,578	(2,886,496)
1021	Redevelopment Obligation Retirement Trust Fund	0	2,411,902	0	0	0	2,411,902	2,411,902
	Successor Agency Total	**$ 28,574,406**	**$ 5,089,665**	**$ 488,233**	**$ 8,347,347**	**$ 488,233**	**$ 25,316,723**	**$ (3,257,682)**
	GRAND TOTAL	**$ 70,510,146**	**$ 61,043,356**	**$ 13,492,289**	**$ 63,697,110**	**$ 13,492,289**	**$ 67,856,392**	**$ (2,653,754)**

*Miscellaneous adjustments include adjustments to land held for resale, long-term debt, fixed assets, etc.

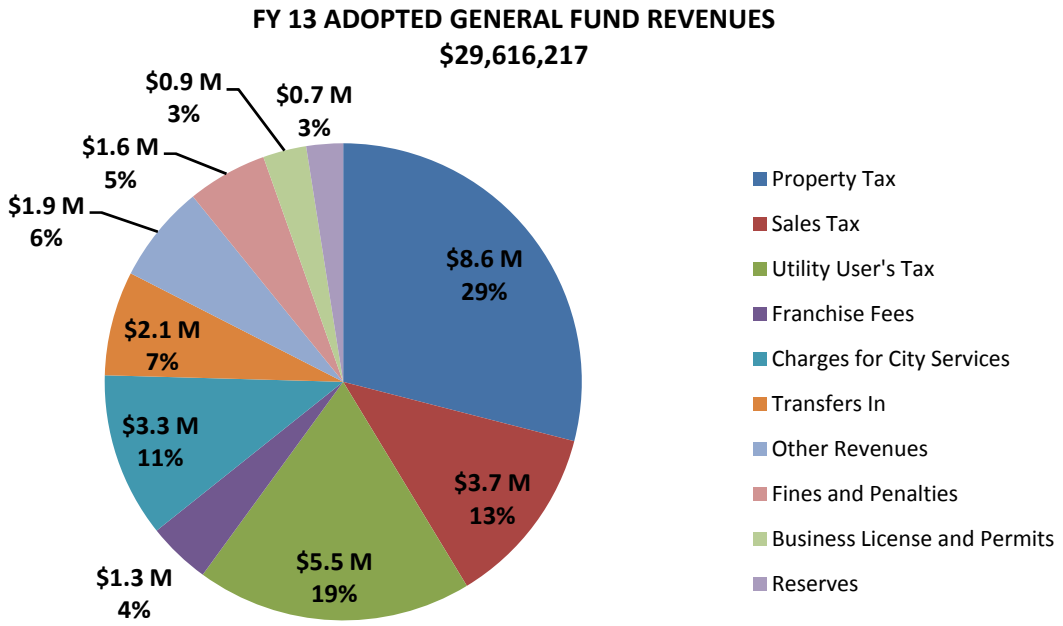
FY 2012-13 ADOPTED EXPENDITURE/REVENUE CHARTS

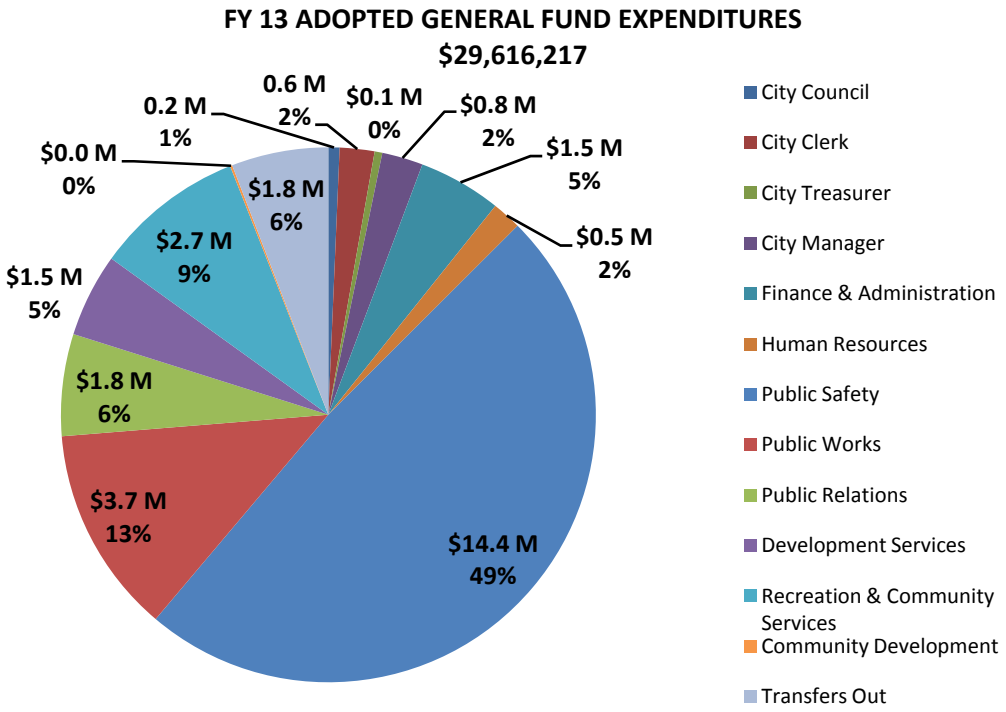




- Use of Reserves can include reserves from bond proceeds, Water Fund, General Fund, and other City funds.
- Transfers In/Out from fund to fund are counted as a revenue and expenditure.

FY 2012-13 ADOPTED EXPENDITURE/REVENUE CHARTS – GENERAL FUND





- Use of Reserves can include the General Fund reserves utilized to balance the budget.
- Transfers In/Out to/from the General Fund are counted as a revenue and expenditure.

FUND DESCRIPTIONS

FUND #	FUND DESCRIPTION	SOURCE OF FUNDS	USES OF FUNDS
1011	**GENERAL FUND**	The General Fund serves as the primary fund for reporting City operations. It accounts for all current financial resources not required by law or administrative action to be accounted for in other funds. The General fund finances many of the City's general services.	Elected Officials, General Administration, Finance, Human Resources, Public Safety, Recreation, Trash Collection, Engineering, Planning.
1019	**2011 SERIES A BOND PROCEEDS**	This fund accounts for the Lynwood Public Financing Authority Revenue Bond Issue, 2011 Lynwood Redevelopment Agency Revenue Bond, Series A. The proceeds are intended to finance the acquisition, construction, and installation and equipping of certain public capital improvement projects in the designated redevelopment areas.	The proceeds are intended to finance the acquisition, construction, and installation and equipping of certain public capital improvement projects in the designated redevelopment areas.
1020	**2011 SERIES B BOND PROCEEDS**	This fund accounts for the Lynwood Public Financing Authority Revenue Bond Issue, 2011 Lynwood Redevelopment Agency Revenue Bond, Series B. The proceeds are intended to finance the acquisition, construction, and installation and equipping of certain public capital improvement projects in the designated redevelopment areas.	The proceeds are intended to finance the acquisition, construction, and installation and equipping of certain public capital improvement projects in the designated redevelopment areas.
2011	**RETIREMENT FUND**	Accounts for revenue received from a Property Tax Levy to cover retirement costs.	To cover retirement costs of City employees and retirees.
2051	**TRAFFIC SAFETY FUND**	Accounts for Gas Tax transfers and Street sweeping fees, which are used to cover cost of street and traffic signal maintenance.	Street and traffic signal maintenance.
2101	**GAS TAX**	This fund accounts for Gas Tax revenue received from the State of California to cover costs of street maintenance and improvements.	Costs of street maintenance and improvements.
2151	**AB2928 TRANSPORTATION INVESTMENT FUND**	This fund accounts for revenue received from the State of California to be used for street and highway pavement maintenance, rehabilitation and reconstruction of necessary associated facilities such as drainage and traffic control devices.	Street and highway pavement maintenance, rehabilitation and reconstruction of necessary associated facilities such as drainage and traffic control devices.
2201	**STP**	Accounts for revenue received from the Federal Government and administered by the State of California to assist the City in the cost of major street reconstruction projects.	To assist the City in the cost of major street reconstruction projects.
2251	**SB 821**	Accounts for revenue received from the State for the development of bicycle and pedestrian facilities.	Development of bicycle and pedestrian facilities.

FUND #	FUND DESCRIPTION	SOURCE OF FUNDS	USES OF FUNDS
2301	**PROPOSITION "A"**	These funds are used to record the City's portion of sales tax dedicated to transportation programs. These programs include the Dial-A-Taxi service for senior citizens and the handicapped, the trolley system, MTA bus fare discounts, and transit route projects/programs.	Programs like Dial-A-Taxi service for senior citizens and the handicapped, the trolley system, MTA bus fare discounts, and transit route projects/programs.
2351	**PROPOSITION "C"**	These funds are used to record the City's portion of sales tax dedicated to transportation programs. These programs include the Dial-A-Taxi service for senior citizens and the handicapped, the trolley system, MTA bus fare discounts, and transit route projects/programs.	Programs like Dial-A-Taxi service for senior citizens and the handicapped, the trolley system, MTA bus fare discounts, and transit route projects/programs.
2352	**MEASURE R**	This revenue stream comes from the County of LA ½ cent sales tax increase, effective January 2, 2009, which is used for transportation and public safety related capital projects.	Funds local transportation and public safety infrastructure capital improvement projects.
2401	**TRANSPORTATION FUND**	Accounts for revenue received from Dial-A-Taxi fares and Prop "A" and Prop "C" transfers to cover costs of transportation programs such as Dial-A-Taxi and Transportation Administration.	Transportation programs such as Dial-A-Taxi and Transportation Administration.
2451	**AIR QUALITY IMPROVEMENT FUND**	Accounts for AB 2766 revenues collected by State of California on motor vehicle license registration fees. Revenues are used solely for the purpose of reducing air pollution from mobile sources.	Programs reducing air pollution from mobile sources.
2501	**STATE COPS PROGRAM**	This fund accounts for revenues received from the State to fund law enforcement programs and activities, gang prevention programs and any other special law enforcement needs.	To fund various law enforcement and public safety programs.
2601	**SHERIFF DRUG SEIZURE FUND**	This fund accounts for revenue received from the Lynwood Sheriff Department's drug confiscations. These monies are used to fund various law enforcement and public safety programs.	To fund various law enforcement and public safety programs.
2651	**STREET LIGHTING FUND**	This is a special assessment fund whereby revenue is received from the County of Los Angeles for which an assessment has been charged against property owners' front footage. Monies in this fund are used to pay the cost of maintenance and operations of the citywide streetlights.	Maintenance and operations of the citywide streetlights.
2701	**LANDSCAPE MAINTENANCE**	This is a special assessment fund whereby revenue is received from the County of Los Angeles for which an assessment has been charged against property owners' front footage. Monies in this fund are used to provide services such as tree maintenance, park maintenance, and capital improvements.	Services such as tree maintenance, park maintenance, and capital improvements.

FUND #	FUND DESCRIPTION	SOURCE OF FUNDS	USES OF FUNDS
2751	IMPACT FEES	This is a user fee on all new development projects or development projects for which a development/building permit has been issued. Funds are used to subsidize improvements to City facility capital projects.	Capital projects that are related to City facility improvements.
2801	PUBLIC ART	Fund that is supported by development fees to construct various public art statues and projects for the purpose of maintenance of public art displays and enhancements.	Funds various public art statues and displays in the City.
2851	LITTER ABATEMENT FUND	Revenues received for street sweeping services and living environmental services.	Subsidizes a portion of the street sweeping contract and litter abatement services to clean up debris and trash on City streets and sidewalks.
2921	SECTION 108 LOAN 2002	This fund accounts for loan monies received from HUD to assist in funding the Plaza Mexico Redevelopment project and other development projects.	None currently.
2941	HOUSING AND URBAN DEVELOPMENT (HUD)	This fund accounts for revenue received from the Federal Government's Community Development Block Grant Program. The City utilizes this grant to provide community programs such as housing rehabilitation loans, code enforcement and capital improvement projects.	Community programs such as housing rehabilitation loans, code enforcement, capital improvement projects and public services.
2961	HUD HOME PROGRAM	This fund accounts for revenue received from Housing and Urban Development and the State of California to provide financial assistance for affordable housing programs.	Financial assistance for affordable housing programs.
2981	BEDI GRANT	This fund accounts for federal assistance, which will be used to assist the Plaza Mexico Redevelopment project and to make interest payments on the Section 108 loan for the first two years.	None currently.
3381	BUSINESS IMPROVEMENT DISTRICT	This fund is supported by an additional business license tax imposed on all businesses located in the Parking and Business district in Lynwood.	Local business assistance, facade improvements to businesses and/or any promotion of business activity.
3461	GRAFFITI PREVENTION GRANT	This fund accounts for a grant award from the County of Los Angeles Safe Neighborhood and Parks Program. The funds are being used to create via landscaping a buffer zone to eliminate graffiti in City Parks.	Creation of landscaping a buffer zone to eliminate graffiti in City Parks.
3521	URBAN TREE PLANTING GRANT	This fund accounts for the Urban Tree Planting Project funded by Proposition A. These funds were provided to the County of Los Angeles and other public agencies for the purpose of acquiring and/or developing facilities for public recreational facilities and open space.	Acquiring and/or developing facilities for public recreational facilities and open space.
3541	L.A. COUNTY PARK MAINTENANCE GRANT	This fund accounts for grant funds allocated by the County of Los Angeles for park landscape and maintenance.	Park landscape and maintenance.

FUND #	FUND DESCRIPTION	SOURCE OF FUNDS	USES OF FUNDS
3581	DOVE GRANT	This fund accounts for the State of California Office of Criminal Justice Planning Grant awarded for the purpose of funding programs that prevent juvenile delinquency by focusing on at-risk youth.	Programs that prevent juvenile delinquency by focusing on at-risk youth.
3601	HWYS-THRU-CITIES FUND	This fund accounts for the financial assistance received from the Los Angeles County for the roadside rehabilitation project on Imperial Highway from Bullis Road to the Long Beach Freeway.	Roadside rehabilitation project on Imperial Highway from Bullis Road to the Long Beach Freeway.
3621	USED OIL RECYCLING GRANT	This fund accounts for the grant received by the City of Lynwood from the California Integrated Waste Management Board to cover costs associated with local or regional used oil collection programs.	Costs associated with local or regional used oil collection programs.
3641	BROWNFIELD CLEAN UP FUND	This fund accounts for funds received from the Federal Environmental Protection Agency that provides funding for the capitalization of a revolving loan fund used to provide financial resources for cleanup of sites under the City of Lynwood Brownfields Cleanup Revolving Loan Fund (BCRLF) Program.	Capitalization of a revolving loan fund to be used to provide financial resources for cleanup of sites under the City of Lynwood BCRLF Program.
3661	PER CAPITA GRANT-BOND ACT 2000	This grant from the State of California can be utilized for the acquisition, development, improvement, rehabilitation, restoration, and enhancement of local parks and recreational lands and facilities.	Acquisition, development, improvement, rehabilitation, restoration, and enhancement of local parks and recreational lands and facilities.
3681	TEA GRANT	This fund accounts for federal assistance from the Transportation Enhancement Activities (TEA) program, which supports various capital transportation improvement projects.	Grant program supports various capital transportation improvement projects, such as the Lynwood Teen Square and Long Beach Blvd improvement projects.
3701	SAFE SCHOOL GRANT	This fund accounts for federal funds, which will be used in installing lighted crosswalks in the vicinity of various schools in Lynwood.	Installing lighted crosswalks in the vicinity of various schools in Lynwood.
4011	CAPITAL PROJECT FUND	The Capital Improvement Project (CIP) fund serves as the City's Capital Project Fund. It accounts for the financial resources used for the acquisition and construction of the City's capital projects. These improvements include improvements to the City's infrastructure, and housing and redevelopment projects.	Improvements to the City's infrastructure, and housing and redevelopment projects.
4151	CIP LOAN PROCEEDS FUND	Accounts for loan proceeds used to rehab City Hall facilities (i.e. City Hall, Bateman Hall Building, etc.)	Used to rehab City Hall facilities (i.e. City Hall, Bateman Hall Building, etc.)
4451	ROBERTI-ZBERG-HARRIS	This fund represents a grant from the State of California that can be used for the acquisition and/or development of high priority projects that satisfy the most urgent park and recreation needs specifically in the most heavily populated and most economically disadvantaged areas in Lynwood.	Acquisition and/or development of high priority projects that satisfy the most urgent park and recreation needs specifically in the most heavily populated and most economically disadvantaged areas in Lynwood.

FUND #	FUND DESCRIPTION	SOURCE OF FUNDS	USES OF FUNDS
5011	**DEBT SERVICE FUND**	This fund accounts for the debt service reserve held by the trustee as well as for payments on all interest and principal on outstanding debt incurred by the City of Lynwood.	Principal and interest on outstanding debt incurred by the City of Lynwood.
6011	**1999 WATER REVENUE BOND**	This fund accounts for the series 1999 Water Bonds issued to finance infrastructure improvements to the City's water systems.	Projects funded include water valve upgrades, imported connections, upgrade/repair wells and reservoir, etc.
6051	**WATER FUND**	Accounts for revenue received from user fees for water and sewer usage. The Water Fund pays for water billing, water utility, sewer services, and improvements to the water system.	Water billing, water utility, sewer services, and improvements to the water system.
6151	**WATER REVENUE BONDS**	This fund accounts for the 1995 Water Revenue Bond Proceeds used for the water system capital improvement. Proceeds are being utilized to fund projects such as water main replacement, water well construction, water meter replacement, etc.	Projects such as water main replacement, water well construction, water meter replacement, etc.
6301	**2008 ENTERPRISE REVENUE BOND SERIES A**	This fund accounts for the Lynwood Public Financing Authority Revenue Bond Issue, 2008 Water Enterprise Revenue Bond, Series A. The proceeds are intended to finance the acquisition, construction, and installation and equipping of certain public water infrastructure improvement projects for the City.	The proceeds are intended to finance the acquisition, construction, and installation and equipping of certain public water infrastructure improvement projects for the City.
7011	**GARAGE FUND**	The Garage Fund serves as the City's Internal Service Fund. It accounts for goods and services provided by the Garage Division Department to other departments on a cost reimbursement basis. The purchase of all City vehicles and vehicle maintenance services are recorded in this fund.	Goods and services provided by the Garage Department to other departments on a cost reimbursement basis. The purchase of all City vehicles and vehicle maintenance services are recorded in this fund.
7151	**SELF-INSURANCE FUND**	This fund accounts for all the City's self-insurance liabilities. Insurance coverage includes the City's Workers' Compensation program, General City Liability Insurance and Unemployment Insurance.	Compensation program, General City Liability Insurance and Unemployment Insurance.
9011	**PUBLIC FINANCE AUTHORITY**	This fund accounts for the activities of the Lynwood Public Finance Authority, as well as fees relative to arbitrage analysis, trustee's admin fees, etc.	Public Finance Authority operating expenses, as well as fees relative to arbitrage analysis, trustee's admin fees, etc.
9051	**2003 LEASE REVENUE REFUND BONDS**	This fund accounts for the Lynwood Public Financing Authority Lease Revenue Refunding Bond Series A and B. The proceeds will advance refunds from the 1993 Revenue Bonds A, cover bond issuance costs, fund a reserve account, and provide financing for certain capital facility projects for the City.	Will advance refunds from the 1993 Revenue Bonds A, cover bond issuance costs, fund a reserve account, and provide financing for certain capital facility projects for the City.

FUND #	FUND DESCRIPTION	SOURCE OF FUNDS	USES OF FUNDS
9052	**2010 LEASE REVENUE BONDS**	This fund accounts for the Lynwood Public Financing Authority Revenue Bond, Series 1999. The proceeds are intended to finance the acquisition, construction, and installation and equipping of certain public capital improvement projects for the City.	Proceeds are dedicated to the construction of the City Hall Renovation and Improvement project.

Report: Fund Balance Analysis	ACTUAL FY 2010	ACTUAL FY 2011	ADOPTED BUDGET FY 2012	ADJUSTED BUDGET FY 2012	ESTIMATED YEAR END FY 2012	ADOPTED BUDGET FY 2013
FUND 1011: GENERAL FUND						
Beginning Fund Balance	9,607,417	7,655,358	5,309,071	5,115,452	5,115,452	4,435,190
Add: Revenues	26,391,531	26,601,560	27,062,010	27,067,010	26,732,746	26,782,524
Add: Other Financing Source - Trans in	1,750,963	1,965,964	2,018,738	2,614,845	2,603,845	2,097,109
Less: Expenditures	27,722,427	28,057,224	28,271,549	28,530,456	27,700,897	27,882,233
Less: Other Financing Use - Trans out	2,372,126	2,400,087	2,315,956	2,315,956	2,315,956	1,733,984
Audit adjustment		(650,119)				
Ending Fund Balance	7,655,358	5,115,452	3,802,314	3,950,895	4,435,190	3,698,606
FUND 1051 CONTINGENCY SET ASIDE						
Beginning Fund Balance	104,742	326,900	526,096	526,096	526,096	523,596
Add: Revenues	-	-	-	-	-	-
Add: Other Financing Source - Trans in	225,000	199,196	-	-	-	-
Less: Expenditures	2,842	-	-	25,000	2,500	20,000
Less: Other Financing Use - Trans out	-	-	-	-	-	-
Audit adjustment						
Ending Fund Balance	326,900	526,096	526,096	501,096	523,596	503,596
FUND 2011 RETIREMENT FUND						
Beginning Fund Balance	841,043	1,040,177	787,643	949,571	949,572	689,492
Add: Revenues	2,695,725	2,618,791	2,500,724	2,500,724	2,610,900	2,610,900
Add: Other Financing Source - Trans in	-	-	-	-	-	-
Less: Expenditures	767,469	775,018	898,742	898,742	898,742	902,078
Less: Other Financing Use - Trans out	1,729,122	1,934,379	1,972,237	1,972,237	1,972,237	1,972,238
Audit adjustment						
Ending Fund Balance	1,040,177	949,571	417,388	579,316	689,492	426,076
FUND 2051 TRAFFIC SAFETY FUND						
Beginning Fund Balance	(1,138,307)	(1,159,840)	(308,694)	(434,772)	(434,772)	(111,132)
Add: Revenues	-	-	-	-	-	-
Add: Other Financing Source - Trans in	1,784,852	2,461,060	2,002,422	2,008,422	2,008,422	1,816,772
Less: Expenditures	1,806,385	1,735,992	1,675,113	1,681,113	1,684,782	1,721,531
Less: Other Financing Use - Trans out	-	-	-	-	-	-
Audit adjustment						
Ending Fund Balance	(1,159,840)	(434,772)	18,615	(107,463)	(111,132)	(15,891)
FUND 2101 GAS TAX FUND						
Beginning Fund Balance	244,639	53,447	53,447	49,686	49,686	(73,340)
Add: Revenues	1,121,360	1,646,301	1,953,423	1,953,423	1,891,556	1,908,196
Add: Other Financing Source - Trans in	-	-	-	-	-	-
Less: Expenditures	-	-	-	-	-	-
Less: Other Financing Use - Trans out	1,312,552	1,650,062	1,952,422	2,014,582	2,014,582	1,830,691
Audit adjustment						
Ending Fund Balance	53,447	49,686	54,448	(11,473)	(73,340)	4,165

Report: Fund Balance Analysis	ACTUAL FY 2010	ACTUAL FY 2011	ADOPTED BUDGET FY 2012	ADJUSTED BUDGET FY 2012	ESTIMATED YEAR END FY 2012	ADOPTED BUDGET FY 2013
2151 TRANSPORTATION INVEST. (AB2928) FUND						
Beginning Fund Balance	483,934	982,062	606,466	-	-	-
Add: Revenues	664,511	2,108	-	-	-	-
Add: Other Financing Source - Trans in	-	-	-	-	-	-
Less: Expenditures	-	-	-	-	-	-
Less: Other Financing Use - Trans out	166,382	984,170	184,967	-	-	-
Audit adjustment						
Ending Fund Balance	982,062	-	421,499	-	-	-
FUND 2201 - S T P FUND						
Beginning Fund Balance	-	-	-	-	-	-
Add: Revenues	-	-	-	-	-	-
Add: Other Financing Source - Trans in	-	-	-	-	-	-
Less: Expenditures	-	-	-	-	-	-
Less: Other Financing Use - Trans out						
Ending Fund Balance	-	-	-	-	-	-
2251 BIKE AND PED GRANT (SB 821) FUND						
Beginning Fund Balance	(27,776)	(27,776)	(27,776)	(27,776)	(27,776)	75,396
Add: Revenues	-	103,172	100,000	100,000	103,172	-
Add: Other Financing Source - Trans in	-	-	-	-	-	-
Less: Expenditures	-	-	-	-	-	-
Less: Other Financing Use - Trans out	-	-	40,000	115,000	-	75,000
Audit adjustment						
Ending Fund Balance	(27,776)	75,396	32,224	(42,776)	75,396	396
2301 PROP "A" FUND						
Beginning Fund Balance	1,723,064	1,867,552	1,600,069	2,224,863	2,224,863	2,159,082
Add: Revenues	939,947	1,058,865	988,631	988,631	1,054,102	1,053,231
Add: Other Financing Source - Trans in	-	-	-	-	-	-
Less: Expenditures	-	-	-	-	-	-
Less: Other Financing Use - Trans out	795,459	701,553	1,119,883	1,119,883	1,119,883	1,101,081
Audit adjustment						
Ending Fund Balance	1,867,552	2,224,863	1,468,817	2,093,611	2,159,082	2,111,232
2351 PROP "C" FUND						
Beginning Fund Balance	4,071,815	2,085,323	2,519,504	2,708,556	2,708,556	3,608,151
Add: Revenues	787,987	1,248,066	1,020,000	1,020,000	1,069,500	1,022,820
Add: Other Financing Source - Trans in	-	-	-	-	-	-
Less: Expenditures	-	-	-	-	-	-
Less: Other Financing Use - Trans out	2,774,479	624,833	2,105,714	3,382,079	169,905	3,302,239
Audit adjustment						
Ending Fund Balance	2,085,323	2,708,556	1,433,790	346,477	3,608,151	1,328,732

Report: Fund Balance Analysis	ACTUAL FY 2010	ACTUAL FY 2011	ADOPTED BUDGET FY 2012	ADJUSTED BUDGET FY 2012	ESTIMATED YEAR END FY 2012	ADOPTED BUDGET FY 2013
2352 MEASURE R (2008 - 2038)						
Beginning Fund Balance	-	465,196	1,050,196	1,064,552	1,064,552	1,668,052
Add: Revenues	465,196	615,762	650	650,000	651,500	614,500
Add: Other Financing Source - Trans in	-	-	-	-	-	-
Less: Expenditures	-	-	-	-	-	-
Less: Other Financing Use - Trans out	-	16,406	45,000	1,093,580	48,000	1,090,580
Audit adjustment						
Ending Fund Balance	465,196	1,064,552	1,005,846	620,972	1,668,052	1,191,972
2401 TRANSPORTATION						
Beginning Fund Balance	(1)	10,998	127,266	-	-	149,257
Add: Revenues	6,296	9,648	9,000	9,000	8,957	9,000
Add: Other Financing Source - Trans in	1,028,618	974,621	1,328,383	1,328,383	1,328,383	1,325,081
Less: Expenditures	1,023,915	995,267	1,214,083	1,214,083	1,188,083	1,320,694
Less: Other Financing Use - Trans out	-	-	-	-	-	-
Audit adjustment						
Ending Fund Balance	10,998	-	250,566	123,300	149,257	162,644
2451 AIR QUALITY FUND						
Beginning Fund Balance	95,997	102,153	62,153	82,319	82,319	42,576
Add: Revenues	106,156	80,166	60,000	119,740	119,997	60,257
Add: Other Financing Source - Trans in	-	-	-	-	-	-
Less: Expenditures	-	-	-	59,740	59,740	-
Less: Other Financing Use - Trans out	100,000	100,000	100,000	-	100,000	90,000
Audit adjustment				100,000		
Ending Fund Balance	102,153	82,319	22,153	42,319	42,576	12,833
2501 STATE COPS PROGRAM FUND						
Beginning Fund Balance	-	2,582	2,582	5,582	5,582	5,632
Add: Revenues	116,393	103,000	-	113,036	113,086	100,000
Add: Other Financing Source - Trans in	-	-	-	-	-	-
Less: Expenditures	113,811	100,000	-	113,036	113,036	100,000
Less: Other Financing Use - Trans out	-	-	-	-	-	-
Audit adjustment						
Ending Fund Balance	2,582	5,582	2,582	5,582	5,632	5,632
2551 LLEBG						
Beginning Fund Balance	-	-	-	-	-	50
Add: Revenues	-	-	-	-	50	-
Add: Other Financing Source - Trans in	-	-	-	-	-	-
Less: Expenditures	-	-	-	-	-	-
Less: Other Financing Use - Trans out	-	-	-	-	-	-
Audit adjustment						
Ending Fund Balance	-	-	-	-	50	50

Report: Fund Balance Analysis	ACTUAL FY 2010	ACTUAL FY 2011	ADOPTED BUDGET FY 2012	ADJUSTED BUDGET FY 2012	ESTIMATED YEAR END FY 2012	ADOPTED BUDGET FY 2013
2601 SHERIFF DRUG SEIZURE FUND						
Beginning Fund Balance	34,550	35,236	34,261	33,899	33,899	9,742
Add: Revenues	2,107	103	-	25,863	25,843	-
Add: Other Financing Source - Trans in	-	-	-	-	-	-
Less: Expenditures	1,421	1,440	-	50,000	50,000	-
Less: Other Financing Use - Trans out	-	-	-	-	-	-
Audit adjustment						
Ending Fund Balance	35,236	33,899	34,261	9,762	9,742	9,742
2651 STREET LIGHTING FUND						
Beginning Fund Balance	(788,105)	(842,975)	(907,385)	(808,562)	(808,562)	(549,370)
Add: Revenues	1,066,203	1,051,396	1,041,810	1,041,810	1,040,740	1,042,740
Add: Other Financing Source - Trans in	142,566	170,113	203,102	203,102	203,102	58,315
Less: Expenditures	1,024,859	974,404	665,838	667,160	689,300	651,876
Less: Other Financing Use - Trans out	238,780	212,692	295,350	295,350	295,350	295,350
Audit adjustment						
Ending Fund Balance	(842,975)	(808,562)	(623,661)	(526,160)	(549,370)	(395,541)
2701 LANDSCAPE MAINTENANCE ASSESSMENT DISTRICT						
Beginning Fund Balance	(763,235)	(624,509)	(397,266)	(295,640)	(295,640)	15,609
Add: Revenues	1,105,043	1,087,658	1,088,592	1,088,592	1,075,000	1,075,000
Add: Other Financing Source - Trans in	709,658	619,776	526,810	582,970	582,970	257,889
Less: Expenditures	1,437,196	1,179,166	1,043,299	1,099,459	1,108,271	1,110,258
Less: Other Financing Use - Trans out	238,779	199,399	238,450	238,450	238,450	238,450
Audit adjustment						
Ending Fund Balance	(624,509)	(295,640)	(63,613)	38,013	15,609	(210)
2751 IMPACT FEES FUND						
Beginning Fund Balance	612,118	393,445	215,567	186,453	186,453	616,168
Add: Revenues	67,705	68,522	101,210	135,010	560,598	143,830
Add: Other Financing Source - Trans in	-	-	-	-	-	-
Less: Expenditures	-	-	-	-	-	-
Less: Other Financing Use - Trans out	286,378	275,514	45,684	320,872	130,883	10,121
Audit adjustment						
Ending Fund Balance	393,445	186,453	271,093	591	616,168	749,877
2801 PUBLIC ART FEE						
Beginning Fund Balance	280,129	308,817	327,817	323,498	323,498	422,774
Add: Revenues	28,688	14,681	21,500	21,500	153,500	75,500
Add: Other Financing Source - Trans in	-	-	-	-	-	-
Less: Expenditures	-	-	-	-	-	-
Less: Other Financing Use - Trans out	-	-	-	54,224	54,224	18,750
Audit adjustment						
Ending Fund Balance	308,817	323,498	349,317	290,774	422,774	479,524

Report: Fund Balance Analysis	ACTUAL FY 2010	ACTUAL FY 2011	ADOPTED BUDGET FY 2012	ADJUSTED BUDGET FY 2012	ESTIMATED YEAR END FY 2012	ADOPTED BUDGET FY 2013
2851 LITTER ABATEMENT FUND						
Beginning Fund Balance	145,798	262,365	335,360	392,990	392,990	87,343
Add: Revenues	410,343	396,444	363,400	363,400	363,900	388,900
Add: Other Financing Source - Trans in	-	-	-	-	-	-
Less: Expenditures	293,776	265,819	285,405	285,405	269,547	337,305
Less: Other Financing Use - Trans out	-	-	-	400,000	400,000	75,000
Audit adjustment						
Ending Fund Balance	262,365	392,990	413,355	70,985	87,343	63,938
2901 SECTION 108 LOAN FUND						
Beginning Fund Balance	169,852	169,937	170,937	170,022	170,022	170,102
Add: Revenues	85	85	1,000	1,000	80	80
Add: Other Financing Source - Trans in	-	-	-	-	-	-
Less: Expenditures	-	-	-	-	-	-
Less: Other Financing Use - Trans out	-	-	-	-	-	-
Audit adjustment						
Ending Fund Balance	169,937	170,022	171,937	171,022	170,102	170,182
2921 HUD SECTION 108 LOAN/2002						
Beginning Fund Balance	6,408,121	6,411,326	3,821,626	3,822,034	3,822,034	3,827,056
Add: Revenues	3,205	2,708	2,000	2,000	5,022	2,700
Add: Other Financing Source - Trans in	-		-	-	-	-
Less: Expenditures	-	-	-	-	-	-
Less: Other Financing Use - Trans out	-	2,592,000	-	-	-	-
Audit adjustment						
Ending Fund Balance	6,411,326	3,822,034	3,823,626	3,824,034	3,827,056	3,829,756
2941 HUD/CDBG FUND						
Beginning Fund Balance	(567,350)	25,993	968,948	(32,055)	(32,055)	(270,569)
Add: Revenues	1,807,492	1,483,514	1,938,550	2,885,058	1,654,347	2,444,427
Add: Other Financing Source - Trans in	-	-	-	-	-	-
Less: Expenditures	994,408	1,523,838	1,933,758	1,933,758	1,522,293	1,657,833
Less: Other Financing Use - Trans out	219,741	17,724	925,689	683,954	370,569	840,598
Audit adjustment						
Ending Fund Balance	25,993	(32,055)	48,051	235,291	(270,569)	(324,573)
2961 HUD HOME PROGRAM FUND						
Beginning Fund Balance	(129,352)	25,651	195,357	(104,558)	(104,558)	41,455
Add: Revenues	788,335	618,214	641,069	1,377,296	544,162	652,292
Add: Other Financing Source - Trans in	-	-	-	-	-	-
Less: Expenditures	633,332	748,423	631,669	631,669	398,149	652,264
Less: Other Financing Use - Trans out	-	-	-	-	-	-
Audit adjustment						
Ending Fund Balance	25,651	(104,558)	204,757	641,069	41,455	41,483

Report: Fund Balance Analysis	ACTUAL FY 2010	ACTUAL FY 2011	ADOPTED BUDGET FY 2012	ADJUSTED BUDGET FY 2012	ESTIMATED YEAR END FY 2012	ADOPTED BUDGET FY 2013
2962 CALHOME GRANT						
Beginning Fund Balance	-	-	-	-	-	-
Add: Revenues	-	-	-	-	-	1,000,000
Add: Other Financing Source - Trans in	-	-	-	-	-	-
Less: Expenditures	-	-	-	-	-	1,000,000
Less: Other Financing Use - Trans out	-	-	-	-	-	-
Audit adjustment						
Ending Fund Balance	-	-	-	-	-	-
3381 BUSINESS IMPROVEMENT DISTRICT						
Beginning Fund Balance	18,521	109,038	94,038	175,605	175,605	255,835
Add: Revenues	122,637	129,015	135,000	135,000	135,230	135,230
Add: Other Financing Source - Trans in	-	-	-	-	-	-
Less: Expenditures	32,120	62,448	150,000	150,000	55,000	311,000
Less: Other Financing Use - Trans out	-	-	-	-	-	-
Audit adjustment						
Ending Fund Balance	109,038	175,605	79,038	160,605	255,835	80,065
3421 Anti-Litter Grant						
Beginning Fund Balance	-	-	-	-	-	210
Add: Revenues	-				210	-
Add: Other Financing Source - Trans in	-	-	-	-	-	-
Less: Expenditures		-				
Less: Other Financing Use - Trans out	-	-	-	-	-	-
Audit adjustment						
Ending Fund Balance	-	-	-	-	210	210
3501 BEVERAGE RECYCLING GRANT						
Beginning Fund Balance	153,596	162,558	128,834	182,456	182,456	105,055
Add: Revenues	9,791	19,898	8,000	8,000	-	210
Add: Other Financing Source - Trans in	-	-	-	-	-	-
Less: Expenditures	829	-	40,724	135,724	77,401	18,000
Less: Other Financing Use - Trans out	-	-	-	-	-	-
Audit adjustment						
Ending Fund Balance	162,558	182,456	96,110	54,732	105,055	87,265
3521 URBAN PLANTING GRANT						
Beginning Fund Balance	-	-	-	-	-	121
Add: Revenues	-	-	-	-	121	-
Add: Other Financing Source - Trans in	-	-	-	-	-	-
Less: Expenditures	-	-	-	-	-	-
Less: Other Financing Use - Trans out	-	-	-	-	-	-
Audit adjustment						
Ending Fund Balance	-	-	-	-	121	121

Report: Fund Balance Analysis	ACTUAL FY 2010	ACTUAL FY 2011	ADOPTED BUDGET FY 2012	ADJUSTED BUDGET FY 2012	ESTIMATED YEAR END FY 2012	ADOPTED BUDGET FY 2013
3541 L.A. CO. PARK MAINTENANCE GRANT						
Beginning Fund Balance	168,942	141,402	107,357	102,977	102,977	82,462
Add: Revenues	771	364	-	-	-	-
Add: Other Financing Source - Trans in	-	-	-	-	-	-
Less: Expenditures	-	-	-	25,000	-	-
Less: Other Financing Use - Trans out	28,311	38,789	18,639	21,495	20,515	980
Audit adjustment						
Ending Fund Balance	141,402	102,977	88,718	56,482	82,462	81,482
3561 OTHER GRANT FUND						
Beginning Fund Balance	(21,279)	(693,181)	-	(148,601)	(148,601)	(148,717)
Add: Revenues	1,478,662	1,751,730	1,549,697	1,664,297	1,556,015	901,562
Add: Other Financing Source - Trans in	-	-	-	-	-	-
Less: Expenditures	184,599	485,188	1,549,697	1,549,697	1,549,696	578,917
Less: Other Financing Use - Trans out	1,520,678	757,527	-	114,600	6,435	173,926
Audit adjustment	(445,287)	35,565				
Ending Fund Balance	(693,181)	(148,601)	-	(148,601)	(148,717)	2
3601 LAC HWY THRU CITIES GRANT						
Beginning Fund Balance	-	-	-	-	-	-
Add: Revenues	-	-	-	-	-	-
Add: Other Financing Source - Trans in	-	-	-	-	-	-
Less: Expenditures	-	-	-	-	-	-
Less: Other Financing Use - Trans out	-	-	-	-	-	-
Audit adjustment						
Ending Fund Balance	-	-	-	-	-	-
3621 USED OIL RECYCLING GRANT FUND						
Beginning Fund Balance	26,522	11,701	21,151	9,183	9,183	16,192
Add: Revenues	95	23,309	20,000	20,000	15,009	20,000
Add: Other Financing Source - Trans in	-	-	-	-	-	-
Less: Expenditures	14,916	25,827	20,000	20,000	8,000	20,000
Less: Other Financing Use - Trans out	-	-	-	-	-	-
Audit adjustment						
Ending Fund Balance	11,701	9,183	21,151	9,183	16,192	16,192
3661 2000 PER CAPITA BOND ACT						
Beginning Fund Balance	(61,554)	6,920	6,920	-	-	-
Add: Revenues	68,474	50,000	-	-	-	-
Add: Other Financing Source - Trans in	-	-	-	-	-	-
Less: Expenditures	-	-	-	-	-	-
Less: Other Financing Use - Trans out	-	56,920	-	-	-	-
Audit adjustment						
Ending Fund Balance	6,920	-	6,920	-	-	-

Report: Fund Balance Analysis	ACTUAL FY 2010	ACTUAL FY 2011	ADOPTED BUDGET FY 2012	ADJUSTED BUDGET FY 2012	ESTIMATED YEAR END FY 2012	ADOPTED BUDGET FY 2013
3681 TEA GRANT FUND						
Beginning Fund Balance	(280,392)	(280,392)	(280,392)	(280,392)	(280,392)	(280,392)
Add: Revenues	-	-	2,376,799	2,376,799	338	2,159,627
Add: Other Financing Source - Trans in	-	-	-	-	-	30,473
Less: Expenditures	-	-	-	-	-	-
Less: Other Financing Use - Trans out	-	-	2,370,667	2,365,974	338	2,159,627
Audit adjustment						
Ending Fund Balance	(280,392)	(280,392)	(274,260)	(269,567)	(280,392)	(249,919)
3682 DOE BLOCK GRANT						
Beginning Fund Balance	(1)	(6,105)	2	(0)	(0)	(1)
Add: Revenues	34,297	579,383	120,179	120,179	40,735	-
Add: Other Financing Source - Trans in	-	-	-	-	-	-
Less: Expenditures	-	-	-	-	-	-
Less: Other Financing Use - Trans out	40,401	573,279	120,176	120,176	40,735	-
Audit adjustment						
Ending Fund Balance	(6,105)	(0)	5	3	(1)	(1)
3701 SAFE SCHOOL ROUTE GRANT						
Beginning Fund Balance	(298,961)	(298,961)	(298,961)	-	-	-
Add: Revenues	-	297,766	-	-	-	-
Add: Other Financing Source - Trans in	-	-	-	-	-	-
Less: Expenditures	-	-	-	-	-	-
Less: Other Financing Use - Trans out	-	(1,195)	-	-	-	-
Audit adjustment						
Ending Fund Balance	(298,961)	-	(298,961)	-	-	-
3721 STATE OF CA CEC GRANT						
Beginning Fund Balance	(4,079)	-	60,033	-	-	-
Add: Revenues	265,100	-	-	-	-	-
Add: Other Financing Source - Trans in	-	-	-	-	-	-
Less: Expenditures	-	-	-	-	-	-
Less: Other Financing Use - Trans out	261,021	-	-	-	-	-
Audit adjustment						
Ending Fund Balance	0	-	60,033	-	-	-
3741 DUPONT/LEAD SAFETY GRANT						
Beginning Fund Balance	104,087	104,568	104,568	104,878	104,878	105,001
Add: Revenues	481	310	-	-	123	123
Add: Other Financing Source - Trans in	-	-	-	-	-	-
Less: Expenditures	-	-	-	-	-	-
Less: Other Financing Use - Trans out	-	-	92,424	92,424	-	92,424
Audit adjustment						
Ending Fund Balance	104,568	104,878	12,144	12,454	105,001	12,700

Report: Fund Balance Analysis	ACTUAL FY 2010	ACTUAL FY 2011	ADOPTED BUDGET FY 2012	ADJUSTED BUDGET FY 2012	ESTIMATED YEAR END FY 2012	ADOPTED BUDGET FY 2013
3761 STATE HOMELAND SECURITY GRANT						
Beginning Fund Balance	-	-	-	-	-	-
Add: Revenues	-	-	-	-	-	-
Add: Other Financing Source - Trans in	-	-	-	-	-	-
Less: Expenditures	-	-	-	-	-	-
Less: Other Financing Use - Trans out	-	-	-	-	-	-
Audit adjustment						
Ending Fund Balance	-	-	-	-	-	-
3781 PROP 40 GRANT						
Beginning Fund Balance	-	-	-	-	-	-
Add: Revenues	-	-	-	-	-	-
Add: Other Financing Source - Trans in	-	-	-	-	-	-
Less: Expenditures	-	-	-	-	-	-
Less: Other Financing Use - Trans out	-	-	-	-	-	-
Audit adjustment						
Ending Fund Balance	-	-	-	-	-	-
3782 PROP 84 PARK GRANT						
Beginning Fund Balance	-	-	-	-	-	-
Add: Revenues	-	-	-	-	-	4,949,957
Add: Other Financing Source - Trans in	-	-	-	-	-	-
Less: Expenditures	-	-	-	-	-	4,948,761
Less: Other Financing Use - Trans out	-	-	-	-	-	-
Audit adjustment						
Ending Fund Balance	-	-	-	-	-	1,196
3791 PROP 1B FUND						
Beginning Fund Balance	950,681	687,592	595,416	500,391	500,391	500,891
Add: Revenues	4,282	1,907	-	-	480,500	-
Add: Other Financing Source - Trans in	-	-	-	-	-	-
Less: Expenditures	-	-	-	-	-	-
Less: Other Financing Use - Trans out	267,371	189,108	100,000	517,200	480,000	-
Audit adjustment						
Ending Fund Balance	687,592	500,391	495,416	(16,809)	500,891	500,891
3801 JUSTICE ASSISTANT GRANT						
Beginning Fund Balance	(92,152)	298,855	367,181	47,047	47,047	47,047
Add: Revenues	402,874	137,354	88,519	88,519	88,579	74,601
Add: Other Financing Source - Trans in	-	-	-	-	-	-
Less: Expenditures	11,867	389,162	88,419	122,582	88,579	74,601
Less: Other Financing Use - Trans out	-	-	-	-	-	-
Audit adjustment						
Ending Fund Balance	298,855	47,047	367,281	12,984	47,047	47,047

Report: Fund Balance Analysis	ACTUAL FY 2010	ACTUAL FY 2011	ADOPTED BUDGET FY 2012	ADJUSTED BUDGET FY 2012	ESTIMATED YEAR END FY 2012	ADOPTED BUDGET FY 2013
3861 STATE TRANSPORTATION PARTNERSHIP						
Beginning Fund Balance	(212,207)	(213,202)	(380,040)	(537,764)	(537,764)	-
Add: Revenues	-	938,577	465,693	1,003,457	537,764	-
Add: Other Financing Source - Trans in	-	-	-	-	-	-
Less: Expenditures	-	-	-	-	-	-
Less: Other Financing Use - Trans out	995	1,263,139	-	-	-	-
Audit adjustment						
Ending Fund Balance	(213,202)	(537,764)	85,653	465,693	-	-
4011 CAPITAL PROJECTS FUND						
Beginning Fund Balance	1,730,854	692,847	692,846	250,209	250,209	(343,181)
Add: Revenues	3,995,615	(622,304)	-	447,220	90,000	357,220
Add: Other Financing Source - Trans in	7,136,249	7,268,013	19,937,657	22,710,695	4,207,491	18,601,274
Less: Expenditures	12,169,872	7,088,347	19,937,656	23,157,915	4,890,881	18,604,171
Less: Other Financing Use - Trans out	-	-	-	-	-	-
Audit adjustment						
Ending Fund Balance	692,846	250,209	692,847	250,209	(343,181)	11,142
4101 PARK REPLACEMENT FUND						
Beginning Fund Balance	(2,572,247)	(2,689,902)	(2,689,902)	(2,689,902)	(2,689,902)	(2,489,902)
Add: Revenues	-	-	-	-	-	-
Add: Other Financing Source - Trans in	-	-	200,000	200,000	200,000	276,656
Less: Expenditures	-	-	-	-	-	-
Less: Other Financing Use - Trans out	117,655	-	-	-	-	-
Audit adjustment						
Ending Fund Balance	(2,689,902)	(2,689,902)	(2,489,902)	(2,489,902)	(2,489,902)	(2,213,246)
4151 CIP LOAN PROCEEDS						
Beginning Fund Balance	1,241,415	1,177,451	290,733	370,735	370,735	136,248
Add: Revenues	-	897	-	-	-	-
Add: Other Financing Source - Trans in	-	-	-	-	-	-
Less: Expenditures	-	-	-	-	-	-
Less: Other Financing Use - Trans out	63,964	807,613	138,045	234,487	234,487	-
Audit adjustment						
Ending Fund Balance	1,177,451	370,735	152,688	136,248	136,248	136,248
4451 ROBERTI ZBERG HARRIS FUND						
Beginning Fund Balance	0	63,888	63,888	-	-	-
Add: Revenues	79,241	-	-	-	-	-
Add: Other Financing Source - Trans in	-	-	-	-	-	-
Less: Expenditures	-	-	-	-	-	-
Less: Other Financing Use - Trans out	15,353	63,888	33,887	-	-	-
Audit adjustment						
Ending Fund Balance	63,888	-	30,001	-	-	-

Report: Fund Balance Analysis	ACTUAL FY 2010	ACTUAL FY 2011	ADOPTED BUDGET FY 2012	ADJUSTED BUDGET FY 2012	ESTIMATED YEAR END FY 2012	ADOPTED BUDGET FY 2013
5011 CITY DEBT SERVICE FUND						
Beginning Fund Balance	1,057,343	1,144,583	5,929,583	1,560,228	1,560,228	1,597,291
Add: Revenues	-	4,785,643	-	-	-	500
Add: Other Financing Source - Trans in	1,281,142	1,036,184	1,307,821	1,307,821	1,307,820	1,250,803
Less: Expenditures	1,193,902	5,406,183	1,270,757	1,270,757	1,270,757	1,250,803
Less: Other Financing Use - Trans out	-	-	-	-	-	-
Audit adjustment						
Ending Fund Balance	1,144,583	1,560,228	5,966,647	1,597,292	1,597,291	1,597,791
6011 1999 WATER REVENUE BONDS						
Beginning Fund Balance	1,915,665	728,820	345,006	390,687	390,687	277,350
Add: Revenues	45,728	-	-	-	-	-
Add: Other Financing Source - Trans in	-	-	-	-	-	-
Less: Expenditures	-	-	-	-	-	-
Less: Other Financing Use - Trans out	1,232,573	338,133	41,389	133,886	113,337	30,000
Audit adjustment						
Ending Fund Balance	728,820	390,687	303,617	256,801	277,350	247,350
6051 WATER ENTERPRISE FUND						
Beginning Fund Balance	12,146,403	14,427,641	14,161,782	15,880,582	15,880,582	16,447,673
Add: Revenues	9,819,552	9,853,342	11,116,949	11,116,949	10,056,770	10,047,991
Add: Other Financing Source - Trans in	-	138,567	-	-	-	-
Less: Expenditures	7,356,690	6,576,441	8,823,887	8,825,209	8,592,219	9,243,047
Less: Other Financing Use - Trans out	6,012,082	853,310	3,405,034	3,795,555	897,460	2,977,498
Audit adjustment	5,830,458	(1,109,219)				
Ending Fund Balance	14,427,641	15,880,582	13,049,810	14,376,767	16,447,673	14,284,119
6151 1995 WATER REVENUE BONDS						
Beginning Fund Balance	29,946	30,146	30,146	30,146	30,146	30,146
Add: Revenues	200	-	-	-	-	-
Add: Other Financing Source - Trans in	-	-	-	-	-	-
Less: Expenditures	-	-	-	-	-	-
Less: Other Financing Use - Trans out	-	-	-	-	-	-
Audit adjustment						
Ending Fund Balance	30,146	30,146	30,146	30,146	30,146	30,146
6201 2003 ENTERPRISE REVENUE BONDS						
Beginning Fund Balance	(44,804)	19,100	19,100	19,100	19,100	19,100
Add: Revenues	2	-	-	-	-	-
Add: Other Financing Source - Trans in	-	-	-	-	-	-
Less: Expenditures	-	-	-	-	-	-
Less: Other Financing Use - Trans out	(63,902)	-	-	-	-	-
Audit adjustment						
Ending Fund Balance	19,100	19,100	19,100	19,100	19,100	19,100

Report: Fund Balance Analysis	ACTUAL FY 2010	ACTUAL FY 2011	ADOPTED BUDGET FY 2012	ADJUSTED BUDGET FY 2012	ESTIMATED YEAR END FY 2012	ADOPTED BUDGET FY 2013
6301 2008 WATER REVENUE BONDS						
Beginning Fund Balance	-	5,676,280	5,247,414	4,947,730	4,947,730	3,903,334
Add: Revenues	-	37,468	-	-	-	-
Add: Other Financing Source - Trans in	6,000,000	-	-	-	-	-
Less: Expenditures	-	-	-	-	-	-
Less: Other Financing Use - Trans out	323,720	766,018	5,247,414	4,785,028	1,044,396	3,778,715
Audit adjustment						
Ending Fund Balance	5,676,280	4,947,730	-	162,702	3,903,334	124,619
7011 GARAGE FUND						
Beginning Fund Balance	356,637	902,696	1,358,061	1,374,134	1,374,134	1,005,950
Add: Revenues	745,949	737,847	327,316	327,316	317,316	325,647
Add: Other Financing Source - Trans in	-		-	-	-	-
Less: Expenditures	246,771	765,991	692,500	702,375	685,500	643,500
Less: Other Financing Use - Trans out	-		-	-	-	-
Audit adjustment	46,881	499,582				
Ending Fund Balance	902,696	1,374,134	992,877	999,075	1,005,950	688,097
7101 INFORMATION TECHNOLOGY FUND						
Beginning Fund Balance	80,102	80,102	80,102	80,102	80,102	80,102
Add: Revenues	-	-	-	-	-	-
Add: Other Financing Source - Trans in	-	-	-	-	-	-
Less: Expenditures	-	254,530	-	-	-	-
Less: Other Financing Use - Trans out	-	-	-	-	-	-
Audit adjustment		254,530				
Ending Fund Balance	80,102	80,102	80,102	80,102	80,102	80,102
7151 SELF INSURANCE FUND						
Beginning Fund Balance	(1,397,274)	(1,650,502)	(1,757,648)	(1,760,182)	(1,760,182)	(1,259,514)
Add: Revenues	1,978,134	1,941,247	2,372,092	2,372,092	2,386,223	2,369,042
Add: Other Financing Source - Trans in	-	-	550,000	550,000	550,000	389,200
Less: Expenditures	2,068,515	2,295,283	2,593,352	2,593,352	2,435,555	2,395,020
Less: Other Financing Use - Trans out	-	-	-	-	-	-
Audit adjustment	(162,847)	244,356				
Ending Fund Balance	(1,650,502)	(1,760,182)	(1,428,908)	(1,431,442)	(1,259,514)	(896,292)
9011 PUBLIC FINANCING AUTHORITY						
Beginning Fund Balance	(0)	-	-	-	-	1,187
Add: Revenues	-	-	-	-	-	-
Add: Other Financing Source - Trans in	10,081	9,895	12,023	12,023	12,023	12,023
Less: Expenditures	10,081	9,895	10,620	10,620	10,836	16,823
Less: Other Financing Use - Trans out	-	-	-	-	-	-
Audit adjustment						
Ending Fund Balance	-	-	1,403	1,403	1,187	(3,613)

Report: Fund Balance Analysis	ACTUAL FY 2010	ACTUAL FY 2011	ADOPTED BUDGET FY 2012	ADJUSTED BUDGET FY 2012	ESTIMATED YEAR END FY 2012	ADOPTED BUDGET FY 2013
9051 2003 LEASE REVENUE REFUNDING						
Beginning Fund Balance	1,206,301	1,191,193	1,172,608	1,171,164	1,171,164	704,850
Add: Revenues	-	14	-	-	-	-
Add: Other Financing Source - Trans in	-	-	-	-	-	-
Less: Expenditures	-	-	-	-	-	-
Less: Other Financing Use - Trans out	15,108	20,042	977,927	996,512	466,314	34,686
Audit adjustment						
Ending Fund Balance	1,191,193	1,171,164	194,681	174,652	704,850	670,165
9052 2010 Lease Rev Bonds Series A						
Beginning Fund Balance	-	-	4,200,000	4,203,017	4,203,017	4,203,017
Add: Revenues	-	4,203,017	-	-	-	-
Add: Other Financing Source - Trans in	-	-	-	-	-	-
Less: Expenditures	-	-	-	-	-	-
Less: Other Financing Use - Trans out	-	-	4,200,000	4,200,000	-	4,200,000
Audit adjustment						
Ending Fund Balance	-	4,203,017	-	3,017	4,203,017	3,017
COMBINING FUNDS						
Beginning Fund Balance	43,611,160	41,394,554	46,743,072	41,935,740	41,935,740	42,539,669
Add: Revenues	57,626,190	63,574,378	58,123,163	61,629,122	55,953,691	62,328,607
Add: Other Financing Source - Trans in	20,069,127	14,843,390	28,086,956	31,518,260	13,004,056	26,115,594
Less: Expenditures	59,112,001	62,307,887	71,797,068	75,752,851	55,349,763	75,451,714
Less: Other Financing Use - Trans out	20,069,127	14,843,390	28,086,956	31,518,260	13,004,056	26,121,939
Audit adjustment	(730,795)	(725,305)	-	-	-	-
Ending Fund Balance	41,394,554	41,935,740	33,069,167	27,812,011	42,539,669	29,410,218
AS SUCCESSOR AGENCY TO THE DISSOLVED LYNWOOD REDEVELOPMENT AGENCY						
9412 LRA AREA "A" REDEVELOPMENT FUND						
Beginning Fund Balance	(4,487)	-	-		-	-
Add: Revenues	70,320	-	-	-	-	-
Add: Other Financing Source - Trans in	1,789,193	-	-	-	-	-
Less: Expenditures	1,855,026	-	-	-	-	-
Less: Other Financing Use - Trans out	-	-	-	-	-	-
Audit adjustment						
Ending Fund Balance	-	-	-	-	-	-
9452 LRA AREA "A" TAX INCREMENT						
Beginning Fund Balance	2,330,556	-	-	-	-	-
Add: Revenues	5,321,001	-	-	-	-	-
Add: Other Financing Source - Trans in	-	-	-	-	-	-

Report: Fund Balance Analysis	ACTUAL FY 2010	ACTUAL FY 2011	ADOPTED BUDGET FY 2012	ADJUSTED BUDGET FY 2012	ESTIMATED YEAR END FY 2012	ADOPTED BUDGET FY 2013
Less: Expenditures	3,255,617	-	-	-	-	-
Less: Other Financing Use - Trans out	3,237,153	-	-	-	-	-
Audit adjustment	(650,000)					
Ending Fund Balance	508,788	-	-	-	-	-
9502 Area "A"/ALAMEDA BOND RESERVES						
Beginning Fund Balance	1,139,158	-	-	-	-	-
Add: Revenues	-	-	-	-	-	-
Add: Other Financing Source - Trans in	-	-	-	-	-	-
Less: Expenditures	198	-	-	-	-	-
Less: Other Financing Use - Trans out	-	-	-	-	-	-
Audit adjustment						
Ending Fund Balance	1,138,960	-	-	-	-	-
9552 LRA AREA "A" BOND PROCEEDS						
Beginning Fund Balance	3,593	-	-	-	-	-
Add: Revenues	8	-	-	-	-	-
Add: Other Financing Source - Trans in	-	-	-	-	-	-
Less: Expenditures	-	-	-	-	-	-
Less: Other Financing Use - Trans out	-	-	-	-	-	-
Audit adjustment						
Ending Fund Balance	3,601	-	-	-	-	-
9602 LRA "A" BOND PROCEEDS						
Beginning Fund Balance	44,130	-	-	-	-	-
Add: Revenues	95	-	-	-	-	-
Add: Other Financing Source - Trans in	-	-	-	-	-	-
Less: Expenditures	-	-	-	-	-	-
Less: Other Financing Use - Trans out	-	-	-	-	-	-
Audit adjustment						
Ending Fund Balance	44,225	-	-	-	-	-
9652 LRA ALAMEDA PROJECT AREA						
Beginning Fund Balance	1,216	-	(0)	-	-	-
Add: Revenues	-	-	-	-	-	-
Add: Other Financing Source - Trans in	612,016	-	-	-	-	-
Less: Expenditures	613,233	-	-	-	-	-
Less: Other Financing Use - Trans out	-	-	-	-	-	-
Audit adjustment						
Ending Fund Balance	(0)	-	(0)	-	-	-
9702 LRA AREA ALAMEDA TAX INCREMENT						
Beginning Fund Balance	522,372	-	-	-	-	-
Add: Revenues	839,221	-	-	-	-	-
Add: Other Financing Source - Trans in	-	-	-	-	-	-
Less: Expenditures	123,518	-	-	-	-	-

Report: Fund Balance Analysis	ACTUAL FY 2010	ACTUAL FY 2011	ADOPTED BUDGET FY 2012	ADJUSTED BUDGET FY 2012	ESTIMATED YEAR END FY 2012	ADOPTED BUDGET FY 2013
Less: Other Financing Use - Trans out	783,460	-	-	-	-	-
Audit adjustment						
Ending Fund Balance	454,614	-	-	-	-	-
9752 LRA AREA "A"- LOW/MOD HOUSING FUND						
Beginning Fund Balance	2,911,934	-	-	-	-	-
Add: Revenues	696,357	-	-	-	-	-
Add: Other Financing Source - Trans in	1,447,960	-	-	-	-	-
Less: Expenditures	1,483,097	-	-	-	-	-
Less: Other Financing Use - Trans out	-	-	-	-	-	-
Audit adjustment	(2,807,058)					
Ending Fund Balance	766,096	-	-	-	-	-
9802 LRA ALAMEDA LOW/MOD INCOME HOUSING FUND						
Beginning Fund Balance	1,435,188	-	-	-	-	-
Add: Revenues	1,480	-	-	-	-	-
Add: Other Financing Source - Trans in	171,444	-	-	-	-	-
Less: Expenditures	454,907	-	-	-	-	-
Less: Other Financing Use - Trans out	-	-	-	-	-	-
Audit adjustment	(426,311)					
Ending Fund Balance	726,894	-	-	-	-	-
1012 COMMUNITY DEVELOPMENT - A (PROJECT AREA "A" NON-HOUSING)						
Beginning Fund Balance	-	508,788	5,331,136	2,839,605	2,839,605	620,295
Add: Revenues	-	9,212,923	5,451,724	5,458,118	2,048,433	64,018
Add: Other Financing Source - Trans in	-	-	-	-	-	-
Less: Expenditures	-	5,829,275	4,280,820	4,683,260	3,881,650	684,314
Less: Other Financing Use - Trans out	-	1,117,832	1,015,921	1,015,921	386,093	-
Audit adjustment		65,000				
Ending Fund Balance	-	2,839,605	5,486,119	2,598,542	620,295	(1)
1013 COMMUNITY DEVELOPMENT HOUSING "A" (AREA A PROJECT AREA)						
Beginning Fund Balance	-	766,096	(85,168)	412,734	412,734	10,199
Add: Revenues	-	29,043	4,600	4,793	4,924	166
Add: Other Financing Source - Trans in	-	1,117,832	1,015,921	1,015,921	386,093	-
Less: Expenditures	-	699,519	1,515,128	1,746,210	793,552	-
Less: Other Financing Use - Trans out	-	-	-	-	-	-
Audit adjustment		(800,718)				
Ending Fund Balance	-	412,734	(579,775)	(312,762)	10,199	10,365

Report: Fund Balance Analysis	ACTUAL FY 2010	ACTUAL FY 2011	ADOPTED BUDGET FY 2012	ADJUSTED BUDGET FY 2012	ESTIMATED YEAR END FY 2012	ADOPTED BUDGET FY 2013
1014 COMMUNITY DEVELOPMENT B (ALAMEDA PROJECT AREA NON-HOUSING)						
Beginning Fund Balance	-	454,614	621,610	446,918	446,918	240,147
Add: Revenues	-	915,890	1,021,940	1,021,975	510,902	-
Add: Other Financing Source - Trans in	-	-	-	-	-	-
Less: Expenditures	-	740,866	855,056	838,400	615,533	240,147
Less: Other Financing Use - Trans out	-	182,719	204,200	204,200	102,140	-
Audit adjustment						
Ending Fund Balance	-	446,918	584,294	426,294	240,147	0
1015 COMMUNITY DEVELOPMENT HOUSING - B (ALAMEDA PROJECT AREA HOUSING)						
Beginning Fund Balance	-	726,894	233,038	414,176	414,176	459,704
Add: Revenues	-	193	600	792	-	-
Add: Other Financing Source - Trans in	-	182,719	204,200	204,200	102,140	-
Less: Expenditures	-	195,270	739,438	739,438	56,612	459,704
Less: Other Financing Use - Trans out	-	-	-	-	-	-
Audit adjustment		(300,360)				
Ending Fund Balance	-	414,176	(301,600)	(120,270)	459,704	0
1016 AREA "A"/ALAMEDA SPECIAL RESERVE						
Beginning Fund Balance	-	1,138,960	1,138,960	1,138,979	1,138,979	1,138,979
Add: Revenues	-	19	-	-	-	-
Add: Other Financing Source - Trans in	-	-	-	-	-	-
Less: Expenditures	-	-	-	-	-	-
Less: Other Financing Use - Trans out	-	-	-	-	-	-
Audit adjustment						
Ending Fund Balance	-	1,138,979	1,138,960	1,138,979	1,138,979	1,138,979
1017 COMMUNITY DEVELOPMENT A BOND PROCEEDS						
Beginning Fund Balance	-	3,601	3,601	3,608	3,608	3,608
Add: Revenues	-	7	-	-	-	-
Add: Other Financing Source - Trans in	-	-	-	-	-	-
Less: Expenditures	-	-	-	-	-	-
Less: Other Financing Use - Trans out	-	-	-	-	-	-
Audit adjustment						
Ending Fund Balance	-	3,608	3,601	3,608	3,608	3,608
1018 1999 BOND PROCEEDS						
Beginning Fund Balance	-	44,225	44,225	44,315	44,315	44,315
Add: Revenues	-	90	-	-	-	-
Add: Other Financing Source - Trans in	-	-	-	-	-	-
Less: Expenditures	-	-	-	-	-	-
Less: Other Financing Use - Trans out	-	-	-	-	-	-

Report: Fund Balance Analysis	ACTUAL FY 2010	ACTUAL FY 2011	ADOPTED BUDGET FY 2012	ADJUSTED BUDGET FY 2012	ESTIMATED YEAR END FY 2012	ADOPTED BUDGET FY 2013
Audit adjustment						
Ending Fund Balance	-	44,315	44,225	44,315	44,315	44,315
1019 2011 SERIES A BOND						
Beginning Fund Balance	-	-	17,919,541	17,891,998	17,891,998	17,891,998
Add: Revenues	-	18,483,827	92,400	92,400	-	-
Add: Other Financing Source - Trans in	-	-	-	-	-	-
Less: Expenditures	-	591,830	-	-	-	-
Less: Other Financing Use - Trans out	-	-	-	-	-	-
Audit adjustment						
Ending Fund Balance	-	17,891,998	18,011,941	17,984,398	17,891,998	17,891,998
1020 2011 SERIES B BOND						
Beginning Fund Balance	-	-	5,399,590	5,382,074	5,382,074	2,495,578
Add: Revenues	-	5,660,805	113,504	-	113,504	-
Add: Other Financing Source - Trans in	-	-	-	-	-	-
Less: Expenditures	-	278,731	3,000,000	-	3,000,000	-
Less: Other Financing Use - Trans out	-	-	-	-	-	-
Audit adjustment						
Ending Fund Balance	-	5,382,074	2,513,094	5,382,074	2,495,578	2,495,578
1021 REDEVELOPMENT OBLIGATION RETIREMENT TRUST FUND						
Beginning Fund Balance	-	-	-	-	-	2,411,902
Add: Revenues	-	-	-	-	2,411,902	-
Add: Other Financing Source - Trans in	-	-	-	-	-	-
Less: Expenditures	-	-	-	-		2,411,902
Less: Other Financing Use - Trans out	-	-	-	-	-	-
Audit adjustment						
Ending Fund Balance	-	-	-	-	2,411,902	-
COMBINING FUNDS						
Beginning Fund Balance	8,383,660	3,643,178	30,606,533	28,574,406	28,574,406	25,316,724
Add: Revenues	6,928,482	34,302,798	6,684,768	6,691,583	5,089,665	64,184
Add: Other Financing Source - Trans in	4,020,614	1,300,551	1,220,121	1,220,121	488,233	-
Less: Expenditures	7,785,595	8,335,492	10,390,442	11,007,307	8,347,347	3,796,067
Less: Other Financing Use - Trans out	4,020,614	1,300,551	1,220,121	1,220,121	488,233	-
Audit adjustment	(3,883,369)	(1,036,078)				
Ending Fund Balance	3,643,178	28,574,406	26,900,859	24,258,681	25,316,724	21,584,840

REVENUE DISCUSSION

Summary of the General Fund Revenues

This section provides information on the City's General Fund revenue and summarizes projections and forecasts for FY 2012-13. The City is expected to generate $28.9 million in our General Fund for FY 2012-13. The projections are based on historical trends, forecasts of economic conditions, anticipated development projects, transfers, and legislative changes in the City's fee levels and business practices.

The City of Lynwood's core financial base consists primarily of User's Utility Tax (UUT), Property Tax, Sales Tax and City imposed fees. The UUT is the City's largest single source of revenue, constituting 19% of our revenue base. The discussion below outlines each of our core revenue streams, as well as projected trends for FY 2012-13.

Property Tax

Property Tax is one of Lynwood's key resources of revenue for the General Fund. Property subject to the tax includes land, structures, and improvements. The tax is applied to a property's value. In the 1978, Proposition 13 dramatically revised the calculation of California property taxes by establishing a fixed tax rate of one percent of a property's value, and generally limiting growth in assessed valuation to 2 percent per year. The major exception to the 2 percent cap takes place when property changes ownership, in which case the fair market value becomes the basis for taxation.

In addition to the one percent tax, which accrues to the City's General Fund, there are additional property taxes approved by Lynwood voters (i.e. for retirement benefits). These tax "overrides" are small fraction of one percent, and the proceeds accrue to a special retirement benefits fund.

Collection and Allocation

Los Angeles County collects property taxes and allocates them to: cities within the County; various school districts, special districts and other governmental entities located within the County, and the County itself. As a result of this allocation, the City typically only receives a portion of the one percent tax on the non-Redevelopment Area property located within City limits. The property tax fraction that the City collects used to be higher, prior to the enactment of the two state-mandated funding shifts in 1992-93 and 1993-94. These shifts moved property tax proceeds away from Lynwood's General Fund into an Educational Revenue Augmentation Fund (ERAF), which is spent on schools.

Since FY 2004-05, two State initiatives have had a significant effect on property taxes. The first mandates a one-for-one 'swap' of property taxes with vehicle license fees. Although this was initially a one-for-one swap, it is expected to benefit the City over time, since property taxes tends to grow faster than vehicle license fees. By providing a larger property tax base to local governments, the swap is intended to induce local governments to make land use decisions that will enhance property values (i.e. build housing), rather than building retail in an attempt to gain more sales tax.

Future Growth

Property tax growth is affected by the assessed valuation allowed under Prop 13 (typically a maximum of 2 percent), new construction, property turnover, changes in property values, and changes in State legislation controlling the allocation of revenue among jurisdictions.

Property tax growth is expected to increase slightly by $28,574 from the FY 12 year end estimate to next fiscal year, showing modest growth despite the depressed housing market and economy. Property tax revenue in FY 2012-13 is projected to be approximately $2.6 million. The VLF swap projection is $6.1 million.

Sales Tax

The current Sales Tax rate in Los Angeles County is 9.75 percent, which became effective April 1, 2009. Although there was an increase in overall sales tax, this increase does not affect the amount of sales tax revenues cities receive. The City's share of the new 9.75 percent tax rate is still 1.00 percent, while the State, Los Angeles County and other governmental entities share the remainder.

Under the terms of the "Triple Flip", beginning in FY 2005-06, the City receives 0.25 percent of sales tax in the form of property tax. Unlike the VLF-Property Tax Swap, the motive for the Triple Flip was not to influence local land use decisions. Instead, it was driven by the State's desire to borrow funds to balance the FY 2004-05 Budget.

Sales Tax Revenue is influenced by a variety of factors: the number of retail outlets in the City, the level of interest rates, disposable income among area residents, consumer confidence and the rate of inflation. In the past, the City has lacked large retail magnet stores and consequently has not realized the sales tax revenue that would be expected, given the level of disposable income available to the residents of Lynwood and its neighboring cities. In addition, due to the declining economy, unemployment has sharply risen, which may affect sales tax as well. In

recent years however, a number of new projects have either been built or are in the planning stages.

Future Growth

For FY 2012-13, sales taxes revenue is projected to increase by $128,413, and anticipated to generate $3.5 million (including the "Triple Flip" amount). This slight increase is indicative that the economy is slowly rising out of the current recession. Although unemployment continues to be high, sales tax revenue performance has been steady over the last several business quarters.

Utility User's Tax

The Utility User's Tax (UUT) is a significant revenue source for the City. It is a surcharge on the use of electricity, gas, telecommunications and water. The tax rate had previously been 10 percent, but was recently reduced to a 9 percent rate (ratified by Lynwood voters in the 2009 November election). Disabled ratepayers and senior residents (over 65 years old) are exempt from the tax.

Recent growth in UUT revenue has been volatile. Industry restructuring, technological changes, weather, and the dynamics of energy markets all contribute to this tax's variability.

Future Growth

UUT revenue is anticipated to decrease in FY 12-13. UUT revenue is projected to be approximately at $5.5 million.

Business License Tax

Nearly every city in California levies a Business License Tax (BLT) for the privilege of operating a business within their city. In Lynwood, the BLT is charged annually, and is applied either to gross receipts of payroll for each business or more commonly, and in the City of Lynwood, the number of employees per business depending on type of business. There are some exceptions and additional fees may apply to certain specialty or professional businesses (i.e. professional medical practice).

Vehicle License Fee

The Vehicle License Fee (VLF) is a tax on the ownership of a vehicle and is based on vehicle's value (a vehicle's value is reduced each year according to standard depreciation schedules). The tax is assessed annually and collected by the State. A statewide revenue pool is created, which is affected by the existing vehicle stock and by new auto sales across all of California. The formula for allocation from this pool is complex, but cities generally receive funding on a per capita basis.

In 1998, the legislature began a series of reductions in the VLF tax rate, from 2.0 to an effective rate of 0.65 percent over a period of years. However, the State held local governments harmless by providing them "backfill" payments that made up for the reduced tax revenue.

As part of the FY 2004-05 State Budget, the Legislature mandated a VLF-property tax 'swap' under which local government would receive additional property tax for an equal amount of VLF revenue. The Legislature's intention was to provide a greater incentive for local governments to make land use decisions that would enhance property values, rather than enhancing sales tax. The general effect should be to achieve more housing and less retail. For Lynwood, the amount of the swap is projected to be $6.1 million in FY 2012-13.

In 2009, the State Legislature increased the VLF rate of 0.50 percent to a temporary rate of 1.15 percent. Under this distribution, cities continued to receive normal allocations of VLF revenue. The increase in the temporary rate also funded the local COPs grant program funding for local agencies. The temporary VLF tax rate increase ended in FY 2010-11 and was restored to the original tax rate pre-FY 2009-10 level.

To address local VLF revenues, in 2011, the State Legislature passed SB 89 which eliminated all VLF revenues to local agencies. The VLF tax now only supports the COPS grant program, at the expense of providing VLF revenues to cities. The fiscal impact for loss of VLF revenues for the City is approximately $200K to $300K annually.

Licenses and Permits

License and permit revenue is mainly construction-related. Due to recent declines in real estate and development activity in the City, these revenues have declined.

Fines and Penalties

Fines and Penalties consist primarily of fines for violations related to traffic and parking.

Service Charges

Service charges are imposed on the users of services provided by the City. The charge, or fee, may recover all or part of the cost of providing the service, at the discretion of the City. The calculation of a charge or fee can include applicable overhead.

Transfers

These are a number of transfers In and Out between funds. Most transfers into the General Fund and other funds are to subsidize basic operations.

Redevelopment Areas and RPTTF

In FY 2011-12, the State Legislature passed ABx1 26, the legislation that dissolves all redevelopment agencies in California and created successor agencies to wind down the affairs of redevelopment agencies. Previous property tax increment revenues received by former RDAs will be collected by the State and approved Redevelopment Property Tax Trust Fund (RPTTF) revenues will be distributed by the counties to Successor Agencies based on an approved Recognized Obligation Payment Schedule (ROPS) by the State Department of Finance (DOF).

Beginning in FY 2012-13, the Lynwood Successor Agency will receive RPTFF revenues to pay down all enforceable obligations of the former Lynwood Redevelopment Agency. Distribution of RPTFF is based on the approved ROPS for each successor agency.

SUMMARY OF REVENUE BY TYPE

Fund No.	Fund Name	Taxes	Licenses/ Permits	Revenue From Other Agencies	Charges For Services	Other Revenue	Fines, Forfeits, & Penalties	Revenue From Money/ Prop	Transfers In	Totals
1011	General Fund	$ 19,464,050	$ 446,200	$ 121,275	$ 3,301,453	$ 1,504,546	$ 1,604,000	$ 341,000	$ 2,097,109	$ 28,879,633
1012	Community Development - A	-	-	36,058	18,960	-	-	9,000	-	64,018
1013	Community Development Housing - A	-	-	-	-	-	-	166	-	166
1014	Community Development - B	-	-	-	-	-	-	-	-	-
1015	Community Development Housing - B	-	-	-	-	-	-	-	-	-
1016	Tax Allocation Bond Reserves	-	-	-	-	-	-	-	-	-
1017	Community Development A Bond Proceeds	-	-	-	-	-	-	-	-	-
1018	1099 Bond Proceeds	-	-	-	-	-	-	-	-	-
1019	2011 Series A Bond Proceeds	-	-	-	-	-	-	-	-	-
1020	2011 Series B Bond Proceeds	-	-	-	-	-	-	-	-	-
1021	Redevelopment Obligation Retirement	-	-	-	-	-	-	-	-	
1051	Contingency Set Aside	-	-	-	-	-	-	-	-	-
2011	Retirement Fund	2,610,900	-	-	-	-	-	-	-	2,610,900
2051	Traffic Safety Fund	-	-	-	-	-	-	-	1,816,772	1,816,772
2101	Gas Tax Fund	-	-	1,907,533	-	-	-	663	-	1,908,196
2151	Transportation Invest. (AB2928) Fund	-	-	-	-	-	-	-	-	-
2251	Bike & Ped. Grant (SB 821) Fund	-	-	-	-	-	-	-	-	-
2301	Prop "A" Fund	1,049,231	-	-	-	-	-	4,000	-	1,053,231
2351	Prop "C" Fund	1,022,820	-	-	-	-	-	-	-	1,022,820
2352	Measure R	613,000	-	-	-	-	-	1,500	-	614,500
2401	Transportation Fund	-	-	-	9,000	-	-	-	1,325,081	1,334,081
2451	Air Quality Improvement Fund	-	-	60,000	-	-	-	257	-	60,257
2501	State COPS Program Fund	-	-	100,000	-	-	-	-	-	100,000
2551	Local Law Enforcement Block Grant	-	-	-	-	-	-	-	-	-
2601	Sheriff Drug Seizure Fund	-	-	-	-	-	-	-	-	-
2651	Street Lighting Fund	1,042,740	-	-	-	-	-	-	58,315	1,101,055
2701	Landscape Maint. Assessment District	1,075,000	-	-	-	-	-	-	247,889	1,322,889

SUMMARY OF REVENUE BY TYPE

Fund No.	Fund Name	Taxes	Licenses/ Permits	Revenue From Other Agencies	Charges For Services	Other Revenue	Fines, Forfeits, & Penalties	Revenue From Money/ Prop	Transfers In	Totals
2751	Impact Fees Fund	-	-	-	143,530	-	-	300	-	143,830
2801	Public Art Fund	-	-	-	75,000	-	-	500	-	75,500
2851	Litter Abatement Fund	-	-	-	388,400	-	-	500	-	388,900
2901	Section 108 Loan Fund	-	-	-	-	-	-	80	-	80
2921	Section 108 Loan / 2002	-	-	-	-	-	-	2,700	-	2,700
2941	HUD/CDBG Fund	-	-	2,444,427	-	-	-	-	-	2,444,427
2961	HUD Home Program Fund	-	-	652,292	-	-	-	-	-	652,292
2962	CalHome State Grant	-	-	1,000,000	-	-	-	-	-	1,000,000
3381	Business Improvement District Fund	135,000	-	-	-	-	-	230	-	135,230
3421	Anti-Litter Grant Fund	-	-	-	-	-	-	-	-	-
3501	Beverage Recycle Grant Fund	-	-	-	-	-	-	210	-	210
3521	Urban Tree Planting Grant Fund	-	-	-	-	-	-	-	-	-
3541	LA Co. Park Maint. Grant Fund	-	-	-	-	-	-	-	-	-
3561	Other Grant Fund	-	-	901,562	-	-	-	-	-	901,562
3621	Used Oil Recycling Grant Fund	-	-	20,000	-	-	-	-	-	20,000
3661	2000 Bond Act/Per Capita Grant Fund	-	-	-	-	-	-	-	-	-
3681	TEA Grant Fund	-	-	2,159,627	-	-	-	-	30,473	2,190,100
3682	DOE Block Grant	-	-	-	-	-	-	-	-	-
3701	Safe School Route Grant Fund	-	-	-	-	-	-	-	-	-
3721	State of CA CEC Grant	-	-	-	-	-	-	-	-	-
3741	Dupont/Lead Safety Grant Fund	-	-	-	-	-	-	123	-	123
3782	Prop 84 Park Grant	-	-	4,949,957	-	-	-	-	-	4,949,957
3791	Prop 1B Fund	-	-		-	-	-	-	-	-
3801	Justice Assistance Grant	-	-	74,601	-	-	-	-	-	74,601
3821	RMC Grant	-	-	-	-	-	-	-	-	-

SUMMARY OF REVENUE BY TYPE

Fund No.	Fund Name	Taxes	Licenses/ Permits	Revenue From Other Agencies	Charges For Services	Other Revenue	Fines, Forfeits, & Penalties	Revenue From Money/ Prop	Transfers In	Totals
3861	State Transp. Partnership Program	-	-	-	-	-	-	-	-	-
4011	Capital Projecs Fund (by project)	-	-	357,220	-	-	-	-	18,601,274	18,958,494
4101	Park Replacement Fund	-	-	-	-	-	-	-	276,656	276,656
4151	CIP Loan Proceeds Fund	-	-	-	-	-	-	-	-	-
4451	Roberti-Zberg-Harris Fund	-	-	-	-	-	-	-	-	-
5011	City Debt Service Fund	-	-	-	-	-	-	500	1,250,803	1,251,303
6011	1999 Water Bonds Proceeds	-	-	-	-	-	-	-	-	-
6051	Water/Enterprise Fund	-	-	-	10,008,000	3,101	-	36,890	-	10,047,991
6151	1995 Water Revenue Bonds	-	-	-	-	-	-	-	-	-
6201	2003 Enterprise Revenue Bonds	-	-	-	-	-	-	-	-	-
6301	2008 Enterprise Rev Bond Series A	-	-	-	-	-	-	-	-	-
7011	Garage Fund	-	-	-	-	-	-	325,647	-	325,647
7151	Self-Insurance Fund	-	-	-	-	2,364,042	-	5,000	389,200	2,758,242
9011	Public Finance Authority	-	-	-	-	-	-	-	12,023	12,023
9051	2003 Lease Revenue Refunding	-	-	-	-	-	-	-	-	-
9052	2010 Lease Revenue Bonds Series A	-	-	-	-	-	-	-	-	-
	Totals	**$ 27,012,741**	**$ 446,200**	**$ 14,784,552**	**$ 13,944,343**	**$ 3,871,689**	**$ 1,604,000**	**$ 729,266**	**$ 26,105,595**	**$ 88,498,386**

REVENUE DETAILS BY FUND

1011 General Fund

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
Property Taxes						
30101	Secured Property Taxes	$ 2,113,572	$ 2,286,399	$ 2,033,670	$ 2,382,640	$ 2,430,293
30105	Current year unsecured	70,982	60,265	73,023	40,600	32,080
30110	Prior years taxes	(5,680)	207	0	(4,250)	0
30115	Interest & penalties	26,115	20,966	15,150	8,100	6,664
30120	Tax redemption	113,499	83,447	93,930	36,789	22,398
30130	Homeowner's exemption	19,262	18,482	18,541	18,000	18,000
30135	Supplemental taxes	37,702	81,021	25,250	50,938	51,956
30140	In-lieu property tax/VLF swap	6,004,454	5,791,568	5,849,484	5,908,165	6,027,402
	Total Property Taxes	**8,379,906**	**8,342,355**	**8,109,048**	**8,440,982**	**8,588,793**
Sales Taxes						
30145	Sales tax	2,286,767	2,472,526	2,418,436	2,590,509	2,634,554
30175	Sales tax-public safety	115,851	120,601	117,473	117,473	117,473
30185	Sales tax comp/backfill	734,592	791,372	803,466	815,552	899,920
	Total Sales Taxes	**3,137,210**	**3,384,499**	**3,339,375**	**3,523,534**	**3,651,947**
Other Taxes						
30151	Franchise Taxes - Pipelines	105,739	114,323	105,000	114,000	120,000
30152	Franchise Tax - Refuse collection	673,285	616,074	714,000	617,000	617,000
30153	Franchise Tax - Cable	145,191	149,633	153,000	153,000	150,000
30154	Franchise Tax - Towing services	10,041	16,286	28,000	17,000	17,000
30155	Documentary transfer tax	70,627	64,266	52,264	70,000	70,000
30156	Franchise Taxes - Edison	298,208	289,139	290,000	290,000	290,000
30166	Utility User's Tax-Electric	2,076,795	2,117,357	2,247,000	2,119,357	2,161,744
30167	Utility User's Tax - Gas	683,923	707,132	754,000	728,344	750,194
30168	Utility User's Tax - Water	644,744	615,499	640,000	640,000	640,000
30169	Utility User's Tax - Telephone	2,473,247	2,151,242	2,250,000	2,059,742	1,982,373
30190	AB 1389 Pass Through	82,115	0	0	0	0
31101	Business license	411,071	394,602	405,000	425,000	425,000
	Total Other Taxes	**7,674,986**	**7,235,553**	**7,638,264**	**7,233,443**	**7,223,311**
Licenses & Permits						
31105	Business license filing fee	9,129	10,657	13,700	10,600	10,600
31110	Construction permits	333,261	348,527	355,000	367,381	368,000
31115	Sign permits	8,842	7,728	6,200	7,200	7,200
31120	Fence Permits	2,862	2,560	2,700	2,700	2,700
31125	Animal licensefee/surplus	0	48,955	0	0	0
33101	Real property report fees	57,824	49,102	43,400	47,000	45,000
33130	Conditional use prmt	23,390	12,536	14,000	12,500	12,500
33405	Paint permit	5,142	70	100	200	200
	Total Licenses & Permits	**440,450**	**480,135**	**435,100**	**447,581**	**446,200**
Revenue From Other Agencies						
32101	State-motor vehicle	214,791	335,413	236,270	36,260	36,260
32110	State-mandated cost	50,173	32,372	60,000	26,000	25,000
32115	State-highway rental	2,027	1,946	1,950	1,973	1,973
32162	Better Directions Grant	0	0	5,000	5,000	0
32175	USDA Grant/Sports & Leisure	21,114	53,055	53,055	58,042	58,042
37110	Loan proceeds-LRA	0	65,000	65,000	65,000	0
	Revenue From Other Agencies	**288,105**	**487,786**	**421,275**	**192,275**	**121,275**
Charges For Current Services						
33110	Plan check fees	56,535	81,095	84,000	145,000	83,000
33115	Special inspection fee	12,732	32,090	12,000	2,700	2,700
33120	General plan amend	3,841	1,529	3,500	200	1,000
33125	Zoning & variance	8,198	9,532	7,000	22,700	20,000
33135	Parcel & tract map	8,878	5,630	7,000	4,500	5,000
33140	Appeal processing	1,028	0	500	1,100	1,100

1011 General Fund

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
33145	Site plan review fees	10,643	8,436	8,000	8,700	8,700
33150	Environmental Assessment	433	0	3,000	0	0
33155	Land use determinate	1,518	233	1,000	1,000	1,000
33165	Engineering inspect	46,301	138,394	130,000	118,000	130,000
33170	Fire inspection fees	445,851	433,210	450,000	440,000	440,000
33180	Reg. Special events	6,383	7,166	15,000	11,700	11,700
33190	Adult sports fee	30,630	23,278	17,000	18,500	18,500
33195	Youth sports fee	2,400	8,286	4,000	10,500	10,500
33201	Field rental fees	9,660	25,650	20,000	10,000	10,000
33205	Public building rental	10,201	11,310	9,000	9,000	9,000
33206	Billboard Agreement	29,801	24,000	33,750	24,000	24,000
33207	Trolley Advertising Revenue	0	0	0	9,000	9,000
33210	Natatorium fees	36,874	19,892	30,000	50,000	46,000
33215	Bateman rentals	236,459	263,448	290,000	245,000	255,000
33220	Recreation fees	12,579	19,779	20,000	20,000	20,000
33225	Day camp fees	40,267	57,389	50,000	50,000	50,000
33240	Weed abatement charges	411	19,264	10,500	4,500	4,500
33255	Waste collection-residential	2,190,020	2,131,009	2,300,000	2,132,000	2,132,000
33285	Youth ctr spec. events	1,030	1,617	2,400	2,600	2,300
33315	Racquetball fees	620	574	500	600	500
36102	Credit Card Processing Fee	0	0	0	2,352	2,352
36106	Advertising Revenue	0	0	0	1,575	1,000
36130	Candidate filing fees	3,210	0	3,200	4,100	0
36135	Sales of maps plans & photos	8,551	5,901	4,700	2,600	2,601
Total Charges For Current Services		**3,215,054**	**3,328,712**	**3,516,050**	**3,351,927**	**3,301,453**
Other Revenue						
33340	Admin support-water	1,118,246	1,118,246	1,118,246	1,118,246	1,118,246
33375	Adm support-capital	32,795	0	0	0	0
33385	Cash over/short	(2,594)	1,133	(250)	50	0
33415	Vehicle release/admin fee	75,860	79,042	80,000	76,000	76,000
33420	Rubbish admin. Fees	314,200	287,501	330,000	288,000	288,000
36155	Damage to city property	0	0	0	19,568	0
36175	Misc. donations	200	1,639	1,000	0	0
36177	Donation - State of the City Address	0	10,030	0	0	0
36266	General Restitution Payment	5,692	2,570	3,000	5,000	5,000
36267	Graffiti Restitution Payment	0	1,935	0	4,341	2,300
36999	Miscellaneous rev.	107,039	23,455	60,000	15,000	15,000
	Total Other Revenue	**1,651,438**	**1,525,551**	**1,591,996**	**1,526,205**	**1,504,546**
Fines, Forfeits & Penalties						
34101	Municipal Code Fines	487,630	406,510	680,000	620,000	620,000
34105	Vehicle Code Fines	75,729	153,225	150,000	150,000	150,000
34110	St Sweeping Parking Fines	379,543	431,983	420,000	414,000	420,000
34115	Parking Meter Fines	29,982	21,259	18,000	22,000	22,000
34125	Lawn Parking Fines	12,095	19,642	18,000	15,000	18,000
34135	Code enforcement Citations	11,900	6,489	40,000	6,000	10,000
34140	Code enf. -bldg violation	74,144	80,652	120,000	58,000	58,000
34145	Loud Party Violation	0	136	200	0	0
34150	Misc. Parking Fines	200,020	385,500	290,000	375,000	300,000
34155	Business License Fines	3,850	2,950	2,700	6,200	6,000
	Total Fines, Forfeits & Penalties	**1,274,893**	**1,508,346**	**1,738,900**	**1,666,200**	**1,604,000**
Rev. From Use of Money/Prop						
33161	Abandoned/Foreclosed Property Fees	37,500	39,019	30,000	42,400	35,000
35101	Interest	41,982	18,513	38,000	20,200	20,000
35105	Rental-non-Recreational	183,107	188,093	130,000	188,000	188,000
35115	Rental-parking lot	24,000	24,000	0	60,000	53,000
36110	Interest income/non-alloc.	42,901	39,002	39,002	40,000	45,000
Total Rev. From Use of Money/Prop		**329,490**	**308,627**	**237,002**	**350,600**	**341,000**
Rev. Transfers						
38126	Trans in - Public Art Fund	0	0	54,224	54,224	18,750
38140	Trans in-retirement	1,729,122	1,934,379	1,972,238	1,972,238	1,972,238

1011 General Fund

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
38175 Trans in-prop 'A'	21,841	15,179	46,500	46,500	21,000
38202 Transfers in-Impact Fees Fund	0	0	141,883	130,883	10,121
38203 Trans in - Measure R-1/2 % Sales Tax	0	16,406	0	0	0
38266 Trans in-anti-litter fund	0	0	400,000	400,000	75,000
Total Rev. Transfers	**1,750,963**	**1,965,964**	**2,614,845**	**2,603,845**	**2,097,109**
Total General Fund	**$ 28,142,495**	**$28,567,528**	**$ 29,641,855**	**$ 29,336,592**	**$28,879,634**

1012 Community Development A

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
Property Taxes					
30101 Current secured property tax	$ 0	$ 4,480,316	$ 4,794,253	$ 1,843,152	$ 0
30105 Current unsecured property	0	302,028	237,000	388,463	0
30110 Prior year property taxes	0	(505,909)	8,352	(256,001)	0
30135 Supplemental taxes	0	62,725	40,000	8,801	0
Total Property Taxes	**0**	**4,339,160**	**5,079,605**	**1,984,415**	**0**
Revenue From Other Agencies					
36232 ENA Deposit-Northgate	0	(27,772)	55,000	0	0
36245 Loan Repay/El Gallo Giro	0	29,734	39,650	29,734	29,734
36250 Loan Repay/R. Valera	0	6,324	6,300	6,324	6,324
37110 Loan proceeds	0	1,950,000	0	0	0
Total Revenue From Other Agencies	**0**	**1,958,286**	**100,950**	**36,058**	**36,058**
Charges For Current Services					
36185 Enterprise Zone Fee	0	16,455	16,000	18,960	18,960
Total Charges For Current Services	**0**	**16,455**	**16,000**	**18,960**	**18,960**
Other Revenue					
36999 Miscellaneous rev.	0	2,890,000	125,000	0	0
Total Other Revenue	**0**	**2,890,000**	**125,000**	**0**	**0**
Rev. From Use of Money/Prop					
35101 Interest	0	9,024	5,169	9,000	9,000
36110 Interest income/non-alloc	0	0	131,394	0	0
Total Rev. From Use of Money/Prop	**0**	**9,024**	**136,563**	**9,000**	**9,000**
Total Community Development A	**$ 0**	**$ 9,212,925**	**$ 5,458,118**	**$ 2,048,433**	**$ 64,018**

1013 Community Development Housing A

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
Revenue From Other Agencies					
36231 ENA Deposits	0	19,091	0	0	0
Total Revenue From Other Agencies	**0**	**19,091**	**0**	**0**	**0**

Other Revenue					
36999 Miscellaneous rev.	0	9,786	4,300	4,924	0
Total Other Revenue	**0**	**9,786**	**4,300**	**4,924**	**0**
Rev. From Use of Money / Prop					
36110 Interest income/non-alloc.	0	166	493	0	166
Total Rev.From Use of Money / Prop	**0**	**166**	**493**	**0**	**166**
Rev. Transfers					
38101 Transfers in	0	1,117,832	1,015,921	386,093	0
Total Rev. Transfers	**0**	**1,117,832**	**1,015,921**	**386,093**	**0**
Total Community Development Housing A	**$ 0**	**$ 1,146,875**	**$ 1,020,714**	**$ 391,017**	**$ 166**

1014 Community Development - B

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
Property Taxes					
30101 Current secured property	$ 0	$ 628,269	$ 661,000	$ 267,678	$ 0
30105 Current unsecured property	0	278,492	350,000	243,024	0
30110 Prior years taxes	0	(254)	0	0	0
30120 Tax Redemption	0	0	0	0	0
30130 Homeowner's exemption	0	0	0	0	0
30135 Supplemental taxes	0	7,090	10,000	0	0
Total Property Taxes	**0**	**913,597**	**1,021,000**	**510,702**	**0**
Rev. From Use Of Money / Prop					
30115 Interest & Penalties	0	0	0	0	0
35101 Interest	0	2,293	940	200	0
36110 Interest income/non-alloc.	0	0	36	0	0
Total Rev. From Use of Money / Prop	**0**	**2,293**	**976**	**200**	**0**
Total Community Development - B	**$ 0**	**$ 915,890**	**$ 1,021,976**	**$ 510,902**	**$ 0**

1015 Community Development Housing B

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
Rev. from Use Of Money / Prop					
36110 Interest income/non-alloc.	$ 0	$ 193	$ 792	$ 0	$ 0
Total Rev. From Use Of Money Prop	**0**	**193**	**792**	**0**	**0**
Rev. Transfers					
38101 Transfers in	0	182,719	204,200	102,140	0
Total Rev. Transfers	**0**	**182,719**	**204,200**	**102,140**	**0**
Total Community Development Housing B	**$ 0**	**$ 182,912**	**$ 204,992**	**$ 102,140**	**$ 0**

1016 Tax Allocation Bond Reserves 1999

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
Rev. From Use Of Money / Prop					
36110 Interest income/non-alloc.	$ 0	$ 19	$ 0	$ 0	$ 0
Total Rev. From Use Of Money / Prop	**0**	**19**	**0**	**0**	**0**
Tax Allocation Bond Reserves 1999	**$ 0**	**$ 19**	**$ 0**	**$ 0**	**$ 0**

1017 Community Development A Bond Proceeds

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
Rev. From Use Of Money / Prop					
35101 Interest	$ 0	$ 7	$ 0	$ 0	$ 0
Total Rev. From Use Of Money / Prop	**0**	**7**	**0**	**0**	**0**
Total Community Development A Bond Proceeds	**$ 0**	**$ 7**	**$ 0**	**$ 0**	**$ 0**

1018 1999 Bond Proceeds

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
Rev. From Use Of Money / Prop					
35101 Interest	$ 0	$ 90	$ 0	$ 0	$ 0
Total Rev. From Use Of Money / Prop	**0**	**90**	**0**	**0**	**0**
Total 1999 Bond Proceeds	**$ 0**	**$ 90**	**$ 0**	**$ 0**	**$ 0**

1019 2011 Series A Bond Proceeds

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
Revenue From Other Agencies					
37135 Bond Proceeds	$ 0	$ 18,480,000	$ 0	$ 0	$ 0
Total Revenue From Other Agencies	**0**	**18,480,000**	**0**	**0**	**0**
Rev. From Use Of Money / Prop					
35101 Interest	0	0	92,400	0	0
36110 Interest income/non-alloc.	0	3,827	0	0	0
Total Rev. From Use Of Money / Prop	**0**	**3,827**	**92,400**	**0**	**0**
Total 2011 Series A Bond Proceeds	**$ 0**	**$18,483,827**	**$ 92,400**	**$ 0**	**$ 0**

1020 2011 Series B Bond Proceeds

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
Revenue From Other Agencies					
37135 Bond Proceeds	$ 0	$ 5,660,000	$ 0	$ 0	$ 0
Total Revenue From Other Agencies	**0**	**5,660,000**	**0**	**0**	**0**
Rev. From Use Of Money / Prop					
35101 Interest	0	0	113,200	113,200	0
36110 Interest income/non-alloc.	0	805	304	304	0
Total Rev. From Use Of Money / Prop	**0**	**805**	**113,504**	**113,504**	**0**
Total 2011 Series B Bond Proceeds	**$ 0**	**$ 5,660,805**	**$ 113,504**	**$ 113,504**	**$ 0**

1021 Redevelopment Obligation Retirement

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
Revenue From Other Agencies					
36281 RPTTF - Area A	$ 0	$ 0	$ 0	$ 2,411,902	$ 0
36282 RPTTF - Alameda	0	0	0		0
Total Revenue From Other Agencies	**0**	**0**	**0**	**2,411,902**	**0**
Total Redevelopment Obligation Retirement	**$ 0**	**$ 0**	**$ 0**	**$ 2,411,902**	**$ 0**

1051 Contingency Set Aside

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
Rev. Transfers					
38105 Trans in-general rev. Transfer	$ 225,000	$ 199,196	$ 0	$ 0	$ 0
Total Rev. Transfers	**225,000**	**199,196**	**0**	**0**	**0**
Total Contingency Set Aside	**$ 225,000**	**$ 199,196**	**$ 0**	**$ 0**	**$ 0**

2011 Retirement Fund

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
Property Taxes					
30101 Current year secured property	$ 2,329,890	$ 2,350,726	$ 2,225,844	$ 2,400,000	$ 2,400,000
30105 Current year unsecured property	39,828	39,371	42,000	39,400	39,400
30110 Prior years property taxes	596	999	880	2,000	2,000
30115 Interest & penalties property	59,306	44,432	55,000	30,000	30,000
30120 Tax redemption property taxes	259,871	140,968	140,000	100,000	100,000
30130 Homeowner's exemption property	38,635	37,774	37,000	37,000	37,000
30135 Supplemental taxes property	(32,401)	4,520	0	2,500	2,500
Total Property Taxes	**2,695,725**	**2,618,790**	**2,500,724**	**2,610,900**	**2,610,900**
Total Retirement Fund	**$ 2,695,725**	**$ 2,618,790**	**$ 2,500,724**	**$ 2,610,900**	**$ 2,610,900**

2051 Traffic Safety Fund

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
Rev. Transfers					
38105 Trans in-general	$ 472,300	$ 725,068	$ 50,000	$ 50,000	$ 46,081
38135 Trans in-gas tax rev. transfer	1,312,552	1,650,062	1,958,422	1,958,422	1,770,691
38285 Transfers in AB 2928 Transp Congestion	0	85,930	0	0	0
Total Rev. Transfers	**1,784,852**	**2,461,060**	**2,008,422**	**2,008,422**	**1,816,772**
Total Traffic Safety Fund	**$ 1,784,852**	**$ 2,461,060**	**$ 2,008,422**	**$ 2,008,422**	**$ 1,816,772**

2101 Gas Tax Fund

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
Revenue From Other Agencies					
32120 Gas tax-2105 revenue from other	$ 381,276	$ 388,379	$ 386,446	$ 358,086	$ 354,268
32121 Gas tax - HUTA 2103	0	500,522	812,119	772,912	795,591
32125 Gas tax 2106 revenue from other	227,684	236,496	232,079	244,375	241,750
32130 Gas tax 2107 revenue from other	507,880	516,375	514,279	508,020	508,424
32135 Gas 2107.5 revenue from other	3,633	3,867	7,500	7,500	7,500
Total Revenue From Other Agencies	**1,120,473**	**1,645,639**	**1,952,423**	**1,890,893**	**1,907,533**
Rev. From Use Of Money / Prop					
35101 Interest	887	663	1,000	663	663
Total Rev. From Use Of Money / Prop	**887**	**663**	**1,000**	**663**	**663**
Total Gas Tax Fund	**$ 1,121,360**	**$ 1,646,302**	**$ 1,953,423**	**$ 1,891,556**	**$ 1,908,196**

2151 Transportation Invest. (AB2928) Fund

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
Revenue From Other Agencies					
32140 Traffic congestion	$ 662,023	$ 0	$ 0	$ 0	$ 0
Total Revenue From Other Agencies	**662,023**	**0**	**0**	**0**	**0**
Rev. From Use Of Money / Prop					
35101 Interest	2,488	2,108	0	0	0
Total Rev. From Use Of Money / Prop	**2,488**	**2,108**	**0**	**0**	**0**
Total Transportation Invest. (AB2928) Fund	**$ 664,511**	**$ 2,108**	**$ 0**	**$ 0**	**$ 0**

2251 Bike & Ped Grant (SB 821) Fund

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
Revenue From Other Agencies					
32155 State grants revenue from other	$ 0	$ 0	$ 100,000	$ 103,172	$ 0
Total Revenue From Other Agencies	**0**	**0**	**100,000**	**103,172**	**0**
Total Bike & Ped Grant (SB 821) Fund	**$ 0**	**$ 0**	**$ 100,000**	**$ 103,172**	**$ 0**

2301 Prop "A" Fund

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
Other Taxes					
30145 Sales tax other taxes	$ 930,627	$ 989,659	$ 986,231	$ 986,231	$ 986,231
32180 Prop A incentive program	0	62,798	0	63,871	63,000
Total Other Taxes	**930,627**	**1,052,457**	**986,231**	**1,050,102**	**1,049,231**
Rev. From Use Of Money / Prop					
35101 Interest	9,320	6,407	2,400	4,000	4,000
Total Rev. From Use Of Money / Prop	**9,320**	**6,407**	**2,400**	**4,000**	**4,000**
Total Prop "A" Fund	**$ 939,947**	**$ 1,058,864**	**$ 988,631**	**$ 1,054,102**	**$ 1,053,231**

2351 Prop "C" Fund

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
Other Taxes					
30107 Prop 'C' local tax other taxes	$ 771,996	$ 822,819	$ 865,000	$ 865,000	$ 822,820
32255 Trolley reimbursement	0	418,450	155,000	200,000	200,000
Total Other Taxes	**771,996**	**1,241,269**	**1,020,000**	**1,065,000**	**1,022,820**
Rev. From Use Of Money / Prop					
35101 Interest	15,991	6,798	0	4,500	0
Total Rev. From Use Of Money / Prop	**15,991**	**6,798**	**0**	**4,500**	**0**
Total Prop "C" Fund	**$ 787,987**	**$ 1,248,067**	**$ 1,020,000**	**$ 1,069,500**	**$ 1,022,820**

2352 Measure R (2008 - 2038)

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
Other Taxes					
30171 Measure R-1/2 % sales tax	$ 464,492	$ 613,597	$ 650,000	$ 650,000	$ 613,000
Total Other Taxes	**464,492**	**613,597**	**650,000**	**650,000**	**613,000**
Rev. From Use Of Money / Prop					
35101 Interest	704	2,166	0	1,500	1,500
Total Rev. From Use Of Money / Prop	**704**	**2,166**	**0**	**1,500**	**1,500**
Total Measure R (2008 - 2038)	**$ 465,196**	**$ 615,763**	**$ 650,000**	**$ 651,500**	**$ 614,500**

2401 Transportation Fund

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
Charges For Current Services					
33265 Passenger fares charges for cu	$ 6,296	$ 9,648	$ 9,000	$ 9,000	$ 9,000
33290 Bus pass collections charges	0	0	0	(43)	0
Total Charges For Current Services	**6,296**	**9,648**	**9,000**	**8,957**	**9,000**
Rev. Transfers					
38145 Trans-in air quality imp. Rev	100,000	100,000	100,000	100,000	90,000
38175 Trans in prop 'A' rev. Transfer	773,618	686,374	1,073,383	1,073,383	1,080,081
38195 Trans-in prop 'C' rev. Transfer	155,000	188,247	155,000	155,000	155,000
Total Rev. Transferrs	**1,028,618**	**974,621**	**1,328,383**	**1,328,383**	**1,325,081**
Total Transportation Fund	**$ 1,034,914**	**$ 984,269**	**$ 1,337,383**	**$ 1,337,340**	**$ 1,334,081**

2451 Air Quality Improvement Fund

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
Revenue From Other Agencies					
32145 Scaqmd revenue from other	$ 105,721	$ 79,909	$ 60,000	$ 60,000	$ 60,000
32146 AQMD Tree Planting Program	0	0	59,740	59,740	0
Total Revenue From Other Agencies	**105,721**	**79,909**	**119,740**	**119,740**	**60,000**
Rev. From Use Of Money / Prop					
35101 Interest	435	257	0	257	257
Total Rev. From Use Of Money / Prop	**435**	**257**	**0**	**257**	**257**
Total Air Quality Improvement Fund	**$ 106,156**	**$ 80,166**	**$ 119,740**	**$ 119,997**	**$ 60,257**

2501 State COPS Program Fund

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
Revenue From Other Agencies					
32155 State grant revenue from other sources	$ 116,393	$ 102,985	$ 113,036	$ 113,086	$ 100,000
Total Revenue From Other Agencies	**116,393**	**102,985**	**113,036**	**113,086**	**100,000**
Rev. From Use Of Money / Prop					
35101 Interest	0	15	0	0	0
Total Rev. From Use Of Money / Prop	**0**	**15**	**0**	**0**	**0**
Total State COPS Program Fund	**$ 116,393**	**$ 103,000**	**$ 113,036**	**$ 113,086**	**$ 100,000**

2551 Local Law Enforcement Block Grant

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
Rev. From Use Of Money / Prop					
35101 Interest	$ 0	$ 0	$ 0	$ 50	$ 0
Total Rev. From Use Of Money / Prop	**0**	**0**	**0**	**50**	**0**
Total Local Law Enforcement Block Grant	**$ 0**	**$ 0**	**$ 0**	**$ 50**	**$ 0**

2601 Sheriff Drug Seizure Fund

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
Fines, Forfeits & Penalties					
34130 Fines & forfeits fines, forfeiture	$ 1,947	$ 0	$ 25,863	$ 25,843	$ 0
Total Fines, Forfeits & Penalties	**1,947**	**0**	**25,863**	**25,843**	**0**
Rev. From Use Of Money / Prop					
35101 Interest	160	103	0	0	0
Total Rev. From Use Of Money / Prop	**160**	**103**	**0**	**0**	**0**
Total Sheriff Drug Seizure Fund	**$ 2,107**	**$ 103**	**$ 25,863**	**$ 25,843**	**$ 0**

2651 Street Lighting Fund

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
Property Taxes					
30115 Interest & penalties property	$ 19,187	$ 17,730	$ 15,000	$ 15,000	$ 17,000
30120 Tax redemption property taxes	70,536	49,928	46,300	42,400	42,400
32101 Assessments property taxes	975,976	983,340	980,000	983,340	983,340
Total Property Taxes	**1,065,699**	**1,050,998**	**1,041,300**	**1,040,740**	**1,042,740**
Other Revenue					
36999 Miscellaneous rev.	504	398	510	0	0
Total Other Revenue	**504**	**398**	**510**	**0**	**0**
Rev. Transfers					
38105 Trans in-genreal rev transfer	142,566	170,113	203,102	203,102	58,315
Total Rev. Transfers	**142,566**	**170,113**	**203,102**	**203,102**	**58,315**
Total Street Lighting Fund	**$ 1,208,769**	**$ 1,221,509**	**$ 1,244,912**	**$ 1,243,842**	**$ 1,101,055**

2701 Landscape Maint. Assessment District

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
Property Taxes					
30115 Interest & penalties property	$ 14,929	$ 17,039	$ 13,000	$ 13,000	$ 13,000
30120 Tax redemption property taxes	77,887	49,949	51,654	41,000	41,000
32101 Assessments property taxes	1,012,227	1,020,670	1,023,938	1,021,000	1,021,000
Total Property Taxes	**1,105,043**	**1,087,658**	**1,088,592**	**1,075,000**	**1,075,000**
Rev. Transfers					
38105 Trans in-general rev transfer	697,576	619,776	526,810	526,810	187,889
38110 Transfers in - Water Fund	12,082	0	0	0	0
38135 Trans in - Gas Tax Fund	0	0	56,160	56,160	60,000
Total Rev. Transfers	**709,658**	**619,776**	**582,970**	**582,970**	**247,889**
Total Landscape Maint. Assessment District	**$ 1,814,701**	**$ 1,707,434**	**$ 1,671,562**	**$ 1,657,970**	**$ 1,322,889**

2751 Impact Fees Fund

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
Charges For Current Services					
33430 Impact fee - police services	$ 5,373	$ 1,976	$ 5,000	$ 45,000	$ 10,000
33435 Impact fee - parks/recreation	29,510	9,080	15,000	225,000	50,000
33440 Impact fee - civic ctr/city garage	1,895	688	1,500	14,600	7,000
33445 Impact fee - water facilities	21,080	35,707	50,000	177,000	50,000
33450 Impact fee - wastewater facilities	6	3	10	22,300	10,000
33455 Impact fee - noise monitoring system	0	0	0	42	0
33460 Impact fee - technology enhancement	455	169	500	3,506	500
33465 Impact fee - childcare	0	80	200	200	200
33470 Impact fee - transp. facilities	3,364	16,744	20,000	40,500	10,000
33475 Impact fee - PDIF admin	3,083	2,508	3,500	25,500	5,000
33480 Impact fee - TDIF admin	0	831	1,500	6,500	830
Total Charges For Current Services	**64,766**	**67,786**	**97,210**	**560,148**	**143,530**
Rev. From Use Of Money / Prop					
35101 Interest	2,939	735	4,000	450	300
Total Rev. From Use Of Money / Prop	**2,939**	**735**	**4,000**	**450**	**300**
Total Impact Fees Fund	**$ 67,705**	**$ 68,521**	**$ 101,210**	**$ 560,598**	**$ 143,830**

2801 Public Art Fund

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
Charges For Current Services					
33485 Art fee	$ 27,305	$ 13,743	$ 20,000	$ 153,000	$ 75,000
Total Charges For Current Services	**27,305**	**13,743**	**20,000**	**153,000**	**75,000**
Rev. From Use Of Money / Prop					
35101 Interest	1,383	938	1,500	500	500
Total Rev. From Use Of Money / Prop	**1,383**	**938**	**1,500**	**500**	**500**
Total Public Art Fund	**$ 28,688**	**$ 14,681**	**$ 21,500**	**$ 153,500**	**$ 75,500**

2851 Litter Abatement Fund

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
Charges For Current Services					
33230 St. Sweeping Chrgs	$ 192,185	$ 188,782	$ 188,400	$ 188,400	$ 188,400
33335 Environmental Svcs Fee Charge	217,275	206,801	175,000	175,000	200,000
Total Charges For Current Services	**409,460**	**395,583**	**363,400**	**363,400**	**388,400**
Rev. From Use Of Money / Prop					
35101 Interest	883	861	0	500	500
Total Rev. From Use Of Money / Prop	**883**	**861**	**0**	**500**	**500**
Total Litter Abatement Fund	**$ 410,343**	**$ 396,444**	**$ 363,400**	**$ 363,900**	**$ 388,900**

2901 Section 108 Loan Fund

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
Rev. From Use Of Money / Prop					
36110 Interest income/non-alloc.	$ 85	$ 85	$ 1,000	$ 80	$ 80
Total Rev. From Use Of Money / Prop	**85**	**85**	**1,000**	**80**	**80**
Total Section 108 Loan Fund	**$ 85**	**$ 85**	**$ 1,000**	**$ 80**	**$ 80**

2921 Section 108 Loan/2002

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
Rev. From Use Of Money / Prop					
36110 Interest income/non-alloc.	$ 3,205	$ 2,707	$ 2,000	$ 5,022	$ 2,700
Total Rev. From Use Of Money / Prop	**3,205**	**2,707**	**2,000**	**5,022**	**2,700**
Other Revenue					
36999 Miscellaneous rev.	0	1	0	0	0
Total Other Revenue	**0**	**1**	**0**	**0**	**0**
Total Section 108 Loan/2002	**$ 3,205**	**$ 2,708**	**$ 2,000**	**$ 5,022**	**$ 2,700**

2941 HUD/CDBG Fund

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
Revenue From Other Agencies					
32160 Local cash grants & reimbursements	$ 1,744,131	$ 1,478,662	$ 2,881,058	$ 1,654,344	$ 1,204,039
32166 Prior Year Allocations	0	0	0	0	1,240,388
36251 Program Income - Principal Payment	47,400	4,850	4,000	0	0
Total Revenue From Other Agencies	**1,791,531**	**1,483,512**	**2,885,058**	**1,654,344**	**2,444,427**
Rev. From Use Of Money / Prop					
36110 Interest Income/non-alloc	15,961	2	0	3	0
Total Rev. From Use Of Money / Prop	**15,961**	**2**	**0**	**3**	**0**
Total HUD/CDBG Fund	**$ 1,807,492**	**$ 1,483,514**	**$ 2,885,058**	**$ 1,654,347**	**$ 2,444,427**

2961 HUD Home Program Fund

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
Revenue From Other Agencies					
32160 Local cash grants & reimbursements	$ 788,293	$ 578,833	$ 1,367,896	$ 502,707	$ 408,077
32166 Prior Year Allocations	0	0	0	32,055	244,215
36251 Program Income - Principal Payment	0	30,000	0	0	0
Total Revenue From Other Agencies	788,293	608,833	1,367,896	534,762	652,292
Rev. From Use Of Money / Prop					
36110 Interest Income/non-alloc	42	9,381	9,400	9,400	0
Total Rev. From Use Of Money / Prop	**42**	**9,381**	**9,400**	**9,400**	**0**
Total HUD Home Program Fund	**$ 788,335**	**$ 618,214**	**$ 1,377,296**	**$ 544,162**	**$ 652,292**

2962 CalHome State Grant

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
Revenue From Other Agencies					
32160 Local cash grants & reimbursements	$ 0	$ 0	$ 0	$ 0	$ 1,000,000
Total Revenue From Other Agencies	**0**	**0**	**0**	**0**	**1,000,000**
Total CalHome State Grant	**$ 0**	**$ 0**	**$ 0**	**$ 0**	**$ 1,000,000**

3381 Business Improvement District Fund

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
Other Taxes					
31101 Business license other taxes	$ 122,394	$ 128,603	$ 135,000	$ 135,000	$ 135,000
Total Other Taxes	**122,394**	**128,603**	**135,000**	**135,000**	**135,000**
Rev. From Use Of Money / Prop					
35101 Interest	243	412	0	230	230
Total Rev. From Use Of Money / Prop	**243**	**412**	**0**	**230**	**230**
Total Business Improvement District Fund	**$ 122,637**	**$ 129,015**	**$ 135,000**	**$ 135,230**	**$ 135,230**

3421 Anti-Litter Grant Fund

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
Rev. From Use Of Money / Prop					
35101 Interest	$ 0	$ 0	$ 0	$ 210	$ 0
Total Rev. From Use Of Money / Prop	**0**	**0**	**0**	**210**	**0**
Total Anti-Litter Grant Fund	**$ 0**	**$ 0**	**$ 0**	**$ 210**	**$ 0**

3501 Beverage Recycle Grant Fund

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
Revenue From Other Agencies					
32155 State grants revenue from other	$ 9,079	$ 19,416	$ 8,000	$ 0	$ 0
Total Revenue From Other Agencies	**9,079**	**19,416**	**8,000**	**0**	**0**
Rev. From Use Of Money / Prop					
35101 Interest	712	482	0	0	210
Total Rev. From Use Of Money / Prop	**712**	**482**	**0**	**0**	**210**
Total Beverage Recycle Grant Fund	**$ 9,791**	**$ 19,898**	**$ 8,000**	**$ 0**	**$ 210**

3521 Urban Tree Planting Grant Fund

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
Rev. From Use Of Money / Prop					
35101 Interest	$ 0	$ 0	$ 0	$ 121	$ 0
Total Rev. From Use Of Money / Prop	**0**	**0**	**0**	**121**	**0**
Total Urban Tree Planting Grant Fund	**$ 0**	**$ 0**	**$ 0**	**$ 121**	**$ 0**

3541 L.A. Co. Park Maint Grant Fund

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
Rev. From Use Of Money / Prop					
35101 Interest	$ 771	$ 364	$ 0	$ 0	$ 0
Total Rev. From Use Of Money / Prop	**771**	**364**	**0**	**0**	**0**
Total L.A. Co. Park Maint Grant Fund	**$ 771**	**$ 364**	**$ 0**	**$ 0**	**$ 0**

3561 Other Grant Fund

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
Revenue From Other Agencies					
32150 Federal Grants	$ 13,690	$ 228,947	$ 114,600	$ 6,318	$ 173,927
32151 Brownfield Grant	141,018	94,139	1,287,054	1,287,054	538,917
32152 Homelessness Program	64,858	286,296	262,643	262,643	40,000
32153 ARRA Fed. Grant FY 10	813,809	1,177,914	0	0	0
32154 Neighborhood Stabilization Prog.	445,287	(35,565)	0	0	148,718
Total Revenue From Other Agencies	**1,478,662**	**1,751,731**	**1,664,297**	**1,556,015**	**901,562**
Total Other Grant Fund	**$ 1,478,662**	**$ 1,751,731**	**$ 1,664,297**	**$ 1,556,015**	**$ 901,562**

3621 Used Oil Recycling Grant Fund

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
Revenue From Other Agencies					
32205 Used Oil Recycle Grant	$ 0	$ 23,301	$ 20,000	$ 15,000	$ 20,000
Total Revenue From Other Agencies	**0**	**23,301**	**20,000**	**15,000**	**20,000**
Rev. From Use Of Money / Prop					
35101 Interest	95	8	0	9	0
Total Rev. From Use Of Money / Prop	**95**	**8**	**0**	**9**	**0**
Total Used Oil Recycle Grant	**$ 95**	**$ 23,309**	**$ 20,000**	**$ 15,009**	**$ 20,000**

3661 2000 Bond Act/Per Capita Grant Fund

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
Revenue From Other Agencies					
32155 State grants revenue from othe	$ 68,474	$ 50,000	$ 0	$ 0	$ 0
Total Revenue From Other Agencies	**68,474**	**50,000**	**0**	**0**	**0**
Total 2000 Bond Act/Per Capita Grant Fund	**$ 68,474**	**$ 50,000**	**$ 0**	**$ 0**	**$ 0**

3681 TEA Grant Fund

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
Revenue From Other Agencies					
32150 Federal grants revenue from other	$ 0	$ 0	$ 2,376,799	$ 338	$ 2,159,627
Total Revenue From Other Agencies	**0**	**0**	**2,376,799**	**338**	**2,159,627**
Rev. Transfers					
38105 Transfers in - General Fund	0	0	0	0	30,473
Total Rev. Transfers	**0**	**0**	**0**	**0**	**30,473**
Total TEA Grant Fund	**$ 0**	**$ 0**	**$ 2,376,799**	**$ 338**	**$ 2,190,100**

3682 DOE Block Grant

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
Revenue From Other Agencies					
32150 Federal Grants	$ 34,297	$ 579,383	$ 120,179	$ 40,735	$ 0
Total Revenue From Other Agencies	**34,297**	**579,383**	**120,179**	**40,735**	**0**
Total DOE Block Grant	**$ 34,297**	**$ 579,383**	**$ 120,179**	**$ 40,735**	**$ 0**

3701 Safe School Route Grant Fund

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
Revenue From Other Agencies					
32155 State Grants	$ 0	$ 297,766	$ 0	$ 0	$ 0
Total Revenue From Other Agencies	**0**	**297,766**	**0**	**0**	**0**
Total Safe School Route Grant Fund	**$ 0**	**$ 297,766**	**$ 0**	**$ 0**	**$ 0**

3721 State of CA CEC Grant

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
Revenue From Other Agencies					
32155 State Grants	$ 265,100	$ 0	$ 0	$ 0	$ 0
Total Revenue From Other Agencies	**265,100**	**0**	**0**	**0**	**0**
Total State of CA CEC Grant	**$ 265,100**	**$ 0**	**$ 0**	**$ 0**	**$ 0**

3741 Dupont/Lead Safety Grant Fund

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
Rev. From Use Of Money / Prop					
35101 Interest	$ 481	$ 310	$ 0	$ 123	$ 123
Total Rev. From Use Of Money / Prop	**481**	**310**	**0**	**123**	**123**
Total Dupont/Lead Safety Grant Fund	**$ 481**	**$ 310**	**$ 0**	**$ 123**	**$ 123**

3782 Prop 84 Park Grant

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
Revenue From Other Agencies					
32155 State Grants	$ 0	$ 0	$ 0	$ 0	$ 4,949,957
Total Revenue From Other Agencies	**0**	**0**	**0**	**0**	**4,949,957**
Total Prop 84 Park Grant	**$ 0**	**$ 0**	**$ 0**	**$ 0**	**$ 4,949,957**

3791 Prop 1B Fund

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
Revenue From Other Agencies					
32155 State Grants	$ 0	$ 0	$ 0	$ 480,000	$ 0
Total Revenue From Other Agencies	**0**	**0**	**0**	**480,000**	**0**
Rev. From Use Of Money / Prop					
35101 Interest	4,282	1,907	0	500	0
Total Rev. From Use Of Money / Prop	**4,282**	**1,907**	**0**	**500**	**0**
Total Prop 1B Fund	**$ 4,282**	**$ 1,907**	**$ 0**	**$ 480,500**	**$ 0**

3801 Justice Assistance Grant

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
Revenue From Other Agencies					
32160 Local cash grants & reimburse	$ 104,019	$ 68,923	$ 88,419	$ 67,629	$ 49,065
32161 JAG ARRA Grant	298,825	68,326	0	20,950	25,536
Total Revenue From Other Agencies	**402,844**	**137,249**	**88,419**	**88,579**	**74,601**
Rev. From Use Of Money / Prop					
35101 Interest	30	105	100	0	0
Total Rev. From Use Of Money / Prop	**30**	**105**	**100**	**0**	**0**
Total Justice Assistance Grant	**$ 402,874**	**$ 137,354**	**$ 88,519**	**$ 88,579**	**$ 74,601**

3821 RMC Grant

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
Revenue From Other Agencies					
32155 State Grants	$ 0	$ 0	$ 520,000	$ 470,000	$ 0
Total Revenue From Other Agencies	**0**	**0**	**520,000**	**470,000**	**0**
Total RMC Grant	**$ 0**	**$ 0**	**$ 520,000**	**$ 470,000**	**$ 0**

3861 State Transp. Partnership Program

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
Revenue From Other Agencies					
32155 State Grants	$ 0	$ 938,577	$ 1,003,457	$ 537,764	$ 0
Total Revenue From Other Agencies	**0**	**938,577**	**1,003,457**	**537,764**	**0**
Total State Transp. Partnership Program	**$ 0**	**$ 938,577**	**$ 1,003,457**	**$ 537,764**	**$ 0**

4011 Capital Projects Fund (by project)

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
Revenue From Other Agencies					
30544 Hazard Elimination Grant	$ 0	$ 0	$ 347,220	$ 0	$ 347,220
32235 Prop A Park/Vernon	171,909	0	0	0	0
36201 Ham Park Replacement project	3,809,744	230,256	0	0	0
37135 Reimb from Bond Proceeds	0	0	100,000	90,000	10,000
Total Revenue From Other Agencies	**3,981,653**	**230,256**	**447,220**	**90,000**	**357,220**
Rev. From Use Of Money / Prop					
36110 Interest Income/non-alloc	13,962	0	0	0	0
Total Rev. From Use Of Money / Prop	**13,962**	**0**	**0**	**0**	**0**
Other Revenue					
36999 Miscellaneous rev.	0	750	0	0	0
39999 CIP Infrastructures	0	(853,310)	0	0	0
Total Other Revenue	**0**	**(852,560)**	**0**	**0**	**0**
Rev. Transfers					
38101 Transfers in - Park Replacement	117,655	0	0	0	0
38105 Transfers in - General Fund	21,020	51,945	0	0	0
38110 Trans in-water rev transfer	0	714,743	3,795,555	897,460	2,977,498
38150 Transfers in - SB 821	0	0	115,000	0	75,000
38160 Trans in - State Transp. Partnership Prg	995	1,263,139	0	0	0
38170 Transfers in - H U D	219,741	17,725	683,954	370,569	840,598
38171 Transfer in-Other Grant/Fed	238,419	0	114,600	6,435	173,927
38175 Transfers in Prop 'A'	0	0	0	0	0
38185 Transfer in - Prop 1B	267,371	189,108	517,200	480,000	0
38195 Transfers in - Prop 'C'	2,619,479	436,587	3,227,079	14,905	3,147,239
38201 Transfers in - CIP revenue bond	63,964	807,613	234,487	234,487	0
38202 Transfers in-Impact Fees Fund	286,378	275,514	0	0	0
38203 Trans in - Measure R-1/2 % Sales Tax	0	0	1,093,580	48,000	1,090,580
38204 Trans in - ARRA Fed Grant FY 10	1,282,259	757,528	0	0	0
38205 Trans in - 2010 Lease Rev Bonds Series A	0	0	4,200,000	0	4,200,000
38260 Transfers in - 1999 Water Bond	1,232,573	338,133	133,886	113,337	30,000
38261 Trans in - 2008 Enterprise Rev. Bond A	323,720	766,018	4,785,028	1,044,396	3,778,715
38265 Transfers in L A County Park Maint.	28,311	38,789	21,495	20,515	980
38285 Transfers in AB 2928 Transp Congestion	166,383	898,240	0	0	0
38305 Trans in - Roberti-Zberg-Harris	15,353	63,888	0	0	0
38310 Transfers in - Per Capita Grant	0	56,920	0	0	0
38315 Transfers in - TEA Grant	0	0	2,365,974	338	2,159,627
38316 Trans in - DOE Grant	40,401	573,279	120,176	40,735	0
38320 Trans in - Safe schl route	0	(1,195)	0	0	0
38325 Transfer in - CA CEC Grant	261,021	0	0	0	0
38335 Transfers in - Dupont/Lead Safety	0	0	92,424	0	92,424
38345 Transfers in - 2003 Enterprise Bonds	(63,902)	0	0	0	0
38350 Transfers in - 2003 Lease Refunding Bond	15,108	20,042	690,257	466,314	34,686
38355 Trans in - RMC Grant	0	0	520,000	470,000	0
Total Rev. Transfers	**7,136,249**	**7,268,016**	**22,710,695**	**4,207,491**	**18,601,274**
Total Capital Projects Fund (by project)	**$ 11,131,864**	**$ 6,645,712**	**$ 23,157,915**	**$ 4,297,491**	**$18,958,494**

4101 Park Replacement Fund

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
Rev. Transfers					
38105 Transfers in - General Fund	$ 0	$ 0	$ 200,000	$ 200,000	$ 276,656
Total Rev. Transfers	**0**	**0**	**200,000**	**200,000**	**276,656**
Total Park Replacement Fund	**$ 0**	**$ 0**	**$ 200,000**	**$ 200,000**	**$ 276,656**

4151 CIP Loan Proceeds Fund

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
Rev. From Use Of Money / Prop					
36110 Interest Income/non-alloc	$ 0	$ 897	$ 0	$ 0	$ 0
Total Rev. From Use Of Money / Prop	**0**	**897**	**0**	**0**	**0**
Total CIP Loan Proceeds Fund	**$ 0**	**$ 897**	**$ 0**	**$ 0**	**$ 0**

4451 Roberti-Zberg-Harris Fund

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
Revenue From Other Agencies					
32155 State Grants	$ 79,241	$ 0	$ 0	$ 0	$ 0
Total Revenue From Other Agencies	**79,241**	**0**	**0**	**0**	**0**
Total Roberti-Zberg-Harris Fund	**$ 79,241**	**$ 0**	**$ 0**	**$ 0**	**$ 0**

5011 City Debt Service Fund

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
Revenue From Other Agencies					
37135 Bond Proceeds	$ 0	$ 4,785,000	$ 0	$ 0	$ 0
Total Revenue From Other Agencies	**0**	**4,785,000**	**0**	**0**	**0**
Rev. From Use Of Money / Prop					
36110 Interest Income/non-alloc	0	643	0	0	500
Total Rev. From Use Of Money / Prop	**0**	**643**	**0**	**0**	**500**
Rev. Transfers					
38105 Trans in-general rev. Transfer	803,583	624,094	774,021	774,021	717,003
38120 Trans in-ltg rev. Trans	238,780	212,692	295,350	295,350	295,350
38180 Trans in-landscape rev. Transfe	238,779	199,399	238,450	238,450	238,450
Total Rev. Transfers	**1,281,142**	**1,036,185**	**1,307,821**	**1,307,821**	**1,250,803**
Total City Debt Service Fund	**$ 1,281,142**	**$ 5,821,828**	**$ 1,307,821**	**$ 1,307,821**	**$ 1,251,303**

6011 1999 Water/2008 Enterprise Bonds

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
Rev. From Use Of Money / Prop					
36110 Interest Income/non-alloc	$ 45,728	$ 0	$ 0	$ 0	$ 0
Total Rev. From Use Of Money / Prop	**45,728**	**0**	**0**	**0**	**0**
Total 1999 Water/2008 Enterprise Bonds	**$ 45,728**	**$ 0**	**$ 0**	**$ 0**	**$ 0**

6051 Water/Enterprise Fund

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
Charges For Current Services					
33245 Tap & meter fee charges	$ 3,150	$ 1,884	$ 2,000	$ 3,000	$ 3,000
33250 Wtr reconnection chg	31,605	40,595	30,000	45,000	45,000
33263 Water sales charges	6,363,750	6,402,919	7,481,679	6,500,000	6,500,000
33270 Readiness to serve chg	1,976,753	1,981,282	2,062,279	2,062,279	2,060,000
33425 Sewer svc chrgs	1,377,361	1,351,707	1,406,500	1,406,500	1,400,000
Total Charges For Current Services	**9,752,619**	**9,778,387**	**10,982,458**	**10,016,779**	**10,008,000**
Rev. From Use Of Money / Prop					
35101 Interest	55,063	36,891	42,000	36,890	36,890
36110 Interest income/non-alloc.	0	32,847	0	0	0
Total Rev. From Use Of Money / Prop	**55,063**	**69,738**	**42,000**	**36,890**	**36,890**
Other Revenue					
36999 Miscellaneous rev.	11,870	5,218	92,491	3,101	3,101
Total Other Revenue	**11,870**	**5,218**	**92,491**	**3,101**	**3,101**
Rev. Transfers					
38125 Trans in-CIP Fund	0	138,567	0	0	0
Total Rev. Transfers	**0**	**138,567**	**0**	**0**	**0**
Total Water/Enterprise Fund	**$ 9,819,552**	**$ 9,991,910**	**$ 11,116,949**	**$ 10,056,770**	**$10,047,991**

6151 1995 Water/2008 Enterprise Bonds

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
Rev. From Use Of Money / Prop					
36110 Interest Income/non-alloc	$ 200	$ 0	$ 0	$ 0	$ 0
Total Rev. From Use Of Money / Prop	**200**	**0**	**0**	**0**	**0**
Total 1995 Water/2008 Enterprise Bonds	**$ 200**	**$ 0**	**$ 0**	**$ 0**	**$ 0**

6201 2003 Enterprise Revenue Bonds

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
Rev. From Use Of Money / Prop					
36110 Interest Income/non-alloc	$ 2	$ 0	$ 0	$ 0	$ 0
Total Rev. From Use Of Money / Prop	**2**	**0**	**0**	**0**	**0**
Total 2003 Enterprise Revenue Bonds	**$ 2**	**$ 0**	**$ 0**	**$ 0**	**$ 0**

6301 2008 Enterprise Rev Bond Series A

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
Rev. From Use Of Money / Prop					
36110 Interest Income/non-alloc	$ 0	$ 37,468	$ 0	$ 0	$ 0
Total Rev. From Use Of Money / Prop	**0**	**37,468**	**0**	**0**	**0**
Rev. Transfers					
38261 Trans in - 2008 Enterprise Rev. Bond A	6,000,000	0	0	0	0
Total Rev. Transfers	**6,000,000**	**0**	**0**	**0**	**0**
Total 2008 Enterprise Rev Bond Series A	**$ 6,000,000**	**$ 37,468**	**$ 0**	**$ 0**	**$ 0**

7011 Garage Fund

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
Rev. From Use Of Money / Prop					
35120 Rental of City Equipment	$ 741,084	$ 736,942	$ 317,316	$ 317,316	$ 325,647
36101 Sale of property/equipment	4,865	905	10,000	0	0
Total Rev. From Use Of Money / Prop	**745,949**	**737,847**	**327,316**	**317,316**	**325,647**
Total Garage Fund	**$ 745,949**	**$ 737,847**	**$ 327,316**	**$ 317,316**	**$ 325,647**

7151 Self-Insurance Fund

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
Rev. From Use Of Money / Prop					
36110 Interest Income/non-alloc	$ 0	$ 25,534	$ 0	$ 14,131	$ 5,000
Total Rev. From Use Of Money / Prop	**0**	**25,534**	**0**	**14,131**	**5,000**
Other Revenue					
36205 Workers' comp revenue	645,595	637,195	646,217	646,217	646,217
36210 Liability insurance revenue	780,177	738,275	1,089,441	1,089,441	758,850
36215 Unemployment insurance revenue	103,269	101,870	79,224	79,224	167,067
36216 Retirees Insurance	449,093	438,373	557,210	557,210	791,908
Total Other Revenue	**1,978,134**	**1,915,713**	**2,372,092**	**2,372,092**	**2,364,042**
Rev. Transfers					
38105 Trans in-general rev. Transfer	0	0	550,000	550,000	389,200
Total Rev. Transfers	**0**	**0**	**550,000**	**550,000**	**389,200**
Total Self-Insurance Fund	**$ 1,978,134**	**$ 1,941,247**	**$ 2,922,092**	**$ 2,936,223**	**$ 2,758,242**

9011 Public Financing Authority

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
Rev. Transfers					
38105 Trans in-general rev. Transfer	$ 10,081	$ 9,895	$ 12,023	$ 12,023	$ 12,023
Total Rev. Transfers	**10,081**	**9,895**	**12,023**	**12,023**	**12,023**
Total Public Financing Authority	**$ 10,081**	**$ 9,895**	**$ 12,023**	**$ 12,023**	**$ 12,023**

9051 2003 Lease Revenue Refunding

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
Rev. From Use Of Money / Prop					
36110 Interest Income/non-alloc	$ 0	$ 14	$ 0	$ 0	$ 0
Total Rev. From Use Of Money / Prop	**0**	**14**	**0**	**0**	**0**
Total 2003 Lease Revenue Refunding	**$ 0**	**$ 14**	**$ 0**	**$ 0**	**$ 0**

9052 2010 Lease Rev Bonds Series A

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
Revenue From Other Agencies					
37135 Bond Proceeds	$ 0	$ 4,200,000	$ 0	$ 0	$ 0
Total Revenue From Other Agencies	**0**	**4,200,000**	**0**	**0**	**0**
Rev. From Use Of Money / Prop					
36110 Interest Income/non-alloc	0	3,017	0	0	0
Total Rev. From Use Of Money / Prop	**0**	**3,017**	**0**	**0**	**0**
Total 2010 Lease Rev Bonds Series A	**$ 0**	**$ 4,203,017**	**$ 0**	**$ 0**	**$ 0**

9412 LRA Area "A" Redevelopment Fund

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
Revenue From Other Agencies					
36185 Enterprise Zone Fee	$ 18,440	$ 0	$ 0	$ 0	$ 0
36232 ENA Deposit-Northgate	50,000	0	0	0	0
Total Revenue From Other Agencies	**68,440**	**0**	**0**	**0**	**0**
Rev. From Use Of Money / Prop					
35101 Interest	1,880	0	0	0	0
Total Rev. From Use Of Money / Prop	**1,880**	**0**	**0**	**0**	**0**
Rev. Transfers					
38101 Transfers in	1,789,193	0	0	0	0
Total Rev. Transfers	**1,789,193**	**0**	**0**	**0**	**0**
Total LRA Area "A" Redevelopment Fund	**$ 1,859,513**	**$ 0**	**$ 0**	**$ 0**	**$ 0**

9452 LRA Area "A" Tax Increment

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
Property Taxes					
30101 Current secured property tax	$ 4,552,903	$ 0	$ 0	$ 0	$ 0
30105 Current unsecured property	512,666	0	0	0	0
30135 Supplemental taxes	202,041	0	0	0	0
Total Property Taxes	**5,267,610**	**0**	**0**	**0**	**0**
Revenue From Other Agencies					
36245 Loan Repay/El Gallo Giro	39,645	0	0	0	0
36250 Loan repayment/r. Valera	8,432	0	0	0	0
Total Revenue From Other Agencies	**48,077**	**0**	**0**	**0**	**0**
Rev. From Use Of Money / Prop					
35101 Interest	5,305	0	0	0	0
36110 Interest income/non-alloc	11	0	0	0	0
Total Rev. From Use Of Money / Prop	**5,316**	**0**	**0**	**0**	**0**
Total LRA Area "A" Tax Increment	**$ 5,321,003**	**$ 0**	**$ 0**	**$ 0**	**$ 0**

9552 LRA Area "A" Bond Proceeds - Fund					
Account Number	**2010 Actuals**	**2011 Actuals**	**2012 Adopted Budget**	**2012 Yr. End Est**	**2013 Adopted Budget**
Rev. From Use Of Money / Prop					
35101 Interest	$ 8	$ 0	$ 0	$ 0	$ 0
Total Rev. From Use Of Money / Prop	**8**	**0**	**0**	**0**	**0**
Total LRA Area "A" Bond Proceeds - Fund	**$ 8**	**$ 0**	**$ 0**	**$ 0**	**$ 0**

9602 LRA Area "A" Bond Proceeds - Taxable					
Account Number	**2010 Actuals**	**2011 Actuals**	**2012 Adopted Budget**	**2012 Yr. End Est**	**2013 Adopted Budget**
Rev. From Use Of Money / Prop					
35101 Interest	$ 95	$ 0	$ 0	$ 0	$ 0
Total Rev. From Use Of Money / Prop	**95**	**0**	**0**	**0**	**0**
Total LRA Area "A" Bond Proceeds - Taxable	**$ 95**	**$ 0**	**$ 0**	**$ 0**	**$ 0**

9652 LRA Area Alameda Redevelopment Fund					
Account Number	**2010 Actuals**	**2011 Actuals**	**2012 Adopted Budget**	**2012 Yr. End Est**	**2013 Adopted Budget**
Rev. Transfers					
38101 Transfers in	$ 612,016	$ 0	$ 0	$ 0	$ 0
Total Rev. Transfers	**612,016**	**0**	**0**	**0**	**0**
Total LRA Area Alameda Redevelopment Fund	**$ 612,016**	**$ 0**	**$ 0**	**$ 0**	**$ 0**

9702 LRA Area Alameda Tax Increment Fund

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
Property Taxes					
30101 Current secured property	$ 572,256	$ 0	$ 0	$ 0	$ 0
30105 Current unsecured property	265,046	0	0	0	0
30135 Supplemental taxes	218	0	0	0	0
Total Property Taxes	**837,520**	**0**	**0**	**0**	**0**
Rev. From Use Of Money / Prop					
35101 Interest	1,666	0	0	0	0
36110 Interest income/non-alloc.	34	0	0	0	0
Total Rev. From Use Of Money / Prop	**1,700**	**0**	**0**	**0**	**0**
Total LRA Area Alameda Tax Increment Fund	**$ 839,220**	**$ 0**	**$ 0**	**$ 0**	**$ 0**

9752 LRA Area "A" - Low/Mod Housing Fund

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
Revenue From Other Agencies					
36231 ENA Deposits	$ 9,851	$ 0	$ 0	$ 0	$ 0
36241 Loan Repayment	428,053	0	0	0	0
Total Revenue From Other Agencies	**437,904**	**0**	**0**	**0**	**0**
Rev. From Use Of Money / Prop					
35101 Interest	157	0	0	0	0
35125 Rental income	10,911	0	0	0	0
36110 Interest income/non-alloc.	1,500	0	0	0	0
Total Rev. From Use Of Money / Prop	**12,568**	**0**	**0**	**0**	**0**
Other Revenue					
36999 Other income	245,886	0	0	0	0
Total Other Revenue	**245,886**	**0**	**0**	**0**	**0**
Rev. Transfers					
38101 Transfers in	1,447,960	0	0	0	0
Total Rev. Transfers	**1,447,960**	**0**	**0**	**0**	**0**
Total LRA Area "A" - Low/Mod Housing Fund	**$ 2,144,318**	**$ 0**	**$ 0**	**$ 0**	**$ 0**

9802 LRA Alameda Low/Mod Housing Fund					
Account Number	**2010 Actuals**	**2011 Actuals**	**2012 Adopted Budget**	**2012 Yr. End Est**	**2013 Adopted Budget**
Rev. From Use Of Money / Prop					
35101 Interest	$ 214	$ 0	$ 0	$ 0	$ 0
36110 Interest income/non-alloc.	1,266	0	0	0	0
Total Rev. From Use Of Money / Prop	**1,480**	**0**	**0**	**0**	**0**
Rev. Transfers					
38101 Transfers in	171,444	0	0	0	0
Total Rev. Transfers	**171,444**	**0**	**0**	**0**	**0**
Total LRA Alameda Low/Mod Housing Fund	**$ 172,924**	**$ 0**	**$ 0**	**$ 0**	**$ 0**

DEPARTMENTAL EXPENDITURE / RESOURCE SUMMARY

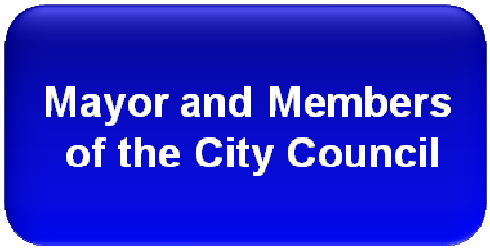
EDEN ACCOUNT #	DIVISION	2012 YR. END EST.	2013 ADOPTED BUDGET	OPERATING FUND	SOURCE OF REVENUE
	LEGISLATIVE:				
1011.10.101	City Council	248,151	200,254	General Fund	General Fund
	CITY CLERK:				
1011.15.105	City Clerk	333,300	322,533	General Fund	General Fund
1011.15.510	Business License	0	297,731		
	Total City Clerk	**333,300**	**620,264**		
1011.20.110	City Treasurer	122,027	137,105	General Fund	General Fund
	Total Legislative	**703,478**	**957,623**		
	CITY MANAGER:				
1011.25.205	City Manager Administration	655,491	728,497	General Fund	General Fund Revenue
1011.25.255	Citywide Incentive Program	1,000	8,000	General Fund	General Fund Revenue
1051.25.260	Contingency Set-Aside	2,500	20,000	Contingency Fund	General Fund Revenue
	Total City Manager	**658,991**	**756,497**		
	FINANCE & ADMINISTRATION:				
1011.30.265	City Attorney	337,200	302,800	General Fund	General Fund
1011.30.270	Accounting/Auditing	474,696	396,063	General Fund	General Fund
1011.30.275	Administrative Services	540,622	255,506	General Fund	General Fund
1011.30.276	County Admin Fee	160,000	120,000	General Fund	General Fund
1011.30.290	Information Systems	334,780	325,792	General Fund	General Fund
1011.30.295	Internal Audit	0	0	General Fund	General Fund
1011.30.310	Purchasing	88,569	84,547	General Fund	General Fund
1011.30.515	Parking Enforcement	1,123,980	0	General Fund	General Fund
2051.30.365	Crossing Guards	80,487	8,098	Traffic Safety Fund	Gas Tax Fund
2941.30.365	Crossing Guards	60,000	0	HUD/CDBG	CDBG
5011.30.280	Debt Service Administration	1,270,757	1,250,803	Debt Service Fund	General Fund, Street Lighting, Landscape Maintenance Fund
6051.30.290	Information Systems	293,214	343,208	Water Fund	Water Fund Revenue
6051.30.315	Water Billing/Collections	756,414	847,695	Water Fund	Water Fund Revenue
9011.30.301	Public Finance Authority	10,836	16,823	Lynwood Pub. Fin. Auth. Fund	General Fund
	Total Finance & Administration	**5,531,555**	**3,951,335**		
	HUMAN RESOURCES:				
1011.35.330	General Services	224,762	275,590	General Fund	General Fund Revenue
1011.35.335	Personnel	224,000	248,597	General Fund	General Fund Revenue
2011.35.340	PERS Administration	898,742	902,078	Retirement Fund	Retirement Fund Revenue
7151.35.345	Workers' Compensation	381,053	247,553	Self Insurance Fund	Self Ins.Fund/Worker's Comp.
7151.35.350	Liability Insurance Admin.	931,918	1,025,717	Self Insurance Fund	Self Ins.Fund/Worker's Comp.

EDEN ACCOUNT #	DIVISION	2012 YR. END EST.	2013 ADOPTED BUDGET	OPERATING FUND	SOURCE OF REVENUE
7151.35.355	Group Health Ins. Admin.	994,910	994,810	Self Insurance Fund	Self Ins. Fund
7151.35.360	Unemployment Ins. Admin.	127,674	126,940	Self Insurance Fund	Self Ins. Fund/Unemployment Ins.
	Total Human Resources	**3,783,059**	**3,821,285**		
	PUBLIC SAFETY:				
1011.40.215	Law Enforcement	8,492,964	8,828,057	General Fund	General Fund Revenue
1011.40.245	Fire Suppression	5,145,452	5,405,257	General Fund	General Fund Revenue
1011.40.445	Animal Control Services	218,635	180,000	General Fund	General Fund Revenue
2501.40.225	LLEBG/Justice Assistance Grant	113,036	100,000	COPS Program	COPS Program
2601.40.230	Sheriff Forfeiture	50,000	0	Sheriff Drug Forfeiture Fund	Sheriff Drug Seizure Revenues
3801.40.235	Justice Assistance Grant	67,629	49,065	Justice Assistance Grant Fund	Justice Assistance Grant Revenue
3801.40.237	JAG 09 ARRA/C-117864	20,950	25,536	Justice Assistance Grant Fund	Justice Assistance Grant Revenue
	Total Public Safety	**14,108,666**	**14,587,915**		
	PUBLIC WORKS:				
1011.45.401	Public Works Administration	82,601	43,857	General Fund	General Fund Revenue
1011.45.405	Engineering	213,978	110,438	General Fund	General Fund Revenue
1011.45.415	Building Maintenance	798,629	513,886	General Fund	General Fund Revenue
1011.45.440	Sanitation Services	2,273,716	2,357,871	General Fund	General Fund Revenue
1011.45.457	Storm Water Program	255,836	232,400	General Fund	General Fund Revenue
1011.45.615	Right of Way	445,508	457,953	General Fund	General Fund Revenue
2051.45.410	Street Maintenance	1,311,573	1,283,618	Traffic Safety Fund	Street Sweeping, Gas Tax
2051.45.430	Traffic Signals	292,722	317,815	Traffic Safety Fund	Traffic Safety Fund Revenue
2401.45.435	Transportation Administration	954,083	1,051,703	Transportation Fund	Prop “A”, Prop “C” Revenues
2451.45.626	Tree Partnership Planting Program	59,740	0	Air Quality Improvement Fund	Air Quality Improvement Fund
2651.45.425	Street Lighting	689,300	651,876	St. Lighting Assessment Fund	St. Lighting Assessment Fund
2701.45.610	Landscape Arbor Services	887,521	934,148	Landscape Maint.	Landscape Maint.
2701.45.620	Tree Maintenance	220,750	176,110	Landscape Maint.	Landscape Maint.
2851.45.410	Street Maintenance	224,947	257,705	Litter Abatement Fund	General Fund Revenue
2851.45.615	Right of Way/Graffiti	44,600	79,600	Litter Abatement Fund	General Fund Revenue
3501.45.465	Beverage Recycling Grant	77,401	18,000	Beverage Recycling Grant Fund	Beverage Recycling Grant
3621.45.460	Sewer Service	8,000	20,000	Used Oil Recycling Grant Fund	Used Oil Recycling Grant Fund
6051.45.450	Water Utility	6,771,071	7,036,268	Water Fund	Water Revenue
6051.45.460	Sewer Service	771,520	1,006,876	Water Fund	Water Revenue
7011.45.420	Garage	685,500	643,500	Garage Fund	Garage/Rental of City Equip.
	Total Public Works	**17,068,996**	**17,193,623**		

EDEN ACCOUNT #	DIVISION	2012 YR. END EST.	2013 ADOPTED BUDGET	OPERATING FUND	SOURCE OF REVENUE
	DEVELOPMENT SERVICES:				
1011.50.501	Building & Safety	489,279	539,823	General Fund	General Fund Revenue
1011.50.505	Planning	327,201	401,449	General Fund	General Fund Revenue
1011.50.510	Business License	294,800	0	General Fund	Business License Fees
1011.50.605	Code Enforcement	510,315	553,107	General Fund	General Fund
2941.50.605	Code Enforcement	400,944	256,222	HUD/CDBG Fund	General Fund/CDBG
	Total Development Services	**2,022,539**	**1,750,601**		
	PUBLIC RELATIONS				
1011.55.250	Marketing Division	252,218	287,557	General Fund	General Fund Revenue
1011.55.515	Parking Enforcement	0	1,214,887	General Fund	General Fund
1011.55.601	Public Relations Administration	293,815	323,446	General Fund	General Fund
2051.55.365	Crossing Guards	0	112,000	Traffic Safety Fund	Gas Tax Fund
2941.55.365	Crossing Guards	0	50,000	HUD/CDBG	CDBG
	Total Public Relations	**546,033**	**1,987,890**		
	RECREATION:				
1011.60.701	Rec. & Community Ser. Admin.	876,964	726,727	General Fund	General Fund Revenue
1011.60.705	Sports & Leisure	367,864	463,361	General Fund	General Fund Revenue
1011.60.710	Parks & Playground	419,139	413,182	General Fund	General Fund Revenue
1011.60.715	Youth Center Operations	54,308	44,180	General Fund	General Fund Revenue
1011.60.720	Senior Citizens' Program	243,273	208,823	General/HUD CDBG Funds	General/HUD CDBG Funds
1011.60.740	Bateman Hall	434,176	491,954	General Fund	General Fund, Bateman Rentals
1011.60.745	Natatorium	341,648	341,004	General Fund	General Fund, Natatorium Fees
2401.60.725	Dial-A-Ride	234,000	268,991	Transportation Fund	SCAQMD Revenue, Prop "A"
2941.60.720	Senior Citizens' Program	95,000	50,001	HUD/CDBG	CDBG
2941.60.745	Natatorium	60,000	54,000	HUD/CDBG	CDBG
3381.60.750	Business Improvement District	0	0	Business Improv. Dist. Fund	1/3 of Business License Revenue
	Total Recreation & Comm. Services.	**3,126,372**	**3,062,223**		
	COMMUNITY DEVELOPMENT				
1011.75.815	RDA Project Area "A"	0	40,000	General Fund	General Fund Revenue
2941.75.285	HUD Administration	906,349	847,822	HUD/CDBG Fund	HUD/CDBG
2941.75.286	Housing Rehab - CDBG	0	399,788	HUD/CDBG Fund	HUD/CDBG
2961.75.865	Home Program	398,149	652,264	HUD HOME Fund	HOME Program
2962.75.864	CalHome Program	0	1,000,000	CalHome	CalHome Grant

EDEN ACCOUNT #	DIVISION	2012 YR. END EST.	2013 ADOPTED BUDGET	OPERATING FUND	SOURCE OF REVENUE
3381.75.750	Business Improvement District	55,000	311,000	Business Improv. Dist. Fund	1/3 of Business License Revenue
3561.75.831	Brownfield Grant	1,287,053	538,916	Brownfield Grant	Brownfield Grant
3561.75.833	Homelessness Program (HPRP)	262,643	40,000	HPRP ARRA Grant Program	HPRP ARRA Grant Program
3782.75.208	Project & Administration	0	4,948,761	Prop 84 Park Grant	Prop 84 Park Grant
	Total Community Development	**2,909,194**	**8,778,551**		
	CITY DEPARTMENT TOTAL	**50,458,883**	**56,847,543**		
	TRANSFERS OUT TOTAL	**13,004,056**	**26,121,939**		
	CITY TOTAL	**63,462,939**	**82,969,482**		
	CAPITAL IMPROVEMENT PROGRAM TOTAL	**4,890,881**	**18,604,171**		
	TOTAL ADOPTED BUDGET	**68,353,820**	**101,573,653**		
	SUCCESSOR AGENCY				
1012.75.206	Com. Dev. Administration	4,267,743	684,314	Area A Tax Increment	Area A Tax Increment
1013.75.207	Housing Administration	739,552	0	Area A Tax Increment	Area A Tax Increment
1014.75.206	Com. Dev. Administration	717,673	240,147	Alameda Area Tax Increment	Alameda Area Tax Increment
1015.75.207	Housing Administration	56,612	459,704	Alameda Area Tax Increment	Alameda Area Tax Increment
1020.75.209	Park Place Project	3,000,000	0	2011 Series B Lease Revenue Bond	2011 Series B Lease Revenue Bond
1021.76.208	Administrative Allowance	0	0	Redevelopment Obligation Retirement Trust Fund	Redevelopment Obligation Retirement Trust Fund
1021.76.211	ROPS Administration	0	2,411,902	Redevelopment Obligation Retirement Trust Fund	Redevelopment Obligation Retirement Trust Fund
	SUCCESSOR AGENCY TOTAL	**8,781,580**	**3,796,067**		

ORGANIZATIONAL CHART



STATEMENT OF PURPOSE:

Provide policy direction to the City Manager to enable the City Manager to effectively manage the City.

MISSION STATEMENT:

The City Council serves as the legislative body for the City of Lynwood and provides policy direction to the City Manager. The goal of the City Council is to provide a unified, well-informed and effective Council working and governing to produce the best City Government, management and quality of life and services to the residents of Lynwood.

GOALS:

The overall goal of the City Council is to establish policies for the City to ensure that services are delivered effectively and efficiently, and to ensure that the community grows in accordance with the City Council's vision.

OBJECTIVES:

- Provide policy direction that will enable the City Manager, in collaboration with his department heads and other staff, to initiate and complete redevelopment projects and otherwise provide a supportive environment for business development within the city in order to generate additional property tax and sales tax revenues for the City.
- Provide policy direction for the City Manager and for each department that will enable the City Manager to provide a clearly understood framework for departments to carry out their mission and tasks.

FY 2011-12 ACCOMPLISHMENTS

DEVELOPMENT

The work of both Development Services and Community Development are mentioned and both units contribute to the intermediate and long range physical improvements to the city, to include improved appearances of business upgrades and new major developments.

Continuing work has been accomplished following approval of a Master Development Plan which is designed to bring new retail development into the city.

Currently the City has over 2,900 businesses and quite a few decided to give their business a facelift, helping improve the city's appearance. In FY 11-12 the City assisted in nine business developments.

Some notable renovations are the McDonalds Restaurant on corner of Imperial Highway and Long Beach Boulevard, which included a new playhouse for children. Also the 76 Gas Station on Atlantic Avenue and Imperial Highway completed their half a million dollar facade and interior renovation, which included a mini neighborhood market and a fountain. El Pollo Loco, Smart N' Final Warehouse Grocery Store and Taco Bell/ Pizza Hutt Restaurant also made renovations.

There also were 75 new businesses in FY 11-12 such as Seven-Eleven and Starbucks Coffee on Martin Luther King Boulevard bringing convenience and delicious coffee. Also a great benefit is the DaVita Medical Center, which has the very first underground parking structure in the City, and various Superior Grocers parking lot retail shops.

Furthermore, the City's Park Place affordable housing project on Atlantic Avenue continued construction throughout the year. The LEED certified complex consists of one, two and three-bedroom units, energy efficient appliances, a swimming pool, barbecue areas, tot lots, and a community and computer room with a kitchenette.

During all this growth, the City saw an increase in building, planning, and business license revenues.

CRIME REDUCTION

Public safety continues to be the City's number one priority. The City has been on a path of success for the last couple of years and continues that path with the resources that have been put in place. This is due to the collaborative effort of City Council, City staff, and more importantly the residents.

At the end of FY 2011-12 the Sheriff's reported that crime in the City is down 11% across the board. The results are contributed to the commitment to public safety by the City Council and Sheriff Deputies'. The City's success in driving down crime is even internationally known, as various governments such as Egypt, Dubai and Diamond Bar are sending delegations to Century Station to learn about the City's crime fighting technology.

The Sheriff's Department also increased public safety with new in-car computer technologies. Through grant funding they acquired a database that tracks crime in real time, which helps forecast and strategically plan. Deputies will now be able to utilize the internet, the Sheriff's data network, intranet and other criminal databases from their vehicles to acquire information such as fingerprint data and GPS.

In addition, the Sheriff's Department acquired a new K-9 from Holland to add to the City's crime fighting family. The two year old male firearms patrol dog is trained to seek out hand guns and other weaponry. With this new acquisition Lynwood is now the only city in Los Angeles County to have two K-9 dogs. City Council has been a trailblazer in public safety and continues to support the Sheriff's new endeavors.

PUBLIC WORKS

The Public Works Department completed major improvement projects regarding streets, lights, and wells to improve the City's quality of life. They repaved approximately 100,000 square feet of streets, repaired 3,000 pot holes, conducted over 40 skin patches, and restored 400 street lights and 150 traffic signals.

In addition, they repaired 3 wells (Well No. 9 and Well No. 22) and 7 water wells (1, 3, 4, 6, 7,15A and 20) that were no longer viable. They also completed the Design of Well No. 22's production facility, Well No. 8's secondary pressure relief valve, the Supervisory Control and Data Acquisition (SCADA) System, and the Emergency generators. As well as construct a new 12 foot water main on Josephine Street from Long Beach Boulevard to Birch Avenue.

The Public Works Department also maximized the value of public funds with the purchase of a state of the art graffiti truck. The City has been able to increase the amount of graffiti removed and reduce the amount of paint used. In addition the graffiti removal has been extended to include weekend removal.

NEW PARKS

The City was also awarded a grant from the Rivers and Mountains Conservancy (RMC) and a grant from Congresswoman Linda Sanchez in order to develop four pocket parks throughout the City. As part of the RMC grant requirements, the parks were required to provide passive recreational opportunities to the community. The City changed the existing zoning and General Plan designation of assessor parcels to accommodate the four new pocket parks. To minimize maintenance as well as to comply with water conservation and storm water requirements, the parks were designed with drought tolerant landscaping and include decomposed granite pathways. The pocket parks were developed on various properties throughout the City and include playground equipment, tables and chairs, bike racks, benches, and trash receptacles.

With the assistance of Assembly Member Ricardo Lara, the City received a $4.9 million dollar grant from Proposition 84 to construct a new Linear Walking Park on Fernwood Avenue along the 105 Freeway. The City was one of only 49 participants, out of a total of 900 applicants to receive the grant. The park will provide one linear mile with a walking trail, community garden, fitness block, and environmental educational opportunities. This grant is also a welcome addition to the City's Health Initiative", which strives to collaborate with schools, neighborhoods, and businesses to improve the health of the overall quality of life for the community.

The City also received an additional $5 million dollar grant for the Yvonne Burke – John D. Ham Park Improvement Project. These funds will complete the final phase of construction and will include a new community center, a one acre park, additional parking and lighting, a park maintenance building, an additional tot lot, shade shelters, exercise stations, and a large picnic shelter.

Furthermore, the City received an "Urban City Makeover Grant" from the California Department of Water Resources to fund a Friendly Demonstration Garden at Los Amigos Park. Funding covers a 2,000 square feet garden and irrigation design, technical consulting, turf removal, irrigation equipment, installation and oversight, including plants to be grown.

COMMUNITY PROGRAMS & ACTIVITIES

Due to the overwhelming success the past couple of years, the City brought back the "Cash for Chunkers" program. The 12-week competition is a great weight-loss program to encourage residents to lose weight, follow proper nutrition guides, and to observe improved eating habits. The program is supported through fund raising, entry fees and sponsorships. The program also fulfills Lynwood's "Health Cities" based philosophy in organizing community programs.

The program has increased over the last couple of years. In FY 2011-12 the City reached over 200 participates and achieved a total weight loss of 2,000 Ibs. The City believes promoting a healthier lifestyle, improving physical fitness and better eating habits are something residents can benefit from.

The City also supported special needs efforts and continued celebrating the last Sunday of every February as Special Needs Day (Resolution 2009-424). The City and the Angeles Especiales (Special Angels), comprised of parents, family and community members of persons with physical and/or developmental disabilities, held their third annual special needs day program at Bateman Hall. The free event was open to any member of the Lynwood special needs community. The event included lunch, entertainment by local performing arts groups, and giveaways.

In addition, the City also provided special needs swim lessons to the community. These lessons strive to improve Lynwood's special needs community's endurance, strength, and coordination. They combine life-saving skills of how to swim, along with having a great time.

The City and the Lynwood Sports Association (LSA) continued their partnership to offer Mobile Recreation. The team of staff and LSA volunteers traveled to different neighborhood parks to offer formal academic assistance and drop-in recreational activities. The program benefits those areas of the City that are too far to receive those types of services from the main community center. Typically, these areas are some of the most underserved and lowest income neighborhoods. In FY 2011-12 the City successfully implemented the Mobile Recreation program at Ham Park and Meadows Park, resulting in a daily attendance of 20 people per site.

It also was a great time to cool off from the summer sun with the reopening of the City's Olympic sized Natatorium. Freshly coming off an $800,000 renovation, the City installed new filters, boiler, covers, and a chlorine system to comply with the State's mandate.

The City also continued its popular Movies in the Park Program during the summer nights, in which residents can grab their favorite blanket or chair and watch a movie under the stars. The Program included outdoor movie showings at various park locations, free sampling booths that feature ice-cream, popcorn, and other giveaways.

Furthermore, the City also recognized the outstanding commitment and sacrifice from Lynwood men and women in uniform with its new Military Banner Program. The program honors Lynwood residents and immediate family members that are Veterans or Active Duty Military Personnel of the United States Armed Forces. The program is a combination of efforts from the City's Recreation Department and members of its Veterans Affairs Commission.

Banners were funded through individual donors, community groups, and local businesses such as the Los Angeles Sheriff's Department, the Lynwood Rotary Club, and the Lynwood Chamber of Commerce. The program has put up a total of 9 banners.

Volunteerism also contributed to the City's activities, providing the community with a gratifying and rewarding experience. A great example of volunteerism is the City's Kaboom Playground Grant.

The City was awarded a $90,000 grant from the national recognized non-profit KaBoom to build a new playground at Lynwood City Park. Kaboom's objective is to map the state of play, assist communities in building new playgrounds, and advocate for safe play opportunities for all children. The project partnered up Kaboom, Kool-Aid, from Lot to Spot, the City, and over 200 local volunteers to build the playground, from start to finish, in just one day.

Also LSA Baseball and the American Youth Soccer Organization volunteers provided field improvements for City sports programs. The City believes that all residents have certain qualities or skills that can help improve Lynwood.

In addition, the City's senior community was pleased when the Lynwood Senior Center patio received a makeover from councilmember Maria Santillan-Beas. The councilmember provided the Bingo Club with a $2,500 donation to decorate the center patio. The members were able to buy planters, a water fountain, and a barbeque grill.

Senior services also continued to improve. The City provided over 15,300 seniors with dial-a-taxi vouchers for medical and in-town travel, offered low-impact water exercise classes, and served over 2,600 seniors with their monthly food distribution program, partnering with Community Food Bank.

INNOVATION

The City is very passionate on new technologies and how they can be harnessed to make services more sustainable, transparent, and enjoyable for the community.

In FY 2011-12 the City Clerk scanned roughly 1,500 documents into its document system. Most documents, such as agendas and budgets, are viewable online at the City's public web portal known as "Mydocspot". In addition, a couple of new technologies were introduced.

The City's online bill pay service is now accepting Water and Municipal bill payments via the City's website as a means to better serve the community. This service further enhances the way the City conducts business.

The City also launched the new smart phone application, called "My Lynwood", allowing the community to photograph, document, and report concerns or requests for service directly from their smart phone to the City's Service Request Division. Violations that can be reported via MyLynwood include graffiti complaints, overgrown vegetation, junk debris and litter to name a few.

These accomplishments could not be achieved without the devoted commitment of City Council, City staff, City groups, businesses and residents making Lynwood a better and brighter place to live, work, and play.

NEW CIVIC CENTER

Progress on the new Civic Center continued as the parking lot at Ernestine Avenue was completed. Plans are well under way for improvements on Bullis Road to address upcoming building construction traffic, and the building plans are in the final stages of completion. The new Civic Center will include a new Annex and City Council Chambers.

BALANCED BUDGET

The City of Lynwood, like many cities in California, continued to face economic challenges caused by the housing market collapse and the global recession, with Lynwood's unemployment rate at a staggering 17%. In addition to these challenges was the passage of ABx1 26 by the State Legislature resulting in the dissolution of the redevelopment agency, losing $6.5 million in annual property tax increment revenues. Major General Fund revenues also remained low, while at the same time City costs continued to increase. The combination of these challenges was devastating to the City. However, the City has met these challenges head on. City Council made difficult decisions and City staff worked extremely hard for the best interest of the City to balance the budget.

Over the last five fiscal Years, City Council has reduced the City budget by over $9.4 million and eliminated 77 employee positions, including $1.3 million and 19 positions in FY 12-13. By cutting filled and vacant positions, reducing travel, and other operating expenses departments are now leaner.

Despite limited resources, the City remains very optimistic and considers this a great opportunity to reinvent itself and try new approaches for the future. The City is curtailing wasteful spending and is seeking creative solutions, such as private contributions and volunteerism to cover costs.

In order to continue to provide responsible public services to the community, the staff has adopted a "Do More with Less" attitude. In addition, the city continues to aggressively pursue State and Federal grant opportunities to help meet city needs.

FY 2012-13 SUMMARY OF POSITIONS – DEPARTMENT LEVEL

POSITION TITLE	FY 2010-11 ADOPTED	FY 2011-12 ADOPTED	FY 2012-13 ADOPTED
ELECTED OFFICIALS:			
MAYOR	1.00	1.00	1.00
MAYOR PRO TEM	1.00	1.00	1.00
COUNCIL MEMBERS	3.00	3.00	3.00
TOTAL ELECTED OFFICIALS	**5.00**	**5.00**	**5.00**
TOTAL CITY COUNCIL EMPLOYEES	**5.00**	**5.00**	**5.00**
TOTAL CITY COUNCIL FTE	**2.50**	**2.50**	**2.50**

FY 2012-13 SALARY RANGES – DEPARTMENT LEVEL

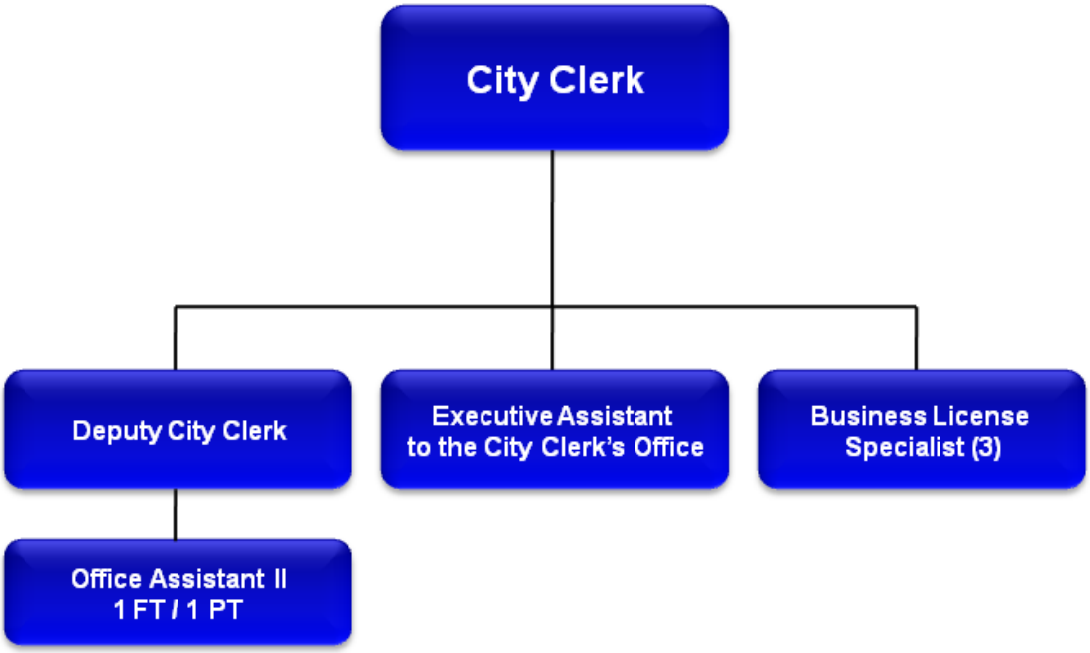
POSITION TITLE	RANGE (STEP A – STEP E)	
ELECTED OFFICIALS:		
COUNCIL MEMBER	9,360	9,360

FY 2012-13 DETAIL OF HISTORICAL EXPENDITURES AND BUDGET DIVISIONAL LEVEL

1011 General Fund
10 City Council
101 City Council

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
60001	Salaries & wages	$ 46,800	$ 46,800	$ 50,615	$ 50,615	$ 50,615
60025	Auto allowance	13,875	15,000	15,000	15,000	15,000
60030	Electronic media allowance	13,402	13,296	15,000	15,000	15,000
61001	PERS - retirement	12,362	12,722	15,094	15,094	15,058
61015	Employer's medicare	678	678	734	734	734
61020	State Disability Insurance	0	0	557	557	506
61025	Unemployment insurance	0	0	150	150	830
61030	Workers' compensation	0	2,535	3,290	3,290	3,346
61035	Group insurance	6,230	11,568	10,123	10,123	10,123
61036	Retirees group insurance	2,183	2,166	2,531	2,531	5,062
62015	Prof & contractual svcs	3,350	178	15,000	15,000	5,000
62025	Advertising & printing	709	3,732	14,000	14,000	10,000
63025	Repairs/maint-bldg & equip.	350	0	350	350	350
64005	Liability insurance expense	19,650	19,650	19,650	19,650	26,000
64015	Travel & meetings	17,069	10,190	50,000	34,427	30,000
64399	Other fees for services	9,282	20,485	50,000	38,000	-
65015	Office supplies	597	0	4,187	4,187	4,187
65020	Operating supplies	6,848	3,367	6,443	6,443	5,443
65040	Dues & subscriptions	640	100	3,000	3,000	3,000
Total City Council		**$ 154,025**	**$ 162,467**	**$ 275,724**	**$ 248,151**	**$ 200,254**

ORGANIZATIONAL CHART



STATEMENT OF PURPOSE:

The business of the City Clerk's Office is the oldest in municipal government. The Lynwood City Clerk's Office is responsible for the care and custody of all official records and documents, for conducting fair and neutral elections, for administering the requirements of the California Public Records Act, for performing the filing officer duties of the Political Reform Act, for administering City Commissions and for administering the City Fireworks Program. This office provides support to the City Council and acts as a professional link between the residents of Lynwood, businesses, other agencies and the City.

MISSION STATEMENT:

The Lynwood City Clerk's Office is committed to providing excellent public service and connecting the public with the legislative process in an ethical and impartial manner. We strive to ensure that City Hall is open and transparent through compliance with federal, state and local statutes. We work to accurately and safely preserve Lynwood's legislative history for future generations. Lastly, we are a technology driven department with the belief that technology makes maintenance of information more efficient as well as accessible for the public.

FY 2011-12 ACCOMPLISHMENTS

1) Outcomes/Effectiveness:

- Prepared, executed, scanned, indexed and filed 14 Ordinances, 210 Resolutions, 40 Proclamations and 60 Agreements.
- Prepared, scanned and filed 60 City Council, LRA, LPFA, LUA, LHA and LSA Minutes.
- Scanned and indexed 10 boxes of agreements into Laserfiche.
- All Lynwood City Council Minutes from 1921 and onward are now available on Laserfiche.
- Prepared 170 boxes of records for destruction.
- Processed and completed 150 California Public Records Act Requests.
- Facilitated approximately 14 bid openings and 15 Request for Proposals.
- Assisted City Staff and City Attorney's Office with 70 requests for document, legislative and historical research.
- Received and filed 25 claims and subpoenas for the City.
- Coordinated legal publications and codification of 14 ordinances.
- Facilitated 8 County Recordation of Cost Abatement Reports
- Assisted constituents with document, legislative and historical research.
- Administered the November 8, 2011 General Municipal Election.
- Administered City Fireworks Stand Program.
- Facilitated compliance with the California Brown Act through timely posting of regular and special meetings of the City Council and Lynwood Redevelopment Agency, and Board and Commission meetings.
- Facilitated compliance with the Maddy Act by posting all unscheduled commission vacancies, and by posting the annual Maddy Act List.
- Processed all mail and deliveries for City Hall.
- Managed and prepared the office finances and yearly budget.
- Applied for and received $1,980 in training scholarships from the City Clerks Association of California.
- Staff attended:
  - League of CA Cities New Law & Election Seminar
  - IIMC Certified Municipal Clerk Training
  - LA County Registrar-Recorder Deputy Registrar Training
  - ECS Laserfiche Training
  - Southern California City Clerks Association Training
  - FPPC Training
  - District Attorney Brown Act Training

2) Efficiency:

- Encouraged the public and staff to use My Doc Spot/Laserfiche to retrieve City documents and information.
- Monitored changes in laws, regulations and technology that may affect office operations and implemented policy and procedural changes as required.
- Updated City Clerk website to allow public to make transactions through the internet.

3) Value-Added:

- Reduction in percentage of staff time devoted to providing documents to the public and City staff.
- Reduction in Ordinance Publishing costs by implementing Government Code Section 36933 subsection c 1.
- Use of procedure manuals ensures that less staff time is used to research how to administer a program, and instead used on cleaning up and organizing vault and storage space.
- Features on new Lynwood Municipal Code website makes the LMC more functional and useful for both staff and residents.
- Increased efficiencies in processes and innovations due to staff development and training.

FY 2012-13 SUMMARY OF POSITIONS – DEPARTMENT LEVEL

POSITION TITLE	FY 2010-11 ADOPTED	FY 2011-12 ADOPTED	FY 2012-13 ADOPTED
ELECTED OFFICIALS:			
CITY CLERK	1.00	1.00	1.00
TOTAL ELECTED OFFICIALS	**1.00**	**1.00**	**1.00**
FULL-TIME EMPLOYEES:			
EXECUTIVE ASSISTANT TO THE CITY CLERK'S OFFICE	1.00	1.00	1.00
DEPUTY CITY CLERK	1.00	1.00	1.00
OFFICE ASSISTANT II	1.00	1.00	1.00
BUSINESS LICENSE SPECIALIST	0.00	0.00	3.00
TOTAL FULL-TIME EMPLOYEES	**3.00**	**3.00**	**6.00**
HOURLY/PART-TIME EMPLOYEES:			
OFFICE ASSISTANT II	1.00	1.00	1.00
TOTAL HOURLY/PART-TIME EMPLOYEES	**1.00**	**1.00**	**1.00**
TOTAL CITY CLERK EMPLOYEES	**5.00**	**5.00**	**8.00**
TOTAL CITY CLERK EMPLOYEES FTE	**4.00**	**4.00**	**7.00**

FY 2012-13 SALARY RANGES – DEPARTMENT LEVEL

POSITION TITLE	RANGE (STEP A – STEP E)	
ELECTED OFFICIALS:		
CITY CLERK	12,000	12,000
FULL-TIME EMPLOYEES:		
BUSINESS LICENSE SPECIALIST	40,695	49,476
DEPUTY CITY CLERK	34,308	41,693
EXECUTIVE ASSISTANT TO THE CITY CLERK'S OFFICE	44,868	54,556
OFFICE ASSISTANT II	24,366	29,627
HOURLY/PART-TIME EMPLOYEES:		
OFFICE ASSISTANT II	11.71	14.24

Goals:

- Continue scanning documents from the past (City Council and LRA agendas and LRA resolutions) in order to protect vital records from destruction due to emergencies.
- Conduct outreach to educate and promote utilization of My Doc Spot (Search Station) in order to increase transparency in government.
- Continue to organize vault and storage area in order to protect vital records and increase efficiency.
- Participate in FPPC and election training opportunities to stay abreast of new regulations and laws.
- Conduct legal review of Lynwood Municipal Code.
- Promote ethics and democracy in the City of Lynwood.
- Start tracking performance measures for PRA requests, submission of minutes and publishing and codification of ordinances.
- Increase voter registration in the City of Lynwood.

Objectives:

- Produce minutes for City Council, LSA, LPFA, LHA and LUA meetings.
- Post City Council, LSA, LPFA, LHA and LUA agendas.
- Post Commission and Board meeting agendas.
- Administer City Commissions, and posting required by Maddy Act.
- Process Public Records Act requests.
- Conduct Bid Openings.
- Receive Requests for Proposals and Bids.
- Execute, scan, index and file City Ordinances, Resolutions, Agreements and other City documents.
- Coordinate General Municipal and Consolidated Elections.
- Post legal notices and ordinances.
- Update and maintain Lynwood Municipal Code.
- Administer Fireworks program.
- Administer FPPC filing requirements.
- Conduct AB1234 Ethics Training for Elected Officials and Commissioners.

FY 2012-13 SUMMARY OF HISTORICAL EXPENDITURES AND BUDGET DEPARTMENT LEVEL – BY FUND

Fund #	Fund Name	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est.	2013 Adopted Budget
1011	General Fund	$ 313,231	$ 257,317	$ 342,424	$ 333,300	$ 620,264
Fund Totals		**$ 313,231**	**$ 257,317**	**$ 342,424**	**$ 333,300**	**$ 620,264**

FY 2012-13 SUMMARY OF HISTORICAL EXPENDITURES AND BUDGET DEPARTMENT LEVEL – BY DIVISION

Division Number	Division Name	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est.	2013 Adopted Budget
1011.15.105	City Clerk	$ 313,231	$ 257,317	$ 342,424	$ 333,300	$ 322,533
1011.15.510	Business Licensing	0	0	0	0	297,731
Division Totals		**$ 313,231**	**$ 257,317**	**$ 342,424**	**$ 333,300**	**$ 620,264**

FY 2012-13 DETAIL OF HISTORICAL EXPENDITURES AND BUDGET DIVISIONAL LEVEL

1011 General Fund
15 City Clerk
105 City Clerk

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
60001	Salaries & wages	$ 93,560	$ 103,185	$ 101,351	$ 101,351	$ 148,582
60005	Temporary part-time	13,072	15,261	22,800	22,800	14,300
60015	Overtime	8,554	5,153	9,000	9,000	1,000
60025	Auto allowance	3,000	3,000	3,000	3,000	3,000
60030	Electronic media allowance	1,250	3,150	3,300	3,300	3,000
61001	PERS - retirement	24,740	28,096	30,225	30,225	41,233
61010	Employer's FICA	820	957	1,482	1,482	930
61015	Employer's medicare	1,691	1,811	1,800	1,800	2,362
61020	State Disability Insurance	1,150	1,294	1,366	1,366	1,629
61025	Unemplopyment Insurance	1,032	1,116	1,242	1,242	2,671
61030	Workers' compensation	6,595	7,699	8,070	8,070	10,767
61035	Group insurance	24,942	30,793	20,270	20,270	29,716
61036	Retirees group insurance	5,623	5,816	5,068	5,068	16,288
61050	Education exp. reimbursement	1,500	1,500	1,500	1,500	1,500
62001	Legal Fees	477	-	-	-	-
62015	Prof & contractual svcs	4,929	10,968	6,000	4,500	5,000
62020	Election expense	73,074	685	83,000	84,126	700
62025	Advertising & printing	8,739	1,802	13,000	5,000	4,000
63025	Repairs/maint-bldg & equip.	279	-	450	0	405
64005	Liability insurance expense	19,650	19,650	19,650	19,650	26,000
64015	Travel & meetings	5,547	4,846	5,000	5,000	5,000
64399	Other fees for services	-	667	-	500	300
65015	Office supplies	4,667	1,808	2,000	1,200	1,600
65020	Operating supplies	6,166	3,164	1,000	1,000	800
65040	Dues & subscriptions	1,320	4,546	900	900	800
66015	Machinery & equipment	33	-	500	500	500
67950	Miscellaneous expense	822	351	450	450	450
Total City Clerk		**$ 313,232**	**$ 257,318**	**$ 342,424**	**$ 333,300**	**$ 322,533**

BUSINESS LICENSE

STATEMENT OF PURPOSE

The Business License Division accepts, reviews, and processes applications for a wide range of permits and licenses. In addition, the Business License Division handles the preparation of permits, licenses, letters, renewal notices and various reports. The division maintains personal contact with the business community to inform and promote involvement in the City's economic, community services, community development and other programs. The Business License Division is also responsible for the issuance and distribution of proper permits for special events such as carnivals, rummage sales, yard sales, firework stands, Christmas tree sales, pumpkin patch sales, and the Annual Christmas Parade vendor permits. Citywide systematic surveys and audits of the current business establishments in the City is another function of this Division.

MISSION STATEMENT

The mission of the Business License Division is to work in cooperation with other Departments, such as Fire, Planning, Building & Safety, Code Enforcement, Parking Enforcement, and the Sheriff's Department to ensure compliance of City and State requirements, resolve customer related problems and to enhance the quality of life throughout the business community.

Goals:

1. Monitor, track and identify illegal street vendors, ice cream trucks & pirate vendors.
2. Continue tracking program for proper reporting of tobacco sales.
3. Cross reference new accounts and closed accounts with the State Board of Equalization.
4. Survey and scan commercial zones.
5. Identify independent consultants operating under corporate umbrellas.
6. Continue to monitor, track and identify non-compliant apartment and commercial buildings.
7. Update City website to include all current applications and departmental guidelines.
8. Audit Business License Software data for integrity and 100% accuracy and update the categories in the system.
9. Provide additional training including customer service to ensure high performance standards.
10. Complete HdL Business License Software Training for updated version.
11. Continue to identify new newspaper racks that have been placed without permits.
12. Identify payphones that have been placed without permits.
13. Increase Realtor Business License through the RFP process.
14. Collect past due Commercial License Accounts.
15. Collect past due Apartment License Accounts.

Objectives:

1. Reduce unlicensed vendors.
2. Increase unreported sales tax.
3. Continue to provide excellent, effective, and efficient customer service.
4. Increase interaction with the Los Angeles County Health Department, Department of Alcoholic Beverages, Fire Department and Sheriff Department.

FY 2012-13 DETAIL OF HISTORICAL EXPENDITURES AND BUDGET DIVISIONAL LEVEL

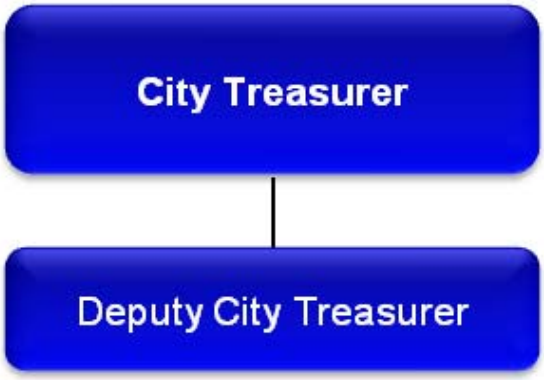
1011 General Fund
15 City Clerk
510 Business Licensing

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
60001	Salaries wages	$ 0	$ 0	$ 0	$ 0	$ 147,680
60040	Uniform allowance	-	-	-	-	880
61001	PERS-retirement	-	-	-	-	40,983
61015	Employer's medicare	-	-	-	-	2,141
61020	State disability insurance	-	-	-	-	1,476
61025	Unemployment insurance	-	-	-	-	2,422
61030	Workers' compensation	-	-	-	-	9,761
61035	Group insurance	-	-	-	-	29,536
61036	Retirees group insurance	-	-	-	-	14,768
62015	Prof & contractual svcs	-	-	-	-	15,000
62025	Advertising & printing	-	-	-	-	1,440
63025	Repairs/maint-bldg & equip.	-	-	-	-	1,460
64005	Liability insurance expense	-	-	-	-	26,000
64399	Other fees for services	-	-	-	-	360
65015	Office supplies	-	-	-	-	1,584
65020	Operating supplies	-	-	-	-	800
65035	Postage	-	-	-	-	1,000
65040	Dues & subscriptions	-	-	-	-	200
67950	Miscellaneous expense	-	-	-	-	240
Total Business Licensing		**$ 0**	**$ 0**	**$ 0**	**$ 0**	**$ 297,731**

FY 2012-13 PERFORMANCE INDICATORS – BY DIVISION

Measure	FY 2011-12 Adopted Target	FY 2011-12 Estimated	FY 2012-13 Adopted Target
Number of elapsed calendar days from first report of complaint until inspectors' first inspection	3	3	3
Existing Businesses: Number of businesses visited during the canvass period per officer (courteous, informative, fair)	1,800	1,800	2,400
Percentage of non-complex permits processed by Division (over-the-counter) within 24 hrs	20%	20%	20%
Average number of days to process complex permits	15	15	15
New Business Applications: Number of inspections performed per Business License representative	1,100	527	500

ORGANIZATIONAL CHART



STATEMENT OF PURPOSE:

The office of the City Treasurer is an elective office whose mission is to receive and safely keep all money coming into the City, comply with all laws governing the deposit and investment of funds. Direct responsibility for managing the City's investment portfolio rests with the City Treasurer and the safeguarding of all public monies shall be of the highest priority. Public money shall not be invested or managed in any manner, which would jeopardize the safety of the principal pursuant to California Government Code Section 53635.

MISSION STATEMENT:

It is the mission of the City Treasurer's Office to receive and safely keep all monies coming to the treasurer's office, manage cash, invest public funds in a manner which will provide the highest investment return with the maximum security (while meeting the daily cash flow demands of the entity and conforming to all state province and local statues governing the investment of public funds), and to deposit security of funds. All investments are made in accordance with the following criteria, stated in order of priority: safety, liquidity and yield. The treasurer is required to keep records showing all monies received, the source from which it was received, the purpose for which it was paid out, and to keep an accurate account of all debts due to the City.

FY 2011-12 ACCOMPLISHMENTS

1) Outcomes/Effectiveness:

   a. City's idle funds were invested in accordance with the investment policy.
   b. All securities transactions cleared the Custodial agent with no failed transactions.
   c. Maintained high level efficiency in cash management, to ensure sufficient funds are available to meet the City's financial obligation, maximize use of idle funds and minimize losses from returned items.
   d. Accounts payable checks and payroll checks were disbursed in a timely manner as prescribed by City policy.
   e. Reduced the amount paid in bank fees, resulting in a tangible savings of $16,959.49.
      - 1st Settlement (Jul. – Dec. 2011) - 152.19
      - 2nd Settlement (Jan. – June 2012) - 0.00
   f. Earned $135,801.79 in investments.
   g. Continued to meet with various institutions to negotiate services.
   h. Ongoing investment training offered by investment consultants.
   i. Re-trained employees on Onsite Electronic Deposits for a more efficient way of processing checks. The City benefits by receiving same day deposits in accounts.
   j. Hosted the Ramos Circus

2) Efficiency:

   Both Treasurer and Deputy Treasurer attended seminars and conferences sponsored by relevant professional organizations in order to keep current with proposed and enacted legislation and to enhance knowledge and skills relative to investment and cash management.

3) Value-Added:
   - Invested the City's idle funds in a manner that will prove a return while ensuring both the preservation of capital and the liquidity necessary to meet the operating requirement of the City in accordance with the Investment Policy of the City.
   - Proceeds from the Circus are being held in a separate account at SCE Credit Union for the Candy Cane Lane Christmas Parade.

FY 2012-13 SUMMARY OF POSITIONS – DEPARTMENT LEVEL

POSITION TITLE	FY 2010-11 ADOPTED	FY 2011-12 ADOPTED	FY 2012-13 ADOPTED
ELECTED OFFICIALS:			
CITY TREASURER	1.00	1.00	1.00
TOTAL ELECTED OFFICIALS	**1.00**	**1.00**	**1.00**
FULL-TIME EMPLOYEES:			
DEPUTY CITY TREASURER	1.00	1.00	1.00
TOTAL FULL-TIME EMPLOYEES	**1.00**	**1.00**	**1.00**
TOTAL CITY CLERK EMPLOYEES	**2.00**	**2.00**	**2.00**
TOTAL CITY CLERK EMPLOYEES FTE	**1.50**	**1.50**	**1.50**

FY 2012-13 SALARY RANGES – DEPARTMENT LEVEL

POSITION TITLE	RANGE (STEP A – STEP E)	
ELECTED OFFICIALS:		
CITY TREASURER	12,000	12,000
FULL-TIME EMPLOYEES:		
DEPUTY CITY TREASURER	34,308	41,693

Goals:

1. Safety
2. Liquidity
3. Invest the City's idle funds in a manner that will provide a return while ensuring both the preservation of capital and the liquidity necessary to meet the operating requirement of the City in accordance with the Investment Policy of the City.
4. Continue to work with Banks, Finance and the Water Department to implement and establish ACH (Automated Clearing House) water payment processing and automated account posting.
5. Launch a campaign to save The Annual Candy Cane Law Parade by soliciting funds from sponsors and business partnerships; also host several fundraising events such as the Circus, a car show and carnival and a Halloween dinner and dance. All proceeds will go into a separate account set up for the Candy Cane Lane Christmas Parade. A total of $35,000 for fiscal year 2012.
6. Sponsor fiscal analysis mini convention sponsored by local banks (US Bank, Wells Fargo, Chase, and SCE Credit Union). This will provide financial information to all residents of all ages.

Objectives:

1. Ensure that there are sufficient funds available to meet the City's financial obligations.
2. Consistently work to maintain a high level of efficiency in cash management, maximize use of idle funds, and minimize losses from returned items.
3. Disburse accounts payable checks and payroll checks as dictated by City Policy.
4. Maintain the highest level of competence and knowledge possible in the areas of public entity investments and the mandated responsibilities and obligations of the office of City Treasurer in order to enhance performance for the benefit of the City by participating in at least two educational opportunities offered by accredited institutions and professional organizations.
5. Continue to maintain the Treasurer's office as a businesslike and professional organization.

FY 2012-13 DETAIL OF HISTORICAL EXPENDITURES AND BUDGET DIVISIONAL LEVEL

1011 General Fund
20 City Treasurer
110 City Treasurer

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Proposed Budget
60001	Salaries & wages	$ 57,947	$ 58,304	$ 60,000	$ 60,000	$ 60,647
60015	Overtime	0	1,017	3,000	1,000	2,000
60025	Auto allowance	3,000	3,000	3,000	3,000	3,000
60030	Electronic media allowance	1,250	3,000	3,000	3,000	3,000
61001	PERS - retirement	11,177	11,408	17,893	17,893	17,070
61015	Employer's medicare	854	873	914	914	879
61020	State Disability Insurance	516	555	693	693	606
61025	Unemployment insurance	459	473	630	630	995
61030	Workers' compensation	2,749	3,491	4,095	4,095	4,009
61035	Group insurance	15,002	15,422	12,000	12,000	12,129
61036	Retirees group insurance	2,685	2,666	3,000	3,000	6,065
62001	Legal Fees	-	340	-	-	-
62015	Prof & contractual svcs	345	5,478	14,000	8,000	14,000
63025	Repairs/maint-bldg & equip.	-	0	1,530	500	1,530
64015	Travel & meetings	2,349	1,694	6,000	3,000	6,000
64399	Other fees for services	-	115	-	600	-
65015	Office supplies	518	741	1,250	1,500	1,250
65020	Operating supplies	3,189	1,760	3,375	1,800	3,375
65040	Dues & subscriptions	212	217	550	320	550
66035	Office equipment	2,850	-	-	-	-
67950	Miscellaneous expense	-	35	-	82	-
Total City Treasurer		**$ 105,102**	**$ 110,589**	**$ 134,930**	**$ 122,027**	**$ 137,105**

*******Per Council action taken after the June 19, 2012 budget adoption, all operational duties of the Debt Services and Public Finance Authority Divisions were transferred to the City Treasurer's Office. The Debt Services and Public Finance Authority Divisions duties are also included in the Finance & Administration section of the budget book. The budget for these divisions will be transferred during the mid-year budget review.*******

DEBT SERVICES

Goals:

1. Administer the City's debt service and debt-funded capital projects.
2. Ensure the proper recording and maintenance of debt-related financial records.

Objectives:

1. Process debt service payments of principal and interest in a timely manner in accordance with the Debt Service schedules for the following City and Agency bonds:
    a. LRA 1999 Tax Allocation Bonds
    b. HUD Section 108 Loan
    c. 1999 Lease Revenue Bonds
    d. 2003 Lease Revenue Bonds
    e. 2003 Enterprise Revenue Bonds
    f. 2008 Enterprise Revenue Bonds
    g. 2009 Enterprise Revenue Bonds
    h. 2010 Lease Revenue Bonds
    i. 2011 Tax Allocation Bonds
2. Prepare and submit bond requisitions for timely reimbursement of expenditures.
3. Maintain and retain trustee statements in accordance with the retention policy.
4. Prepare and update schedules of cash held by trustees on a quarterly basis.
5. Coordinate the preparation of Arbitrage Reports.
6. Coordinate the completion of Annual Disclosure Report.

FY 2012-13 PERFORMANCE INDICATORS – BY DIVISION

Measure	FY 2011-12 Adopted Target	FY 2011-12 Estimated	FY 2012-13 Adopted Target
Percentage of debt service payments processed accurately without errors	100%	100%	100%

PUBLIC FINANCE AUTHORITY

Goals:

The Public Finance Authority provides a mechanism for financing major projects. It acts as a Joint Exercise of Powers between the City of Lynwood and Lynwood Redevelopment Agency and borrows money by issuing bonds, notes or other obligations; and accepts financial assistance from various public sources.

Objectives:

1. Review the Quarterly Treasurer's Report.
2. Monitor the City's Financial Condition.
3. Review funding and refunding options and make recommendations where appropriate.
4. Search for ways to improve and automate services.

FY 2012-13 PERFORMANCE INDICATORS – BY DIVISION

Measure	FY 2011-12 Adopted Target	FY 2011-12 Estimated	FY 2012-13 Adopted Target
City's Average Bond Rating	AAA	A-	A
Redevelopment Agency's Average Bond Rating	AAA	A	A+

ORGANIZATIONAL CHART

STATEMENT OF PURPOSE:

The City Manager's Office, under the leadership of the City Manager, coordinates the activities of the City's Departments to ensure that City services are performed to the highest standard in accordance with the City Council policies. The City Manager directs administrative operations; appoints the City's executive directors; advises the City Council on matters of policies impacting the Lynwood community and is accountable to the City Council for the performance of all administrative departments. The City Manager is responsible for the submission of the City's budget to ensure that it is balanced, accountable, and improves the quality of life for Lynwood residents.

MISSION STATEMENT:

To maintain an organizational culture that fosters hard work, professionalism, and service. The City Manager's Office will direct all City Departments to serve the citizens of Lynwood and provide excellent service in an ethical, responsive, and cost-effective manner. The staff in the City Manager's Office shall perform his or her duties with respect and accountability to maximize the level of trust and productivity between the organization, the Council, and the citizens.

FY 2011-12 ACCOMPLISHMENTS

1) Outcomes/Effectiveness:

City Manager's Office support staff complied with assignments within required deadlines.

2) Highlights:

1. Gold and Platinum Marcom Award Winner.
2. The 60th California City to be profiled in the "Strong Cities Strong State" campaign.
3. Managed and implemented assignments that are aligned with City Council Goals and objectives.
4. Maintain the City's Electronic Document Management System.
5. Conducted analytical studies to improve performance and record measures.
6. Applied for various award programs.
7. Continued as chair of the Gateway Cities South East Los Angeles County City Manager's Group and coordinated monthly meetings.
8. Increased the City of Lynwood's Facebook and Youtube fan base.

3) Efficiency:

City Manager's Office performed all the required and assigned tasks.

FY 2012-13 DETAIL OF HISTORICAL EXPENDITURES AND BUDGET DEPARTMENT LEVEL – BY FUND

Fund #	Fund Name	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est.	2013 Adopted Budget
1011	General Fund	$ 758,780	$ 690,006	$ 727,217	$ 656,491	$ 736,497
1051	Contingency Set-Aside	2,842	-	-	2,500	20,000
Fund Totals		**$ 761,622**	**$ 690,006**	**$ 727,217**	**$ 658,991**	**$ 756,497**

FY 2012-13 DETAIL OF HISTORICAL EXPENDITURES AND BUDGET DEPARTMENT LEVEL – BY DIVISION

Division Number	Division Name	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est.	2013 Adopted Budget
1011.25.205	Administration	$ 741,970	$ 682,681	$ 717,217	$ 655,491	$ 728,497
1011.25.255	Citywide Incentive Program	16,810	7,325	10,000	1,000	8,000
1051.25.260	Contingency Set-Aside	2,842	-	-	2,500	20,000
Division Totals		**$ 761,622**	**$ 690,006**	**$ 727,217**	**$ 658,991**	**$ 756,497**

FY 2012-13 SUMMARY OF POSITIONS – DEPARTMENT LEVEL

POSITION TITLE	FY 2010-11 ADOPTED	FY 2011-12 ADOPTED	FY 2012-13 ADOPTED
FULL-TIME EMPLOYEES:			
ADMINISTRATIVE ANALYST III	1.00	1.00	1.00
ASSISTANT TO CITY MANAGER	1.00	1.00	1.00
CITY MANAGER	1.00	1.00	1.00
OFFICE ASSISTANT II	1.00	1.00	1.00
SENIOR ADMINISTRATIVE ANALYST	1.00	1.00	1.00
TOTAL FULL-TIME EMPLOYEES	**5.00**	**5.00**	**5.00**
TOTAL CITY MANAGER EMPLOYEES FTE	**5.00**	**5.00**	**5.00**

FY 2012-13 SALARY RANGES – DEPARTMENT LEVEL

POSITION TITLE	RANGE (STEP A – STEP E)	
FULL-TIME EMPLOYEES:		
ADMINISTRATIVE ANALYST III	46,199	56,174
ASSISTANT TO CITY MANAGER	91,920	111,871
CITY MANAGER	Contract – 229,604	
OFFICE ASSISTANT II	24,366	29,627
SENIOR ADMINISTRATIVE ANALYST	52,211	63,527

ADMINISTRATION

STATEMENT OF PURPOSE:

The overall objective of the office is to provide administrative direction to City Departments to maintain and improve the quality of life in the City of Lynwood.

MISSION STATEMENT:

The City Manager's Office is responsible for the administration and management of City operations and ensures that services provided to the public are performed to the highest standard in accordance with City Council policies, goals and directives. The City Manager directs and oversees administrative operations, the City budget and advises the Council on matters impacting the Lynwood community.

Goals:

1. Implement City Council policies.
2. Develop a Citywide work plan that is aligned with the City Council's goals and implement its objectives.
3. Ensure that operations of all service-providing departments maintain and continue to provide residents with quality services.
4. Maintain the City Council's calendar of special events, community meetings, constituent

meetings, committees, boards and commissions.
5. Arrange for City Council's travel and conferences.
6. Provide information, analysis and prepare related reports such as City Council agenda items, green memos, power point presentations, certificates and proclamations.
7. Facilitate requests for information from City Council to City Departments.
8. Facilitate requests from residents, cities, county, state and federal representatives.
9. Coordinate the completion of government compliance reports, and citywide audits.
10. Coordinate the preparation and administration of the City's operating and capital improvement budgets citywide.
11. Coordinate all administrative requirements for the City Attorney.
12. Maintain effective relationships with Sheriff Captain and Area Lieutenant.
13. Maintain effective contacts with other governmental agencies in order to resolve local and regional issues.
14. Manage assignments given to the Departments to ensure priorities are established and met.
15. Support organizational operations and processes for efficiency and effectiveness.

Objectives:

1. Continue to implement a performance measurement program to improve City operations.
2. Encourage use of City records portal Mydocspot.
3. Continue to maintain and promote the City's Facebook and Youtube.
4. Develop and implement community surveys to measure quality of services.
5. Participate in award program.
6. Continue to manage the City's Electronic Document Management System and off-site records facility.
7. Continue to attend Gateway Cities South East Los Angeles County City Manager's Group monthly meetings and participate in related activities.

FY 2012-13 DETAIL OF HISTORICAL EXPENDITURES AND BUDGET DIVISIONAL LEVEL

1011 General Fund
25 City Manager
205 Administration

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
60001	Salaries & wages	$ 386,086	$ 378,250	$ 344,891	$ 344,891	$ 368,176
60005	Temp/P-T	2,686	-	2,500	-	-
60015	Overtime	1,761	-	-	-	-
60025	Auto allowance	12,679	8,597	19,200	8,597	3,600
61001	PERS - retirement	88,357	87,731	102,853	102,853	102,173
61010	Employer's FICA	168	-	163	-	-
61015	Employer's medicare	5,917	5,662	5,037	5,001	5,339
61020	State disability insurance	3,273	3,176	3,821	3,794	3,682
61025	Unemployment Insurance	4,047	3,863	3,474	3,449	6,038
61030	Workers' compensation	17,870	23,067	22,580	22,418	24,336
61035	Group insurance	41,711	38,887	68,978	68,978	73,635
61036	Retirees group insurance	17,514	16,614	17,370	17,370	36,818
61050	Educational exp. reimbursement	3,000	-	3,000	-	3,000
62015	Prof & contractual svcs	21,553	26,344	28,000	10,000	28,000

62025	Advertising & printing	2,249	150	4,000	1,000	2,000
63025	Repairs/maint-bldg & equip.	1,000	1,723	1,000	1,000	1,000
63045	Vehicle expense	28,423	28,423	-	-	-
64005	Liability insurance expense	19,650	19,650	19,650	19,650	26,000
64015	Travel & meetings	15,124	4,699	5,000	4,000	3,000
64399	Other fees for services	9,739	10,679	15,000	12,000	11,000
65015	Office supplies	-	-	600	900	600
65020	Operating supplies	18,301	5,986	15,000	3,500	10,000
65035	Postage	-	-	100	90	100
65040	Dues & subscriptions	40,861	19,178	35,000	26,000	20,000
Total Administration		**$ 741,969**	**$ 682,679**	**$ 717,217**	**$ 655,491**	**$ 728,497**

FY 2012-13 PERFORMANCE INDICATORS – BY DIVISION

Measure	FY 2011-12 Adopted Target	FY 2011-12 Estimated	FY 2012-13 Adopted Target
Percentage of Council Agenda, Lynwood Public Finance Authority Agenda and Lynwood Information Inc. Agenda posted within the legal limits	100%	100%	100%
Number of Green Memos Produced	48	48	48
Annual "Visits" received on Mydocspot	27,000	*7,600	8,000
Annual Facebook Fans	350	438	450
Annual Youtube Visits	4,300	3,300	3,500
Number of Performance Measures Monitored	215	215	215

*News Statistical System

FY 2012-13 DETAIL OF HISTORICAL EXPENDITURES AND BUDGET DIVISIONAL LEVEL

1011 General Fund
25 City Manager
255 Citywide Incentive Program

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
60035 Incentive programs	$ 4,930	$ 1,034	$ 10,000	$ 1,000	$ 7,200
61015 Employer's medicare	30	-	-	-	-
61020 State disability insurance	23	-	-	-	-
64015 Travel & meetings	4,598	-	-	-	-
64399 Other fees for services	1,562	6,291	-	-	-
65020 Operating supplies	5,668	-	-	-	-
67901 Contingency set-aside	-	-	-	-	800
Total Citywide Incentive Program	**$ 16,811**	**$ 7,325**	**$ 10,000**	**$ 1,000**	**$ 8,000**

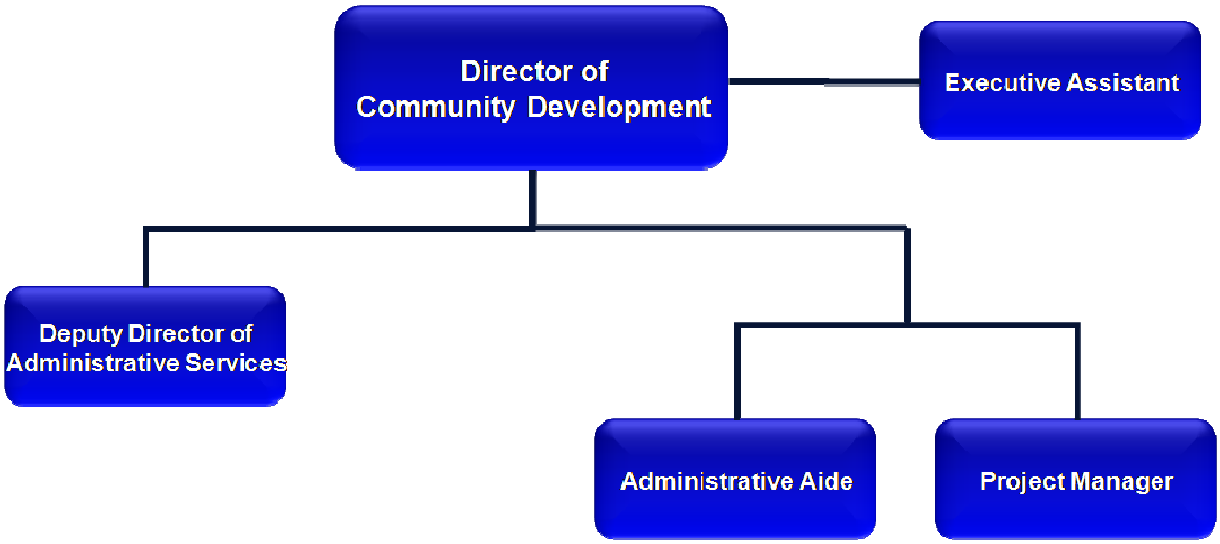
1011 General Fund
27 City Attorney
265 City Attorney

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
62001 Legal Fees	$ 496,802	$ 0	$ 0	$ 0	$ 0
62015 Prof & contractual svcs	278	-	-	-	-
Total City Attorney	**$ 497,080**	**$ 0**	**$ 0**	**$ 0**	**$ 0**

1051 Contingency Set Aside
25 City Manager
260 Contingency Set-Aside

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
67901 Contingency set-aside	$ 2,842	$ 0	$ 0	$ 2,500	$ 20,000
Total Contingency Set-Aside	**$ 2,842**	**$ 0**	**$ 0**	**$ 2,500**	**$ 20,000**

ORGANIZATIONAL CHART



STATEMENT OF PURPOSE:

The Lynwood Redevelopment Agency was established in 1973 for the purpose of eliminating blight from targeted project areas, as well as to achieve the goals of development, reconstruction and rehabilitation of residential, commercial, industrial and retail districts.

On June 28, 2011, the Governor signed ABx1 26 into law, which eliminated redevelopment agencies in California and provided direction and guidelines for the dissolution of all redevelopment activities and functions. It also created successor agencies to administer the dissolution and handle the affairs of each redevelopment agency. Actions and decisions made by a successor agency must be approved by an appointed oversight board before final approval by the State Department of Finance (DOF). On January 10, 2012, the Lynwood City Council elected to assume the role of the Successor Agency to the former Lynwood Redevelopment Agency (LRA).

The Community Development Department implements the day to day operations of the Lynwood Successor Agency. The department's role is to wind down the affairs and satisfy all obligations of the former Lynwood Redevelopment Agency. The department is also responsible for all activities relating to economic and community development, affordable housing, and administering the City's Federal block grant programs.

MISSION STATEMENT:

The Community Development Department undertakes activities consisting of the acquisition of real property, demolition and clearance of certain existing structures, development of affordable housing and commercial business, installation of necessary public improvements and rehabilitation of residential, commercial and public structures to meet the stated goals and objectives of the Housing Plan. The Community Development Department uses established guidelines create viable development areas. The Community Development Department assists the City of Lynwood in revitalizing the Lynwood community by using strategies to encourage new development, create new jobs, generate tax revenues, and create more affordable housing.

FY 2012-13 Community Development Budget

At the time the FY 2012-13 City budget was adopted, the impacts of ABx1 26 and the amount of tax increment revenue the City and Successor Agency would receive were not known. Further, new mandates, accounting guidelines, and housing requirements (per AB 1484) were still in the process of being released by the DOF. Therefore, many of the former property tax increment redevelopment operational budgets were not adopted as part of the FY 2012-13 budget. In addition, unaware of the impending housing fund restrictions, the FY 13 adopted budget reflects an operational housing budget, which will need to be adjusted.

The charts outlined in this section reflect what was known as of the budget adoption date. As such, the Community Development FY 2012-13 budget will be revisited at the FY 2012-13 Mid-Year Budget and adjusted to reflect up-to-date figures that will be approved by Council.

Goals:

1. Meet the City's economic and community development goals as set forth by the City Council, Successor Agency and Housing Authority.
2. Implement the Enforceable Obligations Payment Schedule (EOPS) and dissolution of the Lynwood Redevelopment Agency.
3. Provide decent and adequate housing for all existing residents, and for those who choose to become residents of Lynwood, regardless of age, sex, marital status, ethnic background, religion, income or other arbitrary factors.
4. Improve the quality of the existing housing stock through housing rehabilitation assistance and enforcement procedures.
5. Assist in achieving housing affordability for all residents, as is reasonably and financially possible.
6. Assure increased energy efficiency and self-sufficiency through the use of energy conservation measures in all homes, including low and moderate income housing.
7. Wind down the affairs and perform and administer the existing obligations of the Housing Authority and Successor Agency that are consistent with ABx1 26 and AB 1484 requirements.

Objectives

1. Improve the range and quality of housing in the City through a combination of rehabilitation and new construction, with specific emphasis on conserving or preserving residential uses in the City.
2. Eliminate economic and environmental deficiencies caused by extremely deep single lots and the creation of reasonably sized and shaped parcels through an area-designed street system.
3. The provision of land for recreation, community, educational and commercial facilities and services to meet the needs of the City, including the rehabilitation and new construction of Lynwood Parks.
4. The return of a large part of under-developed vacant Project Area land to greater residential use.

5. The employment of local residents in the construction and operation of various development projects, as well as other economic development programs and activities.
6. Encourage and stimulate investment in businesses within the City.
7. Assess and remediate brownfields within the City.
8. To control unplanned growth by guiding new development to meet the needs of the community in accordance with the City's economic goals.
9. To retain by means of redevelopment and rehabilitation as many existing businesses as possible.
10. To remove impediments of land assembly and development through acquisition and re-parcelization of land into reasonably sized and shaped parcels served by an improved street system and provided public facilities.
11. To improve certain environmental deficiencies, including among others, the substandard water supply system for safety purposes.
12. To encourage the cooperation and participation of owners, business persona, and public agencies in the revitalization of the City.
13. To eliminate and prevent the spread of blight and deterioration and to conserve, rehabilitate, and redevelop the City in accordance with the City's community development, revitalization and preservation goals.
14. To achieve an environment reflecting a high level of concern for architectural landscape, and urban design principles appropriate to the objectives of the City.
15. To promote the economic well being of the City by encouraging the diversification of its industrial base of employment opportunities.
16. To encourage the development of an industrial/manufacturing environment which positively relates to adjacent land uses and to upgrade and stabilize existing industrial uses.
17. To provide opportunities for light industrial firms to locate their operations in an attractive, safe and economically sound environment.
18. To make provision for a pedestrian and vehicular circulation system that is coordinated with land uses and densities and is adequate to accommodate traffic.
19. To improve the visual environment of the community, to strengthen and enhance its image and identity.
20. To develop safeguards against noise and pollution.
21. To promote the development of local job opportunities.

FY 2012-13 SUMMARY OF HISTORICAL EXPENDITURES AND BUDGET DEPARTMENT LEVEL – BY FUND

Fund #	Fund Name	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est.	2013 Adopted Budget
1011	General Fund	$ 0	$ (5,283)	$ 0	$ 0	$ 40,000
1012	Community Development A	0	6,947,107	5,296,741	4,267,743	684,314
1013	Community Development Housing A	0	699,519	1,515,128	739,552	0
1014	Community Development B	0	923,586	1,059,256	717,673	240,147
1015	Community Development Housing B	0	195,270	739,438	56,612	459,704
1019	2011 Series A Bond Proceeds	0	591,830	0	0	0
1020	2011 Series B Bond Proceeds	0	278,731	3,000,000	3,000,000	0
2921	Section 108 Loan/2002	0	2,592,000	0	0	0
2941	HUD/CDBG Fund	0	874,149	1,318,759	906,349	1,247,610
2961	HUD Home Program Fund	0	486,291	631,669	398,149	652,264
2962	CalHome State Grant	0	0	0	0	1,000,000
3381	Business Improvement District Fund	0	62,448	150,000	55,000	311,000
3561	Other Grant Fund	0	484,797	1,549,697	1,549,696	578,916
3782	Prop 84 Park Grant	0	0	0	0	4,948,761
Fund Totals		**$ 0**	**$ 14,130,445**	**$ 15,260,688**	**$ 11,690,774**	**$ 10,162,176**

FY 2012-13 SUMMARY OF HISTORICAL EXPENDITURES AND BUDGET DEPARTMENT LEVEL – BY DIVISION

Division Number	Division Name	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est.	2013 Adopted Budget
1011.75.815	RDA Project Area "A"	$ 0	$ (5,833)	$ 0	$ 0	$ 40,000
1011.75.820	RDA Alameda Project Area	0	550	0	0	0
1012.75.206	Com. Dev. Administration	0	6,947,107	5,296,741	4,267,743	684,314
1013.75.207	Housing Administration	0	699,519	1,515,128	739,552	0
1014.75.206	Com. Dev. Administration	0	923,586	1,059,256	717,673	240,147
1015.75.207	Housing Administration	0	195,270	739,438	56,612	459,704
1019.75.208	Project & Administration	0	591,830	0	0	0
1020.75.209	Park Place Project	0	278,731	3,000,000	3,000,000	0
2921.75.206	Com. Dev. Administration	0	2,592,000	0	0	0
2941.75.285	HUD Administration	0	874,149	918,000	906,349	847,822

2941.75.286	Housing Rehab - CDBG	0	0	400,759	0	399,788
2961.75.865	Home Program	0	486,291	631,669	398,149	652,264
2962.75.864	CalHome Program	0	0	0	0	1,000,000
3381.75.750	Business Improvement District	0	62,448	150,000	55,000	311,000
3561.75.831	Brownfield	0	198,770	1,287,054	1,287,053	538,916
3561.75.833	Homelessness Program	0	286,027	262,643	262,643	40,000
3782.75.208	Project & Administration	0	0	0	0	4,948,761
Division Totals		**$ 0**	**$ 14,130,445**	**$ 15,260,688**	**$ 11,690,774**	**$ 10,162,716**

FY 2012-13 SUMMARY OF POSITIONS – DEPARTMENT LEVEL

POSITION TITLE	FY 2010-11 ADOPTED	FY 2011-12 ADOPTED	FY 2012-13 ADOPTED
FULL-TIME EMPLOYEES:			
ADMINISTRATIVE AIDE	1.00	1.00	1.00
ADMINISTRATIVE ANALYST III	1.00	1.00	0.00
DEPUTY DIRECTOR OF COMMUNITY DEVELOPMENT	1.00	1.00	0.00
DEPUTY DIRECTOR OF ADMINISTRATIVE SERVICES	1.00	1.00	1.00
DIRECTOR OF COMMUNITY DEVELOPMENT	1.00	1.00	1.00
EXECUTIVE ASSISTANT	1.00	1.00	1.00
HOUSING MANAGER	1.00	1.00	0.00
COMMUNITY DEVELOPMENT ASSOCIATE	1.00	1.00	1.00
SENIOR HOUSING REHABILITATION SPECIALIST	1.00	1.00	0.00
TOTAL FULL-TIME EMPLOYEES	**9.00**	**9.00**	**5.00**
TOTAL COMMUNITY DEVELOPMENT EMPLOYEES FTE	**9.00**	**9.00**	**5.00**

FY 2012-13 SALARY RANGES – DEPARTMENT LEVEL

POSITION TITLE	RANGE (STEP A – STEP E)	
FULL-TIME EMPLOYEES:		
ADMINISTRATIVE AIDE	31,895	38,772
ADMINISTRATIVE ANALYST III	46,200	56,175
DEPUTY DIRECTOR OF COMMUNITY DEVELOPMENT	89,680	109,133
DEPUTY DIRECTOR OF ADMINISTRATIVE SERVICES	74,406	90,441
DIRECTOR OF COMMUNITY DEVELOPMENT	Contract - 130,000	
EXECUTIVE ASSISTANT	44,868	54,556
HOUSING MANAGER	75,359	91,920
COMMUNITY DEVELOPMENT ASSOCIATE	54,816	66,667
SENIOR HOUSING REHABILITATION SPECIALIST	44,868	54,556

FY 2012-13 DETAIL OF HISTORICAL EXPENDITURES AND BUDGET DIVISIONAL LEVEL

1012 Community Development A
75 Community Development
206 Com. Dev. Administration

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
60001	Salaries wages	$ 0	$ 800,100	$ 906,609	$ 747,765	$ 0
60065	Compensation of Board	0	2,490	4,025	1,215	0
62001	Legal Fees	0	254,121	181,655	100,000	0
62005	Accounting & auditing	0	5,500	10,000	19,000	0
62015	Prof & contractual svcs	0	165,317	25,000	100,000	0
62025	Advertising & printing	0	7,147	5,000	100	0
62041	SB 813 Admin cost	0	111,872	67,000	(9,202)	0
62043	Planning services	0	2,888	5,000	5,000	0
62045	Planning, survey & design	0	0	5,000	0	0
62050	Financial Services	0	2,377	3,000	750	0
62055	Appraisal	0	1,320	1,000	12,000	0
64005	Liability insurance expense	0	0	0	19,650	0
64015	Travel & meetings	0	10,531	15,000	2,527	0
64030	Fiscal agent expense	0	0	5,000	1,500	0
64045	Acquisition/relocation costs	0	0	25,000	0	0
64047	Relocation cost	0	0	15,000	90,740	0
64399	Other fees for services	0	54,235	100,000	39,089	0
65015	Office supplies	0	557	1,000	200	0
65020	Operating supplies	0	1,588	1,000	200	0

65040	Dues & subscriptions	0	1,880	3,650	1,780	0
66001	Land	0	0	610,000	0	0
66035	Office equipment	0	0	0	2,645	0
66999	Capital outlay	0	0	6,000	0	0
67236	AB 1290 Pass-through pymt	0	179,138	536,000	347,427	0
67238	ERAF payment	0	410,394	0	0	0
67423	Property Maint and Security	0	9,116	8,000	12,000	0
67450	Grae atlantic payment	0	664,714	0	0	0
67451	Environmental	0	14,238	14,500	1,802	0
67599	Misc. other expenditures	0	9,425	45,000	315,278	0
67601	Debt svc pmt - principal	0	2,283,000	335,000	361,000	64,018
67605	Interest expense	0	610,800	1,241,240	1,709,184	620,296
67910	Project improvement loans	0	226,525	86,491	0	0
67954	Reimb to the City salaries and benefits	0	0	19,650	0	0
68160	Transfers out	0	1,117,832	1,015,921	386,093	0
Total Com. Dev. Administration		**$ 0**	**$ 6,947,105**	**$ 5,296,741**	**$ 4,267,743**	**$ 684,314**

1013 Community Development Housing A
75 Community Development
207 Housing Administration

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
60001	Salaries wages	$ 0	$ 53,190	$ 185,326	$ 0	$ 0
62001	Legal Fees	0	42,166	50,000	23,000	0
62005	Accounting & auditing	0	500	5,000	2,000	0
62015	Prof & contractual svcs	0	64,896	100,000	65,000	0
62025	Advertising & printing	0	1,419	14,574	0	0
62055	Appraisal	0	1,575	10,000	0	0
64047	Relocation cost	0	28,795	10,000	0	0
64399	Other fees for services	0	2,779	98,450	7,000	0
66001	Land	0	65,078	0	0	0
66999	Capital outlay	0	0	10,000	0	0
67423	Property Maint and Security	0	7,714	15,000	6,000	0
67471	White Picket fence program	0	0	42,500	0	0
67472	A Brush with Kindness	0	0	60,000	0	0
67599	Misc. other expenditures	0	506	28,000	25,000	0
67601	Debt svc pmt - principal	0	67,000	74,000	74,000	0
67605	Interest expense	0	134,764	360,728	591,552	0
67910	Project improvement loans	0	248,095	451,550	0	0
67915	Project improvement costs	0	(18,957)	0	0	0
Total Housing Administration		**$ 0**	**$ 699,520**	**$ 1,515,128**	**$ 793,552**	**$ 0**

FY 2012-13 DETAIL OF HISTORICAL EXPENDITURES AND BUDGET DIVISIONAL LEVEL

1014 Community Development - B
75 Community Development
206 Com. Dev. Administration

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
60001	Salaries wages	$ 0	$ 454,046	$ 501,506	$ 426,410	$ 0
60065	Compensation of Board	0	2,490	6,725	1,215	0
62001	Legal Fees	0	56,423	70,000	30,000	0
62005	Accounting & auditing	0	2,000	8,400	17,152	0
62015	Prof & contractual svcs	0	82,357	35,447	7,000	0
62025	Advertising & printing	0	2,657	5,000	100	0
62041	SB 813 Admin cost	0	12,309	12,000	12,982	0
62045	Planning, survey & design	0	0	5,000	0	0
62050	Financial Services	0	79	9,000	2,250	0
64015	Travel & meetings	0	2,967	2,500	1,332	0
64030	Fiscal agent expense	0	0	3,750	0	0
64399	Other fees for services	0	23,865	45,000	28,000	0
65015	Office supplies	0	352	2,000	1,000	0
65020	Operating supplies	0	1,545	2,500	200	0
65040	Dues & subscriptions	0	1,780	3,000	1,800	0
67236	AB 1290 Pass-through pymt	0	8,914	22,000	243	0
67599	Misc. other expenditures	0	7,691	20,000	2,600	0
67601	Debt svc pmt - principal	0	32,000	45,000	36,000	240,147
67605	Interest expense	0	49,392	56,228	47,249	0
68160	Transfers out	0	182,719	204,200	102,140	0
Total Com. Dev. Administration		**$ 0**	**$ 923,586**	**$ 1,059,256**	**$ 717,673**	**$ 240,147**

1015 Community Development Housing B
75 Community Development
207 Housing Administration

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
60001	Salaries wages	$ 0	$ 9,387	$ 30,925	$ 0	$ 0
62001	Legal Fees	0	48,425	65,000	20,000	5,000
62005	Accounting & auditing	0	500	2,700	1,000	1,000
62015	Prof & contractual svcs	0	38,961	20,000	5,800	0
64047	Relocation cost	0	7,188	0	0	0
64399	Other fees for services	0	3,729	75,000	9,000	433,459
66001	Land	0	0	285,000	0	0
67471	White Picket fence program	0	0	30,000	0	0
67472	A Brush with Kindness	0	0	60,000	0	0
67601	Debt svc pmt - principal	0	8,000	9,000	9,000	9,000
67605	Interest expense	0	12,348	11,813	11,812	11,245
67910	Project improvement loans	0	66,733	0	0	0
67915	Project improvement costs	0	0	150,000	0	0
Total Housing Administration		**$ 0**	**$ 195,271**	**$ 739,438**	**$ 56,612**	**$ 459,704**

FY 2012-13 DETAIL OF HISTORICAL EXPENDITURES AND BUDGET DIVISIONAL LEVEL

1019 2011 Series A Bond Proceeds
75 Community Development
208 Project & Administration

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
67600 Debt Issuance and Management Costs	$ 0	$ 591,830	$ 0	$ 0	$ 0
Total Project & Administration	**$ 0**	**$ 591,830**	**$ 0**	**$ 0**	**$ 0**

1020 2011 Series B Bond Proceeds
75 Community Development
209 Park Place Project

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
64399 Other fees for services	$ 0	$ 89	$ 0	$ 0	$ 0
67600 Debt Issuance and Management Costs	0	278,642	0	0	0
67915 Project improvement costs	0	0	3,000,000	3,000,000	0
Total Park Place Project	**$ 0**	**$ 278,731**	**$ 3,000,000**	**$ 3,000,000**	**$ 0**

HUD-CDBG PROGRAM

Goals:

1. Improve the quality of life by funding projects and/or activities that enhance the community.
2. Prepare and coordinate the submittal of Federal CDBG and HOME grant applications and annual action plans.
3. Plan, prepare, implement and monitor Lynwood's HUD Consolidated Plan, and all activities for the year.
4. Implement Citizen Participation Plan and provide public information.
5. Complete required reporting, audit responses; and develop program policies, and procedures.
6. Ensure contract and environmental compliance.
7. Complete required reporting and audit responses.
8. Ensure timely payment of Section 108 loan and grant recipients.
9. Complete Integral Disbursement Information System (IDIS) reporting, program fund drawdowns and timely expenditures.

Objectives:

1. Obtain Federal CDBG/HOME grant funds and prepare annual budget (approximately $2.0 million annually).
2. Augment funds for public improvements and community conservation.
3. Ensure federal funding regulation compliance to meet HUD objectives.
4. Hold public hearings and meetings; provide workshops and individual program/administrative assistance for non-profit organizations.
5. Monitor CDBG activities for administrative compliance.
6. Review and process payment requests to meet expenditure deadlines.

FY 2012-13 DETAIL OF HISTORICAL EXPENDITURES AND BUDGET DIVISIONAL LEVEL

2941 HUD/CDBG Fund
75 Community Development
285 HUD Administration

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
60001	Salaries wages	$ 0	$ 146,652	$ 146,838	$ 146,838	$ 108,580
60015	Overtime	0	28	0	0	0
60025	Auto allowance	0	3,486	3,600	3,600	3,600
60999	Other salaries and wages	0	625	1,000	1,000	1,000
61001	PERS-retirement	0	37,707	43,790	43,790	30,132
61015	Employer's medicare	0	628	1,615	1,615	1,574
61020	State disability insurance	0	1,392	1,468	1,468	1,086
61025	Unemployment insurance	0	1,502	1,800	1,800	1,781
61030	Workers' compensation	0	9,071	9,544	9,544	7,177
61035	Group insurance	0	19,694	29,368	29,368	21,716
61036	Retirees group insurance	0	0	7,342	7,342	10,858
62005	Accounting & auditing	0	1,000	1,000	1,000	2,055
62015	Prof & contractual svcs	0	0	1,000	1,000	0
62025	Advertising & printing	0	1,624	2,000	2,000	1,000

64005	Liability insurance expense	0	16,250	16,250	16,250	16,250
64015	Travel & meetings	0	33	500	500	0
64399	Other fees for services	0	18,000	18,000	18,000	18,000
65015	Office supplies	0	446	500	500	0
65020	Operating supplies	0	55	494	494	0
67601	Debt svc pmt - principal	0	320,000	360,000	340,000	360,000
67605	Interest expense	0	295,957	271,891	280,240	263,013
Total HUD Administration		**$ 0**	**$ 874,150**	**$ 918,000**	**$ 906,349**	**$ 847,822**

2921 Section 108 Loan/2002
75 Community Development
206 Com. Dev. Administration

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
67232	Reimb to Comm Dev/Plaza Mexico	$ 0	$ 2,592,000	$ 0	$ 0	$ 0
Total Com. Dev. Administration		**$ 0**	**$ 2,592,000**	**$ 0**	**$ 0**	**$ 0**

2941 HUD/CDBG Fund
75 Community Development
286 Housing Rehab - CDBG

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
60001	Salaries wages	$ 0	$ 0	$ 48,516	$ 0	$ 48,516
61001	PERS-retirement	0	0	14,469	0	13,464
61015	Employer's medicare	0	0	703	0	703
61020	State disability insurance	0	0	534	0	485
61025	Unemployment insurance	0	0	485	0	796
61030	Workers' compensation	0	0	3,154	0	3,207
61035	Group insurance	0	0	9,703	0	9,703
61036	Retirees group insurance	0	0	2,426	0	4,852
62015	Prof & contractual svcs	0	0	200,000	0	13,000
62025	Advertising & printing	0	0	769	0	2,000
67235	Deferred payment loans	0	0	0	0	151,531
67240	Emergency grants	0	0	120,000	0	151,531
Total Housing Rehab - CDBG		**$ 0**	**$ 0**	**$ 400,759**	**$ 0**	**$ 399,788**

HOME PROGRAM

STATEMENT OF PURPOSE

HOME is the largest Federal block grant for State and local governments designed exclusively to create affordable housing for low-income households. The HOME Division of the Community Development Department administers the City's HOME program to ensure compliance with HOME regulations and implements a wide range of activities that includes building, buying, and/or rehabilitating affordable housing for rent or homeownership or providing direct rental assistance to low-income people. Special conditions apply to the use of HOME funds.

The HOME Division ensures compliance with the following conditions: 1) the matching requirements under HOME funds; 2) reservation of at least 15 percent of the City's allocation to fund housing to be owned, developed, or sponsored by experienced, community-driven non- profit groups designated as Community Housing Development Organizations; 3) HOME-funded housing units remain affordable in the long term; 4) commitment of funds within two years of allocation and expenditure of funds within five years of allocation.

MISSION STATEMENT

Implement a wide range of activities that includes building, buying, and/or rehabilitating affordable housing for rent or homeownership or providing direct rental assistance to low-income people under the HOME Investment Partnership Program.

FY 2012-13 DETAIL OF HISTORICAL EXPENDITURES AND BUDGET DIVISIONAL LEVEL

2961 HUD Home Program Fund
75 Community Development
865 Home Program

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
60001	Salaries wages	$ 0	$ 0	$ 0	$ 2,000	$ 18,582
61001	PERS-retirement	0	0	0	544	5,157
61015	Employer's medicare	0	0	0	29	269
61020	State disability insurance	0	0	0	29	186
61025	Unemployment insurance	0	0	0	20	305
61030	Workers' compensation	0	0	0	130	1,228
61035	Group insurance	0	0	0	400	3,716
61036	Retirees group insurance	0	0	0	100	1,858
62015	Prof & contractual svcs	0	132,983	157,916	184,470	87,411
62025	Advertising & printing	0	0	0	403	500
64045	Acquisition/relocation costs	0	20,048	0	10,024	0
67235	Deferred payment loans	0	164,526	373,753	140,000	375,000
67240	Emergency Grant	0	168,735	100,000	60,000	158,052
Total Home Program		**$ 0**	**$ 486,292**	**$ 631,669**	**$ 398,149**	**$ 652,264**

FY 2012-13 DETAIL OF HISTORICAL EXPENDITURES AND BUDGET DIVISIONAL LEVEL

2962 CalHome State Grant
75 Community Development
864 CalHome Program

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
62015 Prof & contractual svcs	$ 0	$ 0	$ 0	$ 0	$ 42,000
67229 First Time Home Buyer Loan	0	0	0	0	482,000
67235 Deferred payment loans	0	0	0	0	476,000
Total CalHome Program	**$ 0**	**$ 0**	**$ 0**	**$ 0**	**$ 1,000,000**

PUBLIC BUSINESS IMPROVEMENT DISTRICT

MISSION STATEMENT

It is the mission of the division to perform functions that are designed to promote the City of Lynwood as an attractive community to locate and maintain businesses.

Coordination with the Business Community, citywide promotional events, marketing tools and business assistance programs facilitate business attraction and retention. The following are activities within the scope of this division.

1. Promote high quality programs and events.
2. Develop marketing tools designed to attract new business to the community.
3. Inform residents of city programs, activities, services and special events.
4. Seek out avenues, other than events and activities, to support and enhance the growth of business in our community.
5. Seek out new and innovative approaches to using these funds to enhance the business friendly environment in the community.

FY 2012-13 DETAIL OF HISTORICAL EXPENDITURES AND BUDGET DIVISIONAL LEVEL

3381 Business Improvement District Fund
75 Community Development
750 Business Improvement District

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
64399 Other fees for services	$ 0	$ 62,448	$ 150,000	$ 55,000	$ 311,000
Total Business Improvement District	**$ 0**	**$ 62,448**	**$ 150,000**	**$ 55,000**	**$ 311,000**

FY 2012-13 DETAIL OF HISTORICAL EXPENDITURES AND BUDGET DIVISIONAL LEVEL

3561 Other Grant Fund
75 Community Development
831 Brownfield

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
60001	Salaries wages	$ 0	$ 2,435	$ 22,832	$ 22,832	$ 22,832
61001	PERS-retirement	0	662	6,165	6,165	6,793
61015	Employer's medicare	0	40	331	331	331
61020	State disability insurance	0	30	251	251	228
61025	Unemployment insurance	0	24	228	228	374
61030	Workers' compensation	0	158	1,484	1,484	1,509
61035	Group insurance	0	262	4,566	4,566	4,566
61036	Retirees group insurance	0	0	1,142	1,142	2,283
62015	Prof & contractual svcs	0	192,958	1,248,054	1,248,054	500,000
64015	Travel & meetings	0	2,106	2,000	2,000	0
64399	Other fees for services	0	95	0	0	0
Total Brownfield		**$ 0**	**$ 198,770**	**$ 1,287,053**	**$ 1,287,053**	**$ 538,916**

3561 Other Grant Fund
75 Community Development
833 Homelessness Program

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
60001	Salaries wages	$ 0	$ 6,233	$ 10,122	$ 10,122	$ 0
61001	PERS-retirement	0	1,696	0	0	0
61015	Employer's medicare	0	9	0	0	0
61020	State disability insurance	0	73	0	0	0
61025	Unemployment insurance	0	62	0	0	0
61030	Workers' compensation	0	405	0	0	0
61035	Group insurance	0	961	0	0	0
62015	Prof & contractual svcs	0	276,587	252,521	252,521	40,000
Total Homelessness Program		**$ 0**	**$ 286,026**	**$ 262,643**	**$ 262,643**	**$ 40,000**

FY 2012-13 DETAIL OF HISTORICAL EXPENDITURES AND BUDGET DIVISIONAL LEVEL

3782 Prop 84 Park Grant
75 Community Development
208 Project & Administration

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
60001	Salaries wages	$ 0	$ 0	$ 0	$ 0	$ 610,000
62015	Prof & contractual svcs	0	0	0	0	2,224,591
63025	Repairs/maint-bldg & equip.	0	0	0	0	970,670
65015	Office supplies	0	0	0	0	1,143,500
Total Project & Administration		**$ 0**	**$ 0**	**$ 0**	**$ 0**	**$ 4,948,761**

FY 2012-13 PERFORMANCE INDICATORS – BY DIVISION

DIVISION: Administration

Measure	FY 2011-12 Adopted Target	FY 2011-12 Estimated	FY 2012-13 Adopted Target
Number of Training Hours Per Employee	8	3.5	8

DIVISION: HUD Administration

Measure	FY 2011-12 Adopted Target	FY 2011-12 Estimated	FY 2012-13 Adopted Target
Percentage of the annual CDBG allocation returned to HUD	0%	0%	0%
Percentage of prior fiscal year CDBG allocation remaining unspent as of July 31 (measured once a year)	50%	50%	40%
Number of projects / partnerships funded by CDBG	15	15	10

Number of projects/program reviewed	15	15	10
Maximum number of audit findings related to CDBG expenditures	0	0	0
Percentage of projects/programs in compliance with HUD/CDBG regulations and requirements	90%	90%	90%

DIVISION: Public Services

Measure	FY 2011-12 Adopted Target	FY 2011-12 Estimated	FY 2012-13 Adopted Target
Monthly payments processed for services rendered	20	20	20
Percentage of contracts in compliance with HUD Regulations	100%	100%	100%
Number of technical assistance requests processed monthly from outside agencies and/or in-house requests	10	10	20
Percentage of program benefits and accomplishments on target	100%	100%	100%

FY 2012-13 DETAIL OF HISTORICAL EXPENDITURES AND BUDGET DIVISIONAL LEVEL

1011 General Fund
75 Community Development
815 RDA Project Area "A"

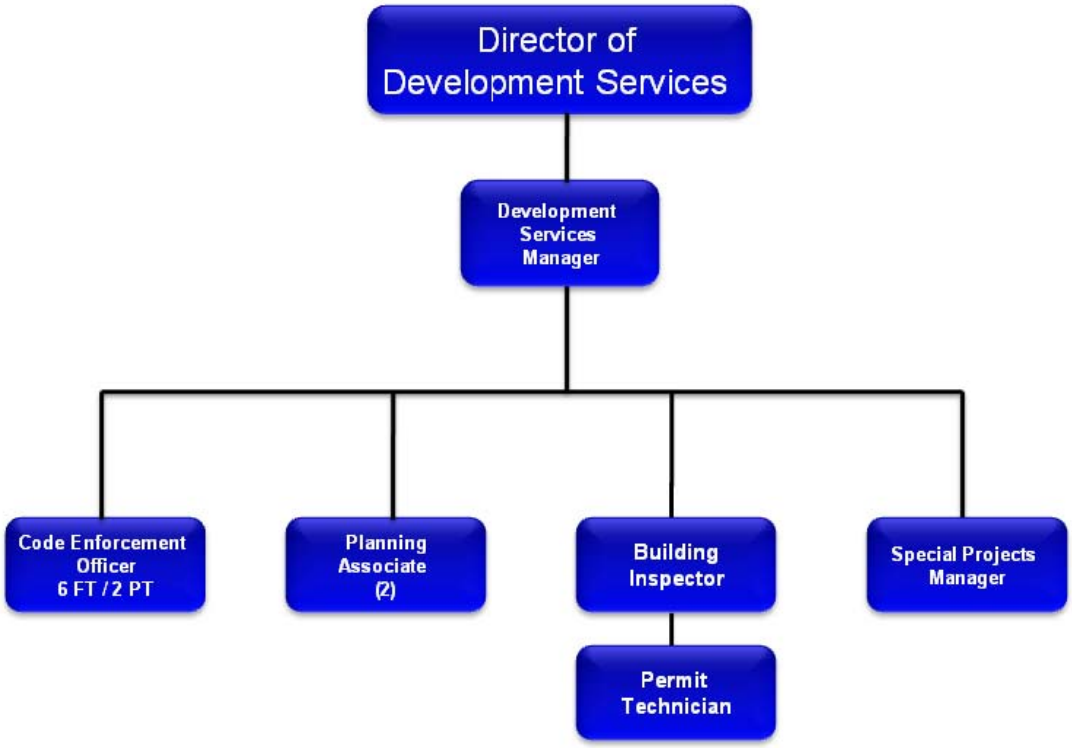
Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
60001	Salaries wages	$ 0	$ 510,521	$ 0	$ 0	$ 0
60010	Stipend expense	0	2,490	0	0	0
60015	Overtime	0	310	0	0	0
60025	Auto allowance	0	12,782	0	0	0
61001	PERS-retirement	0	133,335	0	0	0
61015	Employer's medicare	0	7,191	0	0	0
61020	State disability insurance	0	4,693	0	0	0

61025	Unemployment insurance	0	5,231	0	0	0
61030	Workers' compensation	0	32,292	0	0	0
61035	Group insurance	0	67,959	0	0	0
61036	Retirees group insurance	0	23,707	0	0	0
62001	Legal Fees	0	0	0	0	5,000
62005	Accounting & auditing	0	0	0	0	5,000
64015	Travel & meetings	0	2,078	0	0	6,000
64399	Other fees for services	0	0	0	0	20,000
67423	Property Maint and Security	0	0	0	0	4,000
67955	Reimb fr Comm Dev salaries and benefits	0	(808,422)	0	0	0
Total RDA Project Area "A"		**$ 0**	**$ (5,833)**	**$ 0**	**$ 0**	**$ 40,000**

1011 General Fund
75 Community Development
820 RDA Alameda Project Area

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
60001	Salaries wages	$ 0	$ 336,094	$ 0	$ 0	$ 0
60010	Stipend expense	0	2,490	0	0	0
60015	Overtime	0	189	0	0	0
60061	Retirees Group Insurance	0	13,588	0	0	0
61001	PERS-retirement	0	88,121	0	0	0
61015	Employer's medicare	0	4,581	0	0	0
61020	State disability insurance	0	3,205	0	0	0
61025	Unemployment insurance	0	3,362	0	0	0
61030	Workers' compensation	0	21,497	0	0	0
61035	Group insurance	0	44,288	0	0	0
61036	Retirees group insurance	0	1,626	0	0	0
64015	Travel & meetings	0	70	0	0	0
67955	Reimb fr Comm Dev salaries and benefits	0	(518,563)	0	0	0
Total Alameda Project Area		**$ 0**	**$ 548**	**$ 0**	**$ 0**	**$ 0**

ORGANIZATIONAL CHART



STATEMENT OF PURPOSE

The Development Services Department consists of three divisions, Building & Safety, Code Enforcement and Planning. The three divisions work collectively to administer and enforce the California Building Code, Uniform Building Code, the City's Municipal Code and the City's Zoning Ordinance.

MISSION STATEMENT

The mission of the Development Services Department is to promote and enhance the quality of life in Lynwood by protecting the health, safety and welfare of our residents and business community.

This is accomplished through multi-disciplined teams of professionals and administrative staff, balancing individual customer and partner requirements with the broader public interest. We facilitate safe buildings, healthy environments, and a strong local business economy, well planned neighborhoods, quality infrastructure, and provide guidance through information and recommendations for the management and direction of our future.

FY 2011-12 ACCOMPLISHMENTS

Business License Division

1) Outcomes/Effectiveness:

   a. Adopted Medical Marijuana Ordinance.
   b. Collected FY 2012 Business License Renewals.
   c. Identified unlicensed commercial and apartment buildings.
   d. Adopted Bandit Taxicab Ordinance.

2) Efficiency:

   a. Reduced unlicensed businesses in City.

3) Value-Added:

   a. Increased Business License Revenue.
   b. Generated revenue from Business License Citations.
   c. Updated information on commercial property owners for more effective billing.

Building and Safety Division

1) Outcomes/Effectiveness:

   a. Adopted 2010 California International Building Codes.
   b. Coordinated the 2010 Los Angeles County Fire Codes Adoption.
   c. Completed Fee Study to offset loss of revenue.
   d. Increased volume of realtor business licenses through the Real Property Report (Pre-Sale Inspection) process.
   e. Increased registration of abandoned/foreclosed properties (bank owned)

2) Efficiency:

   a. Reduced Plan-check turn- around time.
   b. Introduced over the counter plan-check.
   c. For both walk-ins and appointments.

3) Value-Added:

   a. Provided same day plan-checks at a reduced cost to the city.
   b. Provided more efficient resident responses.
   c. Continuation of 24 hour inspection service.
   d. Recent fee increases will decrease loss of revenue.

Code Enforcement Division

1) Outcomes/Effectiveness:

   a. Implemented Garage Conversion Ordinance.
   b. Developed Substandard Housing Policy.
   c. Created Administrative Citation Policy.
   d. Implemented Garage Conversion Task Force.
   e. Conducted pro-active enforcement City wide.
   f. Conducted Long Beach Boulevard Clean-Up.
   g. Conducted joint inspections with the Business License Division, Planning Division, and Building Division.
   h. Conducted joint inspections with Fire Department, Health Department, and Sheriff Department.

2) Efficiency:

   a. Quicker abatement turn-around.
   b. Increased focus on elimination of garage conversions.
   c. Coordination and training of permit process with the Building & Safety Division.
   d. Abatement and entry warrants processed in house.

3) Value-Added:

   a. Increase in building permit revenue.
   b. Increase in planning approval revenue.
   c. Increase in business license revenue.
   d. Revenue generated from Administrative Citations.

e. Quality of Life issues throughout the residential and business community alike have been addressed.

Planning Division

1) Outcomes/Effectiveness:

a. Updated the Site Plan Review process.
b. Established procedure for the determination of Public Convenience and necessity related to alcohol licenses.
c. Adopted the Wireless Ordinance.
d. Placed Planning Division documents/handouts on the City's website.
e. Developed partnership with California State Polytechnic University, Pomona to establish internship program.
f. Held Development Services open house.
g. Processed a variety of commercial and residential projects.
h. Updated Zoning Code.
i. Updated City of Lynwood Zoning Map and General Plan Map.
j. Implemented the Long Beach Boulevard Specific Plan.
k. Scanned all Planning related documents.

2) Efficiency:

a. Actively enforced development standards through residential, commercial, and manufacturing zones.
b. Implemented over the counter preliminary zoning approval.
c. Conducted joint inspection with Business License, Code Enforcement and Building & Safety.

3) Value-Added:

a. Reduced time on Business License application processing.
b. Conducted inspections with Code Enforcement in regards to Municipal Code violations.
c. Increased revenue for minor residential projects.

FY 2012-13 SUMMARY OF HISTORICAL EXPENDITURES AND BUDGET DEPARTMENT LEVEL – BY FUND

Fund #	Fund Name	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est.	2013 Adopted Budget
1011	General Fund	$ 1,718,547	$ 1,690,259	$ 1,769,300	$ 1,621,595	$ 1,494,379
2941	HUD/CDBG Fund	$ 328,006	$ 404,165	$ 399,999	$ 400,944	$ 256,222
Fund Totals		**$ 2,046,553**	**$ 2,094,424**	**$ 2,169,299**	**$ 2,022,539**	**$ 1,750,601**

FY 2012-13 SUMMARY OF HISTORICAL EXPENDITURES AND BUDGET DEPARTMENT LEVEL – BY DIVISION

Division Number	Division Name	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est.	2013 Adopted Budget
1011.50.501	Building & Safety	$ 544,134	$ 440,216	$ 558,634	$ 489,279	$ 539,823
1011.50.505	Planning	300,110	432,322	354,131	327,201	401,449
1011.50.510	Business Licensing	354,203	347,794	306,591	294,800	-
1011.50.605	Code Enforcement	520,100	469,927	549,944	510,315	553,107
2941.50.605	Code Enforcement	328,006	404,165	399,999	400,944	256,222
Division Totals		**$ 2,046,553**	**$ 2,094,424**	**$ 2,169,299**	**$ 2,022,539**	**$ 1,750,601**

FY 2012-13 SUMMARY OF POSITIONS – DEPARTMENT LEVEL

POSITION TITLE	FY 2010-11 ADOPTED	FY 2011-12 ADOPTED	FY 2012-13 ADOPTED
FULL-TIME EMPLOYEES:			
ADMINISTRATIVE ANALYST III	1.00	0.00	0.00
BUILDING & SAFETY MANAGER	1.00	1.00	0.00
BUILDING INSPECTOR	1.00	1.00	1.00
BUSINESS LICENSE SPECIALIST	2.00	2.00	0.00
BUSINESS REVENUE MANAGER	0.00	1.00	0.00
CODE ENFORCEMENT OFFICER	7.00	7.00	6.00
DEVELOPMENT SERVICES MANAGER	1.00	1.00	1.00
DIRECTOR OF DEVELOPMENT SERVICES	1.00	1.00	1.00
PERMIT TECHNICIAN	1.00	1.00	1.00
PLANNING ASSISTANT	1.00	0.00	0.00
PLANNING ASSOCIATE	1.00	2.00	2.00
SPECIAL PROJECTS MANAGER	0.00	0.00	1.00
TOTAL FULL-TIME EMPLOYEES	**17.00**	**17.00**	**13.00**
HOURLY/PART-TIME EMPLOYEES:			
CODE ENFORCEMENT OFFICER	1.00	3.00	2.00
TOTAL HOURLY/PART-TIME EMPLOYEES	**1.00**	**3.00**	**2.00**
TOTAL DEVELOPMENT SERVICES EMPLOYEES	**18.00**	**20.00**	**15.00**
TOTAL DEVELOPMENT SERVICES EMPLOYEES FTE	**17.50**	**18.50**	**14.00**

FY 2012-13 SALARY RANGES – DEPARTMENT LEVEL

POSITION TITLE	RANGE (STEP A – STEP E)	
FULL-TIME EMPLOYEES:		
BUILDING INSPECTOR	44,868	54,556
BUSINESS LICENSE SPECIALIST	40,695	49,476
CODE ENFORCEMENT OFFICER	40,695	49,476
DEVELOPMENT SERVICES MANAGER	65,077	79,245
DIRECTOR OF DEVELOPMENT SERVICES	91,920	111,870
PERMIT TECHNICIAN	32,675	39,715
PLANNING ASSOCIATE	45,088	54,815
SPECIAL PROJECTS MANAGER	60,502	73,617
HOURLY/PART-TIME EMPLOYEES:		
CODE ENFORCEMENT OFFICER	19.56	23.79

BUILDING AND SAFETY

STATEMENT OF PURPOSE

The purpose of the Building & Safety Division is to provide the minimum standards to safeguard life or limb, health, property and public welfare by regulating and controlling the design, construction, quality of materials, use and occupancy, location, and maintenance of all buildings and structures within this jurisdiction including certain equipment specifically regulated within the city.

MISSION STATEMENT

The Division enforces and adopts codes and other applicable laws and ordinances for construction, design, alteration, moving, demolition, repair and use of any building or structure within the City of Lynwood. The Division also performs plan check, issues building permits and performs site inspections to ensure compliance with pertinent codes, laws and city ordinances. The Division maintains the records of all construction activities in the city and provides reports to City Officials. The Division also reviews and evaluates applicable codes, laws and ordinances and makes recommendations as to desirable amendments to said codes, laws and ordinances.

Goals:

1. Establish Building and Safety Division user fees and administrative policies regarding permit refunds, renewals, re-inspections, the demolition of unpermitted construction and garage de-conversions.
2. Provide training opportunities for Division staff related to Green Building practices, code updates and customer services improvement.
3. Identify properties throughout the City with expired permits and issue permit-renewal notices.
4. Electronically scan all existing hard-copy building permits and plans into digital format.
5. Develop user manual for Eden Building Division permit issuance.
6. Through the RFP process, increase volume of realtor business licenses.

7. Establish a Green Building permit fee waiver to encourage the use of Green products such as solar panels.
8. Track the volume of vacant property registrations.

Objectives:

1. Monitor contractual services for Building Inspections and Plan Checking in order to ensure quality and cost effectiveness.
2. Observe revenues generated from building permits as a result of the FY 2010-11 Fee Study
3. Continue to provide excellent, effective and efficient customer services.

FY 2012-13 DETAIL OF HISTORICAL EXPENDITURES AND BUDGET DIVISIONAL LEVEL

1011 General Fund
50 Development Services
501 Building & Safety

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
60001	Salaries	$ 168,021	$ 143,926	$ 196,324	$ 169,112	$ 184,401
60015	Overtime	680	523	-	-	0
60040	Uniform allowance	75	-	-	-	0
61001	PERS - retirement	43,401	38,783	58,548	45,973	51,174
61015	Employer's Medicare	2,474	2,119	2,847	2,452	2,674
61020	State disability ins.	1,835	1,646	2,160	1,860	1,844
61025	Unemployment insurance	1,222	1,444	1,963	1,691	3,024
61030	Workers compensation	10,742	9,230	12,761	10,992	12,188
61035	Group insurance	24,363	27,896	39,265	33,822	36,880
61036	Retirees group insurance	9,562	8,750	9,816	8,456	18,440
62015	Prof. & contractual services	261,964	185,536	215,000	200,000	215,000
62025	Advertising & printing	6,166	5,000	5,000	4,000	4,000
63025	Repairs/maint-bldg & equip.	-	-	7,500	7,500	3,600
63045	Vehicle expense	9,474	9,474	-	-	0
64015	Travel & meetings	99	814	1,000	1,000	800
64399	Other fees for svcs	-	178	450	171	360
65015	Office supplies	1,500	1,152	1,500	350	1,200
65020	Operating supplies	2,079	2,996	3,500	1,500	3,438
65040	Dues & subscriptions	478	750	1,000	400	800
Total Building & Safety		**$ 544,134**	**$ 440,217**	**$ 558,634**	**$ 489,279**	**$ 539,823**

FY 2012-13 PERFORMANCE INDICATORS – BY DIVISION

Measure	FY 2011-12 Adopted Target	FY 2011-12 Estimated	FY 2012-13 Adopted Target
Average number of days for processing permits	1	1	1
Total number of permits issued	1,400	1,142	1,200
Average number of days from the day the customer requests inspection to the day the inspection is performed	1	1	1
(Audit) Percentage of correct assessment of fee permits	100%	100%	100%
Number of construction inspections performed	5,280	6,240	6,240
Average plan check turn around days	5	3	5

CODE ENFORCEMENT

STATEMENT OF PURPOSE

The Code Enforcement Division addresses property maintenance, zoning and building violations citywide through a combination of public education and enforcement of the Lynwood Municipal Code. Neighborhood Preservation Specialists work with citizens and inter-departmental staff to identify and remedy code violations in an efficient and effective manner.

MISSION STATEMENT

The mission of the Code Enforcement Division is to respond to citizen requests for services, inspect targeted areas and carry out special enforcement projects in order to remedy violations, enhance the quality of life and property improvements and improve the visual character of the City. Staff will utilize City resources and programs to assist citizens in correcting violations and complying with all applicable code requirements.

Goals:

1. Cross training with Building & Safety on building code violations.
2. California State Franchise Tax Board reporting on sub-standard housing.
3. Implementation of repeat offender ordinance for garage conversions.
4. Implementation of an aggressive animal ordinance.
5. Implementation of foreclosed property maintenance registration.
6. Monitor and assist in Animal Control State guidelines.

7. Provide additional training including customer service classes to uphold performance standards.
8. Implement Door-to-Door Garage Inspection Program.

Objectives:

1. To work in conjunction with Building & Safety for proper and complete identification of violations.
2. Recordation of sub-standard housing with Los Angeles County Registrar Recorder.
3. State involvement with Franchise Tax Board for unpermitted residential construction.
4. Increase revenue on fees for repeat offenders.
5. Eliminate blight.

FY 2012-13 DETAIL OF HISTORICAL EXPENDITURES AND BUDGET DIVISIONAL LEVEL

1011 General Fund
50 Development Services
605 Code Enforcement

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
60001	Salaries wages	$ 196,468	$ 156,297	$ 209,335	$ 209,335	$ 237,564
60005	Temporary part-time	22,113	30,161	96,106	96,106	70,066
60015	Overtime	28,637	19,750	23,500	8,830	-
60040	Uniform allowance	5,135	3,534	2,042	1,838	1,634
61001	PERS-retirement	49,701	46,807	62,428	62,428	75,295
61010	Employer's FICA	1,321	-	6,247	6,247	4,554
61015	Employer's medicare	3,627	3,025	4,429	4,429	4,461
61020	State disability insurance	2,709	2,420	3,360	3,360	3,076
61025	Unemployment insurance	2,474	2,062	3,054	3,054	5,046
61030	Workers' compensation	15,058	13,173	19,854	19,854	20,335
61035	Group insurance	31,410	25,616	41,867	41,867	54,265
61036	Retirees group insurance	10,667	9,128	15,272	15,272	30,763
61050	Education exp. reimbursement	215	-	-	-	-
62001	Legal Fees	50,098	52,093	-	-	-
62015	Prof & contractual svcs	9,501	19,354	30,000	5,000	10,000
62025	Advertising & printing	2,381	1,288	1,400	1,000	1,000
63025	Repairs/maint-bldg & equip.	1,800	2,500	2,745	2,745	2,745
63030	Rental bldgs & equipment	-	2,917	2,055	-	1,644
63045	Vehicle expense	54,052	54,052	-	-	-
64005	Liability insurance expense	19,650	19,650	19,650	19,650	26,000
64015	Travel & meetings	977	1,033	300	300	-
64025	Nuisance/weed abatement	2,310	-	2,000	1,000	1,000
64399	Other fees for services	-	44	-	6,200	-
65015	Office supplies	7,123	3,310	2,000	800	1,600
65020	Operating supplies	2,146	1,188	1,500	500	1,200
65040	Dues & subscriptions	525	525	800	500	859
Total Code Enforcement		**$ 520,098**	**$ 469,927**	**$ 549,944**	**$ 510,315**	**$ 553,107**

2941 HUD/CDBG Fund
50 Development Services
605 Code Enforcement

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
60001	Salaries wages	$ 179,148	$ 239,787	$ 198,620	$ 198,620	$ 159,360
60005	Temporary part-time	9,173	7,189	32,032	32,032	-
60015	Overtime	-	(105)	-	-	-
61001	PERS-retirement	46,462	67,154	59,232	59,232	44,224
61010	Employer's FICA	696	-	2,082	2,082	-
61015	Employer's medicare	2,761	3,621	3,344	3,344	2,311
61020	State disability insurance	2,095	2,815	2,537	2,537	1,594
61025	Unemployment insurance	1,883	2,469	2,307	2,307	2,613
61030	Workers' compensation	10,801	16,035	14,992	14,992	10,534
61035	Group insurance	24,941	33,693	39,724	39,724	-
61036	Retirees group insurance	8,464	11,858	11,533	11,533	15,936
62001	Legal Fees	15,324	-	-	-	-
62015	Prof & contractual svcs	6,608	-	13,946	13,946	-
62025	Advertising & printing	-	-	-	945	-
64005	Liability insurance expense	19,650	19,650	19,650	19,650	19,650
Total Code Enforcement		**$ 328,006**	**$ 404,166**	**$ 399,999**	**$ 400,944**	**$ 256,222**

FY 2012-13 PERFORMANCE INDICATORS – BY DIVISION

Measure	FY 2011-12 Adopted Target	FY 2011-12 Estimated	FY 2012-13 Adopted Target
Voluntary compliance as a percentage of cases open	80%	80%	80%
Code Enforcement expenditure per capita	$4	$4	$4
Average number of elapsed calendar days from first report of services request until inspectors' first inspection (housing) or first non-inspection response	4	4	4
Number of hours attending neighborhood meetings	24 Hours	24 Hours	24 Hours
Total code violation cases with disposition during the reporting period per FTE	45%	45%	45%

PLANNING

STATEMENT OF PURPOSE

The Planning Division is responsible for current and advance planning activities and implementation of the Lynwood General Plan, the Lynwood Municipal Code and the City's Zoning Ordinance. The Planning Division processes, prepares and presents discretionary and ministerial project reviews and recommendations to the City Council, Planning Commission and Design Review Board including General Plan Amendments, Zone Changes, Zoning Ordinance Amendments, Municipal Code Amendments, Conditional Use Permits, Specific Plans, Variances, Subdivisions, Environmental Assessments, Appeals, Site Plan Reviews, Lot Line Adjustments and Mergers, sign permits, fence permits, minor development projects, business licenses, home occupations, child care facilities, color reviews and other development proposals.

MISSION STATEMENT

The mission of the Planning Division is to provide zoning assistance and information to the general public. The Planning Division also formulates and drafts area plans and studies and prepares project reviews. The division also prepares staff reports and provides recommendations to the City Council, Planning Commission and Design Review Board.

The Planning Division updates the Lynwood General Plan and the Zoning Ordinance in order to carry out the goals, policies and programs of each. The Division is responsible for preparing and processing Zoning Ordinance Amendments for consistency with the General Plan in order to protect the public health, safety and welfare.

Goals:

1. Develop citywide Residential Guidelines.
2. Process expired Conditional Use Permits.
3. Zoning Ordinance for Vending Machines.
4. Update the overall Lynwood General Plan (remaining mandatory elements).
5. Non-conforming Alcoholic Beverages Establishment Ordinance.
6. Zoning Ordinance Amendment land uses.
7. Assessment of Historical Districts.
8. Review Long Beach Boulevard Specific Plan.
9. Attend monthly Planning Commission meetings.
10. Conduct additional training including customer service to ensure performance standards.

Objectives:

1. Continue processing zoning entitlement applications, discretionary applications, ministerial applications, administrative applications, special permits and development projects.
2. Actively enforce residential, commercial and manufacturing development standards.
3. Review Zoning Code pertaining to signs, murals and front yard parking.
4. Make zoning information available online including zoning designations per parcel.
5. Review the Long Beach Boulevard Specific Plan.
6. Continue to provide excellent, effective and efficient customer service.

FY 2012-13 DETAIL OF HISTORICAL EXPENDITURES AND BUDGET DIVISIONAL LEVEL

1011 General Fund
50 Development Services
505 Planning

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Proposed Budget
60001	Salaries	$ 130,285	$ 232,723	$ 168,525	$ 168,525	$ 195,482
60005	Temporary/part-time	32,932	-	-	-	-
60015	Overtime	2,254	1,725	-	-	-
60025	Auto allowance	6,190	5,810	6,000	6,000	6,000
60999	Other pay	1,200	725	1,750	1,750	1,400
61001	PERS - retirement	35,179	58,977	50,258	50,258	54,248
61010	Employer's FICA	1,566	-	-	-	-
61015	Employer's Medicare	2,496	3,502	2,444	2,444	2,834
61020	State disability ins.	1,846	2,733	1,854	1,854	1,955
61025	Unemployment insurance	1,703	2,403	1,685	1,685	3,205
61030	Workers compensation	10,462	14,343	10,954	10,954	12,921
61035	Group insurance	18,342	39,061	33,705	33,705	39,096
61036	Retirees group insurance	7,837	10,595	8,426	8,426	19,548
62015	Prof. & contractual services	11,745	28,227	28,000	14,000	25,200
62025	Advertising & printing	14,513	11,967	10,000	5,700	5,600
63025	Repairs/maint-bldg& equip.	-	-	7,500	2,500	2,500
64005	Liability insurance expense	15,000	15,000	15,000	15,000	26,000
64015	Travel & meetings	904	699	1,500	1,000	-
64399	Other fees for svcs	428	217	1,200	500	960
65015	Office supplies	2,348	496	2,030	1,000	1,500
65020	Operating supplies	1,874	1,352	1,800	1,100	1,500
65040	Dues & subscriptions	1,008	1,767	1,500	800	1,500
Total Planning		**$ 300,112**	**$ 432,322**	**$ 354,131**	**$ 327,201**	**$ 401,449**

FY 2012-13 PERFORMANCE INDICATORS – BY DIVISION

Measure	FY 2011-12 Adopted Target	FY 2011-12 Estimated	FY 2012-13 Adopted Target
Voluntary compliance as a percentage of cases open	80%	80%	80%
Code Enforcement expenditure per capita	$4	$4	$4
Average number of elapsed calendar days from first report of services request until inspectors' first inspection (housing) or first non-inspection response	4	4	4
Number of hours attending neighborhood meetings	24 Hours	24 Hours	24 Hours
Total code violation cases with disposition during the reporting period per FTE	45%	45%	45%
Cases closed as a percentage of all cases open	90%	90%	90%

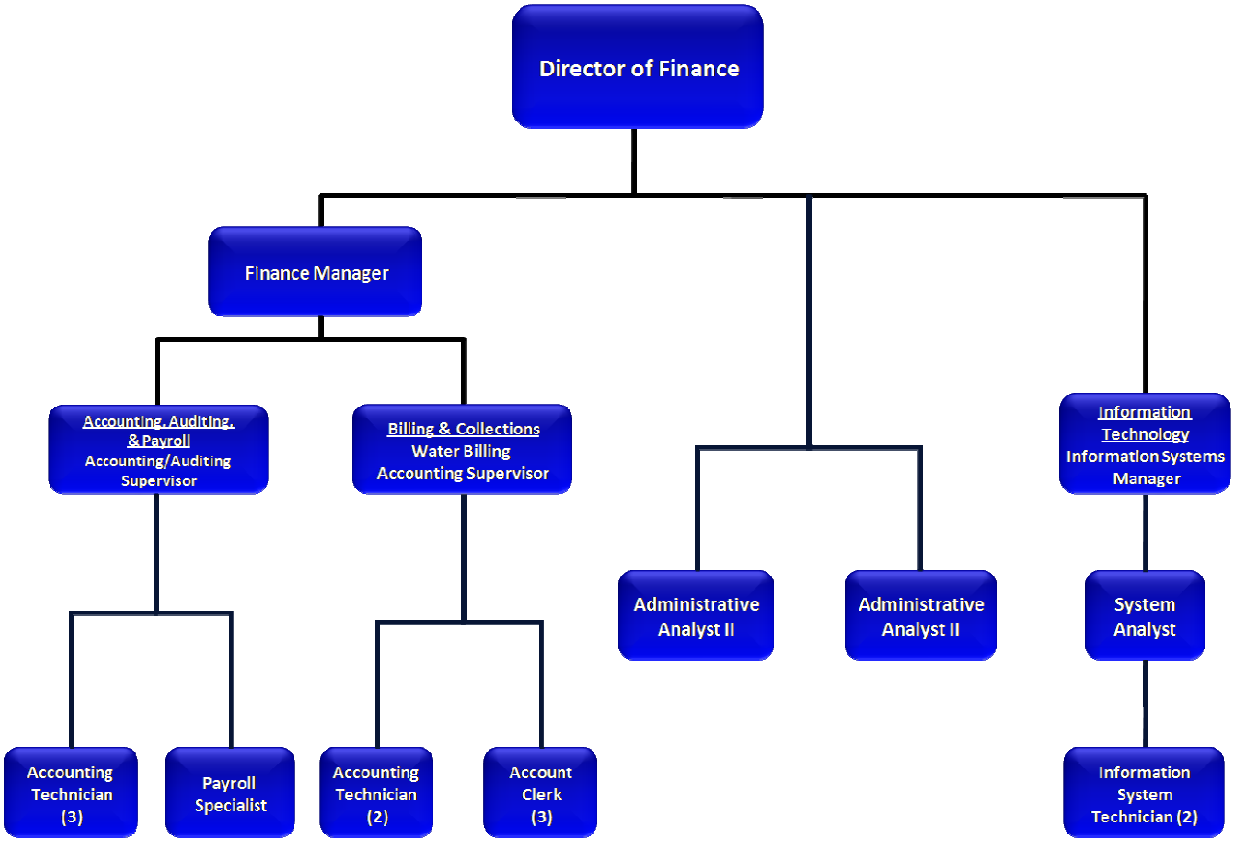
PREVIOUS DEVELOPMENT SERVICES DIVISION SUMMARIES

1011 General Fund
50 Development Services
510 Business Licensing

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
60001	Salaries	$ 170,868	$ 190,229	$ 165,213	$ 165,213	$ 0
60005	Temporary/part-time	15,633	-	-	-	-
60015	Overtime	8,862	3,088	-	100	-
60040	Uniform allowance	1,600	1,206	1,100	990	-
61001	PERS - retirement	43,499	49,139	49,270	49,270	-
61010	Employer's FICA	980	-	-	-	-
61015	Employer's Medicare	2,864	2,835	2,396	2,396	-
61020	State disability ins.	2,131	2,154	1,817	1,817	-
61025	Unemployment insurance	1,954	1,933	1,652	1,652	-
61030	Workers compensation	12,520	12,429	10,739	10,739	-
61035	Group insurance	34,152	34,045	33,043	33,043	-
61036	Retirees group insurance	9,065	8,911	8,261	8,261	-
62015	Prof. & contractual services	16,670	15,094	15,000	5,000	-
62025	Advertising & printing	1,793	1,800	1,800	1,800	-
63025	Repairs/maint-bldg & equip.	-	1,460	1,460	1,460	-
63045	Vehicle expense	9,476	9,476	-	-	-
64005	Liability insurance expense	9,850	9,850	9,850	9,850	-
64015	Travel & meetings	-	391	-	-	-
64399	Other fees for svcs	-	172	450	405	-
65015	Office supplies	1,800	2,184	1,980	500	-

65020	Operating supplies	1,384	575	1,000	800	-
65035	Postage	370	774	1,000	1,000	-
65040	Dues & subscriptions	135	50	260	234	-
67950	Miscellaneous expense	8,596	-	300	270	-
Total Business Licensing		**$ 354,202**	**$ 347,795**	**$ 306,591**	**$ 294,800**	**$ 0**

ORGANIZATIONAL CHART



STATEMENT OF PURPOSE

In a spirit of excellence, integrity, and dedication, the Finance & Administration Department is committed to providing timely, accurate, clear and complete information and support to City officials and City departments. Our mission is:

- To manage and maintain financial records in conformity with generally accepted accounting principles and in compliance with State and Federal laws.
- To develop and maintain effective and efficient financial planning and reporting.
- To provide City officials and departments with financial information on a timely and meaningful basis.
- To provide quality service to the residents.
- To safeguard the City's assets.
- To manage the information technology responsibilities of the City.
- To serve as the City's central cashier.
- To prepare accurate and timely municipal services bills.

MISSION STATEMENT

The Finance & Administration Department assures the integrity of the City's resources by managing the fiscal, financial and information technology responsibilities of the City. The Department is responsible for the City's financial operations, internal controls and financial policies. The services provided by the department include Revenue

Management, General Accounting, Budget Administration, Financial Reporting, Debt Management and Information Services. Its primary role is to safeguard the City's assets, assure timely payments to vendors and employees, administer internal financial controls and provide support to the City Manager and fiscal staff in other departments by preparing financial reports, the annual budget and providing information services.

FY 2011-12 ACCOMPLISHMENTS

1. Coordinated the development and completion of the City's Annual Operating Budget and Capital Improvement Program Budget for FY 2011-2012.
2. Prepared and presented the Mid-Year budget report and 3rd Quarter citywide fiscal performance report to Council.
3. Generated quarterly sales tax reports to update Council on sales tax performance in the City.
4. Prepared the FY 12 Master Fee Schedule.
5. Completed the City's 2011 CAFR and Single Audit Report by deadline date and received unqualified opinion from the auditor.
6. Coordinated with the Redevelopment Agency the completion and submission of 34 vouchers to HUD for HOME and CDBG expenditure reimbursements totaling expenditures of more than $1.8 million.
7. Implemented Group Budgeting, which places system blocks on expenditures that reach the 90% level of each department's budget to ensure projected budget savings' targets are met.
8. Successfully applied and was awarded the GFOA Distinguished Budget Award for 2011.
9. Prepared and submitted the 2011 Statement of Indebtedness report to the State Controller's Office.
10. Pursuant to the requirements set forth by ABx1 26, the bill which eliminated redevelopment agencies in California, coordinated and submitted the Agency's Enforceable Obligation Payment Schedule (EOPS), which identifies all outstanding debts and existing obligations incurred by the Lynwood Redevelopment Agency for the successor agency.
11. Muniservices, the City's audit recovery service provider, successfully recovered $212,291 in new redevelopment property tax increment revenues.
12. Generated Weekly Legislative Memorandum reports, apprising Council on pertinent legislative items affecting the City, as well as prepared (as necessary) legislative letters of support/opposition communicating the City's position on priority issues.
13. Prepared and adopted annual Legislative Priorities, which serves as the City's legislative platform and work plan for the current year.
14. Coordinated annual legislative meetings with Congresswoman Linda Sanchez and representatives from Senator's Barbara Boxer's office and submitted priority City projects for federal appropriations.
15. Participated on the Mayor's "State of the City" committee and prepared the Mayor's speech for the event.
16. Successfully transitioned and contracted out for crossing guard services; which yields the City a savings of $120,000 per year.
17. Successfully was awarded and secured $5 million in new grant funding from the Prop 84 Statewide Parks Program to construct the new Burke-Ham Park Community Center.
18. Successfully applied and was awarded $61,250 in new federal JAG funds.
19. Secured several letters of support for the Community Development department for the following grant applications: Brownsfield grants, federal Sustainability grant and the Urban Green Grant.
20. Entered a new agreement with St. Francis hospital to lease City parking spaces for their employees for a nominal monthly fee.
21. Amended the City's UUT audit contract, which will yield additional savings every year.
22. Extended the City's towing contract an additional 5 years, amending the contract to generate greater revenue recovery for every tow.
23. Conducted a Cost Allocation Study to streamline and improve internal service/departmental charges in order to maximize revenues and services.

24. Implemented a new email system and file server using Microsoft Exchange 2010 and Microsoft Server 2008R2 to replace outdated email and file system. Data storage is configured on an EqualLogic storage area network.
25. Install and configure new sever technology using VMWare for server virtualization. This allows server resources to be utilized more efficiently by allowing multiple instances of an operating system to run on one host. Virtualization using VMWare provides benefits such as high availability, failover, energy savings, and overall cost reductions by consolidating resources and reducing the need to buy additional server hardware.
26. Implemented a new voice over internet protocol (VoIP) telephone system to replace the City's aging and outdated phone system that was costly to maintain and problematic in many areas. The savings expected over a five year period compared to maintaining the old system is approximately $100,000.
27. Implemented additional security measures by installing seven additional security cameras.
28. Installation of four new Hewlett Packard Pro Curve switches to improve efficiency and performance of network.
29. Installation and deployment of an Iomega IX-4 four terabyte Network Area Storage device to backup City's vital data.
30. Installation of new Windows 2008 geographic information systems (GIS) server for Brownsfield and other City GIS needs.
31. Provided maintenance and support to 165 desktops, 19 laptops and 35 printers
32. Provided maintenance, administration, backup, and daily operations of servers and Cisco network infrastructure with 99.9% uptime. Planned downtime was for server updates and upgrades.
33. Quarantined over 2.7 million emails identified as spam or containing viruses or malware.
34. Completed 856 Computer Service Requests with 99% of overall satisfaction, quality of service, and timeliness of service rated 'Excellent' or 'Good'
35. Processed accounting, payroll and purchasing documents:
    - ◊ 5,873 payroll direct deposits
    - ◊ 474 payroll checks
    - ◊ 303 W-2/W-3 forms
    - ◊ 12 State quarterly and annual tax forms
    - ◊ 4 Federal quarterly 941 forms
    - ◊ 26 Payroll files to CalPers
    - ◊ 3,497 purchase orders and 493 purchase order amendments
    - ◊ 1,021 budget amendments
    - ◊ 7,500 invoices and issued 3,995 accounts payable checks
    - ◊ 2,635 utility bill payments (gas, electricity and telephone bills)
    - ◊ 239 IRS tax forms (1099 Miscellaneous)
    - ◊ 1,348 transaction updates via journal vouchers
    - ◊ 1,323 AR invoices
    - ◊ 1,307 AR receipts
36. Coordinated completion and submission of the Government Compliance Reports and Citywide Audits:
    - ◊ Annual Expenditures Report to MTA
    - ◊ Annual Financial Audit – City, LRA and LII
    - ◊ Single Audit Report
    - ◊ MTA Audit – Prop "A', Prop "C" and TDA Funds
    - ◊ Statement of Indebtedness
    - ◊ Bond Arbitrage Rebate Analysis
    - ◊ Annual Street Report
    - ◊ Federal Cash Reports to HUD
37. Processed transactions related to billing and collections:
    - ◊ 113,531 municipal bills (water, trash, sewer, readiness to serve, utility user's tax, street sweeping, environmental service fee and fire lines)
    - ◊ 93,032 payments (includes over the counter, mail, and drop box payments) collecting a total of over $12.5 million in payments
    - ◊ 401 utility user's tax exemptions

FY 2012-13 SUMMARY OF HISTORICAL EXPENDITURES AND BUDGET DEPARTMENT LEVEL – BY FUND

Fund #	Fund Name	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est.	2013 Adopted Budget
1011	General Fund	$ 1,249,987	$ 3,039,243	$ 3,080,014	$ 3,059,847	$ 1,484,708
2051	Traffic Safety Fund	0	121,700	102,000	80,487	8,098
2941	HUD/CDBG Fund	0	80,000	60,000	60,000	0
5011	City Debt Service Fund	1,193,902	5,406,183	1,270,757	1,270,757	1,250,803
6051	Water/Enterprise Fund	1,076,888	1,012,540	1,165,216	1,049,628	1,190,903
7101	Information Technology Fund	0	254,530	0	0	0
9011	Public Finance Authority	10,081	9,895	10,620	10,836	16,823
Fund Totals		**$ 3,530,858**	**$ 9,924,091**	**$ 5,688,607**	**$ 5,531,555**	**$ 3,951,335**

FY 2012-13 SUMMARY OF HISTORICAL EXPENDITURES AND BUDGET DEPARTMENT LEVEL – BY DIVISION

Division Number	Division Name	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est.	2013 Adopted Budget
1011.30.265	City Attorney	$ 0	$ 599,590	$ 378,500	$ 337,200	$ 302,800
1011.30.270	Accounting	453,372	613,601	510,591	474,696	396,063
1011.30.275	Administrative Services	479,803	594,179	574,967	540,622	255,506
1011.30.276	County Admin Fee	0	0	0	160,000	120,000
1011.30.290	Information Technology	157,860	214,775	358,621	334,780	325,792
1011.30.295	Internal Audit	0	0	0	0	0
1011.30.310	Purchasing	158,952	156,514	91,769	88,569	84,547
1011.30.515	Parking Enforcement	0	860,584	1,165,566	1,123,980	0
2051.30.365	Crossing Guards	0	121,700	102,000	80,487	8,098
2941.30.365	Crossing Guards	0	80,000	60,000	60,000	0
5011.30.280	Debt Service	1,193,902	5,406,183	1,270,757	1,270,757	1,250,803
6051.30.290	Information Technology	336,756	295,194	372,873	293,214	343,208
6051.30.315	Water Billing/Collections	740,132	717,346	792,343	756,414	847,695
7101.30.290	Information Technology	0	254,530	0	0	0
9011.30.301	Public Finance Authority	10,081	9,895	10,620	10,836	16,823
Division Totals		**$ 3,530,858**	**$ 9,924,091**	**$ 5,688,607**	**$ 5,531,555**	**$ 3,951,335**

FY 2012-13 SUMMARY OF POSITIONS – DEPARTMENT LEVEL

POSITION TITLE	FY 2010-11 ADOPTED	FY 2011-12 ADOPTED	FY 2012-13 ADOPTED
FULL-TIME EMPLOYEES:			
ACCOUNTING, AUDITING & PAYROLL SUPERVISOR	1.00	1.00	1.00
ACCOUNTING CLERK	4.00	4.00	3.00
ACCOUNTING TECHNICIAN	7.00	7.00	5.00
ADMINISTRATIVE AIDE	1.00	0.00	0.00
ADMINISTRATIVE ANALYST II	1.00	1.00	2.00
ADMINISTRATIVE ANALYST III	1.00	1.00	0.00
ASSISTANT CITY MANAGER	1.00	1.00	0.00
ASSISTANT CITY MANAGER (BUDGET & IGR MANAGER)	1.00	1.00	0.00
AUDITING/CONTROLLER MANAGER	0.00	1.00	0.00
BILLING & COLLECTIONS SUPERVISOR	1.00	1.00	1.00
DIRECTOR OF FINANCE	0.00	0.00	1.00
FINANCE MANAGER	1.00	1.00	1.00
INFORMATION SYSTEM TECHNICIAN	2.00	2.00	2.00
INFORMATION SYSTEMS MANAGER	1.00	1.00	1.00
OFFICE ASSISTANT II	1.00	1.00	0.00
PARKING CONTROL MANAGER	1.00	1.00	0.00
PARKING CONTROL OFFICERS	6.00	6.00	0.00
PAYROLL SPECIALIST	1.00	1.00	1.00
SYSTEM ANALYST	1.00	1.00	1.00
TOTAL FULL-TIME EMPLOYEES	**32.00**	**32.00**	**19.00**
HOURLY/PART-TIME EMPLOYEES:			
CROSSING GUARD SUPERVISOR	1.00	0.00	0.00
CROSSING GUARD	12.00	0.00	0.00
IT ASSISTANT	1.00	0.00	0.00
PARKING CONTROL OFFICERS	2.00	4.00	0.00
TOTAL HOURLY/PART-TIME EMPLOYEES	**16.00**	**4.00**	**0.00**
TOTAL FINANCE EMPLOYEES	**48.00**	**36.00**	**19.00**
TOTAL FINANCE EMPLOYEES FTE	**40.00**	**34.00**	**19.00**

FY 2012-13 SALARY RANGES – DEPARTMENT LEVEL

POSITION TITLE	RANGE (STEP A – STEP E)	
FULL-TIME EMPLOYEES:		
ACCOUNTING, AUDITING & PAYROLL SUPERVISOR	61,994	75,358
ACCOUNTING CLERK	29,627	36,032
ACCOUNTING TECHNICIAN	34,308	41,693
ADMINISTRATIVE ANALYST II	40,915	49,722
ADMINISTRATIVE ANALYST III	46,200	56,175
ASSISTANT CITY MANAGER	Contract - 177,022	
AUDITING/CONTROLLER MANAGER	74,406	90,441
BILLING & COLLECTIONS SUPERVISOR	54,815	66,667
BUDGET & IGR MANAGER	96,573	117,446
DIRECTOR OF FINANCE	Contract – 130,000	
FINANCE MANAGER	68,371	83,267
INFORMATION SYSTEM TECHNICIAN	42,727	51,943
INFORMATION SYSTEMS MANAGER	65,077	79,245
OFFICE ASSISTANT II	24,366	29,627
PARKING CONTROL MANAGER	54,815	66,667
PARKING CONTROL OFFICERS	40,695	49,476
PAYROLL SPECIALIST	39,715	48,279
SYSTEM ANALYST	49,476	60,199
HOURLY/PART-TIME EMPLOYEES:		
PARKING CONTROL OFFICERS	18,582	22,600

FY 2012-13 DETAIL OF HISTORICAL EXPENDITURES AND BUDGET DIVISIONAL LEVEL

1011 General Fund
30 Finance & Administration
265 City Attorney

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
62002	City Mgr's Office legal fees	$ 0	$ 24,953	$ 30,000	$ 30,000	$ 24,000
62003	City Council legal fees	0	38,714	13,000	6,000	10,400
62004	Recreation legal fees	0	4,007	1,000	11,000	800
62006	Public Relations legal fees	0	0	500	300	400
62007	City Clerk's Office legal fees	0	8,798	9,000	5,500	7,200
62008	Human Resources legal fees	0	461,635	270,000	243,000	216,000
62009	Development Svcs legal fees	0	42,813	42,000	30,000	33,600
62011	Public Works legal fees	0	9,025	7,000	6,000	5,600
62012	Finance legal fees	0	9,271	6,000	5,400	4,800
62013	City Treasurer legal fees	0	374	0	0	0
Total City Attorney		**$ 0**	**$ 599,590**	**$ 378,500**	**$ 337,200**	**$ 302,800**

ACCOUNTING

Goals:

1. Provide quality financial services to both internal and external customers while adhering to established City policies and procedures and protecting City's assets.
2. Provide accurate and timely financial information to City officials and departments.
3. Maintain the integrity of the City's general ledger and financial records.
4. Comply with State and Federal mandated reporting requirements.
5. Identify internal control and compliance weaknesses and recommend corrective actions.

Objectives:

1. Record all financial transactions in the City's financial system. Record check disbursements upon issuance, revenues upon receipt and bank activities within 15 days at the end of the month.
2. Provide technical accounting oversight and guidance to ensure that generally-accepted accounting procedures, City policies and procedures are consistently applied.
3. Process vendor payments timely and accurately; and submit a check register which clearly identifies City expenditures to City Council.
4. Process employee checks and related benefits bi-weekly within the established deadlines.
5. File State and Federal tax correctly and timely.
6. Submit the Annual Expenditure Report for Prop "A", Prop "C" and TDA funds to MTA.
7. Coordinate the submission of annual reports such as the State Controller's Reports, Street Report and the Statement of Indebtedness.
8. Coordinate the completion of an Award-winning Comprehensive Annual Financial Report (CAFR).
9. Coordinate the Annual Audit and receive unqualified audit opinion letter.
10. Develop and implement automated payroll timecards. This automation will reduce the time required for manual data inputting.

FY 2012-13 DETAIL OF HISTORICAL EXPENDITURES AND BUDGET DIVISIONAL LEVEL

1011 General Fund
30 Finance & Administration
270 Accounting

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
60001	Salaries wages	$ 210,292	$ 210,314	$ 235,147	$ 235,147	$ 181,912
60015	Overtime	1,984	1,657	0	0	0
60025	Auto allowance	6,190	5,810	6,000	6,000	6,000
61001	PERS - retirement	46,631	48,657	70,125	70,126	50,482
61015	Employer's medicare	3,237	3,166	3,410	3,410	2,638
61020	State disability insurance	2,286	2,336	2,587	2,587	1,819
61025	Unemployment Insurance	2,239	2,178	2,351	2,351	2,983
61030	Workers' compensation	13,415	13,029	15,285	15,285	12,024
61035	Group insurance	45,298	46,927	47,029	47,029	36,382
61036	Retirees group insurance	9,804	9,621	11,757	11,757	18,191
61050	Education exp. reimbursement	1,673	3,000	3,000	0	0

62005	Audit fees	17,000	71,898	49,000	40,000	49,980
62015	Prof & contractual svcs	36,216	7,500	8,500	8,500	4,000
62025	Advertising & printing	670	4,120	2,500	300	500
63025	Repairs/maint-bldg & equip.	126	136	500	200	0
63030	Rental bldgs & equipment	2,536	1,606	1,650	1,752	1,752
64005	Liability insurance expense	19,650	19,650	19,650	19,650	26,000
64015	Travel & meetings	2,523	1,053	0	1,090	0
64399	Other fees for services	26,511	160,510	27,500	6,120	0
65015	Office supplies	648	411	500	392	200
65020	Operating supplies	2,164	1,889	2,000	2,000	500
65040	Dues & subscriptions	1,338	2,183	1,500	800	500
67950	Miscellaneous expense	941	(4,050)	600	200	200
Total Accounting		**$ 453,372**	**$ 613,601**	**$ 510,591**	**$ 474,696**	**$ 396,063**

FY 2012-13 PERFORMANCE INDICATORS – BY DIVISION

Measure	FY 2011-12 Adopted Target	FY 2011-12 Estimated	FY 2012-13 Adopted Target
GFOA Certificate of Achievement for Excellence in Financial Reporting	YES	YES	YES
Comprehensive annual financial report awarded clean opinion	YES	YES	YES
Percentage of payroll checks distributed on time	100%	100%	100%
Percentage of payroll payments processed accurately without errors	100%	100%	100%
Percentage of required State reports submitted on time and as requested	100%	100%	100%

ADMINISTRATIVE SERVICES

Goals:

1. Coordinate, develop and prepare the City's Annual Operating Budget, which is a 6 to 8 month citywide budget development process.
2. Prepare and present the Mid-Year Budget Review.
3. Monitor and provide quarterly reports to Council on the fiscal well-being of the City.
4. Coordinate, develop and prepare the City's Master Fee Schedule.
5. Responsible for coordination/preparation of City agenda reports for all Council meetings.
6. Prepare and submit an Award-Winning GFOA Distinguished Budget.
7. Administer and coordinate the City's Intergovernmental Relations (IGR) program.
8. Provide general direction to members of the City Council, staff members and contracted advocacy firms to advance the City's core values, principles, and interests in all legislative affairs at the State and Federal levels.
9. Manage the City's advocacy services contract with our lobbyist, Legislative Advocacy Group.
10. Prepare and adopt the City's annual Legislative Priorities, which serves as the City's legislative platform and work plan for the year.
11. Oversee and manage the City Attorney budget.
12. Oversee and manage the City's towing company contract.
13. Oversee and manage the City's Sales Tax, Property Tax, and Audit services consultant contract.

Objectives:

1. Establish budget forms that will guide the budget development process in adopting the City's Annual Operating Budget.
2. Provide timely revenue and expenditure projections and analysis to City officials and departments.
3. Maintain the Citywide cost allocation schedules and formulas.
4. Review all agenda items for fiscal impact and budgetary considerations.
5. Assess fiscal impacts of any pertinent State and Federal legislation and policy changes.
6. Provide management with information, cost analysis and forecast as needed for bargaining unit negotiations.
7. Coordinate the completion of an Award-winning Budget.
8. Develop and implement budget monitoring guidelines to insure that proper controls and safeguards are in place with respect to departmental spending.
9. Provide Weekly Legislative Memorandum reports to apprise Council of all pertinent legislative activities and provide updates on City's IGR program as needed.
10. Provide accurate and timely analysis on all State Budget activity.
11. Identify and refer new grant opportunities to departments.
12. Prepare letters of support/opposition under the Mayor's signature for all legislation indicating the City's position on important policy issues that may impact the City.
13. Meet monthly with our lobbyist firm, Legislative Advocacy Group (LAG), to receive monthly briefings on all legislative activities and advocacy efforts on behalf of the City.
14. Continue to work with local advocacy organizations, such as the League of California Cities, CRA and Gateway Cities, to advance the City's interests in legislative affairs on across all pertinent policy areas affecting cities.
15. Coordinate meetings between our City Council and City staff, elected representatives at the State and Federal levels and any other public entity agencies as necessary.
16. Coordinate and process all legal service invoices in a timely and efficient manner.
17. Meet with MuniServices, our sales tax consultant, quarterly to receive quarterly reports and identify significant sales tax trends for the City.

FY 2012-13 DETAIL OF HISTORICAL EXPENDITURES AND BUDGET DIVISIONAL LEVEL

1011 General Fund
30 Finance & Administration
275 Administrative Services

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
60001	Salaries wages	$ 253,831	$ 336,838	$ 274,678	$ 274,678	$ 110,362
60015	Overtime	2,563	1,080	0	0	0
60025	Auto allowance	0	4,000	6,000	6,000	6,000
61001	PERS - retirement	59,957	79,329	81,914	81,914	30,627
61015	Employer's medicare	3,707	5,005	3,983	3,983	1,600
61020	State disability insurance	2,681	3,207	3,021	3,021	1,104
61025	Unemployment Insurance	2,543	3,407	2,747	2,747	1,810
61030	Workers' compensation	15,652	20,399	17,854	17,854	7,295
61035	Group insurance	33,288	36,951	54,936	54,936	22,072
61036	Retirees group insurance	11,304	14,328	13,734	13,734	11,036
61050	Education exp. reimbursement	3,000	0	0	0	0
62015	Prof & contractual svcs	71,949	52,398	76,000	55,000	46,500
62025	Advertising & printing	4,640	2,812	5,000	4,000	4,000
63025	Repairs/maint-bldg & equip.	0	0	500	0	500
64015	Travel & meetings	3,265	1,797	0	2,400	1,000
64399	Other fees for services	3,579	3,797	7,500	2,500	5,000
65015	Office supplies	386	850	1,000	600	1,000
65020	Operating supplies	1,279	1,685	1,000	255	1,000
65040	Dues & subscriptions	6,604	26,271	24,500	17,000	4,000
66035	Office equipment	(488)	0	0	0	0
67950	Miscellaneous expense	62	22	600	0	600
Total Administrative Services		**$ 479,802**	**$ 594,176**	**$ 574,967**	**$ 540,622**	**$ 255,506**

FY 2012-13 PERFORMANCE INDICATORS – BY DIVISION

Measure	FY 2011-12 Adopted Target	FY 2011-12 Estimated	FY 2012-13 Adopted Target
Submit and receive Award-winning Distinguished Budget Award	YES	YES	YES
Generate Weekly Legislative Reports	52	48	52
Letters of Support/Opposition	15	12	15
Quarterly Revenue and Expenditure Reports submitted	4	3	4

INFORMATION SERVICES

Goals:

1. Provide and promote the use and understanding of technology.
2. Plan, maintain, analyze, and enhance the City's computer network and information systems including but not limited to financial systems, network infrastructure, backup and disaster recovery, file server integrity, network security, intrusion detection, email, and telecommunication services.
3. Provide support services for the City's computer systems and the Local Area Network (LAN) and Wide Area Network (WAN).
4. Provide support services, training, and maintenance of the Eden Financial system.
5. Provide support services for software and hardware applications for all end users.
6. Monitor and manage City's ecommerce website to ensure ability for residents and customers to make utility and permit payment transactions online via the City's website.
7. Safeguard the City's computers from viruses, malware, spam emails, and monitor intrusion detection.

Objectives:

1. Research new technologies to continue to improve and automated services for residents and staff.
2. Management and configuration of the EDEN Financial Management System.
3. Implementation of Remote Desktop Services using Windows 2008 Server for improved performance and capability to handle remote connections for remote users.
4. Upgrade security services to safeguard the City's computers from viruses, spyware, and junk mail. Monitor network to ensure safe environment for system users, remote computer support, and VPN (Virtual Private Networking) connectivity.
5. Continue City-wide technology improvements by replacing and upgrading older computers with newer technology.
6. Perform upgrades of hardware and software, such as desktop computers, network printers, and related network equipment.
7. Perform scheduled upgrades of network equipment, such as firewalls, routers and switches.

FY 2012-13 DETAIL OF HISTORICAL EXPENDITURES AND BUDGET DIVISIONAL LEVEL

1011 General Fund
30 Finance & Administration
290 Information Technology

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
60001	Salaries wages	$ 63,930	$ 66,808	$ 109,279	$ 103,917	$ 125,727
60005	Temporary part-time	2,114	7,035	0	0	0
60015	Overtime	538	165	0	0	0
61001	PERS-retirement	15,655	17,474	32,589	30,990	34,890
61010	Employer's FICA	187	489	0	0	0
61015	Employer's medicare	976	1,086	1,585	1,507	1,823
61020	State disability insurance	741	866	1,202	1,143	1,257
61025	Unemployment insurance	666	740	1,093	1,039	2,062
61030	Workers' compensation	4,153	4,760	7,103	6,755	8,311
61035	Group insurance	5,486	5,818	21,856	20,783	25,145

61036	Retirees group insurance	2,884	3,179	5,464	5,196	12,573
62015	Prof & contractual svcs	4,467	27,415	33,750	30,000	23,500
62025	Advertising & printing	449	286	400	250	300
63025	Repairs/maint-bldg & equip.	11,310	316	5,000	500	500
64015	Travel & meetings	16	395	0	0	0
64399	Other fees for services	6,875	12,268	19,000	18,000	7,000
64501	Telephone	24,571	31,397	91,000	90,000	62,000
65015	Office supplies	478	492	1,000	300	5,202
65020	Operating supplies	3,574	4,516	2,500	2,300	3,000
65040	Dues & subscriptions	240	240	300	100	300
66015	Machinery & equipment	1,344	33,040	5,500	4,000	9,202
66035	Office equipment	7,051	526	20,000	18,000	3,000
67950	Miscellaneous expense	156	(4,535)	0	0	0
Total Information Technology		**$ 157,861**	**$ 214,776**	**$ 358,621**	**$ 334,780**	**$ 325,792**

6051 Water/Enterprise Fund
30 Finance & Administration
290 Information Technology

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
60001	Salaries wages	$ 124,104	$ 118,693	$ 121,472	$ 121,472	$ 125,727
60005	Temporary part-time	2,125	7,117	0	7,000	0
60015	Overtime	0	7	0	7	0
61001	PERS-retirement	29,941	28,593	36,225	36,225	34,890
61010	Employer's FICA	187	494	0	434	0
61015	Employer's medicare	1,019	1,239	1,761	1,761	1,823
61020	State disability insurance	1,404	1,465	1,336	1,336	1,257
61025	Unemployment insurance	1,262	1,259	1,215	1,215	2,062
61030	Workers' compensation	7,786	7,202	7,896	7,896	8,311
61035	Group insurance	11,513	10,495	24,294	24,294	25,145
61036	Retirees group insurance	5,572	5,404	6,074	6,074	12,573
62015	Prof & contractual svcs	21,655	66,072	20,000	20,000	17,000
63025	Repairs/maint-bldg & equip.	0	0	7,000	0	0
64015	Travel & meetings	65	19	0	0	0
64399	Other fees for services	11,888	9,679	31,000	20,000	15,000
64501	Telephone	39,666	29,076	33,000	31,000	48,000
65015	Office supplies	1,346	623	500	400	1,000
65020	Operating supplies	11,428	7,238	4,000	4,000	5,000
65040	Dues & subscriptions	0	0	500	100	200
66015	Machinery & equipment	2,695	335	6,000	16,000	20,000
66035	Office equipment	58,566	183	70,000	(6,000)	25,000
67950	Miscellaneous expense	4,535	0	600	0	220
Total Information Technology		**$ 336,757**	**$ 295,193**	**$ 372,873**	**$ 293,214**	**$ 343,208**

7101 Information Technology Fund 30 Finance & Administration 290 Information Technology					
Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
67950 Miscellaneous expense	$ 0	$ 254,530	$ 0	$ 0	$ 0
Total Information Technology	**$ 0**	**$ 254,530**	**$ 0**	**$ 0**	**$ 0**

FY 2012-13 PERFORMANCE INDICATORS – BY DIVISION

Measure	FY 2011-12 Adopted Target	FY 2011-12 Estimated	FY 2012-13 Adopted Target
Percentage of application problems / requested that were corrected within one business day	97%	97%	98%
Annual 'page views' received on the City's website	800,000	817,000	825,000
Uptime of critical applications servers and services with planned down-time	99.5%	99.9%	99.5%

PURCHASING

Goals:

1. Oversee the City's overall purchasing practices to ensure City-wide compliance with purchasing laws and ordinances.
2. Facilitate and track the procurement of materials, supplies and services.

Objectives:

1. Provide training to employees on purchasing policies and procedures.
2. Monitor department's compliance with purchasing policies and procedures.
3. Review department's requisitions to ensure the use of appropriate expenditure account numbers.
4. Process requisitions that meet all the requirements within three days.
5. Immediate response to emergency purchase order-requests.

FY 2012-13 DETAIL OF HISTORICAL EXPENDITURES AND BUDGET DIVISIONAL LEVEL

1011 General Fund
30 Finance & Administration
310 Purchasing

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
60001	Salaries	$ 85,433	$ 85,798	$ 52,325	$ 52,325	$ 48,798
60015	Overtime	0	20	0	0	0
61001	PERS - retirement	22,578	22,816	15,604	15,604	13,542
61015	Employer's Medicare	1,256	1,255	759	759	708
61020	State disability ins.	953	997	576	576	488
61025	Unemployment insurance	855	858	523	523	800
61030	Workers compensation	5,520	5,578	3,401	3,401	3,226
61035	Group insurance	30,304	31,237	10,465	10,465	9,760
61036	Retirees group insurance	4,227	4,179	2,616	2,616	4,880
62015	Prof. & contractual services	2,000	0	0	0	0
64015	Travel & meetings	912	0	0	0	0
64399	Other fees for svcs	3,440	3,104	4,000	2,000	1,500
65015	Office supplies	489	(17)	500	0	500
65020	Operating supplies	917	688	500	300	345
67950	Miscellaneous expense	70	0	500	0	0
Total Purchasing		**$ 158,954**	**$ 156,513**	**$ 91,769**	**$ 88,569**	**$ 84,547**

WATER BILLING & COLLECTIONS

Goals:

1. Prepare, collect and account for all Lynwood municipal service bills.
2. Serve as the City's central cashier station.
3. Manage the City's Fixed Asset Master List.
4. Oversee the Utility User's Tax Exemption and the Bus Pass Subsidy programs.
5. Provide exceptional customer service and achieve positive customer feedback.

Objectives:

1. Prepare accurate and timely Lynwood municipal service bills, before the end of each month.
2. Accept and record daily cash receipts with accuracy and timeliness. Post all transactions at the end of the day.
3. Reconcile cash receipts and process deposit to the bank daily.
4. Actively enforce collection of past due and closed accounts.
5. Maintain an updated list of Utility Users Tax Exemptions and submit an Annual Report to City Council.
6. Utilize the City's municipal bills as a means of communicating City events and services to the residents and businesses.
7. Reconcile and record fixed asset additions and deletions on a regular basis; conduct a physical inventory of assets annually.
8. Handle complaints in an expedient and appropriate manner for maximum customer satisfaction.

FY 2012-13 DETAIL OF HISTORICAL EXPENDITURES AND BUDGET DIVISIONAL LEVEL

6051 Water/Enterprise Fund
30 Finance & Administration
315 Water Billing/Collections

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
60001	Salaries	$ 351,597	$ 346,432	$ 405,068	$ 380,000	$ 439,116
60005	Temporary/part-time	0	2,670	0	18,000	0
60015	Overtime	5,340	6,608	0	1,600	0
61001	PERS - retirement	88,493	90,885	120,799	113,324	121,859
61010	Employer's FICA	0	168	0	0	0
61015	Employer's Medicare	5,196	5,197	5,873	5,510	6,367
61020	State disability ins.	3,735	3,881	4,456	4,180	4,391
61025	Unemployment insurance	3,570	3,557	4,051	3,800	7,201
61030	Workers compensation	22,475	22,602	26,329	24,700	29,026
61035	Group insurance	90,070	94,274	81,014	76,000	87,823
61036	Retirees group insurance	14,482	14,956	20,253	19,000	43,912
61045	Compensated absences	26,052	1,119	0	0	0
61050	Educational reimbursement	0	168	0	0	0
62005	Audit fees	10,000	26,980	19,500	16,000	16,000
62015	Prof. & contractual services	62,416	56,364	60,000	55,000	60,000
62025	Advertising & printing	1,194	2,713	2,500	3,000	2,000
62030	Collection expense	2,227	1,158	6,000	1,000	1,000
63025	Repairs/maint-bldg& equip.	1,249	1,129	5,500	1,000	5,000
63030	Rental bldgs & equipment	3,140	3,122	5,000	1,000	1,000
64015	Travel & meetings	11	0	0	100	0
64399	Other fees for svcs	24,805	30,982	16,000	25,000	15,000
65015	Office supplies	1,151	561	500	500	500
65020	Operating supplies	4,058	3,487	2,500	1,500	2,000
65035	Postage	700	0	900	0	0
65040	Dues & subscriptions	0	0	500	0	0
66015	Machinery & equip.	5,067	0	0	4,500	0
67001	Bad debts	12,787	(1,665)	5,000	1,700	5,000
67950	Miscellaneous expense	317	0	600	0	500
Total Water Billing/Collections		**$ 740,132**	**$ 717,348**	**$ 792,343**	**$ 756,414**	**$ 847,695**

FY 2012-13 PERFORMANCE INDICATORS – BY DIVISION

Measure	FY 2011-12 Adopted Target	FY 2011-12 Estimated	FY 2012-13 Adopted Target
Utility accounts written off as bad debt (as percent of operating revenues	.75%	.80%	.75%
Percentage of payments processed within 24 hours	100%	100%	100%

*******Per Council action taken <u>after</u> the June 19, 2012 budget adoption, all operational duties of the Debt Services and Public Finance Authority Divisions were transferred to the City Treasurer's Office. The Debt Services and Public Finance Authority Divisions duties are also included in the City Treasurer section of the budget book. The budget for these divisions will be transferred during the mid-year budget review.*******

DEBT SERVICES

Goals:

1. Administer the City's debt service and debt-funded capital projects.
2. Ensure the proper recording and maintenance of debt-related financial records.

Objectives:

1. Process debt service payments of principal and interest in a timely manner in accordance with the Debt Service schedules for the following City and Agency bonds:
    a. LRA 1999 Tax Allocation Bonds
    b. HUD Section 108 Loan
    c. 1999 Lease Revenue Bonds
    d. 2003 Lease Revenue Bonds
    e. 2003 Enterprise Revenue Bonds
    f. 2008 Enterprise Revenue Bonds
    g. 2009 Enterprise Revenue Bonds
    h. 2010 Lease Revenue Bonds
    i. 2011 Tax Allocation Bonds
2. Prepare and submit bond requisitions for timely reimbursement of expenditures.
3. Maintain and retain trustee statements in accordance with the retention policy.
4. Prepare and update schedules of cash held by trustees on a quarterly basis.
5. Coordinate the preparation of Arbitrage Reports.
6. Coordinate the completion of Annual Disclosure Report.

FY 2012-13 DETAIL OF HISTORICAL EXPENDITURES AND BUDGET DIVISIONAL LEVEL

5011 City Debt Service Fund
30 Finance & Administration
280 Debt Service

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
67600	Debt Issuance and Management Costs	$ 0	$ 468,687	$ 0	$ 0	$ 0
67601	Debt svc pmt - principal	685,960	4,295,000	555,000	555,000	575,000
67605	Interest expense	507,941	642,495	715,757	715,757	675,803
Total Debt Service		**$ 1,193,901**	**$ 5,406,182**	**$ 1,270,757**	**$ 1,270,757**	**$ 1,250,803**

FY 2012-13 PERFORMANCE INDICATORS – BY DIVISION

Measure	FY 2011-12 Adopted Target	FY 2011-12 Estimated	FY 2012-13 Adopted Target
Percentage of debt service payments processed accurately without errors	100%	100%	100%

PUBLIC FINANCE AUTHORITY

Goals:

The Public Finance Authority provides a mechanism for financing major projects. It acts as a Joint Exercise of Powers between the City of Lynwood and Lynwood Redevelopment Agency and borrows money by issuing bonds, notes or other obligations; and accepts financial assistance from various public sources.

Objectives:

1. Review the Quarterly Treasurer's Report.
2. Monitor the City's Financial Condition.
3. Review funding and refunding options and make recommendations where appropriate.
4. Search for ways to improve and automate services.

FY 2012-13 DETAIL OF HISTORICAL EXPENDITURES AND BUDGET DIVISIONAL LEVEL

9011 Public Financing Authority
30 Finance & Administration
301 Public Financing Authority

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
60010	Stipend expense	$ 0	$ 0	$ 0	$ 0	$ 2,800
61015	Employer's Medicare	51	36	22	25	41
61030	Workers compensation	0	163	98	111	182
62015	Prof. & contractual services	6,530	7,197	9,000	9,000	13,800
64015	Travel & meetings	3,500	2,500	1,500	1,700	0
Total Public Financing Authority		**$ 10,081**	**$ 9,896**	**$ 10,620**	**$ 10,836**	**$ 16,823**

FY 2012-13 PERFORMANCE INDICATORS – BY DIVISION

Measure	FY 2011-12 Adopted Target	FY 2011-12 Estimated	FY 2012-13 Adopted Target
City's Average Bond Rating	AAA	A-	A
Redevelopment Agency's Average Bond Rating	AAA	A	A+

FY 2012-13 DETAIL OF HISTORICAL EXPENDITURES AND BUDGET DIVISIONAL LEVEL

1011 General Fund
30 Finance & Administration
276 County Admin Fee

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
64399 Other fees for services	$ 0	$ 0	$ 0	$ 160,000	$ 120,000
Total County Admin Fee	**$ 0**	**$ 0**	**$ 0**	**$ 160,000**	**$ 120,000**

1011 General Fund
30 Finance & Administration
295 Internal Audit

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
62015 Prof and contractual svcs	$ 0	$ 0	$ 0	$ 0	$ 0
Total Internal Audit	**$ 0**	**$ 0**	**$ 0**	**$ 0**	**$ 0**

FY 2012-13 DETAIL OF HISTORICAL EXPENDITURES AND BUDGET DIVISIONAL LEVEL

1011 General Fund
30 Finance & Administration
515 Parking Enforcement

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
60001	Salaries wages	$ 0	$ 426,833	$ 418,838	$ 418,838	$ 0
60005	Temporary part-time	-	39,807	82,388	81,388	-
60015	Overtime	-	2,675	0	200	-
60040	Uniform allowance	-	6,442	10,000	5,800	-
61001	PERS-retirement	-	113,805	124,906	124,906	-
61010	Employer's FICA	-	2,519	5,355	5,046	-
61015	Employer's medicare	-	6,885	7,268	6,073	-
61020	State disability insurance	-	5,464	5,513	4,607	-
61025	Unemployment insurance	-	4,693	5,012	4,188	-
61030	Workers' compensation	-	30,134	32,580	27,224	-
61035	Group insurance	-	94,178	83,768	83,768	-
61036	Retirees group insurance	-	20,739	25,061	20,942	-
62015	Prof & contractual svcs	-	17,611	326,227	300,000	-
62025	Advertising & printing	-	5,743	5,000	10,000	-
63025	Repairs/maint-bldg & equip.	-	1,417	2,000	6,000	-
63045	Vehicle expense	-	18,946	0	0	-
64005	Liability insurance expense	-	19,650	19,650	19,650	-
64015	Travel & meetings	-	700	0	0	-
64399	Other fees for services	-	1,109	1,000	1,350	-
65015	Office supplies	-	2,322	2,000	2,000	-
65020	Operating supplies	-	24,057	6,000	2,000	-
66015	Machinery & equipment	-	14,853	3,000	0	-
Total Parking Enforcement		**$ 0**	**$ 860,582**	**$ 1,165,566**	**$ 1,123,980**	**$ 0**

2051 Traffic Safety Fund
30 Finance & Administration
365 Crossing Guards

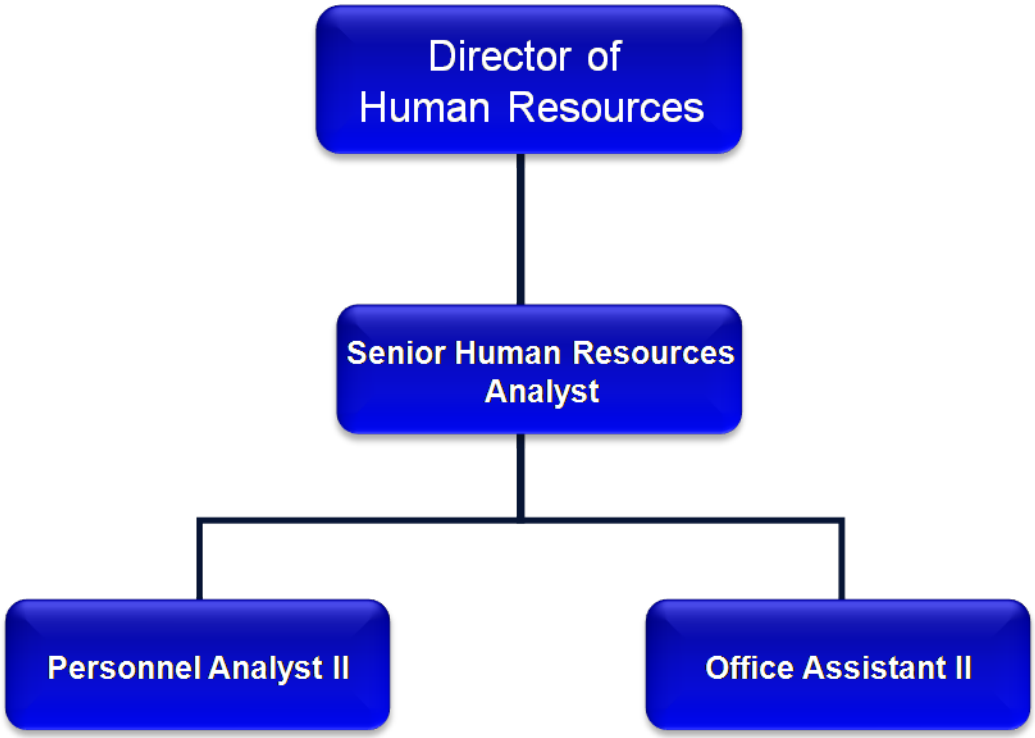
Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
60001	Salaries wages	$ 0	$ 0	$ 0	$ 0	$ 4,750
60005	Temporary part-time	-	78,630	-	178	-
61001	PERS-retirement	-	9,076	-	21	1,414
61010	Employer's FICA	-	2,737	-	8	-
61015	Employer's medicare	-	1,154	-	3	69
61020	State disability insurance	-	952	-	2	48
61025	Unemployment insurance	-	786	-	2	78
61030	Workers' compensation	-	5,111	-	12	314
61035	Group insurance	-	4,577	-	258	950
61036	Retirees group insurance	-	2,706	-	3	475
62015	Prof & contractual svcs	-	1,193	102,000	80,000	-

64005	Liability insurance expense	-	14,700	-	-	-
65020	Operating supplies	-	77	-	-	-
Total Crossing Guards		**$ 0**	**$ 121,699**	**$ 102,000**	**$ 80,487**	**$ 8,098**

2941 HUD/CDBG Fund
30 Finance & Administration
365 Crossing Guards

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
60005	Temporary part-time	$ 0	$ 56,438	$ 0	$ 0	$ 0
61001	PERS-retirement	-	7,155	-	-	-
61010	Employer's FICA	-	1,905	-	-	-
61015	Employer's medicare	-	828	-	-	-
61020	State disability insurance	-	631	-	-	-
61025	Unemployment insurance	-	564	-	-	-
61030	Workers' compensation	-	3,669	-	-	-
61035	Group insurance	-	6,018	-	-	-
61036	Retirees group insurance	-	2,793	-	-	-
62015	Prof & contractual svcs	-	-	60,000	60,000	-
Total Crossing Guards		**$ 0**	**$ 80,001**	**$ 60,000**	**$ 60,000**	**$ 0**

ORGANIZATIONAL CHART



STATEMENT OF PURPOSE:

The Department of Human Resources ("HR" or "HRD") provides full-range hire-through-retire services, with a dedicated focus on recruiting, hiring, training and retaining high quality personnel. We do this by managing top notch recruitment and selection efforts, engaging, developing and leveraging talent, minimizing risk, maintaining positive labor relations, and achieving strategic HRD goals and objectives.

MISSION STATEMENT:

The purpose of HR is to manage the staffing needs of City Departments and the environment in which they operate. We provide strategic, administrative and operational service to help achieve the City's overall success, and to ensure the organization is compliant with Federal, State and local laws and regulations.

OUTCOMES/EFFECTIVENESS:

a. Continue to balance the budget via the City's Critical Staffing Plan.
b. Earned first place in 2012 Risk Management Award across a 22-member city insurance pool.

EFFICIENCY

a. Managed the Reduction In Workforce (RIW) process which included the loss of numerous positions, including the layoff of five filled positions.
b. Continued to coordinate mandatory training activities.

VALUE-ADDED:

a. Implemented policies and procedures for the City's overall success.
b. Implemented tiered employee benefit program for overall cost savings.

FY 2012-13 SUMMARY OF HISTORICAL EXPENDITURES AND BUDGET DEPARTMENT LEVEL – BY FUND

Fund #	Fund Name	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est.	2013 Adopted Budget
1011	General Fund	$ 581,285	$ 711,264	$ 548,742	$ 448,762	$ 524,187
2011	Retirement Fund	767,469	775,018	898,742	898,742	902,078
2051	Traffic Safety Fund	166,823	0	0	0	0
2941	HUD/CDBG Fund	50,000	0	0	0	0
7151	Self-Insurance Fund	2,068,515	2,295,283	2,593,352	2,435,555	2,395,020
Fund Totals		**$ 3,634,092**	**$ 3,781,565**	**$ 4,040,836**	**$ 3,783,059**	**$ 3,821,285**

FY 2012-13 SUMMARY OF HISTORICAL EXPENDITURES AND BUDGET DEPARTMENT LEVEL – BY DIVISION

Division Number	Division Name	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est.	2013 Adopted Budget
1011.35.330	General Services	$ 314,767	$ 346,186	$ 241,767	$ 224,762	$ 275,590
1011.35.335	Employee Personnel Services	266,518	365,078	306,975	224,000	248,597
2011.35.340	PERS Administration	767,469	775,018	898,742	898,742	902,078
2051.35.365	Crossing Guards	166,823	0	0	0	0
2941.35.365	Crossing Guards	50,000	0	0	0	0
7151.35.345	Worker's Comp Admin.	444,355	676,437	380,363	381,053	247,553
7151.35.350	Liability Insurance Admin.	912,756	849,786	1,089,505	931,918	1,025,717
7151.35.355	Group Health Ins. Admin.	546,440	601,371	995,810	994,910	994,810
7151.35.360	Unemployment Ins. Admin.	164,964	167,689	127,674	127,674	126,940
Division Totals		**$ 3,634,092**	**$ 3,781,565**	**$ 4,040,836**	**$ 3,783,059**	**$ 3,821,285**

FY 2012-13 SUMMARY OF POSITIONS – DEPARTMENT LEVEL

POSITION TITLE	FY 2010-11 ADOPTED	FY 2011-12 ADOPTED	FY 2012-13 ADOPTED
FULL-TIME EMPLOYEES:			
DIRECTOR OF HUMAN RESOURCES	1.00	1.00	1.00
OFFICE ASSISTANT II	1.00	1.00	1.00
PERSONNEL ANALYST II	1.00	1.00	1.00
RISK MANAGER	1.00	1.00	0.00
SENIOR HR ANALYST	1.00	1.00	1.00
TOTAL HUMAN RESOURCES EMPLOYEES	**5.00**	**5.00**	**4.00**
TOTAL HUMAN RESOURCES EMPLOYEES FTE	**5.00**	**5.00**	**4.00**

FY 2012-13 SALARY RANGES – DEPARTMENT LEVEL

POSITION TITLE	RANGE (STEP A – STEP E)	
FULL-TIME EMPLOYEES:		
DIRECTOR OF HUMAN RESOURCES	CONTRACT – 137,917	
OFFICE ASSISTANT II	24,366	29,627
PERSONNEL ANALYST II	40,915	49,722
RISK MANAGER	59,027	71,817
SENIOR HR ANALYST	81,237	98,985

FY 2012-13 DETAIL OF HISTORICAL EXPENDITURES AND BUDGET DIVISIONAL LEVEL

1011 General Fund

35 Human Resources

330 General Services

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
60001	Salaries	$ 77,832	$ 71,372	$ 82,283	$ 82,283	$ 121,157
60005	Temporary/part-time	-	28,243	-	-	-
61001	PERS - retirement	16,510	17,526	24,539	24,539	33,622
61010	Employer's FICA	-	1,376	-	-	-
61015	Employer's Medicare	1,139	1,445	1,193	1,193	1,757
61020	State disability ins.	674	1,015	905	905	1,212
61025	Unemployment insurance	783	996	823	823	1,987
61030	Workers compensation	4,837	6,060	5,348	5,348	8,008
61035	Group insurance	11,022	14,343	16,457	16,457	24,231
61036	Retirees group insurance	3,312	3,483	4,114	4,114	12,116
61050	Educational reimbursement	425	1,120	-	-	-
62001	Legal Fees	513	-	-	-	-
62015	Prof. & contractual services	8,528	22,843	12,500	12,500	12,500
63025	Repairs/maint-bldg& equip.	16,606	8,730	11,000	6,500	9,500
63030	Rental bldgs & equipment	427	14,678	-	7,500	-
64015	Travel & meetings	847	1,105	1,105	1,800	-
64399	Other fees for svcs	2,374	2,356	5,800	4,193	5,800
64501	Telephone	79,700	67,064	-	1,607	-
65001	Lights & power	42,661	13,682	30,000	16,000	-
65005	Gas	1,255	1,577	2,000	2,000	-
65015	Office supplies	(10)	-	-	-	-
65020	Operating supplies	15,256	10,556	15,000	12,000	15,000
65035	Postage	30,075	25,193	28,700	25,000	28,700
66015	Machinery & equip.	-	31,423	-	-	-
Total General Services		**$ 314,766**	**$ 346,186**	**$ 241,767**	**$ 224,762**	**$ 275,590**

FY 2012-13 PERFORMANCE INDICATORS – BY DIVISION

Measure	FY 2011-12 Adopted Target	FY 2011-12 Estimated	FY 2012-13 Adopted Target
Employee Grievances Filed	0	0	0
Employee Grievances Resolved	0	0	0
Employee Litigation Claims in lieu of Grievances	0	0	0

FY 2012-13 DETAIL OF HISTORICAL EXPENDITURES AND BUDGET DIVISIONAL LEVEL

1011 General Fund

35 Human Resources

335 Employee Personnel Services

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
60001	Salaries	$ 92,712	$ 92,606	$ 84,505	$ 84,505	$ 91,567
60015	Overtime	57	-	-	-	-
60025	Auto allowance	6,190	5,810	6,000	6,000	6,000
60999	Other pay	1,375	1,200	-	-	1,250
61001	PERS - retirement	22,208	18,400	25,201	25,201	25,411
61015	Employer's Medicare	1,465	1,439	1,225	1,225	1,328
61020	State disability ins.	946	825	930	930	916
61025	Unemployment insurance	989	984	845	845	1,502
61030	Workers compensation	5,569	5,258	5,493	5,493	6,053
61035	Group insurance	22,038	20,837	16,901	16,901	18,313
61036	Retirees group insurance	4,582	4,802	4,225	4,225	9,157
61050	Educational reimbursement	-	-	3,090	100	100
62001	Legal Fees	-	80,266	-	-	-
62015	Prof. & contractual services	35,841	95,958	119,710	40,000	50,000
62025	Advertising & printing	5,846	4,932	6,000	2,000	2,000
64005	Liability insurance expense	19,650	19,650	19,650	19,650	26,000
64010	Employee training exp	5,394	3,161	2,000	500	-
64015	Travel & meetings	9,890	2,475	2,500	2,000	-
64399	Other fees for svcs	25,363	-	-	325	-
64501	Telephone	-	420	-	-	-
65015	Office supplies	5,655	3,452	5,000	5,300	3,500
65020	Operating supplies	164	(345)	1,500	1,800	500
65040	Dues & subscriptions	585	2,948	2,200	7,000	5,000
Total Employee Personnel Services		**$ 266,519**	**$ 365,078**	**$ 306,975**	**$ 224,000**	**$ 248,597**

FY 2012-13 PERFORMANCE INDICATORS – BY DIVISION

Measure	FY 2011-12 Adopted Target	FY 2011-12 Estimated	FY 2012-13 Adopted Target
Average number of working days to complete an external recruitment (open to creation of eligibility list)	40	40	30
Annualized Employee Turnover Rate	6%	8%	3%
Number of employee grievances and appeals per 100 employees	0	1	0

FY 2012-13 DETAIL OF HISTORICAL EXPENDITURES AND BUDGET DIVISIONAL LEVEL

2011 Retirement Fund

35 Human Resources

340 PERS Administration

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
61005 PERS unfunded liability expense	$ 767,469	$ 775,018	$ 898,742	$ 898,742	$ 902,078
Total PERS Administration	**$ 767,469**	**$ 775,018**	**$ 898,742**	**$ 898,742**	**$ 902,078**

FY 2012-13 DETAIL OF HISTORICAL EXPENDITURES AND BUDGET DIVISIONAL LEVEL

7151 Self-Insurance Fund
35 Human Resources
345 Worker's Comp Admin.

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
60001	Salaries	$ 60,584	$ 54,235	$ 58,198	$ 58,198	$ 40,714
61001	PERS - retirement	15,767	14,631	17,356	17,356	11,299
61015	Employer's Medicare	883	786	844	844	590
61020	State disability ins.	537	482	640	640	407
61025	Unemployment insurance	606	542	582	582	668
61030	Workers compensation	3,837	3,525	3,783	3,783	2,691
61035	Group insurance	8,526	7,761	11,640	11,640	8,143
61036	Retirees group insurance	2,759	2,445	2,910	2,910	4,071
62015	Prof. & contractual services	30,683	48,625	30,000	35,000	35,000
62025	Advertising & printing	-	-	500	-	-
64015	Travel & meetings	33	-	-	100	100
65025	Safety supplies	4,738	(878)	(1,000)	-	1,000
65040	Dues & subscriptions	100	2,910	2,910	-	-
67410	Insurance claims paid	315,303	541,373	250,000	250,000	142,870
Total Worker's Comp Admin.		**$ 444,356**	**$ 676,437**	**$ 380,363**	**$ 381,053**	**$ 247,553**

7151 Self-Insurance Fund
35 Human Resources
350 Liability Insurance Admin.

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
60001	Salaries	$ 51,282	$ 45,352	$ 49,356	$ 49,356	$ 72,574
61001	PERS - retirement	13,372	12,212	14,719	14,719	20,140
61015	Employer's Medicare	746	654	716	716	1,052
61020	State disability ins.	488	439	543	543	726
61025	Unemployment insurance	513	454	494	494	1,190
61030	Workers compensation	3,254	2,948	3,208	3,208	4,797
61035	Group insurance	7,928	7,240	9,871	9,871	14,515
61036	Retirees group insurance	2,365	2,089	2,468	2,468	7,257
62001	Legal Fees	-	3,545	18,130	-	-
62015	Prof. & contractual services	97,601	145,103	160,000	30,000	25,000
64001	Insurance premiums	600,532	576,987	656,000	653,453	778,466
64015	Travel & meetings	-	56	-	90	-
64399	Other fees for svcs	65	2,927	7,000	-	-
67410	Insurance claims paid	134,608	49,780	167,000	167,000	100,000
Total Liability Insurance Admin.		**$ 912,754**	**$ 849,786**	**$ 1,089,505**	**$ 931,918**	**$ 1,025,717**

FY 2012-13 DETAIL OF HISTORICAL EXPENDITURES AND BUDGET DIVISIONAL LEVEL

7151 Self-Insurance Fund
35 Human Resources
355 Group Health Ins. Admin.

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
61040	Employee Assistance Prog	$ 0	$ 0	$ 5,000	$ 4,100	$ 4,000
62015	Prof. & contractual services	546,440	601,371	990,810	990,810	52,817
64011	OPEB Contribution	-	-	-	-	500,000
64012	Retirees Benefits	-	-	-	-	170,470
64399	Other fees for services	-	-	-	-	267,523
Total Group Health Ins. Admin.		**$ 546,440**	**$ 601,371**	**$ 995,810**	**$ 994,910**	**$ 994,810**

7151 Self-Insurance Fund
35 Human Resources
360 Unemployment Ins. Admin.

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
60001	Salaries	$ 42,632	$ 41,236	$ 41,047	$ 41,047	$ 39,738
61001	PERS - retirement	11,115	11,231	12,241	12,241	11,028
61015	Employer's Medicare	619	592	595	595	576
61020	State disability ins.	387	387	452	452	397
61025	Unemployment insurance	425	412	410	410	652
61030	Workers compensation	2,706	2,681	2,668	2,668	2,627
61035	Group insurance	6,471	6,450	8,209	8,209	7,948
61036	Retirees group insurance	1,959	1,865	2,052	2,052	3,974
67410	Insurance claims paid	98,650	102,835	60,000	60,000	60,000
Unemployment Ins. Admin.		**$ 164,964**	**$ 167,689**	**$ 127,674**	**$ 127,674**	**$ 126,940**

FY 2012-13 PERFORMANCE INDICATORS – BY DIVISION

Measure	FY 2011-12 Adopted Target	FY 2011-12 Estimated	FY 2012-13 Adopted Target
Number of Industrial Injury Claims Filed	4	18	12
Number of Workers Days lost to injury per FTE	1	0	0
Number of Workers Compensation Claims per 100 FTE	0.05	1.8	1.2
Total hours of training focused on occupational safety and health training, limitation of losses, or limitation of liability	50	55	60
General and total no vehicular liability: claims, premiums and other expenditures per capita: California Department of Finance (73,212)	$1.40	$3.13	$4.10
Percentage of general liability claims that proceeded to litigation	2%	11%	5%
Number of Liability Claims Filed	3	76	36

FY 2012-13 DETAIL OF HISTORICAL EXPENDITURES AND BUDGET DIVISIONAL LEVEL

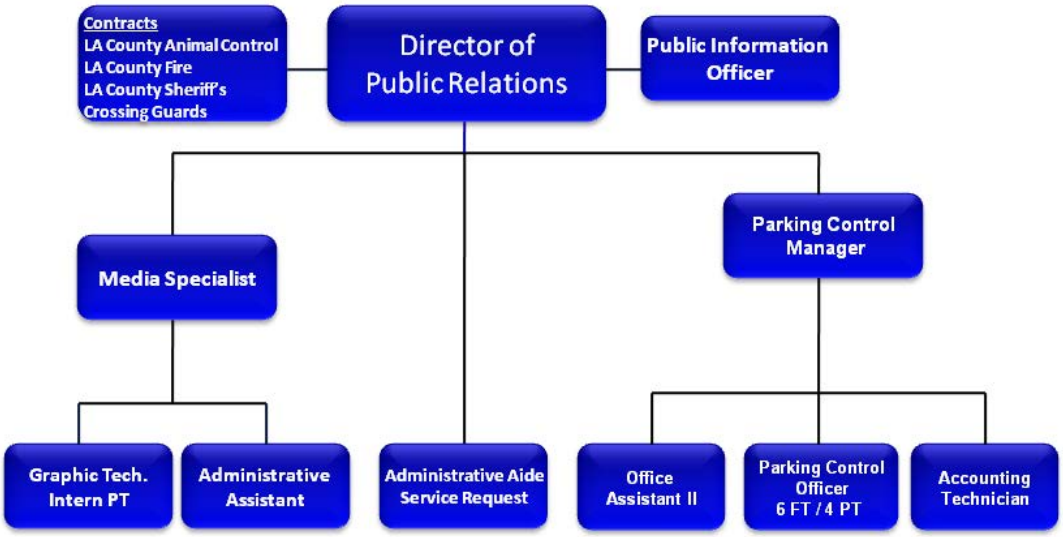
2051 Traffic Safety Fund
35 Human Resources
365 Crossing Guards

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
60001	Salaries	$ 526	$ 0	$ 0	$ 0	$ 0
60005	Temporary/part-time	97,952	-	-	-	-
61001	PERS - retirement	11,929	-	-	-	-
61010	Employer's FICA	3,416	-	-	-	-
61015	Employer's Medicare	1,426	-	-	-	-
61020	State disability ins.	1,081	-	-	-	-
61025	Unemployment insurance	987	-	-	-	-
61030	Workers compensation	6,415	-	-	-	-
61035	Group insurance	22,955	-	-	-	-
61036	Retirees group insurance	1,613	-	-	-	-
64005	Liability insurance expense	14,700	-	-	-	-
65020	Operating supplies	3,825	-	-	-	-
Total Crossing Guards		**$ 166,825**	**$ 0**	**$ 0**	**$ 0**	**$ 0**

2941 HUD/CDBG Fund
35 Human Resources
365 Crossing Guards

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
60005	Temporary/part-time	$ 34,065	$ 0	$ 0	$ 0	$ 0
61001	PERS - retirement	4,425	-	-	-	-
61010	Employer's FICA	1,096	-	-	-	-
61015	Employer's Medicare	497	-	-	-	-
61020	State disability ins.	377	-	-	-	-
61025	Unemployment insurance	339	-	-	-	-
61030	Workers compensation	2,201	-	-	-	-
61035	Group insurance	5,962	-	-	-	-
61036	Retirees group insurance	693	-	-	-	-
65020	Operating supplies	346	-	-	-	-
Total Crossing Guards		**$ 50,001**	**$ 0**	**$ 0**	**$ 0**	**$ 0**

ORGANIZATIONAL CHART



STATEMENT OF PURPOSE:

The mission of the Public Relations, Marketing and Media Department is to serve as the primary link between the City and the news media, Neighborhood Block Watch, and enhance the collaboration with the Sheriff's Department with our Advanced Surveillance and Protection Program (ASAP), and Fire Services, including the Community Emergency Response Team Program (CERT). The goal of the department is to connect neighborhoods, businesses, and City government to facilitate effective public relations and enhance the quality of life for all Lynwood residents and businesses.

MISSION STATEMENT:

The Public Relations Department will strive to maintain the cohesive working relationship between the City, Sheriff's Department and Fire Departments, well as continue its efforts to connect neighborhoods and businesses to enhance collaborative and inclusive partnerships.

Through the Marketing Division we will promote the effective and efficient delivery of City services by communicating to the public through various media, including marketing, advertising, branding, photography, website design/development and video production.

The department will also continue to serve as Liaison to the Los Angeles County Sheriff's and Fire Departments, Business Roundtable, Neighborhood Block Watch, Graffiti Tracker, ASAP Video Surveillance Camera Program, Redflex Red Light Camera operations, the Greater Lynwood Chamber of Commerce, and the Lynwood Unified School District.

The department will continue to seek funding to enhance the City and Sheriff's Department collaborated Advanced Surveillance and Protection Program (ASAP), promote Fire Services and CERT Training activities, and work with the Greater Lynwood Chamber of Commerce to disseminate information to local businesses, and continue partnering with the Lynwood Unified School District.

FY 2011-12 ACCOMPLISHMENTS

- Coordinated 12 successful Business Roundtable Meetings.
- Managed and submitted monthly reporting data to ARRA for $367,000 received for law enforcement.
- Automatic License Plate Reading Systems (3) were purchased through ARRA for law enforcement vehicles.
- Coordinated Mayor's Challenge to Conserve Water.
- Coordinated Heal the Bay Coastal Clean Up Day.
- Solicited funding for the Mayor's State of the City Address.
- Member of Gateway Cities Public Safety Group.
- Marketing Chair of American Cancer Society 2011 Relay for Life.
- Coordinated Bike Safety Expo (City & Sheriff's Department).
- Coordinated Safe Communities Public Safety Expo at Ham Park (March).
- Assisted the new Greater Lynwood Chamber of Commerce Implementation.
- Assisted in recruitment for Sheriff's Department Youth Leadership Academy.
- Liaison:
    - Sheriff's Department
    - Fire Department
    - Lynwood Unified School District
    - Block Watch
    - Redflex Red Light Camera Program
- Provided marketing and advertising for all City departments.
- Event coordination for:
    - The Mayor's State of the City Address
    - Employee Holiday Party
    - Commissioners and Block Watch Captains Annual Holiday Gala
- Increased City website hits by 45%.
- Increased Arts and Cultural Program attendance by 30%.
- Developed the new web application Lynwood Alert.
- Implemented advertisement section in the City Newsletter.
- Planned and coordinated City events.
- Designed and distributed quarterly Employee Newsletter.
- Launched the new My Lynwood Smart phone application for the service request division.
- Updated Lynwood Brand identity through City Graphic Standards Manual City/department literature, website and advertisement.
- Implemented video production and advertisement.
- Implemented marketing strategies to generate revenue.
- Completed over 130 projects.

FY 2012-13 SUMMARY OF HISTORICAL EXPENDITURES AND BUDGET DEPARTMENT LEVEL – BY FUN

Fund #	Fund Name	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est.	2013 Adopted Budget
1011	General Fund	$ 2,032,294	$ 607,043	$ 646,931	$ 546,033	$ 1,825,890
2051	Traffic Safety Fund	-	-	-	-	112,000
2701	Landscape Maint. Assessment District	2,380,984	-	-	-	-
2851	Litter Abatement Fund	60,271	-	-	-	-
2941	HUD/CDBG Fund	-	-	-	-	50,000
Fund Totals		**$ 4,473,549**	**$ 607,043**	**$ 646,931**	**$ 546,033**	**$ 1,987,890**

FY 2012-13 SUMMARY OF HISTORICAL EXPENDITURES AND BUDGET DEPARTMENT LEVEL – BY DIVISION

Division Number	Division Name	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est.	2013 Adopted Budget
1011.55.250	Marketing Division	$ -	$ 325,527	$ 280,261	$ 252,218	$ 287,557
1011.55.445	Animal Control Division	238,663	-	-	-	-
1011.55.515	Parking Enforcement	770,889	-	-	-	1,214,887
1011.55.601	Public Relation Administration	286,501	281,516	366,670	293,815	323,446
1011.55.615	Right of Way	722,358	-	-	-	-
1011.55.625	Vine Program	88	-	-	-	-
1011.55.630	Weed Abatement	13,795	-	-	-	-
2051.55.365	Crossing Guards	-	-	-	-	112,000
2701.55.610	Landscaping Arbor Services	944,669	-	-	-	-
2701.55.620	Tree Maintenance	1,436,315	-	-	-	-
2851.55.615	Right of Way	60,271	-	-	-	-
2941.55.365	Crossing Guards	-	-	-	-	50,000
Division Totals		**$ 4,473,549**	**$ 607,043**	**$ 646,931**	**$ 546,033**	**$ 1,987,890**

FY 2012-13 SUMMARY OF POSITIONS – DEPARTMENT LEVEL

POSITION TITLE	FY 2010-11 ADOPTED	FY 2011-12 ADOPTED	FY 2012-13 ADOPTED
ACCOUNT TECHNICIAN	0.00	0.00	1.00
ADMINISTRATIVE AIDE SERVICE REQUEST	1.00	1.00	1.00
ADMINISTRATIVE ASSISTANT	1.00	1.00	1.00
BLOCK WATCH COORDINATION SPECIALIST	1.00	1.00	0.00
DIRECTOR OF PUBLIC RELATIONS	1.00	1.00	1.00
MEDIA SPECIALIST	1.00	1.00	1.00
OFFICE ASSISTANT II	0.00	0.00	1.00
PARKING CONTROL MANAGER	0.00	0.00	1.00
PARKING CONTROL OFFICERS	0.00	0.00	6.00
PUBLIC INFORMATION OFFICER	0.00	0.00	1.00
TOTAL FULL-TIME EMPLOYEES	**5.00**	**5.00**	**14.00**
HOURLY/PART-TIME EMPLOYEES:			
GRAPHICS INTERN	1.00	1.00	1.00
PARKING CONTROL OFFICERS	0.00	0.00	4.00
TOTAL HOURLY/PART-TIME EMPLOYEES	**1.00**	**1.00**	**5.00**
TOTAL PUBLIC RELATIONS EMPLOYEES	**6.00**	**6.00**	**19.00**
TOTAL PUBLIC RELATIONS EMPLOYEES FTE	**5.50**	**5.50**	**16.50**

FY 2012-13 SALARY RANGES – DEPARTMENT LEVEL

POSITION TITLE	RANGE (STEP A – STEP E)	
FULL-TIME EMPLOYEES:		
ACCOUNTING TECHNICIAN	34,308	41,693
ADMINISTRATIVE AIDE	31,895	38,772
ADMINISTRATIVE ASSISTANT	35,161	42,727
DIRECTOR OF PUBLIC RELATIONS	Contract - 109,141	
MEDIA SPECIALIST	47,117	57,332
OFFICE ASSISTANT II	24,366	29,627
PARKING CONTROL MANAGER	54,815	66,667
PARKING CONTROL OFFICERS	40,695	49,476
PUBLIC INFORMATION OFFICER	Contract - 38,000	
HOURLY/PART-TIME EMPLOYEES:		
GRAPHIC ARTS INTERN	11,710	14,240
PARKING CONTROL OFFICER	18,582	22,600

ADMINISTRATION

Goals:

The Public Relations Department will promote the City's programs, highlight City accomplishments, and provide effective and efficient communication programs to the public through media communications, public outreach, public safety technological enhancements, and City branding.

Objectives:

- Continue to represent the City at the Gateway Cities Public Safety Directors Group quarterly meetings.
- Advertise new "APP Order" program which allows residents to download a Lynwood application to send photos and requests via their telephones.
- Develop new citywide "My Lynwood" beautification/marketing campaign.
- Go to court as needed to testify regarding graffiti restitution.
- Increase readership and distribution of Lynwood 'N Perspective newsletter.
- Serve as liaison to the Sheriff and Fire Departments.
- Enhance the City's and Sheriff Department's Advanced Surveillance and Protection Program (ASAP).
- Increase Neighborhood Block Watch participation.
- Continue to serve the public through our Service Request Division by offering person to person access as well as making the system available to allow residents to submit requests for service online.
- Increase volunteerism through citywide activities and Sheriff's Volunteers on Patrol Program.

FY 2012-13 DETAIL OF HISTORICAL EXPENDITURES AND BUDGET DIVISIONAL LEVEL

1011 General Fund
55 Public Relation
601 Public Relation Administration

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
60001	Salaries	$ 169,604	$ 173,123	$ 207,120	$ 181,433	$ 184,311
60005	Temporary/part-time	9,767	-	-	-	-
60015	Overtime	1,317	2,256	2,500	2,500	2,500
60025	Auto allowance	6,190	5,810	6,000	6,000	6,000
61001	PERS - retirement	42,599	44,856	61,767	46,686	53,397
61010	Employer's FICA	612	-	13,463	-	-
61015	Employer's Medicare	2,738	2,657	3,003	2,270	2,672
61020	State disability ins.	1,734	1,860	2,278	1,722	1,843
61025	Unemployment insurance	1,869	1,812	2,071	1,565	3,022
61030	Workers compensation	11,535	11,271	13,463	10,176	12,183
61035	Group insurance	26,219	26,148	41,424	31,310	36,862
61036	Retirees group insurance	8,736	8,124	10,356	7,827	18,431
62015	Prof. & contractual services	129	-	-	-	-
62025	Advertising & printing	-	306	-	-	-
64015	Travel & meetings	858	1,271	1,000	1,000	1,000
64399	Other fees for svcs	88	-	-	-	-
65015	Office supplies	981	632	1,000	500	500
65020	Operating supplies	1,254	1,164	1,000	600	500
65040	Dues & subscriptions	271	225	225	225	225
Total Public Relation Administration		**$ 286,501**	**$ 281,515**	**$ 366,670**	**$ 293,814**	**$ 323,446**

FY 2012-13 PERFORMANCE INDICATORS – BY DIVISION

Measure	FY 2011-12 Adopted Target	FY 2011-12 Estimated	FY 2012-13 Proposed Target
Total number of requests received by the Service Request Division	5,000	6,189	6,000
Number of Neighborhood Meetings attended	12	10	10
Number of messages retrieved from the 24 Hour Hotline	90	141	100
Number of informational workshops and events provided to the public	6	3	4

MARKETING

MISSION STATEMENT

The mission of the Marketing Division is to promote the effective and efficient delivery of City services by communicating to the public through various media, including marketing, graphic design, advertising, branding, photography, website design and development and video production. We are committed to meeting our objectives by delivering the highest levels of professionalism and experience.

Goals and Objectives:

- Increase City website hits by 40%.
- Increase Arts and Cultural Program attendance by 30%.
- Update Lynwood Brand Identity through City Graphic Standards Manual City/ department literature and Advertisement.
- Implement video production and advertisement.
- Implement marketing strategies to generate revenue.

FY 2012-13 DETAIL OF HISTORICAL EXPENDITURES AND BUDGET DIVISIONAL LEVEL

1011 General Fund
55 Public Relation
250 Marketing Division

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
60001	Salaries wages	$ 0	$ 141,692	$ 101,515	$ 101,515	$ 102,933
60005	Temporary part-time	-	11,093	10,574	10,574	12,084
60015	Overtime	-	424	-	496	-
60999	Other salaries and wages	-	150	-	-	-
61001	PERS-retirement	-	37,852	30,274	30,274	28,565
61010	Employer's FICA	-	696	687	687	749
61015	Employer's medicare	-	2,249	1,625	1,625	1,668
61020	State disability insurance	-	1,641	1,233	1,233	1,150
61025	Unemployment insurance	-	1,532	1,121	1,121	1,886
61030	Workers' compensation	-	9,902	7,286	7,286	7,603
61035	Group insurance	-	24,226	20,303	20,303	20,587
61036	Retirees group insurance	-	6,645	5,604	5,604	10,293
62015	Prof & contractual svcs	-	32,851	50,539	36,000	50,539
62025	Advertising & printing	-	2,068	3,300	3,300	3,300
64015	Travel & meetings	-	1,174	1,000	1,000	1,000
64399	Other fees for services	-	44,445	41,000	27,000	41,000
65020	Operating supplies	-	6,887	4,200	4,200	4,200
Total Marketing Division		**$ 0**	**$ 325,527**	**$ 280,261**	**$ 252,218**	**$ 287,557**

PARKING ENFORCEMENT

Goals:

The purpose of Parking Enforcement is to mitigate traffic congestion and promote vehicle turnover to increase parking availability throughout the City.

The Parking Enforcement Division will accomplish its goals by developing alternatives to addressing vehicle overcrowding in densely populated parking areas; recovering outstanding fines and forfeiture through vehicle immobilization and impoundment; expanding enforcement near and around school zones, and conducting City-Wide Vehicle Abatement to prohibit the storage of in-operable vehicles.

Objectives:

The Division is responsible for the enforcement of parking and traffic regulations set forth in the Lynwood Municipal Code and the California Vehicle Code. The Division will accomplish its goals by ensuring that appropriate enforcement is carried out vigorously, yet fairly and efficiently. The Division and its officers will, without favor or prejudice, work cooperatively with the public to provide a safe community and strive to enhance the quality of life for all residents.

Parking regulation enforcement includes general enforcement of metered and time zone areas, residential permit parking, disabled access restrictions, street sweeping, commercial and other restricted zones, as well as the removal of abandoned vehicles and vehicles with five or more outstanding citations. The issuance of citations provides an incentive for motorists to comply with regulations, which in turn; improves accessibility, increases parking availability and encourages the efficient movement of traffic.

FY 2012-13 DETAIL OF HISTORICAL EXPENDITURES AND BUDGET DIVISIONAL LEVEL

1011 General Fund
55 Public Relation
515 Parking Enforcement

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
60001	Salaries wages	$ 403,490	$ -	$ -	$ -	$ 425,869
60005	Temporary part-time	23,855	-	-	-	83,599
60015	Overtime	13,984	-	-	-	-
60040	Uniform allowance	1,675	-	-	-	5,000
61001	PERS-retirement	103,835	-	-	-	141,382
61010	Employer's FICA	1,496	-	-	-	5,183
61015	Employer's medicare	6,471	-	-	-	7,387
61020	State disability insurance	4,886	-	-	-	5,095
61025	Unemployment insurance	4,413	-	-	-	8,355
61030	Workers' compensation	28,175	-	-	-	33,676
61035	Group insurance	95,426	-	-	-	101,894
61036	Retirees group insurance	20,662	-	-	-	50,947
62015	Prof & contractual svcs	10,679	-	-	-	300,000

62025	Advertising & printing	8,177	-	-	-	6,000
63025	Repairs/maint-bldg & equip.	1,417	-	-	-	2,000
63045	Vehicle expense	18,946	-	-	-	-
64005	Liability insurance expense	19,650	-	-	-	26,000
64399	Other fees for services	182	-	-	-	2,000
65015	Office supplies	1,807	-	-	-	5,000
65020	Operating supplies	1,662	-	-	-	3,000
66015	Machinery & equipment	-	-	-	-	2,500
Total Parking Enforcement		**$ 770,888**	**$ -**	**$ -**	**$ -**	**$ 1,214,887**

FY 2012-13 PERFORMANCE INDICATORS – BY DIVISION

Measure	FY 2011-12 Adopted Target	FY 2011-12 Estimated	FY 2012-13 Adopted Target
Percentage of requests for services received and resolved within a 24 hour period	98%	98%	98%
Number of vehicles impounded/immobilized	550	400	450
Parking Citations generated per officer per month	250	240	250

CROSSING GUARD PROGRAM

FY 2012-13 DETAIL OF HISTORICAL EXPENDITURES AND BUDGET DIVISIONAL LEVEL

2051 Traffic Safety Fund
55 Public Relations
365 Crossing Guards

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
62015 Prof & contractual svcs	$ 0	$ 0	$ 0	$ 0	$ 112,000
Total Crossing Guards	**$ 0**	**$ 0**	**$ 0**	**$ 0**	**$ 112,000**

2941 HUD/CDBG Fund
55 Public Relation
365 Crossing Guards

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Proposed Budget
62015	Prof & contractual svcs	$ 0	$ 0	$ 0	$ 0	$ 50,000
Total Crossing Guards		**$ 0**	**$ 0**	**$ 0**	**$ 0**	**$ 50,000**

PREVIOUS PUBLIC RELATIONS DIVISION SUMMARIES

1011 General Fund
55 Public Relation
445 Animal Control Services

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
60001	Salaries wages	$ 409	$ 0	$ 0	$ 0	$ 0
61001	PERS-retirement	108	-	-	-	-
61015	Employer's medicare	6	-	-	-	-
61020	State disability insurance	5	-	-	-	-
61025	Unemployment insurance	4	-	-	-	-
61030	Workers' compensation	27	-	-	-	-
61035	Group insurance	79	-	-	-	-
61036	Retirees group insurance	19	-	-	-	-
62015	Prof & contractual svcs	238,006	-	-	-	-
Total Animal Control Services		**$ 238,663**	**$ 0**	**$ 0**	**$ 0**	**$ 0**

1011 General Fund
55 Public Relation
515 Parking Enforcement

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
60001	Salaries wages	$ 403,490	$ 0	$ 0	$ 0	$ 0
60005	Temporary part-time	23,855	-	-	-	-
60015	Overtime	13,984	-	-	-	-
60040	Uniform allowance	1,675	-	-	-	-
61001	PERS-retirement	103,835	-	-	-	-
61010	Employer's FICA	1,496	-	-	-	-
61015	Employer's medicare	6,471	-	-	-	-
61020	State disability insurance	4,886	-	-	-	-
61025	Unemployment insurance	4,413	-	-	-	-
61030	Workers' compensation	28,175	-	-	-	-
61035	Group insurance	95,426	-	-	-	-
61036	Retirees group insurance	20,662	-	-	-	-
62015	Prof & contractual svcs	10,679	-	-	-	-
62025	Advertising & printing	8,177	-	-	-	-
63025	Repairs/maint-bldg& equip.	1,417	-	-	-	-

63045	Vehicle expense	18,946	-	-	-	-
64005	Liability insurance expense	19,650	-	-	-	-
64399	Other fees for services	182	-	-	-	-
65015	Office supplies	1,807	-	-	-	-
65020	Operating supplies	1,662	-	-	-	-
Total Parking Enforcement		**$ 770,888**	**$ 0**	**$ 0**	**$ 0**	**$ 0**

1011 General Fund
55 Public Relation
615 Right of Way

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
60001	Salaries	$ 304,340	$ 0	$ 0	$ 0	$ 0
60005	Temporary/part-time	8,768	-	-	-	-
60015	Overtime	7,080	-	-	-	-
60040	Uniform allowance	1,350	-	-	-	-
61001	PERS - retirement	81,165	-	-	-	-
61010	Employer's FICA	9	-	-	-	-
61015	Employer's Medicare	4,714	-	-	-	-
61020	State disability ins.	3,568	-	-	-	-
61025	Unemployment insurance	3,215	-	-	-	-
61030	Workers compensation	20,382	-	-	-	-
61035	Group insurance	92,752	-	-	-	-
61036	Retirees group insurance	14,803	-	-	-	-
62015	Prof. & contractual services	6,571	-	-	-	-
63025	Repairs/maint-bldg& equip.	241	-	-	-	-
63045	Vehicle expense	153,750	-	-	-	-
64005	Liability insurance expense	19,650	-	-	-	-
Total Right of Way		**$ 722,358**	**$ 0**	**$ 0**	**$ 0**	**$ 0**

1011 General Fund
55 Public Relation
625 Vine Program

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
62015	Prof. & contractual services	$ 88	$ 0	$ 0	$ 0	$ 0
Total Vine Program		**$ 88**	**$ 0**	**$ 0**	**$ 0**	**$ 0**

1011 General Fund

55 Public Relation

630 Weed Abatement

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
60001	Salaries	$ 8,110	$ 0	$ 0	$ 0	$ 0
61001	PERS - retirement	2,154	-	-	-	-
61015	Employer's Medicare	119	-	-	-	-
61020	State disability ins.	87	-	-	-	-
61025	Unemployment insurance	81	-	-	-	-
61030	Workers compensation	527	-	-	-	-
61035	Group insurance	2,334	-	-	-	-
61036	Retirees group insurance	381	-	-	-	-
Total Weed Abatement		**$ 13,793**	**$ 0**	**$ 0**	**$ 0**	**$ 0**

2701 Landscape Maint. Assessment District

55 Public Relation

610 Landscaping Arbor Services

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
60001	Salaries	$ 470,386	$ 0	$ 0	$ 0	$ 0
60005	Temporary/part-time	34,132	-	-	-	-
60015	Overtime	5,232	-	-	-	-
60040	Uniform allowance	1,650	-	-	-	-
61001	PERS - retirement	107,653	-	-	-	-
61010	Employer's FICA	1,058	-	-	-	-
61015	Employer's Medicare	5,518	-	-	-	-
61020	State disability ins.	5,882	-	-	-	-
61025	Unemployment insurance	5,116	-	-	-	-
61030	Workers compensation	32,828	-	-	-	-
61035	Group insurance	136,491	-	-	-	-
61036	Retirees group insurance	21,849	-	-	-	-
62015	Prof. & contractual services	5,462	-	-	-	-
63045	Vehicle expense	37,478	-	-	-	-
64005	Liability insurance expense	29,450	-	-	-	-
64399	Other fees for svcs	7,289	-	-	-	-
65001	Lights & power	22,723	-	-	-	-
65020	Operating supplies	3,157	-	-	-	-
66015	Machinery & equip.	11,315	-	-	-	-
Total Landscaping Arbor Services		**$ 944,669**	**$ 0**	**$ 0**	**$ 0**	**$ 0**

2701 Landscape Maint. Assessment District

55 Public Relation

620 Tree Maintenance

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
60001	Salaries	$ 3,016	$ 0	$ 0	$ 0	$ 0
60015	Overtime	3,023	-	-	-	-

61001	PERS - retirement	797	-	-	-	-
61015	Employer's Medicare	85	-	-	-	-
61020	State disability ins.	64	-	-	-	-
61025	Unemployment insurance	58	-	-	-	-
61030	Workers compensation	376	-	-	-	-
61035	Group insurance	1,483	-	-	-	-
61036	Retirees group insurance	247	-	-	-	-
62005	Audit fees	1,000	-	-	-	-
62015	Prof. & contractual services	451,492	-	-	-	-
63045	Vehicle expense	10,025	-	-	-	-
64005	Liability insurance expense	19,650	-	-	-	-
65020	Operating supplies	330	-	-	-	-
Total Tree Maintenance		**$ 491,646**	**$ 0**	**$ 0**	**$ 0**	**$ 0**

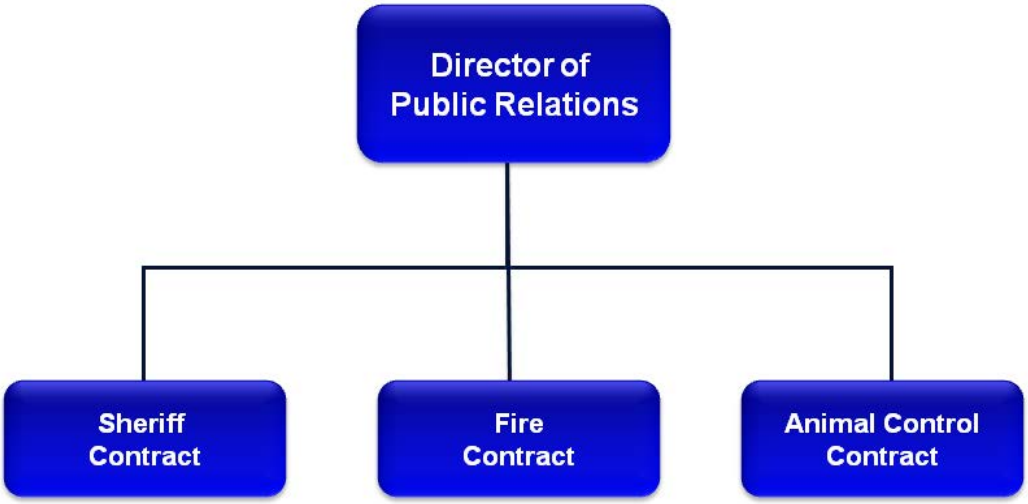
2851 Litter Abatement Fund

55 Public Relation

615 Right of Way

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
62015	Prof. & contractual services	$ 14,328	$ 0	$ 0	$ 0	$ 0
63025	Repairs/maint-bldg& equip.	912	-	-	-	-
63045	Vehicle expense	20,100	-	-	-	-
64015	Travel & meetings	506	-	-	-	-
64399	Other fees for svcs	240	-	-	-	-
65020	Operating supplies	24,186	-	-	-	-
Total Right of Way		**$ 60,272**	**$ 0**	**$ 0**	**$ 0**	**$ 0**

ORGANIZATIONAL CHART



STATEMENT OF PURPOSE:

Public Safety is the City's highest priority. As the City continues to grow, the challenge will be to continue addressing the increased needs that affect the quality of life in Lynwood and define our community as a safe one.

MISSION STATEMENT:

Through a team effort between the City and the Los Angeles County Sheriff's Department to make the community a safer place to live and do business, the implementation of the Advanced Surveillance and Protection Program has proven to be very successful. Its technology includes video surveillance cameras; acoustic gunshot detection; automatic license plate recognition scanners, and "Bluecheck" the newest mobile device that allows deputies to scan thumbprints for immediate identification of individuals. This new technology facilitates crime fighting while also providing deputies with real time intelligence that enhances their safety.

FY 2012-13 SUMMARY OF HISTORICAL EXPENDITURES AND BUDGET DEPARTMENT LEVEL – BY FUND

Fund #	Fund Name	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est.	2013 Adopted Budget
1011	General Fund	$13,076,076	$13,458,470	$13,808,416	$13,857,051	$14,413,314
2501	State COPS Program Fund	113,811	100,000	$ -	113,036	100,000
2601	Sheriff Drug Seizure Fund	1,421	1,440	-	50,000	-
3801	Justice Assistance Grant	11,867	389,163	122,582	88,579	74,601
Fund Totals		**$13,203,175**	**$13,949,073**	**$13,930,998**	**$14,108,666**	**$14,587,915**

FY 2012-13 SUMMARY OF HISTORICAL EXPENDITURES AND BUDGET DEPARTMENT LEVEL – BY DIVISION

Division Number	Division Name	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est.	2013 Adopted Budget
1011.40.215	Law Enforcement	$ 8,294,257	$ 8,307,013	$ 8,492,964	$ 8,492,964	$ 8,828,057
1011.40.245	Fire Suppression	4,781,819	4,992,788	5,145,452	5,145,452	5,405,257
1011.40.445	Animal Control Services	-	158,669	170,000	218,635	180,000
2501.40.225	LLEBG/Justice Assistance Program	113,811	100,000	-	113,036	100,000
2601.40.230	Sheriff Forfeiture	1,421	1,440	-	50,000	-
3801.40.235	Justice Assistance Grant	11,867	68,923	88,419	67,629	49,065
3801.40.236	JAG 09 ARRA/C-116986	-	298,400	34,163	0	-
3801.40.237	JAG 09 ARRA/C-117864	-	21,840	-	20,950	25,536
	Division Totals	**$13,203,175**	**$13,949,073**	**$13,930,998**	**$14,108,666**	**$14,587,915**

LAW ENFORCEMENT

STATEMENT OF PURPOSE

Law Enforcement Services are provided by the County of Los Angeles Sheriff's Department under a contractual agreement with the City. The Sheriff's Department provides general law enforcement, traffic enforcement, and specialized services. The specialized services include canine response, helicopter support in emergencies, gang enforcement and investigation, Arson Explosive Detail, Parking Enforcement, and Special Weapons Teams.

Through the availability of the Local Law Enforcement Block Grant, COPS Grant and right sizing of the City organization, the City is able to supplement basic law enforcement services with a COPS team that includes a Special Assignment Sergeant and six deputies.

Goals:

To provide Public Safety, via new advanced technology including video surveillance cameras; acoustic gunshot detection; automatic license plate recognition scanners; and "BlueCheck" mobile devices allows deputies to scan thumbprints for immediate identification of individuals.

Objectives:

The Sheriff's Department is actively pursuing and proposing new technology which facilitates crime fighting while also providing deputies with real time intelligence that enhances their safety.

FY 2012-13 DETAIL OF HISTORICAL EXPENDITURES AND BUDGET DIVISIONAL LEVEL

1011 General Fund
40 Public Safety
215 Law Enforcement

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
62001	Legal Fees	$ 924	$ 0	$ 0	$ 0	$ 0
62015	Prof & contractual svcs	7,910,927	7,998,963	8,199,964	8,199,964	8,540,057
62025	Advertising & printing	152	-	-	-	-
64399	Other fees for services	260,276	184,838	170,000	170,000	165,000
67950	Miscellaneous expense	121,978	123,212	123,000	123,000	123,000
Total Law Enforcement		**$ 8,294,257**	**$ 8,307,013**	**$ 8,492,964**	**$ 8,492,964**	**$ 8,828,057**

2501 State COPS Program Fund
40 Public Safety
225 LLEBG/Justice Assistance Program

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
62015	Prof & contractual svcs	$ 113,811	$ 100,000	$ 0	$ 113,036	$ 100,000
Total LLEBG/Justice Assistance Program		**$ 113,811**	**$ 100,000**	**$ 0**	**$ 113,036**	**$ 100,000**

2601 Sheriff Drug Seizure Fund
40 Public Safety
230 Sheriff Forfeiture

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
61015	Employer's medicare	$ 0	$ 0	$ 0	$ 0	$ 0
61025	Unemployment Insurance	-	-	-	-	-
61035	Group insurance	(14)	-	-	-	-
61036	Retirees group insurance	(6)	-	-	-	-
62015	Prof & contractual svcs	1,440	1,440	-	50,000	-
Total Sheriff Forfeiture		**$ 1,420**	**$ 1,440**	**$ 0**	**$ 50,000**	**$ 0**

3801 Justice Assistance Grant
40 Public Safety
235 Justice Assistance Grant

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
62015 Prof & contractual svcs	$ 0	$ 68,923	$ 88,419	$ 67,629	$ 49,065
66015 Machinery & equipment	11,867	-	-	-	-
Total Justice Assistance Grant	**$ 11,867**	**$ 68,923**	**$ 88,419**	**$ 67,629**	**$ 49,065**

3801 Justice Assistance Grant
40 Public Safety
236 JAG 09 ARRA/C-116986

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
62015 Prof & contractual svcs	$ 0	$ 0	$ 34,163	$ 0	$ 0
66015 Machinery & equipment	-	298,400	-	-	-
Total JAG 09 ARRA/C-116986	**$ 0**	**$ 298,400**	**$ 34,163**	**$ 0**	**$ 0**

3801 Justice Assistance Grant
40 Public Safety
237 JAG 09 ARRA/C-117864

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
62015 Prof & contractual svcs	$ 0	$ 21,840	$ 0	$ 20,950	$ 25,536
Total JAG 09 ARRA/C-117864	**$ 0**	**$ 21,840**	**$ 0**	**$ 20,950**	**$ 25,536**

FY 2012-13 PERFORMANCE INDICATORS – BY DIVISION

Measure	FY 2011-12 Adopted Target	FY 2011-12 Estimated	FY 2012-13 Adopted Target
Response time in minutes for top priority calls	6.0	6.5	6.0
Number of Prostitution Arrests	20	25	20
Arrests as a result of Surveillance Cameras	20	15	20

FIRE SUPPRESSION

STATEMENT OF PURPOSE

The Consolidated Fire Protection District of Los Angeles County provides fire protection and other related services to the citizens of Lynwood under a contractual agreement with the City. The County provides services designed to protect lives and property of the people in the City of Lynwood from the adverse effects of fires, sudden medical emergencies, or exposure to dangerous conditions created by either man or nature. These services include fire protections, hazardous materials, emergency medical services which include paramedic services, fire codes and related code enforcement, fire cause and arson investigation, and other related services to the City. The County operates two fire stations in Lynwood: Fire Station 147 and Fire Station 148.

Goals:

To continue providing fire protection and medical assistance to the citizens of Lynwood and continue enforcing fire codes.

Objectives:

Provide fire protection, hazardous materials mitigation and resale services to the city; provide five prevention services; and provide emergency medical services, which includes paramedics.

FY 2012-13 DETAIL OF HISTORICAL EXPENDITURES AND BUDGET DIVISIONAL LEVEL

1011 General Fund
40 Public Safety
245 Fire Suppression

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
62015 Prof & contractual svcs	$ 4,781,819	$ 4,992,788	$ 5,145,452	$ 5,145,452	$ 5,405,257
Total Fire Suppression	**$ 4,781,819**	**$ 4,992,788**	**$ 5,145,452**	**$ 5,145,452**	**$ 5,405,257**

FY 2012-13 PERFORMANCE INDICATORS – BY DIVISION

Measure	FY 2011-12 Adopted Target	FY 2011-12 Estimated	FY 2012-13 Adopted Target
Total residential dwelling structure fire incidents	20	25	20
Total number of participants in CERT classes	35	25	35

ANIMAL CONTROL SERVICES

Goals:

To hold annual Rabies Vaccination Clinic, evaluate the Animal Control Services contract and promote the humane care of domestic animals.

Objectives:

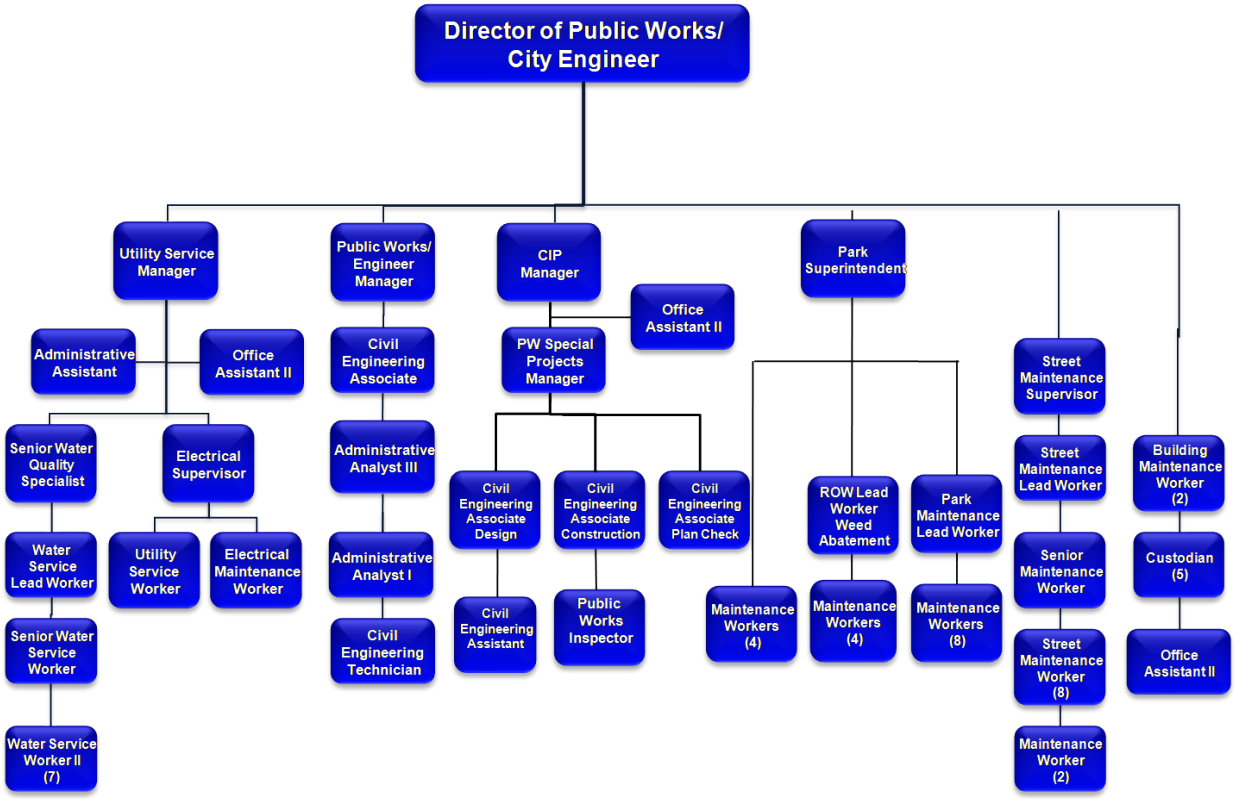
To monitor the Animal Control Services contract and enforce all applicable City and State Animal Control Regulations for the safety and health of the citizens of Lynwood and their pets.

FY 2012-13 DETAIL OF HISTORICAL EXPENDITURES AND BUDGET DIVISIONAL LEVEL

1011 General Fund
40 Public Safety
445 Animal Control Services

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
62015 Prof & contractual svcs	$ 0	$ 158,669	$ 170,000	$ 218,635	$ 180,000
Total Animal Control Services	**$ 0**	**$ 158,669**	**$ 170,000**	**$ 218,635**	**$ 180,000**

ORGANIZATIONAL CHART



STATEMENT OF PURPOSE:

Through dedication, and a quality and reliable work force, the Public Works Department is committed to the continuous improvement and maintenance of the City's infrastructure for the protection of the health and welfare of our City residents, businesses and visitors.

MISSION STATEMENT:

The Public Works Department is responsible for the maintenance and capital improvement for the City's infrastructure such as public buildings, parks, water and sewer systems, streets, traffic control devices, street lighting, environmental programs, transportation programs, traffic signals, development review services, and public works permitting. Additional responsibilities include: facility maintenance, project management, street sweeping services, Waste Hauling and Recycling Services, Lynwood Trolley and graffiti abatement.

FY 2011-12 ACCOMPLISHMENTS

1. Completed improvements on Abbott Road from MLK Blvd. to east city limits.
2. Improvements of Industry Way just west of Alameda St.
3. Completed design of the new water well No. 22 at 2500 GPM.
4. Completed the Sewer Improvements on Long Beach Blvd, north of Imperial Hwy.
5. Design of the new SCADA System.
6. Completed the destruction of seven inactive water wells: 1,3,4,6,7,15A and 20.
7. Completed installation of a sand separator at Well No. 9.
8. Completed construction of a new 12" water main on State St. and Tweedy Blvd.
9. Completed new 12" water main on Josephine Ave. from LBB to Bullis Rd.
10. Completed Well # 9 rehabilitation.
11. Completed the Urban Water Management Plan.
12. Completed Sanborn Ave. improvements (Atlantic to Beechwood).
13. Completed design of 4-Pocket Parks.
14. Completed City Hall HVAC Design and Construction.
15. Completed Modular Building Design and Construction (Annex)
16. Completed 90% Design Plans for the New Annex Building.
17. Completed design of the new Civic Center Parking Lot Design.
18. Complete construction of the new Civic Center Parking Lot.
19. Completed installation of video camera surveillance system at the City Corporate Yard.
20. Started Rule 20 A Undergrounding Project with SCE.
21. Completed the Traffic Signal Master Plan.
22. Prepared annual Water Quality Report
23. Effectively maintained 55 traffic signal locations.
24. Successfully completed over 12 County, State and Federal annual reports.
25. Inspected installation of 623 catch basin inserts.
26. Replaced over 50 street lights.

Outcomes/Effectiveness:

Public Works met the majority of its goals. The Department will be updating and preparing several master plan studies which will be useful tools to more effectively implement and plan for future infrastructure projects with limited resources.

Efficiency:

The Department will be updating and preparing several infrastructure master plan studies. These studies will be useful tools to more effectively implement and plan for future projects and the use of limited resources.

Value-Added:

By providing efficient and effective improvements due to either new construction or various maintenance activities, the quality of life is improved as well as extending the useful life of various public improvements.

2012-13 SUMMARY OF HISTORICAL EXPENDITURES AND BUDGET DEPARTMENT LEVEL – BY FUND

Fund #	Fund Name	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est.	2013 Adopted Budget
1011	General Fund	$ 3,861,476	$ 4,287,074	$ 4,129,691	$ 4,070,268	$ 3,716,405
2051	Traffic Safety Fund	1,639,562	1,614,293	1,573,113	1,604,295	1,601,433
2401	Transportation Fund	772,373	882,869	954,083	954,083	1,051,703
2451	Air Quality Improvement Fund	0	0	0	59,740	0
2651	Street Lighting Fund	1,024,859	974,404	665,838	689,300	651,876
2701	Landscape Maintenance Fund	881	1,179,166	1,043,299	1,108,271	1,110,258
2851	Litter Abatement Fund	233,505	265,820	285,405	269,547	337,305
3501	Beverage Recycle Grant Fund	829	0	40,724	77,401	18,000
3621	Used Oil Recycling Grant Fund	14,916	25,827	20,000	8,000	20,000
6051	Water/Enterprise Fund	6,279,803	6,417,210	7,658,671	7,542,591	8,043,144
7011	Garage Fund	246,771	765,991	692,500	685,500	643,500
Fund Totals		**$14,074,975**	**$16,412,654**	**$17,063,324**	**$17,068,996**	**$17,193,624**

FY 2012-13 SUMMARY OF HISTORICAL EXPENDITURES AND BUDGET DEPARTMENT LEVEL – BY DIVISION

Division Number	Division Name	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est.	2013 Adopted Budget
1011.45.401	Public Works Administration	$ 114,045	$ 46,598	$ 73,354	$ 82,601	$ 43,857
1011.45.405	Engineering	247,026	235,920	173,713	213,978	110,438
1011.45.415	Building Maintenance	972,296	902,257	809,114	798,629	513,886
1011.45.440	Sanitation Services	2,290,677	2,202,713	2,280,416	2,273,716	2,357,871
1011.45.457	Storm Water Program	237,432	273,529	294,098	255,836	232,400
1011.45.615	Right of Way	0	626,057	498,996	445,508	457,953
2051.45.410	Street Maintenance	1,422,259	1,342,821	1,240,271	1,311,573	1,283,618
2051.45.430	Traffic Signals	217,303	271,472	332,842	292,722	317,815
2401.45.435	Transportation Administration	772,373	882,869	954,083	954,083	1,051,703
2451.45.626	Tree Partnership Planting Program	0	0	0	59,740	0
2651.45.425	Street Lighting	1,024,859	974,404	665,838	689,300	651,876
2701.45.610	Landscaping Arbor Services	881	865,890	822,539	887,521	934,148
2701.45.620	Tree Maintenance	0	313,276	220,760	220,750	176,110
2851.45.410	Street Maintenance	233,505	197,238	205,805	224,947	257,705
2851.45.615	Right of Way	0	68,582	79,600	44,600	79,600
3501.45.465	Beverage Recycle Grant	829	0	40,724	77,401	18,000
3621.45.460	Sewer Service	14,916	25,827	20,000	8,000	20,000
6051.45.450	Water Utility	5,691,602	5,905,980	6,821,496	6,771,071	7,036,268
6051.45.460	Sewer Service	588,201	511,230	837,175	771,520	1,006,876
7011.45.420	Garage	246,771	765,991	692,500	685,500	643,500
Division Totals		**$14,074,975**	**$16,412,654**	**$17,063,324**	**$17,068,996**	**$17,193,623**

FY 2012-13 SUMMARY OF POSITIONS – DEPARTMENT LEVEL

POSITION TITLE	FY 2010-11 ADOPTED	FY 2011-12 ADOPTED	FY 2012-13 ADOPTED
FULL-TIME EMPLOYEES:			
ADMINISTRATIVE ASSISTANT	1.00	1.00	1.00
ADMINISTRATIVE ANALYST I	0.00	1.00	1.00
ADMINISTRATIVE ANALYST III	1.00	1.00	1.00
BUILDING MAINTENANCE SUPERVISOR	1.00	1.00	0.00
BUILDING MAINTENANCE WORKER	2.00	2.00	2.00
CIP MANAGER	1.00	1.00	1.00
CIVIL ENGINEERING ASSISTANT	2.00	2.00	1.00
CIVIL ENGINEERING ASSOCIATE	4.00	4.00	4.00
CIVIL ENGINEERING TECHNICIAN	1.00	1.00	1.00
CUSTODIAN	7.00	7.00	5.00
DIRECTOR OF PUBLIC WORKS/CITY ENGINEERING	1.00	1.00	1.00
ELECTRICAL MAINTENANCE WORKER	1.00	1.00	1.00
ELECTRICAL MAINTENANCE SUPERVISOR	1.00	1.00	1.00
EXECUTIVE ASSISTANT	1.00	0.00	0.00
FACILITY MAINTENANCE MANAGER	1.00	0.00	0.00
OFFICE ASSISTANT II	3.00	3.00	3.00
PARK MAINTENANCE LEAD WORKER	1.00	1.00	1.00
PARK SUPERINTENDENT	1.00	1.00	1.00
PUBLIC WORKS ENGINEERING MANAGER	1.00	1.00	1.00
PUBLIC WORKS INSPECTOR	1.00	1.00	1.00
PUBLIC WORKS SPECIAL PROJECTS MANAGER	0.00	0.00	1.00
RIGHT OF WAY LEAD WORKER	2.00	1.00	1.00
SR. STREET MAINTENANCE WORKER	1.00	1.00	1.00
SR. WATER SERVICE WORKER	1.00	1.00	1.00
STREET MAINTENANCE LEAD WORKER	1.00	1.00	1.00
STREET MAINTENANCE SUPERVISOR	1.00	1.00	1.00
MAINTENANCE WORKER	23.00	16.00	16.00
STREET MAINTENANCE WORKER	8.00	8.00	8.00
UTILITY SERVICE WORKER	1.00	1.00	1.00
UTILITY SERVICES MANAGER	1.00	1.00	1.00
WATER QUALITY SPECIALIST	1.00	1.00	1.00
WATER SERVICE LEAD WORKER	1.00	1.00	1.00
WATER SERVICE WORKERS II	7.00	7.00	7.00
TOTAL FULL-TIME EMPLOYEES	**80.00**	**71.00**	**68.00**
HOURLY/PART-TIME EMPLOYEES:			
ENVIRONMENTAL SPECIALIST	1.00	0.00	0.00
TOTAL HOURLY/PART-TIME EMPLOYEES	**1.00**	**0.00**	**0.00**
TOTAL PUBLIC WORKS EMPLOYEES	**81.00**	**71.00**	**68.00**
TOTAL PUBLIC WORKS EMPLOYEES FTE	**80.50**	**71.00**	**68.00**

FY 2012-13 SALARY RANGES – DEPARTMENT LEVEL

POSITION TITLE	RANGE (STEP A – STEP E)	
FULL-TIME EMPLOYEES:		
ADMINISTRATIVE ANALYST I	35,161	42,727
ADMINISTRATIVE ANALYST III	46,200	56,175
ADMINISTRATIVE ASSISTANT	35,161	42,727
BUILDING MAINTENANCE SUPERVISOR	52,212	63,527
BUILDING MAINTENANCE WORKER	33,492	40,695
CIP MANAGER	68,370	83,266
CIVIL ENGINEERING ASSISTANT	44,868	54,556
CIVIL ENGINEERING ASSOCIATE	60,502	73,616
CIVIL ENGINEERING TECHNICIAN	36,032	43,779
CUSTODIAN	25,582	31,116
DIRECTOR OF PUBLIC WORKS/CITY ENGINEERING	Contract - 153,632	
ELECTRICAL MAINTENANCE SUPERVISOR	52,211	63,526
ELECTRICAL MAINTENANCE WORKER	36,032	43,779
EXECUTIVE ASSISTANT	39,715	48,279
FACILITY MAINTENANCE MANAGER	68,371	83,266
MAINTENANCE WORKER	28,920	35,161
OFFICE ASSISTANT II	24,366	29,627
PARK MAINTENANCE LEAD WORKER	35,161	42,727
PARK SUPERINTENDENT	52,211	63,526
PUBLIC WORKS ENGINEERING MANAGER	68,370	83,266
PUBLIC WORKS INSPECTOR	44,868	54,556
PUBLIC WORKS SPECIAL PROJECTS MANAGER	96,573	117,446
RIGHT OF WAY LEAD WORKER	35,161	42,727
SR. STREET MAINTENANCE WORKER	31,895	38,772
SR. WATER SERVICE WORKER	31,895	38,772
STREET MAINTENANCE LEAD WORKER	35,161	42,727
STREET MAINTENANCE SUPERVISOR	52,211	63,526
STREET MAINTENANCE WORKER	29,627	36,032
UTILITY SERVICES MANAGER	68,370	83,266
UTILITY SERVICE WORKER	36,032	43,779
WATER QUALITY SPECIALIST	48,279	58,747
WATER SERVICE LEAD WORKER	42,727	51,943
WATER SERVICE WORKERS II	36,032	43,779

PUBLIC WORKS ADMINISTRATION

Goals:

To provide administrative support services to the Public Works Department and receive, handle and resolve resident's concerns.

Objectives:

1. Provide Public Works permitting information to citizens and contractors.
2. Administer and coordinate various Public Works contracts for the Lynwood Trolley System, Street Sweeping, Solid Waste Collection and Tree Trimming.
3. Provide account support and record keeping for all Public Works Divisions.
4. Coordinate with various Federal, State and County agencies to ensure the City's compliance with the NPDES, AB 939, Air Quality Act, Flood Plain Management, etc.
5. Sidewalk & pedestrian facility improvement projects.
6. Other miscellaneous small CIP projects.

FY 2012-13 DETAIL OF HISTORICAL EXPENDITURES AND BUDGET DIVISIONAL LEVEL

1011 General Fund
45 Public Works
401 Public Works Administration

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
60001	Salaries	$ 61,324	$ 29,760	$ 41,265	$ 41,265	$ 15,569
60005	Temporary/part-time	11,164	5,133	0	0	0
61001	PERS - retirement	17,455	7,604	12,306	12,306	4,321
61015	Employer's Medicare	1,091	501	598	598	226
61020	State disability ins.	774	313	454	454	156
61025	Unemployment insurance	756	349	413	413	255
61030	Workers compensation	4,168	1,674	2,682	2,682	1,029
61035	Group insurance	10,063	4,426	8,253	8,253	3,114
61036	Retirees group insurance	3,287	1,573	2,063	2,063	1,557
61050	Educational reimbursement	3,175	245	0	0	0
62005	Accounting & Auditing	0	0	0	0	13,770
62015	Prof. & contractual services	(4,980)	0	1,859	13,500	1,200
62025	Advertising & printing	2,961	938	900	0	720
63025	Repairs/maint-bldg& equip.	0	0	77	77	0
64015	Travel & meetings	0	189	0	0	0
64399	Other fees for svcs	611	0	774	600	600
65015	Office supplies	0	155	720	0	550
65020	Operating supplies	2,197	1,367	900	300	720
65040	Dues & subscriptions	0	0	90	90	70
67201	Used oil recycling	0	(7,629)	0	0	0
Total Public Works Administration		**$ 114,046**	**$ 46,598**	**$ 73,354**	**$ 82,601**	**$ 43,857**

FY 2012-13 PERFORMANCE INDICATORS – BY DIVISION

Measure	FY 2011-12 Adopted Target	FY 2011-12 Estimated	FY 2012-13 Adopted Target
Sick leave hours used per 1,000 hours	35.9	37.59	36.00
Average number of lapsed calendar days from first report of request for service until staff's first response	2	2	2
Number of grievances and appeals per 100 employees	1	1	1

ENGINEERING SERVICES

Goals:

To ensure the City's infrastructure meets current and future demands by mitigating potential impacts of development and construction through ensuring compliance with engineering standards and other City, State and Federal regulations.

Objectives:

1. Ensure compliance with State Law, City Ordinances and engineering standards and maintenance practices.
2. Issue permits, perform inspections and field visits as required. Check improvement plans and prepare conditions for SPR's, CUP's, VAR's, subdivisions, etc.
3. Implement Capital Improvement Projects and Public Works Programs.
4. Continuously monitor and improve Traffic Safety in the City.
5. Administer various funding sources that finance the City's CIP Programs: Prop C, STP/TEA-21, CDBG, SB821, Park Grant, Measure R, ARRA and Prop 1B.
6. Search for funding alternatives to address cost of environmental issues
7. Advertise more for events (especially if grant is available)
8. City to "Go Green" and undertake more environmentally-friendly and energy conservation projects.
9. Provide additional staff training for more efficiency and proficiency.
10. Attend and take an active part in the IRWM Gateway Cities COG board meetings.
11. Provide meaningful input as part of the I-710 Freeway Freight Corridor Expansion EIR/EIS Technical Advisory committee (TAC).
12. Provide meaningful input as part of the PERR/West Santa Ana Branch Corridor Transportation alternatives, Technical Advisory and Steering Committees.

FY 2012-13 DETAIL OF HISTORICAL EXPENDITURES AND BUDGET DIVISIONAL LEVEL

1011 General Fund
45 Public Works
405 Engineering

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
60001	Salaries	$ 108,591	$ 109,801	$ 67,822	$ 127,982	$ 42,706
60005	Temporary/part-time	4,707	3,935	0	0	0
60015	Overtime	4	272	0	0	0
61001	PERS - retirement	16,035	17,132	20,226	20,226	11,851
61015	Employer's Medicare	1,650	1,662	983	983	619
61020	State disability ins.	964	934	746	746	427
61025	Unemployment insurance	1,131	1,143	678	678	700
61030	Workers compensation	5,664	4,912	4,408	4,408	2,823
61035	Group insurance	12,866	10,839	13,564	13,564	8,541
61036	Retirees group insurance	3,949	4,048	3,391	3,391	4,271
62015	Prof. & contractual services	7,677	2,375	4,300	4,000	4,000
62025	Advertising & printing	0	492	0	0	0
62044	I-710 Corridor Program	25,000	25,000	25,000	0	0
63025	Repairs/maint-bldg& equip.	0	0	115	200	200
63030	Rental bldgs & equipment	981	0	900	800	800
63045	Vehicle expense	23,408	23,408	0	0	0
64005	Liability insurance expense	19,650	19,650	19,650	26,000	26,000
64015	Travel & meetings	5,066	5,879	5,000	4,500	1,000
64399	Other fees for svcs	3,557	37	3,000	3,000	3,000
65015	Office supplies	4,845	3,872	0	0	0
65020	Operating supplies	613	529	3,330	3,000	3,000
65040	Dues & subscriptions	666	0	600	500	500
Total Engineering		**$ 247,024**	**$ 235,920**	**$ 173,713**	**$ 213,978**	**$ 110,438**

FY 2012-13 PERFORMANCE INDICATORS – BY DIVISION

Measure	FY 2011-12 Adopted Target	FY 2011-12 Estimated	FY 2012-13 Adopted Target
Percentage of customers surveyed who rate the development plan check as satisfactory or better	N/A	N/A	N/A
Paved lane miles assessed in satisfactory or better condition as a percentage of total paved lane miles assessed	85%	86%	80%
Percentage of plans reviewed within 8-working days	95%	99%	95%

BUILDING MAINTENANCE

Goals:

The Building Maintenance Division will provide maintenance service for all City owned buildings. The scope of service that will be provided includes custodial, carpentry, plumbing, electrical, painting, mechanical repairs and installations.

Objectives:

1. To improve the level/scope of a preventive program to limit and lessen the necessity for major repairs
2. Maintain City Park snack bar area which entails stripping paint off wood trimming around building seal and repainting affected areas.
3. Work on replacing old light fixtures with new energy saving fixtures for Bateman Auditorium.
4. Install paneling in Youth Center Game Room for the protection of the walls against damage.
5. Continue with City building preventative maintenance program.
6. Continue to do all work and/or project activities in safe manner.

FY 2012-13 DETAIL OF HISTORICAL EXPENDITURES AND BUDGET DIVISIONAL LEVEL

1011 General Fund
45 Public Works
415 Building Maintenance

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
60001	Salaries	$ 449,932	$ 389,930	$ 341,151	$ 341,151	$ 176,344
60015	Overtime	1,514	2,709	0	0	0
60025	Auto allowance	0	0	1,500	1,500	0
60040	Uniform allowance	1,425	1,425	0	0	0
61001	PERS - retirement	106,381	104,156	101,738	101,738	48,937
61015	Employer's Medicare	5,148	5,297	4,947	4,947	2,557
61020	State disability ins.	4,959	4,590	3,753	3,753	1,763
61025	Unemployment insurance	4,529	3,941	3,412	3,412	2,892
61030	Workers compensation	28,638	25,129	22,175	22,175	11,656
61035	Group insurance	135,454	134,608	68,230	102,345	52,903
61036	Retirees group insurance	19,980	18,421	17,058	17,058	17,634
62015	Prof. & contractual services	38,712	27,563	79,750	45,000	55,000
63025	Repairs/maint-bldg& equip.	4,807	3,396	14,500	9,500	11,000
63030	Rental bldgs & equipment	914	1,808	1,500	1,500	1,200
63045	Vehicle expense	14,109	14,109	0	0	0
64005	Liability insurance expense	44,200	44,200	44,200	44,200	45,000
64015	Travel & meetings	450	0	0	0	0
64399	Other fees for svcs	35,558	29,430	33,000	33,000	30,000
65001	Lights & power	0	0	850	850	15,000
65005	Gas	0	0	0	0	2,000
65020	Operating supplies	73,974	91,545	70,000	65,000	39,500

65040	Dues & subscriptions	0	0	900	500	500
66015	Machinery & equip.	1,612	0	450	1,000	0
Total Building Maintenance		**$ 972,296**	**$ 902,257**	**$ 809,114**	**$ 798,629**	**$ 513,886**

FY 2012-13 PERFORMANCE INDICATORS – BY DIVISION

Measure	FY 2011-12 Adopted Target	FY 2011-12 Estimated	FY 2012-13 Adopted Target
Custodial expenditures per square foot for all facilities	$0.78	$0.78	$0.55
Number of service requests responded to within 24 hours	100%	100%	100%
Repair expenditures per square foot for all facilities	$0.65	$0.65	$0.67
Light Vehicles – preventative and maintenance expenditures per vehicle	$210	$210	$215
Light Vehicles – percentage of preventative maintenance work completed within 24 hours	70%	70%	73%

SANITATION SERVICES

Goals:

To ensure the City's refuse hauling needs are met and the City is in compliance with State mandated diversion requirements.

Objectives:

1. Continue to monitor the City's waste hauler for compliance with AB 939 diversion requirements.
2. Continue to administer the waste hauler's contract.
3. Continue to monitor waste hauling activities in the City.
4. Ascertain that the City's waste hauling needs are met.
5. Work with waste hauler to develop effective community outreach programs.

FY 2012-13 DETAIL OF HISTORICAL EXPENDITURES AND BUDGET DIVISIONAL LEVEL

1011 General Fund
45 Public Works
440 Sanitation Services

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
60001	Salaries	$ 55,095	$ 50,579	$ 30,457	$ 30,457	$ 22,479
60005	Temporary/part-time	20,357	10,446	0	0	0
61001	PERS - retirement	18,641	16,252	9,083	9,083	6,238
61015	Employer's Medicare	1,069	879	442	442	326
61020	State disability ins.	699	583	335	335	225
61025	Unemployment insurance	754	610	305	305	369
61030	Workers compensation	4,623	3,931	1,980	1,980	1,486
61035	Group insurance	12,366	7,720	6,091	6,091	0
61036	Retirees group insurance	3,500	2,770	1,523	1,523	2,248
62015	Prof. & contractual services	2,161,460	2,096,527	2,214,000	2,214,000	2,310,000
62025	Advertising & printing	2,500	290	1,500	500	1,200
64015	Travel & meetings	0	475	0	0	0
64399	Other fees for svcs	0	377	2,000	1,000	1,600
65020	Operating supplies	975	0	4,000	0	3,000
65040	Dues & subscriptions	8,637	11,277	8,700	8,000	8,700
Total Sanitation Services		**$ 2,290,676**	**$ 2,202,716**	**$ 2,280,416**	**$ 2,273,716**	**$ 2,357,871**

FY 2012-13 PERFORMANCE INDICATORS – BY DIVISION

Measure	FY 2011-12 Adopted Target	FY 2011-12 Estimated	FY 2012-13 Adopted Target
Percentage of request for services resolved for residential refuse collection within 24 hours	95%	95%	95%
Total diversion rate	40%	40%	40%
Percentage of residents rating refuse collection service as good or excellent	N/A	N/A	N/A

STORM WATER PROGRAM

Goals:

To manage and implement the new State mandated storm water programs and monitor any new requirements related to the National Pollution Discharge Elimination System (NPDES) permit and TMDL compliance.

Objectives:

1. Prepare a plan to comply with the State mandated NPDES requirements.
2. Monitor existing NPDES related programs for any additional requirements and current progress.
3. Implement the storm water catch basin insert project.
4. Implement a catch basin cleaning program.

FY 2012-13 DETAIL OF HISTORICAL EXPENDITURES AND BUDGET DIVISIONAL LEVEL

1011 General Fund
45 Public Works
457 Storm Water Program

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
62015	Prof & contractual svcs	$ 227,196	$ 253,162	$ 278,078	$ 242,000	$ 222,400
64399	Other fees for services	10,236	0	0	13,836	0
65020	Operating supplies	0	368	16,020	0	10,000
65040	Dues & subscriptions	0	20,000	0	0	0
Total Storm Water Program		**$ 237,432**	**$ 273,530**	**$ 294,098**	**$ 255,836**	**$ 232,400**

RIGHT OF WAY

Goals:

The Right of Way/Graffiti Division will continue to implement a computerized work order and service request database for a more effective and pro-active maintenance service along with creating a monthly report for graffiti removal areas. The Division will increase the number of photos taken for the Graffiti Tracker System to use as evidence when prosecuting graffiti vandals.

Objectives:

- Improve response times for graffiti removal.
- Improve response times for alley & Right of Way maintenance.
- Continue partnership with Cal Trans through the Adopt-a-Highway program to remove graffiti from freeway bridges in the City's right of way areas.

FY 2012-13 DETAIL OF HISTORICAL EXPENDITURES AND BUDGET DIVISIONAL LEVEL

1011 General Fund
45 Public Works
615 Right of Way

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
60001	Salaries wages	$ 0	$ 254,684	$ 288,858	$ 226,791	$ 226,791
60015	Overtime	-	163	1,000	1,000	1,000
60040	Uniform allowance	-	2,050	2,100	975	975
61001	PERS-retirement	-	69,122	86,143	61,653	62,937
61015	Employer's medicare	-	3,754	4,188	3,288	3,288
61020	State disability insurance	-	2,981	3,177	2,495	2,268
61025	Unemployment insurance	-	2,559	2,889	2,268	3,719
61030	Workers' compensation	-	16,565	18,776	14,741	14,991
61035	Group insurance	-	80,043	57,772	71,957	70,305
61036	Retirees group insurance	-	12,574	14,443	11,340	22,679
62015	Prof & contractual svcs	-	8,161	0	18,000	18,000
63045	Vehicle expense	-	153,750	0	0	0
64005	Liability insurance expense	-	19,650	19,650	26,000	26,000
65020	Operating supplies	-	0	0	5,000	5,000
Right of Way		**$ 0**	**$ 626,056**	**$ 498,996**	**$ 445,508**	**$ 457,953**

FY 2012-13 PERFORMANCE INDICATORS – BY DIVISION

Measure	FY 2011-12 Adopted Target	FY 2011-12 Estimated	FY 2012-13 Adopted Target
Number of service requests responded to for illegally dumped debris and disposed household items	500	320	500
Percentage of graffiti removed within 48 hours of notification	80%	85%	90%
Number of requests received from "Services for Seniors" program	25	29	35

STREET MAINTENANCE

Goals:

The Street Maintenance Division is responsible for the maintenance of streets and alleys in the City of Lynwood. The division is also responsible for the repairs and maintenance of all City owned parking lots and curves. In addition, the division is responsible for installing and maintaining painting of curbs, signs, pothole patching and emergency roadwork.

Objectives:

1. Skin patch with "A/C", Streets Residential and Arterial, showing signs of breakdown, such as cracking.
2. Replace all Button Dots "pavement markers" on all main streets throughout the City.
3. Re-paint all crosswalks and legends around schools, main arterials and residential areas.
4. Re-paint all curb markings, arterials and residential areas.
5. Re-stripe all City-owned parking lots including Handicap markings.
6. Re-paint all updated residential Handicap markings and signage as needed.
7. Continue grinding and ramping all raised sidewalks.
8. Continue to remove street sweeping signs from post/channels that already have stop signs attached.
9. Continue to maintain island nose caps and type K-markers citywide.
10. Continue to maintain and replace all traffic control channelizers in various locations.
11. Continue to replace all signage as needed, due to fading and /or damage ("graffiti" for example).
12. Implement street signage replacement program to reflect new reflective standards.

FY 2012-13 DETAIL OF HISTORICAL EXPENDITURES AND BUDGET DIVISIONAL LEVEL

2051 Traffic Safety Fund
45 Public Works
410 Street Maintenance

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
60001	Salaries	$ 572,177	$ 504,613	$ 488,386	$ 488,386	$ 478,384
60015	Overtime	55,912	50,036	25,000	56,000	25,000
60040	Uniform allowance	1,725	1,725	1,725	1,725	0
60999	Other pay	1,175	700	2,500	2,500	0
61001	PERS - retirement	136,289	135,562	145,646	145,646	132,756
61015	Employer's Medicare	7,123	7,135	7,082	7,082	6,937
61020	State disability ins.	6,928	6,475	5,372	5,372	4,784
61025	Unemployment insurance	6,299	5,564	4,884	4,884	7,845
61030	Workers compensation	39,216	34,837	31,745	31,745	31,621
61035	Group insurance	165,626	165,565	97,677	175,819	172,218
61036	Retirees group insurance	25,961	24,398	24,419	24,419	47,838
62005	Audit fees	1,000	1,000	1,450	1,450	1,450
62015	Prof. & contractual services	4,432	13,386	18,000	6,000	12,000
62025	Advertising & printing	490	623	0	0	0
63025	Repairs/maint-bldg& equip.	2,823	4,847	6,000	6,000	4,800
63030	Rental bldgs & equipment	6,853	6,718	7,000	7,000	5,000
63045	Vehicle expense	75,085	75,085	75,085	75,085	75,085
64005	Liability insurance expense	196,300	196,300	196,300	196,300	196,300
64015	Travel & meetings	(749)	0	0	0	0
64399	Other fees for svcs	2,734	2,004	2,000	0	1,600
65015	Office supplies	2,232	244	0	0	0
65020	Operating supplies	112,511	105,863	100,000	76,000	80,000
65040	Dues & subscriptions	120	140	0	160	0
Total Street Maintenance		**$ 1,422,262**	**$ 1,342,820**	**$ 1,240,271**	**$ 1,311,573**	**$ 1,283,618**

FY 2012-13 PERFORMANCE INDICATORS – BY DIVISION

Measure	FY 2011-12 Adopted Target	FY 2011-12 Estimated	FY 2012-13 Adopted Target
Street sweeping expenditures per capita	$3.44	$3.44	$5.16
Cost per sign installed/maintained	$108	$108	$110

TRAFFIC SIGNALS

Goals:

To maintain the City's traffic signals system in an optimum condition that can meet or exceed all traffic flow demands.

Objectives:

1. Continue maintaining the City's traffic signal system and traffic signal weekly lamp outage inspections.
2. Develop and implement a traffic signal inductive loop inspection repair and replacement program.
3. Implement a routine traffic signal timing observation inspection and maintenance program.
4. Implement a traffic signal routine re-lamping program and investigate possible savings from recently introduced energy efficient lights.
5. Synchronize and channel traffic flow at major signalized intersections.

FY 2012-13 DETAIL OF HISTORICAL EXPENDITURES AND BUDGET DIVISIONAL LEVEL

2051 Traffic Safety Fund
45 Public Works
430 Traffic Signals

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
60001	Salaries	$ 57,623	$ 28,741	$ 47,377	$ 47,377	$ 45,239
60015	Overtime	2,594	7,335	2,000	2,000	2,000
60040	Uniform allowance	225	225	0	0	0
61001	PERS - retirement	14,476	7,627	14,129	14,129	12,554
61015	Employer's Medicare	886	532	687	687	656
61020	State disability ins.	638	405	521	521	452
61025	Unemployment insurance	604	363	474	474	742
61030	Workers compensation	3,526	2,027	3,080	3,080	2,990
61035	Group insurance	10,835	5,642	9,475	9,475	9,048
61036	Retirees group insurance	2,685	1,510	2,369	2,369	4,524
62015	Prof. & contractual services	11,085	25,686	28,850	20,000	25,000
64015	Travel & meetings	450	182	0	0	0
65001	Lights & power	82,016	108,223	116,000	109,000	116,000
65020	Operating supplies	29,661	39,363	34,270	35,000	25,000
66015	Machinery & equip.	0	0	30,000	5,000	30,000
67601	Debt svc pmt - principal	0	34,181	34,805	34,805	36,217
67605	Interest expense	0	9,429	8,805	8,805	7,393
Total Traffic Signals		**$ 217,304**	**$ 271,471**	**$ 332,842**	**$ 292,722**	**$ 317,815**

FY 2012-13 PERFORMANCE INDICATORS – BY DIVISION

Measure	FY 2011-12 Adopted Target	FY 2011-12 Estimated	FY 2012-13 Adopted Target
Percentage of traffic signal trouble calls responded to within 4 hours	100%	100%	100%
Number of signalized intersections maintained	52	52	52
Percentage of traffic signals operating trouble free daily	91%	94.9%	95%

TRANSPORTATION ADMINISTRATION

Goals:

To meet and improve the transportation needs of the community.

Objectives:

1. Administer the Lynwood Fixed Route Trolley System.
2. Continue improving bus stops through the construction of bus pads, installation of bus shelters and implementation of a routine cleanup program.
3. Evaluate and make recommendations for new transit projects.
4. Interface with LAMTA and other agencies, to evaluate the City's transit needs and propose new improvements.
5. Administer Prop A, Prop C and Prop C Discretionary Funds.
6. Complete Route and Rate Study for the Lynwood Fixed Route Trolley System.

FY 2012-13 DETAIL OF HISTORICAL EXPENDITURES AND BUDGET DIVISIONAL LEVEL

2401 Transportation Fund
45 Public Works
435 Transportation Administration

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
60001	Salaries wages	$ 61,661	$ 58,207	$ 31,871	$ 31,871	$ 56,801
60005	Temporary part-time	14,779	7,885	0	0	0
60025	Auto allowance	0	0	3,600	3,600	0
61001	PERS-retirement	19,279	17,771	9,505	9,505	15,763
61015	Employer's medicare	1,096	955	462	462	824
61020	State disability insurance	771	642	351	351	568
61025	Unemployment insurance	765	661	319	319	932
61030	Workers' compensation	4,644	4,296	2,072	2,072	3,755
61035	Group insurance	12,093	8,339	6,374	6,374	11,360
61036	Retirees group insurance	3,524	2,975	1,594	1,594	5,680
62015	Prof & contractual svcs	613,263	745,051	820,000	820,000	840,000
63045	Vehicle expense	8,285	4,143	8,285	8,285	8,285
64005	Liability insurance expense	19,650	9,825	19,650	19,650	19,650
65020	Operating supplies	0	0	0	0	38,085
65040	Dues & subscriptions	0	8,247	0	8,300	0
67220	Bus pass subsidy	12,563	13,873	50,000	41,700	50,000
Total Transportation Administration		**$ 772,373**	**$ 882,870**	**$ 954,083**	**$ 954,083**	**$ 1,051,703**

FY 2012-13 PERFORMANCE INDICATORS – BY DIVISION

Measure	FY 2011-12 Adopted Target	FY 2011-12 Estimated	FY 2012-13 Adopted Target
Direct cost per passenger (fixed route)	$2.39	$2.39	$2.51
Missed trips as a percentage of total trips	0%	0%	0%
Percentage of riders rating the fixed route trolley service as good or excellent	80%	80%	90%
Fare recovery rate of fixed route direct cost	30%	30%	10%

STREET LIGHTING

Goals:

To maintain the City's street lighting system in an optimum condition that can meet or exceed all requirements in order to provide satisfactory lighting for the public.

Objectives:

1. Develop an inspection/preventative street lighting maintenance program, along with re-lamping schedules.
2. Develop and implement procedures to reduce repair time for City maintained street lights.
3. Identify energy efficient lighting fixtures and develop and implement replacement projects.
4. Implement a maintenance program for the I-105 Freeway soffit lights to reduce damage by vandalism.
5. Identify problem areas where conduits and conductors have deteriorated and schedule for repair/replacement.

FY 2012-13 DETAIL OF HISTORICAL EXPENDITURES AND BUDGET DIVISIONAL LEVEL

2651 Street Lighting Fund
45 Public Works
425 Street Lighting

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
60001	Salaries	$ 196,948	$ 187,317	$ 53,833	$ 67,293	$ 40,660
60015	Overtime	612	120	0	0	0
61001	PERS - retirement	50,339	48,644	16,054	20,068	11,284
61015	Employer's Medicare	2,894	2,748	781	976	590
61020	State disability ins.	1,953	2,004	592	740	407
61025	Unemployment insurance	1,976	1,874	538	673	667
61030	Workers compensation	11,523	11,486	3,499	4,374	2,688
61035	Group insurance	30,927	25,950	10,767	20,188	8,132
61036	Retirees group insurance	8,684	7,906	2,692	2,692	4,066
62005	Audit fees	1,000	1,000	1,250	1,250	1,250
62015	Prof. & contractual services	7,123	4,110	10,000	18,300	10,000
62025	Advertising & printing	0	399	0	0	500
63025	Repairs/maint-bldg& equip.	0	0	0	570	0
63030	Rental bldgs & equipment	495	1,074	0	0	0
63045	Vehicle expense	5,250	5,250	0	0	5,250
64005	Liability insurance expense	29,450	29,450	29,450	29,450	30,000
64015	Travel & meetings	0	305	0	0	0
64399	Other fees for svcs	0	2,731	0	2,726	0
65001	Lights & power	630,280	607,058	500,000	500,000	500,000
65020	Operating supplies	45,406	34,979	36,382	20,000	36,382
Total Street Lighting		**$ 1,024,860**	**$ 974,405**	**$ 665,838**	**$ 689,300**	**$ 651,876**

FY 2012-13 PERFORMANCE INDICATORS – BY DIVISION

Measure	FY 2011-12 Adopted Target	FY 2011-12 Estimated	FY 2012-13 Adopted Target
Average number of days to trouble shoot, repair, or replace a street light	3	3	3

LANDSCAPE ARBOR SERVICES

Goals:

The Landscape and Arbor Services Division will expand the locations that use plastic ivy, which helps diminish graffiti. This division will continue to provide durable, functional and aesthetically pleasant and safe parks for the community seven days a week. Provide comprehensive care and maintain the City's parks, civic lawn areas, street median islands and circles, and all other recreational areas as well as maintenance of various City facility grounds.

Objectives:

The Landscape and Arbor Services Division maintains the green components of the city including but not limited to City parks, street medians, City trees, and civic lawn areas. With the opening of new parks the Landscape and Arbor Services Division is preparing to assure adequate and proper maintenance for the new parks so that the community can enjoy beautiful and safe parks.

FY 2012-13 DETAIL OF HISTORICAL EXPENDITURES AND BUDGET DIVISIONAL LEVEL

2701 Landscape Maint. Assessment District
45 Public Works
610 Landscaping Arbor Services

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
60001	Salaries wages	$ 598	$ 389,884	$ 387,015	$ 421,073	$ 443,810
60005	Temporary part-time	0	23,173	31,876	0	0
60015	Overtime	0	3,659	2,760	5,800	2,760
60040	Uniform allowance	0	1,600	1,840	1,840	1,600
61001	PERS-retirement	163	111,245	115,416	115,416	123,162
61015	Employer's medicare	9	5,439	6,074	6,074	6,435
61020	State disability insurance	7	4,865	4,608	4,608	4,438
61025	Unemployment insurance	6	4,180	4,189	4,189	7,278
61030	Workers' compensation	39	26,854	27,228	27,228	29,336

61035	Group insurance	34	146,541	147,066	147,066	168,648
61036	Retirees group insurance	26	19,278	20,945	20,945	44,381
62015	Prof & contractual svcs	0	6,497	4,000	60,160	40,000
62025	Advertising & printing	0	118	0	0	500
63025	Repairs/maint-bldg & equip.	0	509	0	0	0
63030	Rental bldgs & equipment	0	917	1,000	1,000	800
63045	Vehicle expense	0	37,478	2,072	2,072	5,000
64005	Liability insurance expense	0	29,450	29,450	29,450	30,000
64399	Other fees for services	0	4,856	5,000	8,600	4,000
65001	Electricity	0	20,966	12,000	12,000	12,000
65020	Operating supplies	0	28,382	20,000	20,000	10,000
Total Landscaping Arbor Services		**$ 882**	**$ 865,891**	**$ 822,539**	**$ 887,521**	**$ 934,148**

TREE MAINTENANCE

Goals:

To manage the tree maintenance contract and continue to provide for the care, maintenance and beautification of all City trees.

Objectives:

1. Prepare a Tree Planting Master Plan and tree planting standards for the City.
2. Administer City's annual tree trimming contract.
3. Reduce the number of tree claims though working with the contractor to assure proper maintenance.
4. Replant 245 new street trees city-wide with the AQMD grant funds.

FY 2012-13 DETAIL OF HISTORICAL EXPENDITURES AND BUDGET DIVISIONAL LEVEL

2701 Landscape Maint. Assessment District
45 Public Works
620 Tree Maintenance

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
62005	Accounting & auditing	$ 0	$ 1,000	$ 1,110	$ 1,100	$ 1,110
62015	Prof & contractual svcs	0	282,601	200,000	200,000	155,000
63045	Vehicle expense	0	10,025	0	0	0
64005	Liability insurance expense	0	19,650	19,650	19,650	20,000
Total Tree Maintenance		**$ 0**	**$ 313,276**	**$ 220,760**	**$ 220,750**	**$ 176,110**

FY 2012-13 PERFORMANCE INDICATORS – BY DIVISION

Measure	FY 2011-12 Adopted Target	FY 2011-12 Estimated	FY 2012-13 Adopted Target
Average number of hours it takes to mow 1 acre of land.	4 hours	4.5 hours	4 hours
Average number of days it takes to respond to a tree-trimming request (non-emergency)	2 days	3 days	2 days

WATER UTILITY

Goals:

To maintain the City's water system in an optimum condition in order to meet or exceed all the water demands for residential, industrial and commercial uses.

Objectives:

1. Continue a Citywide system study to identify needed improvements.
2. Continue maintaining and upgrading system equipment and operations.
3. Continue a routine Citywide water meter replacement program.
4. Continue a water system valve exercising, maintenance and replacement program.
5. Continue implementing water conservation measures and work with other water agencies to comply with State and local basin conservation requirements.
6. Continue monitoring and improving the operation of the City's Water System to optimize the efficiency and to ensure the system reliability and flexibility.
7. Keep up with professional standards by being active in AWWA.
8. Implement and enforce the City's water conservation ordinance.

FY 2012-13 DETAIL OF HISTORICAL EXPENDITURES AND BUDGET DIVISIONAL LEVEL

6051 Water/Enterprise Fund
45 Public Works
450 Water Utility

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
60001	Salaries	$ 635,192	$ 691,457	$ 787,509	$ 787,509	$ 900,502
60005	Temporary/part-time	1,699	0	0	10,200	0
60015	Overtime	82,170	100,307	75,000	75,000	75,000
60025	Auto allowance	13,618	12,782	9,600	9,600	9,600
60040	Uniform allowance	1,200	1,650	1,650	1,650	0
61001	PERS - retirement	163,139	183,315	234,851	234,851	249,898
61015	Employer's Medicare	9,710	10,765	11,419	11,419	13,057
61020	State disability ins.	7,741	8,964	8,663	8,663	9,005
61025	Unemployment insurance	7,349	8,065	7,875	7,875	14,768
61030	Workers compensation	42,233	46,579	51,188	51,188	59,523
61035	Group insurance	147,613	165,391	157,502	211,597	180,100
61036	Retirees group insurance	28,951	31,569	39,375	39,375	90,050
61050	Educational reimbursement	719	329	1,200	1,200	1,200
62001	Legal Fees	0	10,666	1,000	1,000	1,000
62015	Prof. & contractual services	187,524	147,616	192,506	160,000	192,500
62025	Advertising & printing	784	473	1,000	1,200	1,000
62035	Admin costs - general	882,837	882,837	882,837	882,837	882,837
63025	Repairs/maint-bldg& equip.	956	1,731	2,500	2,500	2,500
63030	Rental bldgs & equipment	25	961	1,000	1,000	1,000
63045	Vehicle expense	194,222	194,222	194,222	194,222	194,222
64005	Liability insurance expense	39,250	39,250	39,250	39,250	194,222
64015	Travel & meetings	2,477	1,318	8,770	3,000	5,000
64399	Other fees for svcs	143,815	96,652	148,066	124,222	124,000
64501	Telephone	18,479	15,948	0	15,000	9,000
65001	Lights & power	363,886	353,347	470,000	360,000	370,000
65005	Gas	1,112	782	2,000	2,000	1,500
65015	Office supplies	0	954	1,000	1,200	1,000
65020	Operating supplies	125,776	111,822	200,000	150,000	150,000
65040	Dues & subscriptions	4,499	3,932	6,000	6,000	6,000
66005	Buildings	(25,559)	0	0	0	0
66015	Machinery & equip.	0	0	5,620	5,620	0
66060	Infrastructure - proprietary	(208,788)	49,442	0	0	0
66901	Depreciation expense	330,770	359,454	0	0	0
67415	Purchases for resale	1,403,474	1,313,071	1,920,000	1,920,000	1,920,000
67601	Debt svc pmt - principal	0	0	350,000	350,000	380,000
67605	Interest expense	1,051,922	1,040,784	1,009,893	1,009,893	997,784
67610	Issuance costs	11,564	0	0	0	0
67625	Amortization expense	19,543	19,543	0	0	0
67899	Other debt costs	1,700	0	0	0	0
67950	Miscellaneous expense	0	0	0	92,000	0
Total Water Utility		**$ 5,691,602**	**$ 5,905,978**	**$ 6,821,496**	**$ 6,771,071**	**$ 7,036,268**

FY 2012-13 PERFORMANCE INDICATORS – BY DIVISION

Measure	FY 2011-12 Adopted Target	FY 2011-12 Estimated	FY 2012-13 Adopted Target
Annual cost per meter to read residential and commercial meters	$ 0.55	$0.55	$0.55
Number of errors per 10,000 reads	2	1	1
Percentage of 3" or larger water meters tested that are found to be accurate within standard specifications during the fiscal year	100%	100%	100%
Percentage of requests responded to within 1 day	100%	100%	100%
Stay within the acceptable industry standard on leakage level from water pipes	100%	100%	100%
Labor costs per mile of distribution infrastructure	100%	100%	100%

SEWER SERVICES

Goals:

To maintain the City's sewer system in an optimum condition that can meet or exceed all the sewer discharge demands for residential, industrial and commercial uses.

Objectives:

1. Optimize the sewer routine cleaning program to reduce sewer blockages and reduce emergency call outs.
2. Implement a sewer manhole inspection and cleaning program.
3. Implement a sewer inspection and monitoring program to identify system deficiencies.
4. Continue a citywide sewer system study to identify and recommend system improvements.
5. Set up procedures for emergency contract sewer maintenance on a yearly basis.
6. Implement a Citywide sewer lateral repair program on areas affected by tree roots.
7. Comply with new NPDES regulations for sewer systems.
8. Implement a training program for the use of the new vacuum truck.

FY 2012-13 DETAIL OF HISTORICAL EXPENDITURES AND BUDGET DIVISIONAL LEVEL

6051 Water/Enterprise Fund
45 Public Works
460 Sewer Service

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
60001	Salaries	$ 73,768	$ 99,046	$ 167,412	$ 167,412	$ 248,074
60005	Temporary/part-time	1,345	319	0	0	0
60015	Overtime	9,958	219	10,000	10,000	10,000
61001	PERS - retirement	18,955	26,068	49,926	49,926	68,843
61015	Employer's Medicare	1,138	1,460	2,427	2,427	3,597
61020	State disability ins.	842	1,087	1,842	1,842	2,481
61025	Unemployment insurance	834	996	1,674	1,674	4,068
61030	Workers compensation	5,181	6,438	10,882	10,882	16,398
61035	Group insurance	14,979	17,862	33,482	43,527	64,499
61036	Retirees group insurance	3,456	4,366	8,371	8,371	24,807
62015	Prof. & contractual services	177,476	75,348	195,000	150,000	190,000
62025	Advertising & printing	456	0	300	1,500	1,500
62035	Admin costs - general	235,409	235,409	235,409	235,409	235,409
63025	Repairs/maint-bldg& equip.	0	10,431	0	1,200	1,200
63030	Rental bldgs & equipment	0	0	1,000	1,000	1,000
64005	Liability insurance expense	29,450	29,450	29,450	0	45,000
64015	Travel & meetings	0	90	0	50	0
64399	Other fees for svcs	0	0	80,000	60,000	80,000
65015	Office supplies	0	0	0	300	10,000
65020	Operating supplies	0	2,618	10,000	6,000	0
65040	Dues & subscriptions	0	25	0	20,000	0
66015	Machinery & equip.	14,953	0	0	0	0
Total Sewer Service		**$ 588,200**	**$ 511,232**	**$ 837,175**	**$ 771,520**	**$ 1,006,876**

FY 2012-13 PERFORMANCE INDICATORS – BY DIVISION

Measure	FY 2011-12 Adopted Target	FY 2011-12 Estimated	FY 2012-13 Adopted Target
Number of miles of sewer lines cleaned	11.1	12	15
Percent of time sewer main is restored within 5 hours of a stoppage	100%	100%	100%
Public systems backup per 1000 service connections	0.50	0.50	0.50

GARAGE

Goals:

To maintain and repair City-owned vehicle fleet and equipment.

Objectives:

1. Improve vehicle maintenance prevention program.
2. Improve and streamline documentation process.
3. Conduct annual auction of surplus vehicles and equipment.
4. Minimize maintenance costs by doing RFB/s necessary for various maintenance/repair items.
5. Update City Fleet with fuel efficient vehicles.

FY 2012-13 DETAIL OF HISTORICAL EXPENDITURES AND BUDGET DIVISIONAL LEVEL

7011 Garage Fund
45 Public Works
420 Garage

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
62015	Prof. & contractual services	$ 66,076	$ 73,520	$ 80,000	$ 70,000	$ 75,000
63025	Repairs/maint-bldg& equip.	17,096	47,513	50,000	53,000	50,000
64399	Other fees for svcs	682	3,712	2,500	2,500	2,500
65010	Fuel	95,608	134,499	140,000	140,000	150,000
65020	Operating supplies	1,671	181	0	6,000	6,000
65045	Fleet service parts	17,145	6,984	20,000	5,000	15,000
66015	Machinery & equip.	1,612	0	0	0	0
66020	Vehicles	0	0	0	126,429	0
66025	Automotive equipment	0	0	400,000	259,247	320,000
66901	Depreciation expense	29,044	23,234	0	23,324	25,000
67420	Loss on disposal	17,837	0	0	0	0
67900	Misc. expense	0	476,347	0	0	0
Total Garage		**$ 246,771**	**$ 765,990**	**$ 692,500**	**$ 685,500**	**$ 643,500**

LITTER ABATEMENT FUND

FY 2012-13 DETAIL OF HISTORICAL EXPENDITURES AND BUDGET DIVISIONAL LEVEL

2851 Litter Abatement Fund
45 Public Works
410 Street Maintenance

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
62015	Prof. & contractual services	$ 215,800	$ 179,533	$ 188,100	$ 207,242	$ 240,000
63045	Vehicle expense	17,705	17,705	17,705	17,705	17,705
Total Street Maintenance		**$ 233,505**	**$ 197,238**	**$ 205,805**	**$ 224,947**	**$ 257,705**

2851 Litter Abatement Fund
45 Public Works
615 Right of Way

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
62015	Prof & contractual svcs	$ 0	$ 11,189	$ 14,500	$ 14,500	$ 14,500
63045	Vehicle expense	0	20,100	20,100	20,100	20,100
65020	Operating supplies	0	37,292	45,000	10,000	45,000
Total Right of Way		**$ 0**	**$ 68,581**	**$ 79,600**	**$ 44,600**	**$ 79,600**

FY 2012-13 DETAIL OF HISTORICAL EXPENDITURES AND BUDGET DIVISIONAL LEVEL

3501 Beverage Recycle Grant Fund
45 Public Works
465 Beverage Recycling Grant

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
62015	Prof. & contractual services	$ 0	$ 0	$ 35,724	$ 6,400	$ 17,000
62025	Advertising & printing	0	0	0	197	0
64015	Travel & meetings	829	0	0	0	1,000
65020	Operating supplies	0	0	5,000	70,804	0
Total Beverage Recycling Grant		**$ 829**	**$ 0**	**$ 40,724**	**$ 77,401**	**$ 18,000**

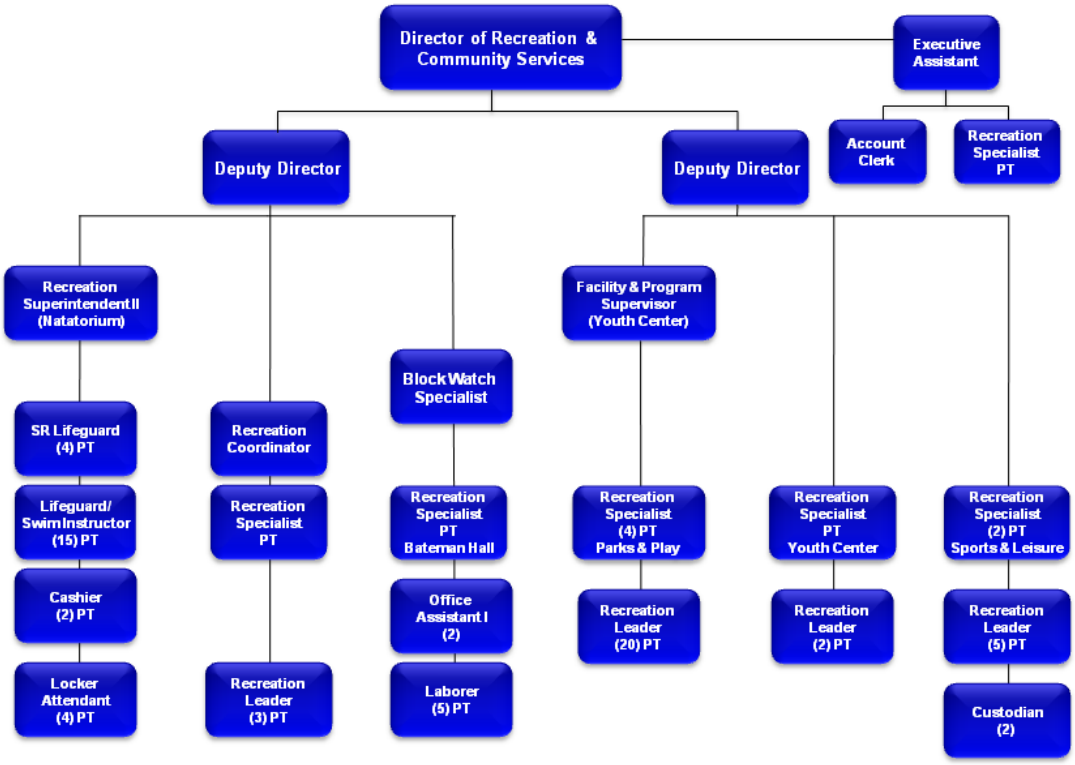
3621 Used Oil Recycling Grant Fund
45 Public Works
460 Sewer Service

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
62015	Prof & contractual svcs	$ 5,225	$ 4,600	$ 10,000	$ 7,000	$ 10,000
62025	Advertising & printing	7,731	2,294	8,000	1,000	8,000
64015	Travel & meetings	20	20	0	0	0
65020	Operating supplies	0	7,230	2,000	0	2,000
67201	Used oil recycling	0	11,684	0	0	0
67950	Miscellaneous expense	1,940	0	0	0	0
Total Sewer Service		**$ 14,916**	**$ 25,828**	**$ 20,000**	**$ 8,000**	**$ 20,000**

2451 Air Quality Improvement Fund
45 Public Works
626 Tree Partnership Planting Program

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
60005	Temporary part-time	$ 0	$ 0	$ 0	$ 22,612	$ 0
61010	Employer's FICA	0	0	0	1,402	0
61015	Employer's medicare	0	0	0	328	0
61020	State disability insurance	0	0	0	271	0
61025	Unemployment insurance	0	0	0	226	0
61036	Retirees group insurance	0	0	0	2,601	0
62025	Advertising & printing	0	0	0	200	0
63025	Repairs/maint-bldg & equip.	0	0	0	2,000	0
63030	Rental bldgs & equipment	0	0	0	500	0
65020	Operating supplies	0	0	0	29,600	0
Total Tree Partnership Planting Program		**$ 0**	**$ 0**	**$ 0**	**$ 59,740**	**$ 0**

ORGANIZATIONAL CHART



STATEMENT OF PURPOSE:

The Recreation & Community Services Department provides the community with exciting and fulfilling recreation and leisure activities, and community oriented programming. The Recreation & Community Services Department is responsible for the provision of the following primary functions and activities:

1. Recreation Administration
2. Sports & Leisure Activities and the operation of the Community/Transit Center, Lynwood City Park as well as our satellite sports program sites
3. Bateman Hall
4. Aquatic Activities and the operation of the Lynwood Natatorium Swim Facility

Parks and Playgrounds include the After-School Playground Program, Lynwood Skate Park as well as the Day Camp Program.

Below is a list of programs offered:

1. Lynwood Dial-A-Taxi Service
2. Lynwood Senior Citizens Program
3. Lynwood Youth Center Operation
4. Special Interest Classes and Trips/Excursions
5. Lynwood City Store
6. After-School Homework and Computer Centers, Community Promotions – Citywide Special Events
7. Park and Public Facilities Security

8. Provide staff liaison support to the Ministerial Alliance and the Lynwood Sports Association.

MISSION STATEMENT:

The basic principle of recreation is that it should offer quality leisure diversion in our life.

The Lynwood Recreation and Community Services Department was founded in 1954 to provide Lynwood residents with quality recreation programs and activities that would provide a respite from school and work to promote the health and well-being of the public through services and the development and implementation of special events for the specific purpose of creating "quality leisure time activities" for families, children and senior citizens.

The primary concern of the Lynwood Recreation and Community Services Department is to provide superior public service to the community by working collaboratively to enhance the quality of life for all people in the City of Lynwood.

The designated role of the Recreation and Community Services Department is to increase public awareness of the existing City of Lynwood Recreation programs and activities, thereby increasing the overall appeal and participation in youth, adult and senior activities; creating health and wellness programs, generating interest in shared community responsibility, and improving the overall quality of life for Lynwood citizens and patrons.

The department is based in respecting cultural diversity, utilizing young minds to help shape the future by implementing youth outreach programs, initiating new and innovative ideas for continuous improvement, growth and development; encouraging working relationships based upon mutual respect, trust and pride; pursuing openness and promoting the spirit of teamwork.

The Recreation and Community Services Department embraces opportunities and challenges of technological advances, evolving demographics, revitalization and the changing role of government. The Recreation and Community Services Department always strives to demonstrate fair, consistent and compassionate treatment of the general public and fellow employees in all actions.

FY 12 ACCOMPLISHMENTS

Administration

1) Outcomes/Effectiveness:

- Conducted approximately 75 programs, totaling 50,000 program hours of participation, including approximately 9,000 hours of volunteer assistance in programs and activities.
- Assisted in the implementation of two Blood Drives with the American Red Cross.
- Created a Lynwood Historical Book, to educate and shed light on Lynwood's past. Book sales began in Summer 2012.
- Finalized the development of the Lynwood Community Foundation with implementation in 2012.
- Finalized a new joint use facility agreement between the City and Lynwood Unified School District for shared facilities and balanced use of City and District facilities. Council review set for January 2012.
- Executed 11 citywide special events.
- Implemented a partnership with American Cancer Society to hold the first "Relay for Life" (program to raise funds for cancer awareness and research). Approximately $6,000 was raised through community participation.

2) Efficiency:

- Continued to maintain core programs with less discrepancy on City employees.
- Worked closely with St. Francis Medical Center to promote health and fitness programs.
- Allowed staff and City officials the opportunity to disseminate City information and services to large audiences.

- Worked with community organizations to develop programs.
- Continued to generate revenue to subsidize operational costs for maintenance of park facilities.

3) Value-Added:

- Engaged youth and adults in volunteer work within the park system to increase positive activities offered in the community.
- Provided benefits and enjoyment to the residents through the creation of unique venues for entertainment and information.
- Received funding that helped subsidize the cost of special events and reduced the use of tax dollars
- Department programs continued to contribute to the efforts of combating and reducing gang and individual violence among youth in the community.

Bateman Hall

1) Outcomes/Effectiveness:

- Provided facility use for City of Lynwood programs, meeting and workshops.
- Provided facility use to the Lynwood Unified School District through joint use agreement.
- Provided facility use to City residents for private functions.
- Provided non-profit organizations, social groups, governmental agencies, businesses etc., facility use in accordance with City policy.
- Conducted in-house staff trainings on customer service, safety, City policy, and motivation.
- Conducted an assortment of contracted special interest classes.

2) Efficiency:

- Offered discounted incentives to local businesses to encourage more use of the facility for employee training, meeting, and special occasions.
- Implemented marketing strategy to target new customers and get more facility use for Rooms 1 and 2.

3) Value-Added:

- Provided Lynwood residents with a nice, clean, and safe facility for special occasions.
- Increased revenue to the General Fund.
- Ensured that classes met the health and social needs of Lynwood residents.
- Increased use of Bateman Hall through partnership with local businesses.

Natatorium

1) Outcomes/Effectiveness:

- Conducted 1,220 lessons during the summer and fall seasons.
- Conducted 4 water rescues during the summer and fall seasons, two less than the previous year.
- Conducted 6 Family “Nights at the Nat” during the summer season.
- Introduced pre-summer water safety class to lesson participants.
- Continued to increase number of participants in senior aerobics by partnering with local medical clinics.

2) Efficiency:

- Introduced children and adults to aquatics activities throughout the community.
- Provided a safer water environment by increasing the number of Staff Training Drills and increasing preventative lifeguard training hours.
- Promoted family togetherness in a healthy & fun environment.
- Trained adults & children on safety measures and potential hazards in and around all bodies of water.

3) Value-Added:

- Enhanced water awareness for adults and children and increased the number of water safe individuals in the community.
- Ensured a safer environment to enjoy aquatic activities.
- Promoted the importance of positive family quality time.
- The quality of life continues to be improved for the senior population by exposing them to low-impact water exercise.

Parks and Playground

1) Outcomes/Effectiveness:

- Successfully implemented the After-School Mobile program at Ham Park and Meadows Park. Estimated daily attendance: 20 per site.
- Operated After-School Fun Sports Program at three elementary schools within LUSD from January through May.
- Served 22,172 meals during the Summer Food Service Program from June to August, an increase of 8% more meals than previous year.

2) Efficiency:

- Offering of After-School Programming at neighborhood parks and schools created less potential for negative activity during the hours of 2:00 p.m. to 6:00 p.m.
- Lynwood students have access to Recreation staff that can help with homework and provide recreation activities immediately following school dismissal.
- Summer activities through day camp provide alternative care for children with working parents and provide positive activities and enriching experiences for youth.

3) Value-Added:

More youth participated in positive and recreational activity to stay physically active.

Senior Services

1) Outcomes/Effectiveness:

- Hosted several events including the African American Celebration, Fashion Show, Grandparent Day, and Christmas Gala.
- Increased Senior Center drop-in attendance over previous years.
- Partnered with Community Food Bank in the monthly food distribution and served over 2,600 seniors.
- Conducted 39 workshops covering topics in health, legal, housing, finance, transportation, and recreation services.
- Served over 11,300 lunchtime meals.
- Provided over 15,300 dial-a-taxi vouchers to seniors for medical and in-town travel.

2) Efficiency:

- Senior Division started a new contract for Dial-a-Taxi services which reduced the budget significantly and made more rides available.
- Use of Retired Senior volunteers from RSVP provided additional support in the operations of the front office relieving part-staff to focus on the implementation of programs.

3) Value-Added:

- Continue working relationship with the various senior groups.
- Continue to make dial-a-taxi services more available to new and current users.
- More seniors are engaging services and becoming involved with special event programming.

Sports & Leisure

1) Outcomes/Effectiveness:

- Successfully conducted the following Youth Sports programs: Summer and Winter Baseball, Basketball, Spring and Fall Soccer, Summer Tennis, and Track and Field.
- Successfully conducted the following Adult Sports: Men's Basketball-three season, Women's Basketball one-season, and Co-ed Softball three-season.
- Conducted six training workshops for coaches and parents.
- Coordinated 12 Lynwood Sports Association board meetings.

2) Efficiency:

- Persuaded Lynwood Sports Association Program to fund portion of needed upgrades and repair to City Park athletic facilities. Worked with youth baseball program to conduct majority of field preparation for Spring 2012 season which resulted in substantial staff cost savings.
- Continued working with cities of South Gate, Huntington Park, Santa Fe Springs and Compton to help support youth programs with low enrollment figures (youth basketball and girls basketball).
- Provided training opportunities to Lynwood Sports Association programs to help them prepare for upcoming reductions in staff support levels.

3) Value-Added:

- Worked with LSA programs to develop a multi-sport registration discount for Lynwood residents
- Added individual statistics record keeping and awards for adult basketball without increase in league registration fee or additional staff costs
- Worked with California Quake Women's Professional Football Team to add free community workouts at Burke-Ham Park

Youth Center

1) Outcomes/Effectiveness:

- The number of youth participating in registered classes; Karate, Hip Hop, Aerobics, Modern and Cultural Dance remained steady throughout the year, an average of 15 students per class.
- Successfully implemented five, eight-week sessions of the Tiny Tot Program for children ages 3-5 years.
- Successfully implemented the Movies in the Park program, held on 13 Thursday nights during the summer months.
- Increased number of youth participating in drop-in activities by 5% from last year.
- Successfully operated a 12-week Summer Day Camp Program.
- Conducted 16 field trips to various places (amusement parks, museums, and local parks).
- Successfully implemented the annual Citywide Track and Field Meet at Lynwood High School. Approximately 200 Lynwood students participated, 80 students from meet moved on to compete in Regional Track Meet.

2) Efficiency:

- Special interest classes generate revenue and increase participation from youth in the area
- Good study skills are being instilled through our Drop-In Program homework assistance component
- More at-home parents are participating in family programs that promote recreation and learning through our Tiny Tots program.

3) Value-Added:

More youth are participating in services being offered through the Youth Center that promote an active and healthy lifestyle.

FY 2012-13 SUMMARY OF HISTORICAL EXPENDITURES AND BUDGET DEPARTMENT LEVEL – BY FUND

Fund #	Fund Name	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est.	2013 Adopted Budget
1011	General Fund	$ 3,374,544	$ 3,043,493	$ 2,808,160	$ 2,737,372	$ 2,689,231
2401	Transportation Fund	251,543	112,398	260,000	234,000	268,991
2941	HUD/CDBG Fund	164,766	159,080	155,000	155,000	104,001
3381	Business Improvement District Fund	32,120	-	-	-	-
Fund Totals		**$ 3,822,973**	**$ 3,314,971**	**$ 3,223,160**	**$ 3,126,372**	**$ 3,062,223**

FY 2012-13 SUMMARY OF HISTORICAL EXPENDITURES AND BUDGET DEPARTMENT LEVEL – BY DIVISION

Division Number	Division Name	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est.	2013 Adopted Budget
1011.60.250	Marketing	$ 270,427	$ 0	$ 0	$ 0	$ 0
1011.60.701	Recreation & Community Svc. Admin.	824,709	936,276	903,788	876,964	726,727
1011.60.705	Sports & Leisure Svc.	459,317	387,742	386,172	367,864	463,361
1011.60.710	Parks & Playgrounds	581,762	363,578	422,662	419,139	413,182
1011.60.715	Youth Center Operations	169,430	231,845	52,729	54,308	44,180
1011.60.720	Senior Citizens Programs	258,786	268,164	246,438	243,273	208,823
1011.60.740	Bateman Hall	445,903	439,284	452,532	434,176	491,954
1011.60.745	Natatorium	364,210	416,604	343,839	341,648	341,004
2401.60.725	Dial-A-Ride	251,543	112,398	260,000	234,000	268,991
2941.60.720	Senior Citizens Programs	104,860	100,000	95,000	95,000	50,001
2941.60.745	Natatorium	59,906	59,080	60,000	60,000	54,000
3381.60.750	Business Improvement District	32,120	-	-	-	-
Division Totals		**$ 3,822,973**	**$ 3,314,971**	**$ 3,223,160**	**$ 3,126,372**	**$ 3,062,223**

FY 2012-13 SUMMARY OF POSITIONS – DEPARTMENT LEVEL

POSITION TITLE	FY 2010-11 ADOPTED	FY 2011-12 ADOPTED	FY 2012-13 ADOPTED
FULL-TIME EMPLOYEES:			
ACCOUNT CLERK	1.00	1.00	1.00
ADMINISTRATIVE AIDE	0.00	1.00	0.00
BLOCK WATCH COORDINATOR	0.00	0.00	1.00
CUSTODIAN	0.00	0.00	2.00
DEPUTY DIRECTOR RECREATION & COMMUNITY SERVICES	2.00	2.00	2.00
DIRECTOR RECREATION & COMMUNITY SERVICES	1.00	1.00	1.00
EXECUTIVE ASSISTANT	1.00	1.00	1.00
FACILITIES & PROGRAM SUPERVISOR	2.00	1.00	1.00
LABORER	2.00	1.00	0.00
OFFICE ASSISTANT I	2.00	2.00	2.00
OFFICE ASSISTANT II	0.00	1.00	0.00
RECREATION COORDINATOR	3.00	2.00	1.00
RECREATION SUPERINTENDENT II	1.00	1.00	1.00
SENIOR SERVICES MANAGER	1.00	1.00	0.00
TOTAL FULL-TIME EMPLOYEES	**16.00**	**15.00**	**13.00**
HOURLY/PART-TIME EMPLOYEES:			
CASHIER	2.00	2.00	2.00
LABORER	5.00	5.00	5.00
LIFEGUARD / SWIM INSTRUCTOR	15.00	15.00	15.00
LOCKER ATTENDANT	4.00	4.00	4.00
RECREATION LEADER	40.00	40.00	40.00
RECREATION SPECIALIST	10.00	9.00	9.00
SENIOR LIFEGUARD	4.00	4.00	4.00
TOTAL HOURLY/PART-TIME EMPLOYEES	**80.00**	**79.00**	**79.00**
TOTAL RECREATION & COMM. SVCS EMPLOYEES	**96.00**	**94.00**	**92.00**
TOTAL RECREATION & COMM. SVCS EMPLOYEES FTE	**56.00**	**54.50**	**52.50**

FY 2012-13 SALARY RANGES – DEPARTMENT LEVEL

POSITION TITLE	RANGE (STEP A – STEP E)	
FULL-TIME EMPLOYEES:		
ACCOUNT CLERK	29,628	36,032
BLOCK WATCH COORDINATION SPECIALIST	40,695	49,476
CUSTODIAN	25,582	31,116
DEPUTY DIRECTOR OF REC. & COMM. SVCS.	68,371	83,267
DIRECTOR OF REC. & COMM SVCS.	91,921	111,871
EXECUTIVE ASSISTANT	39,715	48,280
LABORER	22,386	27,227
OFFICE ASSISTANT I	22,098	26,870
RECREATION COORDINATOR	31,896	38,772
RECREATION FACILITY AND PROGRAM SUPERVISOR	46,200	56,175
RECREATION SUPERINTENDENT II	54,816	66,667
HOURLY/PART-TIME EMPLOYEES:		
CASHIER	8.49	10.28
LABORER	12.30	14.96
LIFEGUARD/SWIM INSTRUCTOR	11.33	13.77
LOCKER ATTENDANT	8.49	-
RECREATION LEADER	8.49	-
RECREATION SPECIALIST	8.49	34.66
SENIOR LIFEGUARD	13.77	16.74

ADMINISTRATION

STATEMENT OF PURPOSE:

To operate and provide a recreation system that provides superior public service and enriches the quality of life for residents and visitors alike.

MISSION STATEMENT:

The division administers the Department's finance, purchasing, and information system for recreational and park facilities covering a Sports Complex, (3) neighborhood parks, Natatorium Facility, Lynwood Senior Center, Bateman Hall Rental Facility and the Lynwood Youth Center. Other functions include administering program/activity registrations, permits, reservations and marketing functions. This also encompasses the managerial functions of supervising and controlling the work of line personnel involved in the day-to-day operations of these facilities.

Goals:

1) Provide high quality service
2) Develop and retain committed and valued employees
3) Maintain quality park and facility maintenance

4) Instill community pride and ownership.

Objectives:

1) Expand the use of service technologies by offering on-line registration and information.
2) Create a culture of high quality customer service.
3) Conduct more in-house training for employees and improve recruiting.
4) Maintain facilities and park grounds in good condition by working closely with the City's Public Works and Neighborhood Services Departments.
5) Provide inviting and attractive facilities for the community.
6) Increase volunteerism of youth and adults in the park system.

FY 2012-13 DETAIL OF HISTORICAL EXPENDITURES AND BUDGET DIVISIONAL LEVEL

1011 General Fund
60 Recreation & Community Services
701 Recreation & Community Svc. Admin.

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
60001	Salaries wages	$ 144,110	$ 209,739	$ 232,509	$ 232,509	$ 254,088
60005	Temporary part-time	49,154	40,612	30,136	30,136	28,978
60015	Overtime	1,719	3,683	-	-	-
60025	Auto allowance	3,714	3,486	9,600	9,600	7,200
60999	Other salaries and wages	1,750	1,525	-	-	-
61001	PERS-retirement	41,561	61,270	77,141	77,141	78,554
61010	Employer's FICA	1,201	762	258	258	-
61015	Employer's medicare	2,929	3,764	3,808	3,808	4,104
61020	State disability insurance	1,976	2,683	2,889	2,889	2,831
61025	Unemployment insurance	1,986	2,575	2,626	2,626	4,642
61030	Workers' compensation	12,305	16,112	17,072	17,072	18,711
61035	Group insurance	34,116	46,983	51,734	51,734	56,613
61036	Retirees group insurance	8,183	10,770	12,934	12,934	28,307
61050	Education exp. reimbursement	1,500	3,000	-	-	3,000
62015	Prof & contractual svcs	382,931	407,419	389,000	389,000	184,000
62025	Advertising & printing	604	6,379	1,350	1,000	1,000
63025	Repairs/maint-bldg & equip.	16,228	1,481	2,250	2,250	2,250
63030	Rental bldgs & equipment	1,146	-	1,032	1,032	500
63045	Vehicle expense	61,296	61,296	-	-	-
64005	Liability insurance expense	19,650	19,650	19,650	19,650	25,000
64015	Travel & meetings	4,075	653	2,708	1,000	-
64399	Other fees for services	3,714	17,428	22,644	7,644	12,000
65015	Office supplies	3,607	5,092	5,209	3,000	4,709
65020	Operating supplies	11,404	8,545	7,740	7,740	5,740
65040	Dues & subscriptions	1,748	1,370	1,000	500	1,000
66015	Machinery & equipment	9,768	-	8,441	2,441	3,000
66035	Office equipment	2,335	-	2,057	1,000	500
Total Recreation & Community Svc. Admin.		**$ 824,710**	**$ 936,277**	**$ 903,788**	**$ 876,964**	**$ 726,727**

ART IN PUBLIC PLACES

STATEMENT OF PURPOSE:

The purpose of the Art in Public Places Program (AIPP) is to implement the City's public arts program. The program provides art at various locations throughout the city through revenues generated from new development projects within the City. Below is a list of functions performed staff responsible for implementing the AIPP:

- Create a Citywide Public Art Plan identifying sites for artwork
- Review and recommend AIPP policies and procedures
- Assist with the processing of individuals who desire to serve on the AIPP Advisory Committee

This program promotes and integrates art into everyday life. To date, 9 bronze statues and 2 oil paintings have been installed throughout the community. The AIPP continues to identify locations for the installation of public artwork; including murals, statues, fountains, and painted utility boxes. City staff is also committed to the long-term maintenance and preservation of each art piece.

MISSION STATEMENT:

The AIPP program was created by way of City Council approval through Ordinance 1575, enacted May 2006. Since 2006, the program has placed a variety of art pieces in the community. The city's mission is to bring a wide range of artistic styles and ideas to the community and place them throughout the City's community parks and business districts to raise awareness for the arts while enhancing the cultural and aesthetic environment and raising the quality of life for Lynwood citizens.

BATEMAN HALL

STATEMENT OF PURPOSE:

Bateman Hall is a showcase facility utilized by individuals and groups including those who are civic, private, church, business or public entities. Its usage varies but includes meetings, conferences, public events, weddings and related private affairs as well as town-hall meetings. This division is responsible for the overall care, client service, marketing, maintenance, scheduling, coordination and development of the Bateman Hall and Senior Center facilities.

MISSION STATEMENT:

In keeping with the Mission Statement of the City of Lynwood Recreation Department, Bateman Hall has principles and guidelines governing the use of its facilities in order to provide a safe and enjoyable atmosphere for the public and everyone who uses the facility for activities and functions approved by the Director of Recreation & Community Services.

Goals:

1) Increase facility use and revenue through various marketing programs by attracting local businesses.
2) Increase the number of rentals of Room #1 and Senior Center from private citizens looking to host small private events.
3) Partner with Lynwood Unified School District in the cost recovery of the facility.
4) Market both Bateman Hall and the Senior Center facilities to increase use and revenue by attracting local business.

Objectives:

1) Seek methods to improve the overall quality of service and satisfaction of the community.
2) Survey similar sites and facilities for costs of services being offered.
3) Continue to update and replace equipment.
4) Communicate and follow-up on necessary facility repairs and purchases.

FY 2012-13 DETAIL OF HISTORICAL EXPENDITURES AND BUDGET DIVISIONAL LEVEL

1011 General Fund
60 Recreation & Community Services
740 Bateman Hall

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
60001	Salaries	$ 41,272	$ 28,320	$ 108,301	$ 108,301	$ 111,140
60005	Temporary/part-time	97,628	127,764	90,000	90,000	90,000
60015	Overtime	39	-	-	-	-
60040	Uniform allowance	1,640	-	90	90	-
61001	PERS - retirement	26,002	23,317	29,188	29,188	40,679
61010	Employer's FICA	2,539	4,419	2,965	2,965	3,382
61015	Employer's Medicare	2,037	2,290	2,081	2,081	2,917
61020	State disability ins.	1,545	1,817	1,578	1,578	2,011
61025	Unemployment insurance	1,390	1,561	1,435	1,435	3,299
61030	Workers compensation	8,842	9,965	9,327	9,327	13,295
61035	Group insurance	59,260	58,802	19,575	19,575	29,317
61036	Retirees group insurance	5,787	4,790	4,894	4,894	20,114
62015	Prof and contractual svcs	81,576	90,091	75,443	75,443	75,000
63025	Repairs/maint-bldg& equip.	13,469	1,233	6,150	1,000	3,500
63030	Rental bldgs & equipment	1,332	400	2,250	2,250	1,500
64001	Insurance premiums	23,598	19,215	22,500	22,500	22,500
64005	Liability insurance expense	19,650	19,650	19,650	19,650	25,000

64399	Other fees for svcs	-	335	-	160	-
65001	Lights & power	36,039	34,878	43,245	35,000	40,000
65005	Natural Gas	2,889	3,192	4,050	3,200	3,200
65015	Office supplies	290	698	630	500	600
65020	Operating supplies	10,221	3,696	2,070	2,187	1,500
66015	Machinery & equip.	7,017	2,852	7,110	2,852	3,000
66035	Office equipment	1,842	-	-	-	-
Total Bateman Hall		**$ 445,904**	**$ 439,285**	**$ 452,532**	**$ 434,176**	**$ 491,954**

FY 2012-13 PERFORMANCE INDICATORS – BY DIVISION

Measure	FY 2011-12 Adopted Target	FY 2011-12 Estimated	FY 2012-13 Adopted Target
Weekend Usage (days)	150	137	150
Weekday Usage (days)	300	497	500
Facility Revenue	$290,000	$200,000	$290,000

NATATORIUM

STATEMENT OF PURPOSE:

Provide Lynwood residents with a variety of aquatic activities in a safe, efficient, clean and wholesome environment.

MISSION STATEMENT:

Provide the Lynwood community with a safe and enjoyable aquatic facility. The Natatorium promotes events which emphasize a healthy lifestyle and a family atmosphere. These activities contribute to the physical and mental health of the community and to its economic and social well-being.

The Natatorium will adhere to the American Red Cross safety standards in regards to all aquatic programming.

Goals:

1. Provide a safe, aquatic environment to learn to swim
2. To reach out to as many residents as possible and expose them to aquatic experiences.
3. Promote fitness at the Elementary & Jr. High Level.
4. To continue to promote the Natatorium through press releases, school visits and brochures.
5. To continue to promote family by increasing programs that target family participation.
6. Promote fitness & healthy competition to the adult community.

Objectives:

1. Increase staff training from twice a year to three times a year and increase drills from once a week to twice a week.
2. Utilize Internet to send out mass mails to all residents using recinfo@lynwood.ca.us.
3. Begin a Pilot "Fit for Fun" program including Elementary and Jr. High school.
4. Increase school visits by visiting all schools in the School district. Increase the number of Press Releases by 12 and increase the number of brochures that go out to the public by utilizing recinfo@lynwood.ca.us.

5. Host a family swim night twice a month during the summer evenings and once a month during Fall, Winter and Spring.
6. Begin a "Master" Competitive Swim Team.

FY 2012-13 DETAIL OF HISTORICAL EXPENDITURES AND BUDGET DIVISIONAL LEVEL

1011 General Fund
60 Recreation & Community Services
745 Natatorium

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
60001	Salaries	$ 97,354	$ 90,698	$ 82,195	$ 82,195	$ 82,528
60005	Temporary/part-time	108,526	162,065	120,944	120,944	93,484
60040	Uniform allowance	4,609	931	3,150	3,150	2,000
61001	PERS - retirement	33,465	32,754	24,512	24,512	29,460
61010	Employer's FICA	6,221	7,925	7,358	7,358	4,331
61015	Employer's Medicare	3,385	3,706	2,833	2,833	2,552
61020	State disability ins.	2,461	2,795	2,149	2,149	1,760
61025	Unemployment insurance	2,310	2,528	1,954	1,954	2,887
61030	Workers compensation	14,841	16,321	12,701	12,701	11,634
61035	Group insurance	19,180	25,341	16,439	16,439	21,232
61036	Retirees group insurance	8,388	6,049	4,110	4,110	17,601
62015	Prof. & contractual services	6,105	2,023	2,250	2,100	2,250
64005	Liability insurance expense	19,650	19,650	19,650	19,650	25,000
64015	Travel & meetings	150	338	450	200	-
64399	Other fees for svcs	(167)	-	-	-	-
65001	Lights & power	12,819	15,258	18,000	18,000	18,000
65005	Natural Gas	22,795	27,242	20,700	23,000	23,000
65015	Office supplies	1,679	700	1,159	353	1,000
65020	Operating supplies	300	256	3,150	-	2,150
65040	Dues & subscriptions	140	25	135	-	135
Total Natatorium		**$ 364,211**	**$ 416,605**	**$ 343,839**	**$ 341,648**	**$ 341,004**

2941 HUD/CDBG Fund
60 Recreation & Community Services
745 Natatorium

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
60001	Salaries	$ 19,551	$ 28,846	$ 34,417	$ 34,417	$ 26,509
60005	Temporary/part-time	29,640	8,024	1,947	1,947	3,855
61001	PERS - retirement	3,958	9,902	10,868	10,868	10,868
61010	Employer's FICA	571	32	-	-	-
61015	Employer's Medicare	353	541	528	528	528
61020	State disability ins.	268	447	400	400	400
61025	Unemployment insurance	241	369	364	364	364
61030	Workers compensation	1,562	2,397	2,365	2,365	2,365
61035	Group insurance	2,958	6,750	7,289	7,289	7,289

61036	Retirees group insurance	805	1,773	1,822	1,822	1,822
Total Natatorium		**$ 59,907**	**$ 59,081**	**$ 60,000**	**$ 60,000**	**$ 54,000**

PARKS AND PLAYGROUND

STATEMENT OF PURPOSE:

Operate the City's After-School Playground/ Mobile Program, Middle School Lunch Programs, Summer Day Camp Program, and Summer Food Service Program. This division also, provides staff support for citywide special events and related city programs and maintains recreational program services at the Burke-Ham Park year-round during traditional peak periods. Programs offered throughout the year include, Movies in the Park, Outdoor fitness classes, drop-in sports, and community events.

MISSION STATEMENT:

To maintain youth involved in positive activities through the development and operation of recreational programs during crucial hours.

Goals:

1. Develop and implement a marketing strategy that will keep youth and parents informed of such programs.
2. Continue to work with the Lynwood Unified School District to give priority to recreational programs that benefit Lynwood youth through a joint-use facility agreement.
3. Increase the number of students being serviced through the Summer Day Camp and Summer Food Program.
4. Offer Movies in the Park Program during the summer months at both Lynwood Park and Yvonne-Burke Ham Park.
5. Operate and maintain program services at Yvonne-Burke Ham Park that bring persons with various interests to enjoy special events and activities.

Objectives:

1. Offer a range of special interest classes in art, dance and music fields.
2. Maintain an open avenue of communication among staff and the administrators at the Lynwood Unified School District.
3. Help youth develop and maintain a Youth Club to represent the views of Lynwood youth.
4. Provide recreational programs and tutoring services at selected elementary schools within Lynwood and park site where feasible.
5. Continue to provide activities that promote personal and social growth and development such as cultural activities, fitness programs and sports.

FY 2012-13 DETAIL OF HISTORICAL EXPENDITURES AND BUDGET DIVISIONAL LEVEL

1011 General Fund
60 Recreation & Community Services
710 Parks & Playground

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
60001	Salaries	$ 94,380	$ 650	$ 69,869	$ 69,869	$ 70,841
60005	Temporary/part-time	247,007	209,414	150,000	150,000	150,000
60015	Overtime	1,364	278	-	-	-
60025	Auto allowance	6,190	5,810	3,600	3,600	3,600
60040	Uniform allowance	1,560	4,264	3,150	3,150	1,500

61001	PERS - retirement	31,576	8,296	32,481	32,481	30,704
61010	Employer's FICA	13,554	11,264	7,212	7,212	6,832
61015	Employer's Medicare	5,129	3,170	3,188	3,188	3,202
61020	State disability ins.	3,879	2,466	2,419	2,419	2,221
61025	Unemployment insurance	3,505	2,162	2,199	2,199	3,622
61030	Workers compensation	21,710	13,557	14,292	14,292	14,598
61035	Group insurance	43,267	18,293	21,783	21,783	22,128
61036	Retirees group insurance	9,999	3,739	10,993	10,993	22,084
61050	Educational reimbursement	1,500	-	-	-	-
62015	Prof. & contractual services	10,673	11,371	15,676	14,676	8,000
62025	Advertising & printing	-	46	-	-	-
63025	Repairs/maint-bldg& equip.	400	-	1,677	1,677	1,000
64015	Travel & meetings	595	215	2,250	300	500
65001	Lights & power	48,620	45,503	40,000	45,000	42,000
65005	Natural Gas	2,769	2,644	2,500	2,500	2,500
65010	Fuel	-	-	2,500	2,500	1,500
65015	Office supplies	978	1,200	1,159	300	1,000
65020	Operating supplies	10,879	3,854	8,100	4,000	4,100
65040	Dues & subscriptions	389	205	614	-	250
67250	Prop a travel	21,841	15,179	27,000	27,000	21,000
Total Parks & Playground		**$ 581,764**	**$ 363,580**	**$ 422,662**	**$ 419,139**	**$ 413,182**

FY 2012-13 PERFORMANCE INDICATORS – BY DIVISION

Measure	FY 2011-12 Adopted Target	FY 2011-12 Estimated	FY 2012-13 Adopted Target
Net cost per participant for Summer Day Camp	$220.00	$230.00	$220.00
Number of youth enrolled in Summer Day Camp	301	210	301
Percent of parents surveyed who rate the Summer Camp as excellent or good	16% of parents returned surveys	100%	16% of parents returned surveys
Average number of youth participating in after-school program per day for all sites	N/A	200	200
Percent of parents surveyed who rate the After-School Program as excellent or good	50%	80%	50%

SENIOR CITIZENS

STATEMENT OF PURPOSE:

Operate and maintain the Lynwood Senior Center, which provides information and referral services, recreational, social, health and educational programs as well as transportation and other resources for the benefit of senior citizens residing in Lynwood.

MISSION STATEMENT:

The mission of the Senior Division is to promote the physical and economic well being of older adults and to promote participation in all aspects of community life that support their efforts to remain healthy, active and independent.

Goals:

1. Continue to coordinate with contracted transportation service provider to meet the needs of senior Dial-a-Taxi users.
2. Help to increase Senior Center membership to 600 or more.
3. Help to increase the number of affordable trips to more than one per month.
4. Conduct strategic planning on specific senior center topics in cooperation with the Senior Clubs of Council.
5. Continue to develop a working relationship with the various senior activity groups housed in the Senior Center to explore the potential for new collaborative opportunities, services and interactions.
6. Continue development of innovative programming.
7. Continue to offer nutritional meals through the contracted vendor to seniors during the week for lunchtime.
8. Increase the number of volunteer hours by 10%.

Objectives:

1. Offer a range of activities in the fitness, arts, and dance field.
2. Collaborate with health providers, housing agencies, businesses, and other professional senior organizations in order to provide comprehensive programs to Lynwood seniors.
3. Evaluate and enhance programs where participation levels exceed expectations.
4. Provide staff with support and training in the development and implementation of programs.
5. Actively participate in the event planning and implementation of senior events.
6. Use senior volunteer program through the Retired Senior Volunteer Program to assist with the operations of the Senior Center.

FY 2012-13 DETAIL OF HISTORICAL EXPENDITURES AND BUDGET DIVISIONAL LEVEL

1011 General Fund
60 Recreation & Community Services
720 Senior Citizens Programs

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
60001	Salaries	$ 67,900	$ 82,692	$ 78,043	$ 78,043	$ 61,630
60005	Temporary/part-time	57,941	42,861	44,979	44,979	27,065
60015	Overtime	315	101	-	-	-
61001	PERS - retirement	27,417	27,071	26,530	26,530	20,617
61010	Employer's FICA	1,388	1,575	2,214	2,214	893
61015	Employer's Medicare	1,841	1,839	1,784	1,784	1,286

61020	State disability ins.	1,396	1,445	1,353	1,353	887
61025	Unemployment insurance	1,262	1,256	1,230	1,230	1,455
61030	Workers compensation	7,529	7,970	7,996	7,996	5,863
61035	Group insurance	24,747	27,069	17,793	17,793	14,858
61036	Retirees group insurance	5,674	5,203	6,151	6,151	8,869
62015	Prof. & contractual services	24,358	23,652	22,600	22,600	22,600
64005	Liability insurance expense	9,800	9,800	9,800	9,800	20,000
64021	Excursion expense	(890)	-	-	-	-
64399	Other fees for svcs	(575)	10,683	-	-	-
65001	Lights & power	22,394	20,216	18,000	18,000	18,000
65005	Gas	1,150	718	2,000	1,500	1,500
65015	Office supplies	2,265	2,062	2,150	500	500
65020	Operating supplies	2,733	1,950	3,500	2,500	2,800
65040	Dues & subscriptions	140	-	315	300	-
Total Senior Citizens Programs		**$ 258,785**	**$ 268,163**	**$ 246,438**	**$ 243,273**	**$ 208,823**

2941 HUD/CDBG Fund
60 Recreation & Community Services
720 Senior Citizens Programs

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
60001	Salaries	$ 67,624	$ 53,345	$ 56,667	$ 56,667	$ 13,063
60005	Temporary/part-time	300	9,865	-	-	17,915
61001	PERS - retirement	17,864	17,159	16,899	16,899	7,139
61010	Employer's FICA	19	18	-	-	326
61015	Employer's Medicare	985	908	822	822	449
61020	State disability ins.	747	731	623	623	310
61025	Unemployment insurance	679	632	623	623	508
61030	Workers compensation	2,249	4,109	3,683	3,683	2,048
61035	Group insurance	11,015	10,111	11,333	11,333	5,145
61036	Retirees group insurance	3,378	3,121	2,833	2,833	3,098
65020	Operating supplies	-	-	1,517	1,517	-
Total Senior Citizens Programs		**$ 104,860**	**$ 99,999**	**$ 95,000**	**$ 95,000**	**$ 50,001**

FY 2012-13 PERFORMANCE INDICATORS – BY DIVISION

Measure	FY 2011-12 Adopted Target	FY 2011-12 Estimated	FY 2012-13 Adopted Target
Number of Senior Meals	20,000	20,000	13,000
Food Bank-Distribution to Seniors/ Handicapped	1,200	1,200	3,600
Dial-A-Taxi Rides Per Month	3,600	3,600	1,200
Senior Advisory Board Mtgs. Held	11	11	0

General Program Participants	9,000	9,000	9,500
Number of Classes	15	15	13

SPORTS AND LEISURE

STATEMENT OF PURPOSE:

The Sports & Leisure Division offers a wide variety of recreational and competitive sports programs for the youth and adults in our community. Our programs operate year-round and are offered to boys and girls ages 5 years to 17 years with an "everyone plays" philosophy. The Sports & Leisure Division also offers sports programs for adults in co-ed softball and men's and women's basketball. The City of Lynwood operates all their sports programs with an emphasis on learning the fundamentals of sportsmanship and fun.

MISSION STATEMENT:

The Sports & Leisure Division serves the community through diverse and innovative programming and broad partnerships, creating a healthy community. The department goal is to continuously create and provide a competitive, safe, and enjoyable atmosphere that encourages civility, teamwork and leadership development, as well as, a lifelong pattern of positive recreational activity regardless of physical ability. By providing space to learn and play, be safe and secure, and to create and imagine, the Sports & Leisure Division meets an important need in the community.

Goals:

To provide well-rounded services for the use of the entire community that is safe, well-maintained, fully-equipped and pleasant to enjoy:

- Check and maintain facilities on a daily basis and recommend repairs as needed.
- Continue to search for possible facility and equipment improvements as well as corresponding potential funding sources.
- To provide a range of free or low cost drop in activities and provide supervised gymnasium opportunities for all ages.
- Supervised weight room access and development.
- Provide equipped and operational meeting rooms for community rentals.
- To maintain facility equipment and make improvements as needed.
- Provide access to gym for volleyball and basketball.
- Continue to actively promote and advertise division programs and services via the schools, advertising and other local agencies.
- Maintain and enhance recreation services to the community, filling citizens' fitness, social and entertainment needs.
- Continue to encourage and administer sports and league events while minimizing public safety concerns.

Objectives:

- Continue to implement new and expanded programming at the new Yvonne Burke John D. Ham Park based on community surveys.
- Increase adult sports programming by 10%.
- Reduce cost per participant by 10%.
- Increase total rental, registration and sponsorship revenue by 15%.
- Provide low-cost, well-organized sports leagues for both youth and adults.

FY 2012-13 DETAIL OF HISTORICAL EXPENDITURES AND BUDGET DIVISIONAL LEVEL

1011 General Fund
60 Recreation & Community Services
705 Sports & Leisure Svc.

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
60001	Salaries	$ 76,434	$ 83,122	$ 106,569	$ 80,000	$ 144,816
60005	Temporary/part-time	122,536	108,404	63,621	67,000	63,621
60025	Auto allowance	5,814	3,486	3,600	3,600	3,600
60040	Uniform allowance	948	1,272	927	927	500
61001	PERS - retirement	38,883	36,358	50,730	50,730	55,938
61010	Employer's FICA	3,013	3,254	5	2,000	426
61015	Employer's Medicare	3,002	2,861	2,468	2,468	3,022
61020	State disability ins.	2,278	2,256	1,872	1,872	2,084
61025	Unemployment insurance	2,048	1,950	1,702	1,702	3,418
61030	Workers compensation	12,672	12,075	11,062	11,062	13,778
61035	Group insurance	33,145	29,839	34,022	34,022	40,314
61036	Retirees group insurance	8,346	7,149	8,505	8,505	20,844
62015	Prof. & contractual services	23,161	12,688	20,588	18,588	10,000
62025	Advertising & printing	210	-	-	-	-
63025	Repairs/maint-bldg& equip.	13,780	499	1,170	1,170	500
64005	Liability insurance expense	19,650	19,650	19,650	19,650	25,000
64015	Travel & meetings	110	278	1,125	500	-
64399	Other fees for svcs	60,966	(3,470)	1,500	1,500	-
64501	Telephone	1,053	1,328	630	900	600
65015	Office supplies	970	900	900	900	500
65020	Operating supplies	11,764	15,438	14,011	12,011	25,500
65040	Dues & subscriptions	675	50	700	300	200
66015	Machinery & equip.	1,293	-	1,215	1,215	700
67255	USDA grant lunch program	16,565	48,354	39,600	47,242	48,000
Total Sports & Leisure Svc.		**$ 459,316**	**$ 387,741**	**$ 386,172**	**$ 367,864**	**$ 463,361**

YOUTH CENTER

STATEMENT OF PURPOSE:

Operate special interest classes ranging from fitness, karate, piano, aerobics, and variations of dance. Operate and plan social nights/activities through teen dances and trips. Provide residents rental opportunities of a multi-purpose room for family related functions.

MISSION STATEMENT:

The mission of the Youth Center is to provide the youth of Lynwood a place to learn, play, meet others and enjoy the many recreational and educational services and programs that are offered year-round.

Goals:

1. Develop public relations to promote and inform the public/youth of all programs available to them.
2. Expand and develop new contract classes.
3. Maintain Tiny Tot Program for ages 3-5.
4. Develop and provide support to Youth Clubs to keep youth involved in Recreation & Social Programs. Clubs will serve as a vehicle to bring awareness to issues that affect youth.
5. Organize Teen Dances and Trips to create social gatherings and outings for the youth in the community.
6. Work with the City's Human Resources Department to continue to provide opportunities for paid work to young people interesting in working in recreation facilities.

Objectives:

1. Offer a wide variety of special interest classes in fitness, dance and arts.
2. Organize activities to increase youth involvement/participation.
3. Train staff in the development and implementation of after-school programming.
4. Ensure that the operations of the Youth Center are performed under the standards and guidelines of the Recreation Director.

FY 2012-13 DETAIL OF HISTORICAL EXPENDITURES AND BUDGET DIVISIONAL LEVEL

1011 General Fund
60 Recreation & Community Services
715 Youth Center Operations

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
60001	Salaries	$ 50,449	$ 93,334	$ 19,853	$ 20,000	$ 20,825
60005	Temporary/part-time	37,323	39,215	-	-	-
61001	PERS - retirement	16,612	29,291	5,921	9,000	5,779
61010	Employer's FICA	1,318	1,420	-	91	-
61015	Employer's Medicare	1,287	1,944	288	600	302
61020	State disability ins.	976	1,545	218	450	208
61025	Unemployment insurance	878	1,326	199	400	342
61030	Workers compensation	5,540	8,104	1,290	2,500	1,377
61035	Group insurance	30,942	40,165	3,971	10,000	4,165
61036	Retirees group insurance	3,050	5,286	993	2,000	2,082
62015	Prof. & contractual services	7,097	6,169	6,496	3,500	3,500
62025	Advertising & printing	-	-	-	30	-
63025	Repairs/maint-bldg& equip.	581	275	1,000	350	300
63030	Rental bldgs & equipment	-	-	1,000	-	-
64399	Other fees for svcs	(359)	(968)	-	387	-
65005	Gas	-	-	350	-	300
65020	Operating supplies	2,886	4,737	11,150	5,000	5,000
66015	Machinery & equip.	4,610	-	-	-	-
66035	Office equipment	6,241	-	-	-	-
Total Youth Center Operations		**$ 169,431**	**$ 231,843**	**$ 52,729**	**$ 54,308**	**$ 44,180**

DIAL-A-RIDE

MISSION STATEMENT:

To maintain the highest level of "on-time" responses to passengers and continually strive to improve efficiency. To provide service to the highest number of residents with the least possible impact on costs.

GOALS AND OBJECTIVES:

1. Reduce resident complaints.
2. Survey program participants to determine level of on-time response of participating drivers.
3. Monitor and review the services provided by the contractor.

FY 2012-13 DETAIL OF HISTORICAL EXPENDITURES AND BUDGET DIVISIONAL LEVEL

2401 Transportation Fund
60 Recreation & Community Services
725 Dial-A-Ride

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
62015	Prof & contractual svcs	$ 251,543	$ 112,398	$ 260,000	$ 234,000	$ 260,000
64034	Cost allocation expense	-	-	-	-	8,991
Total Dial-A-Ride		**$ 251,543**	**$ 112,398**	**$ 260,000**	**$ 234,000**	**$ 268,991**

PREVIOUS RECREATION & COMMUNITY SERVICES DIVISION SUMMARIES

1011 General Fund
60 Recreation & Community Services
250 Marketing Division

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
60001	Salaries wages	$ 97,077	$ 0	$ 0	$ 0	$ 0
60005	Temporary part-time	2,270	-	-	-	-
60015	Overtime	2,592	-	-	-	-
60999	Other salaries and wages	625	-	-	-	-
61001	PERS-retirement	25,082	-	-	-	-
61010	Employer's FICA	142	-	-	-	-
61015	Employer's medicare	1,480	-	-	-	-
61020	State disability insurance	1,123	-	-	-	-
61025	Unemployment insurance	1,019	-	-	-	-
61030	Workers' compensation	6,569	-	-	-	-
61035	Group insurance	21,260	-	-	-	-
61036	Retirees group insurance	4,794	-	-	-	-
62005	Accounting & auditing	3,000	-	-	-	-
62015	Prof & contractual svcs	29,503	-	-	-	-
62025	Advertising & printing	15,334	-	-	-	-
64399	Other fees for services	45,528	-	-	-	-
65020	Operating supplies	5,441	-	-	-	-
66015	Machinery & equipment	1,827	-	-	-	-
66035	Office equipment	5,760	-	-	-	-
Total Marketing Division		**$ 270,426**	**$ 0**	**$ 0**	**$ 0**	**$ 0**

DESCRIPTION

The Capital Improvement Program (CIP) is the City's operating document and financial investment plan of all existing City infrastructure project improvements and new capital outlay projects. The City operates its CIP program on a year-to-year basis, ensuring high-priority capital projects are being completed each fiscal year.

The City organizes its capital projects into four major categories:

1) **Transportation Improvement Projects:** Includes all street, sidewalk, traffic signal, street lighting, median-islands, bus shelters, striping, and storm drain capital improvements.

2) **Water Utility Improvement Projects:** Includes all water and sewer capital improvements.

3) **Public Facility Improvement Projects:** Includes improvements to all City-owned buildings and public-related facilities.

4) **Park Improvement Projects:** Includes improvements to all parks and open space areas.

The City Council adopts the CIP Budget by utilizing new revenue sources and carry-over allocated funding from on-going projects from the previous fiscal year. The City will be endeavoring in the near future on developing a comprehensive 5-Year Capital Improvement Plan to identify priority capital needs and develop a strategic plan to replace and upgrade existing aging infrastructure over the next several years.

MISSION STATEMENT:

The City's Capital Improvement Program's mission is to continue to plan, design and construct the City's infrastructure and find innovative ways to reduce costs and finance future infrastructure projects.

ACCOMPLISHMENTS:

1. Completed improvements on Abbott Road from MLK Blvd. to east city limits.
2. Improvements of Industry Way just west of Alameda St.
3. Completed design of the new water well No. 22 at 2500 GPM.
4. Completed the Sewer Improvements on Long Beach Blvd, north of Imperial Hwy.
5. Installation of the new SCADA System.
6. Completed the destruction of seven inactive water wells: 1,3,4,6,7,15A and 20.
7. Completed installation of a sand separator at Well No. 9.
8. Completed construction of a new 12" water main on State St. and Tweedy Blvd.
9. Completed new 12" water main on Josephine Ave. from LBB to Bullis Rd.
10. Completed Well # 9 rehabilitation.
11. Completed the Urban Water Management Plan.
12. Completed Sanborn Ave. improvements (Atlantic to Beechwood).
13. Completed design of 4-Pocket Parks.
14. Completed City Hall HVAC Design and Construction.
15. Completed Modular Building Design and Construction (Annex)
16. Completed 90% Design Plans for the New Annex Building.
17. Completed new Civic Center Parking Lot Design.
18. Completed construction of the new Civic Center Parking Lot.

Work Plan for the Fiscal Year 2012-2013

<u>Transportation Improvement Projects:</u>

1. Long Beach Boulevard (Imperial Hwy to North city limits)
2. Sidewalk Improvement Project
3. Mulford Ave. (Long Beach to Birch)
4. Bullis Road (Platt to MLK)
5. Josephine Street (Long Beach to Bullis)
6. Louise (Wright to MLK)
7. Traffic Signage Upgrade Project

8. Traffic Signal Upgrade Projects
9. Safety Improvements Around Schools (HSIP Grant)
10. Catch Basin Screens (City wide)
11. Slurry Seal (Various locations)
12. Duncan Ave (Imperial to Elmwood) Design Only
13. Olanda St (Atlantic to Gibson) Design Only
14. Wright Rd. (Josephine to Cortland) Design Only
15. Measure R ARAM Street Improvements

Water Utility Improvement Projects:

1. Well 22 Construction Phase
2. New SCADA System
3. Water Division Office Upgrades
4. Mulford Water Main
5. Birch Water Main
6. Water & Sewer Master Plans Updates
7. Bullis Road Water Main Project
8. Booster No. 2 Rehabilitation
9. Pump Station Emergency Generators
10. Pump Station (Water Well) Beautification
11. Pont-to-Point Wireless Connection
12. Louise/MLK Sewer Replacement Project

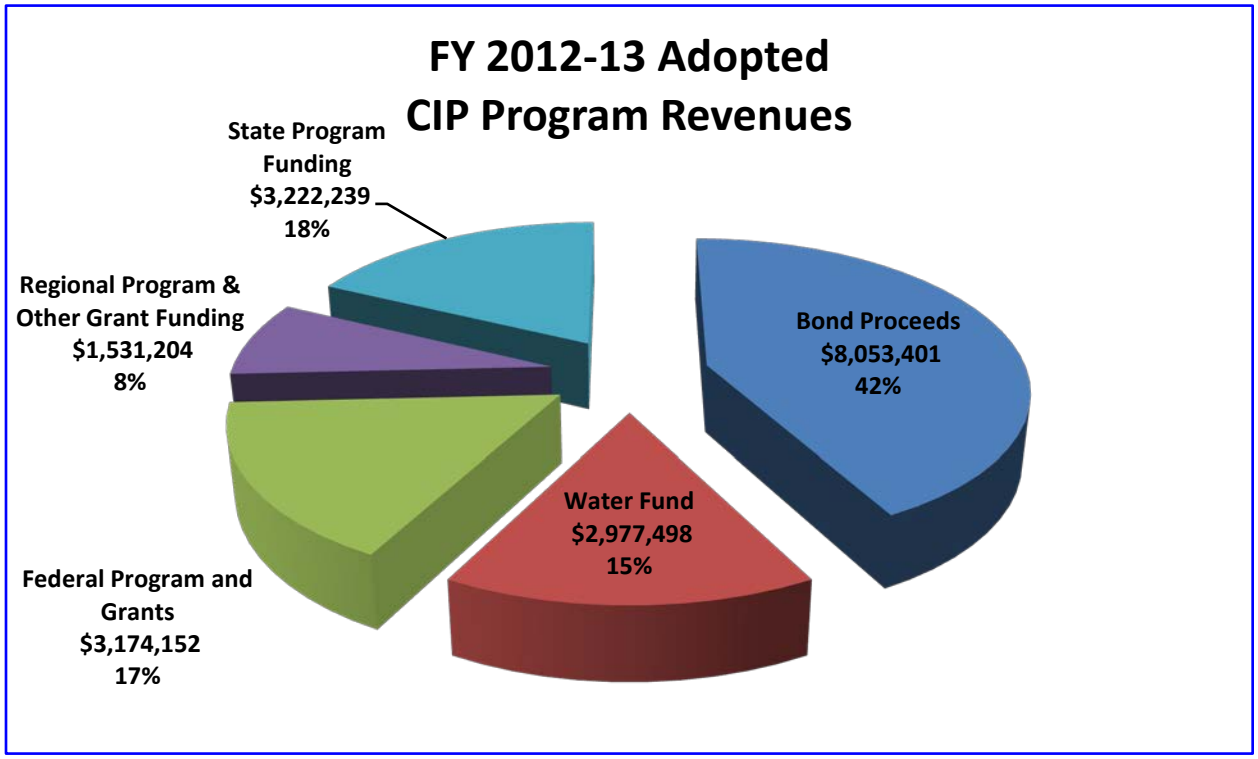
Facility Improvement Projects:

1. New City Hall Annex Rehabilitation
2. New City Hall Council Chambers
3. City Hall Heating & Air Handling Units

REVENUES

The City's CIP Program is funded by a variety of revenue sources which include Federal, State, regional and local funding, in addition to being supported by City funds. In addition, as a result of the City's improved credit rating over the last few years, the issuance of bonds contribute heavily to the financing of our major capital projects. The majority of the City's CIP Budget's revenue base is based upon revenue sources other than City funds.

Bond Proceeds account for 42% of our CIP Budget. State programs also account for 18% of projects. As part of our budget cuts for FY 13, the City eliminated all General Fund support to capital projects.



In FY 2011, the City issued our 2010 Lease Revenue Bonds and received $8.4 million to finance several new projects, most notably to finance and construct our City Hall Annex Rehabilitation project, which includes: building a brand new, state-of-the-art City Civic Center complex, City Hall Council Chamber renovation and new Civic Center surface parking improvements. Completing this major public facility infrastructure improvement project will be at the forefront of the City's CIP Program for FY 13.

The City will also be undertaking several traffic and street improvement projects which will be supported by the issuance of a $7.6 million 2012 Measure R Transportation Bond. Improving our City streets and public safety infrastructure is integral to the City's CIP Program for FY 13 and in years to come. The detailed summary of the adopted CIP revenue base is listed below.

Revenue Source	FY 2012-13 Adopted Revenues
CIP Bond	$ -
1999/2009 Enterprise Water Bond	30,000
2008 Enterprise Water Bond	3,778,715
2003 Lease Revenue Bond	34,686
2010 Lease Revenue Bond	4,200,000
2011 LRA Lease Revenue Bond [1]	10,000
General Fund	-
Street Lighting Fund	-
Impact Fees	-
Water Fund	2,977,498
HUD	840,598
Hazard Elimination Grant	347,220
TEA Grant	2,159,627
DOE Federal Grant	-
ARRA Federal Grant	-
Measure R	1,090,580
Prop A Park Grant	-
Park Main. Grant	980
2001 Per Capita Grant	-
CEC Grant	-
Dupont Lead Safety Grant	92,424
Park Replacement	-
Robert Z'Berg Harris Grant	-
Other Grant	173,927
AB 2928	-
SB 821	75,000
ST TRS PRG	-
Prop A	-
Prop C	3,147,239
Prop 1B	-
CIP Revenue Total:	**$ 18,958,494**

The City's CIP Program utilizes previously allocated funding for capital projects, which are revenue sources that have been identified and allocated for on-going projects in previous fiscal years.

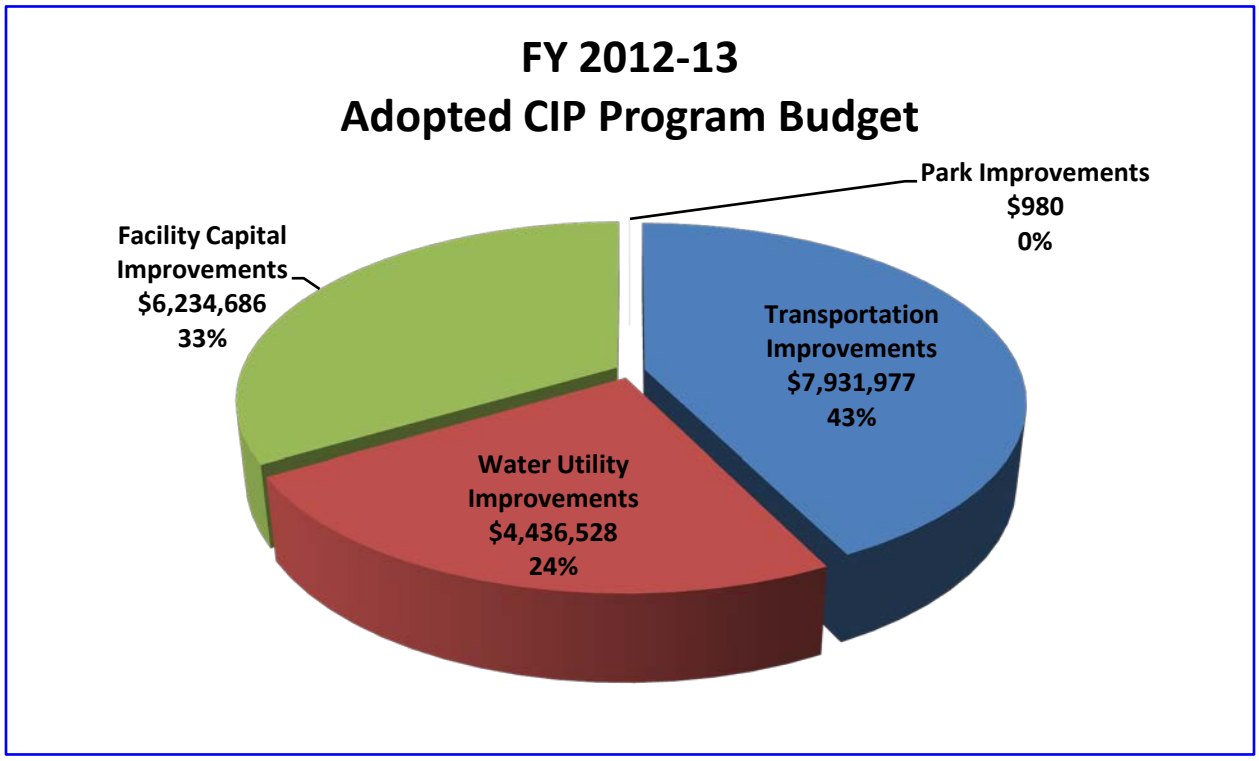
These projects often take more than 1 year to complete and the balances of each on-going project are simply carried-over and included as a revenue source for the FY 13 CIP budget. Carry-over revenue typically includes: State resources such as Prop A, or Prop C; Federal funding such as HUD or ARRA stimulus grants; and Bond Proceeds.

[1] As a result of ABx1 26 legislation enacted in 2011, which dissolved redevelopment agencies and did not recognize bond issuances made after January 1. 2011, the 2011 LRA Revenue bond may not be a viable revenue source in the FY 13 Adopted CIP Budget.

FY 2012-13 Adopted CIP Program Budget

For FY 2012-13, the City of Lynwood will adopt a $18.6 million Capital Improvement Project (CIP) Program Budget. The adopted FY 2012-13 CIP Program Budget will feature 38 capital improvement projects. The City organizes and plans its CIP Program by category (Transportation, Water Utility, Facility Capital and Parks) and is summarized as follows:

Project Category	FY 11-12 Adjusted Budget	FY 11-12 Year-End Expenditures	FY 12-13 Adopted Budget
Transportation Improvements	$ 8,832,807	$ 1,343,573	$ 7,931,977
Water Utility Improvements	6,424,093	2,184,443	4,436,528
Facility Capital Improvements	7,244,290	740,536	6,234,686
Park Improvements	656,095	622,326	980
TOTAL CIP BUDGET (BY CATEGORY)	**$ 23,157,285**	**$ 4,890,878**	**$ 18,604,171**



Transportation Improvements

Capital Improvement Projects that include improvements to all street, sidewalk, traffic signal, street lighting, median-islands, bus shelters, striping, and storm drain infrastructure. Primary revenue sources are: Propositions A and C transportation funding, Housing and Urban Development (HUD) block grants, ARRA Federal grants funds, Measure R, and Measure R transportation bond proceeds. There are currently 17 on-going projects slated for FY 2012-13. The City is currently working on a bond issuance for transportation improvements and hopes to secure more funding to complete more street projects for FY 13 and FY 14.

Project No.	Project Name	FY 11-12 Adjusted Budget	FY 11-12 Year-End Expenditures	FY 12-13 Adopted Budget
67.002	PEDESTRIAN IMP FY 12	75,000	-	75,000
67.868	SANBORN AVENUE STREET IMP FY 10; Res 2010.120 $82,000, Res 2010.119 $129,354	-	-	403,927
67.870	JOSEPHINE STREET IMP FY 10, IDIS# 774	583,954	300,000	283,954
67.871	IMPERIAL HWY IMP PROJ FY 10; Res 2010.172; 2011.106	19,746	-	-
67.875	MARTIN LUTHER KING JR BLVD - MTA 440.50	77,820	-	-
67.885	TRAFFIC SIGNS IMP FY 11	60,000	3,000	102,000
67.893	STOCKWELL, BENWELL, CARSON, LILITA, LE SAGE	-	15,407	-
67.899	SIDEWALK RECONSTRUCTION FY 11	140,000	70,569	29,431
67.903	AGNES AVENUE IMP FY 2011	-	289,354	-
67.906	SLURRY SEAL (VARIOUS STREETS) FY 12	560,000	360,000	200,000
67.907	DUNCAN AVE DESIGN (IMPERIAL-FERNWOOD) FY 12	40,000	40,000	-
67.908	OLANDA ST DESIGN (ATLANTIC-GIBSON)	25,000	35,000	-
67.911	WRIGHT ROAD DESIGN (CORTLAND-FERNWOOD) FY 12	75,000	65,000	-
67.912	LOUISE AVE (WRIGHT RD-MLK BLVD) FY 12	670,000	45,000	625,000
67.913	PEDESTRIAN SAFETY IMP (VARIOUS SCHOOL LOCATIONS)	385,800	-	385,800
67.916	IMPERIAL HWY FENCE	100,000	90,000	10,000
67.917	TRENCH CUT REPAIRS FY 12	50,000	-	50,000
67.920	PAVEMENT MARKING IMP FY 12	75,000	-	75,000
67.925	BULLIS RD WATER IMP (PLATT-MLK) FY 12	400,000	15,000	385,000
67.937	LONG BEACH BLVD PHASE I; Res 2010.102;2010.240; 2011.010	172,531	-	135,373
67.944	IMPERIAL HWY/MLK BLVD INTERSECTION	7,260	-	-
67.964	BULLIS/AGNES/JOSEPHINE 2005-06	800,000	14,225	785,775
67.988	TRAFFIC SIGNAL IMP 2006-07	449,770	680	449,090
67.993	LONG BEACH BLVD ST IMP 06-07	4,050,925	338	3,906,627
67.994	BIKE LANES - CITY STREETS 06-07	15,000	-	30,000
	Transportation Projects Total:	**8,832,806**	**1,343,573**	**7,931,977**
	CIP Subtotal:	**8,832,806**	**1,343,573**	**7,931,977**

Water Utility Improvements

Capital Improvement Projects that include improvements to all water and sewer capital infrastructure. Primary revenue sources for these projects are: Water Enterprise Fund, 2008 Water Bond and the 2003 Water Lease Revenue Bond. There are currently 19 on-going Water Utility improvement projects approved for FY 12-13.

Project No.	Project Name	FY 11-12 Adjusted Budget	FY 11-12 Year-End Expenditures	FY 12-13 Adopted Budget
67.876	WELL# 9 REHAB; 2010.241	68,551	45,770	22,953
67.878	ABANDON 3 WATER WELLS; 2011.081	1,146	10,413	-
67.880	UNDERGROUND STORAGE TANKS	-	-	30,000
67.887	DRURY LANE-NORTON SEWER UPG	263,878	24,431	232,895
67.890	WELL 15 REHAB; 2011.081	-	25,663	-
67.894	WATER WELL 22	1,665,141	202,783	1,462,357
67.896	DUPONT/LEAD SAFETY 2003-2004	92,424	-	92,424
67.897	SCADA UPGRADE	237,968	81,857	156,011
67.901	EMERGENCY GENERATORS; 2010.212; 2011.081	1,333,357	439,510	1,081,850
67.902	URBAN WTR MGMT PLAN FY 11; 2011.062	6,266	18,200	-
67.904	WATER WELL 21 CONST. PROJ.	106,113	16,688	83,934
67.910	WATER WELL BEAUTIFICATION FY 11	74,883	63,603	38,650
67.914	WATER WELL SAND SEPARATOR FY 11	74,668	34,635	43,923
67.915	WELL NO. 8 SECONDARY PRESSURE FY 11	72,562	59,236	4,794
67.918	LOUISE/MLK MAIN REPL FY 11	103,886	56,688	-
67.921	BIRCH ST WATER MAIN (FERNWOOD-IMPERIAL) FY 12	550,000	550,000	-
67.922	WATER AND SEWER ATLAS UPDATE FY 12	250,000	45,000	205,000
67.923	RESERVOIR INSPECTION & MAINT 2006-2007	104,363	104,363	30,000
67.927	MULFORD AVE WATER MAIN (LONG BEACH-BIRCH) FY 12	375,000	30,000	345,000
67.928	WATER DIVISION OFFICE IMP FY12	100,000	30,000	70,000
67.929	POINT-TO-POINT WIRELESS CONNECTIONS	100,000	5,000	95,000
67.936	CORPORATE YARD SECURITY UPGRADE	12,000	-	12,000
67.943	WELL NO. 6 ABANDONMENT 2006-07; 2011.081	-	4,182	-
67.950	WATER MAIN IMPROVEMENTS 2004-05; 2010.258	-	986	-
67.954	BOOSTER NO. 2 REHAB 2006-07	30,000	30,000	30,000
67.976	WELL NO. 11 REHAB 2006-07	-	79,538	-
67.980	CLEANING & VIDEO SEWERS	-	475	-
67.982	WATER MAIN IMP 2006-07; 2010.258	628,687	225,422	399,737
67.985	MONA BLVD PROJECT 2011	17,200	-	-
67.992	WATER WELL NO 11 REHAB FY 12	156,000	-	-
	Water Utility Projects Total:	**6,424,093**	**2,184,443**	**4,436,528**
	CIP Subtotal:	**15,256,899**	**3,528,016**	**12,368,505**

Facility Capital Improvements

Capital Improvement Projects that include improvements to all City-owned buildings and building-related facilities. Primary revenue sources that fund these projects are: General Fund, CIP Bond, 2003 Lease Revenue Bond, and 2010 Lease Revenue Bond. There is currently 1 project in FY 2012-13.

Project No.	Project Name	FY 11-12 Adjusted Budget	FY 11-12 Year-End Expenditures	FY 12-13 Adopted Budget
67.866	ENERGY EFFICIENCY IMP PROJ FY 10	120,176	40,735	-
67.905	ANNEX BUILDING REHAB	6,934,487	699,801	6,234,686
67.948	CITY HALL EXPANSION 2004-05	190,257	-	-
	Facility Capital Projects Total:	**7,244,920**	**740,536**	**6,234,686**
	CIP Subtotal:	**22,501,819**	**4,268,552**	**18,603,191**

Park Improvements

Capital Improvement Projects that include improvements to all parks and areas of open space. Revenue sources that fund these projects are: Per Capita Park Grants, General Fund, Robert Zberg Harris Grant, and other various local grants. There is currently 1 existing carry-over project adopted for FY 2012-13.

Project No.	Project Name	FY 11-12 Adjusted Budget	FY 11-12 Year-End Expenditures	FY 12-13 Adopted Budget
67.867	POCKET PARK PROJ FY 10	634,600	601,811	-
67.909	LYNWOOD PARK MAINT PROJECT	21,495	20,515	980
	Park Projects Total:	**656,095**	**622,326**	**980**
	CIP Total:	**23,157,914**	**4,890,878**	**18,604,171**

NEW FUNDED FACILITIES CAPITAL

City Hall Annex Rehabilitation

Location: City Hall Annex, Civic Center, Lynwood CA

Project Background

The Annex building was constructed in 1952 by Los Angeles County and used as a County Library. By the late 1970's, it became evident that additional space was needed to accommodate the City's operations and staffing. The City acquired the Library building from the County in 1981 to serve as a City Hall Annex. Several departments' administrative and permitting operations were transferred to the Annex, including the Development Services Department and the Public Works Department. At the time, this move was deemed as temporary with the long-term goal being to either remodel the existing facility or to construct a new building. However, no major improvements or renovations were done to the Annex in the subsequent years.

Project Scope and Goal

Demolish existing Annex building and replace it with a modern, state-of-the art 20,000 square foot two-story or three story facility, with expanded employee and public surface parking. The new facility would house the existing programs (Engineering, Planning, Building, Business License, Code Enforcement and a portion of Parking Enforcement) as well as programs moved from City Hall and the Public Works Yard, to include the Capital Projects Division, Redevelopment, the rest of Parking Enforcement and Water/Utility Billing. Basically, the new facility would be set up as a "one-stop" development/permitting center, where businesses and developers would go to obtain all their City licenses, permits and utility services. Many other cities have adopted the one-stop development/construction center approach with great success; the benefits to the public would be tangible and obvious.

Project Justification

The building is non-ADA compliant and new codes require all government building to meet new regulations. This would require a generous amount of upgrades to meet the latest building codes.

Fiscal Implications

2008 Water Bond and 2010 Lease Revenue Bond

City Council Chambers Renovation

Location: City Hall Council Chambers, Civic Center, Lynwood CA

Project Background

The current Council Chamber is 925 square feet in size with an adjacent 250 square foot conference room and was constructed in 1960 as an add on. The conference room includes a small, "unisex" restroom (18 square feet). The Council Chamber is relatively small, and was built at a time when the City had a much smaller population and staff. The Chambers are now very old and in need of a major upgrade. Although the Chambers are currently ADA compliant, there is a need to improve accessibility for disabled employees and members of the public in order to achieve full compliance.

Project Scope and Goal

To construct a new 5,000 square foot Council Chambers to include public restrooms, 144 seats for the public, better energy efficient lighting, better acoustics and sound system, enhanced security systems, improved floor plan layout and accessibility, and a conference room with separate restrooms for male and female Council members and staff and another conference room that could also be used for community meetings as well, the benefits to the public would be tangible and obvious.

Project Justification

The building is non-ADA compliant and new codes require all government building to meet new regulations. This would require a generous amount of upgrades to meet the latest building codes.

Fiscal Implications

2008 Water Bond and 2010 Lease Revenue Bond

Civic Center Parking Lots

Location: Civic Center, Lynwood CA

Project Background

Over the years, the City's population continued to grow from 30,000 inhabitants in 1960 to an estimated 100,000 at the present time; as such additional space is needed at the Civic Center in order to meet the overall needs of the community and it became evident that additional parking lots were needed to accommodate the City's operation.

Project Scope and Goal

To design and construct additional parking lots within the Civic Center area and provide additional parking spaces for City vehicles.

Project Justification

Additional parking lots were needed to accommodate the City's operation and to better serve the public.

Fiscal Implications

2008 Water Bond and 2010 Lease Revenue Bond

NEW FUNDED TRANSPORTATION CAPITAL

City Storm Drain Screens

Location: City Wide

Project Background

The Storm Drain System is designed to channel water as a result of a storm, flows from streets and properties to its ultimate drainage destination - our Oceans. The City of Lynwood has 220 catch basins within its jurisdiction. Many of the City's largest storm drain are owned and maintained by the Los Angeles County Department of Public Works (LAC DPW), while the City owns and maintains the remaining 12 catch basins of smaller storm drains. All of contents in the system eventually end up in our ocean water. Funding for this project is provided by the City's Gateway Grant through the Water Regional Board.

Project Scope and Goal

To implement pollution control measures and devices in the City's streets and catch basins to control urban runoff.

Project Justification

To comply with the municipal NPDES permit requirements to control and/or eliminate sources of bacteria contamination and to provide a pleasant and healthy environment for living or working.

Fiscal Implications

Oil grant; $8,000/year and Regional Water Board; $600,000

Traffic Sign Improvements

Location: City Wide

Project Background

Many of City's existing signs are old, faded, and have been repeat victims of graffiti vandals; approximately 30%-40% of the City's 2,700 various types of traffic signs (Stop, Street Sweeping, No Stopping, etc.) fall into that category. In addition, the Federal Highway Administration (FHWA) recently established a new national standard for roadway signage reflectivity. All agencies are now required to maintain traffic signage to a set minimum retro-reflective standard.

Project Scope and Goal

To install new signs, set minimum retroreflective standard and to establish and implement a sign assessment or management method to maintain minimum levels of sign retroreflectivity.

Project Justification

All agencies are now required to maintain traffic signage to a set minimum retroreflective standard

Fiscal Implications

Funding: Measure R

Sidewalk Improvements

Location: City Wide

Project Background

The City receives funding on a yearly basis from Senate Bill 821. These funds are to be used for reconstruction of sidewalks around the City. The Public Works Department introduces a new list every year for the most severe sidewalk conditions.

Project Scope and Goal

To reconstruct damaged sidewalks throughout the City. The sidewalk repair program is a part of our continuing efforts to repair our deteriorated infrastructure and to provide safer and more attractive public facilities for our citizens.

Project Justification

The project is part of the City's ongoing construction program in order to provide a better quality of life and a pleasant environment for the residents.

Fiscal Implications

SB 821 State Funding

NEW FUNDED WATER CAPITAL

Louise St. at MLK Sewer Main Replacement

Location: Louise St. at Martin Luther King Blvd, Sewer Main Replacement, Lynwood, CA

Project Background

Due to aging sewer main lines, the City is planning to replace the outdated sewer mains. This replacement would increase the flow capacity due to increase in population and demand. The main line is located at Louise Street and will continue south to Firebaugh High school to intercept the Los Angeles County Sanitation main trunk line.

Project Scope and Goal

To replace old and aging sewer mains and to provide a better service for Lynwood residents.

Project Justification

In order to meet the demand of all businesses and residents due to increase in population, a newer, larger and more efficient sewer mains are needed.

Fiscal Implications

1999 Water Bond

Water Well Beautification Project

Location: Water Well No. 5, 8, 9, 11, 19 and one reservoir, Lynwood, CA

Project Background

The area surrounding the City water wells are in desperate shape and lack security. Providing landscaping and fencing around the wells would beautify the area and provide secure condition.

Project Scope and Goal

To install new landscaping and provide a block wall fencing for security.

Project Justification

To secure the water wells from potential vandalism at the same time providing aesthetically pleasing sites.

Fiscal Implications

2008 Water Bond

LYNWOOD UTILITY AUTHORITY (LUA)
BACKGROUND AND DESCRIPTION:

The Lynwood Utility Authority (LUA) is a joint powers authority duly created by the City of Lynwood and former Lynwood Redevelopment Agency on September 1, 2003. A Joint Powers Authority can be any public, corporate, or politic body pursuant to a Joint Powers Agreement authorized to transact business and exercise its powers under California Joint Powers Law.

The LUA leases the City-owned municipal water and sewer systems from the City and has direct oversight and management of the City's water and sewer systems and operations. The LUA also has authority to issue and finance bonds for water infrastructure capital projects that will benefit the City's water systems and community.

The LUA's governing body is composed of a President and board members, which adopts the LUA budget annually and takes action on all water/sewer-related matters. In addition to leasing with the City, the LUA entered into an Enterprise Management Agreement, which allows the City to manage the day-to-day operations of the water and sewer systems on behalf of the LUA. The agreement also allows the LUA to establish and/or adjust fees to provide adequate services for capital projects.

FY 2012-13 SUMMARY OF HISTORICAL EXPENDITURES AND BUDGET DEPARTMENT LEVEL – BY DIVISION

Division Number	Division Name	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est.	2013 Adopted Budget
6051.30.290	Information Technology	$ 336,757	$ 295,193	$ 372,873	$ 293,214	$ 343,208
6051.30.315	Water Billing/Collections	740,132	717,348	792,343	756,414	847,695
6051.45.450	Water Utility	5,691,602	5,905,978	6,821,496	6,771,071	7,036,268
6051.45.460	Sewer Services	588,200	511,232	837,175	771,520	1,006,876
6011.95.991	1999 Water/2008 Enterprise Bonds	1,232,573	338,133	41,389	113,337	30,000
6201.95.991	2003 Enterprise Bonds	(63,902)	0	0	0	0
6301.95.991	2008 Enterprise Bond Series A	323,720	766,018	5,247,415	1,044,396	3,778,715
Division Totals		**$ 8,849,082**	**$ 8,533,902**	**$ 14,112,691**	**$ 9,749,952**	**$ 13,042,762**

FY 2012-13 DETAIL OF HISTORICAL EXPENDITURES AND BUDGET DIVISIONAL LEVEL

6051 Water/Enterprise Fund
30 Finance & Administration
290 Information Technology

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
60001	Salaries wages	$ 124,104	$ 118,693	$ 121,472	$ 121,472	$ 125,727
60005	Temporary part-time	2,125	7,117	-	7,000	-
60015	Overtime	-	7	-	7	-
61001	PERS-retirement	29,941	28,593	36,225	36,225	34,890
61010	Employer's FICA	187	494	0	434	-
61015	Employer's medicare	1,019	1,239	1,761	1,761	1,823
61020	State disability insurance	1,404	1,465	1,336	1,336	1,257
61025	Unemployment insurance	1,262	1,259	1,215	1,215	2,062
61030	Workers' compensation	7,786	7,202	7,896	7,896	8,311
61035	Group insurance	11,513	10,495	24,294	24,294	25,145
61036	Retirees group insurance	5,572	5,404	6,074	6,074	12,573
62015	Prof & contractual svcs	21,655	66,072	20,000	20,000	17,000
63025	Repairs/maint-bldg & equip.	-	-	7,000	-	-
64015	Travel & meetings	65	19	-	-	-
64399	Other fees for services	11,888	9,679	31,000	20,000	15,000
64501	Telephone	39,666	29,076	33,000	31,000	48,000
65015	Office supplies	1,346	623	500	400	1,000
65020	Operating supplies	11,428	7,238	4,000	4,000	5,000
65040	Dues & subscriptions	-	-	500	100	200
66015	Machinery & equipment	2,695	335	6,000	16,000	20,000
66035	Office equipment	58,566	183	70,000	(6,000)	25,000
67950	Miscellaneous expense	4,535	-	600	-	220
Total Information Technology		**$ 336,757**	**$ 295,193**	**$ 372,873**	**$ 293,214**	**$ 343,208**

FY 2012-13 DETAIL OF HISTORICAL EXPENDITURES AND BUDGET DIVISIONAL LEVEL

6051 Water/Enterprise Fund
30 Finance & Administration
315 Water Billing/Collections

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
60001	Salaries	$ 351,597	$ 346,432	$ 405,068	$ 380,000	$ 439,116
60005	Temporary/part-time	-	2,670	-	18,000	0
60015	Overtime	5,340	6,608	-	1,600	0
61001	PERS - retirement	88,493	90,885	120,799	113,324	121,859
61010	Employer's FICA	-	168	-	-	0
61015	Employer's Medicare	5,196	5,197	5,873	5,510	6,367
61020	State disability ins.	3,735	3,881	4,456	4,180	4,391
61025	Unemployment insurance	3,570	3,557	4,051	3,800	7,201
61030	Workers compensation	22,475	22,602	26,329	24,700	29,026
61035	Group insurance	90,070	94,274	81,014	76,000	87,823
61036	Retirees group insurance	14,482	14,956	20,253	19,000	43,912
61045	Compensated absences	26,052	1,119	-	-	0
61050	Educational reimbursement	-	168	-	-	0
62005	Audit fees	10,000	26,980	19,500	16,000	16,000
62015	Prof. & contractual services	62,416	56,364	60,000	55,000	60,000
62025	Advertising & printing	1,194	2,713	2,500	3,000	2,000
62030	Collection expense	2,227	1,158	6,000	1,000	1,000
63025	Repairs/maint-bldg& equip.	1,249	1,129	5,500	1,000	5,000
63030	Rental bldgs & equipment	3,140	3,122	5,000	1,000	1,000
64015	Travel & meetings	11	-	-	100	0
64399	Other fees for svcs	24,805	30,982	16,000	25,000	15,000
65015	Office supplies	1,151	561	500	500	500
65020	Operating supplies	4,058	3,487	2,500	1,500	2,000
65035	Postage	700	-	900	-	0
65040	Dues & subscriptions	-	-	500	-	0
66015	Machinery & equip.	5,067	-	0	4,500	0
67001	Bad debts	12,787	(1,665)	5,000	1,700	5,000
67950	Miscellaneous expense	317	-	600	-	500
Total Water Billing/Collections		**$ 740,132**	**$ 717,348**	**$ 792,343**	**$ 756,414**	**$ 847,695**

FY 2012-13 DETAIL OF HISTORICAL EXPENDITURES AND BUDGET DIVISIONAL LEVEL

6051 Water/Enterprise Fund
45 Public Works
450 Water Utility

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
60001	Salaries	$ 635,192	$ 691,457	$ 787,509	$ 787,509	$ 900,502
60005	Temporary/part-time	1,699	-	-	10,200	0
60015	Overtime	82,170	100,307	75,000	75,000	75,000
60025	Auto allowance	13,618	12,782	9,600	9,600	9,600
60040	Uniform allowance	1,200	1,650	1,650	1,650	0
61001	PERS - retirement	163,139	183,315	234,851	234,851	249,898
61015	Employer's Medicare	9,710	10,765	11,419	11,419	13,057
61020	State disability ins.	7,741	8,964	8,663	8,663	9,005
61025	Unemployment insurance	7,349	8,065	7,875	7,875	14,768
61030	Workers compensation	42,233	46,579	51,188	51,188	59,523
61035	Group insurance	147,613	165,391	157,502	211,597	180,100
61036	Retirees group insurance	28,951	31,569	39,375	39,375	90,050
61050	Educational reimbursement	719	329	1,200	1,200	1,200
62001	Legal Fees	-	10,666	1,000	1,000	1,000
62015	Prof. & contractual services	187,524	147,616	192,506	160,000	192,500
62025	Advertising & printing	784	473	1,000	1,200	1,000
62035	Admin costs - general	882,837	882,837	882,837	882,837	882,837
63025	Repairs/maint-bldg& equip.	956	1,731	2,500	2,500	2,500
63030	Rental bldgs & equipment	25	961	1,000	1,000	1,000
63045	Vehicle expense	194,222	194,222	194,222	194,222	194,222
64005	Liability insurance expense	39,250	39,250	39,250	39,250	194,222
64015	Travel & meetings	2,477	1,318	8,770	3,000	5,000
64399	Other fees for svcs	143,815	96,652	148,066	124,222	124,000
64501	Telephone	18,479	15,948	-	15,000	9,000
65001	Lights & power	363,886	353,347	470,000	360,000	370,000
65005	Gas	1,112	782	2,000	2,000	1,500
65015	Office supplies	-	954	1,000	1,200	1,000
65020	Operating supplies	125,776	111,822	200,000	150,000	150,000
65040	Dues & subscriptions	4,499	3,932	6,000	6,000	6,000
66005	Buildings	(25,559)	-	-	-	0
66015	Machinery & equip.	-	-	5,620	5,620	0
66060	Infrastructure - proprietary	(208,788)	49,442	-	-	0
66901	Depreciation expense	330,770	359,454	-	-	0
67415	Purchases for resale	1,403,474	1,313,071	1,920,000	1,920,000	1,920,000
67601	Debt svc pmt - principal	0	0	350,000	350,000	380,000
67605	Interest expense	1,051,922	1,040,784	1,009,893	1,009,893	997,784
67610	Issuance costs	11,564	0	0	0	0
67625	Amortization expense	19,543	19,543	0	0	0
67899	Other debt costs	1,700	0	0	0	0
67950	Miscellaneous expense	0	0	0	92,000	0
Total Water Utility		**$ 5,691,602**	**$ 5,905,978**	**$ 6,821,496**	**$ 6,771,071**	**$ 7,036,268**

FY 2012-13 DETAIL OF HISTORICAL EXPENDITURES AND BUDGET DIVISIONAL LEVEL

6051 Water/Enterprise Fund
45 Public Works
460 Sewer Service

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
60001	Salaries	$ 73,768	$ 99,046	$ 167,412	$ 167,412	$ 248,074
60005	Temporary/part-time	1,345	319	-	-	0
60015	Overtime	9,958	219	10,000	10,000	10,000
61001	PERS - retirement	18,955	26,068	49,926	49,926	68,843
61015	Employer's Medicare	1,138	1,460	2,427	2,427	3,597
61020	State disability ins.	842	1,087	1,842	1,842	2,481
61025	Unemployment insurance	834	996	1,674	1,674	4,068
61030	Workers compensation	5,181	6,438	10,882	10,882	16,398
61035	Group insurance	14,979	17,862	33,482	43,527	64,499
61036	Retirees group insurance	3,456	4,366	8,371	8,371	24,807
62015	Prof. & contractual services	177,476	75,348	195,000	150,000	190,000
62025	Advertising & printing	456	-	300	1,500	1,500
62035	Admin costs - general	235,409	235,409	235,409	235,409	235,409
63025	Repairs/maint-bldg& equip.	-	10,431	-	1,200	1,200
63030	Rental bldgs & equipment	-	-	1,000	1,000	1,000
64005	Liability insurance expense	29,450	29,450	29,450	-	45,000
64015	Travel & meetings	-	90	-	50	0
64399	Other fees for svcs	-	-	80,000	60,000	80,000
65015	Office supplies	-	-	-	300	10,000
65020	Operating supplies	-	2,618	10,000	6,000	0
65040	Dues & subscriptions	-	25	-	20,000	0
66015	Machinery & equip.	14,953	-	-	-	0
Total Sewer Service		**$ 588,200**	**$ 511,232**	**$ 837,175**	**$ 771,520**	**$ 1,006,876**

6011 1999 Water/2008 Enterprise Bonds
95 Transfers
991 Transfers Out

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
68020	Trans out – Capital Projects Fund	$ 1,232,573	$ 338,133	$ 41,389	$ 113,337	$ 30,000
Total 1999 Water/2008 Enterprise Bonds		**$ 1,232,573**	**$ 338,133**	**$ 41,389**	**$ 113,337**	**$ 30,000**

FY 2012-13 DETAIL OF HISTORICAL EXPENDITURES AND BUDGET DIVISIONAL LEVEL

6201 2003 Enterprise Bonds
95 Transfers
991 Transfers Out

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
68020 Trans out – Capital Projects Fund	$ (63,902)	$ 0	$ 0	$ 0	$ 0
Total 2003 Enterprise Bonds	**$ (63,902)**	**$ 0**	**$ 0**	**$ 0**	**$ 0**

6301 2008 Enterprise Rev Bond Series A
95 Transfers
991 Transfers Out

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
68020 Trans out – Capital Projects Fund	$ 323,720	$ 766,018	$ 5,247,415	$ 1,044,396	$ 3,778,715
Total 2008 Enterprise Rev Bond Series A	**$ 323,720**	**$ 766,018**	**$ 5,247,415**	**$ 1,044,396**	**$ 3,778,715**

SUCCESSOR AGENCY BACKGROUND AND DESCRIPTION:

On June 28, 2011, the Governor signed ABx1 26, which became effective June 29, 2011. ABx1 26 eliminated redevelopment agencies in California and provided direction and guidelines for the dissolution of all redevelopment activities and functions. It also created successor agencies to administer the dissolution and handle the affairs of each redevelopment agency. All actions and decisions made by a successor agency must be approved by an appointed, impartial oversight board before final approval by the State Department of Finance (DOF).

In response to ABx1 26, city and redevelopment advocate organizations challenged the State over the validity of the statute in the courts. On December 29, 2011, the California Supreme Court issued its opinion in the case *California Redevelopment Association, et al. v. Ana Matosantos, etc., et al.*, Case No. S196861, and upheld the validity of ABx1 26. As a result, ABx1 26 implementation was delayed and became effective February 1, 2012.

On February 1, 2012, every redevelopment agency in California was formally dissolved and all its assets and functions were transferred to a successor agency and a successor to the redevelopment agency's housing functions. On January 10, 2012, the Lynwood City Council elected to assume the role of the Successor Agency to the former Lynwood Redevelopment Agency (LRA).

AB 1484

On June 27, 2012, the State Legislature passed AB 1484, a new redevelopment budget trailer bill, which made several technical and substantive amendments to ABx1 26. AB 1484 set forth new requirements (in addition to ABx1 26 mandates), new penalties and clarified administrative procedures to winding down the affairs of former redevelopment agencies.

STATEMENT OF PURPOSE:

The Successor Agency's main role is to satisfy enforceable obligations of the former Lynwood Redevelopment Agency and administer the dissolution process and wind down all affairs pursuant to ABx1 26 and AB 1484. To facilitate the winding down of affairs, the Successor Agency must prepare and submit a Recognized Obligation Payment Schedule (ROPS), which is the acting document that sets forth the amount and source of payments required by each enforceable obligation for each six-month fiscal period. Each ROPS must be approved by the Successor Agency's Oversight Board and further, the DOF must approve each ROPS in order for it to be effective.

The Successor Agency is required to make payments and perform only for obligations that are listed on each approved ROPS. Pursuant to ABx1 26, an "Enforceable Obligations" can include any of the following items:

1. Bonds;
2. Loans or monies borrowed by a redevelopment agency for lawful purposes;
3. Payments required by the Federal government, preexisting obligations to the State, or obligations imposed by State law, payments that are made by the county-auditor controller, or legal enforceable payments required in connection with the agencies' employees;
4. Judgments or settlements entered by a court or binding arbitration;
5. Agreements or contracts entered into prior to June 28, 2011 with a third party;
6. Contracts or agreements necessary for the administration or operation of a successor agency; and
7. Amounts borrowed from or payment owing to an agency's Low and Moderate Income Housing Fund (LMIHF).

Successor agencies are not allowed to enter into any new agreements, utilize unencumbered funds from property tax increment revenues or their LMIHF fund, or unencumbered bond proceeds.

Revenues

In order for the Successor Agency to fulfill its ROPS obligations, the County Controller-Auditor distributes Redevelopment Property Tax Trust Fund (RPTTF) revenues to the Successor Agency every 6 months (every ROPS cycle). The RPTTF revenue is the revenue that will support all ROPS obligations in FY 13, as well as the allowable Administrative Cost Allowance. Per ABx1 26, each Successor Agency can utilize up to 3% or minimum $250,000 (whichever is higher) of the approved RPTTF revenue received for FY 13. Administrative costs can include general administrative staff, supplies and/or services utilized to carry out ROPS obligations that are not associated with any projects on the approved ROPS.

FY 2012-13 Successor Agency Budget

At the time the FY 2012-13 City budget was adopted, it was not known how much RPTTF revenue the Successor Agency would receive, and therefore, only a partial amount received was adopted for FY 2012-13. Further, new mandates and guidelines (i.e. AB 1484) were still in the process of being released by the DOF.

The charts outlined in this section reflect what was known as of the budget adoption date. As such, the Successor Agency FY 2012-13 budget will be revisited at the FY 2012-13 Mid-Year Budget and adjusted to reflect up-to-date figures that will be approved by Council and the Successor Agency.

FY 2012-13 SUMMARY OF HISTORICAL EXPENDITURES AND BUDGET DEPARTMENT LEVEL – BY FUND

Fund #	Fund Name	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est.	2013 Adopted Budget
1012	Community Development A	$ 0	$ 6,947,107	$ 5,296,741	$ 4,267,743	$ 684,314
1013	Community Development Housing A	0	699,519	1,515,128	739,552	0
1014	Community Development B	0	923,586	1,059,256	717,673	240,147
1015	Community Development Housing B	0	195,270	739,438	56,612	459,704
1019	2011 Series A Bond Proceeds	0	591,830	0	0	0
1020	2011 Series B Bond Proceeds	0	278,731	3,000,000	3,000,000	0
1021	Redevelopment Obligation Retirement	0	0	0	0	2,411,902
Fund Totals		**$ 0**	**$ 9,636,043**	**$ 11,610,563**	**$ 8,781,580**	**$ 3,976,067**

FY 2012-13 SUMMARY OF HISTORICAL EXPENDITURES AND BUDGET DEPARTMENT LEVEL – BY DIVISION

Division Number	Division Name	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est.	2013 Adopted Budget
1012.75.206	Com. Dev. Administration	$ 0	$ 6,947,107	$ 5,296,741	$ 4,267,743	$ 684,314
1013.75.207	Housing Administration	0	699,519	1,515,128	739,552	0
1014.75.206	Com. Dev. Administration	0	923,586	1,059,256	717,673	240,147
1015.75.207	Housing Administration	0	195,270	739,438	56,612	459,704
1019.75.208	Project & Administration	0	591,830	0	0	0
1020.75.209	Park Place Project	0	278,731	3,000,000	3,000,000	0
1021.76.208	Administrative Allowance	0	0	0	0	0
1021.76.211	ROPS Administration	0	0	0	0	2,411,902
Division Totals		**$ 0**	**$ 9,636,043**	**$ 11,610,563**	**$ 8,781,580**	**$ 3,976,067**

FY 2012-13 DETAIL OF HISTORICAL EXPENDITURES AND BUDGET DIVISIONAL LEVEL

1021 Redevelopment Obligation Retirement
76 Successor Agency
208 Administrative Allowance

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
60001	Salaries wages	$ 0	$ 0	$ 0	$ 0	$ 0
60065	Compensation of Board	0	0	0	0	0
62001	Legal Fees	0	0	0	0	0
62005	Accounting & auditing	0	0	0	0	0
62015	Prof & contractual svcs	0	0	0	0	0
62025	Advertising & printing	0	0	0	0	0
62041	SB 813 Admin cost	0	0	0	0	0
62043	Planning services	0	0	0	0	0
62045	Planning, survey & design	0	0	0	0	0
62050	Financial Services	0	0	0	0	0
62055	Appraisal	0	0	0	0	0
64005	Liability insurance expense	0	0	0	0	0
64015	Travel & meetings	0	0	0	0	0
64030	Fiscal agent expense	0	0	0	0	0
64045	Acquisition/relocation costs	0	0	0	0	0
64047	Relocation cost	0	0	0	0	0
64399	Other fees for services	0	0	0	0	0
65015	Office supplies	0	0	0	0	0
65020	Operating supplies	0	0	0	0	0
65040	Dues & subscriptions	0	0	0	0	0
66001	Land	0	0	0	0	0
66035	Office equipment	0	0	0	0	0
66999	Capital outlay	0	0	0	0	0
67236	AB 1290 Pass-through pymt	0	0	0	0	0
67238	ERAF payment	0	0	0	0	0
67423	Property Maint and Security	0	0	0	0	0
67450	Grae atlantic payment	0	0	0	0	0
67451	Environmental	0	0	0	0	0
67601	Debt svc pmt - principal	0	0	0	0	0
67605	Interest expense	0	0	0	0	0
67910	Project improvement loans	0	0	0	0	0
67950	Miscellaneous expense	0	0	0	0	0
67954	Reimb to the City salaries and benefits	0	0	0	0	0
68160	Transfers out	0	0	0	0	0
Total Administrative Allowance		**$ 0**	**$ 0**	**$ 0**	**$ 0**	**$ 0**

FY 2012-13 DETAIL OF HISTORICAL EXPENDITURES AND BUDGET DIVISIONAL LEVEL

1021 Redevelopment Obligation Retirement
76 Successor Agency
211 ROPS Administration

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
60001	Salaries wages	$ 0	$ 0	$ 0	$ 0	$ 0
60065	Compensation of Board	0	0	0	0	0
62001	Legal Fees	0	0	0	0	0
62005	Accounting & auditing	0	0	0	0	0
62015	Prof & contractual svcs	0	0	0	0	0
62025	Advertising & printing	0	0	0	0	0
62041	SB 813 Admin cost	0	0	0	0	0
62043	Planning services	0	0	0	0	0
62045	Planning, survey & design	0	0	0	0	0
62050	Financial Services	0	0	0	0	0
62055	Appraisal	0	0	0	0	0
64005	Liability insurance expense	0	0	0	0	0
64015	Travel & meetings	0	0	0	0	0
64030	Fiscal agent expense	0	0	0	0	0
64045	Acquisition/relocation costs	0	0	0	0	0
64047	Relocation cost	0	0	0	0	0
64399	Other fees for services	0	0	0	0	0
65015	Office supplies	0	0	0	0	0
65020	Operating supplies	0	0	0	0	0
65040	Dues & subscriptions	0	0	0	0	0
66001	Land	0	0	0	0	0
66035	Office equipment	0	0	0	0	0
66999	Capital outlay	0	0	0	0	0
67236	AB 1290 Pass-through pymt	0	0	0	0	0
67238	ERAF payment	0	0	0	0	0
67423	Property Maint and Security	0	0	0	0	0
67450	Grae atlantic payment	0	0	0	0	0
67451	Environmental	0	0	0	0	0
67601	Debt svc pmt - principal	0	0	0	0	0
67605	Interest expense	0	0	0	0	0
67910	Project improvement loans	0	0	0	0	0
67950	Miscellaneous expense	0	0	0	0	2,411,902
67954	Reimb to the City salaries and benefits	0	0	0	0	0
68160	Transfers out	0	0	0	0	0
Total ROPS Administration		**$ 0**	**$ 0**	**$ 0**	**$ 0**	**$ 2,411,902**

FY 2012-13 DETAIL OF HISTORICAL EXPENDITURES AND BUDGET DIVISIONAL LEVEL

1012 Community Development A
75 Community Development
206 Com. Dev. Administration

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
60001	Salaries wages	$ 0	$ 800,100	$ 906,609	$ 747,765	$ 0
60065	Compensation of Board	0	2,490	4,025	1,215	0
62001	Legal Fees	0	254,121	181,655	100,000	0
62005	Accounting & auditing	0	5,500	10,000	19,000	0
62015	Prof & contractual svcs	0	165,317	25,000	100,000	0
62025	Advertising & printing	0	7,147	5,000	100	0
62041	SB 813 Admin cost	0	111,872	67,000	(9,202)	0
62043	Planning services	0	2,888	5,000	5,000	0
62045	Planning, survey & design	0	0	5,000	0	0
62050	Financial Services	0	2,377	3,000	750	0
62055	Appraisal	0	1,320	1,000	12,000	0
64005	Liability insurance expense	0	0	0	19,650	0
64015	Travel & meetings	0	10,531	15,000	2,527	0
64030	Fiscal agent expense	0	0	5,000	1,500	0
64045	Acquisition/relocation costs	0	0	25,000	0	0
64047	Relocation cost	0	0	15,000	90,740	0
64399	Other fees for services	0	54,235	100,000	39,089	0
65015	Office supplies	0	557	1,000	200	0
65020	Operating supplies	0	1,588	1,000	200	0
65040	Dues & subscriptions	0	1,880	3,650	1,780	0
66001	Land	0	0	610,000	0	0
66035	Office equipment	0	0	0	2,645	0
66999	Capital outlay	0	0	6,000	0	0
67236	AB 1290 Pass-through pymt	0	179,138	536,000	347,427	0
67238	ERAF payment	0	410,394	0	0	0
67423	Property Maint and Security	0	9,116	8,000	12,000	0
67450	Grae atlantic payment	0	664,714	0	0	0
67451	Environmental	0	14,238	14,500	1,802	0
67599	Misc. other expenditures	0	9,425	45,000	315,278	0
67601	Debt svc pmt - principal	0	2,283,000	335,000	361,000	64,018
67605	Interest expense	0	610,800	1,241,240	1,709,184	620,296
67910	Project improvement loans	0	226,525	86,491	0	0
67954	Reimb to the City salaries and benefits	0	0	19,650	0	0
68160	Transfers out	0	1,117,832	1,015,921	386,093	0
Total Com. Dev. Administration		**$ 0**	**$ 6,947,108**	**$ 5,296,741**	**$ 4,267,743**	**$ 684,314**

FY 2012-13 DETAIL OF HISTORICAL EXPENDITURES AND BUDGET DIVISIONAL LEVEL

1013 Community Development Housing A
75 Community Development
207 Housing Administration

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
60001	Salaries wages	$ 0	$ 53,190	$ 185,326	$ 0	$ 0
62001	Legal Fees	0	42,166	50,000	23,000	0
62005	Accounting & auditing	0	500	5,000	2,000	0
62015	Prof & contractual svcs	0	64,896	100,000	65,000	0
62025	Advertising & printing	0	1,419	14,574	0	0
62055	Appraisal	0	1,575	10,000	0	0
64047	Relocation cost	0	28,795	10,000	0	0
64399	Other fees for services	0	2,779	98,450	7,000	0
66001	Land	0	65,078	0	0	0
66999	Capital outlay	0	0	10,000	0	0
67423	Property Maint and Security	0	7,714	15,000	6,000	0
67471	White Picket fence program	0	0	42,500	0	0
67472	A Brush with Kindness	0	0	60,000	0	0
67599	Misc. other expenditures	0	506	28,000	25,000	0
67601	Debt svc pmt - principal	0	67,000	74,000	74,000	0
67605	Interest expense	0	134,764	360,728	591,552	0
67910	Project improvement loans	0	248,095	451,550	0	0
67915	Project improvement costs	0	(18,957)	0	0	0
Total Housing Administration		**$ 0**	**$ 699,520**	**$ 1,515,127**	**$ 793,552**	**$ 0**

1014 Community Development - B
75 Community Development
206 Com. Dev. Administration

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
60001	Salaries wages	$ 0	$ 454,046	$ 501,506	$ 426,410	$ 0
60065	Compensation of Board	0	2,490	6,725	1,215	0
62001	Legal Fees	0	56,423	70,000	30,000	0
62005	Accounting & auditing	0	2,000	8,400	17,152	0
62015	Prof & contractual svcs	0	82,357	35,447	7,000	0
62025	Advertising & printing	0	2,657	5,000	100	0
62041	SB 813 Admin cost	0	12,309	12,000	12,982	0
62045	Planning, survey & design	0	0	5,000	0	0
62050	Financial Services	0	79	9,000	2,250	0
64015	Travel & meetings	0	2,967	2,500	1,332	0
64030	Fiscal agent expense	0	0	3,750	0	0
64399	Other fees for services	0	23,865	45,000	28,000	0
65015	Office supplies	0	352	2,000	1,000	0

65020	Operating supplies	0	1,545	2,500	200	0
65040	Dues & subscriptions	0	1,780	3,000	1,800	0
67236	AB 1290 Pass-through pymt	0	8,914	22,000	243	0
67599	Misc. other expenditures	0	7,691	20,000	2,600	0
67601	Debt svc pmt - principal	0	32,000	45,000	36,000	240,147
67605	Interest expense	0	49,392	56,228	47,249	0
68160	Transfers out	0	182,719	204,200	102,140	0
Total Com. Dev. Administration		**$ 0**	**$ 923,586**	**$ 1,059,256**	**$ 717,673**	**$ 240,147**

1015 Community Development Housing B
75 Community Development
207 Housing Administration

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
60001	Salaries wages	$ 0	$ 9,387	$ 30,925	$ 0	$ 0
62001	Legal Fees	0	48,425	65,000	20,000	5,000
62005	Accounting & auditing	0	500	2,700	1,000	1,000
62015	Prof & contractual svcs	0	38,961	20,000	5,800	0
64047	Relocation cost	0	7,188	0	0	0
64399	Other fees for services	0	3,729	75,000	9,000	433,459
66001	Land	0	0	285,000	0	0
67471	White Picket fence program	0	0	30,000	0	0
67472	A Brush with Kindness	0	0	60,000	0	0
67601	Debt svc pmt - principal	0	8,000	9,000	9,000	9,000
67605	Interest expense	0	12,348	11,813	11,812	11,245
67910	Project improvement loans	0	66,733	0	0	0
67915	Project improvement costs	0	0	150,000	0	0
Total Housing Administration		**$ 0**	**$ 195,271**	**$ 739,438**	**$ 56,612**	**$ 459,704**

1019 2011 Series A Bond Proceeds
75 Community Development
208 Project & Administration

Account Number		2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
67600	Debt Issuance and Management Costs	$ 0	$ 591,830	$ 0	$ 0	$ 0
Total Project & Administration		**$ 0**	**$ 591,830**	**$ 0**	**$ 0**	**$ 0**

FY 2012-13 DETAIL OF HISTORICAL EXPENDITURES AND BUDGET DIVISIONAL LEVEL

1020 2011 Series B Bond Proceeds
75 Community Development
209 Park Place Project

Account Number	2010 Actuals	2011 Actuals	2012 Adopted Budget	2012 Yr. End Est	2013 Adopted Budget
64399 Other fees for services	$ 0	$ 89	$ 0	$ 0	$ 0
67600 Debt Issuance and Management Costs	0	278,642	0	0	0
67915 Project improvement costs	0	0	3,000,000	3,000,000	0
Total Park Place Project	**$ 0**	**$ 278,731**	**$ 3,000,000**	**$ 3,000,000**	**$ 0**

DEBT SERVICE SCHEDULE

	Principal Outstanding	*FY 12-13 Debt Service*
Tax Allocation Bonds – Lynwood Redevelopment Agency		
1999 Tax Allocation Bonds A	10,235,000	602,483
1999 Tax Allocation Bonds B	395,000	410,109
1999 Tax Allocation Bonds Alameda	915,000	101,228
2011 Tax Allocation Bonds A	18,480,000	1,489,575
2011 Taxable Tax Allocation Bonds B	5,660,000	669,950
Subtotal	35,685,000	3,273,345
Department of Housing and Urban Development Loans		
HUD Section 108 Loan	4,765,000	623,013
State of California Energy Resources Conservation and Development Commission Development Loans		
California Energy Commission Loan	196,110	43,610
Lease Revenue Bonds		
1999 Lease Revenue Refunding Bonds	0	0
2003 Lease Revenue Bonds A & B	4,610,000	780,203
2010 Lease Revenue Bonds A	8,985,000	470,600
Subtotal	13,595,000	1,250,803
Enterprise Revenue Bonds		
2003 Enterprise Revenue Bonds	5,630,000	429,438
2008 Enterprise Revenue Bonds	9,090,000	640,581
2009 Enterprise Revenue Bonds	5,705,000	307,775
Subtotal	20,425,000	1,377,794
Total Direct Debt	$74,666,110	$6,568,565

Series Name	Original Par Amount	Outstanding Par Amount	Principal	Interest	Total Debt Service
Tax Allocation Bonds - Lynwood Redevelopment Agency					
1999 Tax Allocation Bonds A	10,235,000	10,235,000	-	602,483	602,483
1999 Tax Allocation Bonds B	3,425,000	395,000	395,000	15,109	410,109
1999 Tax Allocation Bonds Alameda	1,310,000	915,000	45,000	56,228	101,228
2011 Tax Allocation Bonds A	18,480,000	18,480,000	305,000	1,184,575	1,489,575
2011 Taxable Tax Allocation Bonds B	5,660,000	5,660,000	200,000	469,950	669,950
Subtotal	39,110,000	35,685,000	945,000	2,328,345	3,273,344
Department of Housing and Urban Development Loans					
HUD Section 108 Loan	7,000,000	4,765,000	360,000	263,013	623,013
State of California Energy Resources Conservation and Development Commission Development Loans					
California Energy Commission Loan	330,000	196,110	36,217	7,393	43,610
Lease Revenue Bonds					
1999 Lease Revenue Refunding Bonds (refunded in 2010)	3,760,000	0	-	0	0
2003 Lease Revenue Bonds A & B	8,630,000	4,610,000	575,000	205,203	780,203
2010 Lease Revenue Bonds A	8,985,000	8,985,000	-	470,600	470,600
Subtotal	21,375,000	13,595,000	575,000	675,803	1,250,803
Enterprise Revenue Bonds					
2003 Enterprise Revenue Bonds	6,930,000	5,630,000	150,000	279,438	429,438
2008 Enterprise Revenue Bonds	9,755,000	9,090,000	185,000	455,581	640,581
2009 Enterprise Revenue Bonds	5,735,000	5,705,000	45,000	262,775	307,775
Subtotal	22,420,000	20,425,000	380,000	999,794	1,377,794
Total Direct Debt	90,870,900	74,666,110	2,316,217	4,272,348	6,568,565

DESCRIPTION OF CITY'S DEBT ISSUANCES

The City of Lynwood has undertaken the responsibility of gathering information relating to debt issuance for which the City of Lynwood, the Lynwood Public Financing Authority and the Lynwood Redevelopment Agency have continuing disclosure obligations. The information below has been maintained and updated by the City's Finance and Administration Department and will transfer to the City Treasurer's Office in FY 13.

Tax Allocation Bonds. On October 1, 1999, the Agency issued Tax Allocation Bonds Series A in the amount of $10,235,000, Tax Allocation Bonds Series B in the amount of $3,425,000, and Tax Allocation Bonds Alameda Project Area A in the amount of $1,310,000. The interest rate varies from 4.45% to 7.65%. A portion of the proceeds was used to refund $7,780,000 of outstanding 1993 Tax Allocation Bonds. The primary purpose of the issuance of the 1999 Tax Allocation Bonds was to establish more appropriate bond payment dates which corresponded with tax roll collections and allow the Agency to capture the maximum tax increment allowed by the legislation. Also, the 1999 Tax Allocation Bonds provide a source of funding for the various proposed redevelopment projects. As of June 30, 2012, the total unpaid principal balance was $11,545,000.

On March 7, 2011, the Agency issued Tax Allocation Bonds (Project Area A—Subordinate Lien), 2011 Series A in the amount of $18,480,000, and Taxable Tax Allocation Bonds (Housing Projects—Subordinate Lien), 2011 Series B in the amount of $5,660,000. The proceeds from the sale of the $18,480,000 Lynwood Redevelopment Agency Tax Allocation Bonds will be used to by the Lynwood Redevelopment Agency to generate new money to finance redevelopment activities within or of benefit to the Agency's Redevelopment Project Area A, fund a reserve account for the bonds, and provide for the costs of issuing the bonds. The proceeds from the sale of the $5,660,000 Lynwood Redevelopment Agency Taxable Allocation Bonds will be used by the Lynwood Redevelopment Agency to generate new money to finance low and moderate income housing projects throughout the geographic boundaries of the City of Lynwood, of benefit to the Agency's redevelopment project areas, fund a reserve account for the bonds, and provide for the costs of issuing the bonds. As of June 30, 3012, the principal outstanding was $24,140,000.

As a result of ABx1 26 legislation enacted in 2011, which dissolved redevelopment agencies and did not recognize bond issuances made after January 1, 2011, the 2011 Lynwood Redevelopment Agency Tax Allocation Bonds may not be a viable revenue source in the City's FY 13 Adopted Capital Improvement Program budget and redevelopment projects.

HUD Section 108 Loan Payable. On August 8, 2002, the Department of Housing and Urban Development loaned $7 million to the City of Lynwood. The funds are to be used for expansion, rehabilitation, and development of the Plaza De Mexico project. The interest rate charged on the loan varies from 5.0% to 6.0% and the final maturity date of the loan is August 8, 2021. Principal payments are due every August 1 starting in 2004 and interest is to be paid semi-annually. The City has received $875,000 in Federal Brownfield Grant funds to assist in the payment of principal and interest. The balance of the loan outstanding at June 30, 2012 was $4,765,000.

California Energy Resources Conservation and Development Commission Loan. On March 28, 2008, the State of California Energy Resources Conservation and Development Commission loaned $330,000 to the City of Lynwood. The funds are to be used to replace existing traffic signal lighting with light emitting diodes. The interest rate charged on the loan is 3.95% and the final maturity date of the loan is June 22, 2017. Principal payments are due every December and June starting in 2010 and interest is to be paid semi-annually. The balance of the loan outstanding at June 30, 2012 is $196,110.

Lease Revenue Bonds.

Lynwood Public Financing 1999 Revenue Bonds. On October 28, 1999 the Lynwood Public Financing Authority issued $3,760,000 of 1999 Lease Revenue Refunding Bonds. The proceeds plus bond funds from the 1996 Revenue Bonds in the amount of $151,141 will be used to pay costs of issuance, fund a reserve account, finance improvements, and to refund the Authority's 1996 Revenue Bonds in the amount of $1,440,000. Interest on the bonds is payable semi-annually each September 1 and March 1. The principal matures each September 1 beginning in 2019 and maturing in 2029. The bonds have interest rates of 6.25% and 6.30%. The bond was refunded in 2010 with proceeds from the Lease Revenue Bonds, Series 2010 A. As of June 30, 2012, there was no outstanding balance.

Lynwood Public Financing Authority 2003 Lease Revenue Refunding Bonds Series A and B. On September 3, 2003, the Lynwood Public Financing Authority issued $8,630,000 of 2003 Lease Revenue Refunding Bonds. The proceeds along with remaining funds from the 1993 issue will be used to advance refund the 1993 Lynwood Public Financing Authority Revenue Bonds Series A, pay costs of issuance, fund a reserve account, and fund certain projects within the City (corporate yard land purchase and improvements to the City owned

property). Interest on the bonds is payable semi-annually each March 1 and September 1 beginning on March 1, 2004. Principal matures each September 1 beginning in 2004 and maturing in 2018. Interest rates on the bonds vary between 2.125% and 5.00% for the Series A bonds and 1.65% and 2.36% for the Series B bonds. The outstanding balance of the bonds at June 30, 2012 was $4,610,000.

Lynwood Public Financing Authority 2010 Series A Lease Revenue Bonds (Civic Center Improvement Project). On August 4, 2010, the Lynwood Public Financing Authority issued $8,985,000 of 2010 Series A Lease Revenue Bonds. The bonds are being used to finance the cost of the acquisition, construction, installation and equipping of certain public capital improvements for the City, to refund the outstanding Lynwood Public Financing Authority Lease Revenue Bonds, Series 1999, to fund a reserve fund for the Bonds, and to pay the costs of issuance of the bonds. Interest on the bonds is payable semiannually on each March 1 and September 1, beginning March 1, 2011. The principal balance outstanding at June 30, 2012 is $8,985,000.

Enterprise Revenue Bonds.

Lynwood Utility Authority 2003 Enterprise Revenue Bonds. On November 20, 2003, the Lynwood Utility Authority issued $6,930,000 of 2003 Enterprise Revenue Bonds. The proceeds were used to pay costs of issuance, and to improve, renovate and expand the City's Water and Sewer System. The City paid a reserve policy premium in-lieu of funding a reserve account.

The bonds consist of $1,450,000 of serial bonds maturing from 2004 through 2013 and $548,000 of term bonds maturing on June 1 of 2020, 2025, and 2034.

The serial bonds carry interest at rates of 1.00% to 3.625% and mature June 1, 2013. Interest is payable semi-annually every December 1 and June 1 with principal due June 1 beginning in 2006. The term bonds carry interest at 5%.

The bonds will be paid from and secured by the net revenues of the water distribution system and the wastewater collection system of the City. The City has covenanted that the net revenues in each year will be greater than or equal to the debt service payments on these bonds and any other parity debt.

The principal balance outstanding at June 30, 2012 was $5,630,000.

Lynwood Utility Authority 2008 Series A Enterprise Revenue Bonds. On November 25, 2008, the Lynwood Utility Authority issued $9,755,000 of 2008 Series A Enterprise Revenue Bonds. The proceeds were used to refund, on a current basis, the outstanding Lynwood Public Financing Authority Water Revenue Bonds Series 1995, finance certain new improvements to the water distribution systems, finance certain capital improvements for the City, fund a reserve fund for the bonds and pay the costs of issuance of the bonds.

The bonds consist of $3,855,000 of serial bonds maturing from 2009 through 2025 and $5,900,000 of term bonds maturing on June 1 of 2028, 2033, and 2038.

The serial bonds carry interest at rates of 3.00% to 5% and mature June 1, 2025. Interest is payable semi-annually every December 1 and June 1 with principal due June 1 beginning in 2009. The term bonds carry interest at rates of 4.875% to 5.375%.

The bonds will be paid from and secured by the net revenues of the water and sewer enterprise of the City. The Lynwood Utility Authority has covenanted, to the maximum extent permitted by law, to set rates and charges for the service and facilities of water and sewer enterprise sufficient to provide net revenues each year equal to at least 1.25 times the aggregate annual amount of debt service payments on these bonds and any other parity debt.

The refunding of the Revenue Bonds 1995 Series A created a deferred loss on refunding in the amount of $60,075. This deferred loss is being amortized over the shorter life of either the new covenanted debt or old debt which is 150 months. At June 30, 2009, the accumulated amortization was $3,014.

The principal balance outstanding at June 30, 2012 is $9,090,000.

Lynwood Utility Authority 2009 Series A Enterprise Revenue Bonds.

On May 28, 2009, the Lynwood Utility Authority issued $5,735,000 of 2009 Series A Enterprise Revenue Bonds. The proceeds were used to refund, on a current basis, the outstanding Lynwood Public Financing Authority Water Revenue Bonds Series 1999, fund a reserve fund for the bonds and pay the costs of issuance of the bonds. The bonds consist of $3,745,000 of serial bonds maturing from 2012 through 2026 and $1,990,000 of term bonds maturing on June 1 of 2029.

The serial bonds carry interest at rates of 2.50% to 5.00% and mature June 1, 2026. Interest is payable semi-annually every December 1 and June 1 with principal due June 1 beginning in December 2009. The term bonds carry interest at rates of 5.00%.

The bonds will be paid from and secured by the net revenues of the water and sewer enterprise of the City. The Lynwood Utility Authority has covenanted, to the maximum extent permitted by law, to set rates and charges for the service and facilities of water and sewer enterprise sufficient to provide net revenues each year equal to at least 1.25 times the aggregate annual amount of debt service payments on these bonds and any other parity debt.

The refunding of the Revenue Bonds 1999 Series A created a deferred loss on refunding in the amount of $233,228. This deferred loss is being amortized over the shorter life of either the new debt or old debt which is 241 months. At June 30, 2009, the accumulated amortization was $485.

The principal balance outstanding at June 30, 2012 is $5,705,000.

RESOLUTION NO. 2012.117

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD ADOPTING THE FISCAL YEAR 2012-2013 BUDGET WITH APPROPRIATE CLASSIFICATION/POSITION CHANGES

WHEREAS, the City Council of the City of Lynwood (the "City Council") reviewed the City Manager's Fiscal Year 2012-2013 Proposed Budget for the City of Lynwood attached herein and made a part of this resolution through this reference; and

WHEREAS, the City met the Water Enterprise Fund Replacement Account Policy requirements and anticipate to end FY 2012-2013 at $14 million in reserves meeting the 16% reserve policy requirement; and

WHEREAS, the agenda for the June 19, 2012 meeting of the City Council was duly posted, and the City Manager's FY 2012-13 Proposed Budget and all related agenda material were made available to the interested parties.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LYNWOOD DOES HEREBY RESOLVE AND DETERMINE AS FOLLOWS:

Section 1. The City of Lynwood budget for Fiscal Year 2012-13 is hereby adopted as presented in the City Manager's FY 2012-13 Proposed Budget. All actions covered by this resolution shall be carried out in the ordinary course of business consistent with the current ordinances, resolutions and Personnel Rules and Regulations of the City to the extent that the same apply to the complemented actions.

Section 2. The Fiscal Year 2012-13 Budget is hereby amended by adding, deleting, reclassifying, and/or transferring the classifications/positions and their funding as follows:

# of FTEs	Action	Position Title	Department
1	Delete	Vacant Account Clerk	Finance
1	Delete	Accounting Technician	Finance
1	Downgrade	Assistant City Manager/Finance Director to Director of Finance	Finance
1	Downgrade	Administrative Analyst III to Administrative Analyst II	Finance
1	Delete	Controller/Audit Manager *	Finance
1	Delete	Risk Manager	Human Resources
1	Delete	Building & Safety Manager	Development Services
1	Delete	Financial Analyst (Business License Manager)	Development Services
.5	Delete	Part-Time Graphic Intern	Public Relations
1	Delete	Administrative Aide	Recreation

1	Delete	Vacant Recreation Coordinator	Recreation
# of FTEs	**Action**	**Position Title**	**Department**
1	Delete	Vacant Laborer	Recreation
1	Delete	Vacant Office Assistant II	Recreation
1	Delete	Civil Engineering Assistant	Public Works
1	Delete	Building Maintenance Supervisor	Public Works
1	Delete	Vacant Administrative Analyst III	Community Development
1	Delete	Vacant Housing Manager	Community Development
1	Delete	Vacant Housing Rehab Specialist	Community Development
1	Delete	Deputy Director of Redevelopment	Community Development
18.5			

** The position of Controller / Audit Manager shall be retained until such time as the City retains a Finance Director, following a recruitment process for such position.*

City departments reorganized to provide services in a more efficient manner, to include transfers from one department, to another, as follows:

# of FTEs	Position/Division Title	From	To
2	Business License Specialist	Development Services	City Clerk's Office
1	Public Works Special Projects Manager (Formerly Assistant City Manager/ Budget & Intergovernmental Relations Manager)	Finance & Administration	Public Works
11	Parking Enforcement	Finance & Administration	Public Relations

Section 3. That the deletion of filled positions may be subject to meet and confer obligations with the employee bargaining units and that the City Manager is authorized to adjust the adopted budget to comply with the terms of existing employee agreements approved by the City Council.

Section 4. That the City Manager or his designee is authorized to carry over incomplete Capital Improvement Projects with remaining account balances and available funding sources from the prior fiscal year, to allow the work in progress relative to these projects to continue in an uninterrupted manner contingent upon revenues being available.

Section 5. The City Manager or his designee is authorized to approve any transfer between accounts provided that they are within the same department and the same fund.

Section 6. This Resolution shall go into effect immediately upon its adoption.

PASSED, APPROVED and ADOPTED this 19th day of June 2012.

Jim Morton, Mayor

ATTEST:

Maria Quinonez, City Clerk

Roger L. Haley, City Manager

APPROVED AS TO FORM:

Fred Galante, City Attorney

APPROVED AS TO CONTENT:

Amanda Roberson, Controller/
Audit Manager

STATE OF CALIFORNIA)
) **SS.**
COUNTY OF LOS ANGELES)

I, the undersigned, City Clerk of the City of Lynwood, do hereby certify that the foregoing Resolution was passed and adopted by the City Council of the City of Lynwood at a regular meeting held on the **19th** day of **June, 2012**.

AYES: **COUNCIL MEMBERS CASTRO, RODRIGUEZ, SANTILLAN-BEAS, ALATORRE AND MORTON**

NOES: **NONE**

ABSENT: **NONE**

ABSTAIN: **NONE**

Maria Quinonez, City Clerk

STATE OF CALIFORNIA)
) **SS.**
COUNTY OF LOS ANGELES)

I, the undersigned, City Clerk of the City of Lynwood, and the Clerk of the City Council of said City, do hereby certify that the above foregoing is a full, true and correct copy of Resolution No. **2012.117** on file in my office and that said Resolution was adopted on the date and by the vote therein stated. Dated this **19th** day of **June, 2012**.

Maria Quinonez, City Clerk

RESOLUTION NO. 2012.118

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD APPROVING THE PROPOSED FEE REVISIONS AND ADOPTING THE FY 2012-13 MASTER FEE SCHEDULE

WHEREAS, the City of Lynwood is a general law city under California law with a recognized mandate to preserve, protect and enhance the general health and welfare of its residents; and

WHEREAS, the Government Finance Officers Association (GFOA) states: "A government should adopt policies that identify the manner in which fees and charges are set and the extent to which they cover the cost of the service provided"; and

WHEREAS, the Master Fee Schedule allows the public and the City staff to obtain a better understanding of all fees, rates, and permits charged by the City of Lynwood; and

WHEREAS, current charges are insufficient to cover all business costs associated with providing certain services; and

WHEREAS, pursuant to Government Code §66016, the specific fees to be charged for services must be adopted by the City Council by resolution or ordinance, after providing notice and holding a public hearing; and

WHEREAS, amendments for the Master Fee Schedule were presented to City Council on June 19, 2012:

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF LYNWOOD DOES HEREBY FIND, PROCLAIM, ORDER, AND RESOLVE AS FOLLOWS:

Section 1. That the City Council approves and adopts the revisions to the City of Lynwood's Master Fee Schedule, attached hereto as Exhibit "A", and the revisions together with the fees in the Master Fee Schedule that were already previously approved shall form the FY 2013 Master Fee Schedule which is hereby adopted.

Section 2. That any existing fee not specifically enumerated in the attached Exhibit "A" shall remain in effect at the current level and shall be subject to the provisions of the legislative action that placed it into effect.

Section 3. Any action adopting or increasing a fee or charge for development projects may not take effect for at least 60 days upon adoption.

Section 4. All other fees that are not related to development projects fees are effective immediately upon approval.

PASSED, APPROVED and ADOPTED this 19th day of June 2012.

Jim Morton, Mayor

ATTEST:

Maria Quinonez, City Clerk

Roger L. Haley, City Manager

APPROVED AS TO FORM:

Fred Galante, City Attorney

APPROVED AS TO CONTENT:

Amanda Roberson, Controller/
Audit Manager

STATE OF CALIFORNIA)
) SS.
COUNTY OF LOS ANGELES)

I, the undersigned, City Clerk of the City of Lynwood, do hereby certify that the foregoing Resolution was passed and adopted by the City Council of the City of Lynwood at a regular meeting held on the **19th** day of **June, 2012**.

AYES: **COUNCIL MEMBERS CASTRO, RODRIGUEZ, SANTILLAN-BEAS, ALATORRE AND MORTON**

NOES: **NONE**

ABSENT: **NONE**

ABSTAIN: **NONE**

Maria Quinonez, City Clerk

STATE OF CALIFORNIA)
) SS.
COUNTY OF LOS ANGELES)

I, the undersigned, City Clerk of the City of Lynwood, and the Clerk of the City Council of said City, do hereby certify that the above foregoing is a full, true and correct copy of Resolution No. **2012.118** on file in my office and that said Resolution was adopted on the date and by the vote therein stated. Dated this **19th** day of **June, 2012**.

Maria Quinonez, City Clerk

RESOLUTION NO. 2012.119

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LYNWOOD ESTABLISHING THE APPROPRIATION LIMIT FOR FISCAL YEAR 2012-13 PURSUANT TO ARTICLE XIIIB OF THE CALIFORNIA CONSTITUTION AND AMENDING THE CALCULATION FOR THE APPROPRIATION LIMIT FOR FISCAL YEAR 2001-02 THROUGH FISCAL YEAR 2011-12

WHEREAS, Article XIIIB of the California Constitution states that the total annual appropriation subject to limitations of each government entity shall not exceed the appropriation limit of such entity of government, except for prior year adjustments in the cost-of-living or personal income and population, as noted in Article XIIIB and State Statues; and

WHEREAS, pursuant to Article XIIIB of the California Constitution, and section 7900 et seq. of the California Government Code, the City of Lynwood is required to set its appropriation limit for each fiscal year by resolution, and approve appropriate inflation and population factors used in calculating limit; and

WHEREAS, the total annual appropriation subject to limitation has been computed in accordance with provisions set forth in Article XIIIB, Government Code Section 7900 et seq. and Proposition 111; and

WHEREAS, detailed documentation used in calculating the appropriation limit for FY 2013 is available for review on file in the Finance and Administration Department, and a summary is provided in the attached Exhibit A, which is incorporated as a part of this resolution for reference; and

WHEREAS, the amendment to the calculations of the City of Lynwood's Appropriation Limit for FY 2002 through FY 2012 is captured in Exhibit A.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF LYNWOOD DOES HEREBY FIND, ORDER, AND RESOLVE AS FOLLOWS:

Section 1. That the City reserves the right to adjust or amend the appropriation limit based upon use of alternative growth factors as authorized by Proposition 111 if such changes or revisions would result in an advantageous appropriation limit, now or in the future.

Section 2. That the City of Lynwood's Appropriation Limit for FY 2013 is $27,387,602 as calculated under Exhibit A.

Section 3. That the City Council approves the amendment to the calculations of City of Lynwood's Appropriation Limit for FY 2002 through FY 2012, as captured in Appropriation Limit Calculation of Exhibit A.

Section 4. That the growth factors used in calculating the FY 2013 Appropriation Limit shall be the percentage change in California per capita income and the percentage change in population in the City of Lynwood.

Section 5. The Resolution shall take effect immediately upon its adoption.

PASSED, APPROVED and ADOPTED this 19th day of June 2012.

Jim Morton, Mayor

ATTEST:

Maria Quinonez, City Clerk

Roger L. Haley, City Manager

APPROVED AS TO FORM:

Fred Galante, City Attorney

APPROVED AS TO CONTENT:

Amanda Roberson, Controller/
Audit Manager

STATE OF CALIFORNIA)
) SS.
COUNTY OF LOS ANGELES)

I, the undersigned, City Clerk of the City of Lynwood, do hereby certify that the foregoing Resolution was passed and adopted by the City Council of the City of Lynwood at a regular meeting held on the **19th** day of **June, 2012**.

AYES: **COUNCIL MEMBERS CASTRO, RODRIGUEZ, SANTILLAN-BEAS, ALATORRE AND MORTON**

NOES: **NONE**

ABSENT: **NONE**

ABSTAIN: **NONE**

Maria Quinonez, City Clerk

STATE OF CALIFORNIA)
) SS.
COUNTY OF LOS ANGELES)

I, the undersigned, City Clerk of the City of Lynwood, and the Clerk of the City Council of said City, do hereby certify that the above foregoing is a full, true and correct copy of Resolution No. **2012.119** on file in my office and that said Resolution was adopted on the date and by the vote therein stated. Dated this **19th** day of **June, 2012**.

Maria Quinonez, City Clerk

JUNE 19, 2012

EXHIBIT A

APPROPRIATION LIMIT CALCULATION

YEAR	CPI	POPULATION CHANGE % *	FACTOR*	APPROPRIATION LIMIT**
FY 1986-87 BASE YEAR				8,490,630
FY 2000-2001 (Recalculated)				17,267,822
FY 2001-2002 (Recalculated)	7.82%		1.09611	18,927,227
FY 2002-2003 (Recalculated)	-1.27%	1.63%	1.00480	19,017,609
FY 2003-2004 (Recalculated)	2.31%	1.03%	1.04010	19,779,900
FY 2004-2005 (Recalculated)	3.28%	0.61%	1.04710	20,710,597
FY 2005-2006 (Recalculated)	5.26%	0.31%	1.06500	22,057,214
FY 2006-2007 (Recalculated)	3.96%	0.35%	1.04700	23,109,539
FY 2007-2008 (Recalculated)	4.42%	1.20%	1.05170	24,304,724
FY 2008-2009 (Recalculated)	4.29%	1.31%	1.05190	25,565,384
FY 2009-2010 (Recalculated)	4.35%	1.11%	1.01530	25,955,404
FY 2010-2011 (Recalculated)	-2.54%	0.53%	0.98270	25,506,095
FY 2011-2012 (Recalculated)	2.51%	0.77%	1.02900	26,245,654
2012-13:				

*Per Capita Cost of Living Change = 3.77 percent
*Population Change (Lynwood) = 0.56 percent

Per Capita Cost of Living Converted to a Ratio: $\frac{3.77 + 100}{100}$ = 1.03770

Population increase Converted to a Ratio: $\frac{0.56 + 100}{100}$ = 1.00560

Calculation of Factor for FY 2012-2013: 1.0377 x 1.0056 = 1.04351

Calculation of Appropriation Limit $26,245,654 x 1.04351 = $27,387,602
(Prior Year's Appropriation Limit Multiplied by Factor)

STATUS OF APPROPRIATION LIMIT	**FY 2012-2013**
Maximum Appropriation Limit	27,387,602
(1) Proceeds of Taxes (less Retirement Taxes + Interest Allocation for Taxes)	24,433,992
Under Maximum Appropriation Limit	2,953,610
Over Maximum Appropriation Limit	0

(1) (+) Proceeds of Taxes	27,012,741
(-) Retirement Taxes	2,610,900
(+) Interest Alloc. on Proceeds of Taxes	32,151
Total	24,433,992

*Source: State Department of Finance

JUNE 19, 2012

REVENUE SUMMARY
FISCAL YEAR 2012-13

EXHBIT A

Revenue Categories:		
Taxes		27,012,741
Licenses/Permits		446,200
Revenue from Other Agencies		14,784,552
Charges for Services		13,944,343
Other Revenue		3,871,689
Fines, Forfeits & Penalties		1,604,000
Revenue from Money/Prop		729,266
Total Revenues		62,392,791
Taxes (Exclude Interest)		27,012,741
Non-taxes (Exclude Interest)		35,305,877
Total - Taxes and Non-Taxes		62,318,618
Add: Interest		74,173
Total - Taxes, Non-Taxes & Interest		62,392,791
Interest Distribution (%):		
Allocation for Taxes	43.35%	32,151
Allocation for Non-Taxes	56.65%	42,022
Total Interest	100.00%	74,173
Revenue Summary:		
Taxes plus interest		27,044,892
Non-Taxes plus Interest		35,347,899
Total Revenues		62,392,791

JUNE 19, 2012

REVENUE SUMMARY FISCAL YEAR 2012-13

EXHIBIT A

Fund No.	Fund Name	Taxes	Licenses/ Permits	Revenue From Other Agencies	Charges For Services	Other Revenue	Fines, Forfeits, & Penalties	Revenue From Money/ Prop	Transfers In	Totals
1011	General Fund	$ 19,464,050	$ 446,200	$ 121,275	$ 3,301,453	$ 1,504,546	$ 1,604,000	$ 341,000	$ 2,097,109	$ 28,879,633
1012	Community Development - A	-	-	36,058	18,960	-	-	9,000	-	64,018
1013	Community Development Housing - A	-	-	-	-	-	-	166	-	166
1014	Community Development - B	-	-	-	-	-	-	-	-	-
1015	Community Development Housing - B	-	-	-	-	-	-	-	-	-
1016	Tax Allocation Bond Reserves	-	-	-	-	-	-	-	-	-
1017	Community Development A Bond Proceeds	-	-	-	-	-	-	-	-	-
1018	1099 Bond Proceeds	-	-	-	-	-	-	-	-	-
1019	2011 Series A Bond Proceeds	-	-	-	-	-	-	-	-	-
1020	2011 Series B Bond Proceeds	-	-	-	-	-	-	-	-	-
1021	Redevelopment Obligation Retirement	-	-	-	-	-	-	-	-	
1051	Contingency Set Aside	-	-	-	-	-	-	-	-	-
2011	Retirement Fund	2,610,900	-	-	-	-	-	-	-	2,610,900
2051	Traffic Safety Fund	-	-	-	-	-	-	-	1,816,772	1,816,772
2101	Gas Tax Fund	-	-	1,907,533	-	-	-	663	-	1,908,196
2151	Transportation Invest. (AB2928) Fund	-	-	-	-	-	-	-	-	-
2251	Bike & Ped Grant (SB 821) Fund	-	-	-	-	-	-	-	-	-
2301	Prop "A" Fund	1,049,231	-	-	-	-	-	4,000	-	1,053,231
2351	Prop "C" Fund	1,022,820	-	-	-	-	-	-	-	1,022,820
2352	Measure R	613,000	-	-	-	-	-	1,500	-	614,500
2401	Transportation Fund	-	-	-	9,000	-	-	-	1,325,081	1,334,081
2451	Air Quality Improvement Fund	-	-	60,000	-	-	-	257	-	60,257
2501	State COPS Program Fund	-	-	100,000	-	-	-	-	-	100,000
2551	Local Law Enforcement Block Grant	-	-	-	-	-	-	-	-	-
2601	Sheriff Drug Seizure Fund	-	-	-	-	-	-	-	-	-
2651	Street Lighting Fund	1,042,740	-	-	-	-	-	-	58,315	1,101,055
2701	Landscape Maint. Assessment Distnct	1,075,000	-	-	-	-	-	-	247,889	1,322,889

JUNE 19, 2012

REVENUE SUMMARY FISCAL YEAR 2012-13

EXHIBIT A

Fund No.	Fund Name	Taxes	Licenses/ Permits	Revenue From Other Agencies	Charges For Services	Other Revenue	Fines, Forfeits, & Penalties	Revenue From Money/ Prop	Transfers In	Totals
2751	Impact Fees Fund	-	-	-	143,530	-	-	300	-	143,830
2801	Public Art Fund	-	-	-	75,000	-	-	500	-	75,500
2851	Litter Abatement Fund	-	-	-	388,400	-	-	500	-	388,900
2901	Section 108 Loan Fund	-	-	-	-	-	-	80	-	80
2921	Section 108 Loan / 2002	-	-	-	-	-	-	2,700	-	2,700
2941	HUD/CDBG Fund	-	-	2,444,427	-	-	-	-	-	2,444,427
2961	HUD Home Program Fund	-	-	652,292	-	-	-	-	-	652,292
2962	CalHome State Grant	-	-	1,000,000	-	-	-	-	-	1,000,000
3381	Business Improvement District Fund	135,000	-	-	-	-	-	230	-	135,230
3421	Anti-Litter Grant Fund	-	-	-	-	-	-	-	-	-
3501	Beverage Recycle Grant Fund	-	-	-	-	-	-	210	-	210
3521	Urban Tree Planting Grant Fund	-	-	-	-	-	-	-	-	-
3541	LA Co. Park Maint. Grant Fund	-	-	-	-	-	-	-	-	-
3561	Other Grant Fund	-	-	901,562	-	-	-	-	-	901,562
3621	Used Oil Recycling Grant Fund	-	-	20,000	-	-	-	-	-	20,000
3661	2000 Bond Act/Per Capita Grant Fund	-	-	-	-	-	-	-	-	-
3681	TEA Grant Fund	-	-	2,159,627	-	-	-	-	30,473	2,190,100
3682	DOE Block Grant	-	-	-	-	-	-	-	-	-
3701	Safe School Route Grant Fund	-	-	-	-	-	-	-	-	-
3721	State of CA CEC Grant	-	-	-	-	-	-	-	-	-
3741	Dupont/Lead Safety Grant Fund	-	-	-	-	-	-	123	-	123
3782	Prop 84 Park Grant	-	-	4,949,957	-	-	-	-	-	4,949,957
3791	Prop 1B Fund	-	-		-	-	-	-	-	-
3801	Justice Assistance Grant	-	-	74,601	-	-	-	-	-	74,601
3821	RMC Grant	-	-	-	-	-	-	-	-	-

JUNE 19, 2012

REVENUE SUMMARY FISCAL YEAR 2012-13

EXHIBIT A

Fund No.	Fund Name	Taxes	Licenses/ Permits	Revenue From Other Agencies	Charges For Services	Other Revenue	Fines, Forfeits, & Penalties	Revenue From Money/ Prop	Transfers In	Totals
3861	State Transp. Partnership Program	-	-	-	-	-	-	-	-	-
4011	Capital Projecs Fund (by project)	-	-	357,220	-	-	-	-	18,601,274	18,958,494
4101	Park Replacement Fund	-	-	-	-	-	-	-	276,656	276,656
4151	CIP Loan Proceeds Fund	-	-	-	-	-	-	-	-	-
4451	Roberti-Zberg-Harris Fund	-	-	-	-	-	-	-	-	-
5011	City Debt Service Fund	-	-	-	-	-	-	500	1,250,803	1,251,303
6011	1999 Water Bonds Proceeds	-	-	-	-	-	-	-	-	-
6051	Water/Enterprise Fund	-	-	-	10,008,000	3,101	-	36,890	-	10,047,991
6151	1995 Water Revenue Bonds	-	-	-	-	-	-	-	-	-
6201	2003 Enterprise Revenue Bonds	-	-	-	-	-	-	-	-	-
6301	2008 Enterprise Rev Bond Series A	-	-	-	-	-	-	-	-	-
7011	Garage Fund	-	-	-	-	-	-	325,647	-	325,647
7151	Self-Insurance Fund	-	-	-	-	2,364,042	-	5,000	389,200	2,758,242
9011	Public Finance Authority	-	-	-	-	-	-	-	12,023	12,023
9051	2003 Lease Revenue Refunding	-	-	-	-	-	-	-	-	-
9052	2010 Lease Revenue Bonds Series A	-	-	-	-	-	-	-	-	-
	Totals	**$ 27,012,741**	**$ 446,200**	**$ 14,784,552**	**$ 13,944,343**	**$ 3,871,689**	**$ 1,604,000**	**$ 729,266**	**$ 26,105,595**	**$ 88,498,386**
							Deduct interest	**(74,173)**		
	Taxes	**27,012,741**					**Non-taxes**	**35,305,877**		

RESOLUTION NO. 2012.001

A RESOLUTION OF LYNWOOD UTILITY AUTHORITY ADOPTING THE FISCAL YEAR 2012-13 BUDGET

WHEREAS, the President and Members of the Lynwood Utility Authority Agency (LUA) reviewed the Executive Director's Fiscal Year 2012-13 Proposed budget for the LUA, attached herein and made a part of this resolution through this reference; and

WHEREAS, the agenda for the June 19, 2012 meeting of the Lynwood Utility Authority were duly posted, and the Executive Director's FY 2012-13 Proposed Budget and all related agenda material were made available to the interested parties.

NOW, THEREFORE, THE LYNWOOD UTILITY AUTHORITY DOES HEREBY RESOLVE AND DETERMINE AS FOLLOWS:

Section 1. The Lynwood Utility Authority budget for Fiscal Year 2012-13 is hereby adopted as presented in the Executive Director's FY 2012-13 Proposed Budget.

Section 2. The Executive Director or his designee is hereby authorized to approve any transfer between accounts, provided that they are within the same department and the same fund.

PASSED, APPROVED AND ADOPTED this 19th day of June, 2012.

Jim Morton, President

ATTEST:

Maria Quinonez, Secretary

Roger L. Haley, Executive Director

APPROVED AS TO FORM.

Fred Galante, Authority Counsel

APPROVED AS TO CONTENT:

Amanda Roberson, Controller/
Audit Manager

STATE OF CALIFORNIA)
)SS.
COUNTY OF LOS ANGELES)

I, the undersigned, Secretary of the Lynwood Utility Authority, do hereby certify that the foregoing Resolution was passed and adopted by the Agency at its regular meeting held on the **19th** day of **June, 2012**.

AYES	**MEMBERS CASTRO, RODRIGUEZ, SANTILLAN-BEAS, ALATORRE AND MORTON**
NOES	**NONE**
ABSENT	**NONE**
ABSTAIN	**NONE**

Maria Quinonez, Secretary

STATE OF CALIFORNIA)
)SS.
COUNTY OF LOS ANGELES)

I, the undersigned, Secretary of the Lynwood Utility Authority, do hereby certify that the above foregoing is a full, true and correct copy of Resolution No **2012.001** on file in my office and that said Resolution was adopted on the date and by the vote therein stated Dated this **19th** day of **June, 2012**.

Maria Quinonez, Secretary